



Town of Hopkinton, NH

Office of the Select Board

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**SELECT BOARD
PUBLIC MEETING MINUTES
MONDAY, MAY 16, 2016
APPROVED May 31, 2016**

II. CALL TO ORDER

Select Board Chair Jim O'Brien called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, May 16, 2016 in the Town Hall. Chairman O'Brien introduced the members of the Board.

Chairman O'Brien asked Janet Krzyzaniak to lead the Pledge of Allegiance.

Members Present: Jim O'Brien, Ken Traum, Steve Lux, Jr. and Bob Gerseny. Sue Strickford absent.

Staff Present: Town Administrator Neal Cass, Robin Buchanan, Administrative Assessing Assistant and Paula Simpkins, Recreation Director.

Public Present: Janet Krzyzaniak, Merle Dustin

III. ADMINISTRATIVE

The Board members reviewed documents for signature and approved unanimously (4-0) the Consent Agenda, on motion made by Mr. Traum and seconded by Mr. Lux.

CONSENT AGENDA 05-16-16

ACCOUNTS PAYABLE MANIFEST	\$47,041.39
	\$36,753.87

PAYROLL MANIFEST	\$73,311.94
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LAND USE CHANGE TAX

Russell Peter Map 227-27	0.00
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BUILDING PERMITS

GoSolar NH 7.5kw, roof-top solar, 710 E. Penacook Rd Map 245 Lot 5
Granite State Solar 7.32ks tracer solar 249 Rollins Rd Map 250 lot 15

SolarCity 15.34kw roof-top solar 486 Irish Hill Map 236 Lot33
Hopkinton State Fair Assoc. Signs 392 Kearsarge Ave Map 222 Lot 61
Alexander & Jeannette Klan home business 2201 Hopkinton Rd Map 240 Lot 3
GM Rochealeau garage 11 Stacey Dr Map 245 Lot 36
John Green Addition 34 Watchtower Rd Map 241 Lot 2

CERTIFICATE OF APPRECIATION

Hopkinton Fire Department 2016 EMS Week May 15-21, 2016

APPOINTMENT PAPERS

Karen Dufault Human Services Advisory
Timothy Britain Planning Board alternate
Richard Steele Planning Board member
Jim Martin Recreation Committee
Dan Rinden ZBA
Marilyn Ceriello-Bresaw Senior Recreation Council

Kimball Cabin Thank You

Charles & Jessica Gregory
Thomas & Marianna Hardenbergh
Stephen & Bethany Demody
Amy & James Martin
Stephen & Melissa Trafton
Timothy & Jodi Condon
Brad & Paula Simpkins
Jessica & John Miner
Nicholas & Astrid Pishon
Carolyn Mazzara & Zac Chance
Maryann Cappello
Ellen Kelly
Cindi Owing
Dell Remote Services
Susan Levan
Don & Susan Stowers

HEALTH & DEPUTY HEALTH OFFICER APPOINTMENT FORM

PAF

Recreation rehire summer camp counselor
Recreation rehire WS1
Recreation new hire lifeguard
Recreation new hire lifeguard

Recreation new hire lifeguard

RIGHT TO BURY

VETERAN'S CREDIT

Richardson Rory Map 264 Lot 27

INTENT TO CUT

Meadowsend Timber Map 232 Lots 13, 14, 15

ABATEMENTS

Houston Judith deny

Palizzolo William deny

Montore Michael deny

48 North Road LLC deny

Hansen Barry deny

Pappas James approve

Mullen Michael approve

Zahn Michael approve

Pfeifle Lori Anne approve

Winzeler Mark approve

Isabelle Bruce (2) approve

Hemingson Celeste approve

Grady Steven & Teresa L approve

Sloboda William & Marion approve

Lambert David & Tricia approve

York Susie J approve

King Jeffrey & Pollyanne approve

Kennedy Karen approve

1st Issue Property Tax Warrant

\$10,341,988.00

Approval of Minutes:

The Board reviewed the Select Board Meeting Minutes of Monday, May 2, 2016. Mr. Lux made a motion, seconded by Mr. Traum, to approve the Public Meeting Minutes of May 2, 2016. Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, Lux and Gerseny voting in favor of the motion; no votes against; MOTION APPROVED 4-0.

Mr. Traum made a motion to approve the PAF (Personnel Action Form) to rehire Aiden O'Brien as a lifeguard at summer camp. Mr. Lux seconded the motion.

VOTE: Traum, Lux and Gerseny voting in favor of the motion; no votes against; O'Brien abstaining, MOTION PASSES; 3-0-1.

V. OLD BUSINESS

Updates on Appointment to Office: Mr. Cass stated we have only 4 vacancies left to fill:
Refuse Committee-1
Recreation Committee-2
Road Committee-1

Mr. Cass stated we will continue to look for people to fill those vacancies.

Road Project Updates: Mr. Cass reported we are moving forward on the Kearsarge project; having easements signed, and we are waiting for a wetlands permit, which should be here by June 13. Penacook Road project is all set.

Fire Department Update: Mr. Cass reported that everything seems to be going fine at the Fire Department. Mr. Cass stated he will be meeting with Interim Fire Chief Shawn Murray later this week. Mr. Cass also stated he has not heard any complaints to date.

Discussion of Field Use: Mr. Cass stated that Paula Simpkins and Greg Roberts have been working on a 5 year plan. They would like the Board to tour all the fields so that the Board can get an idea as to what is maintained, scheduled and sometimes where a lack of cooperation is involved. Discussion ensued, with regards to George' Park and the lack of lighting.

IV. APPOINTMENTS

Larry Donahue: Mr. Donahue was in to discuss his Abatement Application with the Board. Mr. Donahue feels that he is over assessed with regards to the "view tax". He stated he did not have a view until his neighbor cut timber and now he has a view. He spoke with the assessors. He states that his heating costs have increased because now the wind comes through where before the trees blocked the wind. He also stated that two of his neighbors have been impacted as well. Chairman O'Brien stated that the Board will discuss it and get back to him.

VI. NEW BUSINESS

YTD Financials: Mr. Cass stated that the Revenues look good; we have taken in \$30,000 more in ambulance fees than this time last year and our building permits are up by \$3,000. more than last year. On the Expense side, we have spent 29.50% and at this time last year we had spent 28.8%. Discussion of reclaiming a field for winter sand ensued.

Concord EMS Renewal: Mr. Cass stated this is a 3 year renewal; there are no changes from the last agreement.

Mr. Gerseny made a motion to approve the Concord EMS agreement for 3 years. Mr. Traum seconded the motion.

VOTE: O'Brien, Traum, Lux and Gerseny voting in favor of the motion; no votes against; MOTION APPROVED 4-0

Renewal of Army Corps Road License: Mr. Cass stated that he received a letter from the Army Corps of Engineering requesting renewal extending the license for 5 more years. It is our road through the Army Corps of Engineering property; noting that Dan Blanchette, Public Works Director is hoping to pave the road and the Army Corp has granted permission, however, it is not scheduled for this year.

Mr. Gerseny made a motion to approve the license for the Army Corps of Engineers for 5 more years.

VOTE: O'Brien, Traum, Lux and Gerseny voting in favor of the motion; no votes against; MOTION APPROVED 4-0.

1st Presentation – Slusser Center Rules and Regulations Update: Mr. Cass stated that Paula Simpkins, Recreation Director, presented the updated Rules and Regulations to the Senior Recreation Council today. Mr. O'Brien inquired how that went. Mrs. Simpkins stated that some of the seniors did not realize that the agreement was up. She further stated they did not get through the whole document today; they will meet again in two weeks. Mrs. Krzyzaniak stated that some of the senior feel that there will be an effort to push the senior out of the center, they are afraid of losing programs and their place in the building. Mrs. Dustin stated that Paula works very hard for the town and is very well liked by the seniors. Mr. Lux suggested that the Rules and Regulations refer to the alcohol policy instead of stating the policy in the Rules and Regulations.

VIII. PUBLIC FORUM

Merle Dustin once again brought up the grassy area at the gazebo, stating the lawn is full of holes, we need to fill them.

Beth Palameo(sic) spoke about the fast flow of traffic as they come off of Exit 6. Noted that the speed limit on Park Ave (where she lives) is 30 mph, however, not many people observe it. She noted that a police cruiser has been located at Exit 6 in the morning and that has helped.

Janet Krzyzaniak inquired as to the progress of the violations at Every Day Café. Mr. Cass stated we are waiting for a final ruling on the sign ordinance, but we are moving forward.

Janet Krzyzaniak reiterated her opinion that Steve Lux should not be involved in discussion or decision about Fire Department matters, because he has a conflict of interest.

Janet Krzyzaniak also inquired about money spent on the Forestry Truck. Mr. Cass stated it has cost more than he expected.

VII. TOWN ADMINISTRATOR UPDATES

Points of Pride: Mr. Cass stated he received an e-mail from Dave Barnard in regards to all the work that Kent Barton had done on one of the school buses to keep it running. Mr. Cass wanted

to point out that Mr. Barton saves the town a lot of money by keeping repairs to vehicles in-house.

Mr. Cass informed the Board that the Library will be coming up with a strategic plan. They would like the Select Board to be a focus group.

Mr. Cass informed the Board that HYSA would like to use the parking area where the sand was reclaimed to park cars during the Fair. The Board would like them to come back with a proposal.

Mr. Traum stated the Commendation from the Select Board was well received by the Women's Club. Mr. Traum also inquired about the speed suppression signs. Mr. Cass stated we have no funds for it this year.

Mr. Cass noted that the next meeting will be Tuesday, May 31, 2016 due to the Memorial Day Holiday.

IX. 2016 SELECT BOARD/TOWN GOALS: Mr. Cass asked the Board to come up with a list of expectations for the Board for 2016. Fire Chief position process, impact of tax rate, EDC, and cost sharing were suggested.

Mr. Gerseny stated there is activity with regards to revamping a Chamber of Commerce, which Lee Ann Vance is spearheading. Some of the proposal includes development of Exit 6, parking in Contoocook and a Welcome Center.

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (c) Reputation

Mr. Lux moved to go into a non-public session regarding an issue which could affect the reputation of someone other than the Board, under the provisions of Nonpublic Session RSA 91-A: 3 II (c). Mr. Traum seconded the motion.

VOTE: Select Board Members Traum, Lux, Gerseny, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (4-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 7:13 p.m. The Board returned to public session at 7:22 p.m.

ADJOURNMENT

There being no further business, motion by Mr. Lux, seconded by Mr. Gerseny to adjourn the meeting. Vote 4-0 in favor of the motion. The meeting adjourned at 7:24 p.m.

Respectfully submitted,
Robin Buchanan
Administrative Assessing Assistant