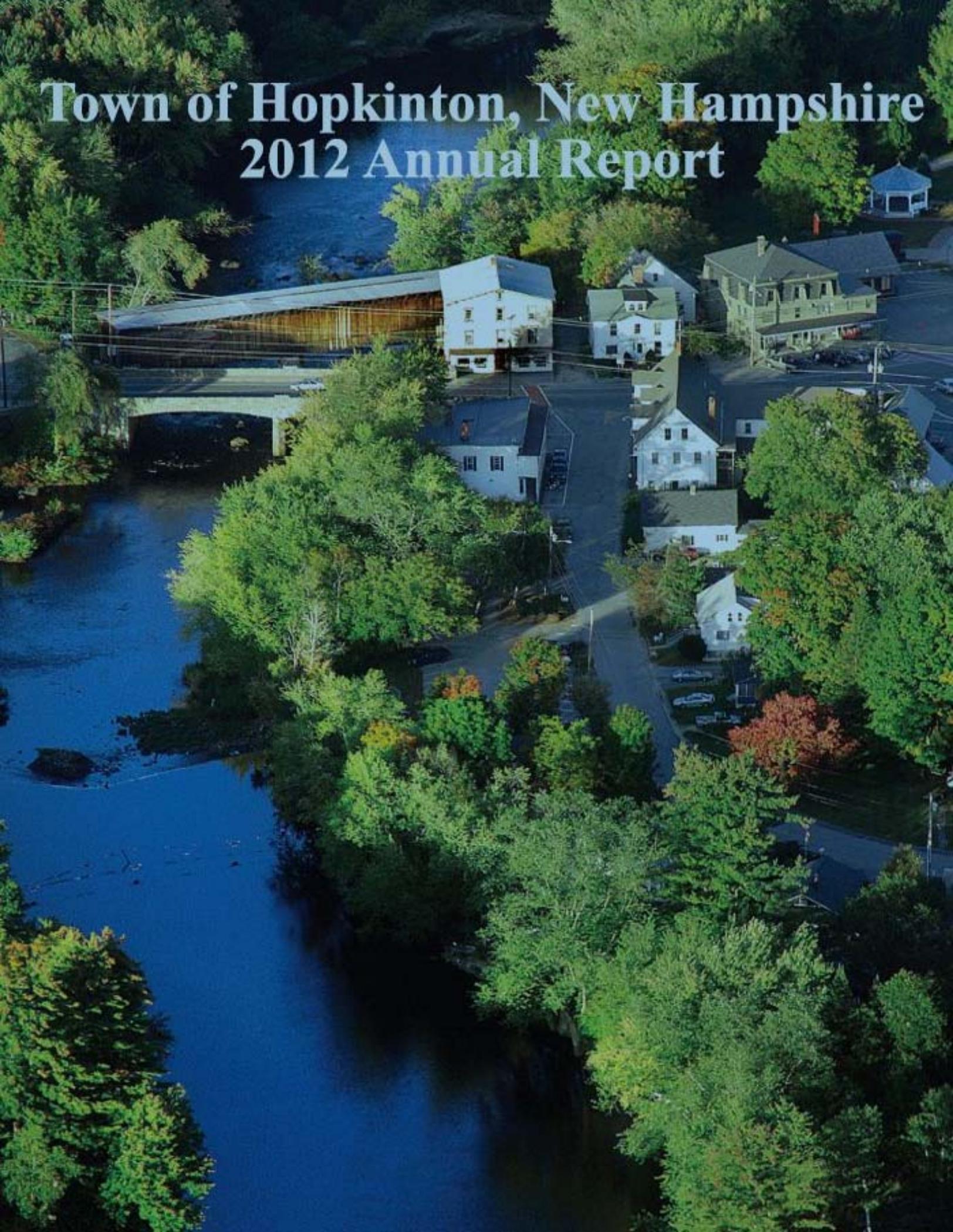


Town of Hopkinton, New Hampshire 2012 Annual Report



The 2012 Hopkinton Town Report is Dedicated to Fire Chief Richard J. Schaefer



On September 2, 2012 the Town was shocked and saddened by the tragic death in the line of duty of our Fire Chief Richard J. Schaefer. Words cannot express the substantial loss felt by his family and the people of this community, to whom he dedicated his life to serve.

Rick graduated from Hopkinton High School in 1978, that same year he joined the Hopkinton Rescue Squad. One year later he joined the Hopkinton Fire Department beginning his career as a firefighter. He was assigned to Company 1 providing water to the engines that were fighting the fire. He was promoted several times, becoming a Lieutenant and then in 1991 a Captain and that same year he was then promoted to Deputy Chief. In 1999 Rick became the Fire Chief and built upon the strong foundation of past Chiefs continuing the high standards for which the Hopkinton Fire Department is known. Rick became the Town's first full time Fire Chief in 2009.

Under Rick's leadership training standards for the Department continued to be high. He worked hard to bring additional full time firefighters/EMTs and paramedics into the Department providing the Town with high quality service. Rick always thought of the safety and wellness of others and took seriously the responsibility he willingly took on to protect and provide service to the Hopkinton community. Because of Rick's diligence and teaching,

those that worked with him in any capacity will continue to take the safety of others much more seriously.

Rick's commitment to Hopkinton and to the fire service was second to none. The respect he earned from all who knew him was never more evident than immediately following his death when his department, neighboring departments and the entire town came together to say goodbye and show their respect, doing what they could, big and small, to thank a great man for his dedicated service.

As a small symbol of appreciation and respect, this Town Report is dedicated to Chief Schaefer by a very grateful community.

Rest in peace Chief. Job well done.

A Firefighter's Prayer

*When duty call's me, oh Lord,
Wherever flames may rage,
Give me the strength to save some life
Whatever be its age.*

*Help me embrace a little child
Before it is too late
Or save an older person from
The horror of that fate*

*Enable me to be alert,
And oh Lord, guide my every move,
For life is so precious,
Please don't let us loose.*

*I want to fill my calling and
To give the best in me
To guard my every neighbor
And protect their property*

*And if according to thy will,
That I must give my life,
Then with thy protecting hand my Lord,
I pray thee, protect my children and my wife.*

Author unknown

PUBLIC NOTICE

Restoration of Involuntary Merged Lots

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were involuntarily merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent, or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

This notice must be:

- Posted continuously in a public place from January 1, 2012 until December 31, 2016, and
- Published in the 2011 through 2015 Annual Report.

Read the full statute at [RSA 674:39-aa Restoration of Involuntary Merged Lots](#).

ACKNOWLEDGEMENTS

Front Cover: Aerial photo of Contoocook Village courtesy of Bob LaPree

Dedication: Photo of Fire Chief Rick Schaefer courtesy of Bob LaPree

Back Cover: Photo of Marjorie Noon painting of Hopkinton Village in the Library History Room courtesy of Robin Buchanan

Individual reports are written by the Department Heads and the Committee and Board Chairs. The School District reports are prepared by school staff and elected officials. School Business Administrator Michelle Clark prepared the graphs for the school financial section. The Town Report is assembled by Administrative Assessing Assistant Robin Buchanan.

Thank you to all who helped create this report!

HOPKINTON



Annual Town and School Report 2012

Incorporated: 1765
Website: www.hopkinton-nh.gov

Population: 5,589 (EOP Estimate)
Land Area: 43.3 square miles

In Memoriam

George E. Dockham

April 10, 1922 to May 4, 2012
Hopkinton Fire Department – 48 year member

Frederick M. Finnerty

June 28, 1937 to August 18, 2012
Animal Control Officer
“Cracker Barrel Cop”

Robert “Red” McManus

October 10, 1925 to March 28, 2012
Member Hopkinton Fire Department
One of first 10,000 EMTs on the national registry

Thelma Ruth (Huggins) McManus

February 25, 1932 to August 31, 2012
Clerk Hopkinton Police Department

Margaret M. Ransmeier

March 12, 1919 to January 18, 2012
Instrumental in preserving “Ransmeier Woods”

Anne Longley Slusser

October 27, 1922 to February 11, 2013
Architect of “Dial-a-Ride” - copied nationwide
Generous contributor of the Slusser Senior Center

Eugene A. Slusser

Died on September 25, 2012 at age 90
Generous contributor of the Slusser Senior Center

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Notes

Helpful Hopkinton Information



How to Contact Town Officials

Main Phone: (603) 746-3170 - Website: www.hopkinton-nh.gov

Administration/Assessing Selectmen

Neal Cass, Town Administrator
Robin Buchanan, Admin. Assessing Assistant
330 Main Street, Hopkinton, NH 03229
Phone: (603) 746-3170 Fax: (603) 746-2952
Hours: M-R 8:00 to 5:30, Friday 8:00 to noon
Email: selectmen@hopkinton-nh.gov

Finance

Deb Gallant, Director
330 Main Street, Hopkinton, NH 03229
Phone: (603) 746-1081 Fax: (603) 746-2952
Email: finance@hopkinton-nh.gov

Fire and Ambulance

Doug Mumford, Fire Chief
9 Pine Street, Contoocook, NH 03229
Emergencies: 911
Non-Emergency: (603) 746-3181
Fax: (603) 746-5134
Email: firechief@hopkinton-nh.gov

Health Department

Neal Cass, Health Officer
330 Main Street, Hopkinton, NH 03229
Phone: (603) 746-2892 Fax: (603) 746-2952
Email: townadmin@hopkinton-nh.gov
Hours: Call or email for appointment

Human Services

Marilyn Bresaw, Coordinator
330 Main Street, Hopkinton, NH 03229
Phone: (603) 746-5729 Fax: (603) 746-2952
Email: humanservices@hopkinton-nh.gov

Library

Donna Dunlap, Director
61 Houston Drive, Contoocook, NH 03229
Phone: (603) 746-3663 Fax: (603) 746-6799
Hours: T/W/R 10-8, F 10-5, Sat 10-3,
Sun 1-5(Sept.-May)
Email: info@hopkintontownlibrary.org
Web: www.hopkintontownlibrary.org

Planning and Zoning

Karen Robertson, Director
330 Main Street, Hopkinton, NH 03229
Phone: (603) 746-4487 Fax: (603) 746-2952
Hours: M-R 8:00 to 5:30, Friday 8:00 to noon
Email: planzone@hopkinton-nh.gov

Police

Stephen Pecora, Chief of Police
1696 Hopkinton Road, Hopkinton, NH 03229
Emergencies: 911 Non Emergency: (603)746-5151
24 Hour: (603) 746-4141 Fax: (603) 746-4166
Email: policeadmin@tds.net

Public Works

John Thayer, Superintendent
250 Public Works Road, Contoocook, NH 03229
Phone: (603) 746-5118 Fax: (603) 746-2952
Email: highwaysup@hopkinton-nh.gov

Recreation Department

Jessica Bailey, Director
Slusser Senior Center, 41 Houston Drive,
Contoocook, NH 03229
Phone: (603) 746-2915 Fax: (603) 746-2277
Email: recreation@hopkinton-nh.gov

Town Clerk/Tax Collector

Bates Building, 846 Main Street, Contoocook
Phone: (603) 746-3179, (603) 746-3180
Fax: (603) 746-4011
Hours: M-F 8:00 to 4:30
Email: ClerkCollector@hopkinton-nh.gov

Transfer Station

Jolene Cochrane, Supervisor
491 East Penacook Rd., Contoocook, NH 03229
Phone: (603) 746-3810 Fax: (603) 746-2952
Hours: M/W/Sat 8-5, F 1-5
Email: waterworks@tds.net

Wastewater Treatment Plant

Steve Clough, Asst. Supt. Waste
210 Public Works Rd., Contoocook, NH 03229
Phone: (603) 746-3389 Fax: (603) 746-2952
Email: waterworks@tds.net

Meeting Schedule

Listed here are the regular meeting times and places for the Boards, Committees and Commissions. All meetings are posted on the website (www.hopkinton-nh.gov) and at the Town Hall and the Bates Building. Please confirm specific meetings closer to the actual meeting day to assure that nothing has changed.

Board, Committee,

<u>Commission</u>	<u>Meeting Day</u>	<u>Meeting Time</u>	<u>Meeting Location</u>
Budget Committee	2 nd Wednesday Weekly during budget season	5:30 p.m.	Town Hall
Cemetery Trustees	1 st Tuesday	9:00 a.m.	Town Hall
Conservation Commission	3 rd Tuesday	7:30 p.m.	Harold Martin School
Contoocook Village Precinct Commissioners	2 nd Tuesday	7:00 p.m.	Slusser Senior Center
Economic Development Committee	3 rd Wednesday	7:00 p.m.	Town Hall
Greener Hopkinton	3 rd Thursday	7:00 p.m.	Slusser Senior Center
Hopkinton Village Precinct Commissioners	3 rd Thursday	7:30 p.m.	Town Hall
Hopkinton/Webster Refuse Disposal Committee	1 st Thursday	7:00 p.m.	Alternating Webster & Slusser Senior Center
Human Services Advisory Committee	1 st Tuesday	3:30 p.m.	Town Hall
Joint Loss Management (Safety) Committee	3 rd Thursday quarterly	9:00 a.m.	Rotating Locations
Library Trustees	3 rd Tuesday	7:00 p.m.	Library History Room
Municipal Operations Improvement Committee	4 th Thursday	7:00 p.m.	Library History Room
Open Space Committee	2 nd Wednesday	7:15 p.m.	Town Hall
Planning Board	2 nd Tuesday	6:30 p.m.	Town Hall
Recreation Committee	Last Tuesday	6:30 p.m.	Slusser Senior Center
Recycling Committee	3 rd Wednesday	7:00 p.m.	Library
Road Committee	Last Tuesday	7:00 p.m.	Library History Room
Select Board	Every other Monday	5:30 p.m.	Town Hall
Senior Recreation Council	3 rd Monday	1:30 p.m.	Slusser Senior Center
Zoning Board of Adjustment	1 st Tuesday	6:30 p.m.	Town Hall

Tax Rate History

	District	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Ratio		79.5%	88.8%	96.9%	88.6%	100.0%	101.2%	100.0%	96.3%	95.3%	100.0%	107.80%
Town Rate	1	\$ 27.59	\$ 24.56	\$ 22.93	\$ 23.61	\$ 21.05	\$ 21.05	\$ 22.19	\$ 26.83	\$ 27.49	\$ 27.54	\$ 28.19
CVP Rate	2	\$ 29.32	\$ 26.13	\$ 24.15	\$ 25.09	\$ 22.24	\$ 22.27	\$ 23.34	\$ 27.92	\$ 27.49	\$ 28.31	\$ 29.36
HVP Rate	3	\$ 29.11	\$ 24.85	\$ 23.29	\$ 23.91	\$ 21.34	\$ 21.37	\$ 22.49	\$ 27.17	\$ 27.06	\$ 27.98	\$ 28.56
Breakdown												
Town Rate		\$ 4.54	\$ 4.44	\$ 4.19	\$ 4.57	\$ 4.33	\$ 4.04	\$ 4.45	\$ 5.08	\$ 5.05	\$ 5.06	\$ 5.10
Local School		\$ 15.11	\$ 13.61	\$ 13.76	\$ 14.24	\$ 12.78	\$ 12.73	\$ 13.11	\$ 16.11	\$ 16.27	\$ 17.17	\$ 17.77
State School		\$ 5.54	\$ 4.37	\$ 2.98	\$ 2.61	\$ 2.08	\$ 2.08	\$ 2.19	\$ 2.64	\$ 2.68	\$ 2.43	\$ 2.52
TOTAL SCHOOL		\$ 20.65	\$ 17.98	\$ 16.74	\$ 16.85	\$ 14.86	\$ 14.81	\$ 15.30	\$ 18.75	\$ 18.95	\$ 19.60	\$ 20.29
County		\$ 2.40	\$ 2.14	\$ 2.00	\$ 2.19	\$ 1.86	\$ 2.20	\$ 2.44	\$ 3.00	\$ 2.72	\$ 2.88	\$ 2.80

2012 Tax Rate Comparison

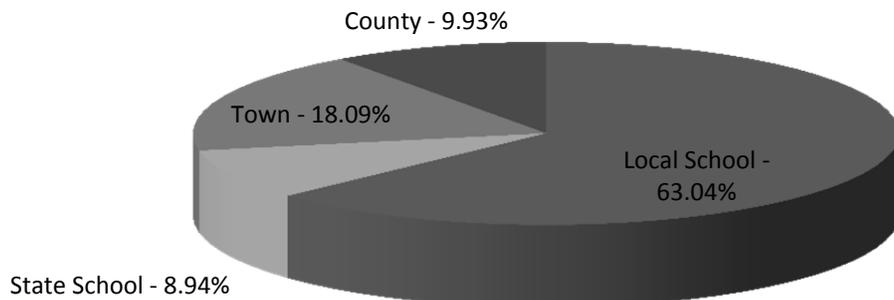
TOWN OF HOPKINTON

	2011	2012		
	Tax Rate	Tax Rate	\$ Change	% Change
Town	5.06	5.10	.04	0.79%
School-Local	17.17	17.77	.60	3.49%
School-State	2.43	2.52	.09	3.70%
County	2.88	2.80	(.08)	-2.78%
	27.54	28.19	.65	2.36%

VILLAGE PRECINCTS

	2011	2012		
	Tax Rate	Tax Rate	\$ Change	% Change
Contoocook	0.77	1.17	.40	51.95%
Hopkinton	0.44	.37	(.07)	-15.91%

Town, County, State & School Tax Rate For 2012 \$ 28.19



2012 Gross Appropriation Comparison

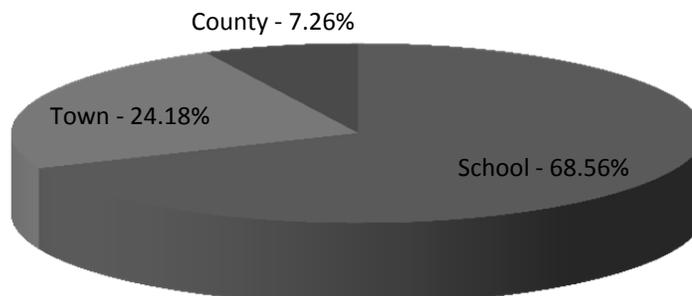
TOWN OF HOPKINTON

	2011 Gross Appropriation	2012 Gross Appropriation	\$ Change	% Change
Town	6,251,002	6,102,181	(148,821)	-2.38%
School	16,671,546	17,302,668	631,122	3.79%
County	1,860,612	1,830,879	(29,733)	-1.60%
	24,783,160	25,235,728	452,568	1.83%

VILLAGE PRECINCTS

	2011 Gross Appropriation	2012 Gross Appropriation	\$ Change	% Change
Contoocook	375,295	389,000	13,705	3.65%
Hopkinton	87,650	105,380	17,730	20.23%

Town, County, & School Gross Appropriation For 2012



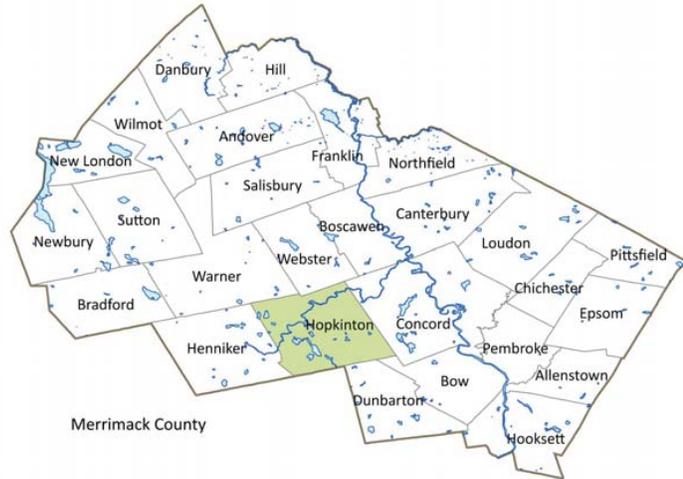
Hopkinton, NH



Community Contact	Town of Hopkinton Neal A. Cass, Town Administrator 330 Main Street Hopkinton, NH 03229
Telephone	(603) 746-3170
Fax	(603) 746-2952
E-mail	selectmen@tds.net
Web Site	www.hopkinton-nh.gov
Municipal Office Hours	Monday through Thursday, 8 am - 5:30 pm; Friday, 8 am - 12 noon; Town Clerk, Tax Collector: Monday through Friday, 8 am - 4:30 pm
County	Merrimack
Labor Market Area	Concord NH Micro-NECTA
Tourism Region	Merrimack Valley
Planning Commission	Central NH Regional
Regional Development	Capital Regional Development Council
Election Districts	
US Congress	District 2
Executive Council	District 2
State Senate	District 15
State Representative	Merrimack County District 4

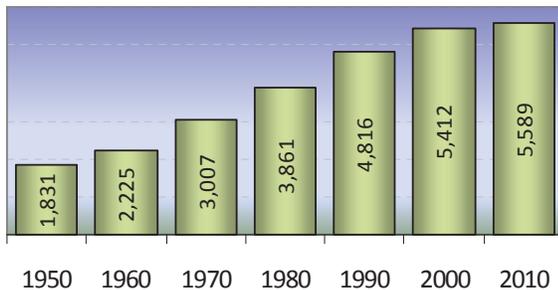
Incorporated: 1765

Origin: This area was first granted by the Massachusetts government in 1735 as New Hampshire Number 5, one in a line of settlements between the Merrimack and Connecticut Rivers. The settlers, who were from Hopkinton, Massachusetts, renamed the town New Hopkinton. The town was incorporated as Hopkinton by the New Hampshire governor and council in 1765. Setting the pattern for future towns, settlers were required to build homes, fence in their acreage, plant it with English grass, and provide a home for a minister, all within seven years. Contoocook village, a substantial portion of the town, was named for a tribe of Penacook Indians who once lived there, as was the Contoocook River which flows through the town.



Villages and Place Names: Contoocook, Hatfield Corner, Tyler, West Hopkinton, Barton's Corner, Drew Lake, Blackwater District, Gould Hill District

Population, Year of the First Census Taken: 1,715 residents in 1790



Population Trends: Population change for Hopkinton totaled 3,364 over 50 years, from 2,225 in 1960 to 5,589 in 2010. The largest decennial percent change was a 35 percent increase between 1960 and 1970, followed by 28 percent and 25 percent increases over the next two decades. The 2010 Census estimate for Hopkinton was 5,589 residents, which ranked 59th among New Hampshire's incorporated cities and towns.

Population Density and Land Area, 2010 (US Census Bureau): 128.9 persons per square mile of land area. Hopkinton contains 43.4 square miles of land area and 1.8 square miles of inland water area.

Economic & Labor Market Information Bureau, NH Employment Security, 2012. Community Response Received 6/15/2012

All information regarding the communities is from sources deemed reliable and is submitted subject to errors, omissions, modifications, and withdrawals without notice. No warranty or representation is made as to the accuracy of the information contained herein. Specific questions regarding individual cities and towns should be directed to the community contact.

MUNICIPAL SERVICES

Type of Government	Selectmen
Budget: Municipal Appropriations, 2012	\$6,077,745
Budget: School Appropriations, 2012-2013	\$17,302,668
Zoning Ordinance	1964/12
Master Plan	2002
Capital Improvement Plan	Yes
Industrial Plans Reviewed By	Planning Board

Boards and Commissions

Elected:	Selectmen; Library; Cemetery; School; Budget
Appointed:	Planning; Conservation; Zoning; Recycling; Recreation; Economic Development

Public Library **Hopkinton Town****EMERGENCY SERVICES**

Police Department	Full-time
Fire Department	Full-time
Emergency Medical Service	Full-time

Nearest Hospital(s)	Distance	Staffed Beds
Concord Hospital, Concord	6 miles	211

UTILITIES

Electric Supplier	PSNH; Concord Electric
Natural Gas Supplier	None
Water Supplier	Contoocook/Hopkinton Village Precinct

Sanitation	Municipal
Municipal Wastewater Treatment Plant	Yes
Solid Waste Disposal	
Curbside Trash Pickup	Private
Pay-As-You-Throw Program	Yes
Recycling Program	Voluntary

Telephone Company	Fairpoint; TDS Telecom
Cellular Telephone Access	Yes
Cable Television Access	Yes
Public Access Television Station	No
High Speed Internet Service:	
Business	Yes
Residential	Yes

PROPERTY TAXES (NH Dept. of Revenue Administration)

2011 Total Tax Rate (per \$1000 of value)	\$27.54
2011 Equalization Ratio	100.0
2011 Full Value Tax Rate (per \$1000 of value)	\$27.68

2011 Percent of Local Assessed Valuation by Property Type	
Residential Land and Buildings	89.3%
Commercial Land and Buildings	6.8%
Public Utilities, Current Use, and Other	3.9%

HOUSING (ACS 2006-2010)

Total Housing Units	2,575
Single-Family Units, Detached or Attached	2,346
Units in Multiple-Family Structures:	
Two to Four Units in Structure	126
Five or More Units in Structure	41
Mobile Homes and Other Housing Units	62

DEMOGRAPHICS

(US Census Bureau)

Total Population	Community	County
2010	5,589	146,445
2000	5,412	136,716
1990	4,816	120,618
1980	3,861	98,302
1970	3,007	80,925

Demographics, American Community Survey (ACS) 2006-2010

Population by Gender

Male	2,987	Female	2,659
------	--------------	--------	--------------

Population by Age Group

Under age 5	280
Age 5 to 19	1,127
Age 20 to 34	525
Age 35 to 54	1,756
Age 55 to 64	957
Age 65 and over	1,001
Median Age	44.7 years

Educational Attainment, population 25 years and over

High school graduate or higher	96.7%
Bachelor's degree or higher	54.8%

INCOME, 2010 INFLATION ADJUSTED \$ (ACS 2006-2010)

Per capita income	\$45,708
Median 4-person family income	\$92,344
Median household income	\$86,083

Median Earnings, full-time, year-round workers

Male	\$71,031
Female	\$46,531

Families below the poverty level **0.0%****LABOR FORCE** (NHES - ELMI)

Annual Average	2001	2011
Civilian labor force	2,963	2,953
Employed	2,885	2,834
Unemployed	78	119
Unemployment rate	2.6%	4.0%

EMPLOYMENT & WAGES (NHES - ELMI)

Annual Average Covered Employment	2001	2011
Goods Producing Industries		
Average Employment	344	277
Average Weekly Wage	\$ 618	\$ 746
Service Providing Industries		
Average Employment	1,103	977
Average Weekly Wage	\$ 667	\$ 752
Total Private Industry		
Average Employment	1,446	1,253
Average Weekly Wage	\$ 655	\$ 751
Government (Federal, State, and Local)		
Average Employment	269	299
Average Weekly Wage	\$ 581	\$ 838
Total, Private Industry plus Government		
Average Employment	1,715	1,552
Average Weekly Wage	\$ 644	\$ 767

n = indicates that data does not meet disclosure standards

EDUCATION AND CHILD CARE

(NH Dept. of Education)

Schools students attend: **Hopkinton operates grades K-12** District: **SAU 66**
 Career Technology Center(s): **Concord High School; Pembroke Academy** Region: **11**

Educational Facilities	Elementary	Middle/Junior High	High School	Private/Parochial
Number of Schools	2	1	1	1
Grade Levels	P K 1-6	7-8	9-12	6-12
Total Enrollment	487	152	316	14

2012 NH Licensed Child Care Facilities (DHHS – Bureau of Child Care Licensing): Total Facilities: **6** Total Capacity: **124**

Nearest Community/Technical College: **NHTI-Concord**
 Nearest Colleges or Universities: **New England; Magdalen; Franklin Pierce Law**

LARGEST BUSINESSES	PRODUCT/SERVICE	EMPLOYEES	ESTABLISHED
Yankee Book Peddler	Wholesale book distributor	220	
McLane's	NE distribution center	200	
Hopkinton School District	Education	160	
Merrimack County Telephone	Telephone company	80	
Milton CAT	Heavy machine equipment	65	
Camp Merrimack LLC.	Childrens' camp	60	
HMC Corporation	Sawmill machinery	48	

TRANSPORTATION (distances estimated from city/town hall)

Road Access	US Routes	202
	State Routes	9, 103, 127
Nearest Interstate, Exit		I-89, Exits 4 - 6
	Distance	Local access
Railroad		No
Public Transportation		No
Nearest Public Use Airport, General Aviation		
	Concord Municipal Runway	6,005 ft. asphalt
	Lighted? Yes	Navigation Aids? Yes
Nearest Airport with Scheduled Service		
	Manchester-Boston Regional Distance	28 miles
	Number of Passenger Airlines Serving Airport	6
Driving distance to select cities:		
	Manchester, NH	22 miles
	Portland, Maine	114 miles
	Boston, Mass.	72 miles
	New York City, NY	277 miles
	Montreal, Quebec	237 miles

COMMUTING TO WORK (ACS 2006-2010)

Workers 16 years and over	
Drove alone, car/truck/van	81.9%
Carpooled, car/truck/van	6.7%
Public transportation	0.0%
Walked	1.7%
Other means	0.4%
Worked at home	9.5%
Mean Travel Time to Work	25.9 minutes

Percent of Working Residents: ACS 2006-2010	
Working in community of residence	26.3%
Commuting to another NH community	68.1%
Commuting out-of-state	5.6%

RECREATION, ATTRACTIONS, AND EVENTS

X	Municipal Parks
	YMCA/YWCA
X	Boys Club/Girls Club
X	Golf Courses
	Swimming: Indoor Facility
	Swimming: Outdoor Facility
	Tennis Courts: Indoor Facility
X	Tennis Courts: Outdoor Facility
	Ice Skating Rink: Indoor Facility
	Bowling Facilities
X	Museums
	Cinemas
	Performing Arts Facilities
X	Tourist Attractions
X	Youth Organizations (i.e., Scouts, 4-H)
X	Youth Sports: Baseball
X	Youth Sports: Soccer
X	Youth Sports: Football
X	Youth Sports: Basketball
	Youth Sports: Hockey
X	Campgrounds
X	Fishing/Hunting
X	Boating/Marinas
X	Snowmobile Trails
	Bicycle Trails
X	Cross Country Skiing
X	Beach or Waterfront Recreation Area
X	Overnight or Day Camps
	Nearest Ski Area(s): Pat's Peak
	Other: Covered Bridge; Hopkinton State Fair; Outdoor Ice Skating Rink; Elm Brook Park; Hawthorne Forest; John Brockway Nature Preserve; Farmer's Market; Myron Chase Wildlife Sanctuary; Stevens Trail; Beech Hill Farmstand & Ice Cream Barn; Contoocook River Forest

Notes

Town Officials and Employees



Town Officials

Elected Town Officials

SELECT BOARD:

Tom Congoran	Term Expires 2013
Bryan Pellerin, Vice Chair	Term Expires 2013
Denis Goddard	Term Expires 2013
James O'Brien, Chair	Term Expires 2014
George A. Langwasser	Term Expires 2015

BUDGET COMMITTEE:

Timothy Carney (resigned 8/8/2012)	Term Expires 2013
David O'Keeffe (to fill Carney term)	
Karen Irwin	Term Expires 2013
Janet Krzyzaniak, Chair	Term Expires 2013
Michael Montore	Term Expires 2014
Terry Quinn	Term Expires 2014
Lance Whitehead	Term Expires 2015
Tom Congoran	For the Select Board
Thomas O'Donnell	For the Hopkinton Village Precinct
Ken Traum	For the Contoocook Village Precinct
David Luneau	For the School Board

CEMETERY TRUSTEES:

Patricia A. Cass Smith, Chair	Term Expires 2013
Nancy Miner	Term Expires 2014
Don Lane	Term Expires 2015

LIBRARY TRUSTEES:

Jeff Eitreim	Term Expires 2013
Christine Hamm	Term Expires 2014
Elaine Loft	Term Expires 2014
Peter Gagnon	Term Expires 2015
Barry Needleman, Chair	Term Expires 2015

MODERATOR:

Gary Richardson	Term Expires 2013
Bruce Ellsworth, Assistant	Appointed by the Moderator

SUPERVISORS OF THE CHECKLIST:

Sharon C. Baker	Term Expires 2014
Carol McCann	Term Expires 2016
Sandra J. Smart	Term Expires 2018

TOWN CLERK/TAX COLLECTOR:

Charles Gangel	Term Expires 2013
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Town Officials - continued

TREASURER:

Bonita Cressy	Term Expires 2014
Nancy Remick, Deputy	Appointed

TRUSTEES OF TRUST FUNDS:

Christine Barton	Term Expires 2013
James Lewis	Term Expires 2014
Christine B. Hoyt	Term Expires 2015

Appointed Town Officials

CENTRAL NH REGIONAL PLANNING COMMISSION:

Bethann McCarthy	Term Expires 2013
Timothy Britain, Alternate	

CHIEF OF POLICE: Stephen Pecora

COMMUNITY CENTER COMMITTEE:

Byron Carr	Paul Carey	Arnold Coda
Richard Horner	Bob LaPree	Marion Paxton
Gloria Symonds	Jessica Bailey	Stephen Chamberlin

CONSERVATION COMMISSION:

Ronald Klemarczyk	Term Expires 2013
Robert Knight	Term Expires 2013
Derek Owen, Chair	Term Expires 2014
Cleve Kapala	Term Expires 2014
Erick Leadbeater	Term Expires 2015
Jed Merrow, Treasurer	Term Expires 2015
Leland Wilder	Term Expires 2015
Doug Giles, Alternate	Term Expires 2014

ECONOMIC DEVELOPMENT COMMITTEE:

Bob Gerseny, Chair	Term Expires 2013
Judy Hampe	Term Expires 2013
Cettie Connolly, Secretary	Term Expires 2014
Christopher Hodgdon	Term Expires 2014
Brian Lavoie	Term Expires 2014
Bruce Ellsworth	Term Expires 2015
Josh KattEFF	Term Expires 2015
DarraH Madden	Term Expires 2015
Bryan Pellerin	For the Select Board

EMERGENCY MANAGEMENT DIRECTOR: Stephen Pecora

Town Officials - continued

FENCE VIEWERS:

Richard Drescher Richard Strickford

FINANCE DIRECTOR: Deborah Gallant

FIRE CHIEF:

Richard Schaefer (until his death 9/2/2012)
Jeff Yale (Interim Chief effective 9/5/2012)

FIREWARDS:

Tom Krzyzaniak Robert White

FOREST FIRE WARDEN: Sean Weldon

DEPUTY FOREST FIRE WARDENS:

Christopher Boudette	Matthew Cox	Christopher Gow
Ryan Hughes	Richard Schaefer	Kevin Culpon
Sean Weldon	Douglas Mumford	Nate Martel

GREENER HOPKINTON COMMITTEE:

Chris Aslin	Barbara Fales	Brenda Lewis
Nancy Jackson-Reno	Mary Leadbeater	Bethann McCarthy, Chair
Jack Ruderman	Denis Goddard, For the Select Board	

HEALTH OFFICER: Neal Cass

HIGHWAY SUPERINTENDENT: John Thayer

HOPKINTON-WEBSTER REFUSE COMMITTEE:

Hopkinton Representatives:

Karen Irwin, Chair	Term Expires 2013
Richard Kennedy	Term Expires 2014
Rich Houston	Term Expires 2015

Webster Representatives:

Ellen Kontinos-Cilley	Term Expires 2013
Barbara Corliss,	Term Expires 2014
Sally Embley,	Term Expires 2015
David Klum, Alternate	Term Expires 2013
Mike Greenwood, Alternate	Term Expires 2014
Terry Targett, Alternate	Term Expires 2015
Steve Clough, Asst. Superintendent (ex-officio)	

Town Officials - continued

HUMAN SERVICES ADVISORY COMMITTEE:

Judith Delisle	Term Expires 2014
Luciele Gaskill	Term Expires 2014
Jim Hersey	Term Expires 2015
Betsy Wilder	Term Expires 2016
Kevin Nichols	Term Expires 2016
Sue Strickford	Term Expires 2016

HUMAN SERVICES COORDINATOR: Marilyn Ceriello Bresaw

LIBRARY DIRECTOR: Donna Dunlop

OPEN SPACE COMMITTEE:

Dijit Taylor, Chair	Term Expires 2013
Ronald Klemarczyk	Term Expires 2014
Lucia Kittredge	Term Expires 2015
Susan Zankel	Term Expires 2015
Denis Goddard	For the Select Board

MUNICIPAL OPERATIONS IMPROVEMENT COMMITTEE:

Jason Lacombe, Chair	Term Expires 2013
Lester Cressy	Term Expires 2014
Vacant	Term Expires 2014
Joy Bloomfield	Term Expires 2015
Anthony Walker	Term Expires 2015

PLANNING BOARD:

Timothy Britain, Vice Chair	Term Expires 2013
Michael Wilkey	Term Expires 2013
Celeste Hemingson	Term Expires 2014
Jane Bradstreet	Term Expires 2015
Bruce Ellsworth, Chair	Term Expires 2015
Edwin Taylor	Term Expires 2015
George Langwasser	For the Select Board

Alternates:

Cettie Connolly	Term Expires 2013
Vacant	Term Expires 2014
Vacant	Term Expires 2015

PLANNING DIRECTOR: Karen Robertson

Town Officials - continued

RECREATION COMMITTEE:

Louise Carr	Term Expires 2013
Ed Kerr, Chair	Term Expires 2013
Jim Martin	Term Expires 2013
Mark Newton	Term Expires 2014
Ann Wayland	Term Expires 2014
Vacant	Term Expires 2014
Steve Crawford	Term Expires 2015
Jim Lewis	Term Expires 2015
Vernon Miller	Term Expires 2015
James O'Brien	For the Select Board
Jessica Bailey, Recreation Director (ex-officio)	

RECREATION DIRECTOR: Jessica Bailey

RECYCLING COMMITTEE:

Sara Crane	Term Expires 2013
Rosalie Smith	Term Expires 2013
AnnYonkers	Term Expires 2013
Bob LaPree	Term Expires 2014
Katherine Mitchell	Term Expires 2014
Ginni Haines	Term Expires 2015
Mary Leadbeater	Term Expires 2015
Denis Goddard	For the Select Board
Sally Embley	Webster Representative
Steve Clough, Asst. Superintendent (ex-officio)	

ROAD COMMITTEE:

Kent Symonds	Term Expires 2013
John Chandler	Term Expires 2014
Michael Coen	Term Expires 2014
Dave White	Term Expires 2014
Lester Cressy	Term Expires 2015
John Thayer, Highway Superintendent (ex-officio)	

SENIOR RECREATION COUNCIL:

Marilyn Bresaw	Term Expires 2013
Gloria Symonds, Chair	Term Expires 2013
June Garvin	Term Expires 2014
Elaine Lambert	Term Expires 2014
Jack Ward	Term Expires 2014
Judy Sanborn	Term Expires 2015
Joanne Woodward	Term Expires 2015

Town Officials - continued

SEWER COMMITTEE:

Richard Drescher	Term Expires 2014
Stuart Nelson	Term Expires 2014
Lloyd Holmes	Term Expires 2015
Richard Strickford	Term Expires 2016
George Langwasser	For the Select Board
Steve Clough, Asst. Superintendent (ex-officio)	

SURVEYORS OF WOOD AND TIMBER: Ron Klemarczyk John Herrick

TOWN ADMINISTRATOR: Neal Cass

REGIONAL PLANNING TRANSPORTATION ADVISORY COMMISSION (TAC):

John Thayer	Term Expires 2014
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TREE WARDEN: David Story

WEIGHER: Roger Andrus

ZONING BOARD OF ADJUSTMENT:

Dan Rinden	Term Expires 2013
Toni Gray	Term Expires 2014
Charles Koontz	Term Expires 2014
Janet Krzyzaniak, Chair	Term Expires 2015
Harold Perkins	Term Expires 2015

Alternates:

Jessica Scheinman	Term Expires 2013
David Brock, Alternate	Term Expires 2014
Greg Mcleod	Term Expires 2015

Precinct Commissioners (Elected by the Precincts)

CONTOOCH VILLAGE PRECINCT:

William Chapin	Term Expires 2014
Tom Yestramski	Term Expires 2015
Dick Strickford	Term Expires 2016

HOPKINTON VILLAGE PRECINCT:

Kim Lajoie	Term Expires 2013
Craig Dunning, Chair	Term Expires 2014
John Wullenweber	Term Expires 2015

Town Employees

DEPARTMENT	POSITION	STATUS
CEMETERIES		
Jerrold Babson	Sexton	Part Time
FIRE DEPARTMENT		
Matthew Cox	FF/EMT I	Full Time
Kevin Culpon	Lieutenant/FF/Paramedic	Full Time
Christopher Gow	FF/EMT I	Full Time
Ryan Hughes	FF/Paramedic	Full Time
Nate Martel	FF/Paramedic	Full Time
Doug Mumford	FF/Paramedic	Full Time
Thatcher Plante	FF/EMT I	Part Time
Jeff Yale	Interim Fire Chief/EMT-B	Part Time
LIBRARY		
Charlotte De Bell	Reference Librarian	Part Time
Karen Dixon	Reference Librarian	Full Time
Donna V. Dunlop	Library Director	Full Time
Leigh Maynard	Children's Librarian	Part Time
Nancy Nobis	Circulation	Part Time
Nancy Raymond	Circulation	Part Time
Emily Welsh	Reference Librarian	Part Time
Barbara Diaz	Circulation	Part Time
Elissa Barr	Reference Librarian	Part Time
PARKS & RECREATION		
Jessica Bailey	Recreation Director	Full Time
Sara Darby	Recreation Clerk	Part Time
PLANNING, ZONING, CODE ENFORCEMENT		
Karen Robertson	Planning Director	Full Time
John Pianka	Code Enforcement	Part Time
POLICE DEPARTEMENT		
Robert Arseneault	Corporal	Full Time
Frederick Finnerty (resigned 6/7/2012)	Animal Control Officer	Part Time
Patricia Finnerty	Secretary	Part Time
Thomas Hennessey	Corporal	Full Time
Phillip Hill	Patrolman	Part Time
Nicholas McNutt	Patrolman	Full Time
Doug Mumford (effective 9/10/2012)	Animal Control Officer	Part Time
Brian O'Connor	Patrolman	Full Time
Stephen Pecora	Police Chief	Full Time
William Simpson	Sergeant	Full Time

Town Employees - Continued

DEPARTMENT	POSITION	STATUS
PUBLIC WORKS – BUILDINGS & GROUNDS		
Doris Cayer	Custodian	Part Time
Garrett Hoyt	Bldg. Maint./Equip. Operator I	Full Time
Greg Roberts	Asst. Supt. PW-Bldgs & Grounds	Full Time
David Story	Equipment Operator I	Part Time
PUBLIC WORKS – HIGHWAYS		
Kent Barton	Mechanic	Full Time
Daniel Blanchette	Equipment Operator II	Full Time
Brian Cayer	Equipment Operator II	Full Time
Thomas John Geer	Equipment Operator I	Full Time
Michael Henley	Equipment Operator II	Part Time
Robert McCabe	Asst. Supt. PW-Highway	Full Time
Adam Pearson	Equipment Operator I	Full Time
John Thayer	Highway Superintendent	Full Time
PUBLIC WORKS – WASTEWATER/MSW/TRANSFER STATION		
Stephen Clough	Asst. Supt. PW-Waste	Full Time
Jolene Cochrane	MSW Facility Supervisor	Full Time
Christina Crawford	MSW Facility Operator	Full Time
Joseph Crawford	MSW Facility Attendant	Part Time
Robert Davis	MSW Facility Attendant	Part Time
Harrison Harb	MSW Facility Attendant	Part Time
Tammy Junkins	MSW Facility Attendant	Part Time
Justin Robie	MSW Facility Attendant	Part Time
TOWN OFFICE		
Deborah Gallant	Finance Director	Full Time
Marilyn Ceriello Bresaw	Human Services Coordinator	Full Time
Robin Buchanan	Administrative Assessing Assistant	Full Time
Neal A. Cass	Town Administrator	Full Time
Bonnie Cressy	Finance Clerk	Part Time
TOWN CLERK/TAX COLLECTOR'S OFFICE		
Melissa Courser	Assistant Clerk/Collector	Full Time
Carol Harless	Assistant Clerk/Collector	Full Time
Charles Gangel	Town Clerk/Tax Collector	Full Time

Notes

**Minutes of the
2012
Annual and Special
Town Meetings**



Minutes of the Annual Town Meeting – March 13 & 24, 2012

Moderator Gary Richardson called the Annual Meeting of the Town of Hopkinton to order on March 24, 2012 at 9:07 a.m. in the Hopkinton High School gymnasium. Chief Steve Pecora led the Pledge of Allegiance, and Kathy Donohoe led the National Anthem. The town officials introduced were: Jim O'Brien, Chair Board of Selectmen, George Langwasser, Selectman, Tom Congoran, Selectman, Bryan Pellerin, Selectman, Denis Goddard, Selectman, and Neal Cass, Town Administrator. Sharon Somers was introduced as the town's legal counsel. The moderator introduced Sue Strickford, Town Clerk/Tax Collector, Sandi Babson, the meeting scribe, and Bruce Ellsworth, Assistant Moderator, and the Supervisors of the Checklist, Carol McCann, Sandra Smart, Sharon Baker and Bonnie Cressy.

Moderator Richardson thanked those who helped with the logistics of the meeting including Dick Fortier and the custodial staff at the high school, Steve Lux for providing the sound system, and the Highway Department for setting up the room.

Selectman Langwasser recognized and thanked the volunteers for their service to the Town including Clarke Kidder, Sara McNeil, Deborah Augustine, William Chapin, Robert Houston, Glen Ohlund, John Herrick, Sandra Smart, David Lancaster, Brian Bickford, Jessica Sheinman and Martha McNeil.

Selectman Langwasser presented Sue Strickford, the retiring Town Clerk/Tax Collector with a clock in recognition of 40 years of service to the Town.

Moderator Richardson reviewed the rules of the meeting and parliamentary procedures. He explained he had received written requests for Yes/No ballot votes for Article 4 and 9 and reviewed the ballot process. He reminded voters that signed petitions are public documents under the Right-to-Know law.

Moderator Richardson read the results of the March 13, 2012 election and noted that all articles on the ballot passed.

Selectman – One for 3 Year Term

George Langwasser – 545

Karen Irwin - 412

Merle Dustin - 236

Town Clerk/Tax Collector – One for 1 year to fill an unexpired term

Chuck Gangel – 493

Virginia Haines - 272

Kathy Donohoe - 230

Maria Doval - 137

Wendy Hayes - 85

Sherri Seabury - 25

Laurie Shepard - 17

Moderator – One for 2 Year Term

Gary B. Richardson - 1105

Budget Committee – One for 2 Years to fill an unexpired term

Terry Quinn – 1024

Budget Committee – One for 3 Year Term

Lance Whitehead - 954

Library Trustees – Two for 3 Year Term each

Peter Gagnon - 887

Barry Needleman - 792

Cemetery Trustee – One for 3 Year Term

Donald K. Lane - 1058

Supervisor of the Checklist - One for 6 Year Term

Jean Lightfoot - 1040

Trustee of Trust Funds – One for 3 Year Term

Christine B. Hoyt - 1044

Article 2: To see what action the Town will take with respect to the following proposed amendments to the Hopkinton Zoning Ordinance by ballot vote upon the following questions:

1. Are you in favor of the adoption of Amendment 1 as proposed by the Planning Board (7-0) for the Town of Hopkinton Zoning Ordinance as follows:

Readopt Section XIII **Growth Management and Innovative Land Use Control**. The re-adoption will include updated statistical data as reported in subsection 13.3 **Findings** and a change in the expiration date reflected in subsection 13.9 **Sunset**.

Yes - 915 No - 176

2. Are you in favor of the adoption of Amendment 2 as proposed by the Planning Board (7-0) for the Town of Hopkinton Zoning Ordinance as follows:

Revised subsection 2.1.A.4, **Agriculture, Farm, Farming**, definition so that it is consistent with NH RSA 21:34-a. The amendment includes recognition of agri-tourism and farmers' markets.

Yes - 1052 No - 81

3. Are you in favor of the adoption of Amendment 3 as proposed by the Planning Board (7-0) for the Town of Hopkinton Zoning Ordinance as follows:

Minutes of the Annual Town Meeting – March 13 & 24, 2012 - continued

Revise Section XI, **Local Regulation of Excavation** so that it is consistent with NH RSA 155-E. This amendment addresses definitions, hearings, minimum and express operational standards, minimum and express reclamation standards, incremental reclamation, and exceptions.

Yes - 923 No – 177

Article 3: The moderator recognized Chairman O’Brien for the purpose of moving Article 3, seconded by Selectman Langwasser, to see if the Town will vote to raise and appropriate the Budget Committee’s recommended amount of \$ 5,574,223 for general municipal operations. This article does not include special or individual articles addressed.
(Majority vote required).

<u>General Government Functions</u>	<u>Budget Committee and Selectmen</u>
Executive	\$ 229,987
IT Services	24,660
Election, Registrations, Vital Stats. & Tax Coll.	264,149
Financial Administration	118,662
Assessing	57,700
Legal	25,000
Personnel Administration	22,500
Planning & Zoning Departments	116,439
Cemeteries	36,524
Insurance	135,408
Economic Development Committee	<u>2,000</u>
TOTAL	\$ 1,033,029
<u>Public Safety Operations</u>	<u>Budget Committee and Selectmen</u>
Police Department	\$ 715,516
Animal Control	7,255
Ambulance	589,418
Fire Department	253,691
Rescue Squad	8,775
Emergency Management	<u>1</u>
TOTAL	\$ 1,574,656
<u>Public Works Operations</u>	<u>Budget Committee and Selectmen</u>
Highway Administration	\$ 557,615
Highways & Streets	610,000
Buildings & Grounds	234,134
Street Lighting	2,160
Transfer Station Operations	547,199
Landfill Maintenance & Monitoring	47,417
Sewer Department	<u>96,262</u>
TOTAL	\$ 2,094,787

Minutes of the Annual Town Meeting – March 13 & 24, 2012 - continued

<u>Health & Welfare</u>	<u>Budget Committee and Selectmen</u>
Community Action Program (CAP)	\$ 5,552
Welfare Administration	27,253
Welfare Vendors	<u>70,000</u>
TOTAL	\$ 102,805
<u>Culture and Recreation</u>	<u>Budget Committee and Selectmen</u>
Recreation Department	\$ 124,748
Patriotic Purposes	3,250
Hopkinton Library	<u>\$ 287,167</u>
TOTAL	\$ 415,165
<u>Conservation</u>	<u>Budget Committee and Selectmen</u>
Conservation Commission	<u>\$ 1</u>
TOTAL	\$ 1
<u>Long-term Debt & TAN Interest</u>	<u>Budget Committee and Selectmen</u>
Principal – Bonds and Notes	\$ 257,267
Interest – Bonds and Notes	94,513
Interest – TAN	<u>2,000</u>
TOTAL	\$ 353,780

GRAND TOTAL: \$ 5,574,223

Chairman O'Brien presented a general overview of the 2012 budget and warrant articles. He stated the budget was a coordinated effort between the Board of Selectmen, the Town Department Heads and the Budget Committee. The budget was created acknowledging the challenging economic times and the importance of maintaining a manageable impact on the municipal budget. The 2012 proposed tax rate would be \$5.27 per thousand, based on the proposed budget of \$5,574,223, approximately a 4% increase. He explained the establishment of a merit pool of 3% for town employees, and indicated the employee health insurance would change to a HMO program effective July 1, 2012. He explained the Town portion of the Operations Budget represents an increase of about 1%. The increase is due to fuel costs, employee wages and retirement system benefits, computer hardware replacements and welfare vendors (fuel costs, rents, cost of living). The total increase in operations was about \$164,000, and after savings from paying off some debt, and hard work in department budgets, the actual operations increase is \$52,458.

Chairman O'Brien also addressed the warrant articles to be discussed. He indicated the two petitioned warrant articles were not included in the tax rate calculations. Overall total revenues were anticipated to decrease about 1%. He explained the State reimbursements for the West Hopkinton land used for flood plain control had been substantially decreased, resulting in a loss of revenue. He also mentioned the fund balance needed to be maintained at 5%. He indicated the

overall estimated amount to be raised by taxes would be \$3,420,913, resulting in a tax rate change of \$0.21, or 4.15%.

The moderator opened the floor to discussion of Article 3.

Chris Lawless stated if the surplus balance is \$1,155,000 and the 5% is \$993,000, and this year's increase is \$150,000, he would like to make a Motion to Amend to have the budget decreased by \$150,000, and recommend it be taken out of surplus so the effective tax increase is zero. David Lancaster seconded the motion.

The moderator recognized the Town Administrator, Neal Cass who thought Mr. Lawless's intent was not to cut the budget, but to use more from the fund balance. He said the motion would cut the budget by \$150,000, but it was up to the Board how much was used from the fund balance.

Chris Lawless asked if there was a way to compel the Board to use the \$150,000 from surplus rather than raise taxes.

Selectman Langwasser indicated if that was the intent of the voting body, with a motion, the board could be direct to take the money out of the surplus and apply it as revenue.

Discussion continued on the appropriate wording of the Motion to Amend to indicate the intent was not to cut services or the budget, but to use a bit of savings to reduce taxes.

Mr. Lawless retracted his amendment, and Mr. Lancaster retracted his second.

Selectman Congoran suggested passing over Article 3 temporarily to allow the Board to confer with the Town Counsel to ensure that the proper wording of Mr. Lawless's motion reflects the intent. Following the discussion and ballot voting of Article 4, discussion continued on Article 3.

Chris Lawless offered an amendment to Article 3 to add "provided that an additional \$150,000 of that amount be appropriated from the fund balance". The Motion to Amend was seconded by Louise Carr.

Moderator Richardson recognized Town Administrator, Neal Cass who indicated the simplest language to clarify that the intent of the amendment was to state that a total of \$415,000 be appropriated from the fund balance.

Mr. Lawless modified his Motion to Amend to read ". . . provided that \$415,000 be appropriated from the fund balance". Louise Carr seconded.

The moderator called for a vote on the Motion to Amend Article 3, to see if the Town will vote to raise and appropriate the Budget Committee's recommended amount of \$ 5,574,223 for general municipal operations, "providing that \$415,000 be added from the fund balance".

The moderator called for a voice vote and declared the Motion to Amend passed.

The moderator called for a voice vote and declared Article 3 adopted.

Article 4: The moderator recognized Don Lane for the purpose of moving Article 4, seconded by Louise Carr, to see if the Town will vote to support restoring the position of Human Services Director to full-time status, and to raise and appropriate the sum of \$24,436.00 which represents the balance of wages and benefits for 8 month of a full-time director.

By Petition (Majority Vote Required).

Don Lane spoke in support of the article and discussed the variety of situations the Human Services Director is faced with as well as the importance of the interaction with all aspects of the community and the available service providers. He questioned the Board's basis for the reduction of the position.

Renee Carey spoke in support of the article saying given the significant economic recession, the Town needs to recognize and fulfill its obligation to take care of the community.

Selectman Congoran provided an overview of the decision to reduce the position based on what the State mandates require and what the job requires. He recognized the Board has a responsibility to spend money wisely. He noted with the building of the Slusser Center, there had been a gradual expansion in the services provided through the role of the Human Services Director, different from the services mandated by the State.

Michael Foley spoke in favor of the amendment and asked for clarification as to whether the discussion was about a single person, or a concept of a full time position. He asked whether in the future, two part-time positions might be considered to fulfill the needs of the full time position.

Selectman Congoran replied if the Article passes, the Board would consider all options.

Arnold Coda asked if it passed, would the decision be non-binding per a recent newspaper article.

Selectman Congoran asked the moderator's permission to have Sharon Somers, Town Counsel address the question. Attorney Somers indicated the question is to see if there is support to reinstate the full time position. She indicated the Board has broad hiring decision powers. The vote would provide a message of support, or lack of, for restoring the position to full time, and the Board would take the decision under advisement and act accordingly.

Arnold Coda inquired about the current work load of position and how many hours were required per week.

Selectman Congoran replied the current position was 20 hours per week.

The moderator recognized Neal Cass, the Town Administrator who said 20 hours per week had met the required welfare needs, but not necessarily senior service needs such as Medicare assistance. Welfare needs have been met since December, but he indicated the number of clients can vary depending on time of year.

Marion Paxton requested future discussion be held during public session to allow input regarding whether it is two part-time or one full time position. She commented there is a difference between meeting the letter of the law by providing services to the poor, and providing resources, support and information to many others in the broader community.

Lucielle Gaskill spoke in support of the amendment. She indicated the Human Services Director assists with many different tasks at Park Ave Apartments, much of which is confidential and may not be recorded.

Gordon Crouch, the minister at First Congregational Church, spoke in support. He indicated all of the churches rely heavily on the Human Service Director as a first referral source given the extensive knowledge of available resources and systems.

Vernon Miller stated he did not have a position, but questioned whether the crux of the issue is the Human Services Director's current job description.

Lance Claggett, a minister in town indicated the clergy values the Human Service Director's assistance. He stated the money savings for both the churches and the town given the skill and qualification level of the current employee in the position.

Lance Claggett made a Motion to Amend Article 4 to read, "to see if the Town will vote to direct the Board to restore the full time position of the Human Services Director", and to strike the words "support restoring". Merle Duston seconded the Motion to Amend.

The Moderator called for voice vote, and the Motion to Amend was approved.

Louise Carr pointed out the number of clients served was taken out of context. She did not feel senior assistance was out of the scope of the Human Services Director who is a qualified person bound to confidentiality. She indicated the Director refers those in need to other sources of assistance, saving the Town money.

Moderator Richardson stated the vote would be a paper Yes/No ballot.

He explained the vote was on the amended Article to direct the Board of Selectmen to restore the full time Human Resources Director position.

**The results of the ballot vote for Article 4 were 220 votes in the affirmative and 93 votes in the negative.
The moderator declared Article 4 adopted.**

There were 340 voters registered at the time of the vote.

Article 5: The moderator recognized Selectman Pellerin for the purpose of moving Article 5, seconded by Selectman Langwasser, to see if the Town will vote to raise and appropriate the sum

of three hundred sixty-two thousand (\$ 362,000) to be placed in previously established Capital Reserve Funds. Funds to be placed in the Capital Reserve Funds as follows:

<u>Capital Reserve Accounts</u>	<u>Amount</u>
Fire Vehicles and Equipment	\$ 105,000
Public Works Vehicles and Equipment	125,000
Replacement & Equipping of Ambulance	50,000
Police Radio Replacement	7,000
Transfer Station Equipment & Facilities	25,000
Police Cruiser and Accessories Equipment	25,000
Library Replacement Building Systems	15,000
Town Hall Renovations	<u>10,000</u>
TOTAL	\$ 362,000

(Majority Vote Required).

There was no debate on the article.

The moderator called for a voice vote and declared Article 5 adopted.

Article 6: The moderator recognized Selectman Langwasser for the purpose of moving Article 6, seconded by Selectman O'Brien, to see if the Town will vote to raise and appropriate the sum of twelve thousand dollars (\$ 12,000) to be placed in previously established Expendable General Trust Funds as follows:

<u>Expendable General Trust Funds</u>	<u>Amount</u>
Building Maintenance	\$ 20,000
Hopkinton Library Technology	5,000
Library Building/Grounds	<u>5,000</u>
TOTAL	\$ 30,000

(Majority Vote Required).

The moderator explained there was a misprint in Article 6 and Selectman Langwasser would offer a corrective amendment.

Selectman Langwasser made a Motion to Article 6 to read “to see if the Town will vote to raise and appropriate the sum of thirty thousand dollars (\$30,000)” to correct misprint in the narrative part of Article 6, seconded by Selectman O'Brien.

The moderator called for a voice vote on the Motion to correct the \$12,000 misprint, and declared the Motion to Amend passed.

The moderator called for a voice vote and declared Article 6 adopted.

Article 7: The moderator recognized Selectman Goddard for the purpose of moving Article 7 , seconded by Selectman Congoran, to see if the Town will vote to raise and appropriate the sum of ninety-five thousand dollars (\$ 95,000) for the purpose of offsetting the cost of collection and

disposal of residential solid waste and such other direct costs as budgeted annually and to authorize the withdrawal of this sum from the Pay by Bag Fund (Special Revenue Fund) established for this purpose at the 2010 Town Meeting to fund this appropriation. No funds to be raised by taxation.

(Majority Vote Required).

There was no debate on Article 7.

The moderator called for a voice vote and declared Article 7 adopted.

Article 8: The moderator recognized Selectman Langwasser for the purpose of moving Article 8, seconded by Selectman Pellerin, to see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) for conceptual architecture and engineering for a new fire station with plans to be presented at the 2013 Town Meeting.

(Majority Vote Required).

The moderator opened the floor to debate.

Dick Schoch asked who was going to inhabit a new building, and indicated the Rescue Squad was a private entity and was not interested.

Selectman Langwasser replied, at the present time, it would be the Fire and Ambulance.

Selectman Congoran spoke against the Article. He stated he was absent from the meeting when the vote was taken, but he would have voted against it saying it was another example of the State pushing funding to the Town level.

Dick Drescher asked if the people in the fire department could tell us what needs to be done there rather than spend \$15,000 for the study.

Rob Dapresse, a member of the committee provided an overview of the findings. He stated there were 1,200 calls last year, more medical in nature and the current station has inadequate storage for medical and firefighting equipment. Due to the larger amount and size of the equipment, there was no room to move around the station. They looked at other options to improve the current building, viewed as short term fixes, such as adding a 2nd floor. He stated the needs over next 20-30 years are predictable. They looked at properties for a location on land the town owns. The \$15,000 for a schematic design is needed to show what a new station would look like in order to know exactly what the costs would entail.

Selectman O'Brien said despite attempts, grants for federal dollars have not worked out. The committee looked at the existing structure, and had ongoing dialogues. He thanked the committee for being thorough. He indicated the schematic would be the beginning of a discussion.

Arnold Coda spoke against the article. He stated the Contoocook Fire Station is in a poor location. He asked if the committee had done any thinking outside of the box to determine the best structure. He questioned the consolidation of the existing two fire stations and the police station.

Ian Tewksbury asked if a combined safety center had been considered. He expressed support of the \$15,000 to do the conceptual study to determine the cost to the Town.

Rob Dapresse indicated the idea of a combined safety center was considered, but the savings was not as substantial as might be expected. He indicated the administrative spaces would need to be separate, and building a larger structure to accommodate the Police was not cost effective.

Lloyd Holmes spoke against the article and asked about the plans for the Hopkinton Station.

Fire Chief Rick Schaefer spoke, indicating he had not been on the committee on purpose, but indicated a new building would need service of town sewer and water. He stated when the Police Station was built, a safety complex was considered, but it was too expensive. He addressed the question of the Hopkinton Station and indicated it was very important. The proximity of the Hopkinton station and the hydrants directly impacts insurance rates for homeowners, and allows better response time to Hopkinton and Interstate 89. He said the Contoocook Fire Station was built in 1974, and other than replacement windows in the one training/meeting room, garage doors, a roof replacement, nothing else has been done to the building. Space is needed for equipment, medications lock up, and medical records retention. There had been only minimal changes in 38 years, but the Fire and Ambulance services have changed to meet the needs of the Town.

Louise Carr asked Chief Pecora if the Police Department space is adequate.

The Moderator yielded to Chief Pecora who stated the building was built 12 years ago with the intention to have adequate space to be able to move forward for the next 20-30 years.

Dick Schoch inquired whether the approval of the \$15,000 would include looking at the addition of a 2nd floor to the Contoocook Station.

Chief Schaefer indicated it had been looked at in the past, once in 2004, at the cost of \$1.1 million, and a second time in 2007 at the cost of \$2.5 million. He stated the current building is too close to the river to meet code.

The Moderator called for a voice vote, but determined it was too close to call. After a second voice vote, again too close to call, he asked for a standing vote.

The final results of the standing vote were 201 votes in favor, and 88 votes opposed.

The moderator declared Article 8 adopted.

Article 9: The moderator recognized Ken Wilkens for the purpose of moving Article 9, seconded by Lloyd Holmes, to see if the Town will vote to rescind Article 19 as amended that was approved at the March 2010 Hopkinton Town Meeting. Passage of this new 2012 Warrant Article will end the so called “Pay-by-Bag” trash disposal program in its entirety. Cancellation of “Pay-by-Bag” will become effective on April 30, 2012. *By Petition (Majority Vote Required).*

The moderator declared the floor open for debate.

David Lancaster asked about the impact on the operating budget to compensate for the lost revenue from the bag sales.

Selectman Goddard replied the amount would be same as Article 7.

Luciele Gaskill spoke in favor of recycling, but stated the \$1.25 per green bag is too costly. She expressed concern on the impact of local trash collection businesses.

Frank Davis spoke in support of the article and said he supported recycling, but without the high cost of the bags.

Marion Paxton spoke in support of the article. She said the program was originally designed to offset cost to operating transfer station, not as a revenue source. She commented the manufacturers who provide the bags were making the profits.

Cindy White spoke in support of the article. She expressed concern that this was a decisive issue to again be decided by the small number of people attending the meeting. She stated she strongly supports recycling, but pay-per-bag is not good for the town. She stated the town needs to expand the types of plastics accepted or provide curbside recycling.

Elizabeth Sanders said the key is trying to change behavior, and there is a need to provide an incentive to recycle. Purchasing of bags is the incentive. She said the longer term cost of tipping fees had not been discussed. Overall, the amount of trash needs to be reduced.

Pat Sangillo called the question.

The Moderator said he wanted to give the people in line a chance to speak.

Ian Tewksbury inquired about the \$95,000 in Article 7, and the impact of the increase in taxes.

Selectman Goddard replied this year is capped, the impact would be going forward next year.

Fred Fairney spoke in support of rescinding the pay-by-bag, saying it is costly and the program has not met its goals.

Mary Leadbeater, a member of recycling committee, stated the local trash haulers could not afford the increasing tipping fees, and had supported the pay-by-bag program.

Selectman Goddard said the decisions were based on measurable objective data, and the program has succeeded. The rate of recycling is increasing, and taxes have decreased as a result, and there is a fair and equitable system in place.

Jayne Schoch asked if the schools recycle.

David Luneau indicated the schools do recycle, using single stream disposal.

The moderator indicated the vote on Article 9 would be a paper Yes/No ballot.

After the ballot results were tallied, there were 102 votes in the affirmative, and 198 votes opposed.

The moderator declared Article 9 failed.

At the time of the ballot vote, there were 365 registered voters.

Article 10: The moderator recognized Selectman Pellerin, seconded by Selectman Langwasser, to see if the Town will vote to continue the current price of the Pay-by-Bag bags as follows:

13 gallon bags	\$ 0.75
33 gallon bags	\$ 1.25

(Majority Vote Required).

There was no debate on Article 10.

The moderator called for a voice vote and declared Article 10 adopted.

Louise Carr made a motion to skip over Articles 11 and 12 and take up Article 13 first, seconded by Ann Wayland.

Selectman O'Brien requested keeping the articles in order because of the core discussion about the monetary article and the discussion would be more smoothly. He indicated it would make the voting more transparent.

The moderator called for a voice vote on Louise Carr's motion and declared it failed.

Article 11: The moderator recognized Selectman O'Brien, seconded by Selectman Pellerin, to see if the Town will vote to discontinue the Community Center Capital Reserve Fund created in 1999. Said funds, with accumulated interest to date of withdrawal, to be transferred to the Town's general fund.

(Majority Vote Required).

Selectman O'Brien spoke about the original purpose of the funds for building a community center. The funding was originally started in 1999 and the annual appropriations ended in 2006. The fund balance now totals \$280,000, but is earning minimal interest. The funds were designated for a specific purpose without a plan for its use. The intent of the article is to put the funds into the Town's general fund.

Selectman Langwasser spoke against the article. He supported keeping the money in the fund until a future plan is finalized.

Winnifred Langtry spoke against the article. She questioned the status of the Houston Barn renovations that were started prior to the building of the Slusser Center.

Patrice Gerseny commented that the Town had voted not to build a community center years ago and the fund should be looked at for other uses.

Marion Paxton asked about the debt interest expense that would be recovered if money is used to pay down the debt.

Louise Carr said the money had been designated for a community center and if it is determined there is not a need for it, she suggested the town have another look at the use of the money for other projects.

Byron Carr stated the need to take the time to allow town-wide input for the use of the funds to determine the wisest use of the money.

The moderator called for a voice vote on Article 11, and declared it defeated.

Scott Clay made Motion to Reconsider Article 9.

The moderator called for a voice vote, and declared Article 9 could not be reconsidered.

Ken Wilkens made a Motion to Reconsider Article 4.

The moderator called for a voice vote, and declared Article 4 could not be reconsidered.

Article 12: To see if the Town will vote to raise and appropriate the sum of three hundred thousand dollars (\$ 300,000) to pay off existing debt. *By Petition (Majority Vote Required).*

Ian Tewksbury made a motion to table Article 12 until the end of the meeting, seconded by Selectman O'Brien. Mr. Tewksbury stated because Article 11 was defeated, he wanted to table Article 12.

The moderator called for a voice vote and declared the motion failed.

The moderator called for a voice vote on Article 12, and declared it defeated.

Article 13: The moderator recognized Selectman O'Brien for the purpose of moving Article 13, seconded by Selectman Goddard, to see if the Town will vote to instruct the Board of Selectmen to appoint a committee to review all possible options for a community center or community center space and report back to the Board of Selectmen by September 1, 2012 with the intent of the Board of Selectmen recommending action to the 2013 Town Meeting.
(Majority Vote Required).

Natalie Duval made a Motion to Amend Article 13 to add “or other construction projects designed to build community”. She explained the intent of the motion is to allow the study committee to evaluate other construction project for the community, such as safety around Fountain Square.

Selectman O'Brien expressed concerns about the broad language.

The moderator called for a voice vote on the Motion to Amend Article 13 and declared it defeated.

Louise Carr encouraged the expansion of the committee's charge to look at other appropriate uses for town projects and to make recommendations to the Board.

Selectman O'Brien said the specific purpose of the fund was for a community center and expanding it to other projects would dilute what the committee would be looking at.

The moderator called for a voice vote on Article 13 and declared it adopted.

Article 14: The moderator recognized Selectman Congoran for the purpose of moving Article 14, seconded by Selectman Goddard, to see if the Town will vote to authorize the Board of Selectmen to sell a lot located on Tamarack Road, identified on the Town Tax records as Map 211, Lot 014 and which consists of approximately 1.18 acres; further, that the Selectmen shall be authorized to sell such lot upon such terms and conditions which they deem to be in the best interest of the Town.
(Majority Vote Required).

There was no debate.

The moderator called for a voice vote and declared Article 14 adopted.

Article 15: The moderator recognized Selectman Langwasser for the purpose of moving Article 15, seconded by Selectman Pellerin, to see if the Town will vote to raise and appropriate the sum of one thousand five hundred twenty-two dollars (\$ 1,522) for the purpose of offsetting operational and maintenance costs of the Slusser Senior Center and to authorize the withdrawal of this sum from the Senior Center Rental Fund (Revenue Fund) established for this purpose at the 2009 Town Meeting to fund this appropriation. No funds to be raised by taxation.
(Majority Vote Required).

There was no debate.

The moderator called for a voice vote and declared Article 15 adopted.

Article 16: To hear the reports of agents, officers and committees, heretofore chosen, to pass any vote relating thereto and to transact any other business that may legally come before said meeting.

David Lancaster requested a record of the voter statistics for the meeting.

Registered voters in Town – 4,269

Registered Voters in Attendance -371

Turn out Percentage: 8%

Arnold Coda commented on the improved auditors reports in the Town Report and asked if the Board had given consideration to changing the Town's fiscal year to end in June in order to provide meaningful financials.

Chairman O'Brien replied the Board had begun a discussion of a process to look at the fiscal year change.

At 12:50 p.m., Chairman O'Brien made a Motion to Adjourn the meeting, seconded by Arnold Coda.

Respectfully submitted,

Sue B. Strickford
Town Clerk/Tax Collector

Minutes of the Special Town Meeting – November 27, 2012

Moderator Gary Richardson called the special meeting of the Town of Hopkinton to order on November 27, 2012 at 6:30 p.m. in the Hopkinton High School auditorium.

The Moderator introduced the officials present: Chair Board of Selectmen James O'Brien, Vice Chair Board of Selectmen Bryan Pellerin, Denis Goddard, George Langwasser, and Town Administrator Neal Cass. Tom Congoran is not here tonight. Chuck Gangel is our Town Clerk. The Supervisors of the Checklist were introduced: Sharon Baker, Carol McCann and Jean Lightfoot with Bonnie Cressy assisting.

The Assistant Town Moderator Bruce Ellsworth was also acknowledged.

The Moderator made administrative comments noting that at question was a bond issue in excess of \$100,000 so by statute requires a vote by written yes/no ballot and that polls are required to be open for one hour. The meeting will not end until adjourned and the ballots are counted. Procedures will be the same as at regular Town Meeting - keeping it as simple as possible. The warrant article can be amended. If it is anything other than a dollar amount the amendment should be written for clarity. Generally only one amendment is allowed at a time. Janet Krzyzaniak led the Pledge of Allegiance.

The Moderator recognized Selectman George Langwasser to make a presentation about the proposed rebuilding of the Public Works building. The difficulty in settling with the Local Government Center in regards to their risk pool agreement was pointed out. The selectmen then decided to move forward with scheduling a special town meeting to proceed with the proposed warrant. Selectman Langwasser then narrated an audio-visual presentation of the origin and end result of the fire which destroyed the Public Works garage.

Selectman Langwasser paused the presentation to recognize Public Works employee Dan Blanchette for bravely going into the burning garage and saving many town vehicles from destruction. A certificate of appreciation was presented to him from the Board of Selectmen. Mr. Blanchette made mention of the Hopkinton Fire Department and Rescue Squad's assistance in actions taken during the fire. Other members of the Public Works Department were then asked to come forward and be recognized for their professionalism and current working situation. Acknowledged were Kent Barton, Dan Blanchette, Brian Cayer, Tom Geer, Mike Henley, Garrett Hoyt, Bob McCabe, Adam Pearson, Greg Roberts, Dave Story and John Thayer. All received a certificate of appreciation from the Hopkinton Board of Selectmen as well. Selectman Langwasser continued with a visual history of the fire. He then described the differences between LGC's proposed settlement and original coverage of the DPW garage.

Moving forward in discussing the proposed new building, Selectman Langwasser introduced architect Kelly Davis, Craig Jewett and Bob Duval to answer questions regarding the new garage construction. He then continued with a full description of building design and features. Selectman Langwasser then noted the difference between the proposed LGC settlement offer of \$737,676 and previous appraisal amount of \$1,007,000. He continued with a description of

potential tax impacts under various total expenditures and introduced Selectman Jim O'Brien to explain the current status in dealing with LGC. Selectman O'Brien explained that arbitration was the option the town could take in negotiating a financial settlement but would be a difficult process.

The Moderator then indicated that the motion should come on the floor, which was read by Selectman Langwasser and seconded by Selectman O'Brien:

To see if the Town will vote to raise and appropriate the sum of \$1,300,000 (gross budget) for the planning, design, construction and equipping of a new highway garage, and to authorize the issuance of not more than \$1,300,000 of bonds or notes in accordance with the provision of the Municipal finance Act (RSA 33) and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon.

The Moderator then opened the floor for discussion, questions or amendment.

Wendy Hayden Koch asked about the apparent flatness of the roof. The architect pointed out the design being to code for this location.

Vernon Miller questioned whether arbitration could cause the final settlement to be lower than the original offer. Selectman O'Brien answered that the LGC offer could not be lower than the current amount.

Arnold Coda asked if the town could look to purchasing insurance from other companies. Selectman O'Brien described that the LGC contract expires next July and that the Select Board will be exploring other options. Mr. Coda further asked if there had been periodic reviews that town assets were properly insured. Selectman O'Brien confirmed that was the case. Mr. Coda then voiced concern about other expenses which will be faced by the town at the regular March Town Meeting separate from this issue. Selectman O'Brien observed the repeated attempt to keep a flat tax rate on the town portion.

Gary Nielsen asked if the Board of Selectmen was committed to prepaying the bond once there is a settlement with LGC. Selectman Pellerin replied in the affirmative. Mr. Nielsen asked if there should be an amendment and Selectman Langwasser stated the amount is unknown.

Matt Kerin then explained the difference between risk pool trusts and private insurers being a heightened risk of liability burden on the town.

Bob Koch asked why the project was being addressed at this time and not in the future. Selectman Langwasser explained the current burden on the Public Works Department. Mr. Cook then questioned if anything would change if we waited. Selectman O'Brien stated that heavy equipment could be sheltered.

Richard Kennedy suggested the possibility of construction being done in stages. Selectman O'Brien replied that costs would be increased if construction were planned that way.

David Lancaster questioned the proposed budget increase for next year. Selectman O'Brien replied about 2.33%. Speculation was discussed about a future proposal at the March Town Meeting being to use part of the Community Center fund towards paying down the bond. Selectman Langwasser advised caution in looking at that future proposal. Design questions were asked and addressed by Selectman Langwasser.

Ken Locke asked why the bond amount was \$1,300,000 instead of the needed amount. Selectman O'Brien replied that the preference was to bond the maximum price for the building to begin construction by paying the contractors. Mr. Locke asked for detail making up the total cost. Selectman O'Brien noted the maximum construction cost detailed at \$1,278,571.84.

Mike Charron questioned how many bids were put out for the project. Selectman Pellerin replied that three to seven bids on all line items. The general contractor described that the bids to subcontractors reflected what was asked by the town as well as the current construction industry market.

Jeff Taylor complimented Public Works for a very good job under difficult circumstances and the Board of Selectmen for their level of work and planning.

Bob Lapree voiced concern about the lack of energy efficiency in the building design.

Bob Nadeau questioned what the Public Works employees feel about the project. Selectman O'Brien pointed out that the new superintendent had worked where a new highway garage had just been built and was familiar with the process.

Rob Buelte made a motion to amend the article so it reads "Further, all insurance proceeds from the loss of the building shall be used to pay down the bond." Selectman O'Brien seconded the amendment. The Moderator called for a voice vote on the motion to amend the article, adding the phrase "Further, all insurance proceeds from the loss of the building shall be used to pay down the bond." He declared the amendment passed.

The Moderator called for the ballot vote to take place at 8:00 p.m.

The moderator read the results of the ballot vote on the article, as amended - 172 YES votes, 91 NO votes. The article was declared failed to pass by the 2/3 vote required.

Respectfully submitted,
Charles F. Gangel
Town Clerk/Tax Collector

Notes

2012 Administrative Reports



Report of the Select Board

It is sometimes said that you can learn a lot about people by how they respond to tragedy. If this is true, then the actions of residents and town employees during the difficult times we experienced this past year, prove how truly special our community is.

Of course, two specific events shaped 2012: the fire at the town's highway garage and the tragic loss of Chief Schaefer. In both cases, residents and the employees of our town pulled together in meaningful ways to comfort one another and move forward.

In June, a fire completely destroyed our town's highway garage along with several vehicles used by the Department. The garage was not only where the town stores equipment and supplies, it is also the office out of which 10 of our employees work. The loss of the facility not only affected the Department's work schedule, but it also altered how the Department works. Now, equipment and supplies are spread across town – and even into neighboring communities – making jobs more difficult, and cutting into the fabric of a very close work force.

But, the fire also showed the resilience of the town. At the scene, the town's Fire and Police departments responded professionally, handling the situation well and ensuring the safety of all. In addition, employees of the Highway Department went above and beyond – even putting themselves in danger - in removing equipment and vehicles from the building before they became engulfed by the fire. Offers of space, equipment and other assistance came from neighboring communities, the state and from town residents.

Our Highway Department has made the best of the situation, and are continuing to provide Hopkinton with the same high level of service that we have come to rely on – even if the logistics are more challenging. We are looking forward to constructing a new Highway Garage in 2013 that will meet the needs of the Department and our town for the next 30 years and beyond.

Words cannot describe the tragedy that the town suffered with the passing of Chief Rick Schaefer. Rick, a lifelong resident of Hopkinton, loved his job and the community he served – and it showed in how he performed his duties and interacted with us all. His loss will be felt for years to come.

But even as the community was reeling from the news, our Fire and Ambulance Service didn't miss a beat as they continued to perform their important lifesaving work while comforting each other, their families and the town. It is difficult – if not impossible – to express how proud and honored we feel to have such a dedicated and talented group serving us.

Of course, 2012 was not just a year of tragedy for the town – and the characteristics of what makes our town special – volunteerism, community engagement, and residents lending a helping hand - could be found in any number of places. Our strength is shown in the connectedness of our community, something that continues to be both impressive and humbling. From attending school functions to library events, from serving on local boards and committees to visiting

Report of the Select Board - continued

friends at the Hopkinton Senior Center, from attending town and school district meetings, to casting your Presidential ballot (**over 83% of us did!**) The fabric of our town is strong.

We are grateful for the support that residents have shown during this past year, and look forward to working together as we continue to face challenges, and build upon our many successes.

Sincerely,
Hopkinton Select Board
Jim O'Brien, Chair
Bryan Pellerin, Vic Chair
Tom Congoran
George Langwasser
Denis Goddard

Report of the Town Administrator

As you read through this 2012 Annual Town Report it will become evident very quickly that this has been a year like no other for the Town. The highway garage was destroyed by fire in June and the tragic in the line of duty death of Fire Chief Rick Schaefer drastically changed our priorities for the year.

But, as we dealt with the realities we faced, it was heartwarming to see the amazing response from staff, the community, surrounding towns, and others beyond. The entire highway crew stepped up first on the night of the fire pulling equipment out of the building to prevent further loss and then to deal with sifting through the ash at the highway garage salvaging whatever could be salvaged. Soon after the fire they did an amazing job dealing with the microburst that devastated the Hatfield Road area taking down many trees that completely blocked the roads. They continue to deal with difficult circumstances working this winter without a highway garage facing cold and the difficulty of the mechanic being 9 miles away in Warner. Their efforts this year have been tremendous and the Town is very lucky to have this talented crew.

The members of the Fire Department also showed all of us how lucky we are to have such a committed group. The work they did after Chief Schaefer's death preparing to honor him was unbelievable. Everyone pitched in and helped with many staying late into the night preparing. The Chief would have been very proud. And then, they stepped up again and went back to protecting the Town without missing a beat. What an amazing group.

Along with the unexpected, other issues facing the Town were dealt with during the year. After the State Legislature cut the flood reimbursement to the 18 towns in the state that had land taken for flood control, the Hopkinton Select Board led a group of towns to change the legislation restoring the funding. The difference for us is about \$150,000 per year. Board Chair Jim O'Brien was instrumental in restoring this funding.

Other items worth mentioning are the revitalization of the Road Committee to provide support to our Highway Superintendent, a Community Center Committee reviewed community needs for additional space and provided their recommendation in their report found elsewhere in this Town Report, and a new health insurance plan took effect providing basically the same coverage to employees but saving the Town tens of thousands of dollars.

Much time has been spent this year preparing the 2013 budget and warrant articles for presentation to Town Meeting. The Select Board and the Budget Committee are unanimously supporting the articles being presented. If all articles are passed, the town portion of the tax rate is estimated to remain the same in 2013 as it was in 2012. This is the fifth year in a row that the town rate will remain relatively constant. We have been able to do this despite the substantial downshifting of costs from the State. In large part, the prudent management of the department budgets by the department heads has made this possible.

The most important article facing voters at Town Meeting is the article to raise funds for a new highway garage. It is vital that this article pass. Not only is the lack of a garage in town a public

Report of the Town Administrator - continued

safety issue, it is also costing real money to run the operation in this disjointed manner. For example, if a truck breaks during a storm it has to be brought 9 miles to exit 9 in Warner to be fixed. This takes valuable time. During a recent storm, because of the snow, it took an hour to drive to Warner and an hour to drive back for a 20 minute fix. During that time substantial snow accumulated on the plow route that takes 3 hours to complete under normal conditions. We also have to send two people to Warner to bring a fire truck or a police cruiser for servicing. Never mind that the porta-potty being used by our crew is very cold in the winter. Much time has gone into the planning and design of the new building which is a simple building that is large enough to house our equipment. The cost is being offset by the fire settlement amount meaning that for \$ 530,566 the Town is getting a new, more efficient building that will serve the needs of the Town for 20 to 30 years. Now is the time to do this and to do it right.

Several staffing changes took place over the year. John Thayer began as our new Highway Superintendent in January, Sue Strickford retired in March when Chuck Gangel was elected Town Clerk/Tax Collector, and the Human Services position was returned to fulltime. Special thanks go to Jeff Yale who stepped up as the Interim Fire Chief during a time of great need. His leadership provided a steady hand during a difficult time. We also said goodbye to Fred Finnerty who served as the Animal Control Officer and directed traffic by the Cracker Barrel. It was an honor to watch the members of our Police Department serve as his pall bearers.

Hopkinton is a great community. I am honored to work with an outstanding staff. They put the extra effort into serving the community. Thank you to the community for its support, and thanks to the Select Board for their continued support.

Respectfully submitted,



Neal A. Cass

Notes

2012 Department, Board, Committee and Supported Organization Reports



Report of the Budget Committee

The purpose of the Budget Committee is “to assist voters in the prudent appropriation of public funds” (RSA32.1). Throughout the year, the committee works toward producing its ultimate assignment: the budgets presented to voters at the March Annual Meetings.

The budget process is dynamic and comprised of many steps. At monthly meetings (2nd Wednesday, 6:30 p.m., Town Hall) four governing bodies provide periodic financial data to the budget committee, keeping its members current as to actual expenditures and revenues as well as anticipated activity. As the ‘budget season’ ensues, department heads and administration submit estimated expenses and receipts to their respective governing body which, after multiple reviews and evaluations, create their budget recommendations.

In Hopkinton, the four governing bodies, all advocates of their budgets are: the School Board, Select Board, Contoocook Precinct Commissioners and Hopkinton Precinct Commissioners. Beginning in November, each of these governing bodies presents its proposed budget along with relevant detail to the Budget Committee.

The Budget Committee reviews all proposed budgets, analyzes the requests as a whole and balances these requests against a manageable tax load. The committee determines budgets to be presented to the voters.

However, prior to annual meetings, the budget committee holds a public hearing. At this event, the Committee’s proposed budgets are reviewed and there is time for comments and questions from the public. After the public hearing, cognizant of public comments expressed, the Budget Committee conducts deliberative sessions during which it completes its budget recommendations.

The budgets presented in the warrant articles and voted on at Town, School and Precinct Annual Meetings are the Budget Committee’s recommendations. After careful review the Budget Committee is recommending all the budgets as they were presented by the governing bodies.

The Budget Committee is putting forward its recommended budgets, and now it is up to you, Hopkinton voters, sitting as the town’s legislative body, to decide on and approve budgets.

We encourage each of you to participate in public hearings as well as the School, Town and Precinct Meetings.

Karen Irwin, Chair

David O’Keeffe

Lance Whitehead

David Luneau, For the School Board

Ken Traum, For the Contoocook Village Precinct

Thomas O’Donnell, For the Hopkinton Village Precinct

Janet Krzyzaniak, Vice-Chair

Michael Montore

Terry Quinn

Tom Congoran, For the Select Board

Capital Area Fire Compact - Report of the Board of Directors

The 2012 annual report is submitted to the Board of Directors of the Capital Area Fire Compact to summarize activities and events occurring through December 31, 2012. It is also forwarded to all of the Town offices of the Compact's member communities for information and distribution as desired.

The Compact provides 24/7 emergency dispatch service to its twenty member communities with two dispatchers on duty at all times. This service is contracted with the City of Concord Fire Department's Communications Center. Fire and Emergency Medical dispatched calls totaled 20,021 in 2012, a decrease of 5.2% from the previous year. The detailed activity report by town/agency is attached.

The 2012 Compact operating budget was \$ 1,028,716. Funding of all Compact operations, including the Chief Coordinator's position, office, command vehicle, and dispatch services are provided by the member communities based on local property valuations and population.

The current economic conditions have made it difficult to control cost of operations. With the assistance of federal grant funds we have been able to maintain and upgrade our computerized dispatch and communications systems. To reach our departments and activate our members' pagers, we utilize several mountain and hilltop sites for our radio transmitters.

The Chief Coordinator responded to 176 incidents throughout the system in 2012, and provided command post assistance on those mutual aid incidents. He also aids all departments with response planning, updating addressing information, and represents the Compact with several organizations related to public safety.

Compact officers serving in 2012 were: President, Chief Ray Fisher, Boscawen, Vice President, Chief Richard Schaefer, Hopkinton, Secretary, Chief Alan Quimby, Chichester, and Treasurer, Chief Daniel Andrus, Concord

It is with deep regret that we report the sudden line-of-duty passing of Hopkinton Fire Chief Richard Schaefer. Rick was the full-time Chief of Hopkinton, and was serving his first year as Vice President of the Compact. He was deeply committed to his Town and the Compact.

We extend our deepest sympathy to his family, the Hopkinton Fire Department, and to the Hopkinton community.

Grant funded cross training of dispatchers of the Capital Area Fire Compact with the dispatchers of the Lakes Region Mutual Fire Aid Dispatch Center in Laconia has been completed. Upgrading of both mutual aids computer systems' is nearing completion. These cooperative improvements provide valuable redundancy for both systems.

The Training Committee chaired by Assistant Chief Dick Pistey, with member Chiefs Keith Gilbert, Peter Angwin, and Deputy Chief Matt Cole assisted all departments with mutual aid exercises. These combined drills provide valuable training in the delivery of mutual aid services.

Capital Area Fire Compact - Report of the Board of Directors - continued

The Central New Hampshire HazMat Team represents 56 communities in Capital Area and the Lakes Region area and is ready to assist or respond to hazardous materials incidents in our combined area. Hazardous Materials Team Chief Bill Weinhold encourages all communities to participate in the Regional Emergency Response Commission (REPC) planning programs and to take advantage of hazardous materials training for local departments.

All departments are working to complete Narrow Banding of all radio communications equipment prior to the deadline of January 1, 2013. These changes are mandated by the Federal Communications Commission and apply to all public safety radios as well as privately owned transmitters.

All departments are encouraged to send representation to all Compact meetings. Your input is needed and your members need to be informed of all Compact activities and planning.

We thank all departments for your cooperation. Please contact any Compact Officer or the Chief Coordinator if we may be of assistance.

Dick Wright, Chief Coordinator
CAPITAL AREA FIRE COMPACT

Capital Area Mutual Aid Fire Compact - 2010 Incidents vs. 2011 Incidents				
ID #	Town	2010 Incidents	2011 Incidents	% Change
50	Allenstown	675	697	3.3%
51	Boscawen	177	175	-1.1%
52	Bow	1178	1083	-8.1%
53	Canterbury	236	238	0.8%
54	Chichester	468	399	-14.7%
55	Concord	7002	7526	7.5%
56	Epsom	887	869	-2.0%
57	Dunbarton	222	224	0.9%
58	Henniker	706	802	13.6%
60	Hopkinton	1016	1191	17.2%
61	Loudon	983	818	-16.8%
62	Pembroke	360	340	-5.6%
63	Hooksett	2159	2292	6.2%
64	Penacook RSQ	695	775	11.5%
65	Webster	174	161	-7.5%
66	Central NH Haz Mat	5	10	100.0%
71	Northwood	603	660	9.5%
72	Pittsfield	811	747	-7.9%
74	Salisbury	128	131	2.3%
79	Tri-Town Ambulance	1447	1132	-21.8%
80	Warner	340	367	7.9%
82	Bradford	272	265	-2.6%
84	Deering	230	225	-2.2%
		20774	21127	1.7%

Report of the Currier & Ives Scenic Byway

www.currierandivesbyway.org

The Currier and Ives Scenic Byway is a 30-mile long state-designated route that passes through the Towns of Salisbury, Webster, Hopkinton, and Henniker. It is part of the New Hampshire Scenic and Cultural Byways Program administered by the NH Department of Transportation (NHDOT). The Currier & Ives Scenic Byway Council is a volunteer organization with representatives from each of the four Byway towns. Byway Council members are appointed by their Board of Selectmen.

The Scenic Byway had a productive year in 2012, focusing on organizational development and public outreach to promote the Currier & Ives Scenic Byway in all four communities. In 2012, the Currier & Ives Scenic Byway was incorporated as a 501(c)(3) nonprofit organization with the State of New Hampshire. This allows the Byway Council to raise funds for future events, materials, signage, and publicity.

A second major project this year has been an effort to install a number of road signs along the Byway route. The signs bear the Currier & Ives Byway logo and are placed at intervals along the way to help mark the route and notify travelers that they are on a scenic byway. Funding for the signs came from private donations as well as support from the Byway municipalities.

One of the Byway Council's main objectives in 2012 was to raise public awareness about the Byway in our region. Although the Currier & Ives Scenic Byway has been a designated route since 1976, many residents remain unaware of its existence. Council members developed a new map, sponsorship brochure, and decals, and conducted outreach to businesses, community groups, and citizens throughout the year. The Byway was featured in a Union Leader article in January.

The Byway Council meets regularly on a rotating basis among the four Byway Towns. Meetings are open to the public, and all interested parties are welcome. Information is available on the Byway website at www.currierandivesbyway.org.

Please contact your Byway Council representatives if you are interested in learning more. The Town of Hopkinton's Byway Council Representatives are Karen Robertson and Timothy Britain.

Report of the Cemetery Trustees

The Cemetery Trustees oversee twelve cemeteries in the town with burials permitted during good weather in five of these (Old Hopkinton, New Hopkinton, Contoocook Village, Stumpfield and Blackwater). Our meetings are held on the first Tuesday of each month at 9 a.m. at the Town Hall. The Trustees are members of the New Hampshire Cemetery Association.

Report of the Cemetery Trustees - continued

This past year we continued to have major tree work done by Old Yankee Tree Service with the removal of three large pines in Old Hopkinton Cemetery. A work crew from The Merrimack County Department of Corrections spent 3 days resetting flush and corner markers in Contoocook Village Cemetery.

This coming year we look forward to Gravestone Services of New England doing monument restoration work in several of the cemeteries. Old Yankee Tree Service will be continuing to remove dead and dying trees. We are also looking into a computer program that will enable the public to access records and locate burial plots over the internet. This will be a great benefit to everyone as there has been an increased demand for this kind of information.

Closing our Cemeteries to vehicles during winter and spring prevents damage to roadways and gravesites. People walking their dogs are required to have them leashed and must pick up and carry out their refuse. We wish to remind people to be respectful during their visits to our cemeteries.

We truly appreciate the service and commitment of Gerry Babson as our sexton. We also want to commend Ken Soucy and Pinnacle Landscaping for their good work.

Respectfully submitted,

Donald Lane
Nancy Miner
Patti Cass Smith

Report of the Community Center Study Committee

The Board of Selectmen charged the committee in May with determining if there is a need for a town community center and possible solutions if there is a need to create one.

The first phase of the committee's work was to create and distribute a survey for town residents to express their opinions on the need for a community center and what programs they felt were needed. The questionnaire was deliberately vague on the actual issue of a community center per se, since the committee was interested in more than yes or no answers on the subject. To that end the survey elicited responses totaling a bit more than 200 replies, most with a variety of articulated opinions.

An overview of those expressing specific opinions in the survey follows:

About 1/3rd specifically said there is no need for a community center, often citing that the costs involved are not acceptable at this time and/or it is not the function of the town to provide such a service or facility.

Another 25% said they wanted a community center, with several suggesting activities they wanted to have available at such a facility.

A further 25% said they felt there is a need for spaces for community activities but said the use of existing space must be maximized rather than a standalone building, again with many expressing the tough economic times and already high taxes as reasons for avoiding the creation of a new community center structure and attendant operational costs.

The balance of remaining respondents said they felt the Slusser Senior Center should be utilized as a community center. Furthermore other respondents said they wanted the funds already set aside for a community center to kept intact for use in the future rather than being returned to town's general fund.

In response to the public's desire to better utilize existing facilities the committee undertook the task of creating an inventory of available spaces in town that could be utilized by groups and organizations.

Town owned facilities include the Town Hall, Kimball Lake cabins and the Slusser Senior Center. These facilities are already being utilized to varying degrees and have some limitations and restrictions.

The library has the community room and local history room available on a regular basis, with both seeing a relatively high demand.

The several churches in town have meeting facilities that include kitchens that may be used by groups and organizations, some without fees and others with nominal charges. The American Legion and IOOF have similar facilities that are available for rental and in some instances free use. The Contoocook Railroad Depot is developing its second floor into a large meeting space with handicapped accessibility, restrooms and a small kitchen that will be available for groups to use with a varying fee structure. The St. Methodios complex on Clement Pond is available for non-profit organizations during the time of year when the residential camp is not in session. The availability of Hopkinton Fairground facilities is unknown at this time.

School superintendent Steve Chamberlin provided the committee with an inventory of school facilities that may be used by community groups. While the number of spaces available is significant, the priority use by school activities limits access by groups significantly except outside the academic calendar. Mr. Chamberlin expressed interest in the "turn key" concept of cost and use sharing between the school district and town of a new facility attached to an existing school.

The committee recommends that a comprehensive listing be placed on the town website of these spaces and contact information for use by groups in need of meeting and activity spaces.

As to the future, the prevailing view of the committee is that the existing funds set aside for a community center be kept intact so that at least seed money will be available should the town

decide to proceed with the creation of a community center/space. In addition, the committee recommends that future options be kept open for the use of existing town owned facilities or acquired properties. These include the present Contoocook Village fire station, the Houston Barn, tax lien acquired properties and a possible addition to the Slusser Senior Center.

In light of the responses received the committee does not recommend construction of a standalone community center at this time.

Respectfully submitted, August. 27, 2012

Bob LaPree, chairman; members Paul Carey, Byron Carr, Arnold Coda, Dick Horner, Ed Kerr, Marion Paxton, Gloria Symonds; Ex Officio Jessica Bailey and Steve Chamberlin.

ADDITIONAL OPINIONS FROM COMMITTEE MEMBERS:

Arnold C. Coda

The Committee distributed nearly 500 questionnaires and utilized the Hopkinton Schools' Survey Monkey in order to secure views and opinions on the need/desire for a community center. There were only just over 200 total responses with both approaches. Additionally, during the Fourth of July festivities, another Committee member and I, at a table outside the Slusser Center, asked people if they would like to complete the questionnaire. Few wished to do so.

Two hundred responses are not a significant number, and of that number, a combined 58% +/- replied that there's not need for a community center or that existing space(s) should be used before a building is constructed. Thus, it appears to me that there is no great desire for a community center. Along with this, I believe that providing for community center activities, however those may be defined, is not and should not be the responsibility of government, whether or not that would include construction of a building. Consequently, I dissent from the Committee's recommendation that the existing community center fund reserve be retained in the event that in future, there is a decision to provide for community center activities. The funds in that account should be transferred to the Town's general fund for other use(s) as may be permitted by law.

Marion L. Paxton

I disagree with the committee recommendation to retain the Community Center Fund. In an open committee meeting, several members indicated that they joined the committee with the expressed goal of maintaining the fund. Thus, it is easy to understand why the results of the committee's work would lead to this recommendation.

\$300,000 will not significantly change the tax rate for the town – either way - if it is returned to the taxpayers, or if it is added to the budget as a requested expenditure. This special purpose fund should be dissolved and the money returned to the general fund. This money can be retained in addition to the amount which the state presently requires the town to have on reserve. It would then be easily available for community center construction, building renovations, or any other project which the voters, at town meeting, determine to be in the best interest of the town. When, **and if**, all available space in the community is being utilized to the maximum, and there is a need for additional space, the process can move forward in a logical manner. Plan the

Report of the Community Center Study Committee - continued

facility, determine the cost, and take appropriate action to pay for it, with the \$300,000 still in “the bank”, but not encumbered by the “Community Center Fund” designation.

Byron Carr

Even though there are apparent needs now that are not met there needs to be more information before any project is proposed.

The fund should be kept for at least three years until the comprehensive space availability list has a chance to become functional. Only then will we know what stranded needs there are.

The space availability list should include:

Size/ceiling height

If it is handicap friendly

Number of people

Hours of availability

Age limits

Facilities

Equipment availability

Fees

Copies of paperwork involved

Insurance needs

And, any other information pertinent to the use of the space

Report of the Conservation Commission

The Conservation Commission spent another year addressing a wide variety of issues, programs and projects. Commission members and the Open Space Committee provided Eagle Scout Candidate Cater Eitreim with some guidance on his project of constructing a trailhead Kiosk at the Bohanan Farm. The Commission also looked at ways to improve handi-cap accessibility to the site of the very large boulder along the Stevens rail trail as well as the Spring Street connector to Houston Fields. Commission members met with the NH Audubon Society to work on the boardwalk at Smith Pond Bog that had been damaged by beaver activity. The Commission again assisted the Open Space Committee with the Conservation land and hiking trail website. Signs were purchased to mark the boundaries of Town-owned conservation lands. However, not all of the conservation lands have hiking trails.

The Commission met with a representative from the Merrimack County Conservation District to develop a management and control strategy for invasive plant species found on several Town Forests. Two vegetation control companies were contacted regarding costs. The Japanese Knotweed on the Hawthorne Forest is proving to be quite stubborn and was again treated. Fortunately, very little of the original infestation remains.

A local farmer has restored the field at Ransmeier Woods by tilling, re-seeding and fertilizing the site and was able to harvest the hay for his livestock. Haying the field saves the Commission the

cost of mowing to keep it open. We ask the public to please walk around the edges of the field while using the hiking trail system.

The Commission reviewed several wetland Dredge and Fill permit applications for logging operations and one Site Review for a new septic system located near the shoreline protection zone at Clement Lake. We would like to remind residents that State-issued permits are needed to dredge, fill or alter any stream, stream bank or wetland. The Brockway, Hawthorne and Ransmeier Forests as well as the privately owned Janeway and Rose tracts were monitored to insure compliance with the terms of the Conservation Easements that cover those properties. A member from the Commission, the Open Space Committee and the Five Rivers Conservation Trust met with an abutter of the Bohanan Conservation Easement property to discuss an encroachment problem. The abutter rectified the problem and no further action was taken.

The Hopkinton Fire Department conducted a controlled burn in the small field on the Allen I. Lewis Forest. The exercise provided wildfire training for the Department and improved wildlife habitat by keeping the area in the grass/shrub stage.

Commission members inventoried the major road culverts in Town to assess the capacity for fish passage. A report will be submitted to the Highway Department as well as the NH Fish and Game Department.

The Commission regretfully accepted Tim White's resignation and thank him for all of his efforts over the years as a member. Cleve Kapala was appointed as his replacement and Doug Giles was appointed as the Commission's Alternate member.

Respectfully submitted,

Hopkinton Conservation Commission

Derek Owen, *Chair* Ron Klemarczyk Lee Wilder Cleve Kapala

Erick Leadbeater Jed Merrow Rob Knight Doug Giles, *Alternate*

Report of Central New Hampshire Regional Planning Commission

28 Commercial Street Suite 3 ❖ Concord, New Hampshire 03301

❖ phone: (603) 226-6020 ❖ fax: (603) 226-6023 ❖ internet: www.cnhrpc.org

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Hopkinton is a member in good standing of the Commission.

CNHRPC's mission is to comply with State statute by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC also evaluates developments of regional impact and provides data, information, training, and high-quality, cost-

effective services to our member communities. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2012 the Central New Hampshire Regional Planning Commission undertook the following local and region-wide activities:

- Undertook Hazard Mitigation Plan update development assistance in nine communities through funding from the NH Department of Homeland Security and Emergency Management (NH HSEM) and the NH Department of Environmental Services (NH DES).
- Completed a Land Protection Study for the Upper Merrimack River Local Advisory Committee (UMRLAC). This project included the distribution of a survey to each community's Planning Board and Conservation Commission on their resource information needs, and the preparation of information sheets tailored to each community's needs, mapping, and the development of a region-wide report on recent development trends to assist communities with watershed protection efforts.
- Provided technical assistance services for member communities, including zoning ordinance development, grant writing assistance, plan review services, local master plan development, and planning board process training.
- Undertook energy planning assistance to local communities through the New Hampshire Energy Technical Assistance and Planning Program (ETAP) using American Recovery and Reinvestment Act (ARRA) funding provided through the NH Office of Energy and Planning. Facilitated monthly meetings of the Central NH Regional Energy Committee Roundtable in 2012. This is an informal group of local Energy Committee members in the region whose mission is to share ideas and resources, pursue cooperative projects, and bring a collective regional voice to energy issues that face communities in Central New Hampshire.
- Worked with the Hopkinton Planning Board to draft an Energy Chapter for the Town's Master Plan. The purpose of the Chapter is to provide an overview of Hopkinton's energy use, practices, policies, and regulations, and to identify strategies for energy conservation and energy efficient community development.
- Began work in conjunction with the Southern NH Planning Commission (SNHPC) on the preparation of a Comprehensive Economic Development Strategy (CEDS) for the Central NH Region through funding provided by the US Economic Development Administration. The CEDS will cover the 20 CNHRPC communities as well as five communities in the SNHPC area. In 2012, a CEDS Strategy Committee was established that is comprised of both public and private sector representatives of the two regions. The CEDS development process is expected to be complete in fall 2013.
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In early 2012, the Hopkinton Public Works Department approached the CNHRPC Transportation Advisory Committee (TAC) to implement a Road Surface Management System (RSMS) for the town's local road network. Using funding from the Special Project Category of its Unified Planning Work Program (UPWP) CNHRPC staff, working in partnership with Town staff, completed a comprehensive road surface and

culvert inventory on the local road network. CNHRPC staff set up the RSMS software and trained Town staff on how to use the system. CNHRPC provides ongoing support for the project.

- Worked with the TAC to complete the preparation of the 2013-2022 Regional Transportation Improvement Program (TIP). Information related to the TIP update process can be found at www.cnhrpc.org/transportation/transportation-improvement-program-tip.
- Completed over 250 traffic counts in the region as part of its annual Transportation Data Collection Program. These figures are available on the CNHRPC website at www.cnhrpc.org/gis-a-data/traffic-count-data. In Hopkinton, CNHRPC conducted twenty (20) traffic counts throughout state and local roads.
- Tracked state highway paving projects and coordinated with municipalities to ensure the lane striping on the new pavement met community needs, with a particular emphasis on bicycle and pedestrian safety.
- CNHRPC staff, working with the Mid-State Regional Coordinating Council for Community Transportation (Mid-State RCC), worked to secure NHDOT funding to offer enhanced transportation options for elderly and disabled residents in the region through an enhanced network of volunteer drivers. For more information see midstatercc.org.
- Provided assistance to nine communities with Safe Routes to School (SRTS) projects including grant writing, comprehensive travel plan preparation, and technical assistance for infrastructure projects.
- Conducted monthly Park & Ride vehicle occupancy counts at eleven New Hampshire Park and Rides around the region as part of CNHRPC's transportation planning work program. Provided assistance to the Regional Trails Coordinating Council, a coalition of local rail trail and shared-use path groups in roughly the Salem-Manchester-Concord corridor. In 2012, the group developed a draft Regional Trails Plan for the region.
- Began development of an updated Regional Bicycle and Pedestrian Plan. All 20 communities were visited and bicycle and pedestrian conditions were reviewed and reported. Work on the Plan will continue in 2013.
- Provided assistance to the Currier & Ives Scenic Byway Council throughout 2012. The Byway Council conducted targeted outreach to businesses and residents to raise public awareness about the Byway. Additionally, the Byway Council raised funds and acquired signs to mark the Byway route for travelers.
- Continued to work on the NH Regional Broadband Mapping and Planning Program.
- Data collection on existing internet service as continued including the identification of unserved and underserved areas and the collection of broadband service information for community anchor institutions. CNHRPC also organized a regional Broadband Stakeholder's group, which will work to improve Broadband in the region.
- Continued to acquire, update, and utilize Geographic Information Systems (GIS) data for planning, cartography, and analysis across all projects.
- Staff began the process to develop an updated regional Master Plan, entitled the Central New Hampshire Regional Plan. This Plan will be based upon local values and needs that

Report of Central New Hampshire Regional Planning Commission-continued

together present a vision for how we can improve our communities, region, and the state. The Central New Hampshire Regional Plan will be an advisory document that communities may use as a resource when updating their own municipal Master Plans. This three-year project is part of a statewide effort by all nine New Hampshire Regional Planning Commissions (RPCs) known as A Granite State Future. In 2012, staff coordinated numerous public outreach events and opportunities throughout the region and coordinated the initial meeting of the Central NH Regional Plan Advisory Team.

- Provided coordination assistance to the Commute Green New Hampshire program, working with public, private, and non-profit partners. Work has focused on bringing partners together, establishing a strategic plan, and improving communications around the state on what transportation options are available to residents. The Planning Team established a sustained marketing campaign to encourage people to carpool, bicycle, walk, take transit or telecommute to work. The Team established a goal of reducing 4,000 single occupancy vehicle trips from May until the end of 2012 and exceeded that goal by helping NH residents reduce more than 10,000 trips. For more information see www.commutegreennh.org.
- Continued to staff the Program for Alternative Transportation and Health (PATH), and focused this year on integrating under the Commute Green New Hampshire umbrella to better connect commuters in our region with transportation options in the I-93 corridor. Staff participated in the Main Street Concord redesign process by providing technical assistance to the design team on how to best incorporate bicycling, walking and transit options and infrastructure into the design. More information on PATH can be found at www.path-nh.org.

For additional information, please contact the CNHRPC staff or visit us at www.cnhrpc.org. CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.

Report of the Economic Development Committee

During 2012 the Committee recruited a number of new and very capable members. The Committee now consists of Cettie Connolly, Bruce Ellsworth, Bob Gerseny, Judy Hampe, Chris Hodgdon, Josh Kattf, Brian Lavoie and Darraugh Madden. Bryan Pellerin represents the Select Board. The Committee generally meets on the third Wednesday of the month at 7:00 p.m. at the Town Hall. All are welcome.

This year the Committee spent a fair amount of time considering its mission. Typically economic development committees work to help facilitate commercial development. In Hopkinton there is relatively limited space that is available for development. The most logical site is in Contoocook around Route 89, Exit 6. However, private efforts continue at this location and the Committee is supportive of those efforts.

Report of the Economic Development Committee - continued

Projects the Committee has worked on during 2012 include:

- Developing seminars for business owners in Hopkinton. In October the Committee sponsored a social media program for retail firms.
- Erecting highway signage highlighting retail firms and eating establishments.
- Composing a business directory to facilitate communication opportunities for organizations in Hopkinton.
- Developing a map highlighting business concerns in Hopkinton.

In addition, the EDC sends representatives to other organizations including the Currier & Ives Scenic Byways Commission and the Hopkinton Entrepreneurial Symposium.

Respectfully submitted,
Robert Gerseny, Chair

Report of Greener Hopkinton Committee

Greener Hopkinton worked with the Town Administrator to review and implement action items that have been identified in past audit reports. These actions items included such recommendations as installing programmable thermostats in all buildings, adding insulation in certain buildings, installing energy misers in vending machines. The Greener Hopkinton sub-committee is continuing to work with the Town staff to identify new projects and implement previous recommendations.

GH continues to administer the Town's Community Garden, which is on land owned by Bill Chapin. Mr. Chapin is generously allowing Town residents to garden on his land in memory of his wife Julie, who was an avid gardener. With new committee members interested in focusing efforts on the community garden, we are working on improving the condition of the soil and plots, and implementing a maintenance program to improve the gardening experience.

We assisted one home owner in weatherizing her home this year, applying plastic wrap to windows, providing CFL light bulbs and wrapping hot water pipes with insulation. This project is on-going, using supplies purchased in past years with a grant from the New England Grass Roots Environmental Fund.

Members are meeting with Local Energy Committee (LEC) members from neighboring communities to cooperate on activities (primarily outreach and educational activities) through the Concord Area LEC Roundtable. This group, which is facilitated by the Central New Hampshire Regional Planning Commission, includes LEC members from Concord, Dunbarton, Bow, Henniker, Canterbury, Webster, Warner, Pembroke and Hopkinton. The group initiated planning of upcoming Button Up NH and renewable energy workshops to be presented in the winter of 2013.

Report of Greener Hopkinton Committee - continued

Greener Hopkinton hosted a presentation by Amy Ouellette, of the UNH Cooperative Extension Service, on Organic Gardening. The presentation took place at the Hopkinton Town Library.

Respectfully submitted,

Bethann McCarthy, Chair
Brenda Lewis
Nancy Jackson-Reno

Mary Leadbeater
Barbara Fales

Christopher Aslin
Jack Ruderman

Report of the Hopkinton/Webster Recycling Committee

2012 saw many changes for the Recycling Committee--new members, new projects, and new ideas. Two long-time members, Katherine Mitchell and Bob LaPree, chose to resign. We are so appreciative to both for their hard work over the past several years, especially in promoting the Pay by Bag program. Two new enthusiastic members joined—Anne Yonkers and Rosalie Smith. In January the Recycling Committee followed up last year's visit to Hopkinton School Superintendent Steve Chamberlin to discuss more recycling ideas in the school system only to learn that the School District had signed a contract with Waste Management to pick up their trash and recycling, resulting in a loss of recycling income to the Transfer Station budget.

A petition article to rescind the Pay by Bag program that was included on the 2012 Town Meeting warrant was soundly defeated by the voters. Three hundred votes were cast: 102 Yea - 198 No, so the program continued, with bags remaining at the original price.

After receiving resident complaints about continuous litter on the roads near the Transfer Station, the Committee mounted a campaign in the spring to educate residents to secure their loads of trash. An *Our Turn* article was published in the *Concord Monitor* and an edited version of that was posted on the Webster town website to bring awareness to the problem of trash blowing out of the back of trucks onto roadsides.

In conjunction with Earth Day in April, committee members pulled together a roadside trash pick-up and 20 people turned out to pick up 50 bags of trash. Several other residents were also seen working on their own to clean up their neighborhoods. The RC will be working with Greener Hopkinton in 2013 to organize more groups to mount a town-wide cleanup after snow melt, as not everyone is available on Earth Day. If your group would like to participate, please notify a committee member. Special free blue bags are available at the Town Hall for organized cleanups.

The RC participated in the Northeast Resource Recovery Association's annual cooperative compost bin sale once again. However, as demand has dropped off sharply, the committee has decided to offer the sale every other year and will not run the sale in 2013. There are several nearby groups that will be participating so these items will still be available.

Report of the Hopkinton/Webster Recycling Committee - continued

Our new project this year was to REDUCE the use of disposable plastic water bottles by implementing a program to install hydration stations at various locations around town to encourage the use of REUSABLE bottles. Members have spoken to representatives of the Contoocook precinct and the high school about installing stations and have had good response from both. One local business has already expressed an interest in sponsoring one of the stations and we hope more will follow. Work on this will continue in 2013 as there are many steps to the program that need to come together. Stay tuned.

The Recycling Committee would like to thank those residents who faithfully continue to reduce, reuse, and recycle. Remember—every ton that is diverted from the incinerator saves us money and the recycled materials generate significant income that helps lower operating costs!

Respectfully submitted,

Ginni Haines

Mary Leadbeater

Sara Crane Persechino

Rosalie Smith

Anne Yonkers

Sally Embley, Webster Representative

Report of the Hopkinton Rescue Squad

2012 has been a busy and productive year for the Hopkinton Rescue Squad. Our volunteers have responded to over fifty emergency calls and have spent many hours maintaining and updating our equipment, vehicles and building. All of this is done in an effort to ensure proper safety and functioning for our volunteers and those we assist in an emergency. We purchased new equipment including an updated vehicle stabilization system, purchased new Hurst tools (spreaders/jaws of life) that will better contend with today's vehicle construction and continued to update our communication systems with new radios.

We continue to provide trainings to update and maintain the skills of our members. This year we even organized a multi-town extrication training and held our own extrication demonstration for the public to see at this year's open house in conjunction with the Hopkinton Fire Department.

The Hopkinton Rescue Squad is tremendously grateful for all of the support it receives from the community. This year we assisted with the Contoocook Carry and participated in the annual Fourth of July parade.

As always, we are proud to be able to continue the tradition of operating the Hopkinton Rescue Squad on a 100% volunteer basis. Anyone that is interested in joining us is welcome to attend one of our monthly meetings held in our building on the third Tuesday of every month at 6:00pm.

Respectfully,

Jake Schoch, Captain

Report of the Fire Department

The year 2012 was a difficult one for the Hopkinton Fire Department with the sudden loss in the line of duty of Chief Richard Schaefer. Chief Schaefer, a 32 year veteran of the Department died suddenly on September 2, 2012. He was a devoted public servant to our community and beloved family man who will be forever in our hearts.

During the past year the western portion of town was struck by a microburst that devastated trees, power lines and roadways compromising multiple homes in the area. In October, hurricane “Sandy” brought additional damaging winds and heavy rain through Hopkinton. The combination of both events required members of the Hopkinton Fire Department to respond to numerous alarms, 911 calls and environmental emergencies during that time frame.

Although 2012 proved to be a high call volume year with 1,133 incidences, calls for service were down slightly from last year’s number of 1,191. Our roads and highways sadly took the lives of four people in Hopkinton during the year. Please always remember to stay alert and wear your seatbelt when traveling.

The Fire Department took delivery of a new custom KME fire engine in early January 2013. Committee members devoted countless hours ensuring the new apparatus would meet the needs of the Town for years to come.

Once again in October, we hosted our third annual open house. The event was another great success and we look forward to seeing more community members at our next one. As a reminder, please remember to change your smoke and carbon monoxide detector batters and make sure your residence is numbered in order to expedite our services in the case of an emergency.

With all the events of the past year, specifically the death of Chief Schaefer, Hopkinton offered our department a great reminder of what community is through their kind words, gestures and support. For this, we are forever grateful.

I would like to thank the men and women of the Hopkinton Fire Department for their dedication and service to the community.

Respectfully submitted,
 Jeffrey Yale, Interim Fire Chief

Hopkinton Fire Department 2012 Calls

Type of Call	No.	Type of Call	No.
Medical Aid Calls (including motor vehicle accidents)	681	Structure Fires	15
Fire Alarm Activations	75	Vehicle Fires	4
Brush and Non-permit Burns	8	Other Fires	19
Service Calls/Assist Public/ Good Intent Call	219	Hazardous Conditions (no fire)	52
Cover Truck	8	Paramedic Intercepts	33
Chimney Fires	7	Calls handled by Mutual Aid	12

Report of the Forest Fire Warden

Greetings, I would like to introduce myself as the new Fire Warden for the Town of Hopkinton. I would also like to recognize Robert White for his years of dedicated service to the town as Warden, and continued efforts as Deputy. I have lived in town and attended schools here since 1977. I've been a member of the Hopkinton Fire Department since 1992, Deputy Warden since 2006. I have been appointed Captain for the last 5 years and am responsible for crews and equipment of Company 3 at the 110 Main Street Station in Hopkinton. I am also currently an EMS First Responder.

With the snow less winter of 2011 this past March was extremely dry; brush fire season began early and was quite busy. Fire burned over 3 acres on Rollins Road, one half acre on Broad Cove Road, and we extinguished eight illegal, non-permitted fires. We also had a challenging fire on an island on Kimball Lake caused by a lightning strike. In addition to fighting fires in our own town, we also sent crews for wildfire suppression to the communities of Webster, Dunbarton, Hillsborough, Weare and Hill where 86 acres burned.

Hopkinton has also acquired a new Forest Fire Ranger for our district, Matt Apgar. Safety of the public, our members and the health of our forests are paramount to me and the Department. The Fire Chief, Deputy Wardens, Rangers and I work as a team to promote education, Fire Safety and AWARENESS of current fire laws and regulations. The Fire Department issues permits for ANY outside fires that are kindled within the Town limits, based on the Fire Danger classification issued by the State Forest Rangers. Permits are issued only on Class 1 (LOW), and Class 2 (MODERATE) Fire Danger Days. The class is posted daily by 10:00AM on the sign next to the carved image of Smokey the Bear at the Contoocook Fire Station. Also residents can sign up for free daily information at www.Nixle.com for time sensitive details about burning, weather, and other community safety interests.

During the winter months in NH, with adequate frozen precipitation covering a 100 foot diameter around the pile you wish to burn, permits are not required on your own property; however, we do appreciate a phone call to the station (746-3181) advising us of your intent to burn, and your address. The NH Department of Resources and Economic Development (DRED) prints an informational pamphlet which explains in detail what hours are designated for burning and what is, and what is not, permitted to be burned. Remember, landowners are to attend and have adequate means to suppress the fire; you are responsible for damages and suppression costs if your fire gets out of control.

It has been a difficult past few months with the sudden loss of our Chief of many years. I am looking forward to working with the dedicated Fire Department members and their families, as well as, ALL town employees in the New Year. Lets all work together to make 2013 a Fire Safe Year!

Respectfully submitted,
Captain/Warden Sean Weldon

Report of the Human Services Department

This office operates as mandated by state law RSA 165:1. Pursuant to law, citizens of our community are assisted and served or as law states “relieved and maintained”. The town human services department operates as the safety net. This safety net will likely be stretched to capacity in 2013 with the continued cuts to social services at the federal and state level.

The mission of this office is to enable individuals and families who find themselves in difficult situations to return to functioning as vital members of our society without relinquishing their dignity. The ultimate goal is to render assistance in a professional manner at the lowest cost to the town tax payers. Financial assistance is rendered in accordance with the guidelines adopted by the selectmen and governed by state law.

The issue of homelessness and its threat and or the lack of suitable, affordable housing is reflected in the high housing expenditures for 2012.

The breakdown for 2012 is as follows:

Food:	\$ 2,375.35 *
Housing:	\$ 30,816.41
Fuel:	\$ 25,590.14**
Medical:	\$ 1,129.45
Electric:	\$ 5,050.32***
Misc:	\$ 4,259.29 (transportation)

* - Individual food vouchers beyond food pantry distribution.

** - This figure does not reflect the \$42,915.00 in federal fuel assistance allocated to clients in town. But does include \$14,773.32 in fuel assistance donations from the Contoocook Carry and Individuals

*** - This may include electric heat in some cases

One hundred households received direct assistance, while an additional 160 households were assisted by other means. Support, education and guidance regarding Medicare and Medicaid issues were provided to over 80 individuals.

2012 was a difficult year for many in our community. Some of our fellow citizens lost their homes, their employment, their unemployment and/or their health insurance. Transportation is a serious issue not only for our senior citizen population, but for family and individuals who can no longer afford to keep a vehicle in running condition.

This office continues to oversee and utilize The Hopkinton Food Pantry, which saves the tax payers money thanks to the support of the community, the coordination of Tamara Saltmarsh and all our wonderful volunteers. Monetary contributions are always welcome. During 2012 an average of 55 families were assisted weekly.

Hopkinton Operation Christmas was again a great success. Even in these rough times many community members and organizations came forward and were most generous. We served 81 families. On behalf of the many recipients, thank you all for your wonderful Christmas spirit.

Report of the Human Services Department - continued

Hopkinton Human Services also administers other holiday programs, a back to school Back Pack Program in August, a Summer Scholarship Program for children of working parents in June and a donated fuel assistance account for those in need of heating assistance. Contributions are gratefully accepted and may be made by contacting the Human Services Department. The Contoocook Carry, directed by Mary and Tom Congoran is instrumental in soliciting these funds.

In conjunction with the Community Outreach Group a “Got Lunch” program was instituted this past summer. Through donations, nutritious foods were supplied weekly to registered families. The food provided is intended to furnish healthy lunches when school is not in session.

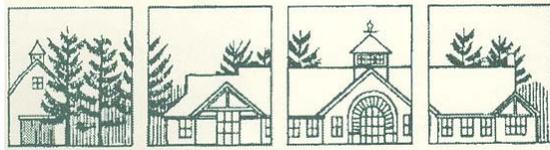
In December an introductory meeting of the newly established Human Services Advisory Committee was held. Welcomed were six Hopkinton residents interested in human services issues and the administration of this office. They are a concerned and supportive group and I look forward to their input and ideas in 2013. The committee will be meeting monthly. Their schedule and agenda will be posted on the Town Website.

In 2012 reimbursements in the amount of \$20,500 were received. All recipients of direct financial assistance sign a reimbursement agreement at the time of application.

No person should be without food, shelter or medical attention in our community. Please do not hesitate to make referrals or inquiries. All information is confidential.

Respectfully submitted
Marilyn Ceriello Bresaw

Report of the Hopkinton Town Library



Ebooks and Roofers and Dogs, oh My!

2012 was another banner year for the Hopkinton Town Library. The circulation of Ebooks and EAudiobooks through our website continues to skyrocket—up 58% from 2011. We are pleased to report, however, that despite the increases in access to electronic resources, our circulation of traditional materials is holding steady, confirming our belief that our community wants materials in multiple formats and we are happy to oblige. In addition to our provision of print and audio visual materials, the library continues its commitment to providing programming for people of all ages, from music to lectures, our Summer Reading Program, movies and storytimes. Our Hopkinton READS! program was the most successful ever, reaching over 314 people this fall.

Report of the Hopkinton Town Library - continued

A highlight of that program was bringing author Tom Ryan and his dog Atticus to 175 people in the High School Auditorium. We are also incredibly fortunate that the Friends of the Hopkinton Town Library continue to purchase museum passes for the benefit of the community, including Canterbury Shaker Village, the Currier Museum, Boston Children’s Museum, Mt Kearsarge Indian Museum, Museum of Fine Arts, Museum of Science in Boston, Squam Science Center, and Strawberry Banke. Also, remember to consult the new online community events calendar on our website (www.hopkintontownlibrary.org) where people can list local events across town and consult when planning new programs. The maintenance of our physical plant continues to be a priority, with our continued commitment to increasing our energy efficiency and reducing fuel consumption as noted on the chart below. We were able to replace the back half of the roof this year, as well as doing needed repairs to our porch and patio. The Friends of the Hopkinton Town Library performed wonders on our gardens this year, also providing the lovely wreaths that grace the front of the building.

Staff. None of this would be possible without our staff including Reference Librarian Karen Dixon, with part-time librarians Elissa Barr, Charlotte DeBell, and Emily Welsh. Leigh Maynard heads up Children’s Services and the Circulation Department is led by Nancy Nobis, assisted by Barb Diaz and Nancy Raymond. And, as ever, we couldn’t do it without our 28 adult volunteers and almost 20 teen volunteers, our Friends of the Library group (retiring President Susan Lawless) and our Foundation (chaired by James Newsom). We are thankful for all of them and to the Town of Hopkinton, which we are here to serve.

<i>Statistics</i>	2009	2010	2011	2012
Items Circulated	67,645	68,216	67,717	67,476
Ebook and EAudiobook Downloads	1,340	1,706	2,241	3,556
Programs	292	352	334	324
Collection: Items added	2,962	2,714	2,562	2,695
Collection: Items deleted	2,194	2,838	1,847	2,369
Volunteer Hours	1,375	1,380+	1,380+	1,380+
Community Use of Public Spaces	590	669	636	609
Gallons of Fuel Used: (from 2006-08 an average of 7658 gallons of fuel were used per year.)	4839	5142	4011	4032

Respectfully submitted: Barry Needleman, Board Chair, Jeff Eitreim, Peter Gagnon, Christine Hamm, Elaine Loft, and Donna V. Dunlop, Library Director

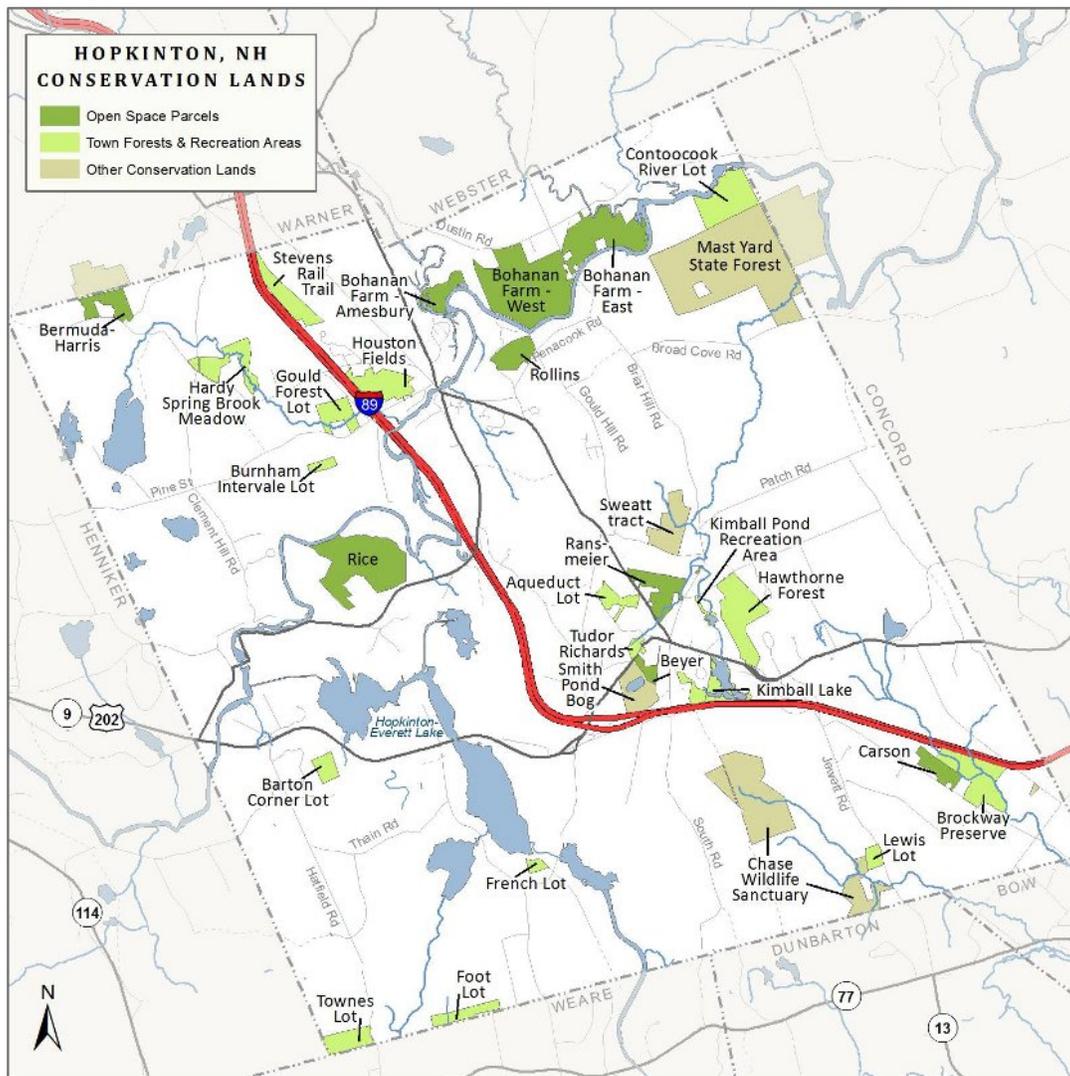
Report of the Open Space Committee

During 2012, the Open Space Committee continued its focus of making the conservation land in town more visible and accessible to the residents. With funding provided by the Conservation Commission, the Open Space Committee developed a new website with maps and information

Report of the Open Space Committee - continued

about conservation land. The website was completed just in time to be publicized at March Town Meeting.

The website <http://hopkintonconservationlands.org/> provides a map with an overview of all the land conserved by the town and other accessible conservation land, and has more detailed trail maps, photos and descriptions of half a dozen of the most accessible of the conservation lands. Additional information about other conservation properties is planned when time and funds allow. Special thanks to Bob LaPree for the site photos and to Denis Goddard for hosting the website, which can also be accessed through the recreation department on the town website, http://www.hopkinton-nh.gov/Pages/HopkintonNH_Recreation/index



Full color version available on the website

Report of the Open Space Committee - continued

A conservation easement for the Beyer property which abuts New Hampshire Audubon's Smith Pond Bog is nearing completion. The easement allows for creation of a small parking area which will provide safer access to both properties.

At the Bohanan farm, a kiosk has been constructed beside the parking area by Eagle Scout candidate Carter Eitrem with support from the Conservation Commission. Bob LaPree has organized and printed the maps, photos and funder acknowledgements for the kiosk. Boat access at Bohanan Farm is still unsettled, although a different proposal is currently being explored.

A property is being investigated for a possible addition to one of the previously acquired open space parcels.

The Open Space Committee is actively engaged in discussions to provide trail linkages between the several conservation lands surrounding Hopkinton Village and between Hopkinton and Contoocook Villages. Agreements are being created to allow limited public access on some privately owned land abutting conservation land. We are especially grateful to Rob Knight and other members of the Conservation Commission who are working with the Open Space Committee to develop these trails.

The committee usually meets on the second Wednesday of the month. Agendas are posted on the town website. We welcome your input and suggestions.

The Open Space Committee:

Natalie Duval
Bob LaPree
Lucia Kittredge

Ron Klemarczyk
Dijit Taylor
Denis Goddard, For the Select Board

Report of the Planning Department

In 2012, the Planning Board held fourteen meetings and approved one Subdivision, four Lot Line Adjustments, and four Site Plans. One public hearing was held for the trimming and removal of trees along Scenic roads.

The Planning Board utilized much of its time to finalize and adopt new Site Plan Review Regulations, a Master Plan Energy Chapter, and zoning amendments.

The new Site Plan Review Regulations address current development standards as the Regulations that were being used had not been revised since being adopted in 1981.

The Master Plan Energy Chapter was developed with the assistance of the Central NH Regional Planning Commission. This was at no expense to the Town as expenses were covered under the Energy Technical Assistance and Planning for New Hampshire Communities program.

Report of the Planning Department - continued

The Planning Board recommended three zoning amendments which were ultimately approved by Town Meeting. Specifically, re-adoption of the Growth Management and Innovative Land Use Control Ordinance that will provide the Planning Board with a mechanism to evaluate and establish a rate of residential growth that does not unreasonably interfere with Hopkinton ability to accommodate growth. The definition of Agriculture, Farm and Farming was revised to include agritourism and farmers' markets. Finally, revisions to the Town's Excavation Regulations were made addressing definitions, hearings, minimum and express operational standards, along with minimum and express reclamation standards, incremental reclamation and exceptions.

We would like to thank Bethann McCarthy for her dedication and support. After many years, Bethann has decided to step down.

The Planning Board meets once a month, generally on the 2nd Tuesday at 6:30 PM in the Town Hall. Planning Board meetings are open to the public and interested citizens are welcome to attend. For additional information, please contact the Planning Department at (603) 746-4487 or via email at www.hopkinton-nh.gov.

Bruce Ellsworth, Chair

Timothy Britain, Vice Chair

Michael Wilkey

Celeste Hemingson

George Langwasser, Ex-Officio

Jane Bradstreet

Bethann McCarthy (Resigned 11/2012)

Edwin Taylor (Appointed 11/2012)

Cettie Connolly, Alternate

In 2012, the Planning Department reviewed a variety of permit applications, ranging in type from building/use permits for residential and commercial to temporary signage.

Type	2011	2012
Residential	4	3
Residential additions, conversions, renovations	40	25
Two-Family/Multi-Family	1	0
Commercial/Industrial	9	3
Garages, Barns, Sheds (detached)	19	17
Swimming Pools	1	1
Home Businesses/Home Occupations	3	2
Demolitions	5	1
Signs	3	6
Other: PWSF, Solar, OWFB, Municipal, etc.	8	4
Total:	93	62

Report of the Planning Department - continued

Applications may be obtained by mail by contacting the Planning Department at (603) 746-4487 or planzone@hopkinton-nh.gov, at the Town Hall at 330 Main Street, Hopkinton, Mondays – Thursdays from 8 AM – 5:30 PM and on Fridays from 8 AM – 12 Noon or from the Town’s website www.hopkinton-nh.gov.

In 2012, Code Enforcement Officer reviewed and inspected Plumbing, Mechanical, Electrical and Building Permits in addition to supporting the Fire Department in Fire/Life Safety inspections and permit reviews.

Applications	2011	Inspections	2012	Inspections
Plumbing	32	59	7	36
Electrical	89	42	82	81
Mechanical	85	90	68	51
Building	93	266	62	120
Other	8	111	8	51
Total:	307	468	227	339

Note: The homeowner and/or contractor is responsible for scheduling all necessary inspections. If you should have questions or wish to schedule an inspection, please contact the Code Enforcement Officer during the hours of 8 AM – 12 Noon, Mondays and Wednesdays. Telephone: (603) 783-1509

Karen Robertson, Planning Director

John Pianka, Code Enforcement Officer

Report of the Parks and Recreation Department

I begin my 2012 Annual Report by thanking the many volunteers who have given their time and talent to insure the success of numerous programs and special events throughout the year. We strive to provide quality programming and special events to all residents increasing the quality of life in Hopkinton. To achieve this goal, a strong foundation of volunteers is imperative. Every individual person is important and their contributions greatly appreciated! Although there are too many volunteers to mention by name, I do wish to give special thanks to the members of Recreation Committee and the Senior Recreation Council.

Report of the Parks and Recreation Department - continued

The Recreation Committee was pleased to welcome a new member, Brian Morgan, as its official High School Representative. We were all saddened by the resignation of Ann Wayland, but so appreciative of her years of contributions. The Senior Recreation Council was sorry to her of the resignation of Jack Ward from the Council. Mr. Ward contributed greatly to the group and

served as the Council's secretary during the past year. Thank you Jack; you will be missed! The Council was pleased to welcome Jon Hunt as its newest member. I would like to say a sincere thank you to ALL the committee members. Your ongoing support of me and of the Recreation Department is endlessly appreciated!

Recreation

Family friendly special events happen throughout the year. This year these events include an organized the Easter Egg Hunt, Red Sox trip, two 'Movie in the Park' nights, 4th of July Family Fun Day/Tookie Cookie Bake-off, the Halloween Holler, Holiday Lights Contest, Santa Calling Program, Gingerbread House Workshop, and Breakfast with Santa, of which \$430.00 in proceeds were donation to the Human Services Department for Operation Christmas.

Programs are provided to the community on an on-going basis including Tai Chi, Stained Glass Club, Community Scrapbooking, Adult Volleyball, Youth Lacrosse, Hershey's Track and Field, British Soccer Camp, Zumba, and the Summer Concert Series. New programs this year were the Fall/Spring Youth Art Program, Junior Theater Christmas Program, Introduction to Caring for and Riding Horses, Youth Cooking Program, British Multi-sport Camp, Rocket Science Camp, and the First Kicks Soccer Program.

Once again, a fantastic Summer Day Camp was offered for children in our community. Camp offered many families an affordable, safe, and fun-filled experience for their children throughout the summer months. Participants enjoyed time at the beach, activities and games, as well as field trips to places such as Fishercat Stadium, Laconia Speedway, Water Country, and Canobie Lake Park. Thank you to our Camp Director, Emily Kaplan, and her staff for another very successful and safe summer of smiles!

Kimball Pond Beach offered a popular summer destination. Thanks to Pond Director, Kari-Anne Paradis, and her staff, the 2012 season was a safe and enjoyable experience for all our beach visitors. Youth swim lessons were offered again, and adult swimming lessons were also added to the schedule.

We move into the new year with high hopes. New programs will be introduced and old programs improved upon. Watch for a Hopkinton Night at Fishercat Stadium, a Winter Carnival/Funnelator Event, and a trip to Foxwood Casino. Adding new programs increases the need for volunteers. If you are interested in more information or would like to join the team, please contact the Recreation Department.

Report of the Parks and Recreation Department - continued

Slusser Senior Center

The Recreation Director is responsible for the Slusser Senior Center, but it is primarily run by its volunteers. The center has flourished with successful programs, events, and activities in 2012. It provides a place of community where the joy of friendship and social wellness can reach out to the Hopkinton senior community. Its continued growth and success is attributable to the many hours of dedicated service given freely by a large team of volunteers. Volunteers provide assistance as desk attendants, kitchen helpers, council members, decorators, lunch coordinators and many other required tasks. Thank you to these volunteers. You are appreciated! If you are interested in volunteering at the Slusser Senior Center, please contact the Recreation Department.

A special thank you to the many volunteers, led by Lillian Landry, who organized a very successful Senior Center Yard Sale! Proceeds are being put back into the Senior Center by way of an added storage cabinet, movie projector, and other program supplies. Wonderful job everyone!

In April, the Annual Volunteer Banquet took place. Congratulations to Volunteer of the Year Award recipients Neola Crathern and Ed & Ruth Ricker. Their names have been added to the plaque which hangs in the entryway of the Center.

Many established programs continued to be offered at the Slusser Senior Center including line dancing, bingo, movie Friday's, quilting, card making, bridge, dominoes, scrabble, ping pong, billiards, Zumba, and several exercise programs. New programs this year included the Tai Chi Balance Program, Senior Fitness Test event, and Mah Jongg. Seniors continued to enjoy the Senior to Senior Program with the Hopkinton High School, the Pen-Pal Program with the Harold Martin School 3rd graders, and their partnership with the Concord VNA for blood pressure screenings and informational sessions. Lunch continues to be served every Wednesday with the support and generosity of businesses, community members, and non-profit groups in the area. Many thanks for their continued support of the Senior Lunch Program!

It has been my pleasure working within the Hopkinton community this year and I look forward to the years ahead!

Respectfully submitted,
Jessica Bailey
Director

Report of the Police Department

To the Board of Selectmen and the Citizens of Hopkinton, I submit the annual report of the Hopkinton Police Department.

Over the past year Merrimack County was one of the hardest hit areas in the state for burglaries. As a result of the community's alertness and diligence the number of burglaries in Hopkinton was reduced by half compared to a year ago. The key to lowering criminal activity has been

Report of the Police Department - continued

deterrence before the activity occurs along with our successful prosecution of those who have committed crimes. We continue to encourage the public to report any type of suspicious activity which helps the community remain one of the safest in the region.

In an effort to keep Hopkinton safe one of our goals is to reduce illegal drug use. Illegal drugs and the demand for them are a major cause of serious crime from which no community is immune. There is a direct correlation between illegal drugs and increased property crimes as well as crimes against persons. In conjunction with the Drug Enforcement Administration we continued the prescription drug take back initiative. Once again the program proved successful with the collection of nearly 100 pounds of unused prescription drugs. The project provides citizens with a safe, convenient, and responsible means of prescription drug disposal. Despite such efforts law enforcement continues to see a rise in the illegal use of prescription drugs as well as increased presence of heroin and methamphetamine.

To help offset operating costs the department applied for and was awarded several grants during the past year. The NH Highway Safety Agency awarded us funds focused on extra traffic enforcement patrols. Emphasizing high visibility has proven to reduce traffic violations while promoting motorist safety and further deter criminal activity. Additional grant funds were awarded to the department for the purchase of new radio equipment that would meet updated Federal Communications Commission's user requirements.

Department activity in 2012 included:

Department Activity	<u>2011</u>	<u>2012</u>
Total Arrests	194	193
DWI Arrests	32	26
Drug Arrests	21	30
Juvenile Arrests	11	15
Assaults	19	9
Sexual Assaults	3	6
Burglary	9	4
Criminal Mischief	30	33
Domestic Disturbance	46	34
Theft	52	44
MV Collisions	98	88
Citations	538	564
Warnings	6,261	7,325

The past year was also difficult as we lost an important member of our agency, Fred Finnerty. Fred had served as Hopkinton's Animal Control Officer for eight years. In addition to his numerous contributions to the community he will be fondly remembered directing traffic early in

Report of the Police Department - continued

the morning in Hopkinton Village. We were also saddened by the loss of Robert and Thelma McManus who had both been an integral part of the department for many years. Their work and dedication was essential to the development and success of our agency. The devastating loss of Fire Chief Rick Schaefer added to the year's tragedy. Chief Schaefer was always willing to assist and frequently one of the first emergency responders on scene working alongside the police.

In keeping with our mission statement the members of the Hopkinton Police Department strive "to provide professional, quality and effective police service in partnership with the community, while assuring fair and equal treatment to all." I would like to thank the townspeople, the employees of Hopkinton as well as my staff for all of your support and assistance throughout the year.

Respectfully submitted,
Stephen S. Pecora, Chief of Police

Report of the Department of Public Works - Highways

The Department's new year started with changes from day one. John Poole left Hopkinton for an open position in Warner. He will be missed and we wish him the best of luck. After interviewing several candidates, Adam Pearson was hired to fill the vacant position.

Winter ended uneventful with more rain/ice storms than snow storms. Spring brought us warm temperatures which quickly turned gravel roads to mud making travel almost impossible on some roads. Thank you to all who live on these roads for your patience and understanding during that difficult period. July brought a micro-burst which devastated the Hatfield Rd. area. Many trees were blown down closing the roads, stranding many for twenty four hours without power.

Fire brought tragedy to the Highway Department in June as the highway garage and two trucks burned to the ground, deemed a complete loss. For three weeks, department employees sifted through the rubble searching for usable equipment, tools, and listing items that would need replacement. As we start the winter of 2012/2013 we are discovering how difficult and time consuming working outside in the elements and two locations can be. I would like to thank all the DPW guys, in advance, for their dedication and perseverance throughout this ordeal.

In addition to our regular road maintenance activities, several roads were shimmed and topped, including the Spring Street intersection. Pine St. posed an unexpected problem when a sink hole appeared. Working with EJ Prescott, we were able to repair the storm drain system by slip lining the existing culverts saving tax dollars and minimizing traffic delays.

Thank you to the Public Works Department Staff for your support during the past year. Your dedication and experience make this department one of the best in the area.

Respectfully submitted,
John Thayer

Report of the Road Committee

In the spring of 2012, the Select Board reestablished the Road Committee. Five members were appointed. This committee had not been active for several years and the Board felt it would be beneficial to the Highway Department.

Our first meeting was April 3, 2012. The purpose was to advise the Superintendent of Public Works and review Site Plans and Subdivisions submitted to the Planning Board.

The year brought a variety of problems for the Highway Department. In June, our Highway Garage was destroyed by fire. The fire left the department without a facility to perform maintenance on vehicles and a place to store equipment and vehicles. Temporary use of a closed State DOT shed in Warner has given the mechanic a place to work but most of the equipment is still stored outside. The 10 plus miles one way to this building is certainly an inconvenience and a costly expense. This committee supports the bond issue proposed by the Board of Selectmen to replace the Highway Garage.

In July, a MICRO BURST hit the Hatfield Road area of town blowing down hundreds of trees. Storms of this nature are not planned for, but cost several thousands of dollars to clean up.

In September, a sink-hole appeared on Pine Street. This was caused by a drainage pipe failure. There were two alternatives, excavate the entire pipe and replace them, or slip-line the existing pipe. At a cost difference of \$100,000.00, the slip-lining was done for approximately \$48,000.00.

Along with these extra projects, the Highway Department still kept up with their regular maintenance projects during the summer months, such as road grading, brush trimming, ditch cleaning, guardrail repair, culvert replacement, and pavement shimming.

A Road Surface Management System was acquired from the Central NH Regional Planning Commission for a minimal cost of \$150.00. This will aid the Supt. of Public Works and this committee to prioritize projects in the future. Highway Superintendent John Thayer has already started putting data into the system.

If anyone has any concerns involving the highways of Hopkinton, please bring them to the committee at our regular scheduled meetings, held on the last Tuesday of each month. A temporary meeting place is at the Local History Room in the Town Library. Please call the Selectmen's office to be put on the agenda 7 days in advance of the meeting.

I would like to personally thank the Highway Crew for their dedication and hard work.

Lester Cressy, Chairman, Scott Coen, John Chandler, Kent Symonds, David White, John Thayer, Highway Superintendent, Bryan Pellerin, For the Select Board

Report of the Department of Public Works – Buildings & Grounds

The Buildings and Grounds staff continues to provide the Town with excellent service and commitment to their jobs. 2012 turned out to be a normal maintenance year for the department. They were instrumental in assisting the highway department clean up after the fire and micro burst that devastated the Hatfield Road area. In 2013 the Department will add maintenance of two town owned dams. Tasks will include mowing, brush removal, minor repairs, inspections and monitoring overall conditions.

There were two major projects this year, a new roof on the “Horseshoe Tavern” building and a well was dug at Georges Park. The new well is intended to replace precinct water to irrigate the fields. Conduit has been run to supply electricity, a building and irrigation equipment are still needed to complete the project. Future plans include an injection system for liquid fertilizers.

I would like to thank Greg Roberts, Garret Hoyt, Tom Geer, and Dave Story for their expertise and dedication. They are what make the Buildings and Grounds Department run and a pleasure to have as employees.

Respectfully submitted,
John Thayer

Report of the Department of Public Works - Wastewater

The Hopkinton Wastewater Treatment Facility has been serving Contoocook Village since 1985. There are approximately four miles of sewer pipes in the collection system and they are entirely separated from all of the storm water drainage systems. There is a pump station in Fountain Square that pumps the sewage over a half a mile against over 100 feet of elevation to the plant. The treated and tested effluent is then returned to the Contoocook River.

The 20 year accumulation of bio-solids, or sludge if you prefer, was removed from the plant's lagoons in 2006. The degraded and inert material was tested and properly disposed of. The Lagoons' aeration system and associated piping and equipment were replaced with up-to-date technology. The Fountain Square's pump station is currently being rebuilt for the second time, but the pumps are still going strong.

The wastewater treatment system is regulated by the Environmental Protection Agency and The New Hampshire Department of Environmental Services. Performance and water quality parameters are monitored daily, weekly, monthly, and annually. Test results and operational data, such as high, low, and average flows, are recorded daily and reported monthly to NHDES. Quantities and concentrations of all parameters that are required to be monitored are calculated and reported to the EPA monthly. All treated water that is discharged into the Contoocook River must be in compliance with the facility's National Pollution Discharge Elimination System Permit.

Report of the Department of Public Works – Wastewater - continued

Recent permit renewals have led to additional requirements. Reporting has increased and is now mandated electronically through direct contact to the EPA's data base. Plans for maintaining the entire collection system must be developed, approved, funded, and implemented. All environmental services are under constant regulatory and infrastructure improvement pressure.

A sound system to maintain a sanitary environment is fundamental to the vitality of any community. The residences, schools, and businesses depend on it. The Hopkinton Wastewater Department is entering its 28th year of service to Contoocook Village and all is going well.

Steve Clough
Assistant Public Works Superintendent, Waste

**Report of the Department of Public Works
Report of the Hopkinton/Webster Municipal Solid Waste Facilities**

It's not just the "Dump" anymore. There's a full service Transfer Station, a comprehensive Recycling Center, a closed and capped Landfill, a septage lagoon disposal area, and a Community Water System spread over 150 acres of commonly owned land. Two full-time and a handful of part-time employees are responsible for the entire "Dump" complex. They operate the facilities, maintain the Landfill cap, supply the adjoining neighborhood with safe drinking water as licensed Water Treatment and Distribution System Operators, and secure and monitor the entire property.

Every year the Hopkinton/Webster Municipal Solid Waste Facilities collect, process, and transfer thousands of tons of materials, separated into about 30 different categories, using a half dozen shipping methods and several different loading areas. The operation employs a 10-Yard trash compacter, 2 vertical recycling balers, 3 ejection style trash trailers, a yard tractor, a front-end loader, a skid steer, 60 ton truck scale, and computerized record system. From brush to batteries and trash to thermostats it all has to keep moving. The buildings and grounds need regular attention and the landfill fences, signs, drains, and groundcover must be monitored and maintained.

The Community Water System has a 1,550 foot deep groundwater well, a 5,000 gallon storage tank, a PH adjustment system, a chlorination/de-chlorination conditioning process, arsenic removal treatment, a backup power generator, and a fairly sophisticated electronically controlled infrastructure. The "pump-house" has an extensive daily inspection and all operational functions are recorded accordingly. Over 4,000 feet of 4 inch water line, with the appropriate main and service shutoffs and flushing hydrants, supply 6 residential homes and the Transfer Station. The CWS was also designed and approved with additional capacity.

Report of the Department of Public Works
Report of the Hopkinton/Webster Municipal Solid Waste Facilities - continued

A Groundwater Management Zone and a minimum of 30 years of monitoring and maintenance are required on and around the site by the State of New Hampshire Department of Environmental Services due to the closed landfill. Nobis Engineering is contracted on an annual basis to do the necessary sampling, monitoring, and reporting. The NHDES Solid Waste Division regulates and monitors compliance for the Groundwater Permit as well as the Solid Waste Facility Permit that was approved in 1989 for the Transfer Station. The NHDES Drinking Water Division monitors compliance for the CWS. The facilities are subject to the New Hampshire Department of Labor for safety considerations. The staff insures that all State and Federal regulations are adhered to and enforce all of the provisions of the Hopkinton/Webster Refuse Disposal Ordinance.

The MSW Facilities serve all of the businesses, contractors, and residents in Hopkinton and Webster, year round, in all kinds of weather. They are open on some holidays and are open the day after when they are closed for a holiday. Emergencies by businesses and trash haulers are also accommodated.

There was a lot going on in 2012. The original 1989 paving was resurfaced. An upgrade to the Transfer Station office and the addition of a break room should be completed early next year. A security system was installed and petty theft, unauthorized trespassing, and vandalism are no longer an issue. A complete Operations Plan, as required by NHDES, was developed and adopted. Employee training and licensing is ongoing (Solid Waste Operator certification, Weigh Master licensing, Water Works Operator certification, and Water Works Distribution certification).

The Hopkinton/Webster Refuse Disposal Committee (consisting of 3 members from each town by charter) met monthly in 2012. The Refuse Disposal Ordinance, which was thoroughly reviewed and updated by the committee, was approved by both Boards of Selectmen in January after a public hearing. The application to modify the Solid Waste Permit to allow new potential sources of revenue was submitted to NHDES in December. The committee reviewed all financial issues (Bonds, CIP, Expenses, Revenues, etc.) and recommended 2013 Transfer Station and Solid Waste budgets to the Boards. It's looking like 2013 will be another busy year for the Refuse Disposal Committee.

There really isn't a place to "Dump" anything anymore which is just as well. That concept cost the communities millions of dollars to clean up and monitor. The Hopkinton/Webster MSW Facilities now provide a comprehensive array of recycling and proper disposal services which are not only a benefit to the environment but that are also a significant financial asset of the communities. The facilities are a major generator of non-tax revenue and the proposed 2013 budget is lower than the budget was in 2005.

The environmental and financial success of these facilities is entirely dependent upon the support and participation of the businesses and residents in Hopkinton and Webster. Hopefully, everyone is taking advantage of a good thing.

Steve Clough, Asst. Supt. PW, Waste

Report of the Town Clerk/Tax Collector

This past year has been one of great transition in the Hopkinton Town Clerk/Tax Collector's office. It has been both humbling and inspiring to seek to carry on the tradition of excellence our town has had the past fortune to experience – Sue Strickford, Tom Johnson and others preceding them.

For a study of the electoral process 2012 was unparalleled both in our community and the State of New Hampshire. From January's presidential primary, then March's Town Meeting, the NH State Primary in September and the great turnout for the national election in November our townspeople were greatly active in choosing leadership at all levels of government. Add to that the special town meeting of November 27 to decide whether to fund a new town shed and the calendar was complete. We should acknowledge the dedication and excellence that Sharon Baker, Carol McCann and Jean Lightfoot bring to Supervisors of the Checklist positions. Mr. Bruce Ellsworth provided a great air of confidence and dignity in overseeing our elections as Moderator when Gary Richardson wasn't able to as a candidate on the ballot. Our ballot clerks also allowed us a well-organized and civil election process, especially as the Voter ID statute was added as a requirement.

I must make special mention of the Assistant Town Clerk/Tax Collectors in our office: Melissa Courser and Carol Harless. Their own level of experience in the many facets of this position's responsibilities has allowed me to find a comfort level in how I envision our office to both successfully operate and add new access to services such on on-line transactions. We recognize that the demands of today's world, such as multiple income families, make it difficult to match up to a conventional office schedule. My hope is to provide better availability to the services our office provides.

Please make note that all dogs must be licensed by April 30th each year. This is a State of NH statute and has to be enforced by every locality.

As my first year's experiences has unfolded, I have at various times been able to meet with many of our state's other Town Clerks and Tax Collectors. In both beginning the four year certification program and attending the annual conference this past October, I have found a great source of experience and guidance in how best to provide services to our constituency – you, the townspeople of Hopkinton.

During this year, it's been a pleasure to get to know better the people "behind the scenes" – both town employees, elected officials and our department heads who have made me feel welcome and a part of Hopkinton's inner-workings. Town Administrator Neal Cass has offered much guidance, along with Finance Director Deb Gallant, Town Treasurer Bonnie Cressy, Robin Buchanan and Karen Robertson. We are fortunate to have a cohesive group staffing Town Hall.

Respectfully submitted,

Chuck Gangel
Hopkinton Town Clerk/Tax Collector

2013 Town Meeting Warrant and Narrative Warrant



**Town of Hopkinton, New Hampshire
Annual Town Meeting Warrant
March 12 & 16, 2013**

SS: State of New Hampshire

Merrimack County

To the Inhabitants of the Town of Hopkinton, in the County of Merrimack, in the said State, who are qualified to vote in Town affairs:

You are hereby notified to meet at the Hopkinton High School Gymnasium, 297 Park Avenue, Contoocook, on Tuesday, March 12, 2013 beginning at 7:00 a.m. to act upon the following subjects:

The polls will be open from 7:00 a.m. to 7:00 p.m.

Article 1: To choose all necessary Town Officers by ballot and majority vote for the ensuing year as enumerated:

1 Selectman	1 Year to fill unexpired term
2 Selectmen	3 Year Term each
1 Town Clerk/Tax Collector	3 Year Term
1 Supervisor of the Checklist	1 Year to fill unexpired term
1 Budget Committee	2 Years to fill unexpired term
2 Budget Committee	3 Year Term each
1 Library Trustee	3 Year Term
1 Cemetery Trustee	3 Year Term
1 Trustee of Trust Funds	3 Year Term

You are hereby notified to meet at the Hopkinton High School Gymnasium, 297 Park Avenue, Contoocook, on Saturday, March 16, 2013 at 9:00 a.m. to act upon the following subjects:

Article 2: To see if the Town will vote to raise and appropriate the sum of \$ 1,300,000 (gross budget) for the planning, design, construction and equipping of a new highway garage and to authorize the expenditure of \$769,434 of settlement proceeds from the total loss by fire of the highway garage and to authorize the issuance of not more than \$530,566 of bonds or notes in accordance with the provision of the Municipal Finance Act (RSA 33), as amended; to authorize the Board of Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Board of Selectmen to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Board of Selectmen to take any other action or to pass any other vote relative thereto.

(2/3 Ballot vote required).

(The Board of Selectmen recommends this article (5-0)).

(The Budget Committee recommends this article (10-0)).

Article 3: To see if the Town will vote to raise and appropriate the Budget Committee’s recommended amount of \$ 5,707,011 for general municipal operations. This article does not include special or individual articles addressed.

(Majority vote required).

(The Board of Selectmen recommends this article (5-0)).

(The Budget Committee recommends this article (10-0)).

Article 4: To see if the Town will vote to discontinue the Community Center Capital Reserve Fund created in 1999. Said funds, with accumulated interest to date of withdrawal, to be transferred to the Town’s general fund.

(Majority Vote Required).

(The Board of Selectmen recommends this article (4-1)).

(Budget Committee recommends this article (10-0)).

Article 5: To see if the Town will vote to raise and appropriate the sum of one hundred forty thousand two hundred fifty dollars (\$140,250) to pay down existing debt.

(Majority Vote Required).

(The Board of Selectmen recommends this article (5-0)).

(Budget Committee recommends this article (10-0)).

Article 6: To see if the Town will vote to raise and appropriate the sum of three hundred eighty-eight thousand (\$ 388,000) to be placed in previously established Capital Reserve Funds as follows:

<u>Capital Reserve Accounts</u>	<u>Amount</u>
Fire Department Vehicle and Equipment Acquisitions	\$ 70,000
New & Replacement Equipment & Vehicles for the Public Works and Highway Dept,	175,000
Replacement & Equipping of Ambulance	60,000
Police and Fire Radio and Related Equipment Replacement	5,000
Transfer Station Equipment & Facilities	27,000
Police Cruiser and Accessories Equipment	31,000
Library Replacement Building Systems	10,000
Renovations to the Town Hall	10,000
TOTAL	\$ 388,000

((Majority vote required).

(The Board of Selectmen recommends this article (5-0)).

(The Budget Committee recommends this article (10-0)).

Article 7: To see if the Town will vote to raise and appropriate the sum of thirty-five thousand dollars (\$ 35,000) to be placed in previously established Expendable General Trust Funds as follows:

Town of Hopkinton Town Meeting Warrant – March 12 & 16, 2013

<u>Expendable General Trust Funds</u>	<u>Amount</u>
Town Facilities Maintenance	\$ 20,000
Recreational Facilities Maintenance	5,000
Hopkinton Library Technology Fund	5,000
Library Building Maintenance	5,000
TOTAL	\$ 35,000

(Majority vote required).

(The Board of Selectmen recommends this article (5-0)).

(The Budget Committee recommends this article (10-0)).

Article 8: To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of Dam Maintenance and Construction and to raise and appropriate the sum of ten thousand dollars (\$10,000) to be placed in this fund, and to appoint the Board of Selectmen as agents to expend from said fund.

(Majority Vote Required).

(The Board of Selectmen recommends this article (5-0)).

(Budget Committee recommends this article (10-0)).

Article 9: To see if the Town will vote to change the purpose of the existing Sludge Removal Capital Reserve Fund to the Sewer System Equipment and Sludge Removal Capital Reserve Fund.

(2/3 Vote Required).

(The Board of Selectmen recommends this article (5-0)).

Article 10: To see if the Town will vote to raise and appropriate the sum of ninety-two thousand dollars (\$ 92,000) for the purpose of offsetting the cost of collection and disposal of residential solid waste and such other direct costs as budgeted annually and to authorize the withdrawal of this sum from the Pay by Bag Fund (Special Revenue Fund) established for this purpose at the 2010 Town Meeting to fund this appropriation. No funds to be raised by taxation.

(Majority Vote Required).

(The Board of Selectmen recommends this article (5-0)).

(Budget Committee recommends this article (10-0)).

Article 11: To see if the Town will vote to rescind Article 19 as amended that was approved at the March 2010 Hopkinton Town Meeting. Passage of this new 2013 Warrant Article will end the so called “Pay-by-Bag” trash disposal program in its entirety. Cancellation of “Pay-by-Bag” will become effective on April 20, 2013.

(By Petition)

(Majority Vote Required).

(The Board of Selectmen does not recommend this article (5-0)).

Article 12: To see if the Town will vote to continue the current price of the Pay-by-Bag bags as follows: 13 gallon bags - \$ 0.75 and 33 gallon bags - \$ 1.25

(Majority Vote Required).

(The Board of Selectmen recommends this article (5-0)).

Town of Hopkinton Town Meeting Warrant – March 12 & 16, 2013

Article 13: To see if the Town will vote to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) for conceptual architecture and engineering for a new fire station with plans to be presented at the 2014 Town Meeting.

(Majority Vote Required).

(The Board of Selectmen recommends this article (5-0)).

(Budget Committee recommends this article (10-0)).

Article 14: To see if the Town will vote to raise and appropriate the sum of one thousand seventy-eight dollars (\$ 1,078) for the purpose of offsetting operational and maintenance costs of the Slusser Senior Center and to authorize the withdrawal of this sum from the Senior Center Rental Fund (Revenue Fund) established for this purpose at the 2009 Town Meeting to fund this appropriation. No funds to be raised by taxation.

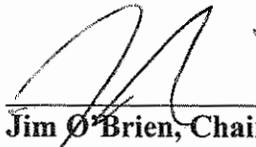
(Majority Vote Required).

(The Board of Selectmen recommends this article (5-0)).

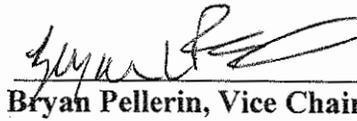
(Budget Committee recommends this article (10-0)).

Article 15: To hear the reports of agents, officers and committees, heretofore chosen, to pass any vote relating thereto and to transact any other business that may legally come before said meeting.

Given under our hands and seal this 11th day of February, 2013,



Jim O'Brien, Chair



Bryan Pellerin, Vice Chair



Tom Congoran



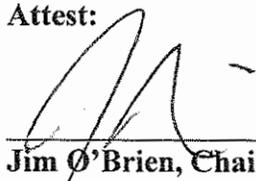
Denis Goddard



George Langwasser

Board of Selectmen, Hopkinton, New Hampshire

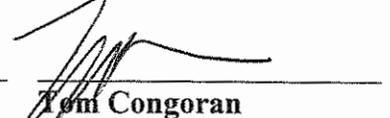
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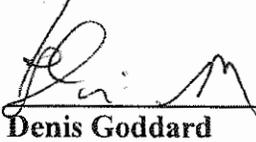
Jim O'Brien, Chair



Bryan Pellerin, Vice Chair



Tom Congoran



Denis Goddard



George Langwasser

Board of Selectmen, Hopkinton, New Hampshire

Town Meeting Warrant Narrative The Warrant Articles in Plain English

Each year we prepare this “Narrative Warrant” as a companion to the Town Meeting Warrant to explain the meaning of each article in plain English. The hope is that this section will provide you, the voter, with a better understanding of what you are being asked to vote on at Town Meeting. Please also feel free to contact the Town Hall if you have additional questions. Also, additional information is available at the Town website as www.hopkinton-nh.gov. We hope you find this information useful as you prepare for Town Meeting.

Ballot Articles:

Article 1 is voted by ballot either in-person or by absentee ballot and is the election of Town Officers. If you cannot be there in person, you should contact the Town Clerk’s Office (746-3180) in order to obtain an absentee ballot.

Voting will take place:

Where: Hopkinton Middle/High School Gymnasium, 297 Park Avenue, Contoocook

When: Tuesday, March 12, 2013

Hours: Polls are open from 7:00 a.m. to 7:00 p.m.

Voter Registration: If you are not registered to vote, you may do so on the day of voting, March 12, 2013. Please bring a means of identification denoting your physical address and a photo I.D.

Article 1: To choose all necessary Town Officers by ballot and majority vote for the ensuing year as enumerated:

Candidates who filed for an open office are listed here alphabetically.

Select Board – One for a 1 year term to fill a vacancy

Sue B. Strickford

Select Board – Two for a 3 year term

Bryan Pellerin

Sara Persechino

Ken Traum

Town Clerk/Tax Collector – One for a 3 year term

Charles (Chuck) Gangel

David White

Supervisor of the Checklist – One for a 1 year term to fill a vacancy

Vacant

Budget Committee – One for a 2 year term to fill a vacancy

David O’Keffee

Town Meeting Warrant Narrative
The Warrant Articles in Plain English - continued

Budget Committee – Two for a 3 year term
Richard Horner
Janet Krzyzaniak

Library Trustee - One for a 3 year term
Nancy Skarmear

Cemetery Trustee – One for a 3 year term
Christine Hamm

Trustee of the Trust Funds – One for a 3 year term
Christine Barton

Town Meeting Gathering – Deliberative Session

This meeting will take place:

Where: Hopkinton Middle/High School Gymnasium, 297 Park Avenue, Contoocook
When: Saturday, March 16, 2013
Hours: Beginning at 9:00 a.m.

The Budget Committee has unanimously voted to present the Select Board's operating budget to the Town Meeting. The Committee is also recommending unanimously the money related Warrant Articles being proposed. With the Select Board's recommended use of a portion of the Unassigned Fund Balance and half the money from the Community Center Capital Reserve Fund (CRF), the estimated Town portion of the 2013 tax rate is \$ 5.10 per thousand, the same as in 2012. The Select Board is recommending using the other half of the Community Center CRF to pay down existing debt.

Article 2: To see if the Town will vote to raise and appropriate the sum of \$ 1,300,000 (gross budget) for the planning, design, construction and equipping of a new highway garage and to authorize the expenditure of \$769,434 of settlement proceeds from the total loss by fire of the highway garage and to authorize the issuance of not more than \$530,566 of bonds or notes in accordance with the provision of the Municipal Finance Act (RSA 33), as amended; to authorize the Board of Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Board of Selectmen to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Board of Selectmen to take any other action or to pass any other vote relative thereto.

(2/3 Ballot vote required).

(The Board of Selectmen recommends this article (5-0)).

(The Budget Committee recommends this article (10-0)).

In June of 2012 the highway garage burned and was a total loss. This article raises the funds necessary to build a new garage, and approves the issuance of \$530,566 in bonds or notes to pay the difference between the settlement and the actual cost of the new building. State statute requires the appropriation of the entire amount required to build the garage, not just the difference. The settlement money will be used directly to pay for the building up to the \$769,434 amount

Town Meeting Warrant Narrative
The Warrant Articles in Plain English - continued

with the bond/note covering the remaining amount. The total cost of \$ 1,300,000 is a Guaranteed Maximum Price (GMP) for the building. Total cost could be under this amount, but not over it.

So why are we not building a garage for the amount of the settlement? The old garage was a pole barn that was not big enough to house our equipment. It was two stories and did not meet the codes and requirements that a building must meet in 2013. An addition was added to the building over the last several years to try to make it functional and an addition of an additional bay was planned for this year. Simply put, the building did not meet the needs of the department now and certainly wouldn't into the future. The new building is designed to today's standards, is large enough to house all the equipment, and is designed to be easily expandable in the future.

Presently, the mechanic is working out of space in an old state shed off Exit 9 in Warner. This is nine miles from Town and requires a substantial amount of time to take the town vehicles from all the departments there for service. Several trucks are also stored there adding to the time it takes our crew to begin its work which is a concern particularly during an emergency.

The Select Board plans to obtain a loan with a 10 year payback period, no penalty for early payment, and an estimated interest rate of 2.4%. There is no tax impact from this article in 2013.

Here is the tax impact for 2014-2023:

Year	Total Payment	Tax Impact/1000*	Cost for \$300,000 Property
1	65,791	0.10	30.04
2	64,517	0.10	29.46
3	63,244	0.10	28.88
4	61,970	0.09	28.30
5	60,697	0.09	27.72
6	59,424	0.09	27.13
7	58,150	0.09	26.55
8	56,877	0.09	25.97
9	55,604	0.08	25.39
10	54,326	0.08	24.81

*-Based on 2013 estimated assessment

Article 3: To see if the Town will vote to raise and appropriate the Budget Committee's recommended amount of \$ 5,707,011 for general municipal operations. This article does not include special or individual articles addressed.

(Majority vote required).

(The Board of Selectmen recommends this article (5-0)).

(The Budget Committee recommends this article (10-0)).

Town Meeting Warrant Narrative
The Warrant Articles in Plain English - continued

This article is the funding for the operating budget for the Town not including any other warrant article. The proposed amount of \$ 5,707,011 is an increase of \$ 132,788 over last year which is a 2.38% increase. There are six significant changes in the budget that amount for more than the proposed increase. Once again the State of New Hampshire has downshifted retirements costs to the Town. State statute required police and firefighters to be part of the NH Retirement System and because of this the State has always paid a share of these costs. No longer is this the case which has shifted \$38,099, a 14.6 % increase to the Town. There is a \$ 12,440 increase for IT Services as we start to replace aging servers. \$ 40,600 is added to the budget for employee merit pay increases and the corresponding benefit changes. All increases are based on merit so this is the entire amount to be allocated to all employees. A police grant line for \$ 5,000 has been added, but this is really just a change in accounting procedures because any money spent out of this line is offset by an actual grant. Paving and Shimming has increased by \$ 25,000 to help offset the rising cost of pavement, and \$ 40,836 has been added for the Human Services Coordinator to be full-time as voted at Town Meeting last year.

Proposed Budget Detail

	BUDGET 2012	ACTUAL 2012	PROPOSED 2013	\$ CHANGE	% CHANGE
4130 - EXECUTIVE	229,987	227,393	227,012	-2,975	-1.29%
4135 - IT SERVICES	24,660	26,742	37,100	12,440	50.45%
4140 - TOWN CLERK/TAX COLLECTOR	264,149	231,018	253,068	-11,081	-4.19%
4150 - FINANCE	118,662	117,538	120,533	1,871	1.58%
4152 - ASSESSING OF PROPERTY	57,700	50,962	58,200	500	0.87%
4153 - LEGAL	25,000	25,023	25,000	0	0.00%
4155 - PERSONNEL ADMINISTRATION	22,500	20,131	23,709	1,209	5.37%
4191 - PLANNING BOARD	116,439	112,087	118,191	1,752	1.50%
4195 - CEMETERIES	36,524	34,611	38,378	1,854	5.08%
4196 - PROPERTY & LIAB. INSURANCE	135,408	119,520	135,408	0	0.00%
4210 - POLICE DEPARTMENT	715,516	663,294	743,950	28,434	3.97%
4215 - AMBULANCE	589,418	577,771	616,008	26,590	4.51%
4220 - FIRE DEPARTMENT	253,691	243,283	264,919	11,228	4.43%
4290 - EMERGENCY MANAGEMENT	1	0	1	0	0.00%
4311 - HIGHWAY DEPARTMENT	557,615	549,744	568,496	10,881	1.95%
4312 - HIGHWAYS & STREETS	610,000	620,683	634,500	24,500	4.02%
4316 - STREET LIGHTING	2,160	2,025	2,160	0	0.00%

Town Meeting Warrant Narrative
The Warrant Articles in Plain English - continued

4324 - TRANSFER STATION	547,199	539,555	545,395	-1,804	-0.33%
4325 - SOLID WASTE DEPARTMENT	47,417	45,915	49,696	2,279	4.81%
4326 - SEWER DEPARTMENT	96,262	104,342	95,071	-1,191	-1.24%
4411 - ANIMAL CONTROL	7,255	4,968	7,084	-171	-2.36%
4415 - COMM./HEALTH PROGRAMS	14,327	14,327	14,327	0	0.00%
4441 - WELFARE ADMINISTRATION	27,253	46,231	68,945	41,692	152.98%
4445 - WELFARE VENDORS	70,000	54,448	55,000	-15,000	-21.43%
4520 - RECREATION	124,748	118,497	131,653	6,905	5.54%
4521 - BUILDINGS & GROUNDS	234,134	234,879	229,273	-4,861	-2.08%
4550 - LIBRARY	287,167	286,624	291,285	4,118	1.43%
4583 - PATRIOTIC PURPOSES	3,250	3,052	3,250	0	0.00%
4611 - CONSERVATION COMMISSION	1	0	1	0	0.00%
4652 - ECONOMIC DEVELOPMENT	2,000	0	2,000	0	0.00%
4711 - DEBT SERVICE	257,267	256,484	261,669	4,402	1.71%
4721 - DEBT INTEREST	94,513	94,509	83,729	-10,784	-11.41%
4723 - TAN INTEREST	2,000	394	2,000	0	0.00%
TOTAL	5,574,223	5,426,050	5,707,011	132,788	2.38%

Article 4: To see if the Town will vote to discontinue the Community Center Capital Reserve Fund created in 1999. Said funds, with accumulated interest to date of withdrawal, to be transferred to the Town’s general fund.

(Majority Vote Required).

(The Board of Selectmen recommends this article (4-1)).

(Budget Committee recommends this article (10-0)).

Passage of this article would close the Community Center CRF and return the money in the fund (approximately \$ 280,566) to the general fund. The Select Board is recommending that half the amount be used to pay-down existing debt which will be voted on in Article 5, with the other half being used to offset 2013 taxes. This CRF was established at the 1999 Town meeting “for the purpose of either constructing a new community center or renovating the existing community center building (Columbia Hall). In the years 1999 through 2006, \$ 25,000 was put in the fund each year except for 2004 when \$ 50,000 was put in the fund. No contributions have been made since 2006. A study committee was formed after Town Meeting last year and they determined that there is not a need for a community center at this time and further recommended that the fund be left as it is for future use.

Article 5: To see if the Town will vote to raise and appropriate the sum of one hundred forty thousand two hundred fifty dollars (\$140,250) to pay down existing debt.

(Majority Vote Required).

(The Board of Selectmen recommends this article (5-0)).

(Budget Committee recommends this article (10-0)).

The Select Board is recommending this article to use half the money from the Community Center CRF to pay down existing debt. If the article passes, the Board intends to put the money

Town Meeting Warrant Narrative
The Warrant Articles in Plain English - continued

toward the Ransmeier Open Space loan which has an interest rate of 4.39%. The Board looked at the option of putting these funds toward the new highway garage, but there is substantial saving by paying of this older debt at a much higher interest rate.

Article 6: To see if the Town will vote to raise and appropriate the sum of three hundred eighty-eight thousand (\$ 388,000) to be placed in previously established Capital Reserve Funds as follows:

<u>Capital Reserve Accounts</u>	<u>Amount</u>
Fire Department Vehicle and Equipment Acquisitions	\$ 70,000
New & Replacement Equipment & Vehicles for the Public Works and Highway Dept,	175,000
Replacement & Equipping of Ambulance	60,000
Police and Fire Radio and Related Equipment Replacement	5,000
Transfer Station Equipment & Facilities	27,000
Police Cruiser and Accessories Equipment	31,000
Library Replacement Building Systems	10,000
Renovations to the Town Hall	<u>10,000</u>
TOTAL	\$ 388,000

((Majority vote required).

(The Board of Selectmen recommends this article (5-0)).

(The Budget Committee recommends this article (10-0)).

For many years the Town has maintained CRF accounts to help to level the impact of major expenditures by putting funds aside annually. Replacement equipment for the next 20 years has been estimated and reviewed to create a spreadsheet indicating the required amount to be put in each fund each year in order to maintain as constant an expenditure level as possible. \$ 388,000 is requested this year, and amount that is \$ 26,000 higher than last year.

Fire Department Vehicle and Equipment Acquisitions – established to purchase vehicles and equipment used by the Fire Department with the exception of the ambulances. We took a delivery of a new fire engine in January 2013 that replaced one we purchased in 1986.

New and Replacement Equipment and Vehicles for the Public Works and Highway Department – established to purchase vehicles and equipment used by the Public Works Department. This past year we replaced a 2001 dump truck and in 2013 we are scheduled to replace a 2003 one-ton truck and a 2003 pickup truck.

Replacement and Equipping of Ambulance – established by Town Meeting in 2011 to replace and equip ambulances when required. We are scheduled to purchase a new ambulance in 2014. Both Warner and Webster contribute toward the purchase of a new ambulance.

Police and Fire Radio and Related Equipment Replacement – this fund begins to fund the replacement of radios received six years ago through a federal grant. The life expectancy of the equipment is 10-12 years and the estimated replacement cost is \$ 80,000.

Town Meeting Warrant Narrative
The Warrant Articles in Plain English - continued

Transfer Station Equipment and Facilities – established to purchase equipment used at the Transfer Station and amended to also include facility upgrades. A baler and a trailer are scheduled to be replaced in 2015.

Police Cruiser and Accessory Equipment – established to purchase police cruisers and the equipment needed in them. We generally purchase one cruiser per year.

Library Replacement Building Systems – established to replace building systems such as the heating system at the library.

Renovation to the Town Hall – established to renovate Town Hall. Funds are being used to gradually update the offices and make the building fully accessible.

Summary of Request

Fund	Fund Balance 12/31/2012	2012 Appropriation	2013 Proposed Appropriation
Fire Department Vehicles	502,909	105,000	70,000
DPW Equipment & Vehicles	13,102	125,000	175,000
Ambulance	100,087	50,000	60,000
Police/Fire Radio	31,153	7,000	5,000
Transfer Station	11,772	25,000	27,000
Police Cruisers	6,311	25,000	31,000
Library Building Systems	22,078	15,000	10,000
Town Hall Renovations	7,871	10,000	10,000
TOTAL	695,282	362,000	388,000

Article 7: To see if the Town will vote to raise and appropriate the sum of thirty-five thousand dollars (\$ 35,000) to be placed in previously established Expendable General Trust Funds as follows:

<u>Expendable General Trust Funds</u>	<u>Amount</u>
Town Facilities Maintenance	\$ 20,000
Recreational Facilities Maintenance	5,000
Hopkinton Library Technology Fund	5,000
Library Building Maintenance	<u>5,000</u>
TOTAL	\$ 35,000

(Majority vote required).

(The Board of Selectmen recommends this article (5-0)).

(The Budget Committee recommends this article (10-0)).

This article is similar to Article 6, but these are Expendable Trust Funds instead of CRFs. They are also used to level the impact of major expenditures.

Town Meeting Warrant Narrative
The Warrant Articles in Plain English - continued

Town Facilities Maintenance – established to cover the cost of large maintenance items on town owned buildings. Over the last three years the fund has been used to replace roofs on the highway garage, Town Hall, and Horseshoe Tavern.

Recreational Facilities Maintenance – established to help pay for the cost of maintaining our recreational facilities. Examples are the docks at Kimball Pond and various nets used on the fields.

Hopkinton Library Technology Fund – established to purchase computers for the library for both public and staff use.

Library Building Maintenance – this Trust is used for painting and replacing windows.

Summary of Request

Fund	Fund Balance 12/31/2012	2012 Appropriation	2013 Proposed Appropriation
Town Facilities Maintenance	5,781	20,000	20,000
Recreational Facilities Maint.	8,047	-	5,000
Library Technology	7,605	5,000	5,000
Library Building Maintenance	6,316	5,000	5,000
TOTAL	27,748	30,000	35,000

Article 8: To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of Dam Maintenance and Construction and to raise and appropriate the sum of ten thousand dollars (\$10,000) to be placed in this fund, and to appoint the Board of Selectmen as agents to expend from said fund.

(Majority Vote Required).

(The Board of Selectmen recommends this article (5-0)).

(Budget Committee recommends this article (10-0)).

The Town owns several dams. The State Dam Bureau is requiring the Town to bring the dam on Main Street, by Blazer’s Restaurant into compliance. This article establishes a CRF and starts to put money in that fund to do the work on the dam. It is expected that the engineering work will be around \$ 40,000 and then there will be some structural work done to the dam itself.

Article 9: To see if the Town will vote to change the purpose of the existing Sludge Removal Capital Reserve Fund to the Sewer System Equipment and Sludge Removal Capital Reserve Fund.

(2/3 Vote Required).

(The Board of Selectmen recommends this article (5-0)).

There is already a Sludge Removal CRF set up to pay for removing the sludge from the sewer lagoons when required. This article expands the fund so that the funds may also be spent on

Town Meeting Warrant Narrative
The Warrant Articles in Plain English - continued

equipment for the sewer system. This gives a backup if a pump or other piece of equipment required by the sewer system needs repair or replacement.

Article 10: To see if the Town will vote to raise and appropriate the sum of ninety-two thousand dollars (\$ 92,000) for the purpose of offsetting the cost of collection and disposal of residential solid waste and such other direct costs as budgeted annually and to authorize the withdrawal of this sum from the Pay by Bag Fund (Special Revenue Fund) established for this purpose at the 2010 Town Meeting to fund this appropriation. No funds to be raised by taxation.

(Majority Vote Required).

(The Board of Selectmen recommends this article (5-0)).

(Budget Committee recommends this article (10-0)).

When the Pay-by-Bag program was started by the Town Meeting in 2010, the warrant article required that all revenue from the sale of bags to go into the Pay-by Bag Special Revenue fund. Monies in this fund can only be expended to offset the cost of solid waste collection and disposal and can only be expended with Town Meeting approval. This article will allow the funds collected in 2012 to be used to offset Hopkinton costs at the Transfer Station.

Article 11: To see if the Town will vote to rescind Article 19 as amended that was approved at the March 2010 Hopkinton Town Meeting. Passage of this new 2013 Warrant Article will end the so called “Pay-by-Bag” trash disposal program in its entirety. Cancellation of “Pay-by-Bag” will become effective on April 20, 2013.

(By Petition)

(Majority Vote Required).

(The Board of Selectmen does not recommend this article (5-0)).

This petition warrant article if passed would end the Pay-by-Bag program adopted by the Town Meeting in 2010. The article included an effective date of April 20, 2013.

Article 12: To see if the Town will vote to continue the current price of the Pay-by-Bag bags as follows: 13 gallon bags - \$ 0.75 and 33 gallon bags- \$ 1.25

(Majority Vote Required).

(The Board of Selectmen recommends this article (5-0)).

When Town Meeting in 2010 adopted the Pay-by-Bag program it voted to require that Town Meeting each year set the bag price. This article sets the bag prices at the level as 2012.

Article 13: To see if the Town will vote to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) for conceptual architecture and engineering for a new fire station with plans to be presented at the 2014 Town Meeting.

(Majority Vote Required).

(The Board of Selectmen recommends this article (5-0)).

(Budget Committee recommends this article (10-0)).

Last year voters approved money to begin the work of planning to upgrade the fire station. During the coming year this money will be used to gather the facts needed to determine whether an

Town Meeting Warrant Narrative
The Warrant Articles in Plain English - continued

addition should be put on the present Contoocook Station or whether a new station should be built on Public Works Drive.

Article 14: To see if the Town will vote to raise and appropriate the sum of one thousand seventy-eight dollars (\$ 1,078) for the purpose of offsetting operational and maintenance costs of the Slusser Senior Center and to authorize the withdrawal of this sum from the Senior Center Rental Fund (Revenue Fund) established for this purpose at the 2009 Town Meeting to fund this appropriation. No funds to be raised by taxation.

(Majority Vote Required).

(The Board of Selectmen recommends this article (5-0)).

(Budget Committee recommends this article (10-0)).

At Town Meeting in 2009, the Town established the Senior Center Rental Special Revenue Fund requiring all revenues from the rental of the senior center to go into this fund. Monies in a Special Revenue Fund cannot be expended without Town Meeting approval so this article authorizes the Select Board to expend from this fund to offset operational and maintenance costs of the Slusser Senior Center.

Notes

2013 Budget



BUDGET OF A TOWN WITH A MUNICIPAL BUDGET COMMITTEE

OF: TOWN OF HOPKINTON

BUDGET FORM FOR A TOWN WHICH HAS ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2013 to December 31, 2013

or Fiscal Year From _____ to _____

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): 2/15/2013

BUDGET COMMITTEE

Please sign in ink.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Karen Klivi
Janet Kyppanyak
[Signature]
[Signature]
[Signature]
Thomas M O'Donnell

[Signature]
[Signature]
[Signature]
[Signature]

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)230-5090

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)
GENERAL GOVERNMENT								
4130-4139	Executive	3	254,647	254,135	264,112		264,112	
4140-4149	Election, Reg. & Vital Statistics	3	264,149	231,018	253,068		253,068	
4150-4151	Financial Administration	3	118,662	117,538	120,533		120,533	
4152	Revaluation of Property	3	57,700	50,962	58,200		58,200	
4153	Legal Expense	3	25,000	25,023	25,000		25,000	
4155-4159	Personnel Administration	3	22,500	20,131	23,709		23,709	
4191-4193	Planning & Zoning	3	116,439	112,087	118,191		118,191	
4194	General Government Buildings		-	-	-		-	
4195	Cemeteries	3	36,524	34,611	38,378		38,378	
4196	Insurance	3	135,408	119,520	135,408		135,408	
4197	Advertising & Regional Assoc.		-	-	-		-	
4199	Other General Government		-	-	-		-	
PUBLIC SAFETY								
4210-4214	Police	3	722,771	668,262	751,034		751,034	
4215-4219	Ambulance	3	589,418	577,771	616,008		616,008	
4220-4229	Fire	3	253,691	243,283	264,919		264,919	
4240-4249	Building Inspection		-	-	-		-	
4290-4298	Emergency Management	3	1	-	1		1	
4299	Other (Including Communications)		-	-	-		-	
AIRPORT/AVIATION CENTER								
4301-4309	Airport Operations		-	-	-		-	
HIGHWAYS & STREETS								
4311	Administration	3	557,615	549,744	568,496		568,496	
4312	Highways & Streets	3	610,000	620,683	634,500		634,500	
4313	Bridges		-	-	-		-	

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMM. APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMM. APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)
HIGHWAYS & STREETS (cont.)								
4316	Street Lighting	3	2,160	2,025	2,160		2,160	
4319	Other		-	-	-		-	
SANITATION								
4321	Administration		-	-	-		-	
4323	Solid Waste Collection		-	-	-		-	
4324	Solid Waste Disposal	3	547,199	539,555	545,395		545,395	
4325	Solid Waste Clean-up	3	47,417	45,915	49,696		49,696	
4326-4329	Sewage Coll. & Disposal & Other	3	96,262	104,342	95,071		95,071	
WATER DISTRIBUTION & TREATMENT								
4331	Administration		-	-	-		-	
4332	Water Services		-	-	-		-	
4335-4339	Water Treatment, Conserv & Other		-	-	-		-	
ELECTRIC								
4351-4352	Admin. and Generation		-	-	-		-	
4353	Purchase Costs		-	-	-		-	
4354	Electric Equipment Maintenance		-	-	-		-	
4359	Other Electric Costs		-	-	-		-	
HEALTH/WELFARE								
4411	Administration		-	-	-		-	
4414	Pest Control		-	-	-		-	
4415-4419	Health Agencies & Hosp. & Other	3	14,327	14,327	14,327		14,327	
4441-4442	Administration & Direct Assist.	3	51,689	46,231	68,945		68,945	
4444	Intergovernmental Welfare Payemnts		-	-	-		-	
4445-4449	Vendor Payments & Other	3	70,000	54,448	55,000		55,000	

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)
CULTURE & RECREATION								
4520-4529	Parks & Recreation	3	358,882	353,376	360,926		360,926	
4550-4559	Library	3	287,167	286,624	291,285		291,285	
4583	Patriotic Purposes	3	3,250	3,052	3,250		3,250	
4589	Other Culture & Recreation		-	-	-		-	
CONSERVATION								
4611-4612	Admin. & Purch. of Nat. Resources	3	1	-	1		1	
4619	Other Conservation		-	-	-		-	
REDEVELOPMENT AND HOUSING								
4631-4632	Redevelopment and Housing		-	-	-		-	
4651-4659	Economic Development	3	2,000	-	2,000		2,000	
DEBT SERVICE								
4711	Princ.- Long Term Bonds & Notes	3	257,267	256,484	261,669		261,669	
4721	Interest-Long Term Bonds & Notes	3	94,513	94,509	83,729		83,729	
4723	Int. on Tax Anticipation Notes	3	2,000	394	2,000		2,000	
4790-4799	Other Debt Service		-	-	-		-	
CAPITAL OUTLAY								
4901	Land							
4902	Machinery, Vehicles & Equipment							
4903	Buildings							
4909	Improvements Other Than Bldgs.							
OPERATING TRANSFERS OUT								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	- Sewer							
	- Water							

MS-7 Budget - Town of HOPKINTON FY 2013

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuig Fiscal Year (Recommended)	SELECTMEN'S APPROPRIATIONS Ensuig Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuig Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuig Fiscal Year (Not Recommended)
	OPERATING TRANSFERS OUT (cont.)							
	- Electric							
	- Airport							
4918	To Nonexpendable Trust Funds							
4919	To Fiduciary Funds							
	OPERATING BUDGET TOTAL		5,598,659	5,426,050	5,707,011		5,707,011	

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
TAXES					
3120	Land Use Change Taxes - General Fund		13,562	22,000	22,000
3180	Resident Taxes		-	-	-
3185	Yield Taxes		17,317	17,000	17,000
3186	Payment in Lieu of Taxes		85,371	88,700	88,700
3189	Other Taxes		-		
3190	Interest & Penalties on Delinquent Taxes		118,974	104,600	104,600
	Inventory Penalties		-		
3187	Excavation Tax (\$.02 cents per cu yd)		-		
LICENSES, PERMITS & FEES					
3210	Business Licenses & Permits		1,245	1,000	1,000
3220	Motor Vehicle Permit Fees		970,224	933,899	933,899
3230	Building Permits				
3290	Other Licenses, Permits & Fees		22,656	21,250	21,250
3311-3319	FROM FEDERAL GOVERNMENT				
FROM STATE					
3351	Shared Revenues				
3352	Meals & Rooms Tax Distribution		249,636	249,000	249,000
3353	Highway Block Grant		168,292	162,000	162,000
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		603	750	750
3357	Flood Control Reimbursement		59,955	199,326	199,326
3359	Other (Including Railroad Tax)		81,268	33,000	33,000
3379	FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES					
3401-3406	Income from Departments		642,637	646,200	646,200
3409	Other Charges				
MISCELLANEOUS REVENUES					
3501	Sale of Municipal Property		1,230	1,500	1,500
3502	Interest on Investments				
3503-3509	Other		172,821	929,434	929,434
INTERFUND OPERATING TRANSFERS IN					
3912	From Special Revenue Funds		-	93,078	93,078
3913	From Capital Projects Funds		-		

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
INTERFUND OPERATING TRANSFERS IN (cont.)					
3914	From Enterprise Funds				
	Sewer - (Offset)		71,992	95,071	95,071
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				
3916	From Trust & Fiduciary Funds				
3917	Transfers from Conservation Funds				
OTHER FINANCING SOURCES					
3934	Proc. from Long Term Bonds & Notes		-	530,566	530,566
	Amounts Voted From Fund Balance		415,000		
	Estimated Fund Balance to Reduce Taxes		70,000	458,500	458,500
TOTAL ESTIMATED REVENUE & CREDITS			3,162,783	4,586,874	4,586,874

****BUDGET SUMMARY****

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
Operating Budget Appropriations Recommended (from pg. 5)	5,598,659	5,707,011	5,707,011
Special Warrant Articles Recommended (from pg. 6)	488,522	1,826,078	1,826,078
Individual Warrant Articles Recommended (from pg. 6)	15,000	165,250	165,250
TOTAL Appropriations Recommended	6,102,181	7,698,339	7,698,339
Less: Amount of Estimated Revenues & Credits (from above)	3,162,783	4,586,874	4,586,874
Estimated Amount of Taxes to be Raised	2,939,398	3,111,465	3,111,465

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$ 682,238
 (See Supplemental Schedule With 10% Calculation)

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(For Calculating 10% Maximum Allowable Increase)

(RSA 32:18, 32:19, & 32:21)

Use VERSION #1 if budget does not contain Collective Bargaining Cost Items; RSA 32:21 Water Costs;
or RSA 32:18-a Bond Override

LOCAL GOVERNMENTAL UNIT: **TOWN OF HOPKINTON**

FISCAL YEAR END: **12/31/2013**

	RECOMMENDED AMOUNT
1. Total RECOMMENDED by Budget Committee (See Posted Budget MS-7, 27, or 37)	\$ 7,698,339
LESS EXCLUSIONS:	
2. Principal: Long-Term Bonds & Notes	261,669
3. Interest: Long-Term Bonds & Notes	83,729
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	530,566
5. Mandatory Assessments	0
6. Total exclusions (Sum of rows 2 - 5)	< 875,964 >
7. Amount recommended less recommended Exclusion amounts (line 1 less line 6)	6,822,375
8. Line 7 times 10%	682,238
9. Maximum Allowable Appropriations (lines 1 + 8)	\$ 8,380,577

Line 8 is the maximum allowable increase to budget committee's recommended budget.

Attach a copy of this completed supplemental schedule to the back of the budget form.

Financials

**Report of the Treasurer
Detail Statement of Expenditures 2012
Tax Collector's Report (MS-61)
Report of the Town Clerk
Library Trustee Financial Report
Conservation Commission Financial Report
Capital Reserve Account Balances
Trust Fund Reports (MS-9 and MS-10)
Report of the Assessing Department
Schedule of Town Property
Schedule of School and Precinct Property
2012 Tax Rate Calculation
Statement of Debt**



Report of the Treasurer

Bonita A. Cressy, Treasurer, in Account with the Town of Hopkinton, NH		
	Balance at the time of settlement - December 31, 2011	\$ 6,676,380.73
RECEIPTS:		
	U. S. Government: Payments on Federally-owned lands	\$ -
	Highway Block Grant	\$ 168,292.02
	Landfill Grant	\$ 23,985.64
	Reimb Forest Fires	\$ 354.77
	Flood Control	\$ 119,753.22
	State Grants-Other	\$ 54,955.67
	Rooms & Meals Tax	\$ 249,636.16
	State Fed Forest Lands	\$
	State Revenue	\$ 1,790.60
	TAN	\$ 650,000.00
	Reimbursement-Town Departments	\$ 756,900.16
	Ella Tarr Trust	\$
	Ambulance Income	\$ 298,815.18
	Landfill Income	\$ 332,913.00
	Payment in Lieu of Taxes	\$ 85,371.10
	Rental-Town Property	\$ 6,300.00
	Other Financial Sources	\$ 356,787.17
	Town Clerk Fees	\$ 996,914.64
	Property Taxes	\$ 18,605,291.67
	Interest on Deposits-MCSB	<u>\$ 3,152.26</u>
	TOTAL RECEIPTS:	<u>\$ 22,711,213.26</u>
	GRAND TOTAL:	\$ 29,387,593.99
	TOTAL PAID ORDERS OF SELECTMEN:	<u>\$ 22,900,998.98</u>
	BALANCE AS OF DECEMBER 31, 2012-MCSB	<u>\$ 6,486,595.01</u>

Town of Hopkinton
Detailed Statement of Expenditures -2012

Account Number	Account Description	2012 Budget	2012 Actual	Balance	% Used
Executive					
100-4130-110-00	Exec-Town Admin. Salary	74,312.00	74,311.66	(0.34)	100.00%
100-4130-115-00	Exec-Secretary	39,256.00	39,498.12	242.12	100.62%
100-4130-116-00	Exec-Budget Comm Chairperson	300.00	300.00	-	100.00%
100-4130-120-00	Exec-Budget Clerk	1,000.00	292.00	(708.00)	29.20%
100-4130-121-00	Exec-Board of Trustees	1,230.00	1,230.00	-	100.00%
100-4130-125-00	Exec-Board of Selectmen	10,000.00	10,166.39	166.39	101.66%
100-4130-130-00	Exec-Moderators Salary	100.00	100.00	-	100.00%
100-4130-131-00	Exec-Asst. Mod. Salary	75.00	75.00	-	100.00%
100-4130-140-00	Exec-Overtime	2,000.00	973.46	(1,026.54)	48.67%
100-4130-210-00	Exec-Health/Dental	35,906.00	29,987.45	(5,918.55)	83.52%
100-4130-220-00	Exec-Fica	7,953.00	8,492.74	539.74	106.79%
100-4130-221-00	Exec-Medicare	1,860.00	1,986.65	126.65	106.81%
100-4130-230-00	Exec-Retirement	10,170.00	10,091.16	(78.84)	99.22%
100-4130-341-00	Exec-Telephone	3,600.00	5,017.26	1,417.26	139.37%
100-4130-410-00	Exec-Electricity	6,000.00	4,967.86	(1,032.14)	82.80%
100-4130-410-01	Exec-CVP Water Fountain Electricity	225.00	175.42	(49.58)	77.96%
100-4130-410-02	Exec-Rowell Bridge Expense	750.00	688.37	(61.63)	91.78%
100-4130-411-00	Exec-Heat/Oil	7,000.00	5,890.39	(1,109.61)	84.15%
100-4130-412-00	Exec-Town Water	500.00	494.00	(6.00)	98.80%
100-4130-530-00	Exec-Travel/Meals	500.00	492.29	(7.71)	98.46%
100-4130-540-00	Exec-Conference/Training	500.00	349.00	(151.00)	69.80%
100-4130-550-00	Exec-Printing	5,500.00	5,699.35	199.35	103.62%
100-4130-555-00	Exec-Advertisting	2,000.00	2,445.29	445.29	122.26%
100-4130-560-00	Exec-Dues/Subscriptions	4,900.00	4,610.54	(289.46)	94.09%
100-4130-610-00	Exec-Town Meeting Expense	600.00	1,329.50	729.50	221.58%
100-4130-611-00	Exec-Budget Comm. Expense	300.00	551.70	251.70	183.90%
100-4130-620-00	Exec-Office Supplies	4,500.00	4,995.84	495.84	111.02%
100-4130-625-00	Exec-Postage	1,650.00	2,212.83	562.83	134.11%
100-4130-670-00	Exec-RSA's/Subscriptions	500.00	503.22	3.22	100.64%
100-4130-690-00	Exec-Selectmen Expense	3,000.00	5,515.19	2,515.19	183.84%
100-4130-690-01	Exec-Web Site Administration	3,800.00	3,950.00	150.00	103.95%
Total Executive		229,987.00	227,392.68	(2,594.32)	98.87%
IT Services					
100-4135-345-00	IT-Computer Services	17,460.00	17,936.62	476.62	102.73%
100-4135-346-00	IT-Replacement Computers	7,200.00	8,805.53	1,605.53	122.30%
Total IT Services		24,660.00	26,742.15	2,082.15	108.44%
Town Clerk/Tax Collector					
100-4140-110-00	TC/Tax-Collector Salary	50,000.00	50,935.34	935.34	101.87%
100-4140-115-00	TC/Tax-Asst. Wages	41,656.00	39,696.18	(1,959.82)	95.30%
100-4140-116-00	TC/Tax-Assistant Clerk	34,793.00	34,792.00	(1.00)	100.00%
100-4140-120-00	TC/Tax-Election Staff Wages	2,600.00	3,308.28	708.28	127.24%
100-4140-125-00	TC/Tax-P.T. Cover Staff	1,000.00	1,450.00	450.00	145.00%
100-4140-130-00	TC/Tax-Supv. of Checklist	6,500.00	6,285.40	(214.60)	96.70%
100-4140-140-00	TC/Tax-Overtime	3,000.00	1,494.77	(1,505.23)	49.83%
100-4140-210-00	TC/Tax-Health/Dental	28,508.00	14,356.15	(14,151.85)	50.36%
100-4140-220-00	TC/Tax-Fica	8,652.00	9,070.52	418.52	104.84%
100-4140-221-00	TC/Tax-Medicare	2,023.00	2,121.58	98.58	104.87%
100-4140-230-00	TC/Tax-Retirement	11,392.00	9,944.60	(1,447.40)	87.29%
100-4140-341-00	TC/Tax-Telephone	2,600.00	2,464.37	(135.63)	94.78%
100-4140-343-00	TC/Tax-Office Equipment	1,500.00	180.26	(1,319.74)	12.02%
100-4140-345-00	TC/Tax-Computer Services	9,000.00	1,732.51	(7,267.49)	19.25%
100-4140-346-00	TC/Tax-Registry of Deeds	1,200.00	658.30	(541.70)	54.86%
100-4140-390-00	TC/Tax-Professional Services	10,000.00	10,480.25	480.25	104.80%
100-4140-410-00	TC/Tax-Electricity	3,200.00	2,138.08	(1,061.92)	66.82%
100-4140-411-00	TC/Tax-Heating Oil	5,600.00	3,898.35	(1,701.65)	69.61%
100-4140-412-00	TC/Tax-Town Water	400.00	343.08	(56.92)	85.77%
100-4140-530-00	TC/Tax-Travel & Meals	350.00	-	(350.00)	0.00%
100-4140-540-00	TC/Tax-Conference & Training	1,200.00	887.00	(313.00)	73.92%
100-4140-550-00	TC/Tax-Printing	4,000.00	2,233.05	(1,766.95)	55.83%

Town of Hopkinton
Detailed Statement of Expenditures -2012

Account Number	Account Description	2012 Budget	2012 Actual	Balance	% Used
100-4140-555-00	TC/Tax-Advertisting	2,000.00	594.00	(1,406.00)	29.70%
100-4140-620-00	TC/Tax-Office Supplies	3,500.00	3,251.91	(248.09)	92.91%
100-4140-621-00	TC/Tax-Copier Contract/Supplies	750.00	575.00	(175.00)	76.67%
100-4140-622-00	TC/Tax-Election Expenses	6,250.00	5,572.08	(677.92)	89.15%
100-4140-625-00	TC/Tax-Postage	9,000.00	9,260.60	260.60	102.90%
100-4140-680-00	TC/Tax-Dog Tags	475.00	475.58	0.58	100.12%
100-4140-750-00	TC/Tax-Furniture/Fixtures	1,000.00	414.45	(585.55)	41.45%
100-4140-801-00	TC/Tax-Animal/OHRV/Cert Fees	12,000.00	12,404.50	404.50	103.37%
Total Town Clerk/Tax Collector		264,149.00	231,018.19	(33,130.81)	87.46%
Finance					
100-4150-110-00	Fin-Finance Director	52,000.00	52,000.00	-	100.00%
100-4150-115-00	Fin-Treasurer	5,750.00	5,749.92	(0.08)	100.00%
100-4150-120-00	Fin-Finance Clerk	7,274.00	6,126.02	(1,147.98)	84.22%
100-4150-210-00	Fin-Health/Dental	17,953.00	18,330.60	377.60	102.10%
100-4150-220-00	Fin-Fica	4,031.00	3,655.97	(375.03)	90.70%
100-4150-221-00	Fin-Medicare	943.00	855.01	(87.99)	90.67%
100-4150-230-00	Fin-Retirement	4,576.00	4,576.00	-	100.00%
100-4150-341-00	Fin-Telephone	500.00	534.31	34.31	106.86%
100-4150-345-00	Fin-Computer Services	3,710.00	3,892.12	182.12	104.91%
100-4150-530-00	Fin-Travel/Meals	600.00	-	(600.00)	0.00%
100-4150-540-00	Fin-Conference & Training	500.00	100.00	(400.00)	20.00%
100-4150-560-00	Fin-Dues/Subscriptions	125.00	-	(125.00)	0.00%
100-4150-610-01	Fin-Audit Expense	14,100.00	14,050.00	(50.00)	99.65%
100-4150-610-02	Fin-Fixed Asset Expense	1,200.00	1,175.00	(25.00)	97.92%
100-4150-620-00	Fin-Office Supplies	1,600.00	1,789.32	189.32	111.83%
100-4150-621-00	Fin-Copier & Postage Contract	2,600.00	2,665.23	65.23	102.51%
100-4150-625-00	Fin-Postage	1,000.00	3,026.90	2,026.90	302.69%
100-4150-690-00	Fin-Treasurers Expense	200.00	57.98	(142.02)	28.99%
Total Finance		118,662.00	118,584.38	(77.62)	99.93%
Assessing					
100-4152-344-01	AS-Tax Map Updates	3,850.00	3,850.00	-	100.00%
100-4152-345-00	AS-Computer Services	3,000.00	3,390.20	390.20	113.01%
100-4152-346-00	AS-Registry of Deeds	400.00	359.14	(40.86)	89.79%
100-4152-390-00	AS-Professional Services	50,200.00	43,362.40	(6,837.60)	86.38%
100-4152-625-00	AS-Postage	250.00	-	(250.00)	0.00%
Total Assessing		57,700.00	50,961.74	(6,738.26)	88.32%
Legal					
100-4153-320-00	Legal Services	25,000.00	25,023.44	23.44	100.09%
Total Legal		25,000.00	25,023.44	23.44	100.09%
Personnel					
100-4155-215-00	Long Term Disability	4,500.00	4,486.60	(13.40)	99.70%
100-4155-290-00	Life/FSA	18,000.00	15,644.90	(2,355.10)	86.92%
Total Personnel		22,500.00	20,131.50	(2,368.50)	89.47%
Planning Dept.					
100-4191-110-00	PB-Planning Director	54,927.00	54,970.29	43.29	100.08%
100-4191-115-00	PB-Chairman Salary	1,000.00	1,000.00	-	100.00%
100-4191-116-00	PB-Building Inspector	9,000.00	8,057.35	(942.65)	89.53%
100-4191-140-00	PB-Overtime	1,000.00	546.92	(453.08)	54.69%
100-4191-210-00	PB-Health/Dental	17,953.00	18,330.60	377.60	102.10%
100-4191-220-00	PB-Fica	4,087.00	4,057.29	(29.71)	99.27%
100-4191-221-00	PB-Medicare	956.00	948.87	(7.13)	99.25%
100-4191-230-00	PB-Retirement	4,922.00	4,880.49	(41.51)	99.16%
100-4191-341-00	PB-Telephone	800.00	656.50	(143.50)	82.06%
100-4191-346-00	PB-Registry of Deeds	75.00	39.45	(35.55)	52.60%
100-4191-390-00	PB-Professional Services	6,500.00	5,827.08	(672.92)	89.65%
100-4191-530-00	PB-Travel/Meals	1,194.00	1,085.58	(108.42)	90.92%

Town of Hopkinton
Detailed Statement of Expenditures -2012

Account Number	Account Description	2012 Budget	2012 Actual	Balance	% Used
100-4191-540-00	PB-Conference & Training	500.00	225.00	(275.00)	45.00%
100-4191-550-00	PB-Printing	1,000.00	25.99	(974.01)	2.60%
100-4191-555-00	PB-Advertising	2,800.00	1,935.00	(865.00)	69.11%
100-4191-560-00	PB-Dues/Subscriptions	6,225.00	6,401.50	176.50	102.84%
100-4191-620-00	PB-Office Supplies	1,500.00	1,232.58	(267.42)	82.17%
100-4191-625-00	PB-Postage	2,000.00	1,866.42	(133.58)	93.32%
Total Planning Dept.		116,439.00	112,086.91	(4,352.09)	96.26%
Cemeteries					
100-4195-115-00	Cem-Seasonal Wages	3,000.00	4,922.77	1,922.77	164.09%
100-4195-220-00	Cem-Fica	186.00	305.21	119.21	164.09%
100-4195-221-00	Cem-Medicare	44.00	71.40	27.40	162.27%
100-4195-341-00	Cem-Telephone	300.00	277.90	(22.10)	92.63%
100-4195-390-00	Cem-Professional Services	29,354.00	25,520.78	(3,833.22)	86.94%
100-4195-390-01	Cem-Memorial Gardens	800.00	810.91	10.91	101.36%
100-4195-410-00	Cem-Electricity	180.00	197.60	17.60	109.78%
100-4195-412-00	Cem-Town Water	1,000.00	549.28	(450.72)	54.93%
100-4195-555-00	Cem-Advertising	100.00	-	(100.00)	0.00%
100-4195-560-00	Cem-Dues/Subscriptions	210.00	225.00	15.00	107.14%
100-4195-620-00	Cem-Office Supplies	150.00	147.80	(2.20)	98.53%
100-4195-650-00	Cem-Groundskeeping/Maintenance	1,200.00	1,582.00	382.00	131.83%
Total Cemeteries		36,524.00	34,610.65	(1,913.35)	94.76%
Insurance					
100-4196-250-00	Unemployment Insurance	2,620.00	2,620.00	-	100.00%
100-4196-260-00	Workers Compensation Insurance	59,788.00	44,840.00	(14,948.00)	75.00%
100-4196-520-00	Property Liability Insurance	73,000.00	72,059.81	(940.19)	98.71%
Total Insurance		135,408.00	119,519.81	(15,888.19)	88.27%
Police Dept.					
100-4210-110-00	PD-Police Chiefs Salary	74,237.00	74,231.76	(5.24)	99.99%
100-4210-115-00	PD-F.T. Officers Wages	279,728.00	276,373.25	(3,354.75)	98.80%
100-4210-116-00	PD-Clerical Wages	26,848.00	25,283.33	(1,564.67)	94.17%
100-4210-120-00	PD-P.T. Officers Wages	14,836.00	3,706.71	(11,129.29)	24.98%
100-4210-140-00	PD-Overtime	23,431.00	8,768.23	(14,662.77)	37.42%
100-4210-150-00	PD-Training	9,463.00	4,471.27	(4,991.73)	47.25%
100-4210-151-00	PD-Grant Line	-	1,868.45	1,868.45	
100-4210-190-00	PD-Special Events	1,500.00	185.84	(1,314.16)	12.39%
100-4210-210-00	PD-Health/Dental	85,646.00	88,041.51	2,395.51	102.80%
100-4210-220-00	PD-Fica	2,584.00	1,866.94	(717.06)	72.25%
100-4210-221-00	PD-Medicare	6,236.00	5,957.92	(278.08)	95.54%
100-4210-230-00	PD-Retirement	77,478.00	73,584.49	(3,893.51)	94.97%
100-4210-341-00	PD-Telephone	10,800.00	9,424.86	(1,375.14)	87.27%
100-4210-342-00	PD-Alarm	329.00	-	(329.00)	0.00%
100-4210-343-00	PD-Office Equipment	1,000.00	852.30	(147.70)	85.23%
100-4210-344-00	PD-Contract Fees	40,550.00	40,478.00	(72.00)	99.82%
100-4210-350-00	PD-Medical Services	250.00	210.53	(39.47)	84.21%
100-4210-355-00	PD-Investigative Services	1,000.00	812.86	(187.14)	81.29%
100-4210-360-00	PD-Uniforms/Cleaning	4,000.00	2,989.45	(1,010.55)	74.74%
100-4210-366-00	PD-Radio Repair	2,500.00	2,411.69	(88.31)	96.47%
100-4210-393-00	PD-Recruitments	1,000.00	-	(1,000.00)	0.00%
100-4210-410-00	PD-Electricity	6,900.00	4,626.67	(2,273.33)	67.05%
100-4210-411-00	PD-Heat/Oil	6,300.00	4,142.20	(2,157.80)	65.75%
100-4210-432-00	PD-Train. Ammo/Range Supplies	2,000.00	1,723.15	(276.85)	86.16%
100-4210-530-00	PD-Travel/Meals	500.00	53.34	(446.66)	10.67%
100-4210-540-00	PD-Conference & Training	1,000.00	445.00	(555.00)	44.50%
100-4210-550-00	PD-Printing	500.00	390.52	(109.48)	78.10%
100-4210-555-00	PD-Advertising	200.00	-	(200.00)	0.00%
100-4210-560-00	PD-Dues/Subscriptions	200.00	158.95	(41.05)	79.48%
100-4210-600-00	PD-New Equipment	3,000.00	2,750.78	(249.22)	91.69%
100-4210-620-00	PD-Office Supplies	3,500.00	3,011.80	(488.20)	86.05%

Town of Hopkinton
Detailed Statement of Expenditures -2012

Account Number	Account Description	2012 Budget	2012 Actual	Balance	% Used
100-4210-625-00	PD-Postage	600.00	650.00	50.00	108.33%
100-4210-635-00	PD-Vehicle Gas/Oil	26,700.00	23,327.68	(3,372.32)	87.37%
100-4210-640-00	PD-Custodial	200.00	169.94	(30.06)	84.97%
100-4210-670-00	PD-Books/Rsa's	500.00	324.19	(175.81)	64.84%
Total Police Dept.		715,516.00	663,293.61	(52,222.39)	92.70%
Ambulance					
100-4215-115-00	Amb-F.T. Wages	293,253.00	297,534.62	4,281.62	101.46%
100-4215-116-00	Amb-P.T. Wages	42,480.00	24,291.34	(18,188.66)	57.18%
100-4215-120-00	Amb-Call Amb. Wages	6,200.00	11,386.88	5,186.88	183.66%
100-4215-140-00	Amb-Overtime	28,800.00	32,524.10	3,724.10	112.93%
100-4215-210-00	Amb-Health/Dental	84,922.00	86,659.24	1,737.24	102.05%
100-4215-220-00	Amb-Fica	3,018.00	2,556.20	(461.80)	84.70%
100-4215-221-00	Amb-Medicare	4,958.00	5,441.70	483.70	109.76%
100-4215-230-00	Amb-Retirement	73,718.00	75,260.73	1,542.73	102.09%
100-4215-350-00	Amb-Medical Services	500.00	-	(500.00)	0.00%
100-4215-364-00	Amb-60 Ambulance 1	2,000.00	1,045.25	(954.75)	52.26%
100-4215-365-00	Amb-60 Ambulance 2	2,000.00	633.48	(1,366.52)	31.67%
100-4215-366-00	Amb-Radio Repair	300.00	95.80	(204.20)	31.93%
100-4215-390-00	Amb-Billing Service	13,104.00	11,043.10	(2,060.90)	84.27%
100-4215-390-01	Amb-Contracts-Difb.	3,075.00	3,075.50	0.50	100.02%
100-4215-430-00	Amb-Equipment Repair/Maint	3,000.00	902.16	(2,097.84)	30.07%
100-4215-540-00	Amb-Conference & Training	3,000.00	310.00	(2,690.00)	10.33%
100-4215-555-00	Amb-Advertisting	50.00	-	(50.00)	0.00%
100-4215-635-00	Amb-Diesel	9,240.00	8,844.35	(395.65)	95.72%
100-4215-681-00	Amb-Uniforms/Safety	4,500.00	5,404.59	904.59	120.10%
100-4215-690-00	Amb-Medical Supplies	11,300.00	11,553.78	253.78	102.25%
Total Ambulance Dept.		589,418.00	578,562.82	(10,855.18)	98.16%
Fire Dept.					
100-4220-115-00	FD-Fire Chief Wages	64,895.00	57,338.96	(7,556.04)	88.36%
100-4220-120-00	FD-Call Fire Wages	30,000.00	18,416.57	(11,583.43)	61.39%
100-4220-125-00	FD-Call Deputy Wages	3,168.00	3,296.22	128.22	104.05%
100-4220-210-00	FD-Health/Dental	4,000.00	3,153.92	(846.08)	78.85%
100-4220-220-00	FD-Fica	2,056.00	1,503.50	(552.50)	73.13%
100-4220-221-00	FD-Medicare	1,423.00	1,192.85	(230.15)	83.83%
100-4220-230-00	FD-Retirement	14,854.00	12,539.86	(2,314.14)	84.42%
100-4220-341-00	FD-Telephone	4,600.00	5,079.38	479.38	110.42%
100-4220-342-00	FD-Alarm	250.00	-	(250.00)	0.00%
100-4220-345-00	FD-Computer Services	845.00	-	(845.00)	0.00%
100-4220-350-00	FD-Medical Services	1,000.00	-	(1,000.00)	0.00%
100-4220-366-00	FD-Radio Repair	1,000.00	22.50	(977.50)	2.25%
100-4220-390-00	FD-Professional Services	1,500.00	11,632.10	10,132.10	775.47%
100-4220-390-01	FD-Mutual Aid Dispatch	52,317.00	52,317.00	-	100.00%
100-4220-410-00	FD-Electricity	5,700.00	5,690.27	(9.73)	99.83%
100-4220-411-00	FD-Heat/Oil	16,500.00	11,417.18	(5,082.82)	69.20%
100-4220-412-00	FD-Town Water/Sewer	1,300.00	1,059.13	(240.87)	81.47%
100-4220-412-01	FD-Village Hydrant Fee	1,000.00	1,000.00	-	100.00%
100-4220-430-00	FD-Equipment Repair/Maint	4,200.00	7,080.29	2,880.29	168.58%
100-4220-431-00	FD-60Car1	500.00	173.94	(326.06)	34.79%
100-4220-432-00	FD-60 Engine 2	2,000.00	5,655.13	3,655.13	282.76%
100-4220-433-00	FD-60 Engine 3	1,000.00	1,160.92	160.92	116.09%
100-4220-434-00	FD-60 Tank 1	1,000.00	926.87	(73.13)	92.69%
100-4220-435-00	FD-60 Tank 2	500.00	524.99	24.99	105.00%
100-4220-436-00	FD-60 Forrestry 1	500.00	765.76	265.76	153.15%
100-4220-437-00	FD-60 Ladder 1	3,000.00	5,192.68	2,192.68	173.09%
100-4220-438-00	FD 60 Tank 3	500.00	342.00	(158.00)	68.40%
100-4220-540-00	FD-Conference & Training	2,500.00	2,841.31	341.31	113.65%
100-4220-555-00	FD-Advertisting	200.00	-	(200.00)	0.00%
100-4220-560-00	FD-Dues/Subscriptions	2,000.00	2,063.00	63.00	103.15%
100-4220-610-00	FD-Small Tools & Equipment	2,500.00	3,190.69	690.69	127.63%
100-4220-611-00	FD-Radios	1,000.00	-	(1,000.00)	0.00%

Town of Hopkinton
Detailed Statement of Expenditures -2012

Account Number	Account Description	2012 Budget	2012 Actual	Balance	% Used
100-4220-612-00	FD-Gear/Equip. Replacement	13,100.00	13,148.04	48.04	100.37%
100-4220-620-00	FD-Office Supplies	1,000.00	656.40	(343.60)	65.64%
100-4220-621-00	FD-Copier Contract/Supplies	600.00	-	(600.00)	0.00%
100-4220-625-00	FD-Postage	200.00	89.93	(110.07)	44.97%
100-4220-635-00	FD-Gasoline/Diesel	5,460.00	5,791.98	331.98	106.08%
100-4220-680-00	FD-Public Relations	1,000.00	1,850.33	850.33	185.03%
100-4220-681-00	FD-Uniforms/Safety Equipment	600.00	3,752.30	3,152.30	625.38%
100-4220-690-00	FD-Rehab. Supplies	2,000.00	831.23	(1,168.77)	41.56%
100-4220-691-00	FD-Fire Exhaust/Generator	<u>1,923.00</u>	<u>1,856.73</u>	<u>(66.27)</u>	<u>96.55%</u>
Total Fire Dept.		253,691.00	243,553.96	(10,137.04)	96.00%
Emergency Management					
100-4290-115-00	EM-Directors Salary	<u>1.00</u>	<u>-</u>	<u>(1.00)</u>	<u>0.00%</u>
Total Emergency Management		1.00	-	(1.00)	0.00%
Highway Administration					
100-4311-110-00	PW-Directors Salary	58,500.00	56,192.43	(2,307.57)	96.06%
100-4311-115-00	PW-Full-time Wages	259,370.00	259,392.74	22.74	100.01%
100-4311-120-00	PW-Part-time Wages	8,000.00	2,033.84	(5,966.16)	25.42%
100-4311-140-00	PW-Overtime	45,000.00	44,797.98	(202.02)	99.55%
100-4311-210-00	PW-Health/Dental	105,935.00	96,220.72	(9,714.28)	90.83%
100-4311-220-00	PW-Fica	22,994.00	24,199.20	1,205.20	105.24%
100-4311-221-00	PW-Medicare	5,377.00	5,659.51	282.51	105.25%
100-4311-230-00	PW-Retirement	31,933.00	32,029.56	96.56	100.30%
100-4311-341-00	PW-Telephone	3,296.00	3,817.69	521.69	115.83%
100-4311-342-00	PW-Alarm	210.00	1,888.81	1,678.81	899.43%
100-4311-350-00	PW-Medical Services	200.00	118.85	(81.15)	59.43%
100-4311-352-00	PW-Alcohol/Drug Test	1,000.00	1,129.00	129.00	112.90%
100-4311-360-00	PW-Uniforms/Cleaning	3,500.00	4,410.00	910.00	126.00%
100-4311-410-00	PW-Electricity	4,100.00	3,661.09	(438.91)	89.29%
100-4311-411-00	PW-Heat/Oil	5,900.00	8,880.00	2,980.00	150.51%
100-4311-540-00	PW-Conf/Training/Mileage	600.00	1,809.40	1,209.40	301.57%
100-4311-555-00	PW-Advertisting	600.00	1,095.50	495.50	182.58%
100-4311-620-00	PW-Office Supplies	600.00	478.39	(121.61)	79.73%
100-4311-681-00	PW-Safety Equip/Boots	<u>500.00</u>	<u>1,928.86</u>	<u>1,428.86</u>	<u>385.77%</u>
Total Highway Administration		557,615.00	549,743.57	(7,871.43)	98.59%
Highway & Streets					
100-4312-366-00	Hwy-Radio Repair	1,000.00	-	(1,000.00)	0.00%
100-4312-380-00	Hwy-Shim/Paving	300,000.00	293,938.23	(6,061.77)	97.98%
100-4312-393-00	Hwy-Tree Services	4,000.00	750.00	(3,250.00)	18.75%
100-4312-430-00	Hwy-Equipment Repair/Maint	28,000.00	22,247.17	(5,752.83)	79.45%
100-4312-431-00	Hwy-Equipment Replacement	3,000.00	2,227.02	(772.98)	74.23%
100-4312-440-00	Hwy-Equip. Lease & Contracts	50,000.00	86,649.26	36,649.26	173.30%
100-4312-630-00	Hwy-Maint/Repair Supplies	23,000.00	8,530.56	(14,469.44)	37.09%
100-4312-630-01	Hwy-Police Repair	4,000.00	4,926.36	926.36	123.16%
100-4312-632-00	Hwy-Tires/Tubes/Chains	6,000.00	4,915.85	(1,084.15)	81.93%
100-4312-635-00	Hwy-Gasoline/Oil	80,000.00	64,568.62	(15,431.38)	80.71%
100-4312-680-00	Hwy-Culverts/Catch Basins	6,000.00	4,342.49	(1,657.51)	72.37%
100-4312-682-00	Hwy-Sand	6,000.00	13,700.91	7,700.91	228.35%
100-4312-683-00	Hwy-Salt	50,000.00	76,210.52	26,210.52	152.42%
100-4312-684-00	Hwy-Bituminous Product	20,000.00	8,791.60	(11,208.40)	43.96%
100-4312-685-00	Hwy-Guardrails	5,000.00	3,210.00	(1,790.00)	64.20%
100-4312-686-00	Hwy-Signs/Stripping	6,000.00	6,556.29	556.29	109.27%
100-4312-690-00	Hwy-General Supplies	6,000.00	7,391.29	1,391.29	123.19%
100-4312-690-01	Hwy-Gravel	<u>12,000.00</u>	<u>11,727.37</u>	<u>(272.63)</u>	<u>97.73%</u>
Total Highway & Streets		610,000.00	620,683.54	10,683.54	101.75%
Street Lighting					
100-4316-410-00	Street Lighting	<u>2,160.00</u>	<u>2,024.81</u>	<u>(135.19)</u>	<u>93.74%</u>
Total Street Lighting		2,160.00	2,024.81	(135.19)	93.74%

Town of Hopkinton
Detailed Statement of Expenditures -2012

Account Number	Account Description	2012 Budget	2012 Actual	Balance	% Used
Transfer Station					
100-4324-115-00	TS-Full Time Wages	96,726.00	98,804.83	2,078.83	102.15%
100-4324-120-00	TS-Part Time Wages	80,000.00	74,719.44	(5,280.56)	93.40%
100-4324-140-00	TS-Overtime	7,000.00	6,800.93	(199.07)	97.16%
100-4324-210-00	TS-Health/Dental	33,485.00	34,190.82	705.82	102.11%
100-4324-220-00	TS-Fica	11,391.00	11,326.55	(64.45)	99.43%
100-4324-221-00	TS-Medicare	2,664.00	2,649.01	(14.99)	99.44%
100-4324-230-00	TS-Retirement	9,128.00	8,833.35	(294.65)	96.77%
100-4324-341-00	TS-Telephone	1,050.00	1,423.75	373.75	135.60%
100-4324-342-00	TS-Alarm	214.00	-	(214.00)	0.00%
100-4324-345-00	TS-Computer Services	772.00	-	(772.00)	0.00%
100-4324-410-00	TS-Electricity	8,603.00	6,356.86	(2,246.14)	73.89%
100-4324-416-00	TS-Trash Transport & Disposal	193,200.00	188,084.28	(5,115.72)	97.35%
100-4324-418-00	TS-Demolition Haulage	9,000.00	7,009.65	(1,990.35)	77.89%
100-4324-419-00	TS-Demo Tipping Fees	39,840.00	38,471.40	(1,368.60)	96.56%
100-4324-429-00	TS-Building Repairs	20,000.00	25,281.46	5,281.46	126.41%
100-4324-440-00	TS-Equipment Rental/Contracts	14,000.00	13,547.29	(452.71)	96.77%
100-4324-530-00	TS-Travel/Meals	1,600.00	1,575.65	(24.35)	98.48%
100-4324-540-00	TS-Conference & Training	1,500.00	1,738.05	238.05	115.87%
100-4324-555-00	TS-Advertisting	1.00	-	(1.00)	0.00%
100-4324-620-00	TS-Office Supplies	1,000.00	819.27	(180.73)	81.93%
100-4324-621-00	TS-Copier Contract/Supplies	125.00	-	(125.00)	0.00%
100-4324-635-00	TS-Gasoline/Oil	7,100.00	5,839.00	(1,261.00)	82.24%
100-4324-681-00	TS-Uniforms/Safety Equipment	2,300.00	2,520.00	220.00	109.57%
100-4324-690-00	TS-Gen.Supplies/New Equip.	6,500.00	9,563.31	3,063.31	147.13%
Total Transfer Station		547,199.00	539,554.90	(7,644.10)	98.60%
Solid Waste Dept.					
100-4325-115-00	SW-Wages	7,185.00	7,080.75	(104.25)	98.55%
100-4325-220-00	SW-FICA	445.00	-	(445.00)	0.00%
100-4325-221-00	SW-Medicare	105.00	-	(105.00)	0.00%
100-4325-230-00	SW-Retirement	632.00	-	(632.00)	0.00%
100-4325-390-00	SW-Engineering Fees	24,000.00	26,506.11	2,506.11	110.44%
100-4325-391-00	SW-Prof. Services (Lagoons)	500.00	-	(500.00)	0.00%
100-4325-410-00	SW-Electricity-Community Well	2,000.00	1,703.95	(296.05)	85.20%
100-4325-411-00	SW-Propane-Community Well	750.00	-	(750.00)	0.00%
100-4325-419-00	SW-Hazardous Waste Day	8,000.00	7,500.00	(500.00)	93.75%
100-4325-431-00	SW-Maintenance-Community Well	1,000.00	655.91	(344.09)	65.59%
100-4325-690-00	SW-Supplies-Community Well	2,800.00	2,468.45	(331.55)	88.16%
Total Solid Waste Dept.		47,417.00	45,915.17	(1,501.83)	96.83%
Sewer Dept.					
100-4326-115-00	Sewer-Fulltime Wages	26,656.00	26,656.00	-	100.00%
100-4326-140-00	Sewer-Overtime	10,000.00	9,871.67	(128.33)	98.72%
100-4326-210-00	Sewer-Health/Dental	8,976.00	9,165.36	189.36	102.11%
100-4326-220-00	Sewer-Fica	2,273.00	2,424.46	151.46	106.66%
100-4326-221-00	Sewer-Medicare	531.00	567.03	36.03	106.79%
100-4326-230-00	Sewer-Retirement	3,226.00	3,389.75	163.75	105.08%
100-4326-341-00	Sewer-Telephone	1,000.00	883.53	(116.47)	88.35%
100-4326-390-00	Sewer-Professional Services	16,000.00	16,012.65	12.65	100.08%
100-4326-410-00	Sewer-Electricity	13,000.00	10,718.81	(2,281.19)	82.45%
100-4326-411-00	Sewer-Heat/Oil	2,000.00	2,192.29	192.29	109.61%
100-4326-429-00	Sewer-Building Repairs	3,000.00	3,950.27	950.27	131.68%
100-4326-440-00	Sewer-Rentals/Leases	400.00	-	(400.00)	0.00%
100-4326-530-00	Sewer-Travel/Meals	2,000.00	2,514.72	514.72	125.74%
100-4326-540-00	Sewer-Conference & Training	300.00	242.95	(57.05)	80.98%
100-4326-600-00	Sewer-Replacement Equipment	1,500.00	12,526.36	11,026.36	835.09%
100-4326-610-00	Sewer-Materials	2,000.00	744.17	(1,255.83)	37.21%
100-4326-611-00	Sewer-Chemical Supplies	1,500.00	931.87	(568.13)	62.12%
100-4326-620-00	Sewer-Office Supplies	100.00	-	(100.00)	0.00%
100-4326-621-00	Sewer-Copier Contract/Supplies	100.00	-	(100.00)	0.00%

Town of Hopkinton
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Account Number	Account Description	2012 Budget	2012 Actual	Balance	% Used
100-4326-625-00	Sewer-Postage	50.00	-	(50.00)	0.00%
100-4326-635-00	Sewer-Gasoline/Oil	200.00	-	(200.00)	0.00%
100-4326-681-00	Sewer-Uniforms/Safety	700.00	-	(700.00)	0.00%
100-4326-690-01	Sewer-Dam Registration	750.00	1,550.00	800.00	206.67%
Total Sewer Dept.		96,262.00	104,341.89	8,079.89	108.39%
Animal Control Dept.					
100-4411-110-00	AC-Animal Control Officer Salary	6,159.00	4,562.50	(1,596.50)	74.08%
100-4411-220-00	AC-Fica	382.00	190.68	(191.32)	49.92%
100-4411-221-00	AC-Medicare	89.00	73.58	(15.42)	82.67%
100-4411-390-00	AC-Pest Control	100.00	141.00	41.00	141.00%
100-4411-530-00	AC-Travel/Meals	350.00	-	(350.00)	0.00%
100-4411-540-00	AC-Conference & Training	50.00	-	(50.00)	0.00%
100-4411-560-00	AC-Dues/Subscriptions	25.00	-	(25.00)	0.00%
100-4411-610-00	AC-Supplies/Pager	100.00	-	(100.00)	0.00%
Total Animal Control Dept.		7,255.00	4,967.76	(2,287.24)	68.47%
Outside Agencies					
100-4415-391-00	RS-Rescue Squad	8,775.00	8,775.00	-	100.00%
100-4415-392-00	CAP-Community Action Program	5,552.00	5,552.00	-	100.00%
Total Outside Agencies		14,327.00	14,327.00	-	100.00%
Welfare Administration					
100-4441-110-00	WEL-Human Services Coordinator	32,757.00	30,777.87	(1,979.13)	93.96%
100-4441-210-00	WEL-Health/Dental	6,900.00	6,746.46	(153.54)	97.77%
100-4441-220-00	WEL-Fica	2,031.00	2,233.67	202.67	109.98%
100-4441-221-00	WEL-Medicare	475.00	522.43	47.43	109.99%
100-4441-230-00	WEL-Retirement	1,975.00	2,379.47	404.47	120.48%
100-4441-341-00	WEL-Telephone	1,450.00	1,199.30	(250.70)	82.71%
100-4441-530-00	WEL-Travel/Meals	2,000.00	1,887.09	(112.91)	94.35%
100-4441-540-00	WEL-Conference & Training	304.00	122.00	(182.00)	40.13%
100-4441-620-00	WEL-Office Supplies	250.00	306.58	56.58	122.63%
100-4441-625-00	WEL-Postage	70.00	56.51	(13.49)	80.73%
Total Welfare Administration		48,212.00	46,231.38	(1,980.62)	95.89%
Welfare Vendors					
100-4445-390-00	WEL-Vendor Payments	70,000.00	54,447.64	(15,552.36)	77.78%
Total Welfare Vendors		70,000.00	54,447.64	(15,552.36)	77.78%
Recreation Dept.					
100-4520-110-00	Rec-Director	45,519.00	45,519.02	0.02	100.00%
100-4520-116-00	Rec-Kimball Pond Staff	20,000.00	17,042.37	(2,957.63)	85.21%
100-4520-120-00	Rec-Instructors	500.00	98.10	(401.90)	19.62%
100-4520-210-00	Rec-Health/Dental	17,953.00	16,822.74	(1,130.26)	93.70%
100-4520-220-00	Rec-Fica	4,093.00	3,909.46	(183.54)	95.52%
100-4520-221-00	Rec-Medicare	957.00	914.26	(42.74)	95.53%
100-4520-230-00	Rec-Retirement	4,006.00	4,003.38	(2.62)	99.93%
100-4520-341-00	Rec-Telephone	3,600.00	3,494.88	(105.12)	97.08%
100-4520-390-00	Rec-Criminal Record Checks	770.00	931.00	161.00	120.91%
100-4520-410-00	Rec-Electricity	9,700.00	10,614.13	914.13	109.42%
100-4520-411-00	Rec-Heating/Fuel	6,300.00	4,371.65	(1,928.35)	69.39%
100-4520-411-01	Rec-Propane	1,680.00	2,001.97	321.97	119.16%
100-4520-412-00	Rec-Town Water/Sewer	400.00	611.32	211.32	152.83%
100-4520-440-00	Rec-Equip. Lease/Contracts	2,500.00	2,032.26	(467.74)	81.29%
100-4520-530-00	Rec-Travel/Meals	2,000.00	1,695.61	(304.39)	84.78%
100-4520-540-00	Rec-Conference & Training	1,000.00	813.99	(186.01)	81.40%
100-4520-555-00	Rec-Advertising	1,000.00	825.18	(174.82)	82.52%
100-4520-560-00	Rec-Dues/Subscriptions	550.00	290.00	(260.00)	52.73%
100-4520-620-00	Rec-Office Supplies	1,350.00	1,467.03	117.03	108.67%
100-4520-621-00	Rec-Copy Machine Maintenance	520.00	620.00	100.00	119.23%
100-4520-625-00	Rec-Postage	350.00	418.82	68.82	119.66%

Town of Hopkinton
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Account Number	Account Description	2012 Budget	2012 Actual	Balance	% Used
Total Recreation Dept.		124,748.00	118,497.17	(6,250.83)	94.99%
Buildings & Grounds					
100-4521-115-00	B&G-Full Time Wages	78,873.00	79,292.16	419.16	100.53%
100-4521-120-00	B&G-Part Time Wages	31,103.00	23,711.93	(7,391.07)	76.24%
100-4521-210-00	B&G-Health/Dental	31,015.00	30,995.36	(19.64)	99.94%
100-4521-220-00	B&G-Fica	6,819.00	6,447.12	(371.88)	94.55%
100-4521-221-00	B&G-Medicare	1,594.00	1,507.88	(86.12)	94.60%
100-4521-230-00	B&G-Retirement	6,941.00	6,834.05	(106.95)	98.46%
100-4521-429-00	B&G-Building Repairs	10,500.00	10,710.30	210.30	102.00%
100-4521-430-00	B&G-Equip. Repairs/Maint	2,588.00	3,771.28	1,183.28	145.72%
100-4521-431-00	B&G-Grounds Maintenance	24,000.00	25,879.59	1,879.59	107.83%
100-4521-440-00	B&G-Equipment Lease/Contracts	35,000.00	40,930.30	5,930.30	116.94%
100-4521-540-00	B&G-Conference/Training	1.00	-	(1.00)	0.00%
100-4521-612-00	B&G-New Equipment	2,500.00	1,659.24	(840.76)	66.37%
100-4521-640-00	B&G-Custodial	<u>3,200.00</u>	<u>3,139.39</u>	<u>(60.61)</u>	<u>98.11%</u>
Total Buildings & Grounds Dept.		234,134.00	234,878.60	744.60	100.32%
Library					
100-4550-110-00	Lib-Directors Salary	52,196.00	52,005.42	(190.58)	99.63%
100-4550-115-00	Lib-Reference Librarian	37,406.00	37,175.38	(230.62)	99.38%
100-4550-120-00	Lib-Part Time Personnel	61,220.00	59,502.18	(1,717.82)	97.19%
100-4550-210-00	Lib-Health/Dental	21,953.00	24,069.27	2,116.27	109.64%
100-4550-220-00	Lib-Fica	9,351.00	9,611.39	260.39	102.78%
100-4550-221-00	Lib-Medicare	2,187.00	2,247.80	60.80	102.78%
100-4550-230-00	Lib-Retirement	7,885.00	7,825.31	(59.69)	99.24%
100-4550-341-00	Lib-Telephone	1,400.00	1,156.75	(243.25)	82.63%
100-4550-345-00	Lib-Computer Services	3,900.00	4,108.11	208.11	105.34%
100-4550-410-00	Lib-Electricity	13,800.00	12,019.70	(1,780.30)	87.10%
100-4550-411-00	Lib-Heat/Oil	19,834.00	14,153.28	(5,680.72)	71.36%
100-4550-412-00	Lib-Town Water/Sewer	350.00	524.02	174.02	149.72%
100-4550-430-00	Lib-Equipment Repairs/Maint	7,000.00	8,109.19	1,109.19	115.85%
100-4550-530-00	Lib-Travel/Meals	150.00	260.76	110.76	173.84%
100-4550-540-00	Lib-Conference & Training	1,635.00	1,052.68	(582.32)	64.38%
100-4550-557-00	Lib-Program Expense	200.00	205.29	5.29	102.65%
100-4550-613-00	Lib-Trustees Expense	100.00	100.00	-	100.00%
100-4550-620-00	Lib-Office/Copier Supplies	150.00	-	(150.00)	0.00%
100-4550-625-00	Lib-Postage	350.00	355.85	5.85	101.67%
100-4550-640-00	Lib-Custodial	600.00	600.00	-	100.00%
100-4550-670-00	Lib-Subscriptions/Books/Videos	29,000.00	31,384.33	2,384.33	108.22%
100-4550-741-00	Lib-Office Equipment/Computers	1,000.00	1,000.00	-	100.00%
100-4550-750-00	Lib-Furniture/Fixtures	500.00	500.00	-	100.00%
100-4550-810-00	Lib-Revenue Generating Funds	<u>15,000.00</u>	<u>18,657.63</u>	<u>3,657.63</u>	<u>124.38%</u>
Total Library		287,167.00	286,624.34	(542.66)	99.81%
Patriotic Purposes					
100-4583-611-00	Patriotic Purposes	750.00	552.60	(197.40)	73.68%
100-4583-612-00	Band Concerts	<u>2,500.00</u>	<u>2,500.00</u>	<u>-</u>	<u>100.00%</u>
Total Patriotic Purposes		3,250.00	3,052.60	(197.40)	93.93%
Conservation					
100-4611-690-00	Conservation Commission	<u>1.00</u>	<u>-</u>	<u>(1.00)</u>	<u>0.00%</u>
Total Conservation		1.00	-	(1.00)	0.00%
Economic Development					
100-4652-690-00	Economic Development	<u>2,000.00</u>	<u>-</u>	<u>(2,000.00)</u>	<u>0.00%</u>
Total Economic Development		2,000.00	-	(2,000.00)	0.00%
Long Term Debt					
100-4711-981-00	L.T. Bond-Landfill	108,844.00	108,843.00	(1.00)	100.00%
100-4711-983-00	L.T. Bond-Open Space #1-04C	50,000.00	50,000.00	-	100.00%

Town of Hopkinton
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Account Number	Account Description	2012 Budget	2012 Actual	Balance	% Used
100-4711-983-01	L.T. Bond-Open Space #2 05C	25,000.00	25,000.00	-	100.00%
100-4711-983-02	L.T. Bond-Open Space #3	20,010.00	19,228.65	(781.35)	96.10%
100-4711-983-04	L.T. Bond-Open Space #4	18,413.00	18,412.50	(0.50)	100.00%
100-4711-983-06	L.T. Bond-Community Well	35,000.00	35,000.00	-	100.00%
100-4721-981-00	L.T. Bond Landfill-Interest	30,604.00	30,603.27	(0.73)	100.00%
100-4721-983-00	L.T. Bond-Open Space-Interest #1	18,888.00	18,887.50	(0.50)	100.00%
100-4721-983-01	L.T. Bond-Open Space-Interest #2	14,517.00	14,516.26	(0.74)	99.99%
100-4721-983-02	L.T. Bond-Open Space-Interest #3	8,299.00	8,315.51	16.51	100.20%
100-4721-983-04	L.T. Bond-Open Space-Interest #4	12,125.00	12,106.67	(18.33)	99.85%
100-4721-983-06	L.T. Bond-Community Well	<u>10,080.00</u>	<u>10,080.00</u>	-	<u>100.00%</u>
Total Long Term Debt		351,780.00	350,993.36	(786.64)	99.78%
TAN Interest					
100-4723-980-00	TAN Interest	<u>2,000.00</u>	<u>1,395.01</u>	(604.99)	69.75%
Total TAN Interest		2,000.00	1,395.01	(604.99)	69.75%
GRAND TOTAL		5,595,182.00	5,429,160.58	166,021.42	97.03%

TOWN SUB ACCOUNTS - JANUARY 1, 2012 TO DECEMBER 31, 2012

<u>ACCOUNT NAME</u>	<u>BEGIN BALANCE</u>	<u>INCOME</u>	<u>EXPENDED</u>	<u>INTEREST</u>	<u>END BALANCE</u>
MCKERCHER FIRE FUND	\$ 7,239.73	\$ 1,013.13	\$ -	\$ 3.15	\$ 8,256.01
MCKERCHER POLICE FUND	\$ 4,461.70	\$ 1,013.14	\$ -	\$ 2.06	\$ 5,476.90
POLICE/DRUG FORFEIT	\$ 4,627.71	\$ -	\$ -	\$ 1.86	\$ 4,629.57
POLICE/DRUG STATE	\$ 3,373.80	\$ -	\$ -	\$ 1.34	\$ 3,375.14
SEWER FUND	\$ 5,420.71	\$ 88,104.51	\$ 85,295.27	\$ 2.95	\$ 8,232.90
HOP STATE FOREST	\$ 16,908.85	\$ -	\$ 306.24	\$ 6.67	\$ 16,609.28
HOP CONSERVATION COM	\$ 62,149.15	\$ 18,837.96	\$ 2,267.34	\$ 29.61	\$ 78,749.38
RECREATION ACCT	\$ 54,177.05	\$ 75,613.53	\$ 81,588.18	\$ 21.40	\$ 48,223.80
HERRICK SUB PHASE	\$ 5,675.29	\$ -	\$ 5,676.96	\$ 1.67	\$ -
RECYCLING R/V	\$ 26,891.52	\$ -	\$ -	\$ 10.71	\$ 26,902.23
PUBLIC SAFETY	\$ 38,969.99	\$ 106,016.45	\$ 91,434.42	\$ 20.97	\$ 53,572.99
HUMAN SERVICES	\$ 2,125.37	\$ 1,200.00	\$ 1,669.63	\$ 0.65	\$ 1,656.39
SPIRIT SKATEBOARD	\$ 558.73	\$ -	\$ 182.39	\$ 0.23	\$ 376.57
HUM SERVICES-ENERGY	\$ 15,094.36	\$ 16,614.12	\$ 18,625.17	\$ 3.74	\$ 13,087.05
S C RENTAL	\$ 1,522.73	\$ 80.00	\$ 525.00	\$ 0.45	\$ 1,078.18
COMMUNITY GARDEN	\$ 1,031.54	\$ 90.00	\$ 148.89	\$ 0.38	\$ 973.03
PAY BY BAG	\$ 89,708.47	\$ 80,363.00	\$ 85,894.50	\$ 41.94	\$ 84,218.91
LUCAS MACHINE	\$ -	\$ 12,305.00	\$ 10,441.98	\$ 0.70	\$ 1,863.72
	\$ 339,936.70	\$ 401,250.84	\$ 384,055.97	\$ 150.48	\$ 357,282.05
CHUCK ROSE TIMER TAX	\$ -	\$ 500.00	\$ 500.04	\$ 0.04	\$ -
HERRICK SUB PHASE 1	\$ -	\$ 5,676.96	\$ -	\$ 0.48	\$ 5,677.44

Respectfully submitted,
 Bonita A. Cressy,
 Treasurer

TAX COLLECTOR'S REPORTFor the Municipality of HOPKINTON Year Ending 12/31/2012**DEBITS**

UNCOLLECTED TAXES AT THE BEGINNING OF THE YEAR*		LEVY FOR YEAR 2012	PRIOR LEVIES		
			2011	2010	2009+
Property Taxes	#3110	xxxxxx	\$ 870,313.01	\$ 764.27	\$ 0.00
Resident Taxes	#3180	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	xxxxxx	\$ 13,786.74	\$ 0.00	\$ 0.00
Timber Yield Taxes	#3185	xxxxxx	\$ 260.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	#3187	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	#3189	xxxxxx	\$ 25,547.70	\$ 1,138.86	\$ 0.00
Betterment Taxes		xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Prior Years' Credits Balance**		(\$ 5,278.16)			
This Year's New Credits		(\$ 56,998.27)			

TAXES COMMITTED THIS FISCAL YEAR

Property Taxes	#3110	\$ 18,405,624.00	\$ 0.00
Resident Taxes	#3180	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	\$ 7,078.00	\$ 0.00
Timber Yield Taxes	#3185	\$ 18,675.71	\$ 0.00
Excavation Tax @ \$.02/yd	#3187	\$ 0.00	\$ 0.00
Utility Charges	#3189	\$ 305,809.48	\$ 0.00
Betterment Taxes		\$ 0.00	\$ 0.00

FOR DRA USE ONLY**OVERPAYMENT REFUNDS**

Property Taxes	#3110				
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ \$.02/yd	#3187				
Credits Refunded		\$ 39,874.35	\$ 0.00	\$ 0.00	\$ 0.00
Interest - Late Tax	#3190	\$ 10,468.45	\$ 45,471.65	\$ 314.44	\$ 0.00
Resident Tax Penalty	#3190	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL DEBITS		\$ 18,725,253.56	\$ 955,379.10	\$ 2,217.57	\$ 0.00

*This amount should be the same as the last year's ending balance. If not, please explain.

**Enter as a negative. This is the amount of this year's taxes pre-paid last year as authorized by RSA 80:52-a.

**The amount is already included in the warrant and therefore in line #3110 as a positive amount for this year's levy.

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

MS-61
Rev. 08/09

TAX COLLECTOR'S REPORTFor the Municipality of HOPKINTON Year Ending 12/31/2012 **CREDITS**

REMITTED TO TREASURER	LEVY FOR YEAR	PRIOR LEVIES		
	2012	2011	2010	2009+
Property Taxes	\$ 17,138,303.17	\$ 538,872.23	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 7,078.00	\$ 5,928.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 17,316.65	\$ 0.00	\$ 0.00	\$ 0.00
Interest & Penalties	\$ 10,468.45	\$ 45,471.65	\$ 314.44	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 248,564.75	\$ 18,694.30	\$ 1,138.86	\$ 0.00
Converted To Liens (Principal only)	\$ 0.00	\$ 321,955.92	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Discounts Allowed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Prior Year Overpayments Assigned	(\$ 4,668.16)			

ABATEMENTS MADE

Property Taxes	\$ 2,891.21	\$ 23,205.00	\$ 764.27	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 539.38	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 12,999.11	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CURRENT LEVY DEDED	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

UNCOLLECTED TAXES -- END OF YEAR #1080

Property Taxes	\$ 1,264,429.62	\$ 992.00	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 819.68	\$ 260.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 44,245.62	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Property Tax Credit Balance*	(\$ 17,733.92)	xxxxxx	xxxxxx	xxxxxx
TOTAL CREDITS	\$ 18,725,253.56	\$ 955,379.10	\$ 2,217.57	\$ 0.00

*Enter as a negative. This is the amount of taxes pre-paid for next year as authorized by RSA 80:52-a.

(Be sure to indicate a positive amount in the Property Taxes actually remitted to the treasurer.)

TAX COLLECTOR'S REPORTFor the Municipality of HOPKINTON Year Ending 12/31/2012**DEBITS**

UNREDEEMED & EXECUTED LIENS	2012	PRIOR LEVIES		
		2011	2010	2009+
Unredeemed Liens Beginning of FY		\$ 0.00	\$ 266,331.39	\$ 180,372.89
Liens Executed During FY	\$ 0.00	\$ 347,624.19	\$ 0.00	\$ 0.00
Unredeemed Elderly Liens Beg. of FY		\$ 0.00	\$ 0.00	\$ 0.00
Elderly Liens Executed During FY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest & Costs Collected	\$ 0.00	\$ 11,047.80	\$ 24,453.00	\$ 30,778.56
TOTAL LIEN DEBITS	\$ 0.00	\$ 358,671.99	\$ 290,784.39	\$ 211,151.45

CREDITS

REMITTED TO TREASURER	2012	PRIOR LEVIES		
		2011	2010	2009+
Redemptions	\$ 0.00	\$ 177,520.29	\$ 106,208.94	\$ 131,903.95
Interest & Costs Collected #3190	\$ 0.00	\$ 11,047.80	\$ 24,453.00	\$ 30,778.56
Abatements of Unredeemed Liens	\$ 0.00	\$ 96.56	\$ 1,846.60	\$ 1,041.32
Liens Deeded to Municipality	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Unredeemed Liens End of FY #1110	\$ 0.00	\$ 170,007.34	\$ 158,275.85	\$ 47,427.62
Unredeemed Elderly Liens End of FY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL LIEN CREDITS	\$ 0.00	\$ 358,671.99	\$ 290,784.39	\$ 211,151.45

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) ? _____

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

TAX COLLECTOR'S SIGNATURE _____ DATE _____

Charles F. Gangel

Report of the Town Clerk

January 1, 2012 - December 31, 2012

TOWN OF HOPKINTON RECEIPTS:

Auto/Boat:

Permits:	\$946,126.14
Clerk Agent Fee:	\$ 24,263.00

Dog License:

Town Fees:	\$ 7,071.50
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Town Vital Records:

Certified Copies:	\$ 755.00
Marriages:	\$ 189.00
UCC's:	\$ 1,245.00
Miscellaneous:	\$ 1,310.50
Pay-by-Bag:	\$ 3,534.00

TOTAL:	\$ 984,494.64
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STATE OF NEW HAMPSHIRE RECEIPTS:

Auto/Boat:

Permits:	\$391,036.34
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Dog License:

State Fees:	\$ 3,105.50
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State Vital Records:

Certified Copies:	\$ 1,965.00
Marriages:	\$ 1,026.00

State Fish & Game Fees:

Fish Licenses:	\$ 2,192.50
OHRV:	\$ 4,131.00

TOTAL	\$ 403,456.34
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PAID OUT:

Town Treasurer:	\$949,154.32
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State of New Hampshire:	\$489,241.05
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TOTAL:	\$1,387,950.98
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Library Trustee Financial Report

BEGINNING BALANCE (General and Fines Accts)		\$5,305.91
REVENUES		
Town Trust Funds	\$ 2,833.43	
Gifts/memorials	\$ 1,749.33	
Interest	\$ 5.33	
Misc (Fines, copier, used book sales etc.)	\$10,684.26	
Subtotal		\$20,578.26
EXPENDITURES		
Revenue to Town of Hopkinton	\$15,000.00	
Programs	\$ 1,023.44	
Subtotal		\$16,023.44
ENDING BALANCE		\$ 4,554.82
Trust Funds		
Starting Balance	\$66,269.83	
Ending Balance	\$66,514.25	

Conservation Commission Financial Report

	CHECKING ACCOUNT	CONSERVATION COMMISSION SAVINGS ACCOUNT	TOWN FOREST ACCOUNT
Beginning Balance	\$529.33	\$61,619.82	\$16,908.85
Income (Interest)	\$0.19	\$29.42	\$6.67
Income (Change of Use Tax)		\$18,837.96	
Income (annual operating budget)		\$0.00	
Transferred to Checking	\$2,641.24	(\$2,335.00)	(\$306.24)
Expenses Paid*	(\$2,573.58)		
Ending Balance	\$597.18	\$78,152.20	\$16,609.28

*Expenses, by account:

CHECKING

Conservation Commission	\$1,850.00	Trail website development
	165.00	Trail signs
	18.34	Photocopies
	120.99	Conference dues
	114.00	Trail supplies
	<u>144.35</u>	<u>Trail development supplies</u>

Total \$ 2,411.69

TOWN FOREST

85.00 Fire fighting supplies	
21.00 Trail supplies	
<u>200.00</u> Invasive plant management	

Total \$306.24

**THE CAPITAL RESERVE REPORT FOR THE TOWN OF HOPKINTON, NH
JANUARY 1, 2012 TO DECEMBER 31, 2012**

<u>PURPOSE</u>	<u>BEGIN BAL</u>	<u>ADDED</u>	<u>EXPENDED</u>	<u>INTEREST</u>	<u>END BALANCE</u>
CONT VIL PRCT C/R	\$ 145,906.76	\$ 72,239.46	\$ 50,000.00	\$ 192.94	\$ 168,339.15
HOPK SD MAIN/REN C/R	\$ 212,480.78	\$ 25,000.00	\$ 16,991.00	\$ 233.90	\$ 220,723.68
COMMUNITY CENTER C/R	\$ 280,260.80	\$ -	\$ -	\$ 305.13	\$ 280,565.93
HOP VIL PRCT C/R	\$ 127.78	\$ -	\$ -	\$ -	\$ 127.78
POLICE CRUISER C/R	\$ 9,941.02	\$ 25,000.00	\$ 28,645.45	\$ 15.30	\$ 6,310.87
SLUDGE REMOVAL C/R	\$ 34,398.47	\$ -	\$ -	\$ 37.65	\$ 34,436.12
TRANSFER STA EQU C/R	\$ 59,617.99	\$ 25,000.00	\$ 72,911.39	\$ 65.13	\$ 11,771.73
FIRE TRUCK C/R	\$ 397,423.77	\$ 105,000.00	\$ -	\$ 485.55	\$ 502,909.32
CONT VIL REVITA C/R	\$ 22,855.13	\$ -	\$ 22,870.83	\$ 19.35	\$ 3.65
HIGHWAY VEHICLE C/R	\$ 34,454.10	\$ 125,000.00	\$ 146,425.96	\$ 73.50	\$ 13,101.64
LIB REPLACE BLDG C/R	\$ 50,689.03	\$ 15,000.00	\$ 43,669.00	\$ 58.12	\$ 22,078.15
TOWN HALL RENO	\$ 106.56	\$ 10,000.00	\$ 2,240.00	\$ 3.98	\$ 7,870.54
POLICE FIRE RADIO	\$ 28,134.02	\$ 7,000.00	\$ 3,015.00	\$ 33.82	\$ 31,152.84
HSD VEHICLE C/R	\$ 5,831.67	\$ 10,000.00	\$ -	\$ 8.15	\$ 15,839.82
AMB REPLACE & EQUIP	\$ 50,008.01	\$ 50,000.00	\$ -	\$ 79.46	\$ 100,087.47
CEM MAIN CONST & EXP	\$ 13,799.86	\$ -	\$ -	\$ 15.14	\$ 13,815.00
TOTAL	\$ 1,346,035.75	\$ 469,239.46	\$ 386,768.63	\$ 1,627.12	\$ 1,430,133.70

Bonita A. Cressy, Clerk

TOWN OF HOPKINTON TRUST FUNDS, EXPENDABLE AND PRECINCT FUNDS

MS-9 Summary 12/31/2012		Principal Book Value*						Income Book Value*					Total Principal & Income Book Value*	Total Principal & Income Market Value**
Cemetery and Trust Funds	Date	Purpose	1/1/2012 Book Value*	New Funds	Expended Funds	Realized Gain/Loss	12/31/2012 Book Value*	1/1/2012 Book Value*	Income Earned YTD	Expended Income YTD	12/31/2012 Book Value*	12/31/2012 Book Value*	12/31/2012 Market Value**	
Cemetery and Trust Funds														
Hopkinton Cemetery	Lot Care	Lot Care	111,222.45	300.00		3,100.98	114,623.43	71,645.23	5,838.32		77,483.55	192,106.98	227,780.53	
Contoocook Cemetery	Lot Care	Lot Care	177,409.34	2,300.00		4,996.98	184,706.32	165,389.73	9,407.97		174,797.70	359,504.02	426,262.58	
Stumpfield Cemetery	Lot Care	Lot Care	4,592.78			127.71	4,720.49	2,671.13	240.44		2,911.57	7,632.06	9,049.31	
Blackwater Cemetery	Lot Care	Lot Care	8,955.79			249.02	9,204.81	7,355.70	468.84		7,824.54	17,029.35	20,191.64	
Misc. Cemeteries	Lot Care	Lot Care	2,841.68			79.02	2,920.70	3,687.41	148.77		3,816.18	6,736.88	7,987.89	
Lerned, Dr. Ebenezer	1834	Community Outreach	709.57			0.00	729.30	2,328.90	0.00		2,366.05	3,095.35	3,670.14	
Lened, Hannah Brook	1906	Community Outreach	694.33			19.31	713.64	1,484.68	36.35		1,521.03	2,234.67	2,649.64	
Anderson, Hon Lars	1938	Community Outreach	1,444.84			40.18	1,485.02	4,085.94	75.64	1,020.00	3,141.58	4,626.60	5,485.74	
Anderson, Isabel	1949	Community Outreach	1,442.33			40.11	1,482.44	3,948.05	75.51	1,020.00	3,003.56	4,486.00	5,319.03	
Helping Hand Fund	10,876.92	Community Outreach	65,066.73			302.44	11,179.36	12,927.56	569.42		13,496.98	24,676.34	29,258.64	
Flanders, Mary L.	1990	Community Outreach	2,441.64			1,809.24	66,875.97	99,710.49	3,406.31		103,116.80	169,992.77	201,559.79	
Chase, Ruth G	1984	Community Outreach	13,592.31			377.95	13,970.26	1,843.05	711.57	1,400.00	1,154.62	15,124.88	17,933.51	
Babson, John	1961	Scholarship	4,282.35			119.07	4,401.42	871.09	224.19		1,095.28	5,496.70	6,517.42	
Kimball, Marion Memorial	1969	Scholarship	30.42			0.85	31.27	26.62	1.59		28.21	59.48	70.53	
Gould, Jessie	1973	Scholarship	2,809.30			78.12	2,887.42	421.56	147.07	300.00	268.63	3,156.05	3,742.12	
Rice, Earl & Evelyn Memorial	1973	Scholarship	9,964.66			249.27	9,213.93	764.50	469.31	650.00	583.81	9,797.74	11,617.14	
Martin, Harold M. Memorial	1977	Scholarship	1,981.78			55.11	2,036.89	219.22	103.75	150.00	172.97	2,209.86	2,620.22	
Regal, Barry	1977	Scholarship	5,542.61			154.12	5,696.73	484.00	290.16	50.00	724.16	6,420.89	7,613.23	
Carroll, Andrew J. Memorial	1981	Scholarship	14,250.71			396.25	14,646.96	2,066.65	746.04	1,400.00	1,432.69	16,079.65	19,065.58	
Sterling, W & D Memorial	1982	Scholarship	13,781.00			383.19	14,164.19	1,875.47	721.45	1,400.00	1,196.92	15,361.11	18,213.61	
Sterling, W C & MJB	1989	Scholarship	6,897.51			191.79	7,089.30	539.55	361.09	450.00	450.64	7,539.94	8,940.08	
Sullivan, J & A. Memorial	1985	Scholarship	6,759.12			187.94	6,947.06	507.16	353.85	450.00	411.01	7,358.07	8,724.44	
Blanchard, Brooke Memorial	1996	Scholarships	7,591.01			211.07	7,802.08	488.96	397.40	450.00	436.36	8,238.44	9,768.29	
Griscom, Stacey Memorial	1996	Scholarships	2,848.70			79.21	2,927.91	193.44	149.13	175.00	167.57	3,095.48	3,670.30	
McAuliffe, Christa Mem Schola	2003	Scholarships	100,618.38	44,855.00		4,045.01	149,518.39	6,870.47	7,615.68	6,144.99	8,341.16	157,859.55	187,173.48	
Houghton, Gertrude Memorial	2010	Scholarship	4,376.88	30.00	50.00	121.15	4,478.03	266.60	228.09	450.00	44.69	4,522.72	5,362.57	
Aubry, Travis Memorial														
Burns, Richard	1929	Books for Children	689.04			19.16	708.20	41.97	36.07	41.97	36.07	744.27	882.48	
Kimball, Sarah U	1943	Hopkinton Library	137.81			3.83	141.64	8.39	7.21	8.39	7.21	148.85	176.49	
Richardson, Eliza	1943	Hopkinton Library	1,257.11			34.96	1,292.07	76.57	65.81	76.57	65.81	1,357.88	1,610.03	
Lerned, Lucy	1943	Hopkinton Library	204.30			5.68	209.98	12.44	10.70	12.44	10.70	220.68	261.66	
Richardson, Eliza	1943	Contoocook Library	895.80			24.91	920.71	54.56	46.90	54.56	46.90	967.61	1,147.29	
Kimball, John P	1952	Hopkinton Library	275.61			7.66	283.27	16.79	14.43	16.79	14.43	297.70	352.98	
Young, William P	1961	Books for Children	761.79			21.18	782.97	46.40	39.88	46.40	39.88	822.85	975.65	
Hazelton, Glenn M. Mem	1968	Children's Bks C'ck	7,318.57			203.50	7,522.07	445.79	383.13	445.79	383.13	7,905.20	9,373.17	
Houston, Jv Memorial	1978	Chld Pgrms Contoocook	413.43			11.50	424.93	25.18	21.64	25.18	21.64	446.57	529.50	
Semple, Katherine E.	1978	Chld Bks Contoocook	4,187.75			116.44	4,304.19	255.08	219.23	255.08	219.23	4,523.42	5,363.40	
Brown, Jessie H. Memorial	1982	Libraries	715.88			19.91	735.79	43.61	37.48	43.61	37.48	773.27	916.86	
Wright, C. Louise Memorial	1983	Chld Bks Contoocook	2,461.37			68.44	2,529.81	149.93	128.86	149.93	128.86	2,658.67	3,152.38	
Kelly, G Everett	27,198.62	Library	27,198.62			756.28	27,954.90	1,656.72	1,423.88	1,656.72	1,423.88	29,378.78	34,834.31	
Baily, Helen Young	1988	General School use	143.94			4.00	147.94	177.56	7.54		185.10	333.04	394.88	
Gould, Jessie	1982	School Libraries	6,380.34			177.41	6,557.75	4,938.71	334.02	400.00	4,872.73	11,430.48	13,553.08	
Project Graduation	1990	Graduation	64,242.37	11,000.00		2,092.16	77,334.53	8,615.85	3,988.99	3,913.12	8,641.72	85,976.25	101,941.72	
Slusser Sr. Center	2010	Senior Center	7,232.21			201.10	7,433.31	807.90	378.61		1,186.51	8,619.82	10,220.49	
Totals			\$ 706,541.08	\$ 58,485.00	\$ 50.00	\$ 21,270.83	\$ 786,246.91	\$ 415,572.30	\$ 40,047.29	\$ 22,656.54	\$ 432,963.05	\$ 1,219,209.96	\$ 1,446,612.71	

*Book Value: Original deposit

**Market Value: Current value of original deposit as determined by Interactive Data Services Inc., an independent pricing service.

MS-9 Summary 12/31/2012		Principal Book Value*						Income Book Value*				Total Principal & Income Market Value**
Date	Purpose	1/1/2012 Book Value*	New Funds	Expended Funds	Realized Gain/Loss	12/31/2012 Book Value*	1/1/2012 Book Value*	Income Earned YTD	Expended Income YTD	12/31/2012 Book Value*	12/31/2012 Market Value**	
2003	Library Tech Fund	13,326.11	5,000.00	11,918.11		6,408.00	1,181.41	15.09		1,196.50	7,604.50	
2002	Town Facilities	0.00	20,000.00	17,424.00		2,576.00	3,198.95	6.07		3,205.02	5,781.02	
2002	Recreation Facilities	6,431.07				6,431.07	1,600.74	15.15		1,615.89	8,046.96	
2004	Library Building	5,319.56	5,000.00	4,720.00		5,599.56	703.23	13.19		716.42	6,315.98	
2004	Human Services	26,324.44				26,324.44	2,029.44	62.01		2,091.45	28,415.89	
	Sub total	\$ 51,401.18	\$ 30,000.00	\$ 34,062.11	\$ -	\$ 47,339.07	\$ 8,713.77	\$ 111.51	\$ -	\$ 8,825.28	\$ 56,164.35	
	Educating Ed Disabled Childre	158,035.51				158,035.51	11,096.33	404.62		11,500.95	169,536.46	
	HSD Health Insurance Fund	50,000.00	15,000.00			65,000.00	90.18	73.71		163.89	65,163.89	
	Totals	\$ 259,436.69	\$ 45,000.00	\$ 34,062.11	\$ -	\$ 270,374.58	\$ 19,900.28	\$ 589.84	\$ -	\$ 20,490.12	\$ 290,864.70	

*Book Value: Original deposit

**Market Value: Current value of original deposit as determined by Interactive Data Services Inc., an independent pricing service.

Report of the Assessing Department

	Town	Contoocook Village Precinct	Hopkinton Village Precinct
Value of land			
Current use	\$2,152,142	\$124,029	\$22,061
Conservation restriction	\$0	\$0	0
Discretionary easement	\$17,487	\$0	0
Discretionary preservation easement	\$1,680	\$520	\$650
Residential	\$144,215,400	\$43,311,400	\$13,357,200
Commercial/ Industrial	\$3,324,900	\$3,934,966	\$572,800
Total taxable land	\$149,711,609	\$47,370,915	\$13,952,711
Value of Buildings			
Residential	\$258,044,102	\$83,633,973	\$24,951,525
Manufactured housing	\$13,469,500	\$109,200	0
Commercial/ Industrial	\$19,321,000	\$14,237,200	\$1,519,800
Discretionary Preservation easement	\$42,498	\$10,427	\$8,875
Total Taxable Buildings	\$290,877,100	\$97,990,800	\$26,480,200
Public Utility Companies	\$22,875,900	0	\$0
Total Valuation Before exemptions	\$440,588,709	\$145,361,715	\$40,432,911
	\$440,588,709	\$145,361,715	\$40,432,911
Less exemptions			
Assist Persons with Disabilities (Vet)	\$0	\$5,182	\$0
Blind	\$90,000	\$90,000	\$0
Elderly	\$3,503,400	\$1,380,000	\$180,000
Solar/wind power	\$80,200	\$19,050	
Total amount of Exemptions	\$3,673,600	\$1,489,050	\$180,000
Net value on which tax rate For Municipal, County & Local Education tax is computed	\$436,915,109	\$143,867,483	\$40,252,911
Less Public Utilities	\$22,651,700	\$0	\$0
Net value less public utilities on which tax rate for State Education tax is computed	\$434,230,566	\$143,637,483	\$40,341,586
	\$434,230,566	\$143,637,483	\$40,341,586

UTILITY SUMMARY

UNITIL Energy Systems	\$295,200
New –England Hydro-Transmission Corp.	\$9,247,100
New England Power Company	\$2,888,200
Public Service Company	\$9,072,100
CHI Energy	\$1,373,300
Total Value	\$22,875,900

Report of the Assessing Department - continued

Current Use Report

Current Use Classification	No. Acres Receiving Current Use Assessment
Farm Land	1,854.91
Forest Land	8,362.03
Forest Land with Documented Stewardship	3,494.42
Unproductive	66.66
Wet Land	889.82
Total Acreage	14,667.83
Other Current Use Statistics	
Acres Receiving a 20% Recreational Adjustment	1,060.69
Acres Removed From Current Use During the Year	3.03

Discretionary Easements

Acres	Owners	Description
38.78	1	Golf course

Tax Credits

Type of Tax Credits	Amount of Credit	Number of Individuals	Total of Tax Credits
Totally & Permanently Disabled Veterans, Spouses or Widows	\$2,000	9	\$18,000
Other War Service Credits	\$500	336	\$168,000
Total		350	\$186,000

Hopkinton Tax Rates

	2007	2008	2009	2010	2011	2012
Municipal -Town	\$4.04	\$4.45	\$5.08	\$5.05	5.06	5.10
County Tax	\$2.20	\$2.44	\$3.00	\$2.72	2.88	2.80
Local Education Tax	\$12.73	\$13.11	\$16.11	\$16.27	17.17	17.77
State Education Tax	\$2.08	\$2.19	\$2.64	\$2.68	2.43	2.52
Combined Tax	\$21.05	\$22.16	\$26.83	\$26.72	27.54	28.19
Contoocook Village Precinct	\$1.22	\$1.15	\$1.09	\$0.77	0.77	1.17
Hopkinton Village Precinct	\$0.32	0.3	\$0.34	\$0.34	0.44	0.37

Schedule of Town Property

Map/Lot	Location	Total	Map/Lot	Location	Total
210/014	BAILEY RD	42,500	222/067-2	KEARSARGE AVE	402,800
217/041	BARTON CORNER RD	63,100	222/107	KEARSARGE AVE	19,600
231/008	BASSETT MILL RD	89,700	230/003	LITTLE FROST RD	10,500
259/024	BEECH HILL & CURRIER	5,700	101/085	MAIN ST	267,700
225/083	BLUEBIRD LN	600	102/064	MAIN ST	144,900
207/016	BOUND TREE & CLEMENT	73,700	103/009	MAIN ST	87,100
207/017	BOUND TREE & CLEMENT	165,100	104/060-1	MAIN ST	1,800
204/015	BOUND TREE RD	24,400	106/003	MAIN ST	346,700
207/038	BOUND TREE RD	16,700	106/003-1	MAIN ST	255,200
239/038-1	BRIAR HILL RD	239,700	106/023	MAIN ST	541,100
250/067	BRIAR HILL RD	99,900	106/024	MAIN ST	125,300
202/007	CAMP MERRIMAC RD	10,200	106/049	MAIN ST	323,100
102/022-1	CARRIAGE LN	16,100	251/007	MAIN ST	112,200
101/017	CEDAR ST	57,900	102/085	MAPLE ST	40,100
102/038	CEDAR ST & MAPLE ST	1,700	219/012	MAPLE ST	283,100
207/007	CLEMENT HILL RD	25,400	251/001	NEW RD	11,000
208/001	CLEMENT HILL RD	75,900	105/012	OLD HENNIKER RD	9,900
208/099-22	CLEMENT HILL RD	22,400	105/017	OLD HENNIKER RD	92,400
259/020	CURRIER RD	4,500	238/080	OLD HENNIKER RD	144,800
224/046	DUSTIN RD	92,500	105/024-1	OLD PUTNEY HILL RD	1,200
244/006	E PENACOOK RD	345,900	239/056	OLD PUTNEY HILL RD	149,400
244/011	E PENACOOK RD	270,200	211/010	OLD ROUTE 202 & 9	58,000
244/012	E PENACOOK RD	115,600	222/078	PARK AVE	98,100
246/006	E PENACOOK RD	308,600	101/052	PARK AVE & KEARSARGE	2,700
225/106	EAGLE LN	63,500	249/013	PATCH RD	166,900
233/002	EUGENE FOOTE RD	167,200	249/021	PATCH RD	2,400
265/002	FARRINGTON CORNER RD	18,000	103/017	PENACOOK & GOULD HIL	7,200
266/044-1	FARRINGTON CORNER RD	289,900	103/022	PENACOOK & GOULD HIL	4,400
251/061	FIELDSTONE RD	43,500	103/016	PENACOOK RD	160,900
229/001	GAGE HILL RD	4,900	243/044	PENACOOK RD	15,000
238/049	GAGE HILL RD	9,600	101/020	PINE ST	480,700
251/056	GARRISON LN	18,200	101/021	PINE ST	382,900
223/003	GRANITE VALLEY	28,300	220/035	PINE ST	33,600
214/001	HATFIELD RD	168,900	221/044	PINE ST	186,000
251/010	HAWTHORNE HILL RD	281,700	222/011	PINEWOOD DR	3,500
105/031	HOPKINTON & OLD HENN	43,300	102/009	PUBLIC WORKS RD (& 2	217,300
239/037	HOPKINTON RD	722,900	239/062	PUTNEY HILL RD	66,500
221/083	HOUSTON DR (41&171)	3,561,500	209/018	ROLFE POND DR	61,300
237/038	IRISH HILL RD	3,600	250/061	ROLLINS RD	186,300
256/002	JEWETT RD	13,200	250/065	ROLLINS RD	225,600
256/003	JEWETT RD	8,500	221/104	SPRING ST	2,400
256/005	JEWETT RD	114,700	221/126-1	SPRING ST	18,000
210/010	KAST HILL RD	234,900	221/126-2	SPRING ST	13,500
210/027-1	KAST HILL RD	12,000	222/021	SPRING ST	127,500
101/039-1	KEARSARGE AVE	74,200	237/039	SUGAR HILL RD	16,200
206/-19	KEARSARGE AVE	69,200	211/014	TAMARACK RD	73,100
206/020	KEARSARGE AVE	119,400	265/027	UPPER STRAW RD	2,700

Schedule of School and Precinct Property

School

Map/Lot	Location	Total
106/007	MAIN ST	5,259,200
102/003	MAPLE ST	233,100
102/004	MAPLE ST	4,299,700
222/067-1	PARK AVE	9,848,900

Contoocook Village Precinct

Map/Lot	Location	Total
204/013-1	BOUND TREE RD	1,492,500
204/024	BOUND TREE RD	27,700
204/025	BOUND TREE RD	91,600
104/095-1	HOPKINTON RD	779,800
204/021	PLEASANT POND RD	104,200

Hopkinton Village Precinct

Map/Lot	Location	Total
250/006	BRIAR HILL RD	80,700
105/049	MAIN ST	49,100
105/022	OLD PUTNEY HILL RD	92,900
239/064-1	PUTNEY HILL RD	61,500

2012 Tax Rate Calculation

DEPARTMENT OF REVENUE ADMINISTRATION
Municipal Services Division
2012 Tax Rate Calculation

Butler Hill
11/29/12

TOWN/CITY: HOPKINTON

No Audit Received - RSA 41:31-d

Gross Appropriations	6,102,181
Less: Revenues	3,068,594
	0
Add: Overlay (RSA 76:6)	119,812
War Service Credits	186,000

Net Town Appropriation	3,339,399
Special Adjustment	0

Approved Town/City Tax Effort	3,339,399
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TOWN RATE
5.10

SCHOOL PORTION

Net Local School Budget:			
Gross Approp. - Revenue	17,302,668	1,986,688	15,315,980
Regional School Apportionment			0
Less: Education Grant			(2,087,695)

Education Tax (from below)	(1,590,949)
Approved School(s) Tax Effort	11,637,336

LOCAL SCHOOL RATE
17.77

EDUCATION TAX

Equalized Valuation (no utilities) x	\$2.390
665,668,853	1,590,949
Divide by Local Assessed Valuation (no utilities)	
631,831,828	

STATE SCHOOL RATE
2.52

COUNTY PORTION

Due to County	1,830,879
	0

Approved County Tax Effort	1,830,879
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COUNTY RATE
2.80

Total Property Taxes Assessed	18,398,563
Less: War Service Credits	(186,000)
Add: Village District Commitment(s)	183,219
Total Property Tax Commitment	18,395,782

TOTAL RATE
28.19

PROOF OF RATE

Local Assessed Valuation	Tax Rate	Assessment
Education Tax (no utilities)	2.52	1,590,949
All Other Taxes	25.67	16,807,614
		18,398,563

TRC#
 227

TRC#
 227

**Town of Hopkinton
Statement of Debt
Annual Maturities of Outstanding Bonds and Long Term Notes**

Year	<u>Landfill</u>		<u>Open Space #1</u> Beyer/Carson/Rollins 2005-2020 Original Bond: \$761,500 Interest Rate: 4.31% Source: NHMBB 04C		<u>Open Space #2</u> Rice 2006-2025 Original Bond: \$467,900 Interest Rate: 4.00% Source: NHMBB 05B		<u>Open Space #3</u> Myron 2007-2020 Original Bond: \$279,836 Interest Rate: 3.97% Source: Northway Bank		<u>Open Space #4</u> Ransmeier 2006-2026 Original Bond: \$368,250 Interest Rate: 4.39% Source: Northway Bank		<u>Community Well</u> 2011-2020 Original Bond: \$350,000 Interest Rate: 3.20% Source: MCSB		<u>Total Debt</u>	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2013	113,432	26,015	50,000	16,450	25,000	13,266	19,824	7,721	18,413	11,316	35,000	8,960	261,669	83,728
2014	118,214	21,232	50,000	14,013	25,000	12,016	20,625	6,919	18,413	10,508	35,000	7,840	267,252	72,528
2015	123,198	16,248	50,000	8,828	25,000	10,766	21,459	6,085	18,413	9,700	35,000	6,720	273,070	58,347
2016	128,392	11,054	50,000	6,578	25,000	9,516	22,327	5,218	18,413	8,891	35,000	5,600	279,132	46,857
2017	133,805	5,641	50,000	4,570	25,000	8,266	23,229	4,315	18,413	8,083	35,000	4,480	285,447	35,355
2018			50,000	5,231	25,000	7,256	24,168	3,376	18,413	7,275	35,000	3,360	152,581	26,498
2019			50,000	3,162	25,000	6,231	25,145	2,399	18,413	6,466	35,000	2,240	153,558	20,498
2020			50,000	1,062	20,000	5,200	34,184	1,456	18,413	5,658	35,000	1,120	157,597	14,496
2021					20,000	4,360			18,413	4,850			38,413	9,210
2022					20,000	3,510			18,413	4,042			38,413	7,552
2023					20,000	2,650			18,413	3,233			38,413	5,883
2024					20,000	1,775			18,413	2,425			38,413	4,200
2025					20,000	900			18,413	1,617			38,413	2,517
2026									18,413	808			18,413	808
Total	617,041	80,190	400,000	59,894	295,000	85,712	190,961	37,489	257,782	84,872	280,000	40,320	2,040,784	388,477
GRAND TOTAL	697,231		459,894		380,712		228,450		342,654		320,320		2,429,261	

2011 Independent Auditor's Report



TOWN OF HOPKINTON, NEW HAMPSHIRE

FINANCIAL REPORT

AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2011

**TOWN OF HOPKINTON, NEW HAMPSHIRE
FINANCIAL REPORT
AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2011**

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Roberts & Greene, PLLC

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Hopkinton
330 Main Street
Hopkinton, New Hampshire 03229

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Hopkinton, as of and for the year ended December 31, 2011, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Hopkinton's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Hopkinton as of December 31, 2011, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The budgetary comparison information and schedule of funding progress for other postemployment benefits on pages 30 to 32 are not required parts of the basic financial statements, but are presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of Hopkinton has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary to supplement, but is not required to be part of, the basic financial statements.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Hopkinton's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from, and relate directly to, the underlying accounting

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Town of Hopkinton
Independent Auditor's Report

and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements, and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements, or to the financial statements themselves, in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated in all material respects, in relation to the basic financial statements taken as a whole.

July 30, 2012

Roberts & Heene, PLLC

EXHIBIT 1
TOWN OF HOPKINTON, NEW HAMPSHIRE
Statement of Net Assets
December 31, 2011

	Governmental Activities
ASSETS	
Cash and cash equivalents	\$ 7,216,667
Investments	1,928,417
Intergovernmental receivable	67,142
Other receivables, net of allowance for uncollectibles	1,613,011
Capital assets, not being depreciated:	
Land	8,410,469
Construction in progress	1,600
Capital assets, net of accumulated depreciation:	
Land improvements	535,628
Buildings and building improvements	2,789,416
Machinery, vehicles and equipment	1,104,800
Infrastructure	11,214,014
Intangible items	192,300
Total assets	35,073,464
LIABILITIES	
Accounts payable	87,611
Accrued payroll and benefits	105,951
Accrued interest payable	41,108
Intergovernmental payable	6,491,609
Unearned revenue	3,941
Noncurrent obligations:	
Due within one year:	
Bonds and notes payable	256,319
Capital lease payable	15,509
Compensated absences	768
Accrued landfill postclosure care costs	30,000
Due in more than one year:	
Bonds and notes payable	2,040,774
Capital lease payable	69,587
Compensated absences	144,683
Accrued landfill postclosure care costs	450,000
OPEB liability	69,306
Total liabilities	9,807,166
NET ASSETS	
Invested in capital assets, net of related debt	22,507,826
Restricted for:	
Perpetual care:	
Nonexpendable	305,022
Expendable	340,526
Other purposes	305,677
Unrestricted	1,807,247
Total net assets	\$ 25,266,298

The notes to the financial statements are an integral part of this statement.

EXHIBIT 2
TOWN OF HOPKINTON, NEW HAMPSHIRE
Statement of Activities
For the Year Ended December 31, 2011

	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Assets
		Charges for Services	Operating Grants and Contributions	
Governmental activities:				
General government	\$ 1,006,659	\$ 980	\$ 52,631	\$ (953,048)
Public safety	1,706,511	434,156	80,021	(1,192,334)
Highways and streets	2,973,610	-	192,083	(2,781,527)
Sanitation	701,088	569,914	23,796	(107,378)
Health	21,414	-	-	(21,414)
Welfare	145,466	-	-	(145,466)
Culture and recreation	683,079	66,621	24,033	(592,425)
Conservation	80,950	-	-	(80,950)
Economic development	2,000	-	-	(2,000)
Interest on long-term debt	107,682	-	-	(107,682)
Capital outlay	110,687	-	-	(110,687)
Total governmental activities	<u>\$ 7,539,146</u>	<u>\$ 1,071,671</u>	<u>\$ 372,564</u>	<u>(6,094,911)</u>
General revenues:				
Property taxes				3,057,224
Other taxes				293,587
Licenses and permits				964,101
Grants and contributions not restricted to specific programs				281,534
Miscellaneous				83,086
Total general revenues				<u>4,679,532</u>
Change in net assets				(1,415,379)
Net assets, beginning				<u>26,681,677</u>
Net assets, ending				<u>\$ 25,266,298</u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT 3
TOWN OF HOPKINTON, NEW HAMPSHIRE
Balance Sheet
Governmental Funds
December 31, 2011

	<u>General</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
ASSETS			
Cash and cash equivalents	\$ 6,734,916	\$ 481,751	\$ 7,216,667
Investments	-	1,928,417	1,928,417
Receivables, net of allowances for uncollectible:			
Taxes	1,314,792	-	1,314,792
Accounts	80,802	24,997	105,799
Intergovernmental	67,142	-	67,142
Interfund receivable	18,922	11,535	30,457
Total assets	<u>\$ 8,216,574</u>	<u>\$ 2,446,700</u>	<u>\$ 10,663,274</u>
LIABILITIES AND FUND BALANCES			
Liabilities:			
Accounts payable	\$ 87,611	\$ -	\$ 87,611
Accrued salaries and benefits	105,791	160	105,951
Intergovernmental payable	6,491,609	-	6,491,609
Interfund payable	11,535	18,922	30,457
Deferred revenue	938,602	6,094	944,696
Total liabilities	<u>7,635,148</u>	<u>25,176</u>	<u>7,660,324</u>
Fund balances:			
Nonspendable	-	434,359	434,359
Restricted	-	591,043	591,043
Committed	257	1,399,602	1,399,859
Unassigned	581,169	(3,480)	577,689
Total fund balances	<u>581,426</u>	<u>2,421,524</u>	<u>3,002,950</u>
Total liabilities and fund balances	<u>\$ 8,216,574</u>	<u>\$ 2,446,700</u>	<u>\$ 10,663,274</u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT 4
TOWN OF HOPKINTON, NEW HAMPSHIRE
Reconciliation of Total Fund Balances of Governmental Funds to the Statement of Net Assets
December 31, 2011

Total fund balances of governmental funds (Exhibit 3)		\$ 3,002,950
Amounts reported for governmental activities in the statement of net assets are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		
Cost	\$ 57,168,955	
Less accumulated depreciation	<u>(32,920,728)</u>	24,248,227
Interfund receivables and payables between governmental funds are eliminated on the statement of net assets.		
Receivables	\$ (30,457)	
Payables	<u>30,457</u>	-
Long-term revenues are not available to pay for current period expenditures and, therefore, are deferred in the funds.		
Deferred tax revenue	\$ 934,661	
Deferred sewer charges	6,094	
Unavailable elderly and welfare liens	<u>192,420</u>	1,133,175
Interest on long-term debt is not accrued in governmental funds.		
Accrued interest payable		(41,108)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.		
Bonds and notes outstanding	\$ 2,297,093	
Capital lease outstanding	85,096	
Compensated absences payable	145,451	
Accrued landfill postclosure care costs	480,000	
OPEB liability	<u>69,306</u>	<u>(3,076,946)</u>
Total net assets of governmental activities (Exhibit 1)		<u><u>\$ 25,266,298</u></u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT 5
TOWN OF HOPKINTON, NEW HAMPSHIRE
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended December 31, 2011

	General	Other Governmental Funds	Total Governmental Funds
Revenues:			
Taxes	\$ 3,410,405	\$ 11,535	\$ 3,421,940
Licenses, permits and fees	993,189	-	993,189
Intergovernmental	557,419	-	557,419
Charges for services	682,802	367,291	1,050,093
Miscellaneous	81,738	98,027	179,765
Total revenues	<u>5,725,553</u>	<u>476,853</u>	<u>6,202,406</u>
Expenditures:			
Current:			
General government	964,595	53,958	1,018,553
Public safety	1,461,558	108,251	1,569,809
Highways and streets	1,146,259	-	1,146,259
Sanitation	597,328	132,961	730,289
Health	21,414	-	21,414
Welfare	132,196	12,862	145,058
Culture and recreation	621,199	71,997	693,196
Conservation	-	16,990	16,990
Economic development	2,000	-	2,000
Debt service:			
Principal	451,342	-	451,342
Interest	109,260	-	109,260
Capital outlay	231,735	223,256	454,991
Total expenditures	<u>5,738,886</u>	<u>620,275</u>	<u>6,359,161</u>
Deficiency of revenues under expenditures	<u>(13,333)</u>	<u>(143,422)</u>	<u>(156,755)</u>
Other financing sources (uses):			
Transfers in	143,838	395,897	539,735
Transfers out	(393,238)	(146,497)	(539,735)
Inception of capital lease	85,096	-	85,096
Total other financing sources and uses	<u>(164,304)</u>	<u>249,400</u>	<u>85,096</u>
Net change in fund balances	(177,637)	105,978	(71,659)
Fund balances, beginning	759,063	2,315,546	3,074,609
Fund balances, ending	<u>\$ 581,426</u>	<u>\$ 2,421,524</u>	<u>\$ 3,002,950</u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT 6
TOWN OF HOPKINTON, NEW HAMPSHIRE
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund
Balances of Governmental Funds to the Statement of Activities
For the Year Ended December 31, 2011

Net change in fund balances of governmental funds (Exhibit 5)		\$ (71,659)
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. In the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeded capitalized capital outlay in the current period.		
Capitalized capital outlay	\$ 573,264	
Depreciation expense	<u>(2,217,289)</u>	(1,644,025)
The net effect of capital asset disposals is to decrease net assets.		
		(11,385)
Transfers in and out between governmental funds are eliminated on the operating statement.		
Transfers in	\$ (539,735)	
Transfers out	<u>539,735</u>	-
Revenue in the statement of activities that does not provide current financial resources is not reported as revenue in governmental funds.		
Change in deferred tax revenue	\$ (86,589)	
Change in deferred sewer charges	(7,510)	
Change in allowance for unavailable liens	<u>15,460</u>	(78,639)
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets.		
Inception of capital lease	\$ (85,096)	
Repayment of bond and note principal	<u>450,378</u>	365,282
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		
Decrease in accrued interest expense	\$ 2,542	
Increase in compensated absences payable	(27,142)	
Decrease in accrued landfill postclosure care costs	72,500	
Increase in OPEB liability	<u>(22,853)</u>	<u>25,047</u>
Change in net assets of governmental activities (Exhibit 2)		<u><u>\$ (1,415,379)</u></u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT 7
TOWN OF HOPKINTON, NEW HAMPSHIRE
Statement of Fiduciary Net Assets
Fiduciary Funds
December 31, 2011

	<u>Private Purpose Trust</u>	<u>Agency</u>
Assets:		
Cash and cash equivalents	\$ -	\$ 224,897
Investments	353,466	364,347
Total assets	<u>353,466</u>	<u>589,244</u>
Liabilities:		
Due to other governmental units	-	583,569
Due to developers	-	5,675
Total liabilities	<u>-</u>	<u>589,244</u>
Net assets:		
Held in trust for specific purposes	<u>\$ 353,466</u>	<u>\$ -</u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT 8
TOWN OF HOPKINTON, NEW HAMPSHIRE
Statement of Changes in Fiduciary Net Assets
Fiduciary Funds
For the Year Ended December 31, 2011

	<u>Private Purpose Trust</u>
Additions:	
New funds	\$ 14,396
Investment earnings:	
Interest	18,251
Net change in fair value of investments	<u>11,708</u>
Total additions	44,355
Deductions:	
Trust distributions	<u>10,505</u>
Change in net assets	33,850
Net assets, beginning	<u>319,616</u>
Net assets, ending	<u><u>\$ 353,466</u></u>

The notes to the financial statements are an integral part of this statement.

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

I. Summary of Significant Accounting Principles

I.A. Introduction

The accounting and reporting framework and the more significant accounting principles and practices of the Town of Hopkinton (the Town) are discussed in subsequent sections of this note. The remainder of the notes is organized to provide explanations, including required disclosures, of the Town's financial activities for the fiscal year ended December 31, 2011.

I.B. Financial Reporting Entity – Basis of Presentation

I.B.1. Entity Defined

The Town of Hopkinton is a municipal corporation governed by a board of selectmen consisting of five members elected by the voters. These financial statements present the financial position and activity of the primary government. Component units are organizations for which the primary government is financially accountable, or other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the financial reporting entity's financial statements to be misleading or incomplete. Based on the stated criteria, the Town's financial statements do not include any component units.

I.B.2. Government-Wide and Fund Financial Statements

Government-Wide Financial Statements

The government-wide financial statements include the statement of net assets and the statement of activities. These statements report financial information for the Town as a whole, excluding fiduciary activities. Individual funds are not displayed.

The statement of activities reports the direct expenses of a given function offset by program revenues directly connected with the functional program. Direct expenses are those that are clearly identifiable with a specific function. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services which report fees, fines and forfeitures, and other charges for the Town's services; and (2) operating grants and contributions, which finance annual operating activities including restricted investment income. These revenues are subject to externally imposed restrictions to these program uses. Taxes and revenue from other sources not properly included with program revenues are reported as general revenues.

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

Fund Financial Statements

Fund financial statements are provided for governmental and fiduciary funds, even though the latter are excluded from the government-wide financial statements. The major individual, governmental fund (General Fund) is reported in separate columns in the basic fund financial statements with composite columns for nonmajor funds.

I.B.3. *Measurement Focus, Basis of Accounting and Financial Statement Presentation*

The financial statements of the Town are prepared in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP). The Town's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) pronouncements. For the year 2011, the Town has implemented the provisions of GASB Statement No. 54, which results in fund balance being reported in different components from prior years, and the expendable trust funds being reported in a capital projects fund.

The government-wide statements report using the economic resources measurement focus and the accrual basis of accounting generally including the reclassification or elimination of internal activity (between or within funds). Reimbursements are reported as reductions to expenses. Fiduciary fund financial statements also report using this same basis of accounting, although internal activity is not eliminated in these statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Property tax revenues are recognized in the year for which they are levied, while grants are recognized when grantor eligibility requirements are met.

The agency funds are custodial in nature and do not measure results of operations.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The Town considers revenues to be available if they are collected within sixty days of the end of the fiscal year. Expenditures are recorded when the related fund liability is incurred, except for general obligation bond and note principal and interest, which are reported as expenditures in the year due.

Major revenues susceptible to accrual are property taxes, intergovernmental amounts and investment income. In general, other revenues are recognized when cash is received.

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources as needed. Restricted assets and liabilities payable from restricted assets current in nature are reported with current assets and current liabilities in the financial statements.

I.B.4. Fund Types and Major Funds

Governmental Funds

The Town reports the following major governmental fund:

General Fund – Reports as the primary fund of the Town. This fund is used to account for all financial resources not reported in other funds.

The Town also reports thirteen nonmajor governmental funds.

Fiduciary Funds

The Town reports the following fiduciary funds:

Private Purpose Trust Funds – Account for financial resources of the Town used only for the benefit of other entities or individuals.

Agency Funds – Account for fiduciary assets held by the Town in a custodial capacity as an agent on behalf of others. The Town's agency funds are used to account for the various capital reserve accounts held by the trustees of trust funds on behalf of the local school district and village precincts.

I.C. Assets, Liabilities, and Net Assets or Fund Equity

I.C.1. Cash and Investments

The laws of the State of New Hampshire require that the Town's treasurer have custody of all monies belonging to the Town, other than those held by the trustees of trust funds and library trustees, and pay out the same only upon orders of the Board of Selectmen. The treasurer shall deposit all monies in participation units in the public deposit investment pool established pursuant to N.H. RSA 383.22 or in solvent banks in the state. Funds may be deposited in banks outside the state if such banks pledge or deliver to a third party custodial bank or the Federal Reserve Bank, collateral security for such deposits, United States government or government agency obligations, or obligations of the State of New Hampshire in value at least equal to the amount of the deposit in each case.

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

Investments are stated at fair value based on quoted market prices.

New Hampshire law authorizes the Town to invest in obligations of the United States government; the public deposit investment pool established pursuant to RSA 383:22; savings bank deposits; prime bankers' acceptances; or certificates of deposit and repurchase agreements of banks incorporated under the laws of the State of New Hampshire or in banks recognized by the state treasurer.

Any person who directly or indirectly receives any such funds or monies for deposit or for investment in securities of any kind shall, prior to acceptance of such funds, make available at the time of such deposit or investment an option to have such funds secured by collateral having a value at least equal to the amount of such funds. Such collateral shall be segregated for the exclusive benefit of the Town. Only securities defined by the bank commissioner as provided by rules adopted pursuant to RSA 386:57 shall be eligible to be pledged as collateral.

I.C.2. Capital Assets and Depreciation

Generally, the Town's property, plant and equipment with useful lives of more than two years are stated at historical cost and reported in the government-wide financial statements. Donated assets are stated at fair value on the date donated. The Town generally capitalizes assets with cost of \$5,000 or more as purchase and construction outlays occur. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed of, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in operations.

Estimated useful lives, in years, for depreciable assets are as follow:

	<u>Years</u>
Land improvements	20
Buildings and building improvements	50
Machinery, vehicles and equipment	8-15
Infrastructure	7-20

I.C.3. Long-Term Debt

In the government-wide financial statements, outstanding debt is reported as liabilities. The balance of long-term debt is not reported in the governmental funds.

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

I.C.4. *Equity*

The government-wide statement of net assets reports net assets in the following components:

- Invested in capital assets, net of related debt, which is computed as the total capital assets less accumulated depreciation, net of outstanding debt used to acquire those assets.
- Restricted for perpetual care, which consists of the balance of the permanent funds that is allowed to be used only for cemetery care. This balance is segregated between nonexpendable, representing the principal balance that must be invested to generate income and cannot be expended, and expendable, representing income earned that can be used for cemetery care.
- Restricted for other purposes, which consists of the rest of the permanent funds that is allowed to be used for library and other purposes.
- Unrestricted, which consists of the remaining balances of net assets.

The governmental funds report the following components of fund balance:

- Nonspendable, representing the principal balance of the permanent funds that cannot be spent.
- Restricted, representing the income portion of the permanent funds and the balance of the library fund that can only be used for specific purposes per terms of endowments or State law.
- Committed, representing the balance of special warrant articles, expendable trust funds and positive balances of special revenue funds.
- Unassigned, representing the remaining balance of the general fund, and the deficit balances of any other funds.

I.C.5. *Use of Estimates*

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

II. Stewardship, Compliance and Accountability

Budgetary Information

An annual budget was adopted on a basis consistent with generally accepted accounting principles for the General Fund, as well as some of the nonmajor funds. Unless encumbered, all governmental fund appropriations lapse at year-end. The Town is allowed to use beginning fund balance to balance the budget. In 2011, \$555,537 of the fund balance from 2010 was used.

Encumbrance accounting is employed by the governmental funds. Encumbrances (e.g., purchase orders, contracts) outstanding at year-end are reported as commitments of fund balances and do not constitute expenditures or liabilities because the commitments will be added to the appropriations voted in the subsequent year.

Revenues are budgeted by source. Expenditures in the General Fund are budgeted by functions as follow: general government, public safety, highways and streets, sanitation, health, welfare, culture and recreation, conservation, economic development, debt service and capital outlay. Management can transfer appropriations among budget line items as necessary, but the total expenditures cannot legally exceed the total appropriations unless permission is received from the Commissioner of Revenue Administration.

III. Detailed Notes on Funds and Government-Wide Statements

III.A. Assets

III.A.1. Investments

As of December 31, 2011, the Town had the following investments:

Certificates of Deposit	\$ 10,296
American Depository Receipts	53,569
Common Stock	644,494
Preferred Stock	102,755
Corporate Bonds	431,708
iShares	53,658
New Hampshire Public Deposit Investment Pool	1,349,750
	<u>\$ 2,646,230</u>

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

The investments appear in the financial statements as follow:

Governmental funds - balance sheet (Exhibit 3)	\$ 1,928,417
Fiduciary funds - statement of fiduciary net assets (Exhibit 7)	717,813
Total	\$ 2,646,230

Investment Policies

Credit Risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. New Hampshire law limits investments to those described in Note I.C.1. The Town’s investment policy does not place any further restrictions on its investment choices.

Interest Rate Risk is the risk that changes in interest rates will adversely affect the fair value of an investment. Investments held for longer periods are subject to increased risk of adverse interest rate changes. The Town’s investment policy limits concentration of investments with a specific maturity.

III.A.2. Receivables, Uncollectible Accounts and Deferred Revenue

Property Taxes Receivable and Property Tax Calendar

Property taxes are levied and collected by the Town on a semi-annual basis. Tax bills are due on or around July 1 and December 1, with interest of 12% per annum on all taxes not received by the due date. The first billing is an estimate only based on half of the previous year’s billing. The final billing is levied based on an inventory taken in April of each year (the tax year runs from April 1 to March 31), and is assessed after the tax rate has been calculated and set by the New Hampshire Department of Revenue Administration. A lien should be executed on any unpaid property taxes in the following year and this lien takes priority over any others. Interest of 18% per annum is charged upon redemption of liened taxes. Properties not redeemed within two years of the date of the tax lien should be deeded to the Town. During the current year, the tax collector executed a tax lien for uncollected 2010 property taxes on April 15.

The property taxes levied and collected by the Town include amounts for the State of New Hampshire, the Hopkinton School District, Merrimack County, and the Contoocook Village and Hopkinton Village Precincts. The Town is responsible for the collection of all these taxes. During the annual tax rate setting process, the Town sets an amount for potential abatements and tax deedings, known as overlay. Overlay is raised through taxation and is reported as a reduction in tax revenue.

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

The net assessed valuation as of April 1, 2011, upon which the 2011 property tax levy was based was:

For the New Hampshire education tax	\$ 624,175,895
For all other taxes	\$ 647,051,795

The tax rates and amounts assessed for the year ended December 31, 2011 were as follow:

	<u>Per \$1,000 of Assessed Valuation</u>	
Municipal portion	\$5.06	\$ 3,279,296
School portion:		
State of New Hampshire	\$2.43	1,515,831
Local	\$17.17	11,108,478
County portion	\$2.88	1,860,612
Precinct portion:		
Contoocook Village	\$0.77	110,268
Hopkinton Village	\$0.44	17,654
Total property taxes assessed		<u>\$ 17,892,139</u>

The following details the taxes receivable at year-end:

Property:		
Levy of 2011		\$ 872,495
Levy of 2010		764
Unredeemed (under tax lien):		
Levy of 2010		271,073
Levy of 2009		137,428
Levy of 2008		36,037
Levy of 2007		18,538
Levy of 2006		5,035
Levy of 2005		1,618
Land use change		13,787
Timber		260
Less: allowance for estimated uncollectible taxes		(42,243)
Net taxes receivable		<u>\$ 1,314,792</u>

Other Receivables and Uncollectible/Unavailable Accounts

Significant receivables include amounts due from customers primarily for sewer, ambulance and other sanitation services. The fund financial statements report accounts receivable net of any allowance for uncollectible/unavailable accounts and revenues net of uncollectibles. The allowance amount consists of all of the elderly and welfare liens.

TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011

Related amounts are shown in the following table:

Accounts	\$ 105,799
Intergovernmental	67,142
Elderly and welfare liens	192,420
Less: allowance for unavailable amounts	<u>(192,420)</u>
Net total receivables	<u><u>\$ 172,941</u></u>

Deferred Revenue

Deferred revenue in the governmental funds consists of \$934,661 of taxes and \$6,094 of sewer charges deferred because they were not received within sixty days of year-end, and \$3,941 representing an overpayment from the Town of Webster for landfill reimbursement that will be credited to revenue in 2012. In the governmental activities, the \$3,941 is considered to be unearned.

III.A.3. Capital Assets

Changes in Capital Assets

The following table provides a summary of changes in capital assets of the governmental activities:

	Balance, beginning (as restated)	Additions	Deductions	Balance, ending
Governmental activities:				
At cost:				
Not being depreciated:				
Land	\$ 8,410,469	\$ -	\$ -	\$ 8,410,469
Construction in progress	-	1,600	-	1,600
Total capital assets not being depreciated	<u>8,410,469</u>	<u>1,600</u>	<u>-</u>	<u>8,412,069</u>
Being depreciated:				
Land improvements	1,147,328	-	-	1,147,328
Buildings and building improvements	4,348,775	93,908	-	4,442,683
Machinery, vehicles and equipment	3,216,042	309,294	(47,026)	3,478,310
Infrastructure	39,327,803	168,462	-	39,496,265
Intangibles	192,300	-	-	192,300
Total capital assets being depreciated	<u>48,232,248</u>	<u>571,664</u>	<u>(47,026)</u>	<u>48,756,886</u>
Total all capital assets	<u>56,642,717</u>	<u>573,264</u>	<u>(47,026)</u>	<u>57,168,955</u>
Less accumulated depreciation:				
Land improvements	(563,871)	(47,829)	-	(611,700)
Buildings and building improvements	(1,569,922)	(83,345)	-	(1,653,267)
Machinery, vehicles and equipment	(2,151,168)	(257,983)	35,641	(2,373,510)
Infrastructure	(26,454,119)	(1,828,132)	-	(28,282,251)
Total accumulated depreciation	<u>(30,739,080)</u>	<u>(2,217,289)</u>	<u>35,641</u>	<u>(32,920,728)</u>
Net book value, capital assets being depreciated	<u>17,493,168</u>	<u>(1,645,625)</u>	<u>(11,385)</u>	<u>15,836,158</u>
Net book value, all capital assets	<u><u>\$ 25,903,637</u></u>	<u><u>\$ (1,644,025)</u></u>	<u><u>\$ (11,385)</u></u>	<u><u>\$ 24,248,227</u></u>

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

Depreciation expense was charged to functions of the Town as follows:

Governmental activities:	
General government	\$ 2,532
Public safety	120,143
Highways and streets	1,990,814
Sanitation	39,840
Conservation	63,960
Total depreciation expense	<u>\$ 2,217,289</u>

III.A.4. Restricted Net Assets

The government-wide statement of net assets includes restricted net assets of \$645,548 for perpetual care and \$305,677 for library and welfare representing public trust funds reported as restricted to reflect purpose restrictions contained in trust indentures.

III.B. Liabilities

III.B.1 Intergovernmental Payables

Amounts due to other governments at December 31, 2011 consist of:

Balance of the 2011-2012 district assessment due to the Hopkinton School District	\$ 6,490,169
Balance of the 2011 assessment due to the Contoocook Village Precinct	1,268
Balance of the 2011 assessment due to the Hopkinton Village Precinct	172
Total	<u>\$ 6,491,609</u>

III.B.2 Long-Term Liabilities

General obligation bonds and notes are approved by the voters and repaid with general revenues (property taxes). These liabilities are backed by the full faith and credit of the Town. Long-term liabilities also include compensated absences, accrued landfill postclosure care costs and the OPEB liability.

State and federal laws and regulations require that the Town continue to perform certain monitoring and maintenance functions at the landfill site for thirty years after closure. The amount recorded as the postclosure care liability represents the estimate of what it will cost for this monitoring and maintenance costs over the next sixteen years, the length of time monitoring is expected to continue. The actual cost of postclosure care could be higher or lower.

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

Long-term liabilities currently outstanding are as follow:

	Original Amount	Issue Date	Maturity Date	Interest Rate %	Outstanding at 12/31/2011	Current Portion
General obligation bonds/notes payable:						
Landfill closure	\$ 1,859,384	1997	2017	4.05	\$ 725,884	\$ 108,843
Open space (Beyer/Carson/Rollins)	\$ 761,500	2004	2020	4.31	450,000	50,000
Open space (Rice)	\$ 467,900	2005	2025	4.00	320,000	25,000
Open space (Ransmeier)	\$ 368,250	2006	2026	4.39	276,185	18,413
Open space (Myron)	\$ 279,837	2007	2020	3.97	210,024	19,063
Community well	\$ 350,000	2010	2020	3.20	315,000	35,000
					<u>2,297,093</u>	<u>256,319</u>
Capital lease payable:						
Loader/backhoe	\$ 85,096	2011	2016	4.55	85,096	15,509
Compensated absences payable					<u>145,451</u>	<u>768</u>
Accrued landfill postclosure care costs					<u>480,000</u>	<u>30,000</u>
OPEB liability					<u>69,306</u>	<u>-</u>
					<u>\$ 3,076,946</u>	<u>\$ 302,596</u>

Changes in Long-Term Liabilities

The following is a summary of changes in governmental activities' long-term liabilities for the year ended December 31, 2011:

	General Obligation Bonds and Notes Payable	Capital Lease Payable	Compensated Absences Payable	Accrued Landfill Postclosure Care Costs	OPEB Liability (as restated)	Total
Balance, beginning	\$ 2,747,471	\$ -	\$ 118,309	\$ 552,500	\$ 46,453	\$ 3,464,733
Additions	-	85,096	38,561	-	22,853	146,510
Reductions	(450,378)	-	(11,419)	(72,500)	-	(534,297)
Balance, ending	<u>\$ 2,297,093</u>	<u>\$ 85,096</u>	<u>\$ 145,451</u>	<u>\$ 480,000</u>	<u>\$ 69,306</u>	<u>\$ 3,076,946</u>

This note continues on the following page.

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

Debt Service Requirements to Maturity

The annual debt service requirements to maturity for bonds and notes as of year-end are as follow:

<u>Fiscal Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2012	\$ 256,319	\$ 96,183	\$ 352,502
2013	261,669	85,155	346,824
2014	267,252	74,018	341,270
2015	273,070	62,522	335,592
2016	279,131	50,782	329,913
2017-2021	787,596	113,123	900,719
2022-2026	172,056	20,969	193,025
Totals	<u>\$ 2,297,093</u>	<u>\$ 502,752</u>	<u>\$ 2,799,845</u>

The annual debt service requirements to maturity for the capital lease are as follow:

<u>Fiscal Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2012	\$ 15,509	\$ 3,954	\$ 19,463
2013	16,230	3,233	19,463
2014	16,984	2,479	19,463
2015	17,773	1,690	19,463
2016	18,600	863	19,463
Totals	<u>\$ 85,096</u>	<u>\$ 12,219</u>	<u>\$ 97,315</u>

Unissued, Authorized Debt

At the March 12, 2003 Town Meeting, \$5,000,000 of bonds were approved for the purpose of acquiring land for open space. As of December 31, 2011, five bonds totaling \$2,086,750 have been issued of this authorization, leaving \$2,913,250 still unissued.

III.C. Balances and Transfers – Payments Within the Reporting Entity

III.C.1. *Receivables and Payables*

Generally, outstanding balances between funds reported as “interfund receivables/payables” include outstanding charges by one fund to another for goods or services, subsidy commitments outstanding at year-end, or other miscellaneous amounts. Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is also reported as “interfund receivables/payables.”

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
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The following reports the interfund receivables and payables at year-end:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General	Nonmajor	\$ 18,922
Nonmajor	General	11,535
		<u>\$ 30,457</u>

The amount due to the General Fund represents reimbursements for expenditures paid on behalf of other funds. The amount due to the Nonmajor Funds represents 35% of land use change taxes collected, which is due to the Conservation Commission Fund.

III.C.2. Transfers

Transfers within the reporting entity are substantially for the purposes of distributing taxes to the fund for which the appropriation was made, funding capital projects, and making additions to and using capital reserve accounts. The government-wide statement of activities eliminates transfers reported within the activities columns.

The following schedule reports transfers within the reporting entity:

	<u>Transfers In:</u>		<u>Total</u>
	<u>General Fund</u>	<u>Nonmajor Funds</u>	
Transfers out:			
General fund	\$ -	\$ 393,238	\$ 393,238
Nonmajor funds	143,838	2,659	146,497
	<u>\$ 143,838</u>	<u>\$ 395,897</u>	<u>\$ 539,735</u>

The transfers from the General Fund represent \$393,237 to the Capital Projects (Expendable Trust) Fund as voted by Town Meeting, and \$1 to the Recycling Revolving Fund as also voted. The transfers from the Nonmajor Funds represent \$15,000 to the General Fund from the Library Fund for interest, \$65,862 to the General Fund from the Ambulance Fund to close, \$58,965 from the Pay-by-Bag Fund to the General Fund to reimburse for expenditures, \$4,011 to close out miscellaneous Special Revenues and move the balances thereof into the General Fund, and \$2,659 to the Library Fund from the Permanent Funds representing earnings.

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

III.D. Net Assets and Fund Balances

III.D.1. Restatement of Beginning Equity Balances

The beginning net assets of governmental activities were restated as follow:

To correct accumulated depreciation on capital assets	\$ (2,125)
To correct balance of OPEB liability	17,855
Net assets, as previously reported	<u>26,665,947</u>
Net assets, as restated	<u><u>\$ 26,681,677</u></u>

III.D.2. Components of Fund Balances

In accordance with the provisions of GASB Statement No. 54, which became effective for the Town in 2011, fund balance is categorized in the following components:

	General Fund	Nonmajor Fund
Nonspendable:		
Endowments	\$ -	\$ 434,359
Restricted:		
General government	-	340,526
Culture and recreation	-	250,517
Total restricted	<u>-</u>	<u>591,043</u>
Committed:		
General government	-	1,523
Public safety	-	51,049
Sanitation	-	139,800
Welfare	-	25,375
Culture and recreation	-	49,458
Conservation	-	90,593
Capital outlay	257	1,041,804
Total committed	<u>257</u>	<u>1,399,602</u>
Unassigned	581,169	(3,480)
Total fund balance	<u><u>\$ 581,426</u></u>	<u><u>\$ 2,421,524</u></u>

IV. Other Information

IV.A. Risk Management

The Town's risk management activities are reported with governmental activities and recorded in the general fund. During the fiscal year, the Town was a member of the Local Government Center Property-Liability Trust, Inc. and the NH Public Risk Management Exchange (Primex), which are considered public entity risk pools, currently operating as common risk management

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
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and insurance programs for member governmental entities.

Local Government Center Property-Liability Trust, Inc. (the Trust) – This Trust is organized to provide certain property and liability protection to member towns, cities, and other qualified political subdivisions of New Hampshire. As a member of the Trust, the Town shares in contributing to the cost of, and receiving benefits from, a self-insured pooled risk management program. The membership and coverage run from July 1 to June 30.

Contributions paid in 2011 for fiscal year 2012 ending June 30, 2012, to be recorded as an insurance expenditure/expense totaled \$71,233. There were no unpaid contributions for the year ending June 30, 2012 and due in 2011. The trust agreement permits the Trust to make additional assessments to members should there be a deficiency in trust assets to meet its liabilities. At this time, the Trust foresees no likelihood of any additional assessments for past years.

Primex – The Town obtained its workers' compensation insurance from this pooled risk management program. Primex retained \$1,000,000 of workers' compensation loss. The Town paid \$64,984 for workers' compensation for the year ended December 31, 2011. The agreement between the Town and Primex permits Primex to make additional assessments to members should there be a deficiency in contributions for any member year, not to exceed the member's annual contribution. Currently, Primex foresees no likelihood of any additional assessment for this or any prior year.

IV.B. Retirement Pensions

The New Hampshire Retirement System (NHRS) is a multiple-employer, cost-sharing, contributory public employee defined benefit plan qualified under section 401(a) of the Internal Revenue Code, and funded through a trust which is exempt from tax under Internal Revenue Code section 501(a). The NHRS provides service, disability, death and vested retirement benefits for the Town's employees, and their beneficiaries. The New Hampshire Legislature establishes the provisions for benefits and contributions. The NHRS issues a separate financial report that is available by contacting the NHRS at 54 Regional Drive, Concord, NH 03301.

Both the members and the Town make contributions to the NHRS. Member rates of contribution are set by the Legislature. Employer rates are determined by the NHRS trustees based on an actuarial valuation. The member rates of contribution as a percentage of gross earnings were 9.3% for police and fire personnel, and 5% for other employees for the first half of the year. For the remainder of the year, those rates were 11.55% for police, 11.80% for fire and 7% for other employees.

For the period of January 1 to June 30, 2011, the rates of contribution for pension and the medical subsidy from the Town were 14.63% for police and 18.52% for fire, which consisted of

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

75% of the total employer cost. The balance of the employer cost for police and fire for this period was paid by the State of New Hampshire. For the month of July 2011, the rates of contribution for the pension and medical subsidy were 25.57% for police, and 30.90% for fire personnel. The rates of contribution from August 1 to the end of the year were 19.95% for police, and 22.89% for fire. These rates for the second half of the year were 100% of the employer cost. The rate of contribution for other employees was 9.16% for the first six months of the year, 11.09% for the month of July, and 8.80% for the last five months, which represented 100% of the total employer cost.

Employer contributions from the Town during the years 2009, 2010 and 2011 were \$194,353, \$214,427 and \$252,747, respectively. The amounts are paid on a monthly basis as due. The amount paid by the State for 2011 was \$20,066. This amount has been reported as an expenditure/expense and revenue on the government-wide statement of activities and on the governmental funds statement of revenues, expenditures and changes in fund balances.

IV.C. Contingent Liabilities

Amounts received from grantor agencies are subject to audit and adjustments by such agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures that may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

IV.D. Subsequent Event

On June 26, 2012, the Town's Highway Garage and certain equipment within were damaged and/or destroyed by fire. The Town has insurance coverage on all of these assets, and as of the date of this financial report, is waiting for the insurance settlement, which is expected to mitigate any material loss to the Town.

IV.E. Other Postemployment Benefits

Plan Description

As required by NH RSA 100-A:50, *New Hampshire Retirement System: Medical Benefits*, the Town provides its eligible retirees including certain beneficiaries, the ability to purchase health, dental and prescription drug coverage at the Town's group rates. The Town does not supplement the cost of these plans directly, but recognizes the liability for the inclusion of implicit rate subsidies to the retirees. The subsidy occurs because when a blended rate is used for a group of individuals that includes younger and presumably healthier people along with older, retired people, implicitly, the active employees are subsidizing the retirees. As of

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
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December 31, 2011, there were nine retirees with eight spouses, and thirty-three active employees with twenty-six spouses participating in the plan.

Benefits Provided

The Town provides medical, dental and prescription drug coverage to retirees and their eligible spouses and dependents. All active employees who retire from the Town and meet the eligibility requirements will receive these benefits.

Funding Policy

Retirees contribute all of the premiums as determined by the Town, but the remainder of the costs as derived from the implicit subsidy are paid by the Town on a pay-as-you-go basis.

Annual OPEB Costs and Net OPEB Obligation

The Town’s annual OPEB expense for the year 2011 is calculated based on the annual required contribution of the Town (ARC). The Town has elected to calculate the ARC and related information using the alternative measurement method permitted by GASB Statement No. 45 for employers in plans with fewer than one hundred total plan members. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost each year and amortize the unfunded actuarial liability over a period not to exceed thirty years.

The Town’s annual OPEB cost for the year ended December 31, 2011 including the amount actually contributed to the plan and the change in the Town’s net OPEB obligation are as follow:

Annual Required Contribution (ARC)	\$ 29,050
Interest on Net OPEB Obligation (NOO)	-
Adjustment to ARC	-
Annual OPEB Cost (Expense)	<u>29,050</u>
Age Adjusted Contributions Made	<u>(6,197)</u>
Change in Net OPEB Obligation (NOO)	22,853
Net OPEB Obligation (NOO), beginning	<u>46,453</u>
Net OPEB Obligation (NOO), ending	<u><u>\$ 69,306</u></u>

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
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The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for the year 2011 and the preceding two years (the first years of recording) were as follow:

Fiscal Year Ended	Annual OPEB Cost	Age Adjusted Contribution	Percentage of Annual Cost Contributed	Net OPEB Obligation
12/31/2009	\$ 42,584	\$ 14,743	34.62%	\$ 27,841
12/31/2010	\$ 29,581	\$ 10,969	37.08%	\$ 18,612
12/31/2011	\$ 29,050	\$ 6,197	21.33%	\$ 22,853

Funded Status and Funding Progress

The funded status of the plan as of December 31, 2011, is as follows:

Actuarial Accrued Liability (AAL)	\$ 275,930
Actuarial Value of Plan Assets	-
Unfunded Actuarial Accrued Liability (UAAL)	<u>\$ 275,930</u>
Funded Ratio (Actuarial Value of Plan Assets/AAL)	0.00%
Covered Payroll of Active Plan Members	\$ 1,847,376
UAAL as a Percentage of Covered Payroll	14.94%

The projection of future benefit payments for an ongoing plan involves estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information in the section following the notes to the financial statements, presents multi-year trend information about whether the value of plan assets is increasing or decreasing over time relative to the accrued liability for benefits.

Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The methods and assumptions used

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

include techniques that are designed to reduce the effects of short-term volatility in accrued liabilities and the value of assets, consistent with the long-term perspective of the calculations.

The following simplifying assumptions were made:

Retirement age for active employees – Based on the historical average retirement age for the covered group, active plan members were assumed to retire at age 62, or at the first subsequent year in which the member would qualify for benefits.

Marital status – Marital status of members at the calculation date was assumed to continue throughout retirement.

Health insurance premiums – The health insurance premiums for retirees in 2011 were used as the basis for calculation of the present value of total benefits to be paid.

EXHIBIT 9
TOWN OF HOPKINTON, NEW HAMPSHIRE
General Fund
Schedule of Revenues, Expenditures and Changes in
Fund Balance - Budget and Actual (Non-GAAP Budgetary Basis)
For the Year Ended December 31, 2011

	Original and Final Budget	Actual	Variance Positive (Negative)
REVENUES			
Taxes	\$ 3,277,317	\$ 3,323,816	\$ 46,499
Licenses, permits and fees	966,000	993,189	27,189
Intergovernmental	585,597	537,353	(48,244)
Charges for services	568,717	682,802	114,085
Miscellaneous	113,954	81,738	(32,216)
Total revenues	<u>5,511,585</u>	<u>5,618,898</u>	<u>107,313</u>
EXPENDITURES			
Current:			
General government	1,012,625	964,595	48,030
Public safety	1,457,330	1,441,492	15,838
Highways and streets	1,200,673	1,146,259	54,414
Sanitation	581,825	597,328	(15,503)
Health	14,327	21,414	(7,087)
Welfare	117,937	132,196	(14,259)
Culture and recreation	630,941	621,199	9,742
Conservation	1	-	1
Economic development	2,000	2,000	-
Debt service:			
Principal of long-term debt	458,363	451,342	7,021
Interest on long-term debt	106,789	109,260	(2,471)
Interest on tax anticipation notes	2,000	-	2,000
Capital outlay	109,074	104,258	4,816
Total expenditures	<u>5,693,885</u>	<u>5,591,343</u>	<u>102,542</u>
Deficiency of revenues under expenditures	<u>(182,300)</u>	<u>27,555</u>	<u>209,855</u>
Other financing sources (uses):			
Transfers in	79,925	143,838	63,913
Transfers out	(453,162)	(393,238)	59,924
Total other financing sources and uses	<u>(373,237)</u>	<u>(249,400)</u>	<u>123,837</u>
Net change in fund balance	<u>\$ (555,537)</u>	<u>(221,845)</u>	<u>\$ 333,692</u>
Unassigned fund balance, beginning		<u>1,737,675</u>	
Unassigned fund balance, ending		<u>\$ 1,515,830</u>	

The note to the General Fund Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual is an integral part of this statement.

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTE TO THE GENERAL FUND SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
NON-GAAP BUDGETARY BASIS
FOR THE YEAR ENDED
DECEMBER 31, 2011**

Reconciliation of General Fund Budgetary Basis to GAAP

Revenues and other financing sources:	
Per Exhibit 9 (budgetary basis)	\$ 5,762,736
Adjustments:	
Basis difference:	
Capital lease inception	85,096
Tax revenue deferred in the prior year	1,021,250
Tax revenue deferred in the current year	(934,661)
On-behalf retirement contribution payments made by the State of New Hampshire recognized as revenue on the GAAP basis, but not on the budgetary basis	20,066
Per Exhibit 5 (GAAP basis)	<u><u>\$ 5,954,487</u></u>
 Expenditures and other financing uses:	
Per Exhibit 9 (budgetary basis)	\$ 5,984,581
Adjustments:	
Basis difference:	
Encumbrances, beginning	42,638
Encumbrances, ending	(257)
Capital lease inception	85,096
On-behalf retirement contribution payments made by the State of New Hampshire recognized as an expenditure on the GAAP basis, but not on the budgetary basis	20,066
Per Exhibit 5 (GAAP basis)	<u><u>\$ 6,132,124</u></u>
 Unassigned fund balance:	
Per Exhibit 9 (budgetary basis)	\$ 1,515,830
Adjustment:	
Basis difference:	
Deferred tax revenue	(934,661)
Per Exhibit 3 (GAAP basis)	<u><u>\$ 581,169</u></u>

EXHIBIT 10
TOWN OF HOPKINTON, NEW HAMPSHIRE
Other Postemployment Benefits
Schedule of Funding Progress
December 31, 2011

Valuation Date	Value of Assets	Accrued Liability	Unfunded Accrued Liability	Funded Ratio	Covered Payroll	UAAL as a Percentage of Covered Payroll
1/1/2009	\$ -	\$ 404,661	\$ 404,661	0.00%	\$ 1,727,557	23.42%
12/31/2010	\$ -	\$ 286,916	\$ 286,916	0.00%	\$ 1,815,431	15.80%
12/31/2011	\$ -	\$ 275,930	\$ 275,930	0.00%	\$ 1,847,376	14.94%

EXHIBIT 11
TOWN OF HOPKINTON, NEW HAMPSHIRE
Nonmajor Governmental Funds
Combining Balance Sheet
December 31, 2011

	Special Revenue Funds										Capital Projects Fund		Total
	Library	Recreation Revolving	Recycling Revolving	Conservation Commission	Pay-by-Bag	Sewer	Senior Center Rental	Drug Forfeiture and Seizure	Public Safety Revolving	Other	Expendable Trust	Permanent Fund	
ASSETS													
Cash and cash equivalents	\$ 61,279	\$ 54,177	\$ 26,892	\$ 79,058	\$ 98,408	\$ 5,421	\$ 1,523	\$ 12,463	\$ 38,970	\$ 26,050	\$ 60,115	\$ 17,395	\$ 481,751
Investments	12,898	-	-	-	-	-	-	-	-	-	981,689	933,830	1,928,417
Accounts receivable	-	-	-	-	14,500	10,497	-	-	-	-	-	-	24,997
Interfund receivable	-	-	-	11,535	-	-	-	-	-	-	-	-	11,535
Total assets	\$ 74,177	\$ 54,177	\$ 26,892	\$ 90,593	\$ 112,908	\$ 15,918	\$ 1,523	\$ 12,463	\$ 38,970	\$ 26,050	\$ 1,041,804	\$ 951,225	\$ 2,446,700
LIABILITIES AND FUND BALANCES													
Liabilities:													
Accrued salaries and benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160	\$ -	\$ -	\$ -	\$ 160
Interfund payable	-	4,719	-	-	-	13,304	-	-	224	675	-	-	18,922
Deferred revenue	-	-	-	-	-	6,094	-	-	-	-	-	-	6,094
Total liabilities	-	4,719	-	-	-	19,398	-	-	384	675	-	-	25,176
Fund balances:													
Nonspendable	-	-	-	-	-	-	-	-	-	-	-	-	434,359
Restricted	74,177	-	-	-	-	-	-	-	-	-	-	516,866	591,043
Committed	-	49,458	26,892	90,593	112,908	-	1,523	12,463	38,586	25,375	1,041,804	-	1,399,602
Unassigned	-	-	-	-	-	(3,480)	-	-	-	-	-	-	(3,480)
Total fund balances	74,177	49,458	26,892	90,593	112,908	(3,480)	1,523	12,463	38,586	25,375	1,041,804	951,225	2,421,524
Total liabilities and fund balances	\$ 74,177	\$ 54,177	\$ 26,892	\$ 90,593	\$ 112,908	\$ 15,918	\$ 1,523	\$ 12,463	\$ 38,970	\$ 26,050	\$ 1,041,804	\$ 951,225	\$ 2,446,700

EXHIBIT 12
TOWN OF HOPKINTON, NEW HAMPSHIRE
Nonmajor Governmental Funds
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended December 31, 2011

	Special Revenue Funds											Capital Projects Fund	Expendable Trust	Permanent Fund	Total		
	Library	Recreation Revolving	Ambulance	Recycling Revolving	Conservation Commission	Pay-by-Bag	Sewer	Senior Center Rental	Drug Forfeiture and Seizure	Public Safety Revolving	Other						
REVENUES																	
Taxes	\$ -	\$ -	\$ -	\$ -	\$ 11,535	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,535
Charges for services	-	66,621	-	-	-	113,105	95,828	560	-	91,177	-	-	-	-	-	-	367,291
Miscellaneous	16,038	153	1	44	79	62	1	1	940	49	20,033	902	59,724	902	59,724	98,027	98,027
Total revenues	16,038	66,774	1	44	11,614	113,167	95,829	561	940	91,226	20,033	902	59,724	902	59,724	476,853	476,853
EXPENDITURES																	
Current:																	
General government	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	53,958
Public safety	-	-	1,520	-	-	-	-	-	-	106,731	-	-	-	-	-	-	108,251
Sanitation	-	-	-	30,786	-	260	101,915	-	-	-	-	-	-	-	-	-	132,961
Welfare	-	-	-	-	-	-	-	-	-	-	12,862	-	-	-	-	-	12,862
Culture and recreation	571	66,106	-	-	-	-	-	-	-	-	1,120	3,100	1,100	-	1,100	71,997	71,997
Conservation	-	-	-	-	16,990	-	-	-	-	-	-	-	-	-	-	-	16,990
Capital outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	223,256
Total expenditures	571	66,106	1,520	30,786	16,990	260	101,915	-	-	106,731	13,982	223,256	16,856	264,558	16,856	620,275	620,275
Excess (deficiency) of revenues over (under) expenditures	15,467	668	(1,519)	(30,742)	(5,376)	112,907	(6,086)	561	940	(15,505)	6,051	(263,656)	42,868	(263,656)	42,868	(143,422)	(143,422)
Other financing sources (uses):																	
Transfers in	2,659	-	-	1	-	-	-	-	-	-	-	-	-	393,237	-	-	395,897
Transfers out	(15,000)	-	(65,862)	-	-	(58,965)	-	-	-	(4,011)	(4,011)	-	(2,659)	-	(2,659)	(146,497)	(146,497)
Total other financing sources and uses	(12,341)	-	(65,862)	1	-	(58,965)	-	-	-	(4,011)	(4,011)	-	(2,659)	393,237	(2,659)	249,400	249,400
Net change in fund balances	3,126	668	(67,381)	(30,741)	(5,376)	53,942	(6,086)	561	940	(15,505)	2,040	129,581	40,209	129,581	40,209	105,978	105,978
Fund balances, beginning	71,051	48,790	67,381	57,633	95,969	58,966	2,606	962	11,523	54,091	23,335	912,223	911,016	912,223	911,016	2,315,546	2,315,546
Fund balances, ending	\$ 74,177	\$ 49,458	\$ -	\$ 26,892	\$ 90,593	\$ 112,908	\$ (3,480)	\$ 1,523	\$ 12,463	\$ 38,586	\$ 25,375	\$ 1,041,804	\$ 951,225	\$ 1,041,804	\$ 951,225	\$ 2,421,524	\$ 2,421,524

EXHIBIT 13
TOWN OF HOPKINTON, NEW HAMPSHIRE
General Fund
Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)
For the Year Ended December 31, 2011

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	\$ 3,040,445	\$ 3,041,764	\$ 1,319
Land use	25,000	21,423	(3,577)
Timber	15,000	26,517	11,517
Excavation	-	18	18
Payments in lieu of taxes	91,872	92,350	478
Interest and penalties on delinquent taxes	105,000	141,744	36,744
Total taxes	3,277,317	3,323,816	46,499
Licenses, permits and fees:			
Business licenses and permits	1,000	1,365	365
Motor vehicle permits	935,000	938,795	3,795
Building permits	10,000	29,088	19,088
Other	20,000	23,941	3,941
Total licenses, permits and fees	966,000	993,189	27,189
Intergovernmental:			
State sources:			
Meals and rooms distributions	249,648	249,648	-
Highway block grant	192,083	192,083	-
State and federal forest land	735	735	-
Flood control reimbursement	59,798	59,955	157
Landfill grant	23,796	23,796	-
Other	-	11,136	11,136
Federal	59,537	-	(59,537)
Total intergovernmental	585,597	537,353	(48,244)
Charges for services:			
Income from departments	568,717	682,802	114,085
Miscellaneous:			
Sale of property	2,000	2,500	500
Interest on investments	8,000	4,251	(3,749)
Rent of property	-	6,820	6,820
Fines and forfeits	-	285	285
Insurance dividends and reimbursements	-	28,635	28,635
Other	103,954	39,247	(64,707)
Total miscellaneous	113,954	81,738	(32,216)
Other financing sources:			
Transfers in:			
Nonmajor funds	79,925	143,838	63,913
Total revenues and other financing sources	5,591,510	\$ 5,762,736	\$ 171,226
Use of fund balance to reduce taxes	555,537		
Total revenues, other financing sources and use of fund balance	\$ 6,147,047		

EXHIBIT 14
TOWN OF HOPKINTON, NEW HAMPSHIRE
General Fund

Schedule of Appropriations, Expenditures and Encumbrances (Non-GAAP Budgetary Basis)
For the Year Ended December 31, 2011

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Current:					
General government:					
Executive	\$ -	\$ 226,055	\$ 231,534	\$ -	\$ (5,479)
Election and registration	-	260,297	231,221	-	29,076
Financial administration	-	119,207	120,220	-	(1,013)
Revaluation of property	-	57,800	52,333	-	5,467
Legal	-	28,500	14,380	-	14,120
Personnel administration	-	22,500	20,378	-	2,122
Planning and zoning	-	116,713	110,686	-	6,027
Cemeteries	-	43,524	44,267	-	(743)
Insurance, not otherwise allocated	-	138,029	139,576	-	(1,547)
Total general government	-	1,012,625	964,595	-	48,030
Public safety:					
Police	-	677,504	649,715	-	27,789
Ambulance	-	539,713	555,713	-	(16,000)
Fire	-	240,112	236,064	-	4,048
Emergency management	-	1	-	-	1
Total public safety	-	1,457,330	1,441,492	-	15,838
Highways and streets:					
Administration	-	566,873	545,687	-	21,186
Highways and streets	-	632,000	598,774	-	33,226
Street lighting	-	1,800	1,798	-	2
Total highways and streets	-	1,200,673	1,146,259	-	54,414
Sanitation:					
Transfer station	-	534,325	543,221	-	(8,896)
Solid waste clean-up	-	47,500	53,860	-	(6,360)
Sewage collection and disposal	-	-	247	-	(247)
Total sanitation	-	581,825	597,328	-	(15,503)
Health:					
Pest control	-	-	7,087	-	(7,087)
Health agencies and hospitals	-	14,327	14,327	-	-
Total health	-	14,327	21,414	-	(7,087)
Welfare:					
Administration	-	65,687	71,544	-	(5,857)
Vendor payments	-	52,250	60,652	-	(8,402)
Total welfare	-	117,937	132,196	-	(14,259)
Culture and recreation:					
Parks and recreation	-	346,926	338,663	-	8,263
Public library	-	281,265	279,486	-	1,779
Patriotic purposes	-	2,750	3,050	-	(300)
Total culture and recreation	-	630,941	621,199	-	9,742
Conservation	-	1	-	-	1
Economic development	-	2,000	2,000	-	-

continued

EXHIBIT 14 (continued)
TOWN OF HOPKINTON, NEW HAMPSHIRE
General Fund
Schedule of Appropriations, Expenditures and Encumbrances (Non-GAAP Budgetary Basis)
For the Year Ended December 31, 2011

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Debt service:					
Principal of long-term debt	-	458,363	451,342	-	7,021
Interest on long-term debt	-	106,789	109,260	-	(2,471)
Interest on tax anticipation notes	-	2,000	-	-	2,000
Total debt service	<u>-</u>	<u>567,152</u>	<u>560,602</u>	<u>-</u>	<u>6,550</u>
Capital outlay:					
Machinery, vehicles and equipment	-	109,074	104,258	-	4,816
Improvements other than buildings	<u>42,638</u>	<u>-</u>	<u>42,381</u>	<u>257</u>	<u>-</u>
Total capital outlay	<u>42,638</u>	<u>109,074</u>	<u>146,639</u>	<u>257</u>	<u>4,816</u>
Other financing uses:					
Transfers out:					
Nonmajor funds	<u>-</u>	<u>453,162</u>	<u>393,238</u>	<u>-</u>	<u>59,924</u>
Total encumbrances, appropriations, expenditures and other financing uses	<u>\$ 42,638</u>	<u>\$ 6,147,047</u>	<u>\$ 6,026,962</u>	<u>\$ 257</u>	<u>\$ 162,466</u>

EXHIBIT 15
TOWN OF HOPKINTON, NEW HAMPSHIRE
General Fund
Schedule of Changes in Unassigned Fund Balance (Non-GAAP Budgetary Basis)
For the Year Ended December 31, 2011

Unassigned fund balance, beginning		\$ 1,737,675
Changes:		
Unassigned fund balance used to reduce tax rate		(555,537)
Budget summary:		
Revenue surplus (Exhibit 13)	\$ 171,226	
Unexpended balance of appropriations (Exhibit 14)	<u>162,466</u>	
Budget surplus		<u>333,692</u>
Unassigned fund balance, ending		<u><u>\$ 1,515,830</u></u>



Roberts & Greene, PLLC

LETTER TO MANAGEMENT

To the Members of the Board of Selectmen
Town of Hopkinton
330 Main Street
Hopkinton, NH 03229

Dear Members of the Board:

In planning and performing our audit of the financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Hopkinton as of and for the year ended December 31, 2011, in accordance with auditing standards generally accepted in the United States of America, we considered the Town's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Hopkinton's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified. However, we did identify the following matters that we wish to communicate.

Sewer Fund Reporting

The Sewer Fund ended the year with a deficit of \$3,480. This deficit was undetected during the year because of the way in which expenditures of the Fund were being recorded and reported internally. The process in place has been to record Sewer Fund expenditures in the General Fund when paid from the general operating account, then reimburse the operating account from the Sewer Fund, and record the expenditures in the Sewer Fund when the reimbursing checks are paid. Although this process does work, it creates timing differences when the reimbursements are not made at the same time as the expenditures. We determined as part of the audit process that the Sewer expenditures for December had not been reimbursed by year-end, and therefore, had not been recorded in the Sewer Fund. This makes it very difficult for management to make decisions regarding rate structure when there is no up-to-date report available for review.

We recommend that all sewer expenditures be posted in the Sewer Fund when incurred, with an offsetting interfund payable recorded to show the amount that needs to be reimbursed to the general operating account. When reimbursements are made, they should be posted to the interfund accounts,

47 Hall Street ■ Concord, NH 03301
603-856-8005 ■ 603-856-8431 (fax)
info@roberts-greene.com

and not affect expenditures in the Sewer Fund. Likewise, the portion of the annual budget belonging to the Sewer Fund should be recorded in the Sewer Fund and not in the General Fund. This way, a balance sheet and revenue and expenditure report can be produced monthly for the Sewer Fund, which should present the full picture of the Fund's position, and can be used when making management decisions.

Treasurer's Duties and Bookkeeping

We noted that the Town Treasurer also performs some of the bookkeeping tasks in the Finance Office. Although this is sometimes an efficient way to operate, and we have found no problems with the system, we caution management to remember that one of the strongest internal controls in most small towns with limited staffing, is the segregation of duties that arises from an independent treasurer with a separate set of books, not having access to the Town's general ledger system. The Treasurer serves in a valuable role with her knowledge of all of the different cash accounts, but in order to maintain strong controls, all entries to the system should be made by the Finance Director.

This communication is intended solely for the information and use of the Board of Selectmen and others within the organization, and is not intended to be, and should not be, used by anyone other than these specified parties.

July 30, 2012

Roberts & Greene, PLLC

Notes

2012 Vital Statistics



Resident Births

As received and recorded by the Town Clerk as of 12/31/2012

Date	Name of Child	Father's Name	Mother's Name	Birthplace
01/04/2012	Sharpe, George Whitfield	Sharpe, Matthew	Sharpe, Maria	Concord, NH
01/17/2012	Miner, Kaydence Katherine	Miner, Seth	Miner, Vanessa	Concord, NH
01/23/2012	Murphy-Terrio, Dylan Alan	Terrio, Brent	Murphy, Elizabeth	Concord, NH
02/03/2012	Pfeifle, Richard Hudson	Pfeifle, James	Pfeifle, Lori	Concord, NH
02/19/2012	Blagriff, Kaelyn Jennifer	Blagriff, Edward	Blagriff, Jennifer	Concord, NH
03/09/2012	Stockwell, Levi James	Stockwell, Stephen	Stockwell, Christine	Concord, NH
03/20/2012	Lanman, Owen Thomas	Lanman, Patrick	Lanman, Amy	Concord, NH
03/24/2012	Stanisewski, Jacob Paul	Stanisewski, Curt	Stanisewski, Jessica	Concord, NH
05/01/2012	Webber, Stella Lorraine	Webber, Ashley	Webber, Raina	Concord, NH
05/21/2012	Smith, Poppy Louise	Smith, Michael	Giberson, Petrova	Concord, NH
05/25/2012	Fellian, Tobey Garrett	Fellian, John	Fellian, Nicole	Concord, NH
06/01/2012	Rand, Matthew Alan	Rand, Seth	Lui, Mariah	Concord, NH
06/02/2012	Woods-Dagnese, Kendall Avery	Dagnese, Justin	Woods, Morgan	Concord, NH
06/17/2012	Ubhaus JR, Cody Brian	Ubhaus, Cody	Croteau, Sonja	Concord, NH
06/21/2012	Goupil, Autumn Gray	Goupil, Norman	Goupil, Cristina	Manchester, NH
06/23/2012	Denby, Leah Elizabeth	Denby, Nicholas	Denby, Katherine	Concord, NH
07/15/2012	Foster-Canfield, Rose Aurora	Canfield, David	Foster, Jennifer	Concord, NH
07/16/2012	Dustin, Mabel Devi	Dustin, Asa	Mattson, Sarah	Contoocook, NH
07/30/2012	Holmes, Lilliana Briar Rose	Holmes, Nathan	Holmes, Holly	Concord, NH
08/04/2012	Clement, Lenna Adele	Clement, Loren	Clement, Holly	Concord, NH
08/10/2012	Dubois, Denver Leo	Dubois, Roger	Dubois, Amber	Hopkinton, NH
08/31/2012	Bartlett, Aiden Patrick Ray	Bartlett JR, Roy	Springer, Kristin	Concord, NH
09/04/2012	Jones, Logan James		Jones, Crystal	Concord, NH
09/14/2012	Dunlap, Nathaniel Charles Herz	Dunlap, Jonathan	Herz, Courtney	Concord, NH
09/21/2012	Nichols, Natalie Lua	Nichols, Nathan	Nichols, Emily	Concord, NH
09/27/2012	Vermokowitz, Gillian Smith	Vermokowitz, David	Vermokowitz, Carrie	Concord, NH
12/08/2012	Beardmore, Nolan Thomas	Beardmore, John	Hurley, Celina	Concord, NH
12/14/2012	Gilman, Morgan Renee	Gilman, Adam	Gilman, Amanda	Concord, NH

Resident Deaths

As received and recorded by the Town Clerk as of 12/31/2012

Date	Decedent's Name	Place of Death	Father's Name	Mother's Name
01/11/2012	Retelle, Genevieve	Concord, NH	Lynch, Francis	Joyce, Margaret
01/18/2012	Ransmeier, Margaret	Concord, NH	Mitchell, Nelson	Hanway, Margaret
02/11/2012	Hamilton, Carol	Concord, NH	Barry, Paul	Driver, Mary
02/11/2012	Bourque, Joseph	Concord, NH	Bourque, Joseph	Provost, Hedwige
02/23/2012	Belliveau, Rita	Concord, NH	Ouimette, Peter	Generoux, Lena
03/15/2012	Douglas, Grace	Nashua, NH	Tilley, Raymond	Whyte, Jessie
03/29/2012	Cole, Philip	Hopkinton, NH	Cole, Donald	Macisacc, Mary
04/01/2012	Macmillan, Alberta	Concord, NH	Huff, William	Jewell, Helen
05/04/2012	Dockham, George	Hopkinton, NH	Dockham, Forrest	Bletcher, Vera
05/08/2012	Wetterer, Nancy	Hopkinton, NH	Clark, Egbert	Nevens, Ruth
05/09/2012	Jennings, Rosemary	Concord, NH	Unknown, Unknown	Dowding, Amelia
05/21/2012	Delampan, Christa	Concord, NH	Nagele, Erwin	Rammelmeier, Anna
05/27/2012	Brown, Douglas	Hopkinton, NH	Brown, Harold	Fecteau, Lillian
06/11/2012	Wardley, Frank	Concord, NH	Wardley, George	Lutz, Pansy
06/21/2012	Winzeler, John	Manchester, NH	Winzeler, George	Lofink, Marie
06/27/2012	Aiken, Virginia	Hopkinton, NH	Keane, Edward	George, Grace
07/01/2012	Sayce, Montford	Hillsborough, NH	Sayce, Archibald	Holton, Dorothy
07/13/2012	Kelsea, Caroline	Hopkinton, NH	Macphee, Russell	Mccrillis, Arabelle
08/06/2012	Soucy, Veronique	Concord, NH	Lacroix, Joseph	Ouellette, Rita
08/09/2012	Spater, Nancy	Concord, NH	Gibson, Edwin	Gray, Nellie
08/11/2012	Hancock, Marilyn	Hopkinton, NH	Chaffee, Lawrence	Thoma, Florence
08/18/2012	Finnerty, Frederick	Manchester, NH	Finnerty, Patrick	Bouvier, Dorothy
09/02/2012	Schaefer, Richard	Concord, NH	Schaefer, Richard	Sears, Eleanor
10/17/2012	Dormer, Ronald	Concord, NH	Dormer, Robert	Mclaughlin, Mary
10/19/2012	Gardner, Audrey	Concord, NH	Sullivan, Dennis	Madison, Mabel
10/30/2012	Mccooy, Barbara	Hopkinton, NH	Kaminski, Walter	Hoben, Mabel
11/15/2012	Cleveland, Linda	Hopkinton, NH	Soulia, John	Lyons, Helen
11/27/2012	Menna, Marianne	Hopkinton, NH	Mclaughlin, Edmond	Dunning, Eleanor
11/29/2012	Frymoyer, Ralph	Boscawen, NH	Frymoyer, Ralph	Haag, Florence
12/06/2012	O'Keefe, John	Concord, NH	O'Keefe, George	Finnelli, Adelaide
12/07/2012	Martin, Philip	Concord, NH	Martin, Clarence	Duffee, Katherine
12/18/2012	Wroby, Joyce	Concord, NH	Beers, Paul	Ferris, Estelle
12/28/2012	Peterson, Kenneth	Concord, NH	Peterson, Kenneth	Hinderer, Betty
12/30/2012	Bickford, Eural	Manchester, NH	Bickford, Russell	Marshall, Mildred

Clerk/DeathsTR07

Resident Marriages

As received and recorded by the Town Clerk as of 12/31/2012

Date	Person A's Name	Person A's Residence	Person B's Name	Person B's Residence
02/18/2012	Cardin, William G	Hopkinton, NH	Dubuc, Careen M	Hopkinton, NH
02/18/2012	D'Orazio, Marc A	Hopkinton, NH	Dabrowski, Elizabeth A	Hopkinton, NH
04/14/2012	Frost JR, James W	Hopkinton, NH	Ingram, Michelle L	Hopkinton, NH
05/26/2012	Ridinger, Richard P	Hopkinton, NH	Hoffman, Nancy W	Dover, NH
07/27/2012	Cherchi, Penelope	Hopkinton, NH	Brancato, Joseph W	Hopkinton, NH
08/11/2012	Rothenberg, Steven B	Hopkinton, NH	Hannon, Kimberly A	Hopkinton, NH
08/11/2012	Paradie III, Herbert C	Hopkinton, NH	Nelson, Marthajane	Hopkinton, NH
08/18/2012	Caveney III, William J	Hopkinton, NH	Bedard, Tammy L	Hopkinton, NH
08/25/2012	Crane, Sara A	Hopkinton, NH	Persechino, Matthew D	Hopkinton, NH
09/15/2012	Heil, Peter G	Hopkinton, NH	Picott, Victoria L	Hopkinton, NH
09/15/2012	Demers, Jeffrey A	Hopkinton, NH	Soucy, Meghan E	Hopkinton, NH
09/15/2012	Fleury, Brittney M	Hopkinton, NH	Edson, Samantha M	Gilford, NH
09/15/2012	Laspesa, Bruce W	Hopkinton, NH	Grady, Kathleen L	Hopkinton, NH
10/06/2012	Dixon, Abigail	Hopkinton, NH	Kilrain, Daniel L	Hopkinton, NH
10/07/2012	Meissner, David M	Hopkinton, NH	Seabury, Sherri L	Hopkinton, NH
10/28/2012	Olson, Dane A	Hopkinton, NH	Mukherjee, Procheta	Hopkinton, NH
12/29/2012	Kelley, John F	Center Barnstead, NH	Huff, Amy M	Hopkinton, NH

**Contoocook
Village Precinct**

Report of the Contoocook Village Precinct Commissioners

The Contoocook Village Precinct has been supplying safe drinking water and providing fire protection to Contoocook Village for over a century. The demands of operating and maintaining a major Public Water Supply system have never been greater. A lot has been done over the last several years to address current regulatory and infrastructure needs.

The Precinct has always had a Capital Improvement Plan and managed to stay on schedule but the demise of our current filtration system's manufacturer, an explosion of summertime water use, and an evolving regulatory environment have necessitated a change of plans. Engineering study and cost estimates now put the price tag of addressing a filtration plant and storage capacity upgrade at between four and five million dollars. The Commissioners are not accepting this conventional option. They are taking a more innovative and longer term approach that will require some patience but that will hopefully produce some cost-effective results.

Reducing unnecessary usage will help decrease the capital costs of addressing filtration capacity and storage requirements. Several conservation measures are underway. There have been two water service fee increases targeted at high water users, new accurate water meters with leak detection and profiling capabilities have been installed, every water service in the village has been checked for leaks, alternate sources for irrigation systems are being considered, and the Main Street Reservoir overflow is being scheduled for elimination.

Reports by the Precinct's Engineers (Underwood, Inc.) have explored several options for upgrading the filtration plant including expansion of the current technology, conventional full treatment, and state-of-the-art membrane filtration. Potential groundwater sources and increased storage alternatives have also been evaluated. Options for the Main Street Reservoir site (an upgrade has been recommended by previous engineers going back to 1970) were studied in 2012 and will be refined in 2013 with the intention of asking for design and construction approval in 2014. This will not resolve all of the Precinct's issues but will increase storage for peak demand periods, safeguard the integrity of the water distribution system, and improve fire protection.

The water meter/cross-connection control project will be completed in 2013 (there are about 15 installations and miscellaneous issues left) and the associated software will be instituted. Necessary repairs have been getting more extensive on the 20 year old filtration system and some actual improvements are planned for this year. In addition to the Main Street Reservoir analysis the Precinct's engineers will be assisting in a proactive approach to Disinfection Byproduct regulation and asset management. Improved administration and operation initiatives are also in the works for the upcoming year.

There's no guarantee that we won't have to tolerate some restricted water usage periods in the immediate future but any and all patience is appreciated. All major water departments are facing huge investments to keep up with the escalating regulatory and infrastructure challenges inherent to supplying communities with safe drinking water. It may not be the quickest approach but due diligence and perseverance is certainly the most affordable way to go.

Steve Clough, Precinct Superintendent

Tom Yestramski, CVP Commissioner

Bill Chapin, Chairman, CVP Commissioners

Dick Strickford, CVP Commissioner

BUDGET FORM FOR VILLAGE DISTRICTS

WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24

DATE OF MEETING: **March 21, 2013** For Fiscal Year: **2013**

VILLAGE DISTRICT: **Contoocook** County: **Merrimack**

In the Town(s) Of: **Hopkinton**_____

Mailing Address: **PO Box 414, Contoocook, NH 03229**

Phone #: _____ Fax #: _____ E-Mail: _____

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

- 1. RSA 32:5 requires this budget be prepared on a "gross" basis showing all revenues and appropriations. At least one public hearing must be held on this budget. All proposed appropriations MUST be on this form.
- 2. This budget must be posted with the Village District warrant not later than the fifteenth day before the day of the meeting.
- 3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the village district clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days of the meeting.

This is to certify that this budget was posted with the warrant on the (date) _____

BUDGET COMMITTEE

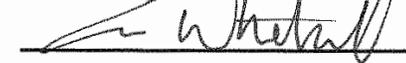
Please sign in ink.

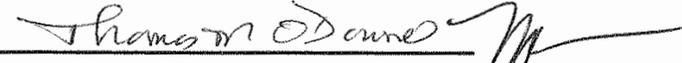
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.











THIS BUDGET SHALL BE POSTED WITH THE VILLAGE DISTRICT WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)230-5090

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (Recommended)	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)
GENERAL GOVERNMENT								
4130-4139	Executive		50,000	45,627.69	52,000		52,000	
4150-4151	Financial Administration		7,300	6,882.68	7,300		7,300	
4153	Legal Expense		800	0	800		800	
4155-4159	Personnel Administration		3,500	3,241.51	3,500		3,500	
4194	General Government Buildings							
4196	Insurance		4,800	4,175.81	4,800		4,800	
4197	Advertising & Regional Assoc.		500	0	500		500	
4199	Other General Government		950	619.44	950		950	
PUBLIC SAFETY								
4210-4214	Police							
4215-4219	Ambulance							
4220-4229	Fire							
4290-4298	Emergency Management							
4299	Other (Including Communications)							
HIGHWAYS & STREETS								
4311	Administration							
4312	Highways & Streets							
4313	Bridges							
4316	Street Lighting		23,700	21,046.99	23,000		23,000	
4319	Other							
SANITATION								
4321	Administration							
4323	Solid Waste Collection							
4324	Solid Waste Disposal							
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							

1	2	3	4	5	6	7	8	9
ACCT #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (Recommended)	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)
WATER DISTRIBUTION & TREATMENT								
4331	Administration							
4332	Water Services		30,550	16,596.62	36,500		36,500	
4335-4339	Water Treatment, Conserv. & Other		66,900	61,014.33	66,600		66,600	
HEALTHWELFARE								
4411	Administration							
4414	Pest Control							
CULTURE & RECREATION								
4520-4529	Parks & Recreation							
4589	Other Culture & Recreation							
DEBT SERVICE								
4711	Princ.- Long Term Bonds & Notes							
4721	Interest-Long Term Bonds & Notes							
4723	Int. on Tax Anticipation Notes							
4790-4799	Other Debt Service							
CAPITAL OUTLAY								
4901	Land and Improvements							
4902	Machinery, Vehicles & Equipment							
4903	Buildings							
4909	Improvements Other Than Bldgs.							
OPERATING TRANSFERS OUT								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Proprietary Fund							
OPERATING BUDGET TOTAL			189,000.00	160,185.07	195,950		195,950	

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART. #	Actual Revenues Prior Year	Commissioners' Estimated Revenues	Budget Committee's Est. Revenues
TAXES					
3190	Interest & Penalties on Delinquent Taxes				
3311-3319	FROM FEDERAL GOVERNMENT				
FROM STATE					
3351	Shared Revenues				
3354	Water Pollution Grant				
3359	Other (Including Railroad Tax)				
3379	FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES					
3401	Income from Departments				
3402	Water Supply System Charges		208,579.91	210,000	210,000
3403	Sewer User Charges				
3404	Garbage - Refuse Charges				
3409	Other Charges		3,169.31	2,000	2,000
MISCELLANEOUS REVENUES					
3501	Sale of Village District Property				
3502	Interest on Investments		211.86	200	200
3503-3509	Other		0	500	500
INTERFUND OPERATING TRANSFERS IN					
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Proprietary Funds				
3915	From Capital Reserve Funds				
3916	From Trust & Agency Funds		0	0	0
OTHER FINANCING SOURCES					
3934	Proc. from Long Term Bonds & Notes				
	Amounts Voted From Fund Balance				
	Estimated Fund Balance to Reduce Taxes		8,000	8,000	8,000
TOTAL ESTIMATED REVENUE & CREDITS			219,961.08	220,700	220,700

BUDGET SUMMARY	PRIOR YEAR	COMMISSIONERS	BUDGET COMMITTEE
Operating Budget Recommended (from page 3)	189,000	195,950	195,950
Special warrant articles Recommended (from page 4)	200,000	200,000	200,000
Individual warrant articles Recommended (from page 4)			
TOTAL Appropriations Recommended	389,000	395,950	395,950
Less: Amount of Estimated Revenues & Credits (from above)	219,961.08	220,700	220,700
Estimated Amount of Taxes to be Raised	169,038.92	175,250	175,250

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: _____
 (See Supplemental Schedule With 10% Calculation)

19,595

MS-37
Rev. 10/10

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(For Calculating 10% Maximum Allowable Increase)
(RSA 32:18, 32:19, & 32:21)

Use VERSION #1 if budget does not contain Collective Bargaining Cost Items; RSA 32:21 Water Costs;
or RSA 32:18-a Bond Override

LOCAL GOVERNMENTAL UNIT: **Contoocook Village Precinct**
FISCAL YEAR END: **12/31/2013**

	RECOMMENDED AMOUNT
1. Total RECOMMENDED by Budget Committee (See Posted Budget MS-7, 27, or 37)	395,950
LESS EXCLUSIONS:	
2. Principal: Long-Term Bonds & Notes	0.00
3. Interest: Long-Term Bonds & Notes	0.00
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	0.00
5. Mandatory Assessments	0.00
6. Total exclusions (Sum of rows 2 - 5)	< 0.00 >
7. Amount recommended less recommended Exclusion amounts (line 1 less line 6)	395,950
8. Line 7 times 10%	39,595
9. Maximum Allowable Appropriations (lines 1 + 8)	435,545

Line 8 is the maximum allowable increase to budget committee's recommended budget.

Attach a copy of this completed supplemental schedule to the back of the budget form.

MBA_10%
Rev. 02/11

Hopkinton Village Precinct

BUDGET FORM FOR VILLAGE DISTRICTS

WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24

DATE OF MEETING: _____ For Fiscal Year: _____

VILLAGE DISTRICT: HOPKINTON County: MERRIMACK

In the Town(s) Of HOPKINTON

Mailing Address: C/O Suzanne Calley

199 Hackett Hill Road, Hooksett, NH 03106 Phone: 603-315-5350

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

- 1. RSA 32:5 requires this budget be prepared on a "gross" basis showing all revenues and appropriations. At least one public hearing must be held on this budget. All proposed appropriations MUST be on this form.
- 2. This budget must be posted with the Village District warrant not later than the fifteenth day before the day of the meeting.
- 3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the village district clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days of the meeting.

This is to certify that this budget was posted with the warrant on the (date) _____.

BUDGET COMMITTEE

Please sign in ink.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

THIS BUDGET SHALL BE POSTED WITH THE VILLAGE DISTRICT WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
 MUNICIPAL SERVICES DIVISION
 P.O. BOX 487, CONCORD, NH 03302-0487
 (603)230-5090

1	2	3	4	5	6	7	8	9
ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)
GENERAL GOVERNMENT								
4130-4139	Executive		2150	2150	2150		2150	
4150-4151	Financial Administration		1250	1445	1450		1450	
4153	Legal Expense		2500	266	2500		500	2000
4155-4159	Personnel Administration							
4194	General Government Buildings		5000	2816	5000		2827	2173
4196	Insurance		1500	1500	1500		1500	
4197	Advertising & Regional Assoc.		400	400	400		400	
4199	Other General Government		1670	1727	1762		1762	
PUBLIC SAFETY								
4210-4214	Police							
4215-4219	Ambulance							
4220-4229	Fire							
4290-4298	Emergency Management							
4299	Other (Including Communications)							
HIGHWAYS & STREETS								
4311	Administration							
4312	Highways & Streets							
4313	Bridges							
4316	Street Lighting		9000	8643	9000		9000	
4319	Other							
SANITATION								
4321	Administration							
4323	Solid Waste Collection							
4324	Solid Waste Disposal							
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (Recommended)	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)
WATER DISTRIBUTION & TREATMENT								
4331	Administration		5600	5330	6000		6000	
4332	Water Services		44600	34772	58600		58600	
4335-4339	Water Treatment, Conserv. & Other							
HEALTH/WELFARE								
4411	Administration							
4414	Pest Control							
CULTURE & RECREATION								
4520-4529	Parks & Recreation							
4589	Other Culture & Recreation							
DEBT SERVICE								
4711	Princ. - Long Term Bonds & Notes		5210	5191	5172		5172	
4721	Interest-Long Term Bonds & Notes		3500	1450	1246		1246	
4723	Int. on Tax Anticipation Notes							
4790-4799	Other Debt Service							
CAPITAL OUTLAY								
4901	Land and Improvements							
4902	Machinery, Vehicles & Equipment							
4903	Buildings							
4909	Improvements Other Than Bldgs.							
OPERATING TRANSFERS OUT								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Proprietary Fund							
OPERATING BUDGET TOTAL			82380	65890	94780		90607	4173

water alone

56910

46743

71018

71018

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART. #	Estimated Revenues Prior Year	Commissioners' Estimated Revenues	Budget Committee's Est. Revenues
TAXES					
3190	Interest & Penalties on Delinquent Taxes				
3311-3319	FROM FEDERAL GOVERNMENT				
FROM STATE					
3351	Shared Revenues				
3354	Water Pollution Grant				
3359	Other (Including Railroad Tax)				
3379	FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES					
3401	Income from Departments		58,910	71018	71018
3402	Water Supply System Charges				
3403	Sewer User Charges				
3404	Garbage - Refuse Charges				
3409	Other Charges				
MISCELLANEOUS REVENUES					
3501	Sale of Village District Property				
3502	Interest on Investments				
3503-3509	Other				
INTERFUND OPERATING TRANSFERS IN					
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Proprietary Funds				
3915	From Capital Reserve Funds				
3916	From Trust & Agency Funds				
OTHER FINANCING SOURCES					
3934	Proc. from Long Term Bonds & Notes		23000		
	Amounts Voted From Fund Balance				
	Estimated Fund Balance to Reduce Taxes		8,929	4695	4695
TOTAL ESTIMATED REVENUE & CREDITS			90839	75713	75713

****BUDGET SUMMARY****

	PRIOR YEAR	COMMISSIONERS	BUDGET COMMITTEE
Operating Budget Recommended (from page 3)	82,380	94780	90,607
Special warrant articles Recommended (from page 4)	23000	0	0
Individual warrant articles Recommended (from page 4)		0	0
TOTAL Appropriations Recommended	105380	94780	90,607
Less: Amount of Estimated Revenues & Credits (from above)	90,839	75713	75713
Estimated Amount of Taxes to be Raised	14,541	19067	14894

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: 8,419
 (See Supplemental Schedule With 10% Calculation)

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(For Calculating 10% Maximum Allowable Increase)

(RSA 32:18, 32:19, & 32:21)

Use VERSION #1 if budget does not contain Collective Bargaining Cost Items; RSA 32:21 Water Costs; or RSA 32:18-a Bond Override

LOCAL GOVERNMENTAL UNIT: Hopkinton Village Precinct FISCAL YEAR 2013

	RECOMMENDED AMOUNT
1. Total RECOMMENDED by Budget Committee (See Posted Budget MS-7, 27, or 37)	90,607
LESS EXCLUSIONS:	5,172
2. Principal: Long-Term Bonds & Notes	
3. Interest: Long-Term Bonds & Notes	1,246
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	0
5. Mandatory Assessments	0
6. Total exclusions (Sum of rows 2 - 5)	6,418
7. Amount recommended less recommended Exclusion amounts (line 1 less line 6)	84,189
8. Line 7 times 10%	8,419
9. Maximum Allowable Appropriations (lines 1 + 8)	99,026

Line 8 is the maximum allowable increase to budget committee's recommended budget.

Attach a copy of this completed supplemental schedule to the back of the budget form.

Notes

Hopkinton School District Report



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Hopkinton School District Organization

MODERATOR	Edward Kaplan
CLERK	Elaine Loft
TREASURER	David MacKenzie
AUDITORS	Plodzick & Sanderson
SUPERINTENDENT OF SCHOOLS	Steven M. Chamberlin
BUSINESS ADMINISTRATOR	Michelle R. Clark, RSBO
DIRECTOR OF STUDENT SERVICES	Dr. Valerie S. Aubry
DIRECTOR OF TECHNOLOGY	Matthew Stone
PRINCIPALS	
William Carozza	Harold Martin School
Michael Bessette	Maple Street School
Christopher Kelley	Hopkinton Middle/High School
Rebecca Gagnon, Assistant Principal	Hopkinton Middle/High School

SCHOOL BOARD

David J. Luneau, Chairperson.....	Term Expires 2013
Elizabeth T. Durant, Vice Chairperson.....	Term Expires 2014
R. Matthew Cairns	Term Expires 2015
William Chapin Jr.	Term Expires 2015
William A. Jones.....	Term Expires 2014
Cameron DeBrusk, Student Representative	
Bennett Mosseau, Student Representative	

Annual Report from the Hopkinton School Board

For much of the past twelve months, the School Board and Superintendent have been focused on negotiating new labor agreements and developing a budget that takes into consideration substantial changes in State funding, our obligation to provide an appropriate education for all children, our goal to meet your expectation for a high performance school district, and our responsibility to provide a safe environment for our students and staff. On December 14th, several of us were standing outside the entrance to Hopkinton Middle High School discussing school safety while a tragedy was taking place in Newtown Connecticut. Reflecting on this horrific event underscores the trust you place in us to keep your children safe from harm.

Budget

The proposed budget for 2013-14 was designed from the ground up to support the District's goals to ensure student learning, employ best practices in all areas of operation, and enable all students to continue their education after graduation.

Much of the District's budget is defined by obligations set forth in the contracts we have with our teachers and support staff. Next year, the teachers will be on the final year of their two-year contract and our proposed budget includes salary increases associated with this contract. A new three-year agreement has been reached with the support staff. This proposed agreement significantly improves transparency and reduces long term costs by phasing out the annual longevity multiplier and basing compensation on the wage schedule.

The budget process began in October with recommendations from the building principals and department heads. During December, the Superintendent presented his budget to the Board and together we worked out a budget that we feel meets the community's expectations for public education in a fiscally responsible way. The proposed budget represents a 2.69% increase over the prior year, continues our rollout of classroom technology, implements a modern and more effective elementary math curriculum, improves school safety and energy efficiency, and sustains the educational programs and services necessary for the District to meet its goals. Care is taken to meet the community's priority on education and make sure tax dollars are not wasted.

Strengths, Weaknesses, Opportunities and Threats

Hopkinton's educational programs provide a strong foundation in mathematics, science and literacy, while offering an expansive curriculum at the high school that enables students to identify and become skillful in specific areas of interest. Recent high school graduates surveyed indicate they are well prepared for success in college and in the workforce.

The small size of our District presents challenges to managing everything from teacher assignments and course offerings, to bus routes and school lunches. Partnerships with neighboring school districts have helped Hopkinton provide the variety of opportunities for our students. For example, our championship FIRST Robotics team is a partnership with John Stark High School, just as the ice hockey and football programs. The Board and Superintendent will continue to explore the possibility for partnerships to help sustain the quality and affordability of our programs.

This past fall, Hopkinton introduced full day Kindergarten (FDK) as a means to provide early intervention for students with special needs, but also as a way to offer a full day solution for families that would otherwise need to send their children to a private school. This new program is offered on a tuition basis to families in the District, enrollment is limited and selection is made on a lottery basis.

In November and December, the Superintendent invited all community members to a series of “Facility Fridays” to tour the facilities during school hours and meet afterwards for a discussion. Most of our school buildings were designed and constructed in the 1950s. There is a legitimate question of whether our facilities meet the District’s needs and the way students learn today. Facility maintenance is also becoming a larger share of our budget and recent projects included flooring replacement, asbestos abatement, and compliance with fire safety codes. Additional tours will be available and a report of findings will publish this spring. Our goal is to work closely with the community as we evaluate our facilities and how they will serve the District in the future.

Student Achievement and Wellness

Students in Hopkinton enjoy success both in the classroom and on the field. Ninety percent of recent graduates plan to continue their education by attending two or four year colleges. More than sixty-five percent of our high school and middle school students participate in organized athletics. While teams from Hopkinton won state titles in girls soccer, boys and girls cross country, unified basketball, boys and girls Nordic skiing, and baseball, the real success of these programs is not measured by the number of banners, but when students embrace a healthy lifestyle, demonstrate academic achievement, display the values of teamwork and sportsmanship, and take on leadership roles.

Our Role in the Community

Community volunteers continue to play a major role in making Hopkinton schools among the best in country. We would like to extend our thanks to every volunteer for their generous donation of time and skill. Programs such as the spring musical, winter concerts, athletic events, and the famed Celebration of the Arts are at the heart of what makes Hopkinton special and a wonderful place to live and raise a family.

The Board would like to recognize and thank Mary-Chris Duncan and James Kociuba, two highly respected faculty members who retired in 2012 with over 40 years of combined service to the District.

The School Board extends its thanks and appreciation to all our faculty and administrators for their dedication to excellence, to our custodial staff for preparing our facilities for numerous events as well as for school each day, to Mr. Chamberlin for his vision and leadership, and to you, the members of our community, for your continued support and active involvement in our schools.

Respectfully submitted by the Hopkinton School Board,

David J. Luneau, Chair
January 1, 2013



HOPKINTON SCHOOL DISTRICT School Administrative Unit 66

204 MAPLE STREET • CONTOOCOOK, NH 03229
TEL: (603) 746-5186 FAX: (603) 746-5714

Superintendent Report For The Hopkinton NH Annual Report
For The Year Ending December 31, 2012

The Hopkinton School District's mission, in cooperation with family and community, is to ensure each student gains a love of learning with the knowledge, skills, sensitivity, self-reliance and character to be a contributing member of our global society by educating all students in a joyful, supportive and challenging environment.

It is an honor to make this submission for the Hopkinton, New Hampshire Annual Report. This report will be part of the historical record of an extraordinary school district and community.

The theme for the 2012-2013 school year was: *Above All, Caring*. The notion of care in an education sense includes high academic standards and accountability. This notion of care also requires a thorough understanding of the one being cared for, ensuring actions are motivated by the needs of the one being cared for, and the one being cared for seeing the actions as caring. Looking at the policies, practices, and procedures of a school district through a lens of caring is exciting work. The goal is to have this work manifest itself in a revised mission statement.

As a goal driven organization, four goals guide the work of the Hopkinton School District:

1. Ensuring Student Learning

Ensuring student learning is a deliberately set high bar. It is accomplished with the establishment of standards, the frequent integration of assessments, and the altering of instruction based on the results of those assessments. Literacy and numeracy are two areas of focus. Building strong foundation skills in these areas will help support learning in all academic areas. This goal was specifically addressed with the establishment of a fee based full day kindergarten program, the implementation of the numeracy specialist position in the elementary schools, the pilot of two common core aligned mathematics programs, and the restructuring of personnel to provide additional reading support at the middle and high schools.

2. Ensure the Hopkinton School District Utilizes Best Practices

High expectations are part of the fuel of a strong school system. It is a privilege to work for a school board, in a community, and with a faculty with high expectations. The drive to ensure the Hopkinton students experience the best practices in all aspects of district operations is palpable. This goal is addressed in a variety of ways: from the determination of a new math program, to the development of a calendar which focused on increasing the continuity of instruction, to the establishment of full day kindergarten, to the district's approach to educating all students, to the coming installation of an energy efficient boiler. Long-term District work in the area of best practice includes a strong look at grading practices including the codification and reporting of the Habits of Mind along with academic achievement levels. Shorter-term work includes a review of safety and security procedures, practices, and facilities - doing our best to ensure the safety of our students and staff.

Steven M. Chamberlin
Superintendent

schamberlin@hopkintonschools.org

Michelle R. Clark
Business Administrator

mclark@hopkintonschools.org

Dr. Valerie S. Aubry
Director of Student Services

vaubry@hopkintonschools.org

Matthew P. Stone
Director of Technology

mstone@hopkintonschools.org

3. *Ensure High School Plus For All Graduates of the Hopkinton School District (High School Plus is defined as the ability to achieve acceptance into a post secondary academic institution or obtain a certification in a specialized area.)*

In the year 2013, achieving a high school diploma may not be enough. Graduates of Hopkinton High School must graduate with the knowledge and skills to achieve acceptance into a post secondary academic institution or obtain a certification in a specialized area. The full implementation of the new graduation requirements including an expanded career continuum, a world language requirement, a practical art requirement, and an experiential education requirement, supports the achievement of high school plus. To help students fully understand the opportunities that exist today, collaboration has begun between the school, the town, and the Economic Development Committee to plan an entrepreneurship symposium in the fall of 2013.

4. *Raise the Bar and Close the Gap*

This goal focuses on raising the achievement level for all students while closing the gap between the struggling and high performing students. Personalizing learning is an approach that supports this goal. Providing curriculum, instruction, and assessments that are appropriately challenging for each student, as well as necessary academic supports, is important. Current practices include restructuring the student day, utilizing curriculum-based measures to understand student achievement levels, and providing the time and technology to individualize instruction.

One of the most vivid pictures of the school year was the day the members of the police and fire departments joined forces with school staff to unload boxes and boxes of citrus produce in support the *Got Lunch* program. This effort is just one of many town/school collaborations:

- Participating in the Safe Routes to School Program
- Working on improving the Hopkinton Spirit Skate Park
- Providing support through the Family Support Team (formerly know as the Youth Support Team)
- Collaborative purchasing (health insurance, oil, etc.)
- Emergency Preparedness
- Implementing Wellness initiatives

The Hopkinton School Board has been active in policy development as well. The following policies were approved/reauthorized this year:

- Wellness (JLCF)
- Programs For Pupils With Disabilities (IHBA)
- Criteria For Special Education Evaluations (IHBA-EC)
- Professional Staff Performance and Evaluations (GCO)
- Confidentiality/Student Records (JRA)
- Assessment (ILBA)

The Hopkinton School District is privileged to receive endless amounts of support from parents/guardians, community members and organizations. The contribution of the Rotary, Lions, and Woman's Clubs, the Hopkinton PTA, the Boys and Girl Scouts, and many individual volunteers is central to our goals. Please know you make a difference.

The Hopkinton model for effective public schools: a devoted school board, a dedicated staff and leadership team, invested parents/guardians with high expectations, a supportive community, and extraordinary young people – is one that we can all be proud of.

Thank you for all you do.



Steven M. Chamberlin
Superintendent of Schools

HOPKINTON'S ELEMENTARY SCHOOLS Harold Martin and Maple Street School

At Harold Martin School, we bid farewell to Instructional Assistants Meaghan Ezen and Renee Fowler as well as Jackie Mellen and Karen LaPage who transferred to Maple Street School. We welcome Kiertsen Hall as a new Reading Teacher to HMS as well as Instructional Assistant Taylor Annett and Custodian Joe Case.

Maple Street School saw long-standing Guidance Counselor Mary-Chris Duncan retire. Mrs. Laura Wuellenweber took over her position at the school and has become a strong new partner to student support services in the building. Ms. Jacquy Blanchette, who served as an Interim Co-Teacher in grade five, also left the school after one year of service to the community. Maple Street school welcomed Michelle Bickford as her replacement. Margaret (Peg) DiPastina, an Instructional Assistant, also retired from the staff after many years of service to the children of the community.

Our focus for the year in the Hopkinton Elementary Schools has been framed around a number of essential questions that will provide the outline for this report:

What do we want our students to learn? (Curriculum)

Nearly all American schools are challenged to adopt the *Common Core State Standards*, a robust set of educational benchmarks developed over the last few years. Our students will first be assessed on the *Common Core* in school year 2014-15 in both math and literacy. As such, both Harold Martin and Maple Street have focused a great deal of attention on our math program with the adoption of two pilot math programs, both aligned with *Common Core* with the purpose of selecting a single product by this summer. The establishment of the Numeracy Coordinator position and the work of Deb Jones has made a significant difference in the success of the pilot program and moving the math program forward overall. Our reading committee is also revising our literacy curriculums to reflect the *Common Core* in both schools.

How will we know if our students learn the content? (Assessment)

Harold Martin has made an important move forward in documenting assessment data through the development of our "Kid Grid" a secure home-grown web site utilizing Google Drive. A notable component of our PLCs (see below) involve the discussion of student academic data and how this data drives our instruction. We have also added more assessment tools to each teacher's toolbox for more formative assessing (shorter, classroom based, day to day assessment) to compliment our more summative assessments (such as MAP testing, NECAP) that gives a broader picture of how a whole classroom or school is achieving. Maple Street also focused on it's PLC work, using data to inform instruction and the implementation of AIMS Web assessments in order to provide greater detail for teachers interested in using data to support their instruction. Teachers at Maple Street School also took

advantage of professional learning time to help create additional pre-and post-assessments for their new Common Core related coursework.

In an effort to refine communication regarding student progress, MSS teachers reviewed, defined, and committed to adopting common expectations and norms for each grade level's use of newsletters, web pages, homework logs, email communications, and other communication vehicles and aligned them with the school administration's expectations for family communication. This has assisted us in being more uniform in practice, and has helped to establish more defined practices among the staff.

What will we do if they don't learn the content or need to be challenged? (Instruction)

An important component of our instruction at HMS is the work done in Professional Learning Communities (PLCs). We have five major PLC groups: Preschool/Kindergarten, 1st, 2nd, 3rd grades, and Unified Arts teachers (P.E., Music, and Art). We also have a *Responsive Classroom* Committee/PLC, which meets once a month to focus on supporting that initiative among teachers, and a PLC Steering Group that serves as a leadership team and meets monthly. Every week, PLC groups meet for about 45 minutes to focus only on academic issues in curriculum, instruction, and assessment centered on goals the PLC group has identified. A major purpose of their discussion also focuses on planning for student WIN time (What I Need) which is a differentiated instruction, small group period that meets 2-3 times per week K-3. Teachers also meet once a week during their lunchtime to discuss logistical issues (e.g. field trips), which leaves their PLC time to focus on students. Notes are taken at each meeting and shared on Google Drive with team members and myself.

At Maple Street School, a strong focus on differentiated instruction was key for the year of 2012. Teachers at Maple Street School focused heavily on improving differentiated instruction strategies to help students receive instruction and personalized learning opportunities in alignment with their individualized needs. Much attention was paid this year to the Child Study process. A refinement of the Child Study intake forms and the procedures associated with Child Study helped to refine our practices and to assist teachers in providing students with more efficient and opportune interventions to support their learning needs.

With the approval of the school budget last year, we were able to purchase and install digital projectors in all classrooms at MSS in current use with students. As a result, there have been exciting and creative new teaching applications that have used the projectors, and have helped to increase student engagement in learning. Improvements to Wi-Fi access and speeds and upgraded server technology in the school have also supported the improvement of digital tools for instructional purposes.

In an effort to provide increased early intervention, this year, Harold Martin

established a Full Day Kindergarten program for 16 Hopkinton students. Half of these students are picked for the program based on screenings completed last spring in an effort to help those with greatest need. The other half of the students pay tuition to attend for the full day. Thus far, we are seeing remarkable growth due to the full day of instruction.

How do we continue growing professionally?

As mentioned above, our greatest professional development emphasis in both schools has been on mathematics instruction. In addition, given the events in Connecticut, we are focusing on safety and security in our buildings. One of our goals within the next year is to increase student proficiency by 7% in both reading and mathematics at Harold Martin, and by 10% at Maple Street, so our professional development is primarily focused on this goal.

How do we continue building partnerships with the community?

At Harold Martin School, We are proud to mention that our long-term playground plan, developed in conjunction with the community, is nearly complete. We still have a shelter to purchase to provide some shade using those hot summer baseball games, as well as a number of trees that families have donated. Not a single dollar of taxpayer money was used to fund this state of the art playground. We continue to win the Blue Ribbon Award from the New Hampshire Partners in Education every year for our Volunteer Program.

Maple Street school has also continued to build partnerships with the community through our work with the Family Support Team, by creating opportunities for local college students to come into our school through the NEC partnerships we've maintained, and through our participation in programming with Main Street Academix, an organization focused on building positive school climate and reducing bullying. We are also always looking for opportunities for our student leadership groups such as Student Council to help make contributions to support our community.

As always, thank you for you incredible support of the Hopkinton School District.

Sincerely,

William Carozza, Principal Harold Martin School
Michael Bessette, Principal Maple Street School

HOPKINTON MIDDLE HIGH SCHOOL

297 Park Avenue • Contoocook, NH 03229

Tel: 603.746.4167

Fax: 603.746.5109



Christopher M. Kelley, Principal

Rebecca Gagnon, Asst. Principal

www.hopkintonschools.org

2012 Town Report

Our theme for the 2012 - 2013 school year is: “*Risk*”. Without risk, there is no reward. This year I challenged staff members to take an educational risk. Some risks might be to make a change in their grading strategy for a class, teach a unit or lesson they are unfamiliar with, or call home to parents of students who are struggling. I believe that we must be willing to take risks and chance failure in order to learn and grow professionally and personally. Life experiences have taught me that lesson. If we do not take risks, we will never know the outcome.

Some of the risks that we have been taking are directly linked to our building goals like developing a stronger understanding of the Habits of Mind and how they can be best utilized in the classroom to promote life long learning skills. The Habits of Mind are thoughtful behaviors. These behaviors are ones that allow us to appropriately and effectively navigate through a world that is constantly changing and developing. These habits are related to but not limited to the areas of thinking, listening, persistence, creating, application and analysis. Other endeavors include looking at standardized grading practices that support competencies and revising our school’s mission statement.

The summer of 2012 was extremely busy, as we needed to hire new people for several positions. As always this was an interesting and exciting experience. We had many viable applicants for each position that needed to be filled. It was wonderful to meet new people, discuss their backgrounds and hear their thoughts about education. In the end, our risks paid off and we have hired tremendous additions to our school community. Our new staff includes:

Mr. Mitch Taranow – 7 – 12 Guidance Counselor

Mr. Patrick Roye – H.S. Special Education

Ms. Sandra Larochelle – H.S. Special Education and English

Mrs. Danielle Merserve – School to Career/ELO Coordinator

Mr. Charlie Therriault – H.S Science

Mr. David Shorey – H.S. Math Teacher

The Guidance Department took a risk this year and redesigned their structure for working with students. Mrs. Corrine Lajoie is our new Director of Guidance and she is responsible for middle school students in grade 8 as well as high school students whose last names begin with L – Z. Mr. Mitch Taranow works with students in grade 7 and high school students whose last names begin with A – K. As noted above, Mrs. Danielle Meserve is our new School to Career Counselor and Extended Learning Opportunity Coordinator. She is working hard to expand the number of opportunities our students have when they look to fulfill their internship and job-shadow requirements within our community. Our community connections have expanded to include Russell Animal Hospital, The Hopkinton Town Library, Exploring Teaching, Stockwell Physical Therapy, St. Methodius, the Yankee Farmer Market, Hopkinton Fire Explorers and Hopkinton Human Services. We are grateful for the community’s support of our high school students as they begin to explore career opportunities open to them.

This year also brings many new positive academic risks and changes for our students. This is the first year that seniors must have 24 credits to graduate. These credits include courses that offer experiential, practical, and job shadow credits. Students know that our 4-year planners have become an essential tool. Our Guidance



Department continues to actively work with students, helping them to monitor their progress and select courses that reflect their academic and personal life-long goals.

Another new and exciting addition for the 2012 – 2013 school year is our acceptance and participation in the New Hampshire Scholars program. This is an innovative program that acknowledges high school students who participate in a course of study that denotes college readiness. They receive a special designation on their high school diploma. Students who participate in the program are also able to obtain application fee waivers when applying to certain New Hampshire colleges or universities. Additionally, several colleges also provide merit-based scholarships.

As students enter their last year, our Guidance Department sends out Senior Planning Guides, which outline month-by-month the important activities for seniors including items such as early college admissions, the college application process, and financial aid applications. Our school hosted a New Hampshire Higher Education Assistance Foundation (NHHEAF) program in the fall, “The College Overview for Seniors and Senior Parents” and enjoyed a good turnout. Our Guidance Department will continue to bring in speakers from NHHEAF and elsewhere to address various important topics in the college process. Juniors and seniors are encouraged to attend the college mini-fairs we host here at our school. On average, we have about 30 colleges attend each fair to talk about their colleges and programs.

We’re in the process of taking a number of technology-based risks as well. We are especially excited to announce that we are completing Common Application reports on line as well as school reports for non-common application schools, whenever possible. Seniors this year are highly engaged and both Mrs. Lajoie and Mr. Taranow met with several students who applied early decision or early action as well as with those who are still developing lists of potential schools.

At the middle school level, Mrs. Lajoie provides classroom guidance for all 8th grade students with lessons on tolerance, anti-bullying, and stress management. This work will also extend into the 7th grade as we continue to foster a school culture that is safe, comfortable, and productive for all of our students.

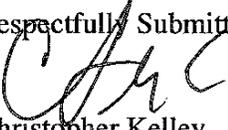
We continue to have success in the area of sports. In 2012, Hopkinton High School took home state championships in the area of Boys and Girls Nordic Skiing, Unified Basketball, Baseball, Girls Soccer and Boys and Girls Cross Country.

We have two foreign exchange students attending our school this year. Etienne Fontaine, a Rotary Exchange student, is from France and is in the 11th grade. Our second student, Bulakorn Chetbundit, is in the 12th grade. Bulakorn is from Thailand and he is part of the North West Student Exchange program. Having these students in our school is a unique way for us to learn about their cultures. Time and time again the exchange students expressed how extremely welcomed they felt here in Hopkinton.

I have been spending time working Ms. Haley, our Student Assistant Program Counselor to address the data we received from the 2011 Youth Risk Behavior Survey (YRBS). Ms. Haley has been consulting with the New Hampshire Center for Excellence to develop targeted questions that can be used in focus groups. One or two professionals in the field of alcohol and drug prevention who are familiar to the Hopkinton community will conduct the focus groups. These groups will be made up of 5-8 students who will be asked a series of questions based on the results of the 2011 YRBS. The goal of running these groups is to more closely study this data and uncover whether there are conditions unique to this community that might influence particular behaviors. Ultimately, with new information it is our goal to provide the appropriate level of support and structure for students as they strive to make healthy and sound choices.

In light of recent events, school security is on the mind of all of us who work in schools. As a community we have taken time to revisit our school's safety protocols. We have been examining the middle high school in an attempt to address concerns that the staff and student body may have.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'CK', is written over the text 'Respectfully Submitted,'.

Christopher Kelley
Principal, HMHS



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX- 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the School Board
Hopkinton School District
Hopkinton, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Hopkinton School District as of and for the year ended June 30, 2012, which collectively comprise the School District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Hopkinton School District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Hopkinton School District as of June 30, 2012 and the respective changes in financial position for the year then ended and the respective budgetary comparison for the general fund, grants, food service and other fund in conformity with accounting principles generally accepted in the United States of America.

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis (pages 2 through 9) and the Schedule of Funding Progress for Other Postemployment Benefit Plan (page 35) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Hopkinton School District's basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the financial schedules themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

*Plodzik & Sanderson
Professional Association*

December 4, 2012

HOPKINTON SCHOOL DISTRICT
Management's Discussion and Analysis (MD&A)
Of the Annual Financial Report for the Year Ended June 30, 2012

INTRODUCTION

The Superintendent of Schools and Business Administrator of New Hampshire School Administrative Unit (SAU) #66, as management of the Hopkinton School District (the District), offer readers of the District's annual financial statements this narrative discussion and analysis of the financial activities of the District for the fiscal year which ended June 30, 2012. We encourage readers to consider the information presented here in conjunction with additional information found within the body of the annual financial statements.

FINANCIAL HIGHLIGHTS

- o Total District net assets were \$8,362,378. This was an increase of \$190,927 (2.30%) over the prior year.
- o The District's total net assets of \$8,362,378 on June 30, 2012, consisted of \$7,651,955 in capital assets net of debt, and an unrestricted net asset balance of \$710,423.
- o The District's non-current portion of long-term obligations of \$2,536,922 consisted of \$2,455,000 in general obligation bonds and \$81,922 in compensated absences. These liabilities are reflected as a reduction in net assets.
- o The District established procedures for submitting claims for reimbursement for services to students eligible through the Medicaid for Schools Program. In 2011-12, the District received \$88,680, which is \$31,591 lower than what was received in 2010-11. The District expects to receive approximately \$75,000 for the next few years.
- o During the year, the District's expenses of \$15,789,383 for all governmental activities were \$34,185 lower than the total revenues of \$15,823,568. Revenues consist of charges for services; operating grants and contributions; and general revenues (which can include local and state property tax assessments and grant or contributions not restricted to specific programs).

OVERVIEW OF FINANCIAL STATEMENTS

This annual report consists of three parts – management's discussion and analysis (this section), the basic financial statements, and required supplementary information. The three sections together provide a comprehensive overview of the District. The basic financial statements are comprised of two kinds of statements that present financial information from different perspectives:

Government-wide Financial Statements. The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business, and to provide both long-term and short-term information.

The Statement of Net Assets presents information on all of the District's assets and liabilities, with the difference between the two reported as net assets. This statement of net assets includes debt, contractual obligations and compensable absences as elements of the assets and liabilities of the District.

The Statement of Activities presents information showing how the District's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows only in future fiscal periods. Growth in net assets over time can generally be expected to reflect improving financial condition, while shrinkage would indicate declining financial condition. Other indicators of financial health might be changes in Districts revenues, facility condition, growth/decline in student population, and adequacy of District budgets.

The Government-wide Financial Statements show functions of the District that are principally supported by property taxes and intergovernmental revenues as "Governmental Activities." Intergovernmental revenues include local, state and federal monies. The governmental activities of the District include instruction, support services, operation and maintenance of plant, student transportation and operation of non-instructional services. Taxes and intergovernmental revenues also support fixed assets and related debt.

Fund Financial Statements. The fund financial statements provide more detailed information about the District's most significant funds – not the District as a whole. Funds are accounting devices that the District uses to keep track of specific sources of funding and spending for particular programs. Some funds are required to be established by state law and by bond covenants. The School Board establishes other funds to control and manage money for particular purposes or to show that the District is meeting legal responsibilities for using certain revenues. The District has two kinds of funds:

- Governmental funds – Most of the District's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps one to determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, additional information is provided with the governmental funds statements explaining the relationship (or differences) between them.
- Fiduciary funds – The District is the trustee, or fiduciary, for assets that belong to others; the student activities funds and the private-purpose trust funds are agency funds. The District is responsible for ensuring that those to whom the assets belong use only for their intended purposes and assets reported in these funds. All of the District's fiduciary activities are reported in a separate statement of fiduciary net assets and a statement of changes in fiduciary net assets. These activities are excluded from the district-wide financial statements because the District cannot use the assets to finance its operations.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

NET ASSETS

Net Assets for the period ending June 30, 2012. The current year's net assets are higher than last year's. The District combined net assets were \$8,362,378 at June 30, 2012 compared to \$8,171,451 at June 30, 2011.

	2011	2012
Current Assets	1,008,572	1,073,774
Noncurrent Assets	10,837,144	10,545,470
Total Assets	11,845,716	11,619,244
Current Liabilities	692,184	719,944
Noncurrent Liabilities	2,982,081	2,536,922
Total Liabilities	3,674,265	3,256,866
Investment in capital assets (net of debt)	7,515,259	7,651,955
Unrestricted net assets	656,192	710,423
Total Net Assets	8,171,451	8,362,378

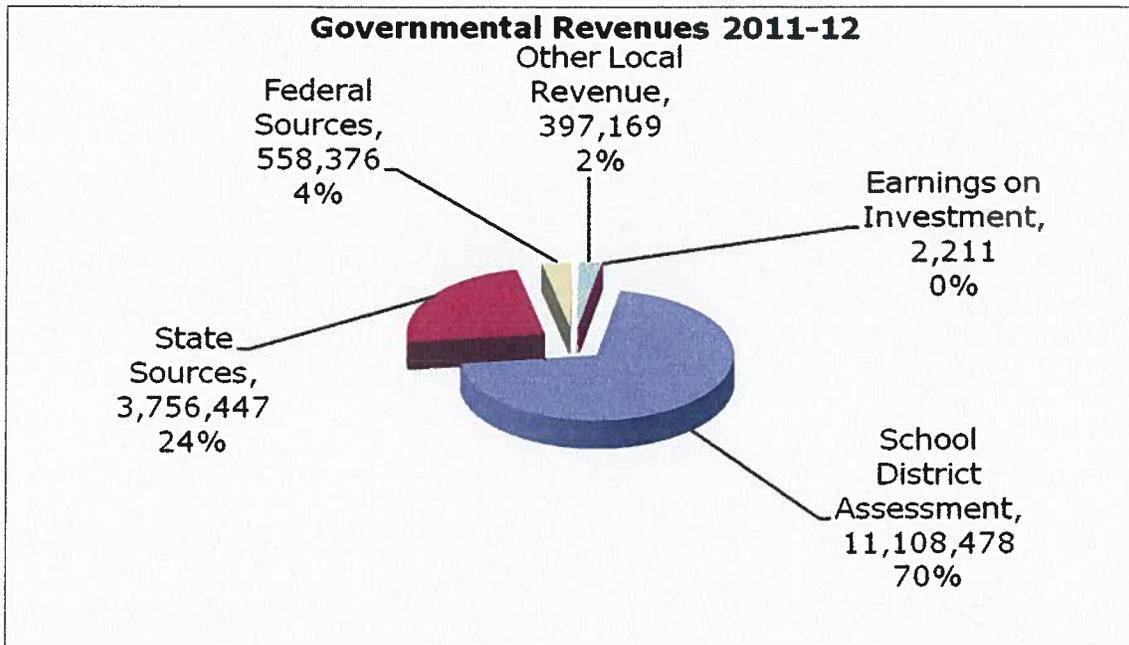
Changes in Net Assets. The District's total revenue was \$15,818,298 and the total expenses \$15,627,371, resulting in an increase of net assets of \$190,927. The largest part, 93.95% of the District's revenue came from the local tax assessment and the State of New Hampshire. The State of New Hampshire's sources include the locally raised property tax, federal aid received through the state and various state aid programs.

The District's expenses were largely for instruction and support services (96.65%) based on Exhibit B.

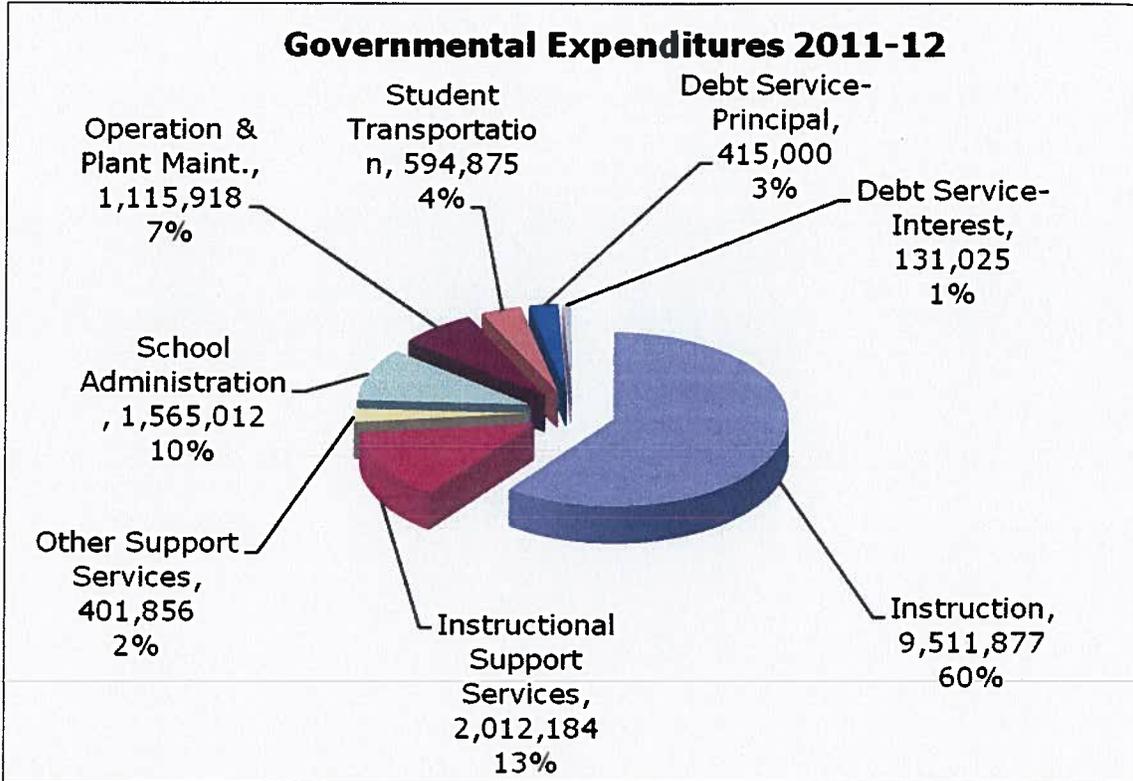
	2011		2012	
Program Revenues				
Charges for services	\$349,855	2.21%	\$306,244	1.93%
Operating grants & contributions	1,019,634	6.44%	612,774	3.88%
Capital grants & contributions	136,626	.87%	141,126	.90%
General Revenues				
School District Assessment	10,471,320	66.14%	11,108,478	70.21%
Local sources	58,749	.38%	22,968	.15%
State of NH sources	3,679,003	23.24%	3,603,575	22.78%
Federal sources	113,707	.71%	20,922	.14%
Earnings on investments	4,187	.01%	2,211	.01%
Total Revenues	\$15,833,080	100%	\$15,818,298	100%
Function/Programs				
Instruction	9,627,197	61.74%	9,507,962	60.85%
Support Services	5,391,121	34.57%	5,598,634	35.90%
Food Service program	377,128	2.43%	374,528	2.40%
FA&C	55,219	.36%	27,887	.10%
Unallocated Expenses				
Interest	142,263	.90%	118,360	.75%
Total Expenses	\$15,592,928	100%	\$15,627,371	100%
Revenue in Excess (Less) of Expense	\$240,153		\$190,927	

GOVERNMENTAL FUNDS SUMMARY

Summary of Revenues. The biggest share \$15,423,301 (98%) of revenue was derived from local appropriations and intergovernmental sources. The state property tax is included as part of intergovernmental revenue even though it is raised locally. This revenue statement includes revenues from local, state and federal sources.



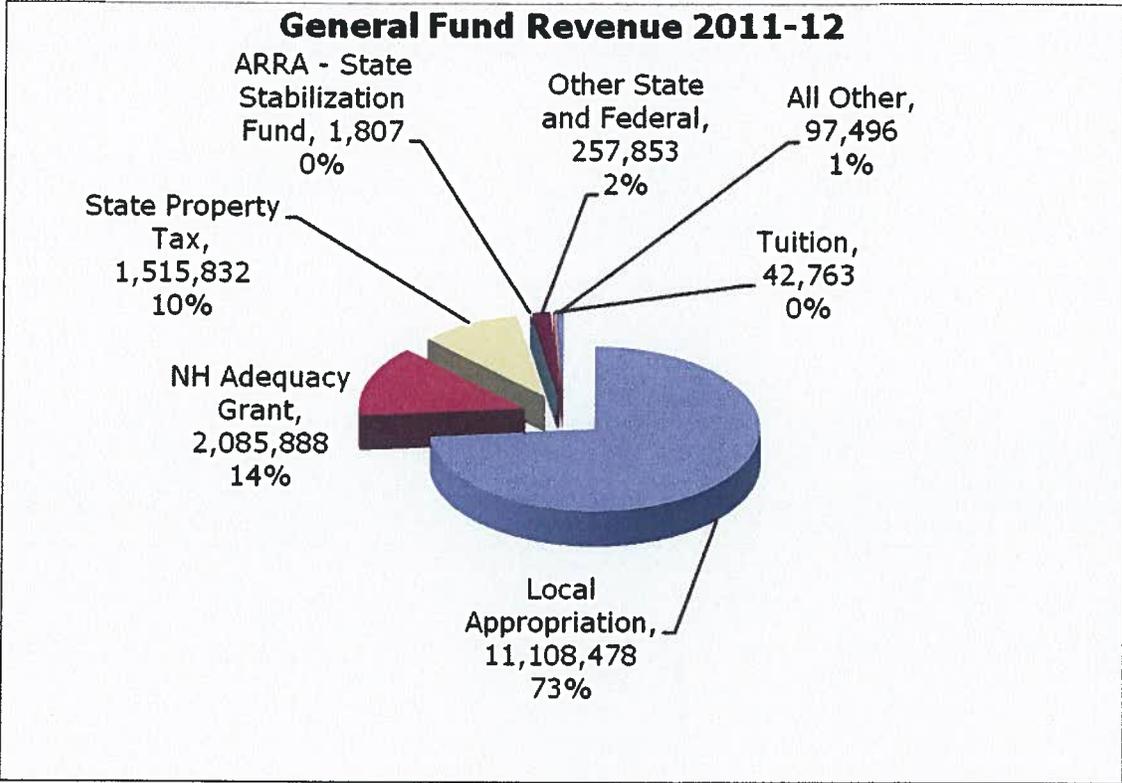
Summary of Net Expenditures. The Hopkinton School District used its budgetary resources as depicted below. 73% of all expenditures were for instruction and instructional support services. Instructional support service represents only a part of the support services indicated on Exhibit C-3. All support services total 96%. This expenditure statement includes expenditures paid from local, state and federal appropriations.



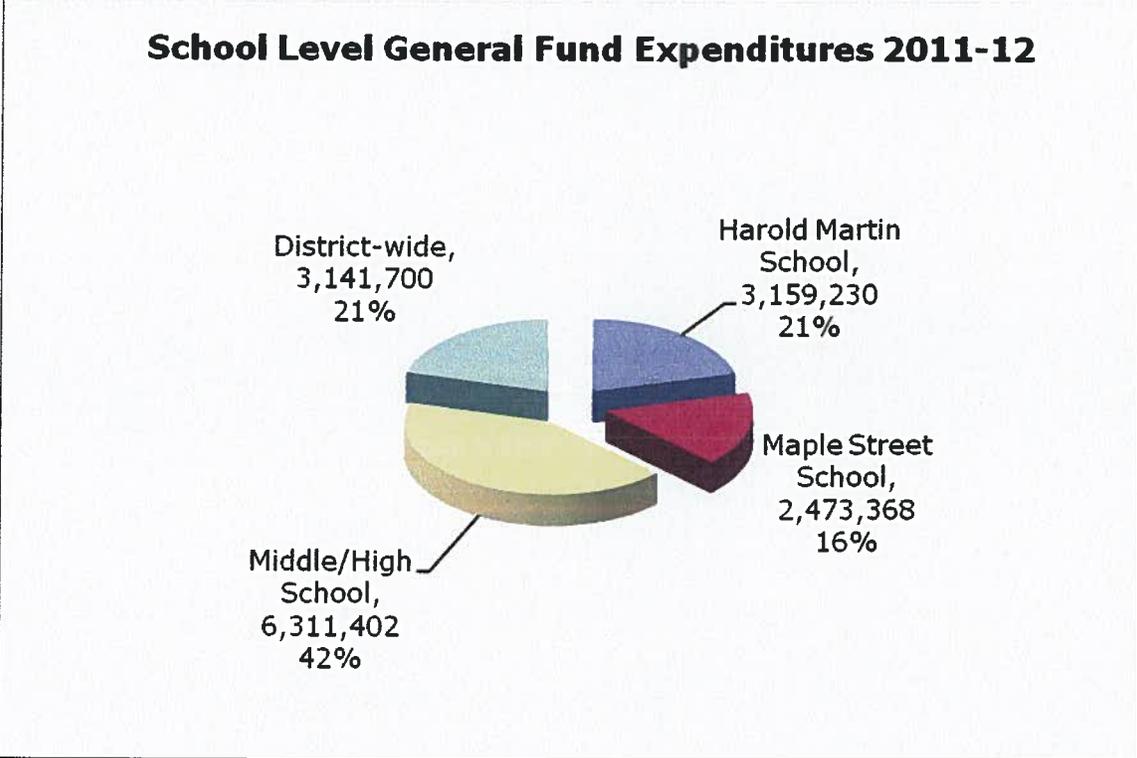
INDIVIDUAL FUND ANALYSIS

General Fund

The General Fund is what most people think of as “the budget” since it is the focal point of the Annual Meeting and largely supported by locally raised taxes. The local appropriation and the state property tax are raised locally and make up 83% of general fund revenues. Together, the revenues raised locally and the state adequacy grant comprises over 97% of the District’s General Fund Budgetary Revenues. This graph is using the budgetary basis and is not in accordance with GAAP Budgetary Revenues (See Schedule 1).



School level expenditures constitute 79% of the total general fund (net of refunds) expenditures of \$11,944,000. This graph is using the budgetary basis and is not in accordance with GAAP (See Schedule 2).



GENERAL FUND BUDGETARY HIGHLIGHTS

Over the course of the year, the District reviews its annual budget and will sometimes make minor adjustments to reflect unexpected changes in revenues and expenditures. These adjustments over the past year did not change the bottom line but rather accommodated unanticipated needs such as increase/decreased enrollment, increased/decreased material costs and unanticipated repairs within functions and objects. A procedure is in place that when such budget adjustments are necessary, there must be at least a three-tiered approval process. The process includes District Administrator and Business Administrator signature, and in the event that the adjustment exceeds \$5,000, Superintendent and Board approval is also necessary.

FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

The strong financial performance of the District as a whole is reflected in its governmental funds as well. As the District completed the year, its governmental funds reported a combined fund balance of \$842,668, an increase from last year's ending fund balance of \$808,483. The District's sound fiscal management policies and procedures have historically resulted in positive general fund balance to ultimately offset taxes. Other factors contributing to this positive fund balance include items, which must be budgeted for but may or not be expended. The appropriate breakdowns of the 2011-2012 general fund savings are as follows:

Personnel (Benefits)	\$ 86,624
Contingency	75,000
Early retirement, course reimbursements & professional development activities (contractual agreements)	59,855
Contracted Services	37,065
Supplies, books, reference materials, etc.	31,365
Telephone, postage, printing, travel, etc.	15,452
Transportation	13,567
Revenue received above anticipated	12,258
Repair and Maintenance	7,364
Various accounts other than noted above	6,703
Equipment	6,082
Personnel (Salaries only)	5,408
Transfer to School Vehicle Replacement Capital Reserve	(10,000)
Transfer to Health Insurance Expendable Trust Fund	(15,000)
Transfer to School Building Repairs and Maintenance Trust Fund	(25,000)
Increase in prepaid items from prior year	(13,795)
General Fund Balance Returned to Town	\$ 292,948

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

On June 30, 2012, the District reported capital assets of \$10,545,469, which consist of a broad range of capital assets, including land & improvements, buildings & improvements, machinery and equipment and infrastructure. More detailed information about the District's capital assets is presented in the notes to the financial statements.

	Governmental Activities		Total % Change 2012 over 2011
	2012	2011	
Land & Improvements	\$ 563,099	\$ 563,099	0.00%
Buildings & Improvements	16,768,755	16,768,755	0.00%
Machinery & Equipment	669,858	616,879	8.59%
Infrastructure	48,300	48,300	0.00%
Totals at Historical Cost	18,050,012	17,997,033	8.59%
Total Accumulated Depreciation	(7,504,543)	(7,159,890)	4.82%
NET CAPITAL ASSETS	\$10,545,469	\$ 10,837,143	(2.70%)

Long-Term Debt

On August 1, 1997, the District issued a series of general obligation bonds totaling in the aggregate \$6,992,000. The District added a \$548,500 bond during the 2003-04 fiscal year for repairs to the roofs at Hopkinton Middle/High School, Harold Martin and Maple Street School. During the 2009-10 fiscal year the District entered into two leases for the purchase of 4 copiers through a capital lease. The following table illustrates the changes and balances for all long-term debt. More detailed information on the District's debt is presented in the notes to the financial statements.

	Governmental Activities		Total % Change 2012 over 2011
	2012	2011	
General Obligation Bonds	\$2,885,000	\$ 3,300,000	(12.58%)
Compensated Absences	91,024	98,406	(7.50%)
Capital Lease Payable	8,515	21,884	(61.10%)
TOTAL LONG-TERM DEBT	\$ 2,984,539	\$ 3,420,290	(12.70%)

SUMMARY OF FEDERAL SUPPORT OF THE DISTRICT

During the fiscal year 2012, Hopkinton School District applied for and received the following Federal grants:

Title I, Early Reading Success, were awarded for the period 8/15/11 to 8/31/12, in the amount of \$53,544.73. This grant funded reading improvement programs in Harold Martin School and impacted students whose reading proficiency was significantly below grade level.

Title IIA, Class Size Reduction, was awarded for the period 9/30/11 to 9/30/13, in the amount of \$28,264.20. This grant funded professional development programs.

Special Education, IDEA, was awarded for the period 8/16/11 to 6/30/12, in the amount of \$232,832.34. This grant funded special needs services for students throughout the District.

Special Education, Preschool, was awarded for the period of 8/16/11 to 6/30/12, in the amount of \$4,936.86. This grant funded special needs services for pre-school students within the District.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

At the time these financial statements were prepared, the District was aware of several circumstances that could affect its future financial health:

- Health Insurance rates increased by 8.50% for the 2012-13 school year. During the budget process, the District's insurance carrier provided the guaranteed maximum rate (GMR) increase of 10.70%. For a third year in a row, the actual rate increases have been over nine percent.
- The state of the national and regional economy: The headlines are filled with reports of downsizing and difficult economic times. The anxiety caused by the uncertain national, state and local economy could impact the District's ability to pass the 2013-2014 budget.
- Local Tax Collection Status: At the end of 2012, \$870,313 dollars (5.17%) of taxes have yet to be collected. \$404,873 of taxes has been converted to liens.
- State Funding: The difficult economic times has put pressure on the state funding mechanisms. State revenue is down and current legislative leaders will not consider new revenue sources. This situation has caused down shifting of costs to the local taxpayer or employee.
- Negotiations with the School District's second largest union, Hopkinton Education Support Staff Association, are underway. Compensation in a difficult economy is complicated.

FUTURE BUDGETARY IMPLICATIONS

In New Hampshire, the public school fiscal year is July 1 – June 30; other programs, i.e. some federal budgets, operate on a different fiscal calendar but are reflected in the District overall budget as they impact the District.

The New England Association of Schools and Colleges (NEASC), a high school's accrediting body, has placed the high school on warning. The warning was issued due to concerns of the facility's impact on the schools ability to deliver its curriculum. Addressing the report and ensuring future accreditations is important to the school district and could have budgetary implications.

The realized impact of the Patient Protection and Health Care Affordability Act is an unknown. The budget and staff impact are potentially significant. These increases combined with increases due to pooled claims, could have a significant impact on future budgets.

Utility costs are also of concern. Heating and transportation costs are of particular concern.

The District, due to budgetary constraints, may have to address facility issues that have been delayed i.e. telephone systems, SAU office building, exterior projects.

A three-year span of lower than typical enrollment is making its way through the Hopkinton Middle School. Addressing the lower enrollment within an established educational delivery model and Collective Bargaining Agreement is a challenge.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, parents, participants, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report, or need additional financial information, contact Steven M. Chamberlin, Superintendent, or Michelle R. Clark, RSBO, Business Administrator, at (603) 746-5186 or by mail at:

Hopkinton School District
ATTN: Michelle R. Clark, RSBO
204 Maple Street
Contoocook, NH 03229

EXHIBIT C - 1
HOPKINTON SCHOOL DISTRICT
Balance Sheet
Governmental Funds
June 30, 2012

	General	Grants	Food Service	Other	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 500,508	\$ -	\$ 100	\$ -	\$ 500,608
Receivables:					
Intergovernmental	22,262	64,534	3,646	-	90,442
Other	14,404	-	327	2,557	17,288
Interfund receivable	63,135	-	5,276	36,202	104,613
Prepaid expense	27,506	-	-	-	27,506
Intergovernmental receivable - restricted	437,930	-	-	-	437,930
Total Assets	<u>\$ 1,065,745</u>	<u>\$ 64,534</u>	<u>\$ 9,349</u>	<u>\$ 38,759</u>	<u>\$ 1,178,387</u>
LIABILITIES AND FUND BALANCES					
Liabilities:					
Payables:					
Intergovernmental	\$ 1	\$ -	\$ -	\$ -	\$ 1
Accounts	90,713	314	2,211	501	93,739
Accrued salaries and benefits	90,611	1,085	-	-	91,696
Interfund payable	41,478	63,135	-	-	104,613
Deferred revenue	275	-	7,138	38,258	45,671
Total Liabilities	<u>223,077</u>	<u>64,534</u>	<u>9,349</u>	<u>38,759</u>	<u>335,719</u>
Fund balances:					
Nonspendable	27,506	-	-	-	27,506
Committed for capital reserve funds	437,930	-	-	-	437,930
Committed from surplus	50,000	-	-	-	50,000
Assigned for encumbrances	34,284	-	-	-	34,284
Unassigned fund balance	292,948	-	-	-	292,948
Total Fund Balances	<u>842,668</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>842,668</u>
Total Liabilities and Fund Balances	<u>\$ 1,065,745</u>	<u>\$ 64,534</u>	<u>\$ 9,349</u>	<u>\$ 38,759</u>	<u>\$ 1,178,387</u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT C - 2
HOPKINTON SCHOOL DISTRICT
Reconciliation of Total Governmental Fund Balances
to the Statement of Net Assets
June 30, 2012

Total fund balances of governmental funds (Exhibit C - 1)		\$ 842,668
Amounts reported for governmental activities in the statement of activities are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		
Cost	\$ 18,050,012	
Less accumulated depreciation	<u>(7,504,543)</u>	10,545,469
Interfund receivables and payables between governmental funds are eliminated on the statement of net assets.		
Receivables	\$ (104,613)	
Payables	<u>104,613</u>	-
Interest on long-term debt is not accrued in governmental funds.		
		(41,220)
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds.		
Bonds	\$ 2,885,000	
Capital Leases	8,515	
Compensated absences	<u>91,024</u>	
		<u>(2,984,539)</u>
Net assets of governmental activities (Exhibit A)		<u><u>\$ 8,362,378</u></u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT C - 3
HOPKINTON SCHOOL DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2012

	General	Grants	Food Service	Other	Total Governmental Funds
REVENUES					
School district assessment	\$ 11,108,478	\$ -	\$ -	\$ -	\$ 11,108,478
Other local	140,997	-	219,059	39,323	399,379
State	3,751,797	-	2,730	1,920	3,756,447
Federal	109,582	380,755	68,927	-	559,264
Total Revenues	<u>15,110,854</u>	<u>380,755</u>	<u>290,716</u>	<u>41,243</u>	<u>15,823,568</u>
EXPENDITURES					
Current:					
Instruction	9,177,069	307,294	-	27,514	9,511,877
Support services:					
Student	1,183,520	557	-	1,243	1,185,320
Instructional staff	815,417	50,417	-	2,663	868,497
General administration	53,804	-	-	-	53,804
Executive administration	486,630	-	-	2,299	488,929
School administration	783,095	-	-	-	783,095
Business	239,184	-	-	-	239,184
Operation and maintenance of plant	1,115,921	-	-	-	1,115,921
Student transportation	590,864	-	-	4,011	594,875
Non-instructional	-	-	373,969	-	373,969
Debt service:					
Principal	415,000	-	-	-	415,000
Interest	131,025	-	-	-	131,025
Facilities acquisition and construction	-	22,487	-	5,400	27,887
Total Expenditures	<u>14,991,529</u>	<u>380,755</u>	<u>373,969</u>	<u>43,130</u>	<u>15,789,383</u>
Excess (deficiency) of revenues over (under) expenditures	<u>119,325</u>	<u>-</u>	<u>(83,253)</u>	<u>(1,887)</u>	<u>34,185</u>
Other financing sources (uses):					
Transfer in	-	-	83,253	1,887	85,140
Transfers out	(85,140)	-	-	-	(85,140)
Total other financing sources and uses	<u>(85,140)</u>	<u>-</u>	<u>83,253</u>	<u>1,887</u>	<u>-</u>
Net change in fund balances	34,185	-	-	-	34,185
Fund balances, beginning	808,483	-	-	-	808,483
Fund balances, ending	<u>\$ 842,668</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 842,668</u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT C - 4
HOPKINTON SCHOOL DISTRICT
Reconciliation of the Statement of Revenues, Expenditures
and Changes in Fund Balances of Governmental Funds to the Statement of Activities
For the Year Ended June 30, 2012

Net change in fund balances - total governmental funds (Exhibit C - 3) \$ 34,185

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. In the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeded capital outlay in the current period.

Capital outlay	\$ 74,579	
Depreciation expense	<u>(363,738)</u>	(289,159)

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the government funds.

Loss on sale of capital assets		(2,515)
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Transfers in and out between governmental funds are eliminated on the operating statement.

Transfers in	\$ (85,140)	
Transfers out	<u>85,140</u>	-

Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.

Repayment of bond principal	\$ 415,000	
Repayment of capital lease principal	<u>13,369</u>	428,369

Some expenses reported in the statement of activities do not require the use of current financial resources, and therefore are not reported as expenditures in governmental funds.

Accrued interest expense decrease	\$ 12,665	
Compensated absences decrease	<u>7,382</u>	20,047

Change in net assets of governmental activities (Exhibit B)		<u>\$ 190,927</u>
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The notes to the basic financial statements are an integral part of this statement.

Hopkinton School District

Report of Actual Special Education
Expenditures for Programs and Services

Description	Function	2010-2011 Expenditures Net of Refunds	2011-2012 Expenditures Net of Refunds
Expenditures Related to Special Education:			
Special Instruction	1200	2,229,174	2,391,174
Psychological Services	2140	87,516	87,399
Speech Services	2150	238,651	245,762
Occupational Therapy Services	2160	154,016	160,082
Special Services Administration	2332	184,576	178,829
Pupil Transportation (Special Ed)	2722	50,855	45,772
Other Expenditures (Federal Projects)			
IDEA		198,548	192,935
Preschool		4,949	4,917
IDEA – ARRA		89,753	30,814
Preschool – ARRA		7,749	-
Total Special Education Expenditures		3,245,787	3,337,684
Tuition		-	1,176
Catastrophic Aid		2,991	-
Medicaid Reimbursement		120,271	88,660
Federal Grants		300,999	228,666
Total Special Education Revenues		424,261	318,502
Net Cost of Special Education		2,821,526	3,019,182

Hopkinton School District
Treasurer's Report
Year Ended June 30, 2012

General and Special Revenue Funds

Balance Operating & Operating Investments (TD Bank & Merrimack County) 7 1 11:/	694,630.15
Deposits in Transit 7/1 11 /	4.45
Outstanding Checks 7 1 11 /	(312,541.34)
General Fund Receipts	15,268,409.27
Food Service Receipts	278,171.21
Other Special Revenue Receipts	459,668.85
Interest Earned	1,472.98
Service Charges	(120.48)
Disbursements General Fund and Special Revenue Funds	(15,889,186.88)
Deposits in Transit 6/30/12	-
Outstanding Checks 6/30/12	338,902.63
Bank Balance 6 30 12 /	<u>839,410.84</u>



David Mackenzie, Treasurer

HOPKINTON SCHOOL DISTRICT
SPECIAL EDUCATION EXPENDABLE TRUST FUND

December 31, 2012

Fund Balance as of June 30, 2006	\$50,585
2006-2007 Operating Transfers In	\$50,000
2006-2007 Interest Earned	\$2,751
2006-2007 Withdrawals	\$20,300
Fund Balance as of June 30, 2007	\$83,036
2007-2008 Operating Transfers In	\$50,000
2007-2008 Interest Earned	\$5,509
Fund Balance as of June 30, 2008	\$138,545
2008-2009 Operating Transfers In	\$25,000
2008-2009 Interest Earned	\$3,948
Fund Balance as of June 30, 2009	\$167,493
2009-2010 Interest Earned	\$841
Fund Balance as of June 30, 2010	\$168,334
2010-2011 Interest Earned	\$537
Fund Balance as of June 30, 2011	\$168,871
2011-2012 Interest Earned	\$488
Fund Balance as of June 30, 2012	\$169,359
Fund Balance as of December 31, 2012*	\$169,359

* = This does not include interest accrued since June 30, 2012.

HOPKINTON SCHOOL DISTRICT
REPLACING SCHOOL DISTRICT VEHICLES CAPITAL RESERVE FUND
December 31, 2012

Fund Balance as of June 30, 2010	\$0
2010-2011 Operating Transfers In	\$25,000
2010-2011 Interest Earned	\$25
Fund Balance as of June 30, 2011	\$25,025
2011-2012 Operating Transfers In	\$25,000
2011-2012 Interest Earned	\$6
2011-12 Expenditures	(\$44,196)
Fund Balance as of June 30, 2012	\$5,835
2012-2013 Operating Transfers In	\$10,000
Fund Balance as of December 31, 2012*	\$15,835

HOPKINTON SCHOOL DISTRICT
HEALTH INSURANCE TRUST FUND
December 31, 2012

Fund Balance as of June 30, 2010	\$0
2010-2011 Operating Transfers In	\$25,000
2010-2011 Interest Earned	\$48
Fund Balance as of June 30, 2011	\$25,048
2011-2012 Operating Transfers In	\$25,000
2011-2012 Interest Earned	\$84
Fund Balance as of June 30, 2012	\$50,132
2012-2013 Operating Transfers In	\$15,000
Fund Balance as of December 31, 2012*	\$65,132

* = This does not include interest accrued after June 30, 2012.

HOPKINTON SCHOOL DISTRICT
SCHOOL BUILDING REPAIR AND MAINTENANCE TRUST FUND
December 31, 2012

Fund Balance as of June 30, 2007	\$283,392
2007-2008 Interest Earned	\$ 7,365
2007-2008 Operating Transfers Out	(\$135,419)
Fund Balance as of June 30, 2008	\$155,338
2008-2009 Operating Transfers In	\$25,000
2008-2009 Interest Earned	\$1,594
2008-2009 Expenditures	\$81,442
Fund Balance as of June 30, 2009	\$100,490
2009-2010 Operating Transfers In	\$75,000
2009-2010 Interest Earned	\$377
Fund Balance as of June 30, 2010	\$175,867
2010-2011 Operating Transfers In	\$50,000
2010-2011 Interest Earned	\$312
Fund Balance as of June 30, 2011	\$226,179
2011-2012 Interest Earned	\$160
2011-2012 Expenditures	(\$13,735)
Fund Balance as of June 30, 2012	\$212,604
2012-2013 Operating Transfers In	\$25,000
2012-2013 Expenditures	(\$16,991)
Fund Balance as of December 31, 2012*	\$220,613

* = This does not include interest accrued after June 30, 2012.

**Hopkinton School District
Statement of Bonded Debt**

The District's outstanding bonded debt is from the 1997 addition and renovation projects of Maple Street School and Hopkinton Middle/High School, a project totalling \$6,992,000. The original debt was refinanced in May of 2007 and has varying interest rates of 4 to 5% and yearly maturity dates beginning August 1, 2007, and ending August 1, 2017.

Fiscal Year	Rate	Principal	Interest	Debt Total	State Aid	Net Debt Service Cost
2014	4.00%	450,000	97,100	547,100	135,000	412,100
2015	4.00%	465,000	78,800	543,800	139,500	404,300
2016	4.0%-4.5%	490,000	58,700	548,700	147,000	401,700
2017	4.50%	510,000	37,450	547,450	153,000	394,450
2018	5.00%	540,000	13,500	553,500	162,000	391,500
Totals		\$ 2,455,000	\$ 285,550	\$ 2,740,550	\$ 736,500	\$ 2,004,050

**MINUTES
HOPKINTON SCHOOL DISTRICT MEETING
HOPKINTON HIGH SCHOOL, CONTOOCCOOK, NH
MARCH 17, 2012**

Moderator Edward Kaplan called the annual meeting of the Hopkinton School District to order at 9:11 am.

The Moderator recognized James Kociuba to lead the Pledge of Allegiance.

The Moderator introduced Emma Donahue, a Hopkinton High School student, to sing the National Anthem.

The Moderator introduced the Flag Bearers:

From Cub Scout Pack 77: Thomas Ellsworth, Emerson Hall, Preston Hall, Isaac Mailloux and Patrick Quinn.

From Boy Scout Troop 77: Seamus Quinn

The Moderator introduced Elaine Loft, School District Clerk; Carol McCann, Sharon Baker, Sandy Smart and Bonnie Cressy, Supervisors of the Checklist; Attorney Thomas Barry of Nixon, Raiche, Vogelman, Barry & Slawsky, representing the School District.

The Moderator noted childcare services were provided by Hopkinton High School National Honor Society members.

The Moderator gave his appreciation to Mr. Richard Fortier and members of the Hopkinton Middle and High School custodial staff for the arrangements and set up for this School District Meeting and thanked Steve Lux for his assistance with the sound system.

Liz Durant was recognized for several announcements regarding recycling containers in the gymnasium and Project Graduation.

The Moderator then introduced David Luneau, Chairman of the Hopkinton School Board, for the purpose of introducing school administrators and the Board.

Luneau thanked everyone for coming then introduced the school administration and Board members: Steven Chamberlin, Superintendent; Christopher Kelley, Principal, Hopkinton Middle High School; Rebecca Gagnon, Assistant Principal, Hopkinton Middle High School; Michael Bessette, Principal, Maple Street School; William Carozza, Principal, Harold Martin School; Michelle Clark, Business Administrator; Dr. Valerie Aubry, Director of Student Services; Matthew Stone, Director of Technology. Members of the Board include: Liz Durant, Vice Chairman, Larry Donahue, Bill Jones, and Louis Josephson.

David Luneau announced the student representatives to the Board: Seniors Elizabeth Wallingford and Susanna Keilig. He gave thanks to Elizabeth and Susanna for taking time from their busy schedules to work with the Board, share their perspectives, and keep their fellow students up-to-date. The Board wished best of luck to both as they wrap up their high school careers and head off to college this fall.

David Luneau then thanked the extremely talented school administration and staff; local representatives (Christine Hamm, Derek Owen and Gary Richardson.), the Board of Selectmen (George Langwasser, Tom Congoran, Denis Goddard, Bryan Pellerin, Jim O'Brien) and Town Administrator (Neal Cass).

On behalf of the Board, Luneau gave special thanks to Larry Donohue, who is stepping down after nine years on the Board and to Louis Josephson after his three years' service to the Board. Both were presented with New Hampshire clocks as a symbol of appreciation.

Finally, in the long list of thank-yous, Luneau thanked the members of the community for supporting the schools not only through their tax dollars but through the hundreds of community volunteers dedicating large amounts of their time.

Opening Remarks: David Luneau

“For the past five months, the administration and school board have been working on next year’s school budget being presented to you today. Working together, we made significant cuts in order to keep the budget well below the structural increases to insurance, retirement and contractual obligations.

But we never lost sight of the importance to maintain a quality school system. It’s the reason many people move to Hopkinton and live in Hopkinton. Our schools are central to the vibrancy and vitality of the community. A lot of us saw that a week ago when a hundred people packed the high school gym, auditorium, classrooms and hallways for the annual Celebration of the Arts—undoubtedly one of the best nights in Hopkinton.

This past week, I was having coffee in front of the Everyday Café with Jeff Donahoe and Christian Nardi, when Chris suggested the school develop an internship program for students to rotate through local businesses and learn what it’s like to be an entrepreneur, from maintenance and sales to marketing and bookkeeping. It’s another great idea for connecting schools to community and is another example of the tremendous interest our community has in enriching the educational experience for our kids.

The results speak for themselves. Ninety percent of recent graduates plan to attend 2 and 4-year colleges. Seventy percent of our high school students play organized sports. Test scores are well above state averages. Our kids are involved in numerous clubs and activities. There’s science behind the fact that an active lifestyle improves academic performance. And what is even more important than some our students going to schools

like Dartmouth and Tufts, is that so many of our graduates gone on to continue their education, whether it's to NHTI, MIT or UNH.

Ninety two percent of our juniors scored proficient or higher in reading on the most recent NECAP tests. This compares with state scores averaging in the 70s and nationally much lower than that.

Students from Spain, Czech Republic, Germany, Syria and Ecuador have studied here in Hopkinton during the past year. Like wise, students from Hopkinton studied in Switzerland, France and Germany. Students from our Rotary Interact Club traveled to Honduras to build classrooms, and students are presently planning a humanitarian trip to India as part of their experiential education. And a member of our support staff, Robin O'Dougherty, coached the US Golf Team at the Special Olympics in Greece this past summer.

Several athletic teams took home state championships, including our new Unified Basketball Team. Congratulations to all the players and to Dan Meserve for being named Athletic Director of the Year by the New Hampshire Special Olympics.

All of our school buildings have received EPA Energy Star certification. Achieving this requires the buildings to be in the top 25% for energy efficiency nationwide. Only five other districts in New Hampshire with multiple buildings share this distinction.

In the back office, the District's books comply with the latest Government Accounting Standards Board requirements---something only about half the schools in the State meet. Kudos to our business administrator Michelle Clark for leading this effort.

While achievements reflect well on our school and our community, it might surprise you that these results come at an average cost. The most recent data from the NH DOE for 2010-11 shows more than a third of all school districts in New Hampshire spend more per student than Hopkinton. In fact, since 2001 the District's cost per pupil has declined from 81st percentile to 63rd percentile when compared with all other school districts in the state.

Our cost per pupil has been declining relative to the rest of the state, and our performance on NECAP tests has been improving relative to the rest of the state. So as we discuss and deliberate and vote today, please remember that we're delivering an excellent education for an average cost. The proposals coming forward today let us continue to do that.

Here's what's up: The operating budget increase of 2.89% is largely driven by rising costs for health insurance, retirement, transportation and energy. It also factors in planned issues to accommodate lower enrollment in classes coming into the middle school over the next three years and improves elementary math education.

The new teachers' contract reins in the District's health insurance costs, allows teacher performance to be used when making staff reductions, continues the freeze in the salary

schedule for another two years, restores teachers to their salary step and locks in the savings during previous years of no step increases; there are also appropriations to contingency and capital reserve accounts. All in, we're looking at a tax rate impact of 97 cents. The Budget Committee recommends approval of each article.

We recognize the impact the economy is having on the members of our community, but feel we are providing the right balance to meet the needs of our students, the priority our community places on education, and our ability to support education with local tax dollars.

We hope you will agree and look forward to answering your questions during the meeting today. Thank you for your continued support."

David Luneau called the Moderator, Ed Kaplan, to the podium.

The Moderator explained the parliamentary procedures for the meeting. He then recognized David Luneau for the purpose of moving Article I, seconded by Liz Durant, as follows:

ARTICLE I: To hear reports of agents, auditors, committees, and officers chosen or to take any other action in relation thereto.

Jeff Donohoe (Amesbury Road) offered an amendment to Article I: To add the phrase "To require the Moderator to read into the record the names of the taxpayers requiring a written vote on each article."

The amendment was seconded by Richard Brandt (School Street).

Donohoe thinks the voters should know who is calling for a ballot vote on every issue, which will substantially lengthen this meeting.

Tom Yestramski (Hardy Lane) stated the reason for secret ballot votes is because people are afraid to stand up and vote no. Yestramski noted he had added his name to the petition requiring a written vote on each article: people are afraid to come up to the microphone and speak to the school board.

Hearing no further discussion the Moderator called for a voice vote on the amendment. The Moderator could not make a determination from the voice vote so he called for a standing vote.

The results of the standing vote were as follows: YAY 147 NAY 126

The amendment carried.

The Moderator read Article I, as amended.

David Boughton (Salachar Road) asked if the petition (requiring paper ballots) was still available to be signed. He urged anyone who agreed with Tom Yestramski to sign the petition as a show of solidarity (the Moderator gave people time to sign the petition)

The Moderator took a voice vote: Article I passed as amended.

Bob Cook (College Hill Road) asked if there was not to be a ballot vote on every Article. The Moderator said the submitted petitions did not require the first Article to be determined by a ballot vote.

David Luneau moved the second warrant article.

Liz Durant seconded Article II.

ARTICLE II: To see if the School District will vote to raise and appropriate as an operating budget, the Budget Committee's recommended amount of Seventeen million twenty-four thousand, three hundred and ninety-five dollars (\$17,024,395) for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment of statutory obligations of the district, or to take any other action in relation thereto. The school board recommends \$17,024,395. This article does not include appropriations voted in other warrant articles.

David Luneau spoke to the details of Article II, specifically the budget increase of 2.89% increase noting the budget included all operating costs, but not step increases. Luneau discussed specific parts of the budget: addition of an elementary numeracy specialist; support staff contractual wage increase; salary merit/adjustments. Luneau stated the budget included up to \$750K in federal grants for training and technology. Luneau talked about technology improvements (interactive white boards and tablets) and addressed the issue of downsizing to accommodate classes coming to HMHS.

Arnold Coda (Gould Hill Road) spoke about the meeting that occurred in December and the number of people there (70-75 people, according to a newspaper article); Coda noted this represented only about 1.5% of the voting population of the town. Coda felt it was unfortunate the school board listened to the recommendations of that small group of people, rather than the recommendation of the school board. In conclusion, Coda proposed that the budget number be returned to the original budget as proposed by the Superintendent, noting it would be an increase of only \$120,000.

David Boughton (Salachar Road), proposed an Amendment to Article II.

Boughton proposed that Article II be amended to read \$16,421,902. Boughton noted this would decrease the budget to the same amount as was voted upon a year ago and decrease the budget by \$603, 493.

Tom Yestramski seconded the amendment.

Steve Adams (Kearsarge Avenue) asked: What was the amount of the Superintendent's budget referred to by Mr. Coda? Steve Chamberlin, Superintendent, noted the budget proposed was \$120,000 less than the current budget. Adams asked: If all the following articles on the warrant passed, what would be the impact on the tax rate?

David Luneau answered it would be 97 cents per thousand.

Irena Goddard (Penacook Road) stated the tax payers' job is to decide what tax rate is affordable. The proposed (budget) amount is too expensive: the budget from last year is more affordable. Goddard noted the budget number proposed by Boughton was not correct (not the same budget amount as the previous year).

Ian Tewksbury (Irish Hill Road) came forward to clarify the budget number from last year. Tewksbury noted there are certain costs which need to increase. If the budget did get decreased, can you give some examples of things you might have to cut?

David Luneau noted the Budget Committee number being discussed (from last year) was actually amended at the School District Meeting to a higher number.

The Superintendent stated there are certain statutory obligations the District must meet. The cut in budget would certainly affect staffing; it would be a far-reaching reduction.

Tewksbury asked if 6-12 people would be cut. Superintendent Chamberlin said three or four staff would be cut. Tewksbury urged voters to defeat the amendment.

Dave Boughton spoke again, stating he would be willing to insert the correct number in his original amendment: his intent was to flat line the budget. Boughton went on to state he appreciates the work of the school board. However, times are tough; anyone on a fixed income has not received a cost of living increase. Those with jobs have not had raises. The taxpayers' personal costs are going up; taxpayers simply can't afford the new budget. The school budget is 70% of the taxes.

Arnold Coda had two questions: What is the projected surplus (the District) would see at June 30 of this year? David Luneau stated the District is expecting a \$300,000 net surplus (\$350,000 gross). Coda then asked if any teachers left two or three years ago when a teacher's contract did not pass (and they had to work under the old contract). Luneau said he did not recall losing any teachers under those conditions. Luneau noted the end of the year surplus has to be budgeted to cover end of the year expenses: any sort of cut in the surplus would hit staff and programs. Coda tried to clarify. Does the District include a projection of surplus in the budget each year? Luneau said the Board does not include a projected surplus in the budget, but they do budget for contractual costs, whether or not those costs develop does not become clear until the end of the year. Certain budget line items contribute to the budget surplus. Coda clarified that there has been a consistent budget surplus every year. Luneau affirmed that Coda was correct. Coda said given the annual surplus it would be possible to cut money from the budget because the District never spends all the money budgeted.

Tom Yestramski (Hardy Lane) addressed the School Board. Does the budget include the fact there will be fewer students next year? If so, why has the budget increased? What does the board mean by reductions? David Luneau explained it will take time to phase in staff reductions. Yestramski reiterated that the school population keeps dropping, but the budget keeps going up. The District is currently spending about \$18,400 per kid: the community has to pay this amount. Yestramski asked the Board to think about the community: don't micromanage the Superintendent; allow him to make budget decisions as he sees fit.

Barry Needleman (Watchtower Road) stated he was opposed to the amendment. He said he believed there was probably not a person in the room who would not want to save money, but he did not think it was possible to make the proposed cuts without sacrificing the quality of education. Needleman urged the attendees to consider the statistics given earlier by David Luneau; the District is continuing to make improvements in education. If people have a proposal for making budget cuts while maintaining the same high level of academic achievement, they should come forth and propose them to the Board.

Dave Hamilton (Jewett Road). Hamilton noted he is retired, on a fixed income, and raising his grand-daughters. However, he still wanted to speak against the amendment. Hamilton said he would not vote against anything that risks the quality of education in the town. Hamilton has been in education all his life and recognizes good education; he thinks the people of Hopkinton have worked hard to establish a good school system and he is not willing to vote for anything, which will change the system.

Tom Yestramski (Hardy Lane) asked for further explanation about the increase in the budget figures: he asked the School Board if they were using the state figures for the cost of educating students. David Luneau said they used numbers from State Department of Education to compare Hopkinton to other districts. For all the (162) districts in the state, the numbers do not include transportation, food service and debt service. Luneau noted the District has gone from the 83 percentile to the 63 percentile in costs per student. Luneau said the additional costs are not included in the calculations by the DOE. Yestramski asked how much of the increase in health care costs are passed along to the teachers. Luneau noted that it depends upon the plan they choose, but teachers pay around 92% and they have a cap on what they pay. Later in the meeting the Board would be proposing changes to the health care plans. Yestramski wanted to clarify the town pays the increase in health care rather than the teachers paying for the cost increase.

Unknown resident name (Crowell Road) wanted to clarify the costs of salary in the budget (75%) versus other costs (25%). Gasoline, heating oil and health care costs are all going to go up next. Although he is retired and does not have kids in the school he still urged people to oppose the amendment. He has lived in town for over 30 years; (the school system) is an asset to the community and it will be lost if the town does not continue to support the school system.

Dale Warner (Old Warner Road) referred to the 2011 Town Report and talked about total school enrollments. According to 1999 Town Report, when there were more kids in the

schools, we were spending less money (than currently) on a greater number of kids. The amount of money we are currently spending on each kid has increased a huge amount. How much more can we increase each year? Warner said he was in favor of anything that would reduce the budget.

David Lancaster (Park Avenue) cast his vote against this amendment. David noted there are only 23 towns, which have a higher total tax rate than we do.

Laurie Story-Manseau (Straw Road) asked how to measure the term "quality" in the discussion? She noted there is a school in the district which is not meeting the standards according to its test scores. Steve Chamberlain addressed the question and noted areas which the District is considering. Chamberlin said there is one group in our district which is not meeting standards (in math) and the District is looking at ways to improve this situation. Laurie noted a huge amount of money has been invested in the school district but it does not seem to be addressing all the problems.

Vivian Bohanan (Spring Street) talked about the statistics for Goffstown, a district where the students are doing far better (in test scores) than Hopkinton and yet the taxpayers are spending only \$9,908 per student. Steve Chamberlin noted that Goffstown is a larger school district, so they can spread out their costs. Chamberlin also clarified the NECAP scores for the high school. Bohanan read the Goffstown statistics and compared them to Hopkinton. She asked why it is costing so much more (to educate students) in Hopkinton. Bohanan stated Goffstown does not have the economic status of Hopkinton, but just because (the town has) the economic status, doesn't mean it has to spend all its money.

Seeing no one else waiting to speak, the Moderator closed the discussion on the amendment to Article II. The Moderator called for a voice vote. The amendment failed.

Discussion then ensued on Article II as proposed in the Warrant.

Arnold Coda (Gould Hill Road) asked the Superintendent if the budget (as proposed in Article II) were to be cut back to the budget number proposed by the Superintendent in December (about \$120,000 less), what would the effect be on the teaching staff? Steve Chamberlin, Superintendent, talked about how the original budget was formed in a considerate manner, but the current budget allows for greater flexibility in staffing: the Board's chief goal is to achieve the best education in the most economically sound way possible. The Board knows part time staff in a school is not the best educational solution. Coda asked to cut to the chase: in Chamberlin's opinion, would the original budget (as proposed by the Superintendent) have an adverse impact on the education delivered in Hopkinton? Chamberlin stated the original budget was a responsible budget, but he also noted he understood the negative impact a part time staff would have on the schools.

David Lancaster (Park Avenue) asked the Superintendent to address how he was going to accommodate the decrease in teachers. Steve Chamberlin outlined how the District assessed the situation; eventually it was decided to realign the middle school and high

school schedules to allow a middle school teacher to also teach at the high school. A re-alignment in the Unified Arts schedule was also proposed. Lancaster then asked for the number of students in each classroom under the new configuration. Steve Chamberlin said the current model is 14-15 students per classroom, with the cuts in staff, there would be 20 students per classroom. Lancaster asked how the school board voted on the original proposal and the amendment. The original proposal was a unanimous vote and the amendment was a 3-2 vote. David Luneau spoke on behalf of those who voted in the minority. Luneau spoke several times with Steve Chamberlin in an effort to understand the extraordinarily complex issue. Upon reflection, Luneau said he believed the reduction in teachers could happen, but he felt the degree of complexity to make the reductions come into play would be extremely difficult to manage.

David Lancaster proposed an amendment to Article II, cutting the budget by approximately \$120,000. The new budget number would be: \$16, 904,395. Arnold Coda seconded the amendment made by Lancaster.

Jeff Donohoe (Amesbury Road) asked the Superintendent if the proposed amendment, which brought the budget down to the budget figure proposed in December, was still a prudent amount.

Superintendent Chamberlin said there had been a School Board meeting during the past week: at that meeting it was noted there were significant costs which had come forward which were not known in October. Chamberlin concluded the School Board adopted budget allows the flexibility to cover costs which have come forward since October.

Tom Congoran (Old Holmes Road) stated he and others in the audience have really come to respect Steve Chamberlin and David Luneau's judgment. Congoran asked the young parents in the audience to reflect on whether \$120,000 really makes a difference in a budget that has a \$300,000 surplus? Congoran feels that really makes things happen in school is the parents; the most important years are the first 4 grades in school. The budget is not about extras, this about how kids are taught to read and write.

Karen Irwin (Bassett Mill Road) spoke in support of the amendment, but in a different way: Irwin would increase the surplus which is coming back to the town and would reduce the special education increase. The taxpayers really need some sort of reduction.

David Oberheim (South Road) told the audience he is unemployed and has three kids in the school district; his wife, a teacher, had not seen a raise in three years. The school district is phenomenal; he and his wife and children are pleased with the District. Oberheim feels the taxpayers see the surplus returned at the end of the year as it is a considerable amount, at least \$300,000. David Luneau noted that the entire surplus is returned to the taxpayers (referring to the Town Report, page S-65) every year.

Dave Boughton (Salachar Road) wanted to address the terminology regarding "cuts:" the amendment is not about cutting the budget it is about reducing the increase in the budget.

Boughton noted the next four or five articles in the Warrant asked for additional funds, close to half a million dollars.

Tom Yestramski (Hardy Lane) noted he is not against education, he is against a continued increase in his property taxes. If the tax increases keep going, he won't be able to retire here. He felt the board should be able to find the \$120,000 decrease someplace.

Barry Needleman (Watchtower Road) spoke to the amendment to reduce the budget by \$120,000 and to Tom Congoran's previous remarks. Needleman noted he attended the meeting in December and asked the Board at that time if his younger son would receive the same education as his older daughter if cuts were made to the budget. The Board was not able to answer that question. Needleman stated until he is convinced the children of Hopkinton would still receive the same quality education (if cuts were made) he was not in favor of reducing the budget.

Arnold Coda (Gould Hill Road) asked the Board about the proposed increase in the line for special education: how many students are being tuitioned out of Hopkinton? Superintendent Chamberlin replied one or two. Coda asked why the cost of special education is going up almost \$74,000. Chamberlin said the most significant change in the special education budget is changes to staff health and retirement benefits.

The Moderator called for a voice vote on the amendment to Article II. The voice vote was not conclusive.

The moderator called for a standing vote.

The results of the standing vote were as follows: 135 YAY 172 NAY.

The amendment to Article II failed.

David French (Dolly Road) proposed a vote on Article II.

The moderator noted he still needed to take comments from the floor.

George Camp asked the Moderator how many registered voters were in the room at that point in time. The Supervisors reported 355 registered voters.

Irena Goddard (Penacook Road) said the 2.89% increase is an increase: it may seem like a little bit, almost insignificant, over the past five years we have had a 39% increase in the tax rate. Goddard made an amendment to Article II to reduce the budget to \$16,546,546.

Frederick Bradstreet (Gould Hill Road) seconded the amendment.

Dave Boughton (Salachar Road) noted that two previous amendments, for smaller increases, have already been voted down. He believes the voting body has already made its opinion known. He asked to call the question.

Irena Goddard wanted to make the vote a ballot vote so that people could really think about the (budget) number. Would the 2.89% increase really make a difference in the quality in education? Goddard noted the difference is that she was calling for a ballot vote on the amendment to Article II.

The Moderator checked to see that a request had been made for a ballot vote on the amendment to Article II. The Moderator read the names on the written request for a ballot vote on the amendment. The Moderator clarified the amendment and then called for a ballot vote.

The results of the ballot vote on the amendment to Article II were: 107 YAY 222 NAY
The motion to amend the Article II failed.

The moderator called for a vote on the original Article noting there would be a ballot vote, as petitioned at the beginning of the meeting.

The vote on Article II, as presented, was 85 opposed, 227 in favor. Article II passed on a written ballot.

Larry Donohue made a motion to restrict reconsideration. The motion carried.

Bill Jones was recognized by the Moderator to move Article III.

The motion was seconded by Liz Durant.

ARTICLE III: To see if the School District will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Hopkinton School Board and the Hopkinton Education Association, which calls for the following increases in salaries and benefits at current staffing levels:

Fiscal Year	Estimated Increase
2012-2013	\$153,273
2013-2014	\$143,754

and further to raise and appropriate the sum of One hundred fifty three thousand, two hundred and seventy-three dollars (\$153,273) for the upcoming fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels in accordance with the most recent Collective Bargaining Agreement. (The Hopkinton

School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

Bill Jones spoke further to the article noting there would be no more salary growth in the next two years; the teacher step increases would be restored: this contract reins in the District health care expenses by eliminating the cap for new hires and limiting cost to the HMO option.

Arnold Coda (Gould Hill Road) had two questions: Regarding the HMO, would the District pay the total cost of the premium? Superintendent Chamberlin replied no, the District pays up to the cap. Coda's second question was regarding teacher steps: would there be raises given in addition to the steps? Chamberlin said the step increases are the raises (these are not separate issues). Coda asked if we are rewarding people for the raises we voted against three or four years ago. David Luneau noted the District has saved the money during the years when step increases were not given; the staff doesn't earn back pay.

Tom Yestramski (Hardy Lane) noted he has a real issue with all the increases proposed in the current Article. Yestramski stated the teachers have not had step increases, but they still have health coverage.

Dave Boughton (Salachar Lane) had three questions: The Evergreen Clause was discussed in previous years: where does the District stand? Second: What percentage of the health care premiums do the teachers pay? Third: Is the pay scale sliding up at the same time the step increase is occurring?

David Luneau replied: Evergreen was repealed by the Legislature last year so there would be no Evergreen provisions in the current agreement. David noted if this collective bargaining agreement did not pass at the meeting, there would be questions about what would be carried forward, given that Evergreen no longer exists. The percentage of health insurance premiums would now be under an HMO. Currently the District pays about 92% of the insurance premium. The amount the District pays would be limited to the percentage in the HMO plan, anything over and above the District HMO plan would be borne by the employee. There has been no change to any of the step values; they have not changed in the last four years. There have been some changes to the tracks, but not tied to a dollar value. Double jumps have been eliminated; now teachers make a lateral move. The double jump has been eliminated.

Bob Cook (College Hill Road) noted there was a discrepancy between the budget figures in the visual (Power Point) presentation and the published figures.

Arnold Coda (Gould Hill Road) noted the question had been asked what the down side would be if the teacher contract did not pass at the meeting. Steve Chamberlin replied that if the contract did not get passed, there would have to be a resolution through the legal process. If the contract did not pass, the District would not be able to move forward

on the health insurance piece of the contract. If the contract did not pass, the District could not move forward on health insurance savings.

Jim Hersey (Kearsarge Avenue) asked about the percentage of the HMO the school district would be paying. Superintendent Chamberlin said that for those who elected to go to the District would be paying 95% and discussed why there would be significant savings from the new plan.

Seeing no further comment, the Moderator called for a written ballot on Article III.

Arnold Coda asked if the proponents of the written ballot would be willing to withdraw their request for a written ballot on the remaining Articles. The Moderator said the proponents could come to him if they wanted to withdraw their previous request.

The results of the written ballot on Article III were: 224 YAY 57 NAY

Article III passed on written ballot.

Larry Donahue made a motion to restrict reconsideration of Article III. The motion was seconded and approved.

ARTICLE IV: Shall the School District, if Article III is defeated, authorize the governing body to call one special meeting, at its option, to address Article III cost items only?

[Article IV was not voted upon, as Article III passed]

The Moderator recognized Liz Durant to present Article V.

Article V. was seconded by Louis Josephson

ARTICLE V: To see if the School District will vote to raise and appropriate the sum of Seventy-five thousand dollars (\$75,000) for the purpose of a General Contingency Fund to meet the cost of unanticipated expenses that may arise during the year and to expend said funds or to take any other action in relation thereto. (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

Liz Durant spoke briefly to this article stating the unused amount will be returned to the General Contingency Fund: this is not an accumulating capital account. Any use requires School Board approval. The Board felt this was a conservative approach to accommodate uncertainties.

No one came forward to speak to the Article.

The Moderator called for a written ballot on Article V, as requested by petition.

The vote on Article V was: 158 YAY

38 NAY

Article V passed on a written ballot.

Larry Donohue made a motion to restrict reconsideration on Article V: the motion carried on a voice vote.

The Moderator recognized Liz Durant to present Article VI.

Article VI was seconded by Louis Josephson.

ARTICLE VI: To see if the School District will vote to raise and appropriate up to Ten thousand dollars (\$10,000) to be added to the Replacing School District Vehicles Capital Reserve Fund, established March 6, 2010 and authorize the school board to transfer up to Ten thousand dollars (\$10,000) from the year end undesignated fund balance (surplus) available on June 30, 2012, or to take any other action in relation thereto. (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

Liz Durant spoke to the Article stating the current fund balance is approximately \$6,000. This article was proposed to smooth out some of the cost impacts of future vehicle purchases.

There was no further discussion; a written ballot was taken on Article VI.

The Moderator noted the original proponent of a written ballot on each article had withdrawn her request. Also, several of the five original petitioners had also left the meeting. The Moderator asked to suspend written ballots for the remainder of the voting, unless someone was opposed. No one was opposed, so the remaining articles were by voice vote.

The vote on Article VI was: 134 YAY 45 NAY

Article VI passed on a written ballot.

Louis Josephson presented Article VII.

Liz Durant seconded the article.

ARTICLE VII: To see if the School District will vote to raise and appropriate up to Fifteen thousand dollars (\$15,000) to be added to the Health Insurance Trust Fund, established March 6, 2010, and authorize the school board to transfer up to Fifteen thousand dollars (\$15,000) from the year end undesignated fund balance (surplus) available on June 30, 2012, or to take any other action in relation thereto. . (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

Louis Josephson spoke to the Article noting the Board is trying to smooth out the impact to the budget by the change to an HMO.

No one spoke to the article.

The Moderator called for the vote: Article VII passed on a voice vote.

Larry Donahue made a motion to restrict reconsider on Article VI. The motion passed on voice vote.

Larry Donahue made a motion to restrict reconsideration on Article VII. The motion passed on voice vote.

Larry Donahue came forward to present Article VIII.

The Article was seconded by Bill Jones.

ARTICLE VIII: To see if the School District will vote to raise and appropriate up to Twenty-Five thousand dollars (\$25,000) to be added to the School Building Repair and Maintenance Trust Fund, established March 6, 1993, and authorize the school board to transfer up to Twenty-Five thousand dollars (\$25,000) from the year end undesignated fund balance (surplus) available on June 30, 2012, or to take any other action in relation thereto. (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

Larry Donahue spoke to the article, noting that it is a fund which covers routine maintenance. Donahue outlined current withdrawals. The fund currently stands at \$212,000: the target balance is \$250,000. Donahue outlined upcoming and expected costs.

There was no discussion.

The Moderator called the vote on Article VIII.

Article VIII carried on a voice vote.

Larry Donahue moved Article IX.

Bill Jones seconded the Article.

ARTICLE IX: To transact any other business that may legally come before said meeting.

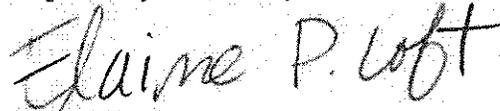
David Lancaster (Park Avenue) asked for the total number of registered voters in the town and the total number of voters who came to the meeting.

The Moderator replied there are 4269 registered voters in the Town of Hopkinton and the greatest number of voters at the meeting was 356.

Arnold Coda (Gould Hill Road) thanked the board and administration for all the work they put into the budget process.

The Moderator asked if there was any discussion on Article IX. Seeing no discussion, the Moderator called for a motion to adjourn, the motion was seconded. The meeting adjourned at 12:49 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Elaine P. Loft". The signature is written in dark ink and is positioned above the printed name.

Elaine P. Loft

School District Clerk

WARRANT FOR
THE 2013 ANNUAL HOPKINTON SCHOOL DISTRICT MEETING
THE STATE OF NEW HAMPSHIRE

To the inhabitants of the Town of HOPKINTON, in the County of MERRIMACK, in the said State, qualified to vote in school district affairs:

You are hereby notified to meet at the Hopkinton High School Gymnasium in said HOPKINTON on Saturday, the Ninth (9th) day of March 2013, next at 9:00 a.m. o'clock in the forenoon to act upon the following articles:

ARTICLE I: To hear reports of agents, auditors, committees, and officers chosen or to take any other action in relation thereto.

ARTICLE II: To see if the School District will vote to raise and appropriate as an operating budget, the Budget Committee's recommended amount of Seventeen million six hundred forty thousand one hundred thirty-seven dollars (\$17,640,137) for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment of statutory obligations of the district, or to take any other action in relation thereto. The Hopkinton School Board recommends this amount. This article does not include appropriations voted in other warrant articles.

ARTICLE III: To see if the School District will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Hopkinton School Board and the Hopkinton Educational Support Staff, which calls for the following increases in salaries and benefits at current staffing levels:

Fiscal Year	Estimated Increase
2013-2014	\$68,357
2014-2015	\$66,209
2015-2016	\$47,911

and further to raise and appropriate the sum of Sixty-eight thousand three hundred fifty-seven dollars (\$68,357) for the upcoming fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels in accordance with the most recent Collective Bargaining Agreement. (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

ARTICLE IV: Shall the School District, if Article III is defeated, authorize the governing body to call one special meeting, at its option, to address Article III cost items only?

ARTICLE V: To see if the School District will vote to raise and appropriate the sum of Fifty thousand dollars (\$50,000) for the purpose of a General Contingency Fund to meet the cost of unanticipated expenses that may arise during the year and to expend said funds or to take any other action in relation thereto. (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

ARTICLE VI: To see if the School District will vote to raise and appropriate up to Ten thousand dollars (\$10,000) to be added to the Replacing School District Vehicles Capital Reserve Fund, established March 6, 2010, and authorize the school board to transfer up to Ten thousand dollars (\$10,000) from the year end undesignated fund balance (surplus) available on June 30, 2013, or to take any other action in relation thereto. (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

ARTICLE VII: To see if the School District will vote to raise and appropriate up to Ten thousand dollars (\$10,000) to be added to the Health Insurance Trust Fund, established March 6, 2010, and authorize the school board to transfer up to Ten thousand dollars (\$10,000) from the year end undesignated fund balance (surplus) available on June 30, 2013, or to take any other action in relation thereto. (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

ARTICLE VIII: To see if the School District will vote to raise and appropriate up to Fifty thousand dollars (\$50,000) to be added to the School Building Repair and Maintenance Trust Fund, established March 6, 1993, and authorize the school board to transfer up to Fifty thousand dollars (\$50,000) from the year end undesignated fund balance (surplus) available on June 30, 2013, or to take any other action in relation thereto. (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

ARTICLE IX: To see if the school district will vote to raise and appropriate up to One dollar (\$1) to be added to the Educating Educationally Disabled Children Trust Fund, established March 19, 2005, and authorize the school board to transfer up to One dollar (\$1) from the year end undesignated fund balance (surplus) available on June 30, 2013, or to take any other action in relation thereto. (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

ARTICLE X: To see if the school district will vote to authorize, indefinitely until rescinded, to retain year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment, in accordance with RSA 198:4-b, II. Such fund balance retained may only be used to reduce the tax rate or for emergencies to be approved by the Department of Education under RSA 32:11. (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

ARTICLE XI: To transact any other business that may legally come before said meeting.

HOPKINTON SCHOOL DISTRICT

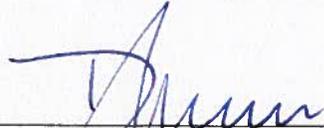
WARRANT TO ELECT SCHOOL DISTRICT OFFICERS

FURTHER: You are hereby notified to meet at the Hopkinton Town Hall on Tuesday, the 12th day of March 2013, with the polls open at 7:00 a.m. and remaining open continually until 7:00 p.m. to act upon the following subjects:

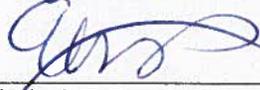
To choose by nonpartisan ballot, the following School District Officers.

- | | | |
|----|-----------------------|-------------|
| a. | 1 School Board Member | 3 Year Term |
| b. | 1 Moderator | 1 Year Term |
| d. | 1 Clerk | 1 Year Term |
| e. | 1 Treasurer | 1 Year Term |

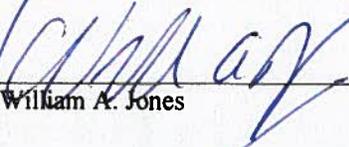
Given under our hands at said Hopkinton this 12 day of February 2013.



David J. Luneau, Chairperson

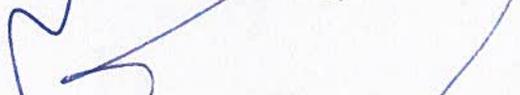


Elizabeth T. Durant, Vice Chairperson



William A. Jones

R. Matthew Cairns



William Chapin Jr.

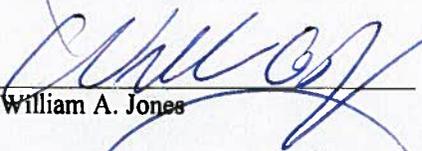
A true copy of Warrant Attest:



David J. Luneau, Chairperson

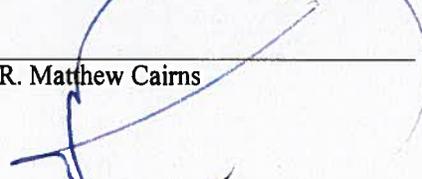


Elizabeth T. Durant, Vice Chairperson



William A. Jones

R. Matthew Cairns



William Chapin Jr.

SCHOOL BUDGET FORM

BUDGET FORM FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

OF: HOPKINTON, NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 2013 to June 30, 2014

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

- 1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
- 2. Hold at least one public hearing on this budget.
- 3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): Feb. 12, 2013

BUDGET COMMITTEE

Please sign in ink.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
 MUNICIPAL SERVICES DIVISION
 P.O. BOX 487, CONCORD, NH 03302-0487
 (603)230-5090

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. WARR. ART.#	Expenditures for Year 7/1/11 to 6/30/12	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing Fiscal Year (Recommended)	School Board's Appropriations (Not Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Recommended)	Budget Committee's Approp. (Not Recommended)
INSTRUCTION								
1100-1199	Regular Programs	2	6,535,468	7,015,991	7,110,018	66,172	7,110,018	
1200-1299	Special Programs	2	2,328,966	2,497,524	2,564,239	18,000	2,564,239	
1300-1399	Vocational Programs	2	12,828	28,000	28,000		28,000	
1400-1499	Other Programs	2	299,817	316,140	352,084	102	352,084	
1500-1599	Non-Public Programs							
1600-1699	Adult/Continuing Ed. Programs							
1700-1799	Community/Jr-College Ed. Programs							
1800-1899	Community Service Programs							
SUPPORT SERVICES								
2000-2199	Student Support Services	2	1,183,519	1,202,767	1,233,680		1,233,680	
2200-2299	Instructional Staff Services	2	815,418	903,159	960,317	25,000	960,317	
GENERAL ADMINISTRATION								
2310 840	School Board Contingency							
2310-2319	Other School Board	2	53,804	58,824	66,532		66,532	
EXECUTIVE ADMINISTRATION								
2320-310	SAU Management Services							
2320-2399	All Other Administration	2	486,530	570,493	584,449	15,426	584,449	
2400-2499	School Administration Service	2	783,095	807,759	829,536	500	829,536	
2500-2599	Business	2	239,184	235,364	242,297		242,297	
2600-2699	Operation & Maintenance of Plant	2	1,102,183	1,196,373	1,220,871	69,500	1,220,871	
2700-2799	Student Transportation	2	563,633	611,126	721,278		721,278	
2800-2999	Support Service Central & Other							
NON-INSTRUCTIONAL SERVICES								
3100	Food Service Operations	2	373,969	400,939	400,939		400,939	
3200	Enterprise Operations							

MS-27 Budget - School District of HOPKINTON, NH FY 2013-2014

1	2	3	4	5	6	7	8	9
Acct#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud WARR. ART.#	Expenditures for Year 7/1/11 to 6/30/12	Appropriations Current Year As Approved by DRA	School Board's Appropriations Ensuing Fiscal Year (Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Not Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Not Recommended)
FACILITIES ACQUISITION AND CONSTRUCTION								
4100	Site Acquisition							
4200	Site Improvement							
4300	Architectural/Engineering							
4400	Educational Specification Develop.							
4500	Building Acquisition/Construction							
4600	Building Improvement Services							
4900	Other Facilities Acquisition and Construction Services	2			1			1
OTHER OUTLAYS								
5110	Debt Service - Principal	2	415,000	430,000	450,000			450,000
5120	Debt Service - Interest	2	131,025	114,413	97,100			97,100
FUND TRANSFERS								
5220-5221	To Food Service	2	83,253	1	1	39,999		1
5222-5229	To Other Special Revenue	2	425,772	788,795	788,795			788,795
5230-5239	To Capital Projects							
5254	To Agency Funds							
5300-5399	InterGovernmental Agency Alloc.							
SUPPLEMENTAL								
DEFICIT								
Operating Budget Total				17,177,666	17,640,137	223,699		17,640,137

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Est. Revenues
REVENUE FROM LOCAL SOURCES					
1300-1349	Tuition		69,000	82,022	82,022
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments		1,250	1,300	1,300
1600-1699	Food Service Sales		346,439	346,439	346,439
1700-1799	Student Activities		36,630	34,000	34,000
1800-1899	Community Services Activities		1,000	1,000	1,000
1900-1999	Other Local Sources		132,795	147,844	147,844
REVENUE FROM STATE SOURCES					
3210	School Building Aid		147,126	135,000	135,000
3220	Kindergarten Aid				
3215	Kindergarten Building Aid				
3230	Catastrophic Aid			54,495	54,495
3240-3249	Vocational Aid			2,000	2,000
3250	Adult Education				
3260	Child Nutrition		2,500	2,500	2,500
3270	Driver Education				
3290-3299	Other State Sources				
REVENUE FROM FEDERAL SOURCES					
4100-4539	Federal Program Grants		511,000	511,000	511,000
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition		52,000	52,000	52,000
4570	Disabilities Programs		239,000	239,000	239,000
4580	Medicaid Distribution		85,000	85,000	85,000
4590-4999	Other Federal Sources (except 4810)		20,000	19,000	19,000
4810	Federal Forest Reserve				
OTHER FINANCING SOURCES					
5110-5139	Sale of Bonds or Notes				
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Est. Revenues
OTHER FINANCING SOURCES (Cont.)					
5252	Transfer from Expendable Trust Funds				
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-d for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ =NET RAN				
	Supplemental Appropriation (Contra)				
	Voted From Fund Balance		50,000	70,001	70,001
	Fund Balance to Reduce Taxes		292,948	270,000	270,000
	Total Estimated Revenue & Credits		1,986,688	2,052,601	2,052,601

****BUDGET SUMMARY****

	Current Year Adopted Budget	School Board's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended (from page 3)	17,177,668	17,640,137	17,640,137
Special Warrant Articles Recommended (from page 4)	50,000	70,001	70,001
Individual Warrant Articles Recommended (from page 4)	143,357	118,357	118,357
TOTAL Appropriations Recommended	17,371,025	17,828,495	17,828,495
Less: Amount of Estimated Revenues & Credits (from above)	(1,986,688)	(2,052,601)	(2,052,601)
Less: Amount of State Education Tax/Grant	(3,678,644)	(3,454,570)	(3,454,570)
Estimated Amount of Local Taxes to be Raised For Education	11,705,693	12,321,324	12,321,324

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$1,728,140
(See Supplemental Schedule With 10% Calculation)

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(For Calculating 10% Maximum Allowable Increase)

(RSA 32:18, 32:19, & 32:21)

Use VERSION #2 if budget includes Collective Bargaining Cost Items or RSA 32:18-a Bond Override

LOCAL GOVERNMENTAL UNIT: Hopkinton School District FISCAL YEAR END 2013-14
Col. A

	RECOMMENDED AMOUNT		
1. Total RECOMMENDED by Budget Committee (see budget MS-7, 27, or 37)	\$ 17,828,495		
LESS EXCLUSIONS:			
2. Principal: Long-Term Bonds & Notes	(450,000)		
3. Interest: Long-Term Bonds & Notes	(97,100)		
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b			
5. Mandatory Assessments			
6. TOTAL EXCLUSIONS (Sum of rows 2-5)	< 547,100 >		
7. Amount recommended less recommended exclusion amounts (Line 1 less Line 6)	\$ 17,281,395		
8. Line 7 times 10%	\$ 1,728,140		
9. Maximum allowable appropriation prior to vote (Line 1 + 8)	\$ 19,556,635	Column B	Column C (Column B-A)
10. Collective Bargaining Cost Items, RSA 32:19 & 273-A:1, IV, (Complete Column A prior to meeting & Column B and Column C at meeting)	Cost items recommended (Also included in line 1) \$68,357	Cost items voted \$68,357	Amount voted over recommended amount \$0
11. Bond Override RSA 32:18-a	XXXXXXXXXX	XXXXXXXXXX	Amount voted

MAXIMUM ALLOWABLE APPROPRIATIONS VOTED

At meeting, add Line 9 + amounts in Column C.

\$ 19,556,635

Line 8 plus any amounts in Column C (amounts voted above recommended amount) is the allowable increase to budget committee's recommended budget.

Attach a copy of this completed supplemental schedule to the back of the budget form.

2013-2014 School District Operational Budget



BOARD MEMBERS:

David J. Luneau, Chairperson

Elizabeth T. Durant, Vice Chairperson

R. Matthew Cairns

William Chapin Jr.

William A. Jones

Cameron DeBrusk, Student Representative

Bennett Mosseau, Student Representative

DISTRICT ADMINISTRATION:

Steven M. Chamberlin, Superintendent

Michelle R. Clark, Business Administrator

Dr. Valerie S. Aubry, Director of Student Services

Matthew Stone, Director of Technology

William Carozza, Harold Martin School Principal

Michael Bessette, Maple Street School Principal

Christopher Kelley, Hopkinton Middle/High School Principal

Rebecca Gagnon, Hopkinton Middle/High School Principal

Total 2012 - 2013 Operational Budget		\$17,177,668
	- MAJOR INCREASES -	
* NH Retirement rate increase	\$268,930	
* Special education services	\$186,000	
* Equipment	\$55,355	
* Math program for K-7	\$40,000	
* Dental - \$4,194 and Workers Compensation - \$1,269, Life and LTD - \$1,417	\$6,880	
* Misc	\$576	
	<i>Total Major Increases</i>	<i>\$557,741</i>
	- MAJOR DECREASES -	
* Removal of drivers education	(\$75,000)	
* Heating Fuel	(\$13,427)	
* Electricity	(\$6,845)	
	<i>Total Major Decreases</i>	<i>(\$95,272)</i>
Total Proposed 2013 - 2014 Operational Budget		\$17,640,137

Hopkinton School District
Revenues

REVENUE SOURCES	2008/2009 ACTUAL	2009/2010 ACTUAL	2010/2011 ACTUAL	2011/2012 ACTUAL	2012/2013 MS24	2013/2014 MS27	Variance
REVENUE FROM LOCAL SOURCES							
Tuition	\$ 45,072.08	\$ 66,484.87	\$ 52,781.60	\$ 42,763.00	\$ 69,000.00	\$ 82,022.00	\$ 13,022
Interest Earnings Adequacy Grant	16,615.94	4,612.53	3,264.57	1,473.00	1,250.00	1,300.00	\$ 50
Food Service Sales & Transfers Into FS	288,367.66	307,780.01	299,813.32	302,312.00	346,439.00	346,439.00	\$ -
Student Activities	14,637.24	20,097.19	13,295.00	38,237.00	36,630.00	34,000.00	\$ (2,630)
Other Local Sources (rent, drivers ed, etc)	59,904.38	59,149.76	103,020.62	57,786.00	95,000.00	20,000.00	\$ (75,000)
Fund 8 Grants and Donations	57,797.00	83,555.66	214,313.00	-	38,795.00	38,795.00	\$ -
Refund from LGC for Health, Dental and Property Liability Insurance	-	-	-	-	-	90,049.00	\$ 90,049
REVENUE FROM STATE SOURCES							
School Building Aid	139,606.82	178,441.35	136,625.74	141,126.00	147,126.00	135,000.00	\$ (12,126)
Catastrophic Aid	20,620.12	10,541.29	2,991.06	-	-	54,495.00	\$ 54,495
Child Nutrition Food Service	3,053.17	3,793.76	3,767.20	3,618.00	2,500.00	2,500.00	\$ -
Driver Education	1,960.00	13,800.00	9,300.00	2,400.00	-	-	\$ -
Vocational Transportation	3,155.20	2,273.60	3,277.61	4,686.00	-	2,000.00	\$ 2,000
Other State Aid	-	-	909.44	3,663.00	-	-	\$ -
REVENUE FROM FEDERAL SOURCES							
Federal Program Grants	125,707.25	132,740.23	126,346.97	152,089.00	511,000.00	511,000.00	\$ -
Disabilities Programs (IDEA, PRESCH)	202,176.36	287,593.21	300,998.73	228,666.00	239,000.00	239,000.00	\$ -
Other Federal Sources (Child Nutrition)	61,754.78	60,693.64	57,650.61	68,039.00	52,000.00	52,000.00	\$ -
Medicaid Reimbursement	140,568.97	138,462.45	120,270.98	88,660.00	85,000.00	85,000.00	\$ -
Medicare Reimbursement	10,660.11	31,812.91	40,636.90	19,115.00	20,000.00	19,000.00	\$ (1,000)
OTHER FINANCING SOURCES							
Transfer from Expendable Trust Funds	-	-	-	-	-	-	\$ -
TOTAL REVENUES	\$ 1,191,647.08	\$ 1,401,812.46	\$ 1,489,263.35	\$ 1,154,643.00	\$ 1,643,740.00	\$ 1,712,800.00	\$ 68,860
State Adequate Education Grant	\$ 2,116,855.00	\$ 2,131,140.00	\$ 2,014,625.12	\$ 2,085,888.00	\$ 2,087,695.00	\$ 1,908,369.29	\$ (179,326)
State Property Tax	\$ 1,635,218.00	\$ 1,620,933.00	\$ 1,664,378.00	\$ 1,515,831.00	\$ 1,590,949.00	\$ 1,546,201.00	\$ (44,748)
TOTAL REVENUES	\$ 4,943,720.08	\$ 5,153,885.46	\$ 5,168,266.47	\$ 4,756,362.00	\$ 5,322,384.00	\$ 5,167,170.29	\$ (155,214)
TOTAL APPROPRIATIONS PER MS22 (APPROVED BY VOTERS)	\$ 15,621,951	\$ 15,753,932	\$ 16,317,060	\$ 16,671,546	\$ 17,302,668	\$ 17,828,495	\$ 525,827
Less Transfer to Expendable Trust Funds	50,000.00	75,000.00	100,000.00	50,000.00	50,000.00	70,001.00	20,001
Less Fund Balance - To Reduce Taxes	570,308.00	387,389.00	405,144.00	289,553.00	292,948.00	270,000.00	(22,948)
ESTIMATED Amount to be Raised Locally	\$ 10,083,979.00	\$ 10,305,292.00	\$ 10,471,320.00	\$ 11,108,478.00	\$ 11,637,336.00	\$ 12,321,323.71	\$ 683,988
TOTAL ESTIMATE TAX RATE IMPACT							
Valuation Assessment	\$ 769,079,947.00	\$ 639,509,934.00	\$ 643,631,387.00	\$ 647,051,795.00	\$ 654,707,728.00	\$ 654,707,728.00	\$ -
Local Tax Rate	13.11	16.11	16.27	17.17	17.77	18.82	1.04
Valuation Assessment	\$ 745,720,247	\$ 615,092,834	\$ 620,979,687	\$ 624,175,895	\$ 631,831,828	\$ 631,831,828	\$ -
State Tax Rate	2.19	2.64	2.68	2.43	2.52	2.45	(0.07)
TOTAL TAX	\$ 15.30	\$ 18.75	\$ 18.95	\$ 19.60	\$ 20.29	\$ 21.27	\$ 0.97

Total 2012 - 2013 REVENUE		\$5,322,384
MAJOR INCREASES: 2013-2014		
* Refund Prior Year Expenses - LGC	\$90,049	
* Catastrophic Aid	\$54,495	
* Tuition	\$13,022	
* Vocational Transportation Aid	\$2,000	
<i>Total Major Increases</i>		\$159,566
MAJOR DECREASES: 2013-2014		
* State Adequacy Aid: Adequacy Grant	(\$179,326)	
* Drivers Education	(\$75,000)	
* State Adequacy Aid: Statewide property tax	(\$44,748)	
* School Building Aid	(\$12,126)	
* Other immaterial decreases (totalled)	(\$3,580)	
<i>Total Major Decreases</i>		(\$314,780)
Total Proposed 2013 - 2014 REVENUE		\$5,167,170

**HOPKINTON SCHOOL DISTRICT
2013-2014 PROPOSED BUDGET
SUMMARY BY BUDGET COMPONENTS**

This table provides an overview of the basic budgetary components contained within each of the department level budgets presented in this budget document, exclusive of warrant articles. Budget components include: Salaries; Benefits; Professional Services; Property Services; Other Services; Supplies and Materials; Property; Other Items.

Summary by Budget Component	Expended 2009-2010	Expended 2010-2011	Budget 2011-2012	Expended 2011-2012	Budget 2012-2013	Proposed 2013-2014	Increase/Decrease	% Chg
Salaries	\$ 8,788,025	\$ 8,979,241	\$ 8,944,387	\$ 8,911,509	\$ 9,250,775	\$ 9,232,573	(\$ 18,202)	0.20%
Benefits	2,923,884	3,172,211	3,538,486	3,503,118	3,803,729	4,093,281	289,552	8.00%
Professional Services	321,407	352,775	416,220	286,426	421,807	344,580	(77,227)	(19.00%)
Property Services	212,240	190,700	216,438	178,036	222,154	217,288	(4,866)	2.20%
Other- I.e.: Transportation, Tuition, Printing	721,330	757,074	914,181	732,395	948,818	1,152,406	203,588	22.00%
Supplies, Books & Materials	549,343	554,611	625,675	584,991	665,869	677,450	11,581	2.00%
New/Replace Equipment	158,214	170,932	155,399	208,060	130,368	185,723	55,355	43.00%
Debt Service & GF Supplement to Food Service	725,607	616,765	546,026	631,165	544,414	547,102	2,688	0.01%
Other Funds (Offset by Revenues)	875,456	1,003,590	1,189,734	797,854	1,189,734	1,189,734	-	-
Total	\$ 15,275,506	\$ 15,797,899	\$ 16,546,546	\$ 15,833,554	\$ 17,177,668	\$ 17,640,137	\$ 462,469	2.69%

FTE Budgeted Comparison			Proposed Increase(Decrease)
2009-10	2010-11	2011-12	2012-13
190.73	189.26	189.37	189.52
			185.12
			(4.40)

MAJOR BUDGET COMPONENT DESCRIPTIONS

SALARIES: Salaries; Salaries Secretarial/Clerks; Salaries Substitutes; Salaries Temps; and Salaries Summer.

BENEFITS: Health Insurance; Dental Insurance; Life/LTD Insurance; Workers Compensation; Retirements; FICA; Sick Bank; Unemployment Insurance; Tuition Reimbursement.

PROFESSIONAL SERVICES: Instructional Services; Instructional Improvement; Curriculum Development; Conferences and Conventions; Contracted Pupil Services; Contracted Evaluation Services; Contracted Pupil Health Services; General Testing; Alcohol/Drug Programs; Legal Services; and Other Professional Services.

PROPERTY SERVICES: Water; Sewer; Water Inspection; Cleaning Services; Disposal Services; General Repair and Maintenance; Repair Non-Instructional Equipment; Painting; Repairs Plumbing/Electrical; Repairs Heat and Ventilation; Repairs Building Interior and Exterior; Rent/Lease Equipment; Contracted Services; Maintenance Agreements – Buildings and Grounds.

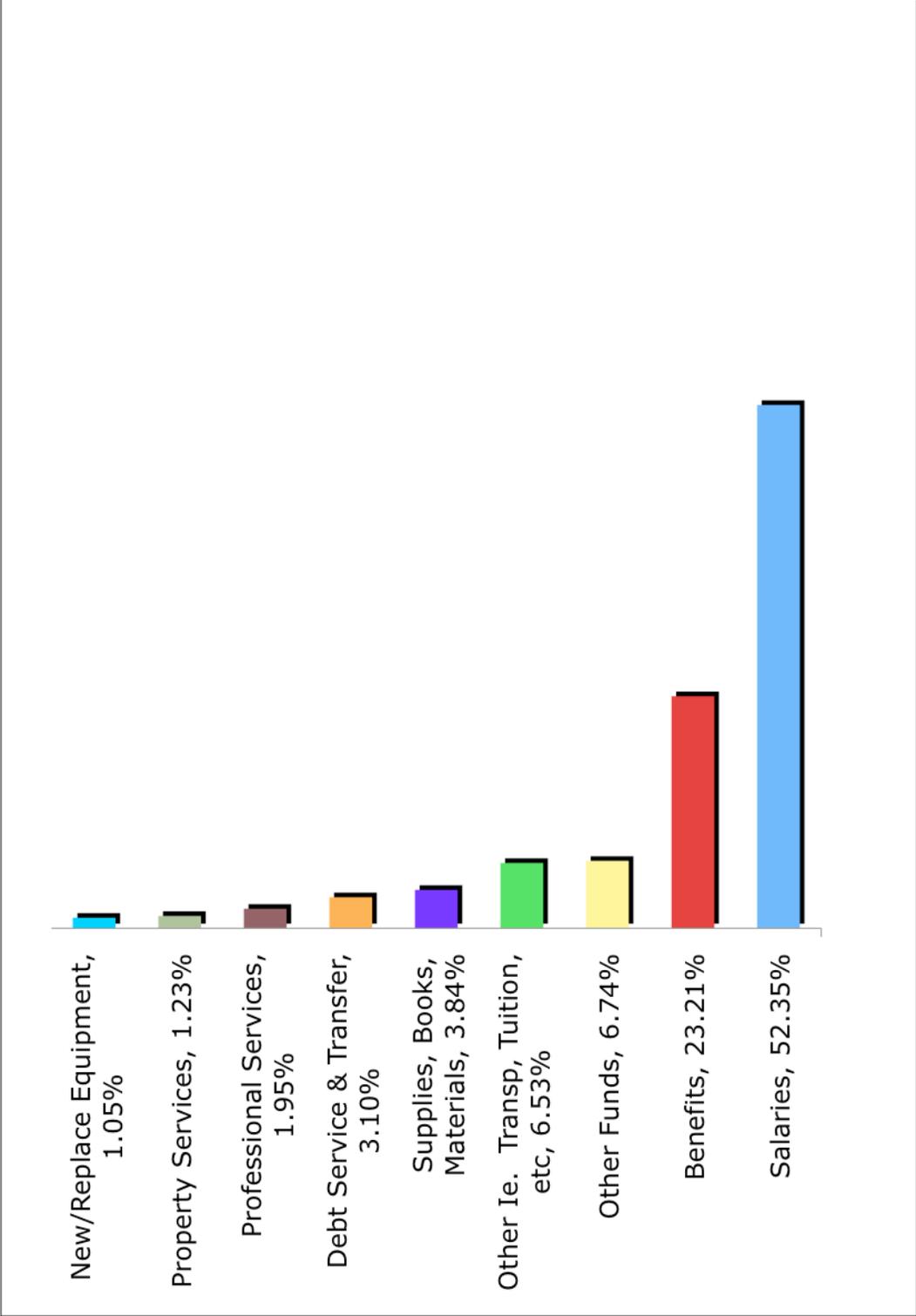
OTHER SERVICES: Transportation; Liability Insurance; Postage; Advertising; Printing; Communications; Vocational Tuition; Tuition; and Travel.

SUPPLIES & MATERIALS: Supplies; Small Tools and Hardware; AV Supplies; Books; Periodicals; Microfilm; Electricity; Oil Heat; Gasoline; Propane Gas; Reference Materials; Software; and Telecommunications.

PROPERTY/EQUIPMENT: Additional/New Equipment; Replace Equipment; Additional/New Furniture; Replace Furniture; and New Vehicles.

OTHER ITEMS: Dues and Fees; Bond-Principal; Bond-Interest; Contingency; Fund Transfers; Miscellaneous; Other Uses of Funds.

This chart represents the Proposed 2013-2014 Operating Budget by Major Budget Component



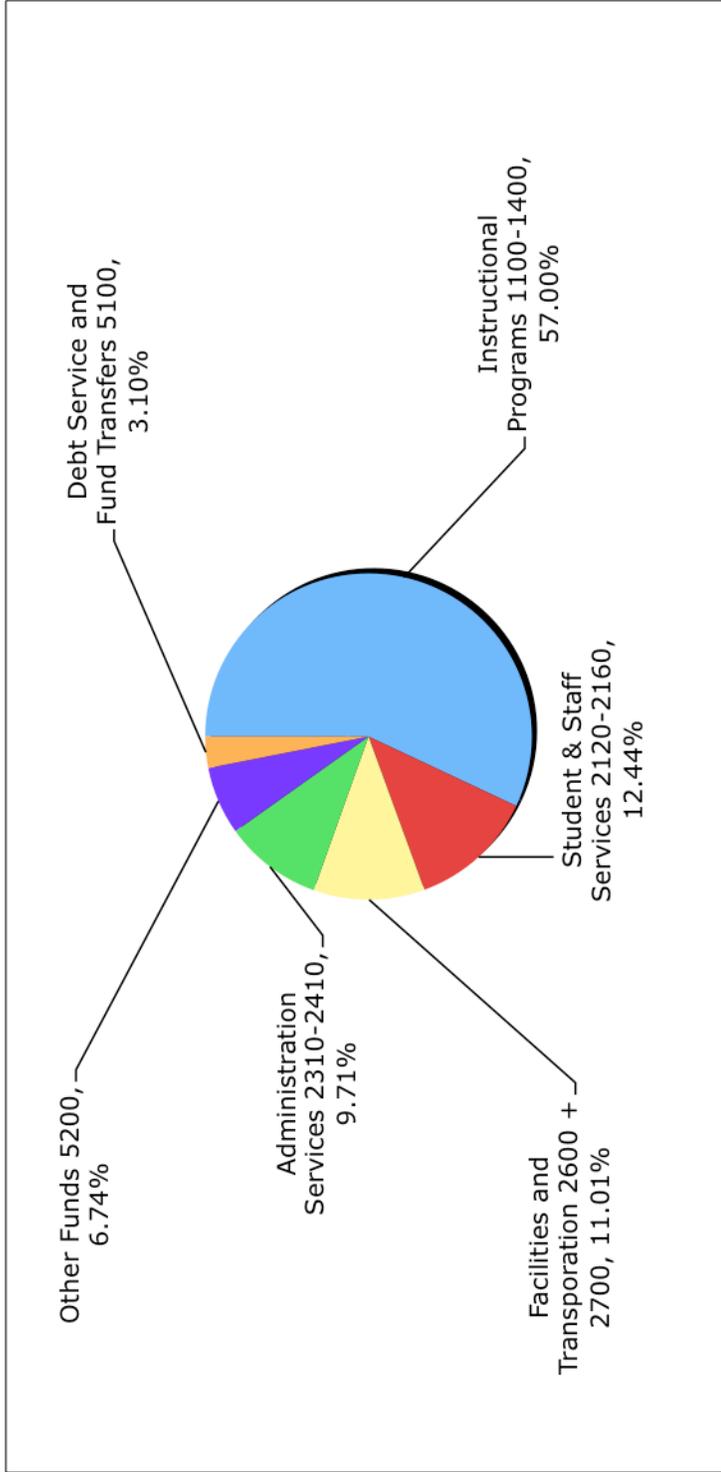
**HOPKINTON SCHOOL DISTRICT
2013-2014 PROPOSED BUDGET**

SUMMARY BY OPERATIONAL PROGRAMS

This table summarizes the Hopkinton School District's Operational Budget, exclusive of warrant articles, according to the five major operational programs defined within this budget document: Instructional Programs; Student and Staff Services; Administrative Services; Facilities and Transportation; and Debt Service & Fund Transfers. The aim is to provide a clear illustration of specific operational components, as well as their respective impact on the overall budget.

Summary by Operational Program	Expended 2009-2010	Expended 2010-2011	Budget 2011-2012	Expended 2011-2012	Budget 2012-2013	Proposed 2013-2014	Increase/Decrease	% Chg
Instructional Programs	\$ 8,812,100	\$ 9,095,259	\$ 9,420,239	\$ 9,177,069	\$ 9,857,655	\$ 10,127,615	\$ 269,960	2.74%
Student & Staff Services	1,844,578	1,884,388	2,043,901	1,998,937	2,105,926	2,218,997	113,071	5.36%
Administrative Services	1,446,247	1,532,566	1,595,844	1,562,713	1,672,440	1,712,814	40,374	2.41%
Facilities and Transportation	1,571,518	1,665,331	1,750,802	1,665,816	1,807,499	1,942,149	134,650	7.45%
Debt Service & GF Supplement to Food Service	725,607	614,127	546,026	631,165	544,414	547,102	2,688	.05%
Other Funds (Offset by Revenues)	875,456	1,006,228	1,189,734	797,854	1,189,734	1,189,734	-	-
Total	\$ 15,275,506	\$ 15,797,899	\$ 16,546,546	\$ 15,833,554	\$ 17,177,668	\$ 17,640,137	\$ 462,469	2.69%

This chart represents the majority of the Proposed 2013-2014 Operating Budget, which is dedicated directly to Instructional Programs.



**HOPKINTON SCHOOL DISTRICT
2013-2014 PROPOSED BUDGET**

SUMMARY BY LOCATION

This table summarizes the Hopkinton School District's Operational Budget, exclusive of warrant articles, according to the four locations. It provides a clear illustration of specific locations, as well as their respective impact on the overall budget.

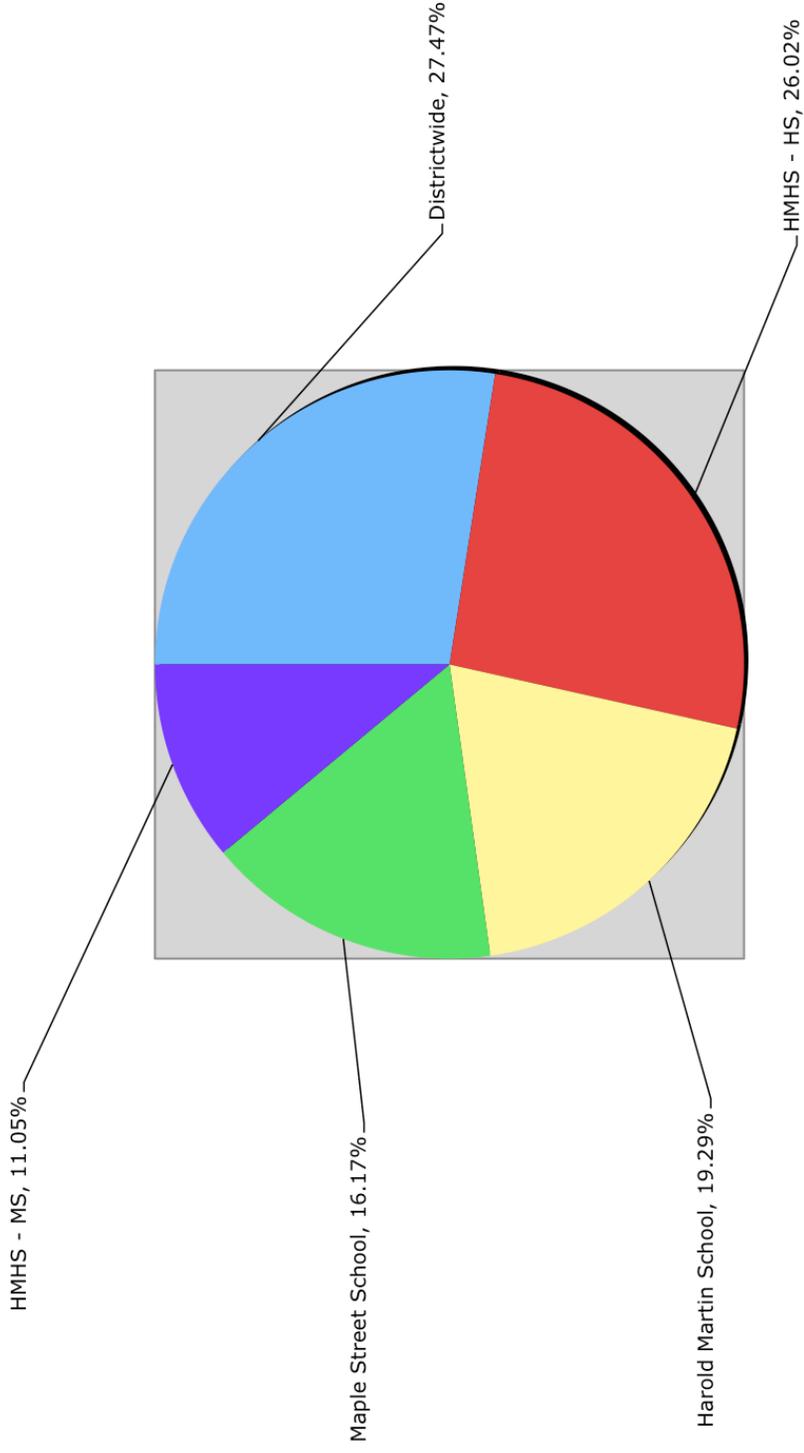
Summary by Location	Expended 2009-2010	Expended 2010-2011	Budget 2011-2012	Expended 2011-2012	Budget 2012-2013	Proposed 2013-2014	Increase/Decrease	% Chg
District-wide	\$ 3,827,676	\$ 4,046,151	\$ 4,338,902	\$ 3,899,554	\$ 4,545,691	\$ 4,847,792	\$ 302,101	6.65%
Harold Martin School	2,911,244	3,074,388	3,170,901	3,159,230	3,268,254	3,401,920	133,666	4.09%
Maple Street School	2,609,908	2,510,752	2,517,612	2,473,368	2,691,795	2,851,565	159,770	5.94%
Middle School	1,975,159	2,069,192	2,224,665	2,213,314	2,305,289	1,948,881	(356,408)	(15.46%)
High School	3,951,519	4,097,416	4,294,466	4,098,088	4,366,639	4,589,979	223,340	5.12%
Total	\$ 15,275,506	\$ 15,797,899	\$ 16,546,546	\$ 15,833,554	\$ 17,177,668	\$ 17,640,137	\$ 462,469	2.69%

FTE Budgeted Comparison

	2009-10	2010-11	2011-12	2012-13	2013-14	Proposed Increase(Decrease)
District-wide	16.63	16.52	16.65	17.55	17.75	.20
Harold Martin School	48.68	51.05	52.48	49.26	49.26	.00
Maple Street School	44.48	41.86	38.95	41.91	40.21	(1.70)
Middle School	27.78	29.43	29.03	28.59	22.96	(5.63)
High School	53.16	50.40	52.26	52.21	54.94	2.73
Total	190.73	189.26	189.37	189.52	185.12	(4.40)

*= District-wide includes Psychologist, Occupational Therapy Department, the Technology Department, the SAU staff, the Director of Maintenance, etc.

This chart represents the breakdown of the Proposed 2013-2014 Operating Budget by location.



**PROPOSED BUDGET
12/21/12
HOPKINTON SCHOOL DISTRICT
2013-2014 BUDGET
TOTAL OF OPERATIONAL PROGRAMS**

The 2013-2014 Hopkinton School District Operational Budget is grouped into five basic operational programs: Instructional Programs; Student and Staff Services; Administrative Services; Facilities and Transportation; and Debt Service with Fund Transfers.

Special warrant articles can be found at the end of this document and are not included in the operational budget totals.

-INSTRUCTIONAL PROGRAMS-

The functions found within the Instructional Programs group are Regular Educational programs, Special Educational programs, Vocational programs, and other Instructional programs.

Regular Educational Programs (1100's)

The Regular Education portion of the 2013-2014 Budget contains instructional activities designed to provide all students with learning experiences that prepare them to become productive citizens and family members. All grade levels and subjects are funded in this section.

1100 Regular Education

	Expended 2009-2010	Expended 2010-2011	Budget 2011-2012	Expended 2011-2012	Budget 2012-2013	Proposed Budget 2013-2014	Increase/Decrease
Salaries	\$ 4,481,555	\$ 4,626,536	\$ 4,523,100	\$ 4,455,090	\$ 4,700,804	\$ 4,695,480	(\$ 5,324)
Benefits	1,565,977	1,723,933	1,899,252	1,870,923	2,051,817	2,196,922	145,105
Professional Services	52,409	52,780	75,000	30,943	75,000	-	(75,000)
Property Services	24,249	20,119	36,594	20,935	29,799	26,825	(2,974)
Other Services	221	-	900	-	100	100	-
Supplies and Materials	132,433	114,581	130,894	115,010	122,610	149,285	26,675
Property/Equipment	59,145	22,560	31,034	39,117	28,932	33,675	4,743
Other Items	4,409	5,075	7,114	3,440	6,929	7,731	802
Totals	\$ 6,320,398	\$ 6,565,584	\$ 6,703,888	\$ 6,535,458	\$ 7,015,991	\$ 7,110,018	\$ 94,027

As of October 1, 2012, we have 940 (including special education) students enrolled in our regular education programs. Programs of instruction are offered for grades P-12 in state required academic areas, which include English, Mathematics, Science, Social Studies, Health, etc. Our schools also offer many additional courses, which provide valuable enrichment to our students' education. Specific information about courses and programs are available on the school webpage's which can be accessed at the District website www.hopkintonschools.org. School Board standards require student sign-ups of twelve students for all courses. Some courses will run with less than 12 students following the production of the schedule and drop-add period. Not all courses listed in the course catalog (Program of Studies) will be available every semester.

Increase/Decrease due to the following:

- The net decrease in the salaries line is due to continuation of necessary reductions in the 2012-2013 year at Hopkinton Middle High School. There is also the shift of part of a reading teacher position at Harold Martin from a grant to the general fund. This happened in the 2012-13 school year, however after the budget was approved. Other changes are the reclassification of a special education teacher at Harold Martin to regular education (.40) due to daily interaction. There is also the addition of a tenth (.10) for Maple Street Physical and Health Education as well as a fifth grade classroom due to enrollment. There is also a reduction of the elementary permanent substitute position (1.0).
- Increases in benefits are due to the change in retirement rates.
- The decrease in professional services is due to drivers education being handled by the provider due to the elimination of state aid.
- The increase in the supplies and materials is due to the purchase of books for K-7 to implement a new math program.

FTE Budgeted Comparison

	2009-10	2010-11	2011-12	2012-13	2013-14	Proposed Increase (Decrease)
	71.23	71.89	70.29	73.51	70.84	(2.67)

-INSTRUCTIONAL PROGRAMS-

Special Education Programs (1200's)

This part of the Special Education budget is for instructional activities designed primarily for students who require special services. These services include pre-school, kindergarten, elementary and secondary services for the students who are mentally, physically, emotionally, or learning disabled; culturally different, bilingual, or require other special services.

1200 Special Education Programs							
	Expended 2009-2010	Expended 2010-2011	Budget 2011-2012	Expended 2011-2012	Budget 2012-2013	Proposed 2013-2014	Increase/Decrease
Salaries	\$ 1,614,342	\$ 1,591,661	\$ 1,621,293	\$ 1,645,267	\$ 1,681,276	\$ 1,640,378	(\$ 40,898)
Benefits	441,337	467,818	535,159	541,303	593,602	627,002	33,400
Professional Services	51,287	69,813	75,000	67,737	75,800	59,000	(16,800)
Property Services	-	-	-	-	-	-	-
Other Services	79,904	86,073	142,800	48,254	128,000	216,500	88,500
Supplies and Materials	11,295	8,246	16,035	12,020	15,578	17,519	1,941
Property/Equipment	2,218	5,270	1,198	14,040	2,893	3,240	347
Other Items	363	293	375	345	375	600	225
Totals	\$ 2,200,746	\$ 2,229,174	\$ 2,391,860	\$ 2,328,966	\$ 2,497,524	\$ 2,564,239	\$ 66,715

As of early December 2012, the number of students enrolled in Special Education programs is 162. The Hopkinton School District has students placed out of district; however, the majority of students are integrated into regular education programs. Services provided to these students are determined by their Individual Educational Programs in accordance with State and Federal requirements. Services provided include but are not limited to: academic, Instructional Aide/Rehabilitation Assistant support and consultation with specialists. Other services as listed in separate areas (i.e. OT/PT – 2163) also impact special education.

Increase/Decrease due to the following:

- Salaries have increased due to the addition of staff necessary to meet current student needs, as well as salary increases for the support staff employees. Also, this reflects the reclassification of a special education teacher at Harold Martin to regular education (.40) due to daily interaction as well as a contracted service position that was changed to a staff position of (.20) for a tutor in 2012-13 and will continue in 2013-14. 18% of Hopkinton School District students are identified for Special Education services.
- Increased benefits are due to the change in retirement rates.
- The changes in professional and other services are due to anticipated student needs.

FTE Budgeted Comparison					
2009-10	2010-11	2011-12	2012-13	2013-14	Proposed Increase (Decrease)
55.28	53.24	54.57	54.12	52.05	(2.07)

-INSTRUCTIONAL PROGRAMS-

Vocational Programs (1300)

- The Vocational Program budget is for instructional activities that provide students with the opportunity to develop the knowledge, skills, and attitudes needed for employment in an occupational area. These funds are for tuition to the Concord Regional Technical Center. Over the past 3 years the District has had an average of 12 students participate in this program.

1300 Vocational Education

	Expended 2009-2010	Expended 2010-2011	Budget 2011-2012	Expended 2011-2012	Budget 2012-2013	Proposed 2013-2014	Increase/Decrease
Other Services	\$12,689	\$24,752	\$14,328	\$12,828	\$28,000	\$ 28,000	\$ -
Totals	\$ 12,689	\$ 24,752	\$ 14,328	\$ 12,828	\$ 28,000	\$ 28,000	\$ -

Other Instructional Programs (1400)

This part of the budget contains funds for activities commonly known as extra/co-curricular programs. Funds in this category are for the coaches, officials, equipment, and supplies for school-sponsored activities under the guidance and supervision of staff designed to provide motivation, enjoyment, and improvement of skills for students. Extra/Co-curricular programs normally supplement the regular instructional program and include such activities as band, chorus, and athletics.

1400 Other Instructional Programs

	Expended 2009-2010	Expended 2010-2011	Budget 2011-2012	Expended 2011-2012	Budget 2012-2013	Proposed 2013-2014	Increase/Decrease
Salaries	\$ 176,641	\$ 176,176	\$ 186,341	\$ 176,176	\$ 192,268	\$ 209,748	17,480
Benefits	29,304	30,682	35,176	30,682	36,466	52,010	15,544
Professional Services	54,024	50,781	64,970	50,781	62,470	63,680	1,210
Property Services							
Other Services	230	32	400	32	200	400	200
Supplies and Materials	-	11,907	15,236	11,907	15,236	15,236	-
Property/ Equipment	3,480	3,570	5,340	3,570	6,700	7,660	960
Other Items							
Totals	\$ 278,267	\$ 275,748	\$ 310,163	\$ 299,817	\$ 316,140	\$ 352,084	\$ 35,944

This area is partially funded by student athletic fees. There are 6 categories of co-curricular activities and 7 categories of athletic activities that are available to students. For further details, please reference the HEA Bargaining Agreement under Schedule B.

Increase/Decrease due to the following:

- Increase in salaries is due to the reclassification of the Middle School Athletic Director from Regular Education. This also is due to funding the necessary Schedule B positions due to participation.
- Increased benefits are due to the above, as well as the increase in retirement rates.

FTE Budgeted Comparison

	2009-10	2010-11	2011-12	2012-13	2013-14	Proposed Increase (Decrease)
	.40	.40	.40	.40	.60	0.20

-STUDENT AND STAFF SERVICES-

Student and Staff Services include Guidance Services, Health Services, Psychological Services, Speech Pathology and Auditory Services, Physical and Occupational Therapy; Improvement of Instruction Services, and Media Services.

Guidance Services (2120)

This part of the budget provides for counseling with students and parents, consultation on learning problems, evaluation of students, and assisting students as they make educational decisions and choose their career paths.

2120 Guidance Services

	Expended 2009-2010	Expended 2010-2011	Budget 2011-2012	Expended 2011-2012	Budget 2012-2013	Proposed 2013-2014	Increase/Decrease
Salaries	\$ 328,083	\$ 337,745	\$ 344,153	\$ 368,597	\$ 335,265	\$ 315,566	(\$ 19,699)
Benefits	74,800	81,459	102,715	105,514	101,122	127,666	26,544
Professional Services	221	68	350	425	3,750	2,000	(1,750)
Property Services	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-
Supplies and Materials	1,752	1,713	2,431	1,443	1,800	5,111	3,311
Property/ Equipment	1,206	137	-	-	-	-	-
Other Items	50	-	-	-	-	320	320
Totals	\$ 406,112	\$ 421,123	\$ 449,649	\$ 475,979	\$ 441,937	\$ 450,663	\$ 8,726

Increase/Decrease due to the following:

- Decrease in salaries is due to hiring of 3 employees. This is with the .20 addition in School to Career that occurred during the 2012-13 school year.
- The increase in benefits is due to the above statement, as well as the increase in the retirement rate.
- Supplies and materials are increasing to purchase new Middle/High School guidance software.

		FTE Budgeted Comparison		
	2010-11	2011-12	2012-13	2013-14
				Proposed
				Increase (Decrease)
2009-10	5.70	5.70	5.50	5.70
5.60	5.70	5.70	5.50	5.70
				.20

-STUDENT AND STAFF SERVICES

Psychological Services (2140)

The Psychological Services budget includes activities concerned with administering psychological tests and interpreting the results. The gathering and interpreting of information about student behavior, working with staff members in planning school programs to meet the special needs of pupils as indicated by psychological tests, is included here. Behavioral evaluation, planning, and managing a program of psychological services, including psychological counseling for students and consultation to staff is funded in this section of the budget.

Speech Pathology Services (2150)

These funds support the identification, assessment, and treatment of children with impairments in communication, speech, hearing, and language.

Physical and Occupational Services (2163)

These funds support the assessment and treatment to assess the need for increasing the physical, gross and fine motor skills, and occupational skills of students.

Psychological, Speech & Physical/Occupational Services

	Expended 2009-2010	Expended 2010-2011	Budget 2011-2012	Expended 2011-2012	Budget 2012-2013	Proposed 2012-2013	Increase/Decrease
Salaries	\$ 325,177	\$ 335,046	\$ 335,323	\$ 338,007	\$ 341,583	\$ 346,495	\$ 4,912
Benefits	82,123	90,721	100,549	119,954	126,028	128,916	2,888
Professional Services	55,129	49,855	59,000	30,368	64,600	83,800	19,200
Property Services	-	-	-	-	-	-	-
Other Services	1,379	1,442	3,700	1,416	2,700	3,000	300
Supplies and Materials	2,551	2,474	4,036	2,372	3,284	3,172	(112)
Property/Equipment	1,785	645	1,300	1,125	1,653	2,150	497
Other Items	-	-	-	-	-	-	-
Totals	\$ 468,144	\$ 480,183	\$ 503,908	\$ 493,242	\$ 539,848	\$ 567,533	\$ 27,685

During the 2011 – 2012 school year the Hopkinton School District School Psychologist performed 76 evaluations/screenings, counseled 130 students individually and in groups (eight on a weekly basis), consulted to 350 students and parents.

The School District Specialist in the Assessment of Intellectual Functioning (SAIF) performed 24 evaluations, 12 vocational assessments, and consulted with 37 student teams.

Our Occupational Therapist and COTA evaluated or screened 50 students, provided services for 47, and consulted regularly on 34 students.

The Physical Therapist and Assistant provided district services to eight students, completed four full evaluations, and consulted weekly on seven students.

Our Speech Pathologists and Assistant evaluated or screened 30 students, provided therapy for 49, and consulted regularly on 14 students. (Some of these services are eligible for Medicaid reimbursement if the students qualify.)

Increase/Decrease due to the following:

- Benefits increased due to change in coverage, as well as increase in retirement rates.
- Professional services increased due to student needs.

		FTE Budgeted Comparison			Proposed
		2010-11	2011-12	2012-13	2013-14
		Increase(Decrease)			
2009-10					
5.53		5.42	5.59	5.59	5.59
					0.00

-STUDENT AND STAFF SERVICES-

Improvement of Instruction Services (2210)

This part of the budget assists teachers, and support staff in the planning, development, and provision of enriched learning experiences for students. These activities include curriculum development, staff development, in-service training, and other training programs for instructional and support staff.

2210 Improvement of Instruction

	Expended 2009-2010	Expended 2010-2011	Budget 2011-2012	Expended 2011 -2012	Budget 2012-2013	Proposed 2013-2014	Increase/Decrease
Salaries	\$ 9,856	\$ 10,543	\$ 9,500	\$ 10,865	\$ 8,992	\$ 8,947	(\$ 45)
Benefits	10,986	8,955	1,626	6,532	1,710	1,983	273
Professional Services	17,420	21,915	32,520	14,923	32,320	32,160	(160)
Property Services	-	-	-	-	-	-	-
Other Services	40,829	28,942	81,607	32,774	83,247	81,405	(1,842)
Supplies and Materials	812	453	500	303	100	1,297	1,197
Property/Equipment	-	-	-	-	-	-	-
Other Items	-	-	-	169	-	-	-
Totals	\$ 79,903	\$ 70,808	\$ 125,753	\$ 65,566	\$ 126,369	\$ 125,792	(\$ 577)

This area includes tuition for teachers for which the district is contractually obligated to budget a sum equal to 2.5% of the number of the bargaining unit times \$3,350. Further information can be obtained from the HEA collective bargaining agreement. This agreement is located on the School District's website (www.hopkintonschools.org).

FTE Budgeted Comparison			
	2010-11	2011-12	Proposed Increase/Decrease
2009-10	0.00	0.00	0.00
0.00	0.00	0.00	0.00

-STUDENT AND STAFF SERVICES-

Media and Technology Services (2222 and 2225)

This part of the budget includes both the library and computer assisted instruction programs. The library programs include activities such as integrating information skills into the curriculum, selecting, acquiring, preparing, cataloging, and circulating books. The computer assisted instruction program includes planning, writing, and presenting educational projects, which were designed to be used with the computer as the principle medium of instruction.

2222 Media

	Expended 2009-2010	Expended 2010-2011	Budget 2011-2012	Expended 2011-2012	Budget 2012-2013	Proposed 2013-2014	Increase/Decrease
Salaries	\$ 175,572	\$ 171,470	\$ 183,783	\$ 182,493	\$ 192,498	\$ 195,356	\$ 2,858
Benefits	71,265	64,979	74,492	71,512	76,453	85,220	8,767
Professional Services	-	-	-	-	-	-	-
Property Services	846	660	2,750	324	1,500	1,500	-
Other Services	-	-	-	-	-	-	-
Supplies and Materials	35,944	35,562	37,505	38,705	33,557	41,845	8,288
Property/Equipment	7,320	4,663	3,170	5,028	2,780	5,225	2,445
Other Items	3,661	4,157	4,425	4,158	4,125	4,205	80
Totals	\$ 294,608	\$ 281,491	\$ 306,125	\$ 302,220	\$ 310,913	\$ 333,351	\$ 22,438

Increase/Decrease due to the following:

- Salaries increased due to contractual agreement.
- Benefits increased due to changes in health insurance and retirement contribution rates.
- The increase in supplies and materials is due to access to additional online databases, as well as additional books and resources needed.
- Property and equipment increased as the Libraries are additional instructional space and the installation of projectors is being proposed.

FTE Budgeted Comparison

	2010-11	2011-12	2012-13	2013-14	Proposed Increase/(Decrease)
2009-10					
5.00	5.00	5.00	5.00	5.00	0.00

This section of the budget includes the hardware and software needs district wide. This category includes the staff that provides some educational instruction as well as support technology for students and staff.

2225 Technology Services

	Expended 2009-2010	Expended 2010-2011	Budget 2011-2012	Expended 2011-2012	Budget 2012-2013	Proposed 2013-2014	Increase/Decrease
Salaries	\$ 152,908	\$ 163,895	\$ 163,700	\$ 158,451	\$ 163,356	\$ 166,303	\$ 2,947
Benefits	53,182	57,770	65,879	57,426	71,748	84,240	12,492
Professional Services	25,374	24,394	22,315	24,611	21,417	22,340	923
Property Services	59,703	52,345	55,800	50,978	56,710	65,950	9,240
Other Services	6,033	5,587	5,800	6,073	7,300	7,300	-
Supplies and Materials	40,670	40,481	36,175	35,384	43,611	32,900	(10,711)
Property/Equipment	43,840	65,279	78,650	100,482	84,210	108,441	24,231
Other Items	16,740	14,065	16,025	14,227	17,525	13,700	(3,825)
Totals	\$ 398,450	\$ 423,816	\$ 444,344	\$ 447,632	\$ 465,877	\$ 501,174	\$ 35,297

This area includes all repair and maintenance of equipment, fees for data systems and district-wide supplies. The technology department services approximately 475 desktops/laptops, 12 servers, and 8 labs of computers, with a user base of approximately 1,200. The district labs are replaced on a rotating basis in order to keep technology as current as possible.

Increases/Decreases due to the following:

- Benefits increased due to changes in health insurance and retirement rates.
- The increase in contracted services is due to costs associated with servicing District needs.
- Property services increased and supplies and materials decreased due to the shift to a managed print system.
- Property/Equipment increased due to replacement of 8-year old computer equipment district-wide.

FTE Budgeted Comparison

	2009-10	2010-11	2011-12	2012-13	2013-14	Proposed Increase(Decrease)
	3.50	3.50	3.50	3.50	3.50	0.00

-ADMINISTRATIVE SERVICES-

The Administrative Cost section of the 2013-2014 budget includes School Board services, Treasurer, Annual District Meeting costs, legal expenses, audit fees, the Office of the Superintendent, and the School Administrative Offices.

School Board Services (2310)

This part of the budget includes activities of the School Board according to state law and their responsibilities for the development of policy and oversight of the District. The budget covers the costs of the District Treasurer and services rendered in connection with any school system election. These include the election of officers, bond votes, budget and appropriation votes, and all district-sponsored meetings. Also included here is funding for counsel in regard to law and statutes, and independent auditor services.

2310 School Board Administration

	Expended 2009-2010	Expended 2010-2011	Budget 2011-2012	Expended 2011-2012	Budget 2012-2013	Proposed 2013-2014	Increase/Decrease
Salaries	\$ 7,525	\$ 8,492	\$ 9,162	\$ 9,095	\$ 9,162	\$ 9,162	\$ -
Benefits	590	738	882	832	845	720	(125)
Professional Services	23,326	45,420	37,150	32,615	38,000	35,800	(2,200)
Property Services	-	-	-	-	-	-	-
Other Services	3,307	974	2,700	1,054	-	-	-
Supplies and Materials	-	-	-	-	-	-	-
Property/ Equipment	-	-	-	-	-	-	-
Other Items	12,944	12,304	12,535	10,208	10,817	10,850	33
Totals	\$ 47,692	\$ 67,928	\$ 62,429	\$ 53,804	\$ 58,824	\$ 56,532	(\$ 2,292)

*NOTE: Although the Contingency Fund is normally reported in function code 2310, it is presented in a separate warrant article and is not included in the totals above.

- Increases/Decreases due to the following:
 - Professional services decreased due to the removal of the costs associated with a single audit.

-ADMINISTRATIVE SERVICES-

Office of the Superintendent (2320, 2332, 2511 & 2515)

This part of the budget includes activities associated with the administration of the school district and operations of the S.A.U. office. The budget supports positions for the Superintendent, Executive Assistant to the Superintendent, Business Administrator, HR/Accounting Assistant, AP/Payroll Clerk, Director of Student Services and Administrative Assistant to the Director of Student Services are included here. This area also contains the increases for all non-union personnel including principals, technology staff, facilities maintenance director and office staff to be distributed after the evaluation process.

2320, 2332, 2511 & 2515 Office of Superintendent

	Expended 2009-2010	Expended 2010-2011	Budget 2011-2012	Expended 2011-2012	Budget 2012-2013	Proposed 2013-2014	Increase/Decrease
Salaries	\$ 432,193	\$ 452,315	\$ 456,556	\$ 472,525	\$ 520,672	\$ 524,281	\$ 3,609
Benefits	163,986	176,522	198,198	187,125	206,897	215,984	9,087
Professional Services	31,859	28,758	34,550	21,246	34,400	33,600	(800)
Property Services	563	381	625	660	700	800	100
Other Services	21,827	22,989	22,308	23,556	22,492	31,005	8,513
Supplies and Materials	10,881	9,266	13,595	12,284	13,145	12,895	(250)
Property/Equipment	2,386	610	-	2,620	-	300	300
Other Items	5,423	4,785	8,201	5,798	7,551	7,881	330
Totals	\$ 669,118	\$ 695,626	\$ 734,033	\$ 725,814	\$ 805,857	\$ 826,746	\$ 20,889

This area includes all personnel matters, union negotiations, advertising, employment screening, fingerprinting, benefits, and payroll. The business office handles all contracts, budgeting and accounts payable and receivable. The student services area includes all management of special education. The Office of the Superintendent is responsible for all state reporting, communication and supporting the board and school district.

Increase/Decrease due to the following:

- The increase in salaries is due to pool for non-union raises/salary adjustments related to wage study (2.62%). Looking at the last five years, this would be an average annual increase of less than 2%.
- The increase in benefits is due to rate change for NH Retirement.
- Other services increased due to the funds allocated for tuition reimbursement for Administrators.

		FTE Budgeted Comparison			Proposed
		2011-12	2012-13	2013-14	Increase(Decrease)
2009-10		7.00	7.00	7.00	.00

Office of the School Principal (2410&2490)

This part of the budget includes activities concerned with the management of our schools. It includes the duties performed by the principal and any other assistants in general oversight of the operations of the school, evaluation of the staff members in the schools, assignment of duties to staff members, supervision and maintenance of the records of the school, and coordination of school instructional activities within the district. It also includes clerical staff costs and office expenses.

2410 & 2490 Office of the School Principal

	Expended 2009-2010	Expended 2010-2011	Budget 2011-2012	Expended 2011-2012	Budget 2012-2013	Proposed 2013-2014	Increase/Decrease
Salaries	\$ 484,921	\$ 508,214	\$ 503,778	\$ 493,437	\$ 498,453	\$ 494,934	(\$ 3,519)
Benefits	183,153	199,990	222,711	229,897	238,905	267,862	28,957
Professional Services	2,398	3,533	7,915	2,273	6,850	6,100	(750)
Property Services	359	317	800	292	810	710	(100)
Other Services	35,783	34,465	39,525	34,476	38,481	35,375	(3,106)
Supplies and Materials	14,514	12,023	14,150	12,780	13,750	14,670	920
Property/Equipment	1,001	2,159	1,653	2,654	1,700	1,475	(225)
Other Items	7,308	8,311	8,850	7,286	8,810	8,410	(400)
Totals	\$ 729,437	\$ 769,012	\$ 799,382	\$ 783,095	\$807,759	\$ 829,536	\$ 21,777

Increase/Decrease due to the following:

- The decrease in salaries is due to change in personnel.
- Benefits increased due to the change in personnel and increased retirement rates.

FTE Budgeted Comparison			
	2010-11	2011-12	2013-14
2009-10	8.60	8.60	8.60
8.67	8.60	8.60	8.60
			Proposed Increase (Decrease)
			(0.00)

**BUILDINGS AND TRANSPORTATION-
Maintenance of Buildings (2600)**

This part of the budget includes costs associated with the maintenance and upkeep of all district buildings. This includes salaries and benefits for custodial and maintenance staff and also includes the operating costs of heating, light and venting systems, and repair of facilities. The cost of custodial supplies, rubbish removal, water, sewer, landscaping, grounds maintenance, and building liability insurance are also contained herein.

2600 Maintenance of Buildings

	Expended 2009-2010	Expended 2010-2011	Budget 2011-2012	Expended 2011-2012	Budget 2012-2013	Proposed 2013-2014	Increase/Decrease
Salaries	\$ 420,357	\$ 418,757	\$ 424,368	\$ 416,870	\$ 429,112	\$ 442,988	\$ 13,876
Benefits	182,110	196,583	221,181	199,044	217,352	232,380	15,028
Professional Services	7,960	5,459	6,700	4,040	6,700	5,600	(1,100)
Property Services	120,904	108,927	115,489	95,383	129,455	118,123	(11,332)
Other Services	38,069	39,523	42,046	41,374	41,630	42,413	783
Supplies and Materials	276,149	299,385	324,277	315,159	370,824	356,267	(14,557)
Property/Equipment	11,984	15,477	21,350	30,313	1,300	23,100	21,800
Other Items	40	-	-	-	-	-	-
Totals	\$ 1,057,573	\$1,084,111	\$ 1,155,411	\$1,102,183	\$ 1,196,373	\$ 1,220,871	\$ 24,498

Increase/Decrease due to the following:

- Salaries increased due to contractual increase.
- Benefits increased due to the change in personnel and the increase in the retirement rate.
- Property services decrease is due to the repair and maintenance accounts three-year average costs compared to what was approved at the 2012 School District Meeting for this area.
- Supplies and materials decrease due to the electricity and fuel reductions. This is due to new equipment that has been purchased as well as proposed purchases in the property/equipment line. Heating fuel is being budgeted at \$3.40 a gallon.
- The increase in property/equipment is

Item	Location	Amount	Benefit
LED Outside Building Lights	HMHS	\$2,700	Conserve energy *
Replacement and purchase of new equipment for indoor and outdoor maintenance (ie. Weed wackers, leaf blowers, vacuums, etc.)	District-wide	\$8,500	Maintain quality indoor and outdoor of all district property
Trailer	HMS	\$900	Comply with Fire Marshall report finding on storage
Ductless AC for Computer Lab	MSS	\$3,500	Conserve energy as well as adequately cool Library and Lab
Replace elevator valve	HMHS	\$2,000	Ensure access to all
Replace paper towel units with hand dryers in area of gym and auditorium	HMHS	\$5,500	Conserve on paper products as well as ensure properly supplied for events.
		\$23,100.00	

* = Item has come up on various energy studies done recently. They studies were obtained by grants.

FTE Budgeted Comparison

	2010-11	2011-12	2012-13	2013-14	Proposed Increase (Decrease)
2009-10					
11.50	11.50	11.25	11.25	11.25	0.00

Pupil Transportation Services (2700)

This part of the budget supports the Hopkinton School District transportation contract costs and all student transportation.

2700 Pupil Transportation

	Expended 2009-2010	Expended 2010-2011	Budget 2011-2012	Expended 2011-2012	Budget 2012-2013	Proposed 2013-2014	Increase/Decrease
Salaries	\$ 39,362	\$ 35,955	\$ 39,902	\$ 32,206	\$ 31,663	\$ 33,706	\$ 2,043
Benefits	10,734	12,499	14,637	10,291	10,793	11,304	511
Professional Services	-	-	150	-	-	-	-
Property Services	5,386	7,810	3,750	9,323	2,750	2,750	-
Other Services	427,431	459,962	497,708	481,930	537,440	649,901	112,461
Supplies and Materials	7,600	14,861	27,206	23,022	28,120	23,257	(4,863)
Property/ Equipment	23,312	11,503	11,503	6,533	-	-	-
Other Items	120	630	535	328	360	360	-
Totals	\$ 513,945	\$ 543,220	\$ 595,391	\$ 563,633	\$ 611,126	\$ 721,278	\$ 110,152

The district currently owns two school buses; one is used daily for special education students to and from school, high school technical center runs and a kindergarten route. The other bus is utilized for class field trips and athletic events.

Increase/Decrease due to the following:

- The increase in salaries and benefits is due to expected needs with transportation staff.
- Other services increased due to transportation needs for out of district students.
- Supplies and materials decrease is due to projected gasoline prices with new transportation contract with First Student.

FTE Budgeted Comparison				Proposed
	2010-11	2011-12	2012-13	2013-14
2009-10	1.00	1.00	1.00	1.00
1.00	1.00	1.00	1.00	0.00
				Increase (Decrease)

**-FACILITIES ACQUISITION/CONSTRUCTION, DEBT SERVICE & SPECIAL REVENUE FUNDS -
Facilities Acquisition and Construction**

The Hopkinton School District has engaged the community in a process to understand current facility condition and needs. This work, combined with a focus on resolving safety and security issues in our buildings, has prompted the establishment of this function code. This process provides the District with the ability to transfer funds to be used for facility acquisition, construction or the utilization of debt service, or special revenue funds.

	Expended 2009-2010	Expended 2010-2011	Budget 2011-2012	Expended 2011-2012	Budget 2012-2013	Proposed 2013-2014	Increase/Decrease
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1	\$ 1
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1	\$ 1

Debt Service

These funds are set aside for District debt service. The debt service budget consists of one bond repayment; 20-year bond issued in 1997 and refinanced in May 2007, for construction projects at the Maple Street School and Hopkinton High School.

5100 Debt Service

	Expended 2009-2010	Expended 2010-2011	Budget 2011-2012	Expended 2011-2012	Budget 2012-2013	Proposed 2013-2014	Increase/Decrease
Principal	\$ 494,700	\$ 400,000	\$ 415,000	\$ 415,000	\$ 430,000	\$ 450,000	\$ 20,000
Interest	164,381	147,325	131,025	131,025	114,413	97,100	(17,313)
TOTAL	\$ 659,081	\$ 547,325	\$ 546,025	\$ 546,025	\$ 544,413	\$ 547,100	\$ 2,687

Increase/Decrease due to the following:

- The District bond schedule is included as an Appendix.

Food Service and Other Special Revenue Fund General Fund Portion

This line itemizes the Food Service program expenditures beyond the revenue generated from meal sales.

General Fund Supplement

	Expended 2009-2010	Expended 2010-2011	Budget 2011-2012	Expended 2011-2012	Budget 2012-2013	Proposed 2013-2014	Increase/Decrease
Food Service	\$ 66,526	\$ 66,801	\$ 1	\$ 83,253	\$ 1	\$ 1	\$ -
TOTAL	\$ 66,526	\$ 66,801	\$ 1	\$ 83,253	\$ 1	\$ 1	\$ -

Other Funds (5200)

Funds in this budget are transferred from the General Fund to other funds, such as the Food Service Fund, and are allocations for gross budgeting, which is offset by matching revenue amounts. In this manner, the entire scope of the Hopkinton School District's operating budget can be summarized in one budget.

5200 Other Funds

	Expended 2009-2010	Expended 2010-2011	Budget 2011-2012	Expended 2011-2012	Budget 2012-2013	Proposed 2013-2014	Increase/Decrease
Federal & State Grants	\$ 420,333	\$ 427,346	\$ 750,000	\$ 380,755	\$ 750,000	\$ 750,000	\$ -
Food Service	372,267	361,231	400,939	373,969	400,939	400,939	-
Fund 8 – Other Grants & Donations	82,856	215,013	38,795	43,130	38,795	38,795	-
TOTAL	\$ 743,382	\$ 1,003,590	\$ 1,189,734	\$ 797,854	\$ 1,189,734	\$ 1,189,734	\$ -

FTE Budgeted Comparison

	2010-11	2011-12	2012-13	2013-14	Proposed Increase (Decrease)
2009-10					
12.82	12.92	13.27	10.85	10.79	(.14)

The decrease is due to the federal and state grants reduction of funds that occurred in 2012-13 and is projected to continue if not further reductions in 2013-14.

HOPKINTON SCHOOL DISTRICT STUDENT ENROLLMENT 1999-2000 Through 2013-2014 (Projected)																
GRADE	1999-2000	2000-2001	2001-2002	2002-2003	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	Proj. 2013-2014*	Proj. 2014-2015*
Preschool								19	17	22	20	21	25	23	23	23
Kindergarten	56	59	72	56	56	61	45	52	45	54	61	51	54	48	33	37
Grade 1	67	62	63	74	62	65	69	53	61	53	75	74	65	71	65	51
Grade 2	81	72	69	72	84	64	66	77	58	59	62	79	75	68	75	68
Grade 3	81	85	76	70	69	86	67	72	79	58	62	64	80	75	70	76
HAROLD MARTIN	285	278	280	272	271	276	247	273	260	246	280	289	299	285	266	255
Grade 4	66	83	87	71	79	76	87	72	82	77	61	65	65	76	77	71
Grade 5	100	69	85	91	69	83	79	88	76	79	78	62	63	66	75	76
Grade 6	79	98	73	87	90	78	87	80	94	71	77	75	60	59	63	72
MAPLE STREET	245	250	245	249	238	237	253	240	252	227	216	202	188	201	215	219
ELEMENTARY TOTAL	530	528	525	521	509	513	500	513	512	473	496	491	487	486	481	474
Grade 7	89	84	102	73	85	91	78	87	79	88	72	79	73	62	58	63
Grade 8	85	94	90	107	79	88	93	77	89	78	91	75	80	74	63	59
Grade 9	68	87	94	87	103	78	92	91	81	76	85	93	71	89	72	62
Grade 10	59	71	93	93	87	104	80	96	99	79	79	80	92	69	88	71
Grade 11	71	60	72	91	91	82	106	82	91	99	81	83	79	87	70	89
Grade 12	66	68	56	70	88	89	82	105	84	82	93	74	75	73	80	64
HIGH SCHOOL	438	464	507	521	533	532	531	538	523	502	501	484	470	454	431	408
TOTAL STUDENTS	968	992	1,032	1,042	1,042	1,045	1,031	1,051	1,035	975	997	975	957	940	912	882

*Based upon projections prepared by District

If you have any questions or would like to see the complete report, please contact the Superintendent's Office at schamberlin@hopkintonschools.org



Firefighters from Hopkinton and surrounding towns fought the fire at the Highway Garage.



Residents, friends and hundreds of firefighters paid their respect to Fire Chief Rick Schaefer.
(Photo: Susan Lawless)

