

Town of Hopkinton
George Park Town Property Parking for the Fair
ADOPTED 06-26-2017
AMENDED 05-29-2018

Background:

For many years organizations and teams have parked cars on Town property at George Park during the Hopkinton State Fair. At this time, the Select Board has decided that a process should be put in place to determine a fair use of Town property for organization fundraising. Regardless of what has transpired in the past, beginning in 2017, this is the process that will be used.

Process:

1. The Town of Hopkinton will publicize that the parking venue will be available for town entities, nonprofit organizations and school teams/clubs to raise funds during the Hopkinton State Fair.
2. Any group wishing to park cars on Town property during the Fair will submit a completed application form to the Town by the June 15 deadline. An application should not be submitted unless there is certainty that the group can provide the volunteers required to park cars.
3. All applications will be reviewed to determine that the group meets the established criteria.
4. At the Select Board meeting following the application deadline, group names will be randomly drawn for each day to determine which group will be granted parking rights for any given day. Order of the days drawn will be Saturday, Sunday, Monday, Friday. Once a group is selected for a day, it is not eligible for another day unless no other group will cover the day.
5. Groups will be notified of the outcome of the random drawing.
6. Groups are responsible for all parking on their assigned day and will be responsible collecting the fees. All fees collected will be used to support the group collecting them. The cost to park will be consistent for all four days of the Fair.

Group Eligibility Requirements:

The intention of the Select Board is to provide an opportunity to Hopkinton town entities, nonprofit organizations, and school teams/clubs to raise funds to support their work contributing to the residents of Hopkinton. Groups must meet the following requirements:

1. Be an entity established by the Town of Hopkinton, a Hopkinton School team/club, or registered non-profit charity which includes local support in its mission.

2. Group must show that it can provide adequate volunteers to cover the full day of parking cars. One responsible adult who is at least 21 years old must be present on the site during the entire time of the parking.

Other Items:

1. Groups are responsible for providing their own signage, reflective vests and any other required material.
2. Group must provide the Town with a statement of the amount of funds collected.