



Town of Hopkinton, NH

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**SELECT BOARD
PUBLIC MEETING MINUTES
MONDAY, JULY 11, 2016
HOPKINTON TOWN HALL
APPROVED July 25, 2016**

I. POINTS OF PRIDE

Mr. Cass noted that a gentleman, not a resident of Hopkinton, stopped by the office and informed the office that he had been stopped by a Hopkinton Police Officer and that the officer treated him with respect and was very professional. In speaking with Police Chief Steve Pecora, Mr. Cass found out that Officer Lobsinger was the officer making the stop. Mr. Cass also noted an e-mail received by Robin Buchanan, Administrative Assessing Assistant, from Herb Stiles. Mr. Stiles stated “: I do environmental site assessments for banks and have been in about every town office in the state. You folks are by far the friendliest and the most helpful of the lot and I appreciate it.”

Mr. Gerseny stated that Al Gibbs informed him that he ran his Honda into one of the Town’s trucks. No damage to the truck; however, there was damage to Mr. Gibbs vehicle. Mr. Gibbs stated that the two Highway Department guys in the truck were very cordial and helpful.

II. CALL TO ORDER

Select Board Chair Jim O’Brien called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, July 11, 2016 at the Town Hall. Chairman O’Brien introduced the members of the Board.

Chairman O’Brien asked Janet Krzyzaniak to lead the Pledge of Allegiance.

Members Present: Jim O’Brien, Ken Traum, Sue B. Strickford, Steve Lux, Jr. and Bob Gerseny.

Staff Present: Town Administrator Neal Cass, and Robin Buchanan, Administrative Assessing Assistant

Public Present: Janet Krzyzaniak, Ken Wilkens, Billie Jean and Bob Arseneault, and Tom Congoran.

III. ADMINISTRATIVE

The Board members reviewed documents for signature and approved unanimously (5-0) the Consent Agenda, on motion made by Mr. Lux and seconded by Mr. Traum.

CONSENT AGENDA 07-11-16

ACCOUNTS PAYABLE MANIFEST	\$142,321.21
	\$34,227.72

PAYROLL MANIFEST	\$76,978.29
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BUILDING PERMITS

Christopher Hodgdon 644 Boundtree farmers porch Map 207 Lot 19-2
 David & Brenda White 955 Briar Hill Rd solar array Map 248 Lot 1
 Jay & Barbara Wood 296 Spring St above ground swimming pool Map 221 Lot 117
 Olga Zhalkovska 124 Fieldstone Rd deck in rear of home Map 251 Lot 63
 Russell & Joan Day DENY SPECIAL EXCEPTION REQUIRED

MS-535

PAF

Fire Department change of status Brandon Skoglund

Appointment Papers

Chris Boudette Road Committee

ABATEMENT

O'Rouke and Greenblott Holdings, LCC reduction in value
 Beaulieu Suzanne camper at Sandy Beach registered
 Tennis David & Wendy

Intent to Cut

Salisbury Bruce & Cynthia Map 249 Lots 16, 22-1, 22.2

Thank you letter to Bowman Ridinger

TRANSFER OF FUNDS

Sewer Fund to General Fund	\$13,307.71
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Approval of Minutes:

The Board reviewed the Select Board Meeting Minutes of Monday, June 27, 2016. Mr. Lux made a motion, seconded by Mr. Traum, to approve the Public Meeting Minutes of June 27, 2016. Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, Strickford, Lux and Gerseny voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

The Board reviewed the Select Board Nonpublic Meeting Minutes of Monday, June 27, 2016. Mr. Lux made a motion, seconded by Mr. Traum, to approve the Nonpublic Meeting Minutes of June 27, 2016. Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, Strickford and Lux voting in favor of the motion; no votes against; Gerseny abstaining; MOTION APPROVED 4-0-1.

VIII. PUBLIC FORUM

No public comment

IV. APPOINTMENTS

V. OLD BUSINESS

i. Comcast Franchise Agreement: Mr. Traum reported that much like the negotiations with TDS, we do not have a negotiating power, due to state and federal regulations. However, Comcast does provide the town offices with free basic TV service. Comcast also has a program for those families with 1 child eligible for reduced or free school lunch, to obtain internet service for \$9.95 a month and a computer for \$150.00. Mr. Cass stated a Public Hearing will be scheduled for the next meeting, July 25, 2016.

ii. Deed Update: Mr. Cass stated he is still working with some of the property owners; that we are awaiting a call from the DRA with regards to handling campers at Sandy Beach that have not paid their taxes.

VI. NEW BUSINESS

i. Cemetery Trustees vacancies: Discussion ensued, with regards to resignations submitted by Susan Lawless and Debbie Augustine, which raise some concerns. Discussion ensued, with regards to names to fill those vacancies. Mr. Gerseny stated he has contacted Judy Hampe, who stated she would serve; and Mr. Gerseny has spoken briefly with Bob Wells; but no confirmation on serving. Mrs. Strickford suggested Pamela DeMag. Chairman O'Brien stated he is concerned that two (2) board members have resigned. He suggested that Bob Gerseny fill one of the vacancies. Mr. Gerseny stated he would.

Mr. Lux made a motion to appointment Bob Gerseny to replace Susan Lawless and Judy Hampe to replace Debbie Augustine as Cemetery Trustees. Mr. Traum seconded the motion.

VOTE: O'Brien, Traum, Strickford, Lux and Gerseny voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

ii.6 month Financial Review: Mr. Cass stated that in terms of the budget, we are where we should be. He believes that the bottom line will be fine. We have an increase of revenues in Ambulance Billing, since going with Comstar. Chair O'Brien stated that within the next few meetings, he would like to have some discussion on the 2017 Budget, to give the Department Heads guidelines.

VII. TOWN ADMINISTRATOR UPDATES:

Road Projects: Mr. Cass stated that work has begun on Kearsarge and Penacook Roads. He noted we did have one complaint from an office in the Village; apparently they did not see the signs that were up noting there would be road construction. Mr. Cass further stated that Weaver Brothers has begun work on Penacook Road, signs have been up since last week, and the road is closed to thru traffic.

Solar array is at the Fire Station, there will be a walk through on Thursday and some trees will be coming down soon.

Mr. Cass noted the following: Wednesday, July 13, 2016, Sr. Lunch cookout at Elm Brook Park; July 11-22; Mr. Cass will be on vacation. Thursday, August 25, is the Staff Appreciation Cookout.

IX. OTHER

Mr. Lux inquired if there was any progress regarding someone residing at the Fairgrounds. Mr. Cass stated he is working on it

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (c) Reputation

Mr. Traum moved to go into a non-public session regarding an issue which could affect the reputation of someone other than the Board, under the provisions of Nonpublic Session RSA 91-A: 3 II (c). Mr. Lux seconded the motion.

VOTE: Select Board Members Traum, Strickford, Lux, Gerseny, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 6:20 p.m. The Board returned to public session at 7:00 p.m.

Vote to seal nonpublic minutes:

Mr. Lux moved to seal the minutes of the just completed nonpublic session. Mr. Gerseny seconded the motion.

VOTE: Select Board Members Traum, Strickford, Lux, Gerseny, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

UNSEALING ON NONPUBLIC MINUTES

The Board discussed the unsealing of previous nonpublic minutes and the process for doing so. It was decided to add this topic as an agenda item at a future meeting.

ADJOURNMENT

There being no further business, motion by Mr. Lux, seconded by Mr. Gerseny to adjourn the meeting. Vote 5-0 in favor of the motion. The meeting adjourned at 7:10 p.m.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant