



Town of Hopkinton, NH

Office of Selectmen • 330 Main Street • Hopkinton, NH 03229-2627

Telephone: (603) 746-3170

E-mail: selectmen@hopkinton-nh.gov

Fax: (603) 746-2952

Web Address: www.hopkinton-nh.gov

**SELECT BOARD
PUBLIC MEETING MINUTES
MONDAY, SEPTEMBER 19, 2016
HOPKINTON TOWN HALL
APPROVED October 3, 2016**

II. CALL TO ORDER

Select Board Chair Jim O'Brien called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, September 19, 2016 at the Town Hall. Chairman O'Brien introduced the members of the Board.

Chairman O'Brien asked Steve Lux to lead the Pledge of Allegiance.

Members Present: Jim O'Brien, Ken Traum, Sue B. Strickford, Steve Lux, Jr. and Bob Gerseny

Staff Present: Neal Cass, Town Administrator, and Robin Buchanan, Administrative Assessing Assistant

Public Present: Janet Krzyzaniak, Ken Wilkens, Randy & Mary Duquette, Richard Joos, and Ashley Webber

I. POINTS OF PRIDE

Mr. Cass noted the State Primary Elections took place last Tuesday, September 13, 2016 and that Chuck Gangel and Carol Harless, along with the Highway Department, pulled together to help to set up the new design to get voters in and out quickly. Mr. Cass further stated the Highway Department was already stretched thin because of the on-going road projects but showed up to help. There is a lot of behind the scenes actions that are required to hold an election and everyone helped to make the task easier. Mr. Traum stated that he has received positive feedback with regards to the on-going road projects.

III. ADMINISTRATIVE

The Board members reviewed documents for signature and approved unanimously (5-0) the Consent Agenda, on motion made by Mr. Traum and seconded by Mr. Lux.

CONSENT AGENDA 09-19-16**ACCOUNTS PAYABLE MANIFEST**

1,539,049.59

25,956.20

65,764.26

PAYROLL MANIFEST**BUILDING PERMITS**

YAYA Organics LLC 633 Maple St NEEDS SPECIAL EXCEPTION DENIED

Tulio Pontacoloni 1013 Clement Hill install roof top solar

Walter & Tammie Fredette Stickney Hill Road residence w/mudroom

Discretionary Preservation Easement Deed

Polly and Ronald Finlay Map 210 Lot 9

Timber Tax Warrant

552.55

Lisa Thorne Map 227 Lot 40 \$195.03

David Germain Map e222 Lot 48 \$ 357.52

Timber Tax Warrant

2,089.98

Pamela C. Hall Map 249-15; 249-22.1; 249-22.2

INTENT TO CUT

Gilligan Thomas & Marissa Map 238 Lot 86

TAX COLLECTORS DEEDS

Bevilacqua Stephen & Lisa Map 208 Lot 3.D9

Avard John Map 208 Lot 3.D25

Erickson Scott & Shawn W Map 245 Lot 68

Belcher Catherine & Ali Map 208 Lot 3.A5

Quist Kenneth & Denise Map 208 Lot 3.A9

RIGHT TO BURY

Nancy Dwinnells Rossetti Section D Lot A3

Nancy Dwinnells Rossetti Section D Lot A2

PAF

Resignation Fire Department Michael Costello

OFFICE OF HIGHWAY SAFETY GRANT AGREEMENT

Approval of Minutes:

The Board reviewed the Select Board Meeting Minutes of Monday, September 6, 2016. Mr. Lux made a motion, seconded by Mrs. Strickford, to approve the Public Meeting Minutes of September 21, 2016. There being no discussion, Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, Strickford, Lux and Gerseny voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

The Board reviewed the Select Board Non Public Meeting Minutes of Monday, September 6, 2016, Session I. Mr. Traum made a motion, seconded by Mr. Lux, to approve the Non Public Meeting Minutes of August 22, 2016.

VOTE: O'Brien, Traum, Strickford, Lux and Gerseny voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

The Board reviewed the Select Board Non Public Meeting Minutes of Monday, September 6, 2016, Session II. Mrs. Strickford made a motion, seconded by Mr. Traum, to approve the Non Public Meeting Minutes of September 6, 2016, Session II.

VOTE: O'Brien, Traum, Strickford, Lux and Gerseny voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

V. OLD BUSINESS

i. **Rowell Bridge Public Hearing Date:** Mr. Cass stated that if we are going to change Rowell Bridge to passenger vehicles only, then we will need to conduct a public hearing. Discussion ensued, with regards to holding a public hearing. Mr. Cass will get back to the Board with a date.

IV. APPOINTMENTS: Mary & Randy Duquette: Mary Duquette was in to inform the Board that the gravel portion of Stickney Hill Road is in terrible shape. Mrs. Duquette stated it is very washboard and there are many potholes. Mrs. Duquette suggested paving the road. Mrs. Strickford stated that she has spoken to Dan Blanchette, Director of Public Works, he is aware of the problem, however, the Highway Department is in the middle of an important road project and therefore, they are behind on grading the roads. Mrs. Strickford further stated she was not in favor of paving the road.

Richard Joos, Stickney Hill Road, is not in favor of paving the road. He agrees that the road does need maintenance, but does not want to see it paved. He noted that the 1974 Town Meeting voted to make Stickney Hill a scenic road.

Ashley Webber, Stickney Hill Road, is not in favor of paving the road; he feels it would cause drivers to increase their all-ready too fast speed.

It was noted that in order to pave Stickney Hill, the gravel portion would have to be dug up and rebuilt. As there are only seven houses on this portion of the road; it would be not cost effective.

VI. NEW BUSINESS

i. **Investment Policy Update:** Mr. Cass stated this is the final draft; and it is an ordinance, so a public hearing is not necessary.

Mr. Gerseny made a motion to adopt the Investment Policy as updated. Mr. Traum seconded the motion.

VOTE: O'Brien, Traum, Strickford, Lux and Gerseny voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

ii. **New Cemetery Road Name Change Request:** Mr. Cass stated we have received a request to change the name of New Cemetery Road to Greenleaf Lane. The only home on the road is owned by Mike Goclowski and he is the one making the request. A short discussion ensued.

Mr. Lux made a motion to rename New Cemetery Road to Greenleaf Road. Mr. Gerseny seconded the motion.

VOTE: O'Brien, Traum, Strickford, Lux and Gerseny voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

iii. **Senior Recreation Council Policy Update:** Mr. Cass stated the Policy update was for housekeeping issues, cleaning up of language for clarity and that there were no substantial changes.

Mr. Traum made a motion to approve the revised Senior Recreation Council Policy as written. Mr. Lux seconded the motion.

VOTE: O'Brien, Traum, Strickford, Lux and Gerseny voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

iv. **Police Detail Pay:** Mr. Cass stated within the Board's packet, there is a memo from Police Chief Steve Pecora requesting a change in the detail rate from \$33.00 to \$42.00. A short discussion ensued.

Mr. Gerseny made a motion to approve a rate increase for Police Details to a range of \$42.00 to \$45.00. Mr. Traum seconded the motion.

VOTE: O'Brien, Traum, Strickford, Lux and Gerseny voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

VIII. PUBLIC FORUM

Janet Krzyzaniak inquired as to the amount of money we are paying for the services of the Interim Fire Chief and if it was coming out of the Fire Department Budget. Mr. Cass stated it is \$80.00 per hour with no benefits; and that figure is comparable to paying a full-time salary with benefits out of the Fire Department.

VII. TOWN ADMINISTRATOR UPDATE: Mr. Cass informed the Board that the joint School Board/BOS meeting has been scheduled for Monday, October 17, 2016.

Mr. Cass informed the Board that the new website was up and running.

In regards to the area drought, Mr. Cass stated the Town does not fill wells.

Mr. Cass announced that we currently have nine applicants for the Deputy Tax Collector/Town Clerk position.

Mr. Cass also announced that Hopkinton Cares will be held on Saturday, October 15, 2016 from 8:30 am to 11:30 am.

Mr. Cass informed the Board that the porta-potty at Mr. Mike's has been removed.

IX. OTHER

Mr. Lux stated that the OHRV Ordinance will be coming up for review in November and Mr. Lux is informing the Board that the club will be asking to add a road, Bound Tree Rd.

Mr. O'Brien stated that he is currently on a commission to look at recommendations for ATV trails on Town Roads. He further stated that this is more of an issue in the northern part of New Hampshire, as ATV's are allowed on most roads in that area.

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (a) Personnel

Mr. Gerseny moved to go into a non-public session regarding a personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mr. Traum seconded the motion.

VOTE: Select Board Members Traum, Strickford, Gerseny, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (4-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 6:53 p.m. The Board returned to public session at 7:31 p.m.

Vote to seal nonpublic minutes:

Mr. Gerseny moved to seal the minutes of the just completed nonpublic session for a period of 2 years. Mrs. Strickford seconded the motion.

VOTE: Select Board Members Traum, Strickford, Gerseny, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (4-0).

ADJOURNMENT

There being no further business, motion by Mr. Gerseny, seconded by Mrs. Strickford to adjourn the meeting. Vote 4-0 in favor of the motion. The meeting adjourned at 7:32 p.m.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant