



TOWN OF HOPKINTON, NEW HAMPSHIRE

CHANGE OF USE OR CONSTRUCTION ON TOWN-OWNED PROPERTY

POLICY NO. 32

It shall be the policy that the Board of Selectmen complies with the Town of Hopkinton's land use ordinances and regulations whenever possible; further, in all cases, to comply with the requirements of RSA 674:54. This includes the use, construction, or development of land owned or occupied, or proposed to be owned or occupied by the town for any public purpose which is statutorily or traditionally governmental in nature.

I. Compliance with this policy shall include:

- (a) Provision of written application to the Planning Board of any proposed governmental use of property constituting either a substantial change in use or new use thereof. Application shall be no later than 60 days prior to the beginning of construction. The application shall meet the requirements of the Town of Hopkinton's Site Plan Review Regulations, including, but not limited to, plans, specifications, explanations of proposed changes, a statement of the governmental nature of the use and a proposed construction schedule.
- (b) Submission of application in a timely manner that will allow the Planning Board to conduct a public hearing within 30 days of receipt of application.
- (c) A presentation at the Planning Board's public hearing by a representative of the Town who will provide an overview of the plans, specifications, construction schedule, and any explanations that may be necessary.

The Planning Board, at its discretion, has the authority under RSA 674:54 to issue nonbinding written comments relative to conformity or nonconformity of the proposal within 30 days after the hearing.

NOTE: Per RSA 674:54, II-a, any use, construction, or development of land occurring on governmentally owned or occupied land, but which is not a governmental use, shall be fully subject to local land use regulations.

Adopted this 5th day of February 2007.

By the Board of Selectmen:

Louise M. Carr
Clarke L. Kidder
George A. Langwasser
Donald K. Lane