

Monthly Hopkinton Precinct Water Board Meeting Minutes

Date: March 21, 2012
Time: 7:00 p.m.
Location: Town Hall, Hopkinton
Attendees: A. Ashton; R. Armstrong; S. Calley

1. Meeting called to order at 7:00 p.m.
2. Paid bills and reviewed mail.
3. It was noted that recent electricity bills from PSNH appeared higher than normal. Suzi will contact PSNH to review the recent bills and confirm if there is any metering issue following the electricity service upgrade in 2012.
4. Discussion regarding the system status and on-going system upgrades. Water System Operators (WSO) are currently completing system upgrades including adjustments to the new master meter, installation of the associated data logger, and completion of changes to piping layout in the pump house. Andrew will email WSO regarding setup and use of the new data logger.
5. Discussion regarding the upcoming system-wide leak detection survey which has been sponsored by NHDES. It was noted that WSO will coordinate with the company to arrange a survey date for April 2013.
6. Delinquent accounts were again reviewed and action was discussed. It was agreed that Suzi will contact Mr. Carroll regarding the delinquent accounts at the associated apartment properties.
7. The 2013 Consumer Confidence Report (CCR) has been prepared by WSO and it was agreed that Suzi will mail a copy of the 2013 CCR to each customer with the Q2 bill on April 1. Andrew will contact the Town Hall to arrange for the electronic copy to be posted on the Town website.
8. The meeting adjourned at approximately 7:30 p.m.

Respectfully Submitted:

These Meeting Minutes are hereby accepted into record: