



Town of Hopkinton, NH

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**SELECT BOARD
PUBLIC MEETING MINUTES
MONDAY, OCTOBER 3, 2016
HOPKINTON TOWN HALL
APPROVED October 17, 2016**

II. CALL TO ORDER

Select Board Chair Jim O'Brien called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, October 3, 2016 at the Town Hall. Chairman O'Brien introduced the members of the Board.

Chairman O'Brien lead the Pledge of Allegiance.

Members Present: Jim O'Brien, Ken Traum, and Sue B. Strickford

Absent: Steve Lux, Jr. and Bob Gerseny

Staff Present: Neal Cass, Town Administrator, and Robin Buchanan, Administrative Assessing Assistant

Public Present: Ken Wilkens

I. POINTS OF PRIDE

Mr. Cass noted that Deb Gallant is working on inputting the information for the budget. This is a large undertaking and Deb always works very hard to get this out on time. Mr. Cass also mentioned he has received many compliments with regards to the road work on Kearsarge Road.

III. ADMINISTRATIVE

The Board members reviewed documents for signature and approved unanimously (3-0) the Consent Agenda, on motion made by Mr. Traum and seconded by Mrs. Strickford.

CONSENT AGENDA 10-03-16

ACCOUNTS PAYABLE MANIFEST

65,305.04
222,940.27

PAYROLL MANIFEST

73,144.60

BUILDING PERMITS

Weldon Christopher 1074 Pine St Farmers Porch Map 208 Lot 88
 Dermody Stephen & Bethany 1688 Hatfield Rd remove deck/replace Map 217 Lot 33
 Kimball Robert M 107 Beech Hill Rd 16 x 14 Sap House Map 259 Lot 21
 Tobiason Douglas 860 Briar Hill Rd 14' x 14' x 14 Gazebo Map 249 Lot 7
 Women's Club Temporary Special Event Sign Permit
 George Sharpe Clement Hill Rd new residence Map 208 Lot 99

TIMBER TAX WARRANT

Holmes Peter & Efner Map 215 Lot

SOLAR EXEMPTION

Shawn & Erin Jackson 89 Amesbury Rd Map 225 Lot 44

VETERAN'S CREDIT

Kenneth Vogel 202 Fire Pond Road Map 24 Lot 41

MUNICIPAL WORK ZONE AGREEMENT**TRANSFER OF FUNDS**

Sewer Fund to General Fund 8,725.94

RIGHT TO BURY-David & Karen Dufault**INTENT TO CUT**

Roger & Carolyn Keilig Map 250 Lot 44
 Carol Murphy Map 250 Lots 35, 42 and 43

WARRANT FOR GENERAL ELECTION**Approval of Minutes:**

The Board reviewed the Select Board Meeting Minutes of Monday, September 19, 2016. Mrs. Strickford made a motion, seconded by Mr. Traum, to approve the Public Meeting Minutes of September 19, 2016. There being no discussion, Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, and Strickford voting in favor of the motion;
 no votes against; **MOTION APPROVED 3-0.**

The Board reviewed the Select Board Non Public Meeting Minutes of Monday, September 19, 2016. Mr. Traum made a motion, seconded by Mrs. Strickford, to approve the Non Public Meeting Minutes of September 19, 2016.

VOTE: O'Brien, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 3-0.

IV. APPOINTMENTS

5:30 Warner River Project Presentation-was not present

V. OLD BUSINESS

CIP and Budget Update: Mr. Cass stated the CIP Committee met on Thursday and they are reviewing submissions. The Committee will meet again on Thursday October 6, 2016. Mr. Cass also stated Budgets are due this week and he and Deb Gallant will be meeting with Department Heads next Tuesday and Wednesday. The Board will begin meeting with Department Heads on Monday, October 24, 2016.

VI. NEW BUSINESS

i. **State payment of portion of NH Retirement System costs:** Chairman O'Brien stated there was an article from a town to the State regarding the cuts the State made to the New Hampshire Retirement System. The letter was requesting the State to reinstate those payments to NH Retirement as many towns cannot cover the whole cost. All towns that have police, fire and ambulance are required to enroll those full time employees into the NH Retirement System. Chairman O'Brien stated he would like this put on the agenda for the Joint School Board/Select Board meeting and inquire if the School would like to do a joint letter requesting the State reinstate payments to the NH Retirement System.

ii. **Agenda Items for Joint Meeting with School Board:** The Board made the following suggestions for agenda items:

- a. EDC presentation
- b. School consolidation budget
- c. George's Field-school maintenance?
- d. Football future
- e. NH Retirement

iii. **Financial Review-September 30, 2016:** Mr. Cass stated there are no significant issues at this time.

iv. **Farmer's Market Request:** The Farmer's Market is requesting the use of the Town Hall beginning November 5, 2016. The Board agreed to the request.

VII. TOWN ADMINISTRATOR UPDATES:

Mr. Cass stated that Hopkinton's tax rate has been set and approved. The bills will be due December 1, 2016.

Mr. Cass stated that some of the staff attended a Primex training on Airborne and Blood Pathogens on Thursday, September 29, 2016.

VIII. PUBLIC FORUM

Ken Wilkens told the Board that he would like to let them know that he has a picture showing a mountain lion sitting on a stone wall in Hopkinton. He received the picture by e-mail and it is compressed, so he is in the process of finding the person that took the picture and having it sent to his phone. When he does that, he will bring in a copy for the Board. Mr. Wilkens stated that if you call Fish and Game, their stand is that there are no mountain lions in New Hampshire.

IX. OTHER

Mr. Traum reported that the Road Committee is still meeting with Complete Streets.

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (a) Personnel

Mr. Traum moved to go into a non-public session regarding a personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mrs. Strickford seconded the motion.

VOTE: Select Board Members Traum, Strickford, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (3-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 6:15 p.m. The Board returned to public session at 6:20 p.m.

Vote to seal nonpublic minutes:

Mr. Traum moved to seal the minutes of the just completed nonpublic session indefinitely. Mrs. Strickford seconded the motion.

VOTE: Select Board Members Traum, Strickford, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (3-0).

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (a) Personnel

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VOTE: Select Board Members Traum, Strickford, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (3-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 6:20 p.m. The Board returned to public session at 6:28 p.m.

Vote to seal nonpublic minutes:

Mr. Traum moved to seal the minutes of the just completed nonpublic session for a period of 2 years. Mrs. Strickford seconded the motion.

VOTE: Select Board Members Traum, Strickford, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (3-0).

ADJOURNMENT

There being no further business, motion by Mr. Traum, seconded by Mrs. Strickford to adjourn the meeting. Vote 3-0 in favor of the motion. The meeting adjourned at 6:30 p.m.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant