

Hopkinton Village Precinct Water District Meeting – December 15, 2022  
Meeting to order 6:34pm

**In attendance:**

Rick Desmarais	Mike O'Connor
Sandy Bender	Suzi Calley

Review of November Minutes. Motion to approve by Sandy, 2<sup>nd</sup> by Mike, All in Favor.

**November Invoices**

WSO - \$1,000.00	Eversource - \$1,025.47
Suzi Calley - \$1805.45	Eastern Analytical - \$15.00

Accounts Receivable: \$4,325.53  
Lien to be filed on unpaid water bill

Bank Balance: \$87,572.44  
Loan Balance: \$81,155 (Annual payments of \$11,537 due March)  
Loan Balance: \$63,823 (Annual payments of \$8,101 due October)

**Discussion of rates for 2023.**

Tabled for now

**Customer with Billing Issues**

Rick to continue to work with customer regarding cross- connect billing issue.

**Lot Line Adjustments**

The plan is to address at the yearly Precinct Meeting.  
Need updated map and an updated warrant article in January/February.

**WSO General and Project Status**

Reporting on work done – link now active to review routine work.  
Yearly contract and cost for services submitted.  
Cleaning of the chemical room.  
Removal of the Notice of Violation – as soon as the sitework is complete.  
Project Status:

- Issue with individual well monitoring and calibration.
- Onsite training and day-to-day operation.
- Operating and maintenance manual.
- Data collection from the PLC
- Conduit run for Internet access

**Cleaning and Maintenance**

Sampling document and plan update in 2023.  
Water usage data year to date.  
Cleaning/updating chemical dispenser in process.  
Chemical room – cleaning not complete.  
Site data from loggers – temp and humidity conditions in all buildings.

Site security and Grant discussion.

**Electronic Bill Payment**

Update on using PayPal as a reference point. Include info in end-of-year update

**Grants**

Expect to hear from DES in Dec or early Jan concerning Source Protection Grant

Meter reading for November – Sandy; December – Rick; January - Mike

GSWRA Membership Renewal \$115, Jan 1.

Meter reading for December – Rick; January – Mike; February – Sandy.

Next meeting: January 16, 2023, at 6:30 pm.

**Other Business.**

Motion to adjourn 7:53 pm by Rick, seconded by Mike. All in favor.

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Rick Desmarais

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Sandy Bender

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Michael O'Connor