



# **Town of Hopkinton, NH**

## **Office of the Select Board**

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### **SELECT BOARD PUBLIC MEETING MINUTES MONDAY MAY 2, 2016 APPROVED May 16, 2016**

#### **I. CALL TO ORDER**

Select Board Chair Jim O'Brien called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, May 2, 2016 in the Town Hall. Chairman O'Brien introduced the members of the Board.

#### **II. BARN TOUR**

The Board left the Town Hall at 5:32 pm to view a barn preservation easement at 204 Kast Hill Road.

#### **III. CALL TO ORDER**

The Board returned to the Town Hall at 6:04 pm. The meeting reconvened at 6:12 pm.

Chairman O'Brien asked Sue Strickford to lead the Pledge of Allegiance.

**Members Present:** Jim O'Brien, Ken Traum, Sue B. Strickford, Steve Lux, Jr. and Bob Gerseny.

**Staff Present:** Town Administrator Neal Cass, Robin Buchanan, Administrative Assessing Assistant, and Doug Mumford, Fire Chief.

**Public Present:** Janet Krzyzaniak, Cleve Kapla, Lucia Kittredge, Rob Knight, Bob Lapree and 3 members of the High School Civics class.

#### **IV. POINTS OF PRIDE**

Mr. Cass stated that he had received an e-mail from a resident in regards to the professionalism and kindness of Officer Mac Hindle during a traffic accident.

#### **V. ADMINISTRATIVE**

The Board members reviewed documents for signature and approved unanimously (5-0) the Consent Agenda, on motion made by Mr. Traum and seconded by Mr. Lux.

**CONSENT AGENDA 05-02-16**

**ACCOUNTS PAYABLE MANIFEST** \$50,321.88

**PAYROLL MANIFEST** \$75,397.33

**CURRENT USE APPLICATION**

Fred & Natalie Fairney Map 207 Lot 21

**BUILDING PERMITS**

O'Rourke & Greenblott Holdings 44 Cedar St Map 101 Lot 16

ReVision Energy 232 South Rd Map 238 Lot 69 Solar rooftop panels

David Masinick 992 Farrington Corner Rd Map 266 Lot 15 Deck

**APPOINTMENT PAPERS**

Shawn Murraray Interim Fire Chief (2)

**DIVISION OF FORESTS AND LANDS FOREST FIRE BILL**

17465 Hooksett 249 Hackett Hill Rd

\$354.77

**DEPUTY WARDEN APPOINTMENT**

Patrick Piro

**INTENT TO CUT**

Erick Leadbeater Map 257 Lot 14

Walter & Tammy Fredette Map 266 Lot 11.1

**PAF**

Recreation PT/FT Lifeguard rehire

Fire Department New hire

Recreation FT Lifeguard rehire

Recreation PT Lifeguard (fill in as needed)

Fire Department resignation

**Timber Tax Warrant**

Derek & Patricia Owen Map 266-26-1

\$437.65

Joab Owen Map 256 Lot 30

\$468.27

**TRANSER OF FUNDS**

Sewer Acct to General fund

\$11,880.37

**MUNICIPAL RESOURCES AGREEMENT**

**Approval of Minutes:**

The Board reviewed the Select Board Meeting Minutes of Monday, April 18, 2016. Mr. Traum made a motion, seconded by Mr. Lux, to approve the Public Meeting Minutes of April 18, 2016. Chair O'Brien called for a vote.

**VOTE:** O'Brien, Traum, Strickford, Lux and Gerseny voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

The Board reviewed the Select Board Meeting Nonpublic Minutes of Monday, April 18, 2016, Session I. Mr. Traum made a motion, seconded by Mr. Lux, to approve the minutes of the Nonpublic Meeting of April 18, 2016, Session I. Chair O'Brien called for a vote.

**VOTE:** O'Brien, Traum, Strickford, Lux and Gerseny voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

The Board reviewed the Select Board Meeting Nonpublic Minutes of Monday, April 18, 2016, Session II. Mr. Traum made a motion, seconded by Mr. Lux, to approve the minutes of the Nonpublic Meeting of April 18, 2016, Session II. Chair O'Brien called for a vote.

**VOTE:** O'Brien, Traum, Strickford, Lux and Gerseny voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

The Board reviewed the Select Board Meeting Nonpublic Minutes of Monday, April 18, 2016, Session III. Mr. Traum made a motion, seconded by Mr. Lux, to approve the minutes of the Nonpublic Meeting of April 18, 2016, Session III. Chair O'Brien called for a vote.

**VOTE:** O'Brien, Traum, Strickford, Lux and Gerseny voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

The Board reviewed the Select Board Public Meeting Minutes of Monday, April 25, 2016. Mrs. Strickford made a motion, seconded by Mr. Traum, to approve the minutes of the Public Meeting of April 25, 2016. Chair O'Brien called for a vote.

**VOTE:** O'Brien, Traum, Strickford, Lux and Gerseny voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

The Board reviewed the Select Board Nonpublic Meeting Minutes of Monday, April 25, 2016, Session I. Mr. Traum made a motion, seconded by Mr. Lux, to approve the minutes of the Nonpublic Meeting of April 25, 2016. Chair O'Brien called for a vote.

**VOTE:** O'Brien, Traum, Strickford, Lux and Gerseny voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

The Board reviewed the Select Board Public Meeting Minutes of Wednesday, April 27, 2016. Mr. Traum made a motion, seconded by Mrs. Strickford to approve the minutes of the Public Meeting of April 27, 2016. Chair O'Brien called for a vote.

**VOTE:** O'Brien, Traum, Strickford, and Gerseny voting in favor of the motion; no votes against; Lux abstaining; MOTION APPROVED 4-0-1.

The Board reviewed the Select Board Nonpublic Meeting Minutes of Wednesday, April 27, 2016. Mr. Gerseny made a name correction. Mr. Traum made a motion, seconded by Mrs. Strickford to approve the amended minutes of the Nonpublic Meeting of April 27, 2016. Chair O'Brien called for a vote.

**VOTE:** O'Brien, Traum, Strickford, and Gerseny voting in favor of the motion; no votes against; Lux abstaining; MOTION APPROVED 4-0-1.

A discussion ensued with regards to the Barn Preservation Easement Application for the barn located at 204 Kast Hill Road. The Board went through the criteria for the following areas: scenic quality, public access, historical importance and condition of structure.

## VII. OLD BUSINESS

## VIII. NEW BUSINESS

Mr. Traum stated that the electricity supply agreement has been extended. Mr. Traum stated the Road Committee met with Natalie Duval regarding Complete Streets.

## IX. TOWN ADMINISTRATIVE

- i. **Interim Fire Chief Update:** Mr. Cass stated that Interim Fire Chief Shawn Murray spent today with Fire Chief Mumford and he will be meeting with the entire Fire Department tonight.
- ii. **Phone Update:** Mr. Cass stated that the new phones are being installed; we will run with both phones in place for a while. The main number 746-3170 will stay the same however; almost everyone's number will change. There will be a training held at the Town Hall on Tuesday, May 3, 2016 at 10:00 am.

## X. PUBLIC FORUM

## XI. OTHER

## VI. APPOINTMENTS

**Cleve Kapla re Trail Agreements:** Mr. Kapla informed the Board that he is here tonight to have them sign off on five (5) trail agreements. He explained the process by which they come to an agreement with the landowners with regards to trails. The five agreements that he has tonight are in the area of Maple Street, Hopkinton Road, Putney Hill Road and Dolly Road. Mr. Traum thanked Mr. Kapla and the committee for all their work on the trails. Chairman O'Brien inquired if there were any issues with the trails. Mr. Kapla replied there are none.

Mr. Traum made a motion to enter into all five of the Trail Agreements presented tonight. Mr. Lux seconded the motion.

**VOTE:** O'Brien, Traum, Strickford, Lux and Gerseny voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

**XII. NONPUBLIC SESSION**

**XIII. ADJOURNMENT**

There being no further business, motion by Mr. Lux, seconded by Mr. Traum to adjourn the meeting. Vote 5-0 in favor of the motion. The meeting adjourned at 6:55 p.m.

Respectfully submitted,

Robin Buchanan,  
Administrative Assessing Assistant