



Town of Hopkinton, NH

Office of Selectmen • 330 Main Street • Hopkinton, NH 03229-2627

Telephone: (603) 746-3170

E-mail: selectmen@hopkinton-nh.gov

Fax: (603) 746-2952

Web Address: www.hopkinton-nh.gov

**SELECT BOARD
PUBLIC MEETING MINUTES
MONDAY, JUNE 13, 2016
HOPKINTON TOWN HALL
APPROVED June 27, 2016**

I. POINTS OF PRIDE

Mr. Cass stated that the town recently received information from a resident that had called the ambulance for a medical issue. The caller stated the ambulance crew and police department were very professional and went above and beyond to assist.

II. CALL TO ORDER

Select Board Chair Jim O'Brien called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, June 13, 2016 at the Town Hall. Chairman O'Brien introduced the members of the Board.

Chairman O'Brien asked Steve Lux, Jr. to lead the Pledge of Allegiance.

Members Present: Jim O'Brien, Ken Traum, Steve Lux, Jr. and Bob Gerseny. Sue Strickford absent

Staff Present: Town Administrator Neal Cass, Robin Buchanan, Administrative Assessing Assistant, Chuck Gangel, Town Clerk/Tax Collector, and Shawn Murray, Interim Fire Chief.

Public Present: Janet Krzyzaniak and Ken Wilkens

III. ADMINISTRATIVE

The Board members reviewed documents for signature and approved unanimously (4-0) the Consent Agenda, on motion made by Mr. Traum and seconded by Mr. Lux.

CONSENT AGENDA 06-13-16**ACCOUNTS PAYABLE MANIFEST**

\$47,134.70

\$61,210.75

PAYROLL MANIFEST

\$67,946.09

BUILDING PERMITS

O'Rourke & Greenblott Holdings LLC Change of use/reno 44 Cedar St

Irish Holdings, LLC addition 659 Currier Road

SunRay Solar solar 626 Pine St

SunRay Solar solar 157 Little Tookey Rd

Douglas Tobiason shed 860 Briar Hill

Cedar Mill Group renovations 163 Galloping Hill

Eric Sideleau raze decks, additon of garage 454 Maple Street

AT&T/American Tower Cell Tower AT&T Antenna installation 47 Emerson

DEPUTY WARDEN APPOINTMENT FORM

Shawn Murray

MUNICIPAL SIDEWALK AGREEMENT**ABATEMENTS/ABATEMENT RECOMMENDATIONS**

Hoffner CU Billing

\$1,200.00

Dawn Lundin (Sandy Beach)

\$515.51

William Palizzolo

\$1,479.00

Lynne Joyce

\$0.00

RIGHT TO BURY

Hamm

Blackmer

Chase

Wells

INTENT TO CUT

Natalie Jones Map 231 Lot 4

Historic Old Homes Map 259 Lot 9.1

BARN EASEMENT DEED

Finlayson

PAYMENT OF APPROVED WARRANT ARTICLES

\$329,000.00

Public Works Veh & Equip \$155,000.00

| | |
|--|--------------------|
| Replacement & Equipping Ambulance \$70,000.00 | |
| Police&Fire Radio/Equip. Replacement \$2,000.00 | |
| Transfer Station Equip & Fac \$35,000.00 | |
| Police Cruiser&Accessories \$30,000.00 | |
| Library Replacement Bldg Systems \$10,000.00 | |
| Town Hall Renovations \$5,000.00 | |
| Dam Maintenance & Construction \$10,000.00 | |
| Sewer System Equipment/Sludge Removal \$12,000.00 | |
| PAYMENT OF APPROVED WARRANT ARTICLES | \$32,500.00 |
| Recreational Facilities Maintenance Fund \$7,500.00 | |
| Town Facilities Bldg Maintenance Fund \$15,000.00 | |
| Library Technology Fund \$5,000.00 | |
| Library Building Maintenance Fund \$5,000.00 | |
| SLUSSER CENTER DONATION-Opening new account | \$25,000.00 |
| APPLICATION FOR PAYMENT FROM EXPENDABLE TRUST | |
| Recreation Facilities Trust Fund | \$2,447.27 |
| APPLICATION FOR PAYMENT FROM CAPITAL RESERVE | |
| Police Veh/Equip Capital Reserve Fund | \$8,265.70 |
| Fire Dept. Vehicle/Equip Capital Reserve Fund | \$5,570.72 |
| Road Bridge Rehabilitation Capital Reserve Fund | \$63,563.10 |
| TRANSFER OF FUNDS | |
| Pay by Bag to General Fund | \$50,776.00 |
| Recreation Revolving Fund to General Fund | \$8,747.48 |
| Public Safety Revolving Fund to General Fund | \$1,831.97 |
| Police McKercher Fund to General Fund | \$294.94 |
| TRANSFER OF FUND SPECIAL REVENUE FUND ACCOUNTS | \$18,089.60 |
| Kimball Cabins to General Fund \$500.00 | |
| Spirit Skate Park \$13,412.00 | |
| Hop FD Auxiliary \$2,352.60 | |
| Human Services Energy \$1,825.00 | |
| TRANSFER OF FUNDS SPECIAL REVENUE FUND ACCOUNTS | |
| Sr. Ctr. Rental Exp. | \$63.95 |
| TRANSFER OF FUNDS-Sewer 200 Account | |
| Sewer Account to General Fund | \$5,648.36 |

Sewer Account to General Fund

\$4,629.50

PAF

Fire Department resignation Alden Mumford

Fire Department new hire per diem paramedic Matthew Robblee

Letter to William Chapin re: Thank You

Letter to William R Lambert re: Intersection of Kast Hill, Maple and Rt 127

Letter to Jon F. Slusser & Robert Slusser (2) Thank you for your donation

SOLAR EXEMPTION

Kevin McElroy Map 224 Lot 50

Approval of Minutes:

The Board reviewed the Select Board Meeting Minutes of Monday, May 31, 2016. Mr. Lux made a motion, seconded by Mr. Traum, to approve the Public Meeting Minutes of May 31, 2016. Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, and Lux voting in favor of the motion; no votes against; Gerseny abstaining; MOTION APPROVED 3-0-1.

IV. APPOINTMENTS

Shawn Murray, Interim Fire Chief: Interim Fire Chief Murray updated the Select Board regarding things in the Fire Department, which included an administrative overview, the facilities, apparatus inspections, fire inspections and personnel organization. He stated that things are going well. He noted that although there are some shortfalls within the organization, there are no safety concerns. He also thanked Steve Reale and John Pianka for all their assistance.

NON-PUBLIC SESSION IV-RSA 91-A: 3 II (a) Personnel

Mr. Traum moved to go into a non-public session regarding a personnel issue with the Fire Department, under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mr. Gerseny seconded the motion.

VOTE: Select Board Members Traum, Gerseny, and Chair O'Brien voted in favor, Lux recused, and the Chair declared the motion to have carried unanimously (3-0-1).

The Board went into nonpublic session with Interim Fire Chief Shawn Murray, as recorded separately, at 5:58 p.m. The Board returned to public session at 6:25 p.m.

Vote to seal nonpublic minutes:

Mr. Traum moved to seal the minutes of the just completed nonpublic session. Mr. Gerseny seconded the motion.

VOTE: Select Board Members Traum, Gerseny, and Chair O'Brien voted in favor, Lux abstaining and the Chair declared the motion to have carried unanimously (3-0-1).

Chuck Gangel, Town Clerk/Tax Collector-Deeding: Mr. Gangel was in to discuss the properties that are due for tax deeding. He stated Mr. Cass prepared a spreadsheet showing the deeding list and possible action to be taken. Discussion ensued, with regards to mobile homes. Mr. Cass stated we can take mobile homes, but then we must be the landlord and they are hard to sell. Also, if we take one in the park, we do not own the land, the park does. However, if we do not go after them; others may follow suit and not pay their tax bills. Discussion ensued, with regards to the need for a better system to track, so that things do not fall through the cracks. Discussion ensued, with regards to the amount of interest charged, which is 18%.

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (c) Reputation

Mr. Traum moved to go into a non-public session regarding an issue which could affect the reputation of someone other than the Board, under the provisions of Nonpublic Session RSA 91-A: 3 II (c). Mr. Gerseny seconded the motion.

VOTE: Select Board Members Traum, Strickford, Lux, Gerseny, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board went into nonpublic session, as recorded separately, at 7:05 p.m. The Board returned to public session at 7:13 p.m. There was no motion to seal the minutes.

Mr. Gangel also presented the Select Board with the unlicensed dog list to date.

Mr. Gerseny made a motion to approve the Unlicensed Dog Warrant. Mr. Traum seconded the motion. Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, Lux and Gerseny voting in favor of the motion; no votes against; MOTION PASSED; 4-0.

A member of the audience inquired as to the procedure when the Select Board deeds a property. Mr. Cass explained that most towns hold it for 3 years, before selling by sealed bid or auction.

V. OLD BUSINESS

VI. NEW BUSINESS

i. Financial Review through May 31, 2016: Mr. Cass went over the financials with the Select Board; all looks good.

VII. TOWN ADMINISTRATOR UPDATES:

Mr. Cass informed the Board that some of the staff received training for the new website.

Mr. Cass noted that he will be meeting with the Sr. Recreation Council to go over the Rules and Regulations of the Slusser Center.

Mr. Cass reported that the Skate Park is almost ready to be re-opened.

Mr. Cass reported that Paula Simpkins, Recreation Director and Greg Roberts, Building and Grounds, raked back the milfoil in the pond.

Mr. Traum stated that he had made an inquiry of Senator Feltus for EDC at the request of Bob Gerseny and he reported that water and sewer by Exit 6 would be a long shot.

ADJOURNMENT

There being no further business, motion by Mr. Gerseny, seconded by Mr. Traum to adjourn the meeting. Vote 4-0 in favor of the motion. The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant