

Hopkinton Village Precinct Water District Meeting – October 16, 2023

Meeting called to order at 6:35pm

In attendance:

Rick Desmarais
Sandy Bender

Mike O'Connor
Suzi Calley

Review of September Minutes. Motion to accept Sandy 2nd Rick. All in favor.

September Invoices

Merrimack Saving \$565.20	Aquamen - \$225.00
Eversource - \$713.60	Yestramski - \$438.55
Fully Involved - \$350.00	Irving Energy - \$327.52
Aquamen - \$1,200.00	Pro-Technology - \$2,360.51
Northway Bank - \$8,101.18	

Accounts Receivable: \$11,468.35

Bank Balance – Merrimack:41,821.27

Loan Balance Northway Bank: \$72,007 (Annual payments of \$11,537 due March)

Loan Balance Northway Bank: \$57,472 (Annual payments of \$8,101 due October)

Loan Balance Merrimack Savings: \$48,796 (monthly payments)

Customer Update

39 Briar Hill Road curb stop scheduled for Oct 18th.

88 Briar Hill Road - Customer notified and billed for new irrigation system.

Water Source Grant

7 signs installed in the woods, together with two other signs on access road.

Additional signs to be installed.

AV Vendor installation Nov 16-17.

Rick to install remote link in next 2-3 weeks, starting to order parts.

Provided update to the state.

Cleaning and Maintenance

Sanitary Survey review significant deficiencies:

Bulk fill port (question for DES), valve between source valve and treatment, update record drawings with info on pipe material, blow off and curb stop locations, etc.

DES deadline extended to 10/31. State to be contacted.

Paid for battery replacement for generator.

Filling of unused tank has been completed.

No leak under platform in tank room.

Update of caustic pump.

Information on lock on main gate.

Blowoff hydrant installed 377 Briar Hill.

NHDES Lead Service Line Inventory

Bought some lead tests to try out, no results yet.

Need to discuss with new system operator and state.

Change of System Operator Discussion

Discussion about meeting with operator and action item list.
Notification to customers with the October billing cycle.

Future Projects

Update emergency plan – assistance from Aquamen
5-year budget plan (Suzi to work on this)
Capital improvement plan.
Asset management plan and GIS mapping
Discussion regarding chemical building roof replacement. Mike and Rick to investigate.
Request estimate from Libby Electric for installation of motion sensor light.
Installation of heater in the electrical room with thermostat.

Other Business

Suzi to create 2024 budget to be presented at the November Meeting.

Discussion regarding chemical building roof replacement. Mike and Rick to investigate.
Request estimate from Libby Electric for installation of motion sensor light.

Meter reading October- Sandy; November – Mike; December - Rick

Next meeting: November 20, 2023, at 6:30 pm.

Motion to adjourn 7:53 pm by Sandy, 2nd by Rick. All in favor.

Rick Desmarais

Sandy Bender

Michael O'Connor