

## Monthly Hopkinton Precinct Water Board Meeting Minutes

Date: February 24, 2014  
Time: 7:00 p.m.  
Location: Town Hall  
Attendees: A. Ashton; S. Lajoie, S. Calley

1. Meeting called to order at 7:00 p.m.
2. Mail and bills were reviewed.
3. Accounts are mostly up to date. Suzi has contacted the two most delinquent customers and set up a monthly payment schedule with one of them.
4. There was an inquiry about a new connection for an apartment house during the past month. Andrew reported that the reason for the inquiry was a frozen water line from a well. The issue has been resolved so the potential customer is no longer interested in connecting to Precinct water.
5. During the discussion about the new connection for an apartment building the Board realized they need to re-evaluate the pricing sheet for base fees and points to insure that apartments and private houses are treated fairly regarding the base fee. This process will be on-going and will start with Suzi distributing the current pricing for the customers so that the Board can evaluate.
6. The Board agreed that it has been some time since a point count was done and that we should schedule visits to update our information.
7. Andrew will be out of town on 3/20 for the Precinct Meeting so Steve will present the plan and report.
8. Andrew has worked out several funding scenarios for the necessary system work. The best plan seems to be to complete the VFD portion of the work first, then the atmospheric tank work in 5 years. This will allow the Board to spread out the financial impact by borrowing ½ the money now and waiting until the old existing loan is paid off before borrowing the balance.
9. Suzi will send a postcard to Precinct Residents reminding them of the annual meeting.
10. Suzi contacted our bank regarding a loan for the system upgrade. They are not sure if we would qualify for a \$250k loan and suggested we may want to contact the USDA about water system loans. The current plan calls for a loan of \$135k, Suzi will check with the bank.
11. Customer Confidence Reports must be distributed by July 1. Andrew will ask Water System Operators to start assembling the required data.
12. Water conservation guidelines are to be included in the April bill. Andrew will send pdf's to Suzi.

13. WSO has volunteered to attend the Annual Meeting to answer any technical questions.
14. Steve will contact WSO to ask what the best way to handle the back-up well.
15. Next meeting: Monday 3/20/14 7 pm @ Town Hall.
16. The meeting was adjourned at 7:45 pm.

Respectfully Submitted: Stephen Lajoie  
These Meeting Minutes are hereby accepted into record: