

TOWN OF HOPKINTON

JOB DESCRIPTION

Fire Fighter Paramedic

JOB SUMMARY: Provide and participate in all aspects of emergency medical services (EMS) and fire suppression of the Hopkinton Fire Department.

SUPERVISION RECEIVED: Works with considerable operational independence within the Hopkinton Fire Department using judgment and initiative in complying with orders, SOP's, state regulations and meeting the needs of the Hopkinton Fire Department in order to maintain a high standard of service. Reports all EMS related business to the Paramedic Lieutenant, and all other related business through the chain of command.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The following statements are intended to describe the general nature and level of work being performed by people assigned to this job. The following is not intended to be an exhaustive list of all responsibilities and duties required.

- Maintains proficiency in EMS skills and knowledge.
- Maintains proficiency in fire suppression skills and tactics from a firefighter's viewpoint.
- Responds to calls, administers initial emergency care when necessary and directs activities at the scene of emergencies as required.
- Maintains a high level of confidentiality as it relates to medical information and patient privacy.
- Attends to many items simultaneously, and or in sequence.
- Familiar with and executes safe work procedures associated with assigned work.
- Performs other related duties as assigned or required.

TRAINING, SKILLS AND EXPERIENCE REQUIREMENTS:

- NREMT-P
- Firefighter II
- New Hampshire CDL driver's license
- Current CPAT or qualified lateral transfer per state of NH

KNOWLEDGE, ABILITIES AND SKILLS:

- Considerable knowledge of the practices and procedures utilized in EMS and firefighting.
- Considerable knowledge of fire and emergency medical equipment, tools, and apparatus.
- Considerable knowledge of emergency medical care, rescue techniques, and equipment.
- Knowledge of sprinkler systems and fire alarm systems.
- Skill in conflict resolution.
- Ability to operate both as a member of a team and independently at incidents of uncertain duration.
- Ability to operate fire and emergency medical equipment and apparatus.
- Ability to operate two-way radio equipment.
- Organizational ability.
- Ability to follow written and oral instructions.
- Ability to make presentations.
- Ability to communicate effectively with others and to establish effective working relationships with supervisors, colleagues, and the general public.
- Ability to face life or death decisions during emergency conditions.

- Ability to sustain physical activity and intense concentration under emotionally stressful situations for long periods of time.
- Ability to perform complex tasks during life-threatening situations.
- Ability to carry/drag 150 pounds greater than 100 feet.
- Ability to make rapid transitions from rest to near maximal exertion without warm-up periods.
- Ability to spend extensive time outdoors exposed to the elements.
- Ability to tolerate extreme fluctuations in temperature (up to 400°) and humidity (from dry to 100%) while performing duties and wearing equipment that significantly impairs body cooling mechanisms.
- Ability to wear personal protective equipment weighing approximately 50 pounds, including positive pressure breathing equipment.

PHYSICAL REQUIREMENTS: The nature of the position requires the employee to be in, and maintain, sound physical condition. Work is performed in a variety of environmental conditions, including heat, cold, wet, icy, slippery, muddy, noisy, etc., and in environments of poor visibility, limited mobility, at heights, and in enclosed or confined spaces. Employee may be exposed to fire, smoke, toxic fumes, dusts, chemicals, solvents, substances, fuels, and fluids, as well as grotesque sights and smells associated with major trauma and burn victims. Tasks and procedures performed in some emergencies may involve risks classified by Center for Disease Control as Category I, Category II, and Category III. Work may involve emotional stress and hazards of traumatic or thermal injury, disability, or even death when fighting fires and dealing with hazardous rescue situations. Employee must rely on senses of sight, hearing, smell, and touch to help determine the nature of the emergency, maintain personal safety, and make critical decisions in a confused, chaotic, and potentially life threatening environment through the duration of the operation.

ENVIRONMENTAL REQUIREMENTS: Position requires that work may be performed in adverse environmental conditions.

OTHER CONSIDERATIONS AND REQUIREMENTS:

The Firefighter Paramedic is an hourly employee of the Town of Hopkinton.

This position is a Grade 9 (\$17.73 - \$24.82) on the Town of Hopkinton Pay Scale.

This position requires 24 hours per day, 7 days per week availability and could include working nights, weekends and holidays to deal with emergencies.

Must be computer literate and have familiarity with Microsoft Office including Excel and Word.

EVALUATION: Annually by the Fire Chief.