



Town of Hopkinton  
330 Main Street  
Hopkinton, NH 03229

E-mail: planzone@hopkinton-nh.gov  
Web: www.hopkinton-nh.gov

**Contacts:**

Phone: (603) 783-1509 Code Enforcement/Bldg. Inspector  
(603) 746-3181 Fire Inspector  
(603) 746-4487 Planning Office  
(603) 746-2952 Fax

**MECHANICAL PERMIT APPLICATION**

- Residential  Commercial  Industrial  
 New  Alteration/Repair  Addition

Site Information & Location	
Street Address:	
Project Name:	
Work Type:	
Property Owner Installation	
Name:	
Address:	
City/State/Zip:	
Phone:	
The installation is being made on residential property owned by me. Owner certifies that all information given is correct and true and all work performed will comply with all applicable NH Fire Codes, IBC Mechanical Codes.	
Signature: _____	
Contractor Installation	
Business Name:	
Address:	
City/State/Zip:	
Phone:	
Contractor License #	
Contractor certifies that all information given is correct and true and all work performed will comply with all applicable NH Fire Codes, IBC Mechanical Codes.	
Signature: _____	
Print Name: _____	
Copy of License	

Work Type			
Gas Piping	Fee	Items	Total
Minimum fee – gas piping	25.00		
Each additional appliance	12.00		
<b>Heating Equipment (Interior/Exterior)</b>			
<i>State Fire Marshal's Office form must also be completed for the installation of Oil Burners. See reverse side.</i>			
Boiler or Furnace (circle one)			
Up to 150,000 BTU	55.00		
Per 1,000 BTU over 150,000 BTU	0.85		
Manufacturer:			
Model/ID#			
Hot Water Heater	11.75		
Gas, Electric, Oil (circle one)			
<b>Cooling Equipment (Interior/Exterior)</b>			
Refrigeration (1 ton = 12,000 BTU/AC)			
Up to 3 ton	43.70		
Per ton over 3 ton	10.20		
<b>Tanks (Flammable Liquid or Gas)</b>			
Over 275 gallons	38.00		
Retail Cylinder Exchange	35.00		
<b>Other Fees</b>			
Heating/Cooling Split Unit			
Manufactured Housing			
Metal Chimney per 10' or part of	19.10		
Backflow Preventers each	16.60		
Inspection after 2 <sup>nd</sup> Rejection	85.00		
Application Fee, Non-Refundable			25.00
<b>Total:</b>			

**Inspections**

**Contractor and/or Property Owner** must make inspection requests at appropriate time and after any required approvals. To schedule necessary inspections of oil burners and gas installations, contact the **Fire Inspector** at **(603) 746-3181**. To schedule inspections for all other items, contact the **Code Enforcement Officer** at **(603) 783-1509**, so that we may close-out the permit.

**Work must begin within 6-months of permit or must reapply.**

Code Official: \_\_\_\_\_  
Inspection Date(s): \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Office Use		
Permit #		
Date:	Initial:	M/L
Fee:	Ck#	



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF SAFETY  
DIVISION OF FIRE SAFETY  
OFFICE OF THE STATE FIRE MARSHAL

PERMIT TO INSTALL AND OPERATE OIL BURNING EQUIPMENT

To the Chief of the Fire Department:

The undersigned hereby applies for a permit to install and operate oil burning equipment in compliance with RSA 153:5 and NFPA Standard #31 as follows:

Address: \_\_\_\_\_

Type of Occupancy: \_\_\_\_\_

Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Town: \_\_\_\_\_ State: \_\_\_\_\_

Occupant's Name: \_\_\_\_\_

Make & Serial # of oil Burner: \_\_\_\_\_

Size & Location of tank: \_\_\_\_\_

Name of Installer: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_

\_\_\_\_\_  
Signature of Owner or Installer

\_\_\_\_\_  
Date

When signed below by the Chief of the Fire Department this application may be used as a TEMPORARY PERMIT authorizing the installation of oil burning equipment.

Permit No.: \_\_\_\_\_ Chief or Designee  
\_\_\_\_\_  
Fire Department  
\_\_\_\_\_  
Date

Permission is hereby granted to operate the oil burning equipment described above which has been inspected and found to be in compliance with the State Fire Code as adopted by the State Fire Marshal.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Fire Chief or Designee