

Monthly Hopkinton Precinct Water Board Meeting Minutes

Date: November 18, 2013
Time: 7:00 p.m.
Location: Town Hall
Attendees: A. Ashton; S. Lajoie, R. Armstrong, S. Calley

1. Meeting called to order at 7:00 p.m.
2. Mail and bills were reviewed.
3. Accounts are mostly up to date. Suzi has attempted to call the few delinquent customers with limited success. She will send reminder letters to anyone that is more than 1 quarter behind.
4. Suzi distributed the draft budget for next year and it was reviewed and approved. Suzi will talk to the precinct commissioners to find out how the proposed loan and capital expenditures for system improvements should be treated in the budgeting process. She will report back at the December meeting and the budget will be finalized.
5. Suzi contacted our bank regarding a loan for the system upgrade. The interest rate for a loan of \$250k with a 20 year term is currently 4%. The bank will only hold the rate for 30 days.
6. The impact of the proposed capital expenditure on rates was discussed. It was agreed that rates will increase in January as they have in the past by 3%. The full range of options for financing and the impact on rates will be presented at the Village Precinct Meeting next March for approval by the Precinct.
7. Suzi will check with the Precinct Commissioners to confirm that we can use the same basic wording for the Warrant Article that we have used in the past.
8. Andrew asked if anyone knew the status of the old well site land off Old Putney Road. The Precinct owns this land and the question is if we ever needed an alternative well site would the land be available? The board will check with the Precinct Commissioners.
9. It was agreed that we should get a caustic delivery before the snow falls. Steve will contact Water System Operators (WSO).
10. A leak in the system was detected when Andrew noticed increased water use while reviewing data from the new master flow meter. WSO was contacted and informed the board that they had fixed the leak the day before when it was reported by the homeowner. This did show that the master flow meter system works.
11. Steve will contact WSO to see if there is a blow-off valve at the back-up well to flush it. If not, he will ask if we should add one?
12. Water samples collected in November showed no trace of coliform bacteria.

13. D&K has not provided any update regarding the State's reaction to the most recent storage tank plan.
14. Powers serviced the generator on November 11 and the radiator may need to be replaced or repaired. Powers has not yet provided an estimate.
15. Next meeting: Monday 12/16/2013 7 pm @ Town Hall.
16. The meeting was adjourned at 7:45 pm.

Respectfully Submitted: Stephen Lajoie
These Meeting Minutes are hereby accepted into record: