



Town of Hopkinton, NH

Office of the Select Board

330 Main Street, Hopkinton, NH 03229-2627

Tel: (603) 746-3170 E-mail: selectmen@hopkinton-nh.gov

Fax: (603) 746-2952 Web: hopkinton-nh.gov

SELECT BOARD PUBLIC MEETING MINUTES MONDAY, APRIL 3, 2017 APPROVED APRIL 17, 2017

CALL TO ORDER

Chairman Jim O'Brien called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, April 3, 2017, in the large meeting room in the Town Hall. Chairman O'Brien introduced the members of the Board. Steve Lux, Jr. led those assembled in the Pledge of Allegiance.

Members Present: Jim O'Brien, Chair, Ken Traum, Vice Chair, Steve Lux, Jr., Bob Gerseny, and Sabrina Dunlap

Staff Present: Neal Cass (Town Administrator) and Robin Buchanan (Administrative Assessing Assistant)

Public Present: Ken Wilkens, Janet Krzyzaniak, Louise and Byron Carr, Joyce and Chuck Rose

POINTS OF PRIDE

Mr. Cass thanked Director of Public Works Dan Blanchette and the Highway Department, as well as Police and Fire personnel for all the work they put in during the recent winter storm.

Mr. Gerseny stated he had a meeting in which Paula Simpkins, Recreation Director and Greg Roberts, Building and Grounds Superintendent were present. He further stated they were very professional in their approach to the meeting.

ADMINISTRATIVE

Consent Agenda

The Board members reviewed documents for signature and approved unanimously (5-0) the Consent Agenda, taking the following action on a motion made by Mr. Traum and seconded by Mr. Lux.

ACCOUNTS PAYABLE MANIFEST	\$1,466,351.94
	\$500.00
	\$32,429.54
PAYROLL	\$69,534.08
TRANSFER OF FUNDS	
Sewer Fund to General Fund	\$7,184.52

TRANSFER OF FUNDS	\$1,368.51
Human Services Donation to General Fund \$310.13	
Hopkinton FD Auxiliary	\$ 45.05
Human Services-Energy	\$ 1,013.33

APPLICATION FOR PAYMENT FROM CAPITAL RESERVE FUND ACCOUNTS	\$70,115.47
Town Hall Renovations Capital Reserve Fund \$2,114.25	
Police/Fire Radio Equip. Capital Reserve Fund \$3,541.22	
PW/Hwy Vehicles Capital Reserve Fund \$64,460.00	

TRANSFER OF FUNDS	\$8,857.59
Recreation Revolving Fund to General Fund	

Application for Residence in an Industrial or Commercial Zone Assessment

LaGuardia Kimberly Map 227 Lot 42
 Thorne Lisa Map 227 Lot 40
 Woodbury & Virginia Roberts Family Trust Map 227 Lot 41
 Bailey Brenda Map 227 Lot 6

PERSONNEL ACTION FORM

Fire Department change in employee status

TAX COLLECTORS WARRANT FOR CURRENT USE LAND USE CHANGE

Land Use Change Tax \$4,921.70

AGREEMENTS AND CONTRACTS

Municipal Work Zone Agreement State Project #40766
 Independent Contractor with Confidentially Agreement- Sanders Searches

TIMBER TAX WARRANT	\$4,000.90
Frances Hart Map 210 Lot 3 \$1,830.74	
Robert Lee Map 221 Lot 44 \$2,170.16	

ABATEMENTS AND REFUNDS

Thomas Johnson Jr. Map 221 Lot 25 \$3,662.40
 Dorothy A Westwater Map 225 Lot 11-6 \$86.29
 Fabien Musore motor vehicle refund \$69.00

Veteran's Credit

Bruce Gamsby Map 208 Lot 98
 Peter Gauthier Map 250 Lot 63
 Kerry Sarette Map 202 Lot 3
 Stephen Powers Map 102 Lot 20
 Albert Wait Map 225 Lot 1
 George Langwasser Map 225 Lot 4
 Roger Turcotte Map 208 Lot 63

Matthew Miles Map 205 Lot 57
Christine Westgage Map 221 Lot 94
Susan Mitchell Map 224 Lot 11
George Carroll Map 105 Lot 45
Bonnie Pratt Map 224 Lot 6 (deny did not serve 90 days)
George Dodge Map 218 Lot 44
Michael Briggs Map 253 Lot 21

ELDERLY EXEMPTION

Richard Map 245 Lot 62 (deny over income cap)
Dodge Map 218 Lot 44 (deny does not meet NH resident requirement)

SOLAR

Hadley Map 239 Lot 12.1

APPOINTMENT PAPERS

Jane Bradstreet Planning Board Member
Celeste Hemingson Planning Board Member
Clarke Kidder Planning Board Alternate Member
Clarke Kidder Central NH Regional Planning Commission Representative
Rob Child Recycling Committee Member
Jim Fredyma EDC Committee Member
Robert LaPree Open Space Committee Member
Frank Davis Hopkinton/Webster Refuse Disposal Committee Member
Charles Koontz ZBA Member
Elaine Lambert Sr. Recreation Council Member
James Newsom Conservation Commission Alternate Member
Mark Newton Recreation Committee Member
Toni Gray ZBA Member
Doug Giles Conservation Commission Member
Cleve Kapala Conservation Commission Member
Ronald Klemarczyk Open Space Committee Member
LeeAnne Vance EDC Committee Member
Luciele Gaskill Human Services Advisory Committee Member
John Chandler Road Committee Member
Jon Hunt Senior Recreation Council Member
Paul O'Keefe Recreation Committee Member

BUILDING PERMITS

Donna Warner Map 257 Lot 19.1 construct new 1 1/2 story residence
George Whipps Map 240 Lot 33 convert garage into dining room
Kevin McElroy Map 224 Lot 50 construct timber frame pavilion in backyard
Central NH Corvair Assoc. temporary sign permit
Contoocook Methodist Church temporary sign permit

The Board reviewed the Select Board Meeting Minutes of Monday, March 20, 2017. Mr. Traum made a motion, seconded by Mr. Lux, to approve the Public Meeting Minutes of March 20, 2017, with a correction. Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, Lux, Gerseny and Dunlap voting in favor of the motion; no votes against.
MOTION APPROVED 5-0.

APPOINTMENTS: Louise Carr re: Painting of the Railroad Bridge

Mrs. Carr was in to update the Board on her progress with regards to painting the railroad bridge. Mrs. Carr stated she started this project almost 3 years ago. She has received an estimate of \$50,000 to paint the bridge. Currently, there is a pledge from the Moose Plates for \$10,000. Also she has a commitment from Capital Paint to supply the primer and stain for the bridge. She has tried to find grants for the project but has been unable to find one that fits. She has come to the Board looking for resources to help fund the rest of the project. Discussion ensued with regards to possible resources. Mrs. Carr noted that DRED (Department of Resources and Economic Development) owns the bridge. The Board suggested Mrs. Carr write a letter to DRED and send a copy of the letter to Senator Dan Feltus and Governor Sununu.

OLD BUSINESS:

Joint Meeting with Henniker re: Intersection: Mr. Cass stated that there will be a meeting on Monday, April 10, 2017 at the Henniker Community Center beginning at 7:00 pm to discuss the Intersection of Route 202 and Maple Street. Members of the Select Board, Planning Board and EDC will meet with their counterparts in Henniker for a discussion with NH DOT.

Appointments: Mr. Cass stated the Board signed many appointments tonight, however, there is one opening for a member on each of the following committees: Sewer, Recreation, Recycling and one opening for an alternate member on the Zoning Board of Adjustment.

Department Visits: The Board will be visiting the Departments beginning Thursday, April 13, 2017 at 8:00 am.

NEW BUSINESS: Barn Update: Mr. Cass projected pictures of the barn roof, located at 41 Houston Drive; that Greg Roberts had taken. The roof is due to be replaced in 2020, however, it is not going to last that long. There are also cracks in the foundation. Mr. Cass stated there will need to be a study done. Mrs. Carr stated that if there is a committee formed for long range goals, she would like to be on it.

Langley Property Request: Mr. Cass stated that the owner of the property is Trevor Langley and he would like to live in the home currently on the property while he builds a new home. Mr. Cass stated that there would be an escrow agreement done to ensure that the house currently on the lot is removed within 90 days of the new home receiving an Occupancy Certificate.

Mr. Gerseny made a motion to approve the Escrow Agreement as outlined by Mr. Cass. Mr. Traum seconded the motion.

VOTE: O'Brien, Traum, Lux, Gerseny and Dunlap voting in favor of the motion; no votes against.
MOTION APPROVED 5-0.

Proposed Transmission Line: Mr. Cass stated there would be new towers and lines, which will all be in the right of way. National Grid has offered to come in and speak with residents.

Warner Gun Range: Chairman O'Brien stated that he has received e-mails from Hopkinton residents concerning a proposed indoor gun range, which would be located in Warner, near the Warner/Hopkinton town line. Mrs. Dunlap stated that in her opinion, the gun range has regional impact and that Warner did not follow the Regional Impact process and notify the Town of Hopkinton. Mr. Lux stated that this is not in Hopkinton and therefore, we have no right to tell Warner what they can and cannot do. He continued by saying that we do not need to police other towns; as those towns have their process to go through. Discussion ensued, with regards to if there is any regional impact and if this meets the criteria. The statute requires the Town of Warner land use board to make a determination as to whether the proposal has a regional impact.

Mr. Gerseny made a motion to request that the Warner Planning Board consider RSA 35:54-58 and Section 11 of the Town of Warner Zoning Ordinance and make a determination on regional impact. Mrs. Dunlap seconded the motion.

VOTE: O'Brien, Traum, Gerseny and Dunlap voting in favor of the motion; Lux voting against.
MOTION APPROVED 4-1.

March Expenses: The Board looked over expenses; it was noted that 87% of the overtime budget has been expended in the Highway Department for snow removal but salt and sand levels are good.

TOWN ADMINISTRATOR'S UPDATES: Health Insurance Rate Update: Mr. Cass stated that the health insurance rate has dropped to a 14.6% increase v. 24.6%.

PUBLIC FORUM:

Janet Krzyzaniak stated there is a home by the entrance of the Fairgrounds on Park Ave. She has passed by it and the door appears to be open but there is no one around. She is concerned about safety. Mr. Cass stated that the building is scheduled to come down.

Mr. Gerseny stated the sidewalk in front of Rusty's Store is in bad shape. Mr. Cass stated that Dan Blanchette has been working with the State and he will check with him as to when that might be on the schedule to be repaired.

Mrs. Krzyzaniak inquired if the Select Board has heard from the Hopkinton Fair Board. Chairman O'Brien asked Mr. Cass to contact the Fair Board and invite them to come in for a meeting.

2017 GOALS: The Select Board looked over the 2016 goals. Chairman O'Brien stated that the Board needs to come back in two weeks with possible goals for 2017. Two goals were suggested, the barn and the fields regarding football.

OTHER: Mr. Gerseny mentioned the fundraiser the Fire Auxiliary is having with Dimitri's tonight, Monday April 3, 2017.

Mr. Cass noted the Board members had an invitation to the Senior Volunteer Banquet to be held on Thursday, May 4, 2017 at the Slusser Center.

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (c) Reputation

Mr. Lux moved to go into a non-public session regarding an issue which could affect the reputation of someone other than the Board, under the provisions of Nonpublic Session RSA 91-A: 3 II (c). Mr. Traum seconded the motion.

VOTE: Select Board Members Traum, Lux, Gerseny, Dunlap and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 6:52 p.m. The Board returned to public session at 7:10 p.m.

The minutes of the Nonpublic Session were not sealed.

ADJOURNMENT

There being no further business, motion by Mr. Lux, seconded by Mr. Traum to adjourn the meeting. Vote 5-0 in favor of the motion. The meeting adjourned at 7:12 p.m.

Respectfully submitted,

Robin Buchanan, Administrative Assessing Assistant