



**Town of Hopkinton**  
**Office of Selectmen**  
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## HOME OCCUPATION REGISTRATION APPLICATION

**Office Use:**  
 Permit No. \_\_\_\_\_ Tax Map/Lot \_\_\_\_\_ / \_\_\_\_\_ Date Received: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Initials: \_\_\_\_\_  
 Approved/Denied By: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Reason for Denial: \_\_\_\_\_

NAME(S) OF RESIDENT OWNER(S) \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_ PH. \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

Description of the business that you are proposing to conduct in your home: (use additional sheets as necessary)  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Total square feet of residence \_\_\_\_\_

Total square feet used by business \_\_\_\_\_ (include space for storage associated with business)

- The business or profession will be conducted entirely within the dwelling,
- There will be no contact with the general public at the dwelling (except normal postal and commercial delivery services),
- The business is capable of being unobtrusively pursued,
- The business creates no nuisance nor any environmental, health or safety concerns,
- The business is clearly incidental and subordinate to the dwelling use,
- The business will not change either the character of the dwelling as a residence or the character of the neighborhood,
- The business will be conducted solely by the RESIDENT OWNER(S) of the dwelling, and
- The business will utilize an area of not more than twenty-five percent (25%) of the total floor area of the dwelling (including any functional basement) or 500 square feet, whichever is less.
- There shall be no display of goods or wares or signs.
- There shall be no outside structures not typically associated with residential telephone lines allowed unless such structures are otherwise permitted in the Ordinance.
- The business shall not create a traffic safety hazard, nor shall it result in a substantial increase in the level of traffic congestion in the vicinity.
- The use shall not constitute a Home Business, as defined in Section II, Paragraph 2.1.H.1.
- All Home Occupations shall be registered with the Board of Selectmen.
- Copy of property deed must be attached.

I/We have answered all questions completely and truthfully to the best of my/our knowledge. I/We agree that the use requested is a Home Occupation, as defined in Section II, Paragraph 2.1.H.2 and will be conducted in accordance with the provisions of section III, paragraph 3.7.5 of the Hopkinton Zoning Ordinance. I/We are aware that failure to comply with the provisions of the Hopkinton Zoning Ordinance could result in revocation of said permit and/or legal action by the Town of Hopkinton.

\_\_\_\_\_  
 Signature of Resident Owner

\_\_\_\_\_  
 Print Name

Date: \_\_\_\_\_

\_\_\_\_\_  
 Signature of Resident Owner

\_\_\_\_\_  
 Print Name

Date: \_\_\_\_\_