



Hopkinton, NH—Annual Report 2016

How to use this Annual Report

This Annual Report consists of four sections. The first section (white) contains helpful information, such as contact information, meeting schedules, and reports for the year 2016. The second section (blue) contains all the information needed for Town Meeting, including the Warrant, explanation of the Warrant, and the 2017 proposed budget. The third section (white) contains financial information for 2016, as well as information from both the Contoocook Village and Hopkinton Village Precincts. The fourth section (green) is the annual report from the Hopkinton School District, which includes their proposals for the School District Meeting.

**Please bring this report with you to the
School District Meeting,
and to
Town Meeting.**

TOWN REPORT ACKNOWLEDGEMENTS

Front Cover:

This photo of the Hopkinton Town Hall, was photographed by Chris Saunders of Chris Saunders Photography and presented with his permission.

Back Cover:

Kimball Lake Cabins photo by Bob LaPree. The “Cabin” Committee has been doing great work restoring the cabins. A thank you/open house event was held in September.

Individual reports are written and submitted by the Department Heads, Committee and Board Chairs. The School District reports are prepared by school staff and elected officials. School Business Administrator Michelle Clark prepared the graphs for the school financial section and Town Administrator Neal Cass prepared the Town graphs, layout and design. Production of the Town Report is coordinated by Administrative Assessing Assistant Robin Buchanan.

Thank you to all who helped to create this report!

HOPKINTON ANNUAL REPORTS 2016

Town of Hopkinton



Hopkinton School District



Above All, Care

Incorporated: 1765

Population: 5,591 (EOP Estimate)

Websites: www.hopkinton-nh.gov

Land Area: 43.3 square miles

hopkintonschools.org

Dedication

Vernon Miller

April 15, 1956 to April 5, 2016



Vern joined the Recreation Committee in 2006 and was one of the committee's most dedicated volunteers for 10 years.

Vern often attended events in costume serving as the official Santa Claus and Easter Bunny. He was also the Master of Ceremony for the 4th of July events, the mastermind behind the haunted houses at Kimball Cabins and was always the "go to" guy for tech support at all the events.

Vern's quick wit always kept those working with him laughing. One you knew Vern you had a friend for life.

As a token of appreciation for years of service to a grateful town, this 2016 Annual Report is dedicated to Vernon Miller.



In Memoriam

Susan M. Drescher

September 16, 1937 to December 12, 2016
Secretary at the High School, Town Band

Era (Kimberley) Holmes

1923 to 2016
Active in Civic/Community Organizations, Ran for state legislature

Hilary B. Killam

1990 to 2016
Hopkinton Fire Department Explorers

Roberta E. Langwasser

June 2, 1938 to July 2, 2016
Ballot Clerk

Vernon Miller

April 15, 1956 to April 5, 2016
Hopkinton Recreation Committee

John H. "Jack" Porter Jr.

October 1, 1938 to October 17, 2016
School Board Member

Richard L. Strickford, Jr.

June 24, 1945 to June 9, 2016
Hopkinton Police Department, Precinct Commissioner, Many Community Activities

Bonnie L. Wilson

October 31, 1949 to January 8, 2017
Worked for Hopkinton School District for 26 years

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Notes



Helpful Hopkinton Information



How to Contact Town Officials

Main Phone: (603) 746-3170

Website: www.hopkinton-nh.gov

Facebook: <https://www.facebook.com/#!/HopkintonNH>

Town Hall

330 Main Street, Hopkinton, NH 03229

Phone: (603) 746-3170

Hours: M-R 8:00 to 5:30, Friday 8:00 to Noon

Neal Cass, Town Administrator/Health Officer

townadmin@hopkinton-nh.gov

Robin Buchanan, Admin. Assessing Assistant

selectmen@hopkinton-nh.gov

Deb Gallant, Finance Director

finance@hopkinton-nh.gov

Marilyn Bresaw, Human Services Coordinator

humanservices@hopkinton-nh.gov

Karen Robertson, Planning Director

planzone@hopkinton-nh.gov

Public Works

Dan Blanchette, Director of Public Works

250 Public Works Road, Contoocook, NH 03229

Phone: (603) 746-8260

Email: DPWDirector@hopkinton-nh.gov

Recreation Department

Paula Simpkins, Director

Slusser Center, 41 Houston Drive,

Contoocook, NH 03229

Phone: (603) 746-8263

Email: recreation@hopkinton-nh.gov

Slusser Center Phone: (603) 746-8265

Fire and Ambulance

Jeff Yale, Fire Chief

9 Pine Street, Contoocook, NH 03229

Emergencies: 911

Non-Emergency: (603) 746-3181

Fax: (603) 746-5134

Email: firechief@hopkinton-nh.gov

Town Clerk/Tax Collector

Charles "Chuck" Gangel, Town Clerk/Tax Collector

Bates Building, 846 Main St. Contoocook, NH 03229

Phone: (603) 746-8247

Hours: M-R 8:00 to 5:30, Friday 8:00 to Noon

Email: ClerkCollector@hopkinton-nh.gov

Library

Donna Dunlop, Director

61 Houston Drive, Contoocook, NH 03229

Phone: (603) 746-3663

Fax: (603) 746-6799

Hours: T/W/R 10-8, F 10-5, Sat 10-3, Sun 1-5 (Sep.-May)

Email: info@hopkintontownlibrary.org

Web: www.hopkintontownlibrary.org

Transfer Station

Jolene Cochrane, Manager

491 East Penacook Rd., Contoocook, NH 03229

Phone: (603) 746-3810

Fax: (603) 746-2952

Hours: M/W/Sat 8-5, F 1-5

Email: greentowns@tds.net

Police

Stephen Pecora, Chief of Police

1696 Hopkinton Road, Hopkinton, NH 03229

Emergencies: 911

Non-Emergency: (603) 746-5151

24 Hours: (603) 746-4141

Fax: (603) 746-4166

Email: policeadmin@tds.net

Wastewater Treatment Plant

Steve Clough, Asst. Supt. Waste

210 Public Works Rd., Contoocook, NH 03229

Phone: (603) 746-8262

Email: waterworks@tds.net

Meeting Schedule

Listed here are the regular meeting times and places for the Boards, Committees and Commissions. All meetings are posted on the website (www.hopkinton-nh.gov) and at the Town Hall and the Bates Building. Please confirm specific meetings closer to the actual meeting day to assure that nothing has changed.

Board, Committee, Commission	Meeting Day	Meeting Time	Meeting Location
Budget Committee	2nd Wednesday Weekly during Budget Season	5:30 p.m.	Hopkinton Town Hall
CIP Committee	As needed		Hopkinton Town Hall
Cemetery Trustees	Monthly as needed	9:00 a.m.	Hopkinton Town Hall
Conservation Commission	3rd Tuesday	7:30 p.m.	Hopkinton Town Hall & Kimball Cabins (weather permitting)
Economic Development Committee	2nd Wednesday	7:00 p.m.	Hopkinton Town Hall
Hopkinton/Webster Refuse Disposal Committee	1st Thursday	7:00 p.m.	Alternating-Webster Town Hall & Slusser Senior Center
Human Services Advisory Committee	1st Tuesday	3:30 p.m.	Hopkinton Town Hall
Joint Loss Management (Safety) Committee	Quarterly on 3rd Thursday	9:00 a.m.	Rotating location
Kimball Cabins Committee	Monthly as needed	7:00 p.m.	Kimball Lake Cabins
Library Trustees	3rd Tuesday	7:00 p.m.	Library History Room
Open Space Committee	2nd Wednesday	7:15 p.m.	Hopkinton Town Hall
Planning Board	2nd Tuesday	6:30 p.m.	Hopkinton Town Hall
Recreation Committee	4th Tuesday	6:30 p.m.	Slusser Center
Recycling Committee	3rd Wednesday	6:30 p.m.	Library History Room
Road Committee	Last Tuesday	7:00 p.m.	Highway Garage
Select Board	Every other Monday	5:30 p.m.	Hopkinton Town Hall
Senior Recreation Council	3rd Monday	1:00 p.m.	Slusser Center
Zoning Board of Adjustment	1st Tuesday	5:30 p.m.	Hopkinton Town Hall
Locations:			
Harold Martin School - 271 Main Street, Hopkinton			
Highway Garage - 250 Public Works Road (off Maple Street), Contoocook			
Hopkinton Town Hall - 330 Main Street, Hopkinton			
Kimball Cabins - Kimball Lake Road, Hopkinton			
Library - 61 Houston Drive, Contoocook			
Slusser Center - 41 Houston Drive, Contoocook			
Webster Town Hall - 945 Battle Street, Webster			

Tax Rate History

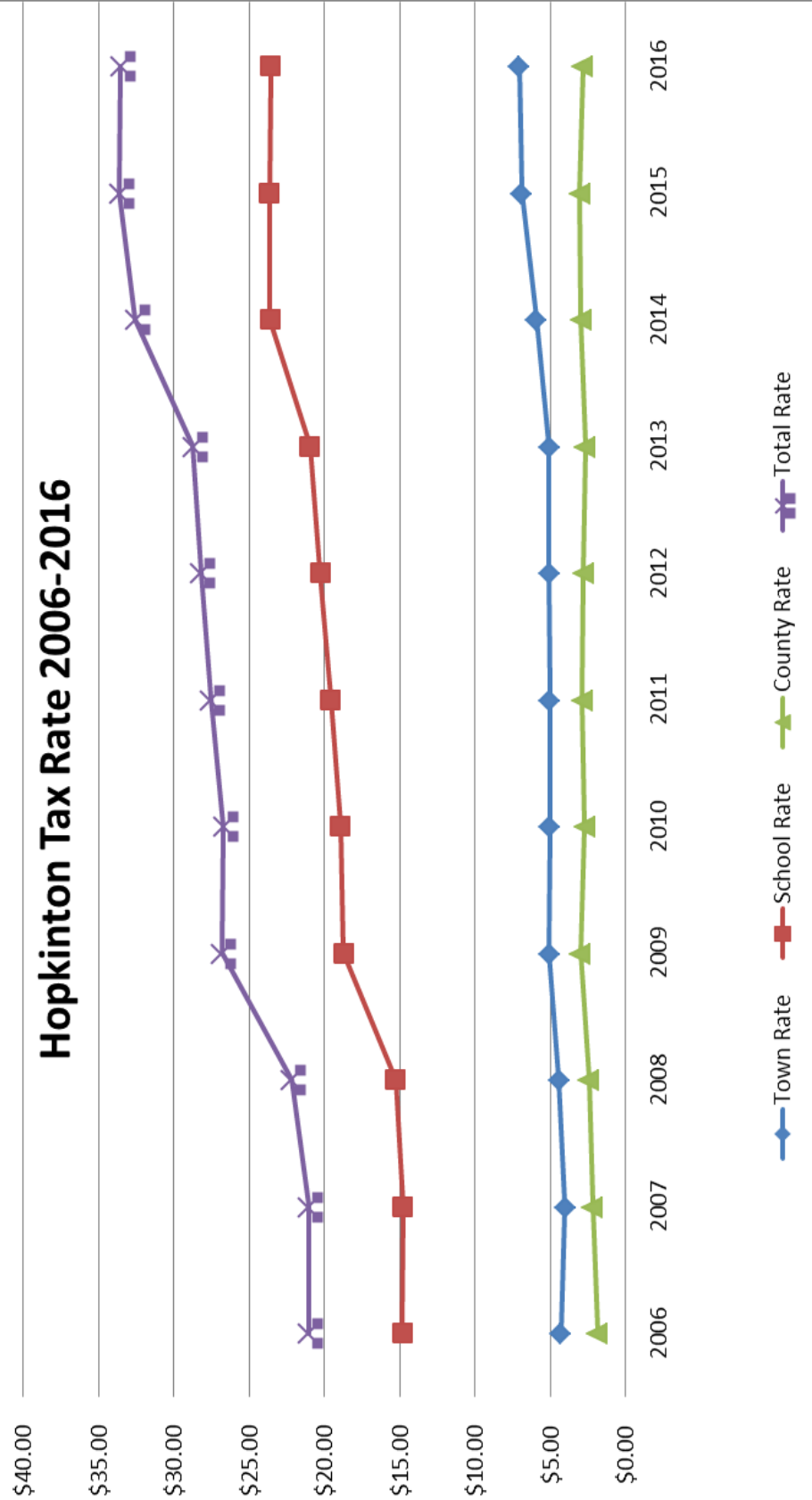
Breakdown of Tax Rate											
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Town	4.33	4.04	4.45	5.08	5.05	5.06	5.10	5.10	5.94	6.92	7.09
Total School	14.86	14.81	15.30	18.75	18.95	19.60	20.29	20.97	23.63	23.66	23.59
County	1.86	2.20	2.44	3.00	2.72	2.88	2.80	2.67	2.99	3.04	2.87
Total Rate	21.05	21.05	22.19	26.83	26.72	27.54	28.19	28.74	32.56	33.62	33.55
Hopkinton Village Precinct (HVP)											
Breakdown	0.29	0.32	0.30	0.34	0.34	0.44	0.37	0.48	0.41	0.46	0.40
Total Rate	21.34	21.37	22.49	27.17	27.06	27.98	28.56	29.22	32.97	34.08	33.95
(Total HVP Rate is total of Town, School, County, and HVP)											
Contoocook Village Precinct (CVP)											
Breakdown	1.19	1.17	1.15	1.09	0.77	0.77	1.17	1.22	1.37	1.99	2.11
Total Rate	22.24	22.22	23.34	27.92	27.49	28.31	29.36	29.96	33.93	35.61	35.66
(Total CVP Rate is total of Town, School, County, and CVP)											
Equalization Ratio - (assessment percentage based on fair market value using recent sales)											
	100.00%	101.20%	100.00%	96.3%	95.3%	100.0%	107.8%	107.4%	97.8%	97.8%	*

*2016 equalization ratio was not available at printing time

Hopkinton Tax Rate 2006-2016

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Town Rate	\$4.33	\$4.04	\$4.45	\$5.08	\$5.05	\$5.06	\$5.10	\$5.10	\$5.94	\$6.92	\$7.09
School Rate	\$14.86	\$14.81	\$15.30	\$18.75	\$18.95	\$19.60	\$20.29	\$20.97	\$23.63	\$23.66	\$23.59
County Rate	\$1.86	\$2.20	\$2.44	\$3.00	\$2.72	\$2.88	\$2.80	\$2.67	\$2.99	\$3.04	\$2.87
Total Rate	\$21.05	\$21.05	\$22.19	\$26.83	\$26.72	\$27.54	\$28.19	\$28.74	\$32.56	\$33.62	\$33.55

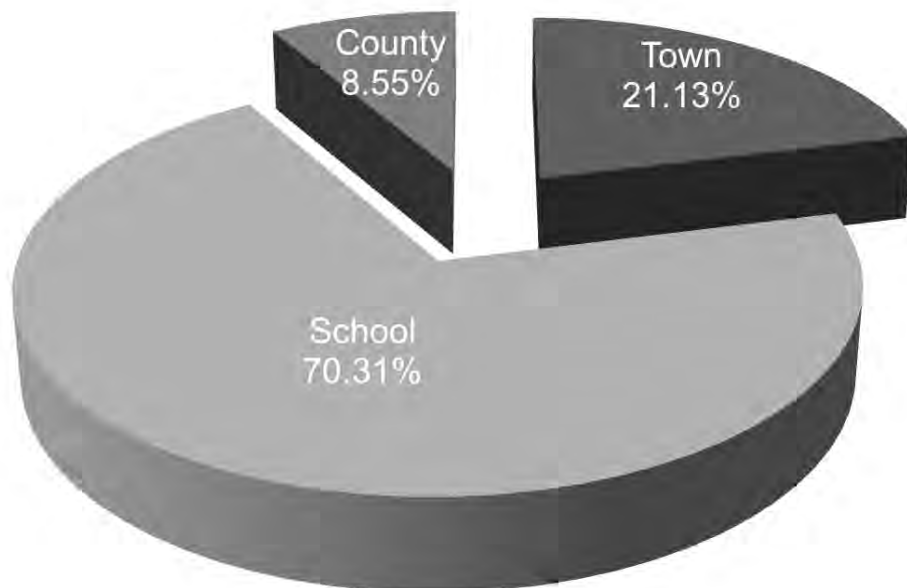
Hopkinton Tax Rate 2006-2016



2016 Tax Rate Comparison

	2015 Tax Rate	2016 Tax Rate	\$ Change	% Change
Town	6.92	7.09	0.17	2.46%
School	23.66	23.59	(0.07)	-0.30%
County	3.04	2.87	(0.17)	-5.59%
TOTALS	33.62	33.55	(0.07)	-0.21%
VILLAGE PRECINCTS				
	2015 Tax Rate	2016 Tax Rate	\$ Change	% Change
Contoocook	1.99	2.11	0.12	6.03%
Hopkinton	0.46	0.40	(0.06)	-13.04%

Town, School, & County Tax Rate for 2016 - \$33.55



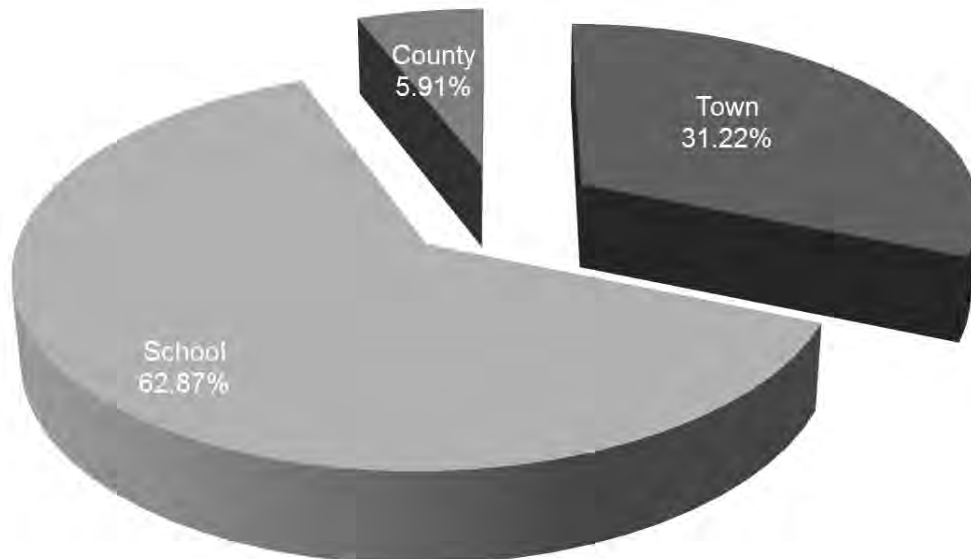
2016 Gross Appropriation Comparison

TOWN OF HOPKINTON				
	2015 Gross Appropriation	2016 Gross Appropriation	\$ Change	% Change
Town	6,916,930	9,299,736	2,382,806	34.45%
School	18,716,631	18,726,742	10,111	0.05%
County	1,857,128	1,759,755	(97,373)	-5.24%
TOTALS	27,490,689	29,786,233	2,295,544	8.35%

NOTE: 2016 Town appropriation included \$ 2,200,000 for Road Bond

VILLAGE PRECINCTS				
	2015 Gross Appropriation	2016 Gross Appropriation	\$ Change	% Change
Contoocook	441,850	489,050	47,200	10.68%
Hopkinton	206,076	107,288	(98,788)	-47.94%

Town, School, & County Gross Appropriations for 2016



NH Employment Security – Hopkinton Information

Hopkinton, NH



Community Contact

Town of Hopkinton
Neal A. Cass, Town Administrator
 330 Main Street
 Hopkinton, NH 03229

Telephone
 Fax
 E-mail
 Web Site

(603) 746-3170
 (603) 746-2952
selectmen@hopkinton-nh.gov
www.hopkinton-nh.gov

Municipal Office Hours

All Offices: Monday through Thursday, 8 am - 5:30 pm, Friday, 8 am - 12 noon

County
 Labor Market Area
 Tourism Region
 Planning Commission
 Regional Development

Merrimack
Concord, NH Micropolitan NECTA
Merrimack Valley
Central NH Regional
Capital Regional Development Council

Election Districts
 US Congress
 Executive Council
 State Senate
 State Representative

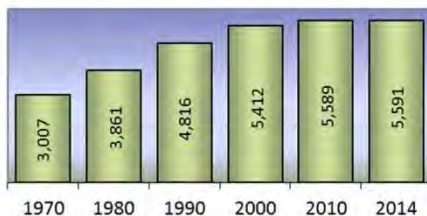
District 2
District 2
District 15
Merrimack County District 10

Incorporated: 1765

Origin: This area was first granted by the Massachusetts government in 1735 as New Hampshire Number 5, one in a line of settlements between the Merrimack and Connecticut Rivers. The settlers, who were from Hopkinton, Massachusetts, renamed the town New Hopkinton. The town was incorporated as Hopkinton by the New Hampshire governor and council in 1765. Setting the pattern for future towns, settlers were required to build homes, fence in their acreage, plant it with English grass, and provide a home for a minister, all within seven years. Contoocook village, a substantial portion of the town, was named for a tribe of Penacook Indians who once lived there, as was the Contoocook River which flows through the town.

Villages and Place Names: Contoocook, Hatfield Corner, Tyler, West Hopkinton, Barton's Corner, Drew Lake, Blackwater District, Gould Hill District

Population, Year of the First Census Taken: 1,715 residents in 1790



Population Trends: Population change for Hopkinton totaled 3,366 over 54 years, from 2,225 in 1960 to 5,591 in 2014. The largest decennial percent change was a 35 percent increase between 1960 and 1970, also, 28 and 25 percent increases, respectively over the next two decades. The 2014 Census estimate for Hopkinton was 5,591 residents, which ranked 59th among New Hampshire's incorporated cities and towns.

Population Density and Land Area, 2014 (US Census Bureau): 129.2 persons per square mile of land area, which tied with Candia. Hopkinton contains 43.3 square miles of land area and 1.8 square miles of inland water area.



Economic & Labor Market Information Bureau, NH Employment Security, August 2016. Community Response Received 5/11/2016

All information regarding the communities is from sources deemed reliable and is submitted subject to errors, omissions, modifications, and withdrawals without notice. No warranty or representation is made as to the accuracy of the information contained herein. Specific questions regarding individual cities and towns should be directed to the community contact.

MUNICIPAL SERVICES	
Type of Government	Selectmen
Budget: Municipal Appropriations, 2016	\$9,299,736
Budget: School Appropriations, 2016-2017	\$18,726,742
Zoning Ordinance	1964/16
Master Plan	2002
Capital Improvement Plan	Yes
Industrial Plans Reviewed By	Planning Board

Boards and Commissions
 Elected: **Selectmen; Library; Cemetery; School; Budget**
 Appointed: **Planning; Conservation; Zoning; Recycling; Recreation; Economic Development; CIP**

Public Library **Hopkinton Town**

EMERGENCY SERVICES	
Police Department	Full-time
Fire Department	Full-time
Emergency Medical Service	Full-time
Nearest Hospital(s)	Distance Staffed Beds
Concord Hospital, Concord	6 miles 237

UTILITIES	
Electric Supplier	Eversource Energy; Concord Electric
Natural Gas Supplier	None
Water Supplier	Contoocook/Hopkinton Village Precinct
Sanitation	Municipal
Municipal Wastewater Treatment Plant	Yes
Solid Waste Disposal	
Curbside Trash Pickup	Private
Pay-As-You-Throw Program	Yes
Recycling Program	Voluntary
Telephone Company	Fairpoint; TDS Telecom
Cellular Telephone Access	Yes
Cable Television Access	Yes
Public Access Television Station	No
High Speed Internet Service:	Business Yes
Residential	Yes

PROPERTY TAXES (NH Dept. of Revenue Administration)	
2015 Total Tax Rate (per \$1000 of value)	\$33.62
2015 Equalization Ratio	97.2
2015 Full Value Tax Rate (per \$1000 of value)	\$32.82
2015 Percent of Local Assessed Valuation by Property Type	
Residential Land and Buildings	87.2%
Commercial Land and Buildings	8.1%
Public Utilities, Current Use, and Other	4.7%

HOUSING (ACS 2010-2014)	
Total Housing Units	2,360
Single-Family Units, Detached or Attached	2,022
Units in Multiple-Family Structures:	
Two to Four Units in Structure	115
Five or More Units in Structure	100
Mobile Homes and Other Housing Units	123

DEMOGRAPHICS (US Census Bureau)		
Total Population	Community	County
2014	5,591	146,880
2010	5,589	146,445
2000	5,412	136,716
1990	4,816	120,618
1980	3,861	98,302
1970	3,007	80,925

Demographics, American Community Survey (ACS) 2010-2014

Population by Gender		
Male	2,849	Female 2,742

Population by Age Group	
Under age 5	180
Age 5 to 19	1,227
Age 20 to 34	813
Age 35 to 54	1,615
Age 55 to 64	789
Age 65 and over	967
Median Age	45.3 years

Educational Attainment, population 25 years and over	
High school graduate or higher	97.8%
Bachelor's degree or higher	56.2%

INCOME, INFLATION ADJUSTED \$ (ACS 2010-2014)	
Per capita income	\$42,419
Median family income	\$97,798
Median household income	\$87,545

Median Earnings, full-time, year-round workers	
Male	\$56,115
Female	\$47,250

Individuals below the poverty level	3.6%
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LABOR FORCE (NHES – ELMI)		
Annual Average	2005	2015
Civilian labor force	2,889	3,383
Employed	2,799	3,287
Unemployed	90	96
Unemployment rate	3.1%	2.8%

EMPLOYMENT & WAGES (NHES – ELMI)		
Annual Average Covered Employment	2004	2014
Goods Producing Industries		
Average Employment	297	326
Average Weekly Wage	\$ 614	\$ 929
Service Providing Industries		
Average Employment	1,201	1,009
Average Weekly Wage	\$ 714	\$ 759
Total Private Industry		
Average Employment	1,497	1,335
Average Weekly Wage	\$ 694	\$ 800
Government (Federal, State, and Local)		
Average Employment	288	300
Average Weekly Wage	\$ 668	\$ 886
Total, Private Industry plus Government		
Average Employment	1,785	1,635
Average Weekly Wage	\$ 690	\$ 816

EDUCATION AND CHILD CARE

Schools students attend:	Hopkinton operates grades K-12				District: SAU 66
Career Technology Center(s):	Concord Regional Technical Center				Region: 11
Educational Facilities (includes Charter Schools)	Elementary	Middle/Junior High	High School	Private/Parochial	
Number of Schools	2	1	1	2	
Grade Levels	P K 1-6	7-8	9-12	6-12	
Total Enrollment	468	151	270	41	

Nearest Community College: **NHTI-Concord**Nearest Colleges or Universities: **New England; Northeast Catholic College; UNH School of Law**

2016 NH Licensed Child Care Facilities (DHHS-Bureau of Child Care Licensing)

Total Facilities: **3** Total Capacity: **96**

LARGEST BUSINESSES	PRODUCT/SERVICE	EMPLOYEES	ESTABLISHED
YBP, Inc	Wholesale book distributor	220	
McLane's	NE distribution center	200	
Hopkinton School District	Education	160	
Camp Methodias	Childrens' camp	60	
HMC Corporation	Sawmill machinery	48	

Employer Information Supplied by Municipality

TRANSPORTATION *(distances estimated from city/town hall)*

Road Access	US Routes	202
	State Routes	9, 103, 127
Nearest Interstate, Exit	I-89, Exits 4 - 6	
	Distance	Local access
Railroad		No
Public Transportation		No
Nearest Public Use Airport, General Aviation		
Concord Municipal	Runway	6,005 ft. asphalt
Lighted? Yes	Navigation Aids?	Yes
Nearest Airport with Scheduled Service		
Manchester-Boston Regional	Distance	28 miles
Number of Passenger Airlines Serving Airport		4
Driving distance to select cities:		
Manchester, NH		22 miles
Portland, Maine		115 miles
Boston, Mass.		73 miles
New York City, NY		272 miles
Montreal, Quebec		236 miles

COMMUTING TO WORK *{ACS 2010-2014}*

Workers 16 years and over	
Drove alone, car/truck/van	81.6%
Carpooled, car/truck/van	5.0%
Public transportation	0.0%
Walked	0.0%
Other means	0.2%
Worked at home	13.1%
Mean Travel Time to Work	26.1 minutes

Percent of Working Residents: ACS 2010-2014

Working in community of residence	28.3
Commuting to another NH community	67.6
Commuting out-of-state	4.1

RECREATION, ATTRACTIONS, AND EVENTS

X	Municipal Parks
	YMCA/YWCA
X	Boys Club/Girls Club
X	Golf Courses
	Swimming: Indoor Facility
	Swimming: Outdoor Facility
	Tennis Courts: Indoor Facility
X	Tennis Courts: Outdoor Facility
	Ice Skating Rink: Indoor Facility
	Bowling Facilities
X	Museums
	Cinemas
	Performing Arts Facilities
X	Tourist Attractions
X	Youth Organizations (i.e., Scouts, 4-H)
X	Youth Sports: Baseball
X	Youth Sports: Soccer
X	Youth Sports: Football
X	Youth Sports: Basketball
	Youth Sports: Hockey
X	Campgrounds
X	Fishing/Hunting
X	Boating/Marinas
X	Snowmobile Trails
	Bicycle Trails
X	Cross Country Skiing
X	Beach or Waterfront Recreation Area
X	Overnight or Day Camps

Nearest Ski Area(s): **Pat's Peak**

Other: **Covered Bridge; Hopkinton State Fair; Outdoor Ice Skating Rink; Elm Brook Park; Hawthorne Forest; John Brockway Nature Preserve; Farmer's Market; Myron Chase Wildlife Sanctuary; Stevens Trail; Beech Hill Farmstand & Ice Cream Barn; Contoocook River Forest**

PUBLIC NOTICE

Restoration of Involuntary Merged Lots

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were involuntarily merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent, or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2021.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

This notice must be:

*Posted continuously in a public place
from January 1, 2012 until December 31, 2021, and
Published in the 2011 through 2021 Annual Report.*

Read the full statute at RSA 674:39-aa Restoration of Involuntary Merged Lots.

Notes



Town Officials and Employees



Elected Town Officials

SELECT BOARD:

James O'Brien, Chair	Term Expires 2017
Sue B. Strickford	Term Expires 2017
Steve Lux, Jr.	Term Expires 2018
Robert P. Gerseny	Term Expires 2019
Ken Traum	Term Expires 2019

BUDGET COMMITTEE:

Richard Houston	Term Expires 2017
Deborah Norris	Term Expires 2017
Amy Bogart	Term Expires 2018
Virginia Haines	Term Expires 2018
Janet Krzyzaniak, Chair	Term Expires 2019
Mark Zankel	Term Expires 2019
Ken Traum	For the Select Board
John Wuellenweber	For the Hopkinton Village Precinct
Donald Houston	For the Contoocook Village Precinct
Bill Chapin, Jr.	For the School Board

CEMETERY TRUSTEES:

Susan Lawless (Resigned 7/2016)	
Robert Gerseny (Appointed to fill Lawless Term)	Term Expires 2017
Donald Lane	Term Expires 2018
Debbie Augustine (Resigned 7/2016)	
Judy Hampe (Appointed to fill Augustine Term)	Term Expires 2019

LIBRARY TRUSTEES:

Elaine Loft	Term Expires 2017
Emilie Burack	Term Expires 2017
Peter Gagnon	Term Expires 2018
John Greabe	Term Expires 2018
Nancy Skarmear	Term Expires 2019

MODERATOR:

Bruce Ellsworth	Term Expires 2018
Tim Britain, Assistant	Appointed by the Moderator

SUPERVISORS OF THE CHECKLIST:

Jean Lightfoot	Term Expires 2018
Virginia Haines	Term Expires 2020
Candice M. Garvin	Term Expires 2022

TOWN CLERK/TAX COLLECTOR:

Charles Gangel	Term Expires 2019
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TREASURER:

Bonita Cressy	Term Expires 2017
Nancy Remick, Deputy	Appointed

TRUSTEES OF TRUST FUNDS:

James Lewis	Term Expires 2017
Christine B. Hoyt	Term Expires 2018
Christine Barton	Term Expires 2019

Appointed Town Officials**(Appointed by the Select Board unless otherwise noted)****CAPITAL IMPROVEMENT PROGRAM (CIP) COMMITTEE:**

(Established 2015 – 5 members, of which one must be a Planning Board member)

Chris Hodgdon, Chair	Term Expires 2017
Donald Houston	Term Expires 2018
Amy Carrier O'Brien	Term Expires 2018
James Fredyma (Planning Board)	Term Expires 2019
Ed Kerr	Term Expires 2019

CENTRAL NH REGIONAL PLANNING COMMISSION:

Clarke Kidder	Term Expires 2017
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CHIEF OF POLICE: Stephen Pecora**CONSERVATION COMMISSION:**

Douglas Giles	Term Expires 2017
Cleve Kapala	Term Expires 2017
Robert LaPree	Term Expires 2018
Jed Merrow, Treasurer	Term Expires 2018
Leland Wilder, Chair	Term Expires 2018
Ronald Klemarczyk	Term Expires 2019
Robert Knight	Term Expires 2019
Alternates:	
James Newsom	Term Expires 2017
Melissa Jones	Term Expires 2018
Jonathan Bradstreet	Term Expires 2019

ECONOMIC DEVELOPMENT COMMITTEE:

LeeAnne Vance	Term Expires 2017
Patrick Miller (Resigned 7/2016)	Term Expires 2017
Mark Beaudoin	Term Expires 2018
Meredith Astles, Chair	Term Expires 2018
Byron Carr	Term Expires 2019
Tony Quinn	Term Expires 2019
Robert Gerseny	For the Select Board

EMERGENCY MANAGEMENT DIRECTOR: Stephen Pecora

FINANCE DIRECTOR: Deborah Gallant

FIRE CHIEF: Douglas Mumford (Retired 4/2016)
Shawn Murray, Interim, (4/2016-11/2016)

FOREST FIRE WARDEN: (Recommended by Select Board-Appointed by State)
Sean Weldon

DEPUTY FOREST FIRE WARDENS (Recommended by Forest Fire Warden):

Christopher Boudette	Matthew Cox	Christopher Gow
Ryan Hughes	Kevin Culpon	Steve Reale
Jeff Yale	Matt Demers	Patrick Piro
Ron Klemarczyk, Special Deputy		

HEALTH OFFICER: (Recommended by Select Board-Appointed by State)
Neal Cass Term Expires 2019

DIRECTOR OF PUBLIC WORKS: Dan Blanchette

HOPKINTON-WEBSTER REFUSE COMMITTEE:

Hopkinton Representatives:

Frank Davis	Term Expires 2017
Richard Houston	Term Expires 2018
Vacant	Term Expires 2019

Webster Representatives:

Vacant	Term Expires 2017
Sally Embley	Term Expires 2018
Barbara Corliss	Term Expires 2019

HUMAN SERVICES ADVISORY COMMITTEE:

Judith Delisle	Term Expires 2017
Luciele Gaskill	Term Expires 2017
Betsy Wilder	Term Expires 2018
Gordon Crouch	Term Expires 2018
Karen Dufault	Term Expires 2019
Allita Paine	Term Expires 2019

HUMAN SERVICES COORDINATOR: Marilyn Ceriello-Bresaw

KIMBALL LAKE PROPERTY SUPPORT COMMITTEE

Louise Carr	Edward Fairfield	Carl Goodman
Ed Kerr	Chris Lawless	Heather Mitchell
Ricardo Rodriquez	Glenn Smart	Lee Wilder
Paula Simpkins, Recreation Director (ex-officio)		

LIBRARY DIRECTOR: Donna Dunlop

OPEN SPACE COMMITTEE:

Ronald Klemarczyk	Term Expires 2017
Robert LaPree	Term Expires 2017
Ester Crowell	Term Expires 2018
Lucia Kittredge	Term Expires 2018
Dijit Taylor, Chair	Term Expires 2019
Sara Persechino	For the Select Board

PLANNING BOARD:

Jane Bradstreet	Term Expires 2017
Celeste Hemingson	Term Expires 2017
Bruce Ellsworth, Chair	Term Expires 2018
Cettie Connolly	Term Expires 2018
Richard Steele	Term Expires 2019
Michael Wilkey	Term Expires 2019
Jim O'Brien	For the Select Board

Alternates:

Clarke Kidder	Term Expires 2017
Timothy Britain	Term Expires 2018
James Fredyma	Term Expires 2019

PLANNING DIRECTOR: Karen Robertson**RECREATION COMMITTEE:**

Mark Newton	Term Expires 2017
Glenn Smart	Term Expires 2017
Vacant	Term Expires 2017
Jim Lewis	Term Expires 2018
Vacant	Term Expires 2018
Sarah Scalph	Term Expires 2018
Ed Kerr, Chair	Term Expires 2019
Jim Martin	Term Expires 2019
Vacant	Term Expires 2019

RECREATION DIRECTOR: Paula Simpkins**RECYCLING COMMITTEE:**

Diane Myler	Term Expires 2017
Diana Wieland	Term Expires 2017
Virginia Haines	Term Expires 2018
Mary Carol Schaffroth	Term Expires 2018
Rebecca Whitley	Term Expires 2018
Rosalie Smith	Term Expires 2019
Elaine Rust, Chair	Term Expires 2019
Sally Embley	Webster Representative

REGIONAL PLANNING TRANSPORTATION ADVISORY COMMISSION (TAC):

Dan Blanchette	Term Expires 2017
Neal Cass	Alternate

ROAD COMMITTEE:

John Chandler	Term Expires 2017
Dave White	Term Expires 2017
Lester Cressy, Chair	Term Expires 2018
Chris Boudette	Term Expires 2019
Jeff Yale	Term Expires 2019
Ken Traum	For the Select Board
Dan Blanchette, Director of Public Works (ex-officio)	

SENIOR RECREATION COUNCIL:

Carole Cowan	Term Expires 2017
Elaine Lambert	Term Expires 2017
Jon Hunt	Term Expires 2017
Janet Krzyzaniak	Term Expires 2018
Joanne Woodward	Term Expires 2018
Marilyn Ceriello-Bresaw	Term Expires 2019
Gloria Symonds	Term Expires 2019

SEWER COMMITTEE:

Richard Drescher	Term Expires 2017
Stuart Nelson	Term Expires 2017
Stephen Eckberg	Term Expires 2018
Vacant	Term Expires 2019
Steve Lux, Jr.	For the Select Board
Steve Clough, Asst. Superintendent (ex-officio)	

SURVEYORS OF WOOD AND TIMBER: Ronald Klemarczyk**TOWN ADMINISTRATOR:** Neal Cass**ZONING BOARD OF ADJUSTMENT:**

Toni Gray	Term Expires 2017
Charles Koontz	Term Expires 2017
Greg McLeod	Term Expires 2018
Jessica Scheinman	Term Expires 2018
Dan Rinden, Chair	Term Expires 2019
Alternates:	
David Brock	Term Expires 2017
Seth Greenblott	Term Expires 2018
Jonathan Eck	Term Expires 2019

Town Employees

(FT-Full-time, PT-Part-time, PTS-Part-time Seasonal)

ADMINISTRATION

Town Administrator	(FT)	Neal Cass
Finance Director	(FT)	Deborah Gallant
Planning Director	(FT)	Karen Robertson
Admin. Assessing Asst.	(FT)	Robin Buchanan
Asst. Town Clerk/Collector	(FT)	Carol Harless
Dep. Town Clerk/Collector	(PT)	Kathryn Keith (Resigned 9/2016)
Finance Clerk	(PT)	Bonnie Cressy
Code Enforcement Officer	(PT)	John Pianka
Cemetery Sexton	(PTS)	Norman Miner

PUBLIC SAFETY – POLICE DEPARTMENT

Police Chief	(FT)	Stephen Pecora
Sergeant	(FT)	TJ Hennessey
Corporal	(FT)	Brian O'Connor
Patrol Officer	(FT)	Richard Montgomery, Michael Lobsinger, Mac Hindle, Jeffrey Danforth
Patrol Officer	(PT)	Phil Hill, Bill Simpson
Administrative Asst.	(PT)	Melissa Courser
Animal Control Officer	(PT)	Nate Martel

PUBLIC SAFETY – FIRE DEPARTMENT & AMBULANCE

Fire Chief	(FT)	Doug Mumford (Retired 4/2016), Sean Murray (4/2016-11/2016)
Deputy Fire Chief	(PT)	Jeffrey Yale (Effective 1/01/2017 - Full time Fire Chief)
LT/Firefighter/Paramedic	(FT)	Kevin Culpon, Ryan Hughes
Firefighter/Paramedic	(FT)	Patrick Piro
Firefighter/EMT-I	(FT)	Matthew Cox, Christopher Gow, Matt Demers (Effective 7/2016), Brandon Skogland (FT to PT 6/2016)

DEPARTMENT OF PUBLIC WORKS

Director of Public Works	(FT)	Dan Blanchette
Supt. of Highways	(FT)	Robert McCabe
Supt. of Bldgs./Grounds	(FT)	Greg Roberts
Mechanic	(FT)	Kent Barton
Heavy Equipment Operator	(FT)	Brian Cayer, Michael Henley, Adam Pearson
Light Equipment Operator	(FT)	Christopher Bentley, John Poole, Tom Geer, Garrett Hoyt
Custodian	(PT)	Kim Drew

SANITATION - WASTEWATER/MSW/TRANSFER STATION

Environmental Supt.	(FT)	Stephen Clough
MSW Facility Supervisor	(FT)	Jolene Cochrane
MSW Facility Operator	(FT)	Christina Balassone
MSW Facility Attendant	(PT)	Tammy Junkins, Katherine Alcott, Shanda MacMaster, Robert Davis (Resigned 3/2016)

HEALTH/WELFARE

Human Services Coordinator (FT) Marilyn Ceriello-Bresaw

CULTURE AND RECREATION – LIBRARY

Library Director	(FT)	Donna Dunlop
Reference Librarian	(FT)	Karen Dixon
Children's Librarian	(PT)	Leigh Maynard
Reference Librarian	(PT)	Elissa Barr, Charlotte DeBell, Kevin French, Catherine Ryan
Circulation	(PT)	Barbara Diaz, Laura MacKenzie, Nancy Raymond

CULTURE AND RECREATION – RECREATION DEPARTMENT

Recreation Director	(FT)	Paula Simpkins
Recreation Clerk	(PT)	Sara Darby
Kimball Pond Staff	(PTS)	Kendall Bergethon, Elizabeth Cairns, Emma Donahue, Gerard Donahue, Allan Faulkner, Sara Nadeau, Shannon Nadeau, Aiden O'Brien, Bowman Ridinger, Sam Storozok,
Summer Camp Staff	(PTS)	Jordan Whitaker, Chris Barnard, Matthew Baronas, Callie Chase, Elizabeth Hancock, Meghan Kissinger, Kyle LaPage, Sean MacKenzie, Emma Ouellette, Peter Sawtisky

Minutes of the 2016 Annual Town Meeting



Town Meeting Minutes – March 8, 2016

Moderator Bruce Ellsworth called the 251st Annual Meeting of the Town of Hopkinton to order on Saturday, March 12, 2016 at 9:00 a.m. in the Hopkinton Middle/High School Gymnasium. Police Chief Stephen Pecora led the Pledge of Allegiance and Kathy Donohoe led the singing of the National Anthem.

The Moderator introduced the Select Board members: Jim O'Brien (Chair), Ken Traum (Vice Chair), Sara Persechino, and Steve Lux. Select Board member Sue Strickford was absent due to illness. Other town officials introduced were Town Administrator Neal Cass, Finance Director Deborah Gallant, Town Clerk Chuck Gangel, Assistant Moderator Tim Britain and Town Counsel Justin Pasay of Donahue, Tucker and Ciandella. Virginia Haines, Carol McCann and Jean Lightfoot were also introduced as the Supervisors of the Checklist with Bonnie Cressy assisting.

The Moderator then called on Select Board Chair Jim O'Brien to make several special presentations. Mr. O'Brien specifically recognized resident Merle Dustin. He then acknowledged the members of the Sestercentennial Committee: Roxanne Benzel, Don Lane, Mark Newton, Ricardo Rodriguez, Ann Wayland, Steve Lux and Sara Persechino. He especially recognized Louise Carr, chair of the committee for all her work and leadership. Mrs. Carr thanked the community for their support over the past year. Mr. O'Brien also noted that last year was the 100th anniversary of the Hopkinton State Fair as well as the 50th anniversary of the Hopkinton Rescue Squad.

All department heads were acknowledged as representatives of town employees. Town Administrator Neal Cass was also specifically recognized for his contributions. Mr. O'Brien then thanked outgoing Selectwoman Sara Persechino for her dedication.

The Moderator made administrative comments regarding the rules of procedure, including not being constrained by Robert's Rules. The allowance of challenging the Moderator's decisions was announced. Calling out a point of order would put that challenge to a voice vote. Discussion of issues was encouraged while limiting comments to the article being addressed. Correct procedure was announced as approaching the microphone and stating your name and address.

Moderator Ellsworth read the results of the Tuesday, March 8, 2016 official ballot portion of Town Meeting:

Article 1: Election of Officers

To choose all necessary Town Officers by ballot and majority vote for the ensuing year as enumerated: (*-Those Elected)

Moderator - One for a 2 Year Term

- * Bruce B. Ellsworth - 669

Select Board Member - Two for a 3 Year Term

- * Kenneth E. Traum – 568
- * Bob Gerseny - 549

Supervisor of the Checklist - One for a 6 Year Term

- * Candice M. Garvin - 632

Town Clerk/Tax Collector - One for a 3 Year Term

- * Chuck Gangel - 679

Budget Committee Member - One for a 1 Year Term

- * Debbie Norris - 592

Budget Committee Member - Two for a 3 Year Term

A recount is taking place on March 14, 2016 so the results of this race will not be official until the recount is completed.

- Mark Zankel (426)
- Janet Krzyzaniak (360)
- Aviva Nestler (353)
- Richard Horner (253)

Library Trustee - One for 3 Year Term

- * Nancy Skarmeas - 356
- Erin Morrissey Vanden Borre - 232

Cemetery Trustee - One for 3 Year Term

- * Debbie Augustine - 334
- Pamela DeMag - 283

Trustee of the Trust Funds - One for 3 Year Term

- * Christine Barton - 617

The Moderator announced that all zoning amendments had passed without reading each one.

Article 2: Zoning Amendments

1. Amend Section III Table of Uses 3.6 inserting 3.6.F.20 Self-Service Storage Facility as a use prohibited in the residential and village commercial districts and permitted by Special Exception in the commercial and all industrial districts. Currently, use is not listed and therefore, not permitted.

Yes	519	No	124
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2. Amend Section II Definitions inserting new definitions 2.1.D.4 Drive-in Eating Establishment, 2.1.R.4 Restaurant and 2.1.S.3 Self-Service Storage Facility. Amendment will require changing the numerical sequence of remaining definitions. Amendment is to provide definitions for already established uses and a new use listed in Table of Uses 3.6.

Yes	528	No	99
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3. Amend definition 2.1.M.1 Manufactured Housing, so that the language is consistent with NH RSA 674:31.

Yes	576	No	59
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4. Amend Section II Definitions, 2.1.S.7 Special Exception by inserting cross-reference to Section XV Board of Adjustment. Amendment is to assist readers in locating the specific criteria for a Special Exception.

Yes 556 No 47

5. Amend Section III Establishment of Districts and Uses, 3.6.1 by inserting clarifying language to assist readers in understanding that Table of Uses 3.6 is divided into two parts, one for principal uses and the other for accessory uses. Provide further explanation as to the letters “P”, “S”, “X” or for uses not specified in the Ordinance. Clarify the fact that all uses are subject to the provisions of Section XII Wetlands Conservation District. Amendment will not affect the intent or meaning of uses; nor will it change the districts in which uses are currently permitted, permitted by special exception or not permitted.

Yes 553 No 55

6. Amend Section III Establishment of Districts and Uses, Table of Uses 3.6 by relocating 3.6.A.7 Home Business, 3.6.A.10 Home Occupation, and 3.6.A.11 Telecommuting to Table of Uses 3.6.H. Uses will be designated as accessory uses, rather than principal uses. Amendment will not affect the intent or meaning of the uses; nor will it change the districts in which the uses are currently permitted or permitted by special exception.

Yes 534 No 67

7. Amend Section III Establishment of Districts and Uses, Table of Uses 3.6 by deleting the explanation in 3.6.F.1 Retail Establishment and instead, insert the explanation as new definition 2.1.R.5 Retail Establishment. Amendment will require changing the numerical sequence of remaining definitions. Amendment will not affect the intent or meaning of the use; nor will it change the districts in which the use is currently permitted, permitted by special exception or not permitted.

Yes 530 No 63

8. Amend Section VI Parking Requirements by deleting 6.4.6, requiring a special exception for use of public parking facilities to supplement or reduce the required minimum parking standards. Intent and purpose of amendment is to streamline the permitting process as similar authority has already been given to the Planning Board in 6.1 Off-Street Parking and 6.2 Location of Parking Spaces.

Yes 521 No 85

9. Amend Section VII Sign Ordinance, 7.6.2(c) and 7.9.3(a)(3) by deleting reference to “ten (10) feet” for the horizontal dimensions of free-standing signs and inserting in its place “five (5) feet” so that the language is consistent with the horizontal dimensions already established in 7.8.2. Intent and purpose of amendment is to correct a discrepancy in the Ordinance.

Yes 524 No 87

- 10. Amend Section VII Sign Ordinance, 7.9.3(a)(4) by deleting reference to “five (5) feet” for the distance that free-standing signs must be from any lot line and inserting in its place “ten (10) feet” so that the language is consistent with the distance already established in 7.6.2(c). Intent and purpose of amendment is to correct a discrepancy in the Ordinance.**

Yes 518 No 89

- 11. Amend Section XVII Lighting Ordinance, 18.1 Title and Authority inserting 18.1.4 giving the Planning Board the authority, after testimony from the applicant, to alter specifications if it is determined that it is in the best interest of the Town and all other parties involved, and subject to any condition(s) the Planning Board deems appropriate. Intent and purpose of amendment is to streamline the permitting process.**

Yes 497 No 110

The Moderator announced that ballots must stay open for one hour, so that two ballot boxes will remain open while moving on to the next article. At the end of the hour results will be announced.

Article 3: The Moderator recognized Selectman Jim O'Brien who moved the following: **“that the town raise and appropriate the sum \$2,200,000 (gross budget) for the planning, design, rehabilitation, and construction of existing town roads, bridges, and culverts, and to authorize the issuance of not more than \$2,200,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33), as amended; to authorize the Select Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Select Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Select Board to take any other action or to pass any other vote relative thereto.”** The motion was seconded by Selectman Ken Traum.

Select Board Chair Jim O'Brien thanked the Road Committee for their work looking at the town's infrastructure. With approximately 100 miles of roads in town, yet observing the impact on the tax rate, the possibility of a bond was conceived. Roughly six years of work could potentially be done in a three year schedule. With the cost of borrowing (bonds) and oil products such as asphalt currently low, savings could be realized. Putting forth a 10 year bond at 2.549% interest over the life of the bond the interest cost would be \$313,000. Payment would begin in 2017, adding about \$280,000, or \$0.46 on the tax rate, with payment decreasing over the life of the bond.

Moderator Ellsworth suggested that the Chair of the Budget Committee, Janet Krzyzaniak, take this time to address various concerns about this and other articles to be put forward at this meeting.

Mrs. Krzyzaniak spoke of focusing on the municipal budget. She noted that the school district has slowed the increase in their budget, thus allowing the municipal budget to fund the public

works garage, modernize the fire station and begin road maintenance. Speaking for the Budget Committee, she stated that the roads and culverts are a need and the track and field is a want and not recommended.

The Moderator opened the floor for discussion and amendment of the motion. Tom Delisle asked if the road width could be extended for bikes and pedestrians. Mr. O'Brien stated this could be considered on an individual basis. Gary Rondeau questioned if this was enough money to address the current conditions. Selectman Traum stated that funding would be part of the operating budgets going forward. Lorianne Toler also asked about sidewalks. Selectwoman Persechino replied that sidewalk plans were included in Kearsarge Ave. and Penacook Road engineering.

There was no further discussion or amendment. The Moderator explained the process for the ballot vote and that the ballot box would remain open for an hour. A 2/3 majority vote is required for passage.

When the voting was closed and Ballot Clerks completed counting, the Moderator reported 467 (93%) YES votes and 35 (7%) NO votes and declared the article passed.

Article 4: The Moderator recognized Mr. Scott Zipke, who moved the following:
“that the town raise and appropriate the sum of \$3,426,225 (gross budget) for the planning, design, renovation, construction and equipping athletic facilities at George’s Park including the construction of a track and turf field and to authorize the issuance of not more than \$3,426,225 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33), as amended; to authorize the Select Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Select Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Select Board to take any other action or to pass any other vote relative thereto.” The motion was seconded from the floor.

Mr. Zipke explained that the committee for this project was formed after a long-perceived need for improved facilities. He explained that the current track is inadequate with soccer fields also needing improvement. The proposal was defined as one for funding with design yet to be confirmed. Construction costs would total about \$2,800,000 with engineering at approximately \$600,000. Cost for the 20 year bond would be \$0.48 per \$1,000 of assessed value.

Mr. Zipke stated that having a synthetic field would allow extended use in different types of weather and seasons. Less maintenance would conceivably offer savings as well as health benefits. The question of lighting was discounted in that LED lights would “spill out” less than current lighting.

The Moderator opened the floor for discussion and amendment of the motion. Selectwoman Persechino spoke from the Board's perspective, stating that the scale of this project is basically

too big for the town. Maintenance costs have been left out as well as other costs. Her observation was that both the Select Board and Budget Committee voted against this article and that it was not right for our town.

Peter Yunich asked if the main beneficiary of this project was the school district. Mr. Zipke stated that was not the case, yet Mr. Yunich asked why this wasn't included in the school budget. Selectman O'Brien stated that the town owns George's Park so that it would be a town budget item. Mr. Yunich noted that an annual \$50,000 maintenance cost would have to be appropriated by the town.

Jane Britain asked if field improvement could be prioritized and had it been discussed. Mr. O'Brien answered that the Recreation Department keeps a maintenance schedule on the fields to the best of its ability. Ken Wasson asked about concussion issues and improvements in general. He stated that roads were a public safety issue vs. this being a facilities improvement issue.

Arnold Coda spoke in support of the schools in Hopkinton. He pointed out that the school tax rate is the highest in the state. Jane Schoch made a statement about the presentation of this proposal. She stated that as times have changed in our community the balance has changed from blue collar to primarily professional. Her point was that the tax base cannot support the increasing cost of living here.

Mr. Zipke responded that his thought was that the project would drive business to town. Dennis Molnar pointed out that after being initially skeptical he understood that there would be a benefit for more than just athletes. Jennifer Blagriff stated that she was amazed at the condition of the current track and that it was very important to her to see it improved. She asked whether parking would be available to the public during school hours. Apparently it was not in current plans.

Jean Pruitt pointed out that many walkers would find it quite boring to walk on a track. Jodi Russell asked if any committee members had attended the joint meeting between the School Board and Select Board. She pointed out that it was recognized that the town is at the upper limit of a tax rate that can be supported by the community. Further, she pointed out that next year Hopkinton School District would be looking at a multi-million dollar bond for renovation of its schools.

David Lancaster stated that he knew of no abutters that had been informed of the project. Maintenance and replacement costs were questioned, as well as sufficient parking. Chris Anne Wheeler asked about overlapping fields. Mr. Zipke pointed out that scheduling would be a part of solving that problem.

There was no further discussion or amendment. The Moderator explained the process for the ballot vote and that the ballot box would remain open for an hour. A 2/3 majority vote is required for passage.

When the voting was closed and Ballot Clerks completed counting, the Moderator reported 65 (12.5%) YES votes and 455 (87.5%) NO votes and declared the motion defeated.

Restrict reconsideration of Article 3

Selectman Traum moved to restrict reconsideration on Article 3, seconded from the floor.

The Moderator called for a voice vote and declared the motion adopted.

Article 5: The Moderator recognized Selectman Ken Traum, who moved the following: **“that the town raise and appropriate the Budget Committee recommended sum of \$ 6,416,591 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately.”** The motion was seconded by Selectman O'Brien.

The Moderator opened the floor for discussion and amendment of the motion. Selectman Traum presented a brief overview of the cost of services provided by the town. Included in these costs are administrative services performed by all town departments. Speaking of the budget process, Mr. Traum described the process of Department Heads preparing requests for what is needed to operate their departments. Next, the Board of Selectmen review the requests and often lower the totals based on the overall impact to the town, and then provide the requests to the Budget Committee, which reviews the budget, holds a public hearing and then presents the budget at Town Meeting.

The bottom line increase in raising tax revenues will be \$113,000, down 90% of what was originally requested. This would be a 2.68% increase in the town portion of the tax rate or \$0.19 per \$1,000.00.

The main drivers of the overall budget increase will be the fire station bond at \$195,000, health insurance at \$68,000 and a merit wage pool at \$58,000 for town employees. Proposed decrease of the Capital Reserve and Maintenance Trust funds is \$86,000 – pushing out replacement of one fire vehicle by one year.

Ken Wasson asked if a priority might be to actually reduce the tax rate. He suggested maintaining a level budget. Mr. Traum replied that it could not be done and maintain an acceptable level of services. Jodi Russell indicated support of the budget, stating that she had attended all budget committee meetings and that spending might be better analyzed at school board meetings.

The Moderator called for a voice vote and declared the motion adopted.

Restrict reconsideration of Article 5

Ken Traum moved to restrict reconsideration of Article 5, seconded by Jane Schoch.

The Moderator called for a voice vote and declared the motion adopted.

Motion to consider Article 12

David Lancaster moved to consider Article 12 next because of a ballot vote due on that article, seconded by Clarke Kidder.

The Moderator called for a voice vote and declared the motion adopted.

Article 12: The Moderator recognized Marion Paxton, who moved the following: **“that the town rescind article 19 as amended that was approved at the March 2010 Hopkinton Town Meeting. Passage of this new 2016 Warrant Article will end the so called**

"Pay by Bag" trash disposal program in its entirety. Cancellation of "Pay by Bag" will become effective on April 15, 2016." The motion was seconded from the floor. The Moderator also noted that there is a request and petition for a ballot vote.

Ms. Paxton stated that she indeed recycles. She pointed out that as a teacher she found reward served better than punishment. Her suggestion was that the green bags are not biodegradable. Also, that the volume of recycling has gone down.

Celeste Hemingson observed that the use of green bags reduces cost due to reduction of waste going into the "hopper". Denis Goddard suggested the essence was to pay for what you dispose of. Frank Davis stated that the pay by bag program was a burden for many townspeople.

Bruce Gamsby stated that the town is spending more for green bags than what we're saving. Elaine Rust, Chair of the Recycling Committee, stated that citizens control the cost of waste disposal through the current system. Marion Paxton challenged the Recycling Committee to find a better answer to the problem. Selectwoman Persechino pointed out that the town generated \$68,776 from green bags to offset transfer station costs.

There was no further discussion or amendment. The Moderator explained the process for the ballot vote. A majority vote is required for passage.

When the Ballot Clerks completed counting, the Moderator reported 161 YES votes and 199 NO votes and declared the motion defeated.

Restrict reconsideration of Article 4

Ken Traum moved to restrict reconsideration of Article 4, seconded from the floor.

The Moderator called for a voice vote and declared the motion adopted.

Article 6: The Moderator recognized Selectman Ken Traum, who moved the following: **"that the town establish a \$ 5.00 motor vehicle registration fee collected from all vehicles, both passenger and commercial, with the exception of all-terrain vehicles, antique motor vehicles and motorcycles, for the purpose of supporting a Municipal and Transportation Improvement Fund, and to establish a Municipal and Transportation Improvement Fund, Capital Reserve Fund, under the provisions of RSA 261:153 VI for the purpose of funding wholly or in part, improvements to roads, culverts, and bridges. Further, to name the Select Board as agents to expend from said fund."** The motion was seconded by Selectman O'Brien.

Selectman Traum stated that he viewed this as a user fee with the revenue going into a reserve fund. The revenue is estimated to be about \$40,000 per year.

Skip Korbet stated opposition to the article because there were exceptions in some cases. Michael Foley pointed out that there is not a clear definition as to whether a trailer should be charged the extra fee. Kathy Alcott pointed out the status of antique vehicles. Town Counsel Pasay stated that the additional fee would not be charged for all-terrain vehicles or antique vehicles per the quoted RSA. Arnold Coda questioned when the funds would be drawn upon and if he should amend the article to require a certain amount in the fund before it can be expended.

Selectman Ken Traum stated it would be left to future Select Board. Town Administrator Neal Cass stated that either Town Meeting can leave the article as it is and give the Select Board the authority to expend from the fund, or amend it removing the Boards authority to be agents of the fund requiring future expenditures to be approved by Town Meeting.

Michael Foley again questioned whether trailers would be charged the extra amount. The Moderator suggested that if there was uncertainty on the wording of the article then he would recommend voting no, since this is a ballot article.

There was no further discussion or amendment. The Moderator explained the process for the ballot vote. A majority vote is required for passage.

When the Ballot Clerks completed counting, the Moderator reported 103 YES votes and 165 NO votes and declared the motion defeated.

Restrict reconsideration of Article 12

Selectman Ken Traum moved to restrict reconsideration of Article 12, seconded from the floor. **The Moderator called for a voice vote and declared the motion adopted.**

Article 7: The Moderator recognized Selectman Steve Lux, who moved the following: **“that the town establish a Road/Bridge Rehabilitation Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of Road and Bridge Rehabilitation, and raise and appropriate the sum of \$250,000 to be placed in this fund; further, to name the Select Board as agents to expend from said fund.”** The motion was seconded by Selectwoman Persechino.

The Moderator called for a voice vote and declared the motion adopted.

Article 8: The Moderator recognized Selectman Jim O'Brien, who moved the following: **“that the town raise and appropriate the sum of \$329,000 to be added to previously established Capital Reserve Funds as follows:**

New & Replacement Equip. & Vehicles for Public Works & Highway Dept.	\$ 155,000
Replacement & Equipping of Ambulance	70,000
Police and Fire Radio and Related Equipment Replacement	2,000
Transfer Station Equipment & Facilities	35,000
Police Cruiser and Accessories Equipment	30,000
Library Replacement Building	10,000
Dam Maintenance and Construction	10,000
Sewer System Equipment and Sludge Removal	12,000
Renovations to the Town Hall	5,000
TOTAL	\$ 329,000

The motion was seconded by Selectman Ken Traum.

The Moderator called for a voice vote and declared the motion adopted.

Restrict reconsideration of Articles 7 and 8

Ken Traum moved to restrict reconsideration of Articles 7 and 8, seconded from the floor.
The Moderator called for a voice vote and declared the motion adopted.

Article 9: The Moderator recognized Selectman Steve Lux, who moved the following:
“that the town raise and appropriate the sum of \$ 32,500 to be added to previously established General Trust Funds as follows:

Town Facilities Maintenance	\$ 15,000
Recreational Facilities Maintenance	7,500
Hopkinton Library Technology Fund	5,000
Library Building Maintenance	<u>5,000</u>
TOTAL	\$32,500

The motion was seconded by Selectwoman Persechino.

The Moderator called for a voice vote and declared the motion adopted.

Restrict reconsideration of Article 9

Ken Traum moved to restrict reconsideration of Article 9, seconded from the floor.

The Moderator called for a voice vote and declared the motion adopted.

Article 10: Selectwoman Sara Persechino moved the following:

“that the town authorize the Select Board to lease land owned by the Town at the Contoocook Fire Station, 9 Pine Street, for the purpose of installing a solar panel array, with a term not to exceed 20 years, and upon such terms and conditions that the Select Board deems to be in the best interest of the town.” The motion was seconded by Selectman Ken Traum.

David Lancaster pointed out that the highway garage also faced south. Mr. O'Brien pointed out that the fire station was deemed the best location at this time. Mrs. Persechino stated that the pitch of the roof of the highway garage was not appropriate.

Amendment to Article 10.

David Lancaster moved to include **“and the highway garage,”** to the article, seconded from the floor.

The Moderator called for a voice vote and declared the amendment adopted.

Dick Schoch asked who would pay to remove the panels off the roof in order to replace it. Selectman O'Brien suggested a negotiated contract would be necessary. Lawrence Russell pointed out that there was no explanation what the solar panels were for. Rick MacMillan pointed out that the town highway garage roof does face predominantly north. Tom Congoran asked about solar panels at the Transfer Station. Selectman Traum indicated preliminary discussions, but that the fire station was the best site initially.

There was no further discussion or amendment, the Moderator called for a ballot vote on the amended article which reads:

“that the town authorize the Select Board to lease land owned by the Town at the Contoocook Fire Station, 9 Pine Street, and the highway garage, for the purpose of installing a solar panel array, with a term not to exceed 20 years, and upon such terms and conditions that the Select Board deems to be in the best interest of the town.”

The Moderator explained the process for the ballot vote. A 2/3 majority vote is required for passage. The vote was very close and the Moderator asked for a recount.

The Moderator reported 137 (66%) YES votes and 69 (34%) NO votes and declared the motion adopted.

Article 11: The Moderator recognized Selectwoman Persechino, who moved the following: **“that the town raise and appropriate the sum of \$68,776 for the purpose of offsetting the cost of collection and disposal of residential solid waste and such other direct costs as budgeted annually, with said funds to come from the Pay-by-Bag Special Revenue Fund. No funds to be raised by taxation.”** The motion was seconded by Selectman Jim O'Brien.

The Moderator called for a voice vote and declared the article adopted.

Article 13: The Moderator recognized Selectwoman Persechino, who moved the following: **“that the town continue the current price of the Pay-by-Bag bas as follows: 13 gallon bags - \$ 0.75 and 33 gallon bags - \$ 1.25.”** The motion was seconded by Selectman Ken Traum.

The Moderator called for a voice vote and declared the article adopted.

Article 14: The Moderator recognized Selectman Jim O'Brien, who moved the following: **“that the town raise and appropriate the sum of \$2,869 for the purpose of offsetting operational and maintenance costs of the Slusser Senior Center with said funds to come from the Senior Center Rental Special Revenue Fund. No Funds to be raised by taxation.”** The motion was seconded by Selectman Ken Traum.

The Moderator called for a voice vote and declared the article adopted.

Article 15: Jean Lightfoot moved the following:
That the town urge “That the next President and congress fight big money politics and restore government of, by, and for the people by championing the We the People agenda:

- 1. Ban super PACs and overturn Citizens United**
- 2. Expose secret donors and require full transparency**
- 3. Ban bribes from big-money lobbyists and government contractors**
- 4. Establish small-donor-funded elections**
- 5. End gerrymandering and modernize voter registration**
- 6. Close loopholes and enforce campaign finance laws**

That the New Hampshire State Legislature support concrete legislation to enact the ‘We the People’ agenda.”

The record of the vote approving this article shall be transmitted by written notice from the selectmen to the NH congressional delegation and to Hopkinton’s state legislators, and

to the President of the United States informing them of the instructions from their constituents.

The motion was seconded by Mary Leadbeater.

Jean Lightfoot stated that our politicians no longer work for the voters nor respect the will of the people. This warrant article is non-binding but has been presented on many other town warrants. The purpose is to send a message to our legislators.

Mr. O'Brien, speaking for the Select Board, noted appreciation for the statement made but that it did not speak to town business. He also questioned the clarity of some of the language.

Selectwoman Persechino indicated her dissent of Mr. O'Brien's and the majority of the Select Board's viewpoint.

The Moderator called for a voice vote and declared the article adopted.

Article 16: The Moderator recognized Selectman Ken Traum, who moved the following:
"that the Town accept the reports of agents, officers and committees, heretofore chosen."

The motion was seconded by Selectman O'Brien.

The Moderator called for a voice vote and declared the article adopted.

Article 17: Other Legal Business

David Lancaster announced that there were 551 registered voters in attendance. There are 4,807 registered voters in town, making 11.4% present at town meeting.

Dick Schoch asked if the sewer system would be extended up Penacook Road. Selectman Traum replied no. Selectman Lux noted that the residents of the road did not want it.

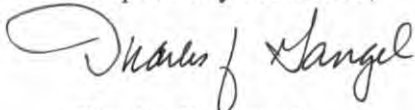
George Langwasser pointed out the excellence of this year's town report, with a special mention of Town Administrator Neal Cass and Administrative Assessing Assistant Robin Buchanan.

The Moderator asked that all those elected on Tuesday, March 8, 2016 join him at the front of the room after the meeting to be sworn in.

It was moved and seconded to adjourn the meeting. The Moderator called for a voice vote and declared Town Meeting adjourned at 1:30 p.m.

Moderator Ellsworth swore in the newly elected officials whom were present.

Respectfully submitted,



Charles F. Gangel

Hopkinton Town Clerk/Tax Collector

Notes



Administrative Reports



Report of the Select Board

Pride. This is the word that best sums up how the Selectmen feel about living in Hopkinton. Proud of our town employees who work hard every day to serve our community; proud of the number of volunteers who give their most valuable asset – their time – to better our town; and proud of the voters who came out in large numbers to vote for their candidates and show the next generation the meaning of civic engagement.

In organizations, your employees are your greatest resource. That is certainly the case in Hopkinton. Our town employees show their dedication to our community and regularly go above and beyond. Each meeting, the Selectmen receive reports from Neal Cass, our Town Administrator, describing a “Points of Pride,” specific examples where our employees clearly shined. Many of these examples are from letters and communications from you – residents of town- sharing their appreciation of how they were treated at the transfer station, their enjoyment of a recreation program, and we even received a letter about the professionalism an officer showed during a traffic stop (yes, they got a ticket)! Taken individually and together, these anecdotes show the town the true value of our employees.

This November, we were proud to announce the hiring of our new Fire Chief, Jeffrey Yale. Chief Yale has been a long-time active member of the Department for more than 27 years – most recently serving as Deputy Chief. We are grateful for the service of Chief Doug Mumford, and wish him the best in his retirement. The Selectmen would also like to acknowledge the work of Interim Fire Chief Sean Murray, who led the Department through the transition between full-time Chiefs. We look forward to working closely with Chief Yale as the department continues to meet the emergency service needs of Hopkinton and our neighboring communities.

We also want to call out the work of the Highway Department. Improving the condition, and properly maintaining our roads, has been a priority over the past several years – culminating in the passage at our last town meeting of a \$2.2 million bond. Since passage of the bond, the department has been very busy – with a full slate of repairs, paving and maintenance activities to accomplish during the brief ‘non-snow’ season. You could not have missed all the road work around town last year led by our hard working and innovative crew.

2016 saw a total of six separate elections, ranging from our annual Town Meeting, to the Presidential Primary, and general election. Preparing for, and administering the town’s voting operation is no small matter. We are grateful to Chuck Gangel, his staff and all the volunteers who run our election process smoothly, and provide all of us with the opportunity to make our voices heard. Most importantly, thank you for coming out to vote – and to our local officials, for being willing to serve.

Our town employees work hard to make sure that we use your tax dollars in the most efficient and effective manner possible. When preparing the annual budget and in making daily expenses, our managers are constantly checking between the needs of the department and what is in the best interest of our taxpayers. While not always perfect, we take great pride in our staff’s ability to manage our budgets, and to perform at a high level. Due to the budget management of our

departments, we ended the year with an approximate \$200,000 surplus – which in turn, benefits all Hopkinton taxpayers.

As we look ahead, we are encouraged by the hard work and strategic thinking of our Economic Development Committee. This group of volunteers has been meeting for more than a year developing strategies and plans to help bring needed commercial and industrial businesses to Hopkinton, in order to diversify our tax base. Accomplishing this is a long term goal and to be successful, we will need the thoughts, opinions, diverse voices, and ultimately, the support of our community.

We look forward to tackling the challenges, and identifying the many opportunities that lay ahead. But we need your help. Please consider volunteering for a town committee, attending a Selectmen's meeting, Budget meeting or any other town meeting, or find some other way to become involved in your town's government. We can't do it without you!

Respectfully submitted on behalf of the Board of Selectmen,

Jim O'Brien

Report of the Town Administrator

The Town Administrator is appointed by the Select Board to function as the Administrative Officer of the Town, responsible for the proper administration of town government. As the Town Administrator, I am pleased to report that 2016 was an excellent year for the Town and that much was accomplished within the allocated budget with residents receiving excellent value for their tax dollars.

The Town is fortunate to have a very dedicated staff with great knowledge and commitment to the town. Whether having over 30 years with the town, or being in the first year of employment, staff members are working hard on your behalf. During the past year, the only Department Head transition was in the Fire Department. Doug Mumford retired from the Fire Department after many years of service. Contracting with Municipal Resources Inc. for administrative services brought in Shawn Murray who served as the Interim Chief from April through November when Deputy Chief Jeff Yale became the officer in charge. As of January 1, Jeff became the fulltime Fire Chief. It is great to have Jeff on board and to have stability within the department.

During the summer it was impossible to miss the construction in downtown Contoocook with road projects taking place at both ends of the village. The Kearsarge Avenue project was done by our own highway crew. The road was rebuilt, a sidewalk was added, and the intersection of Spring Street was fixed. Penacook Road was rebuilt by Weaver Brothers Construction who was by far the low bidder, and still came in under budget. This project also added a sidewalk to the street and improved the intersection with Main Street. Both projects were overseen by our Director of Public Works, Dan Blanchette, who did an excellent job. We appreciate greatly the support of the people who live on both roads and all of you who were supportive during the inconvenience that is caused by construction. This coming year, the big projects will be replacement of culverts on Briar Hill Road and Rollins Road. We will work to keep you updated on the projects as they move forward.

There has been a large focus this past year on economic development. The rejuvenated Economic Development Committee (EDC) is working to put us in a place to attract business to town that will help the tax base. They also are working to support the businesses that are currently here. A major part of promoting the town is to have an updated website. To that end, during this past year we have revamped and gone to an updated website promoting the town.

For staff, the budget process begins in August and ends with Town Meeting in March. This year, the Select Board set a goal of coming to Town Meeting with proposals that would keep a level town tax rate. Because of the hard work of Department Heads, a budget very close to level was presented to the Select Board. With some additional minor adjustments the goal of a level tax rate was met so if all items presented at Town Meeting pass, the town portion of the rate will remain level.

Included in the proposals being presented at Town Meeting are two that are directly related to the operation at the Town Hall. First, there are funds being requested for Town Hall renovations which will go toward improving parking and redoing the front walkway and stoop to create an entrance that is accessible to all. The front stoop is deteriorating and needs to be fixed so this is

the time to do this project. With the completion of this project, the current wooden ramp to the side door can be removed. The second proposal is for funds to digitalize all the town property records replacing the current 16 file cabinets. PDF-A is now an acceptable way to store documents long term. This project will make records more accessible to the public, reduce drastically the storage space required, and reduce the staff time required to manage these documents.

2016 was an election year with four different elections throughout the year. Thanks to Town Clerk/Tax Collector Chuck Gangel, Clerk Assistant Carol Harless, Moderator Bruce Ellsworth, and many volunteers, all four elections went very well. I have to admit, it will be nice to only have one election in 2017.

Every five years, the Hazard Mitigation Plan has to be updated and 2016 was the year. This plan anticipates potential hazards within the town such as flood and hurricanes and helps to be sure that we are prepared. It is a required plan to receive federal FEMA funds. Thanks to the leadership of Finance Director Deb Gallant, the input of Planning Director Karen Robertson and Police Chief/Emergency Management Director Steve Pecora, and the work of many others who helped with the project, the plan was updated and approved by FEMA. Thank you to all who worked hard on this project.

I continue to take part in activities and events throughout the year including attending Senior Lunch on Wednesdays, being a member of the Hopkinton Rotary Club, serving on the library strategic planning committee, being part of “Hopkinton Cares” and taking part in the library sponsored “Cookies with Cass” event where I meet with residents, give an update on what is going on in town, and answer any questions people have about the town and its government.

Please know that we use our website www.hopkinton-nh.gov and our Facebook page www.facebook.com/HopkintonNH to keep you informed. Check them both out on a regular basis.

I extend deep appreciation to the dedicated staff members who do great work every day. I also thank the Select Board and the residents of the town for their continued support.

Respectfully submitted,
Neal A. Cass, Town Administrator

Notes



Department, Board, Committee and Supported Organization Reports



Report of the Budget Committee

The purpose of the Budget Committee is “to assist voters in the prudent appropriation of public funds” (RSA32.1). Throughout the year, the committee works toward producing its ultimate assignment; the budgets presented to voters at the March Annual Meetings.

The Budget Committee spends considerable time researching and discussing demographic and economic trends in Hopkinton and the State to better understand the budget and tax increases over the past years and the challenges going forward. We are very fortunate to live in a small town and have a school district that provides an excellent education. We encourage residents to participate in public hearings as well as School, Town and Precinct meetings, so Hopkinton voters may have a better understanding of the services their tax dollars fund.

The budget process is dynamic and comprised of many steps. At monthly meetings (2nd Wednesday, 5:30 p.m., Town Hall) the four governing bodies provide periodic financial data to the Budget Committee, keeping its members current as to actual expenditures and revenues as well as anticipated activity. As the ‘budget season’ ensues, department heads and administrators submit estimated expenses and receipts to their respective governing body which, after multiple reviews and evaluations, create their budget recommendations.

Beginning in December, the Town, School, Hopkinton Village Precinct, and Contoocook Village Precinct, present their proposed budget, along with relevant details to the Budget Committee. The Budget Committee reviews all proposed budgets, analyzes the requests as a whole and balances these requests against a manageable tax load. After thorough deliberations, the Budget Committee recommends each of the budgets to be presented at the Public Hearing. Each Board will present their respective budget, which is then followed by a question and answer session. The public hearing provides the Budget Committee with the opinions of the audience on the different budgets being presented. The Budget Committee will then consider the information during the final budget deliberation on the four budgets.

The budgets presented in the warrant articles and voted on at Town, School and Precinct Annual Meetings are the Budget Committee’s recommendations and then it is up to you. Hopkinton voters, sitting as the town’s legislative body, decide on and approve the budgets.

Respectfully submitted,

Hopkinton Budget Committee

Janet Krzyzaniak, Chair

Rich Houston, Vice Chair

Amy Bogart

Virginia Haines

Debbie Norris

Mark Zankel

Don Houston, For the Contoocook Village Precinct

John Wuellenweber, For the Hopkinton Village Precinct

Bill Chapin Jr., For the School Board

Ken Traum, For the Select Board

Report of the Capital Area Fire Compact



CAPITAL AREA MUTUAL AID FIRE COMPACT



President: Chief Jonathan Wiggin

Chief Coordinator: Keith Gilbert

P.O. Box 3962
Concord, NH 03302-3962

Email:
capareac1@comcast.net

Telephone: 603-225-8988
Fax: 603-228-0983

2016 ANNUAL REPORT TO BOARD OF DIRECTORS

The 2016 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2016. It is also provided to the Town offices of the Compact's member communities for information and distribution as desired.

The Compact's operational area is 769 square miles with a resident population of 132,983. The Equalized Property Valuation in our coverage area is currently listed as over twelve billion dollars. We also provide and receive mutual aid responses with communities beyond our member area.

The Compact provides 24/7 emergency dispatch service to its twenty-two member communities. This service is contracted with the City of Concord Fire Department's Communications Center. A detailed activity report by town/agency is attached. The year-end totals for 2016:

Number of incidents =	23,146
Increase over 2015 =	3.6%
Telephone calls received on emergency lines =	46,661
Outgoing telephone calls made =	9,435
% of telephone calls answered in less than 15 seconds =	99.23%
Fire alarm systems placed in/out of service =	2,901
Average number of incidents per day dispatched =	63
Average number of telephone calls per day =	154

The 2016 Compact operating budget was \$ 1,148,588. Funding for all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds when available. The Phase 1 and 2 communications work funded in 2014 with a \$499,403 grant was completed during 2016. Equipment for simulcast communications was installed and the system is in operation. The Phase 3 communications work funded with a 2015 grant is still in the planning stages, with work scheduled to begin over the winter. The Compact has received a total of \$1,499,225.59 in grant funding since 2007.

During 2016 we replaced the command vehicle used by the Chief Coordinator. The 2007 GMC Yukon XL with 165,000 miles was replaced with a new 2016 Chevy Tahoe.

The Chief Coordinator responded to 155 incidents throughout the system in 2016, and provided command post assistance on those mutual aid incidents. He also aids all departments with response planning, updating addressing information, and represents the Compact with several organizations related to public safety.

Compact officers serving during 2015 were:

President, Chief Jon Wiggin, Dunbarton
Vice President, Chief Ed Raymond, Warner
Secretary, Chief Alan Quimby, Chichester
Treasurer, Assistant Chief Dick Pistey, Bow

The Training Committee chaired by Henniker Captain Mick Costello; with members Bow Assistant Chief Dick Pistey, Chichester Deputy Chief Matt Cole and Warner Deputy Chief Jon France assisted departments with mutual aid exercises. These combined drills provide valuable training in the delivery of mutual aid services.

The Central New Hampshire Hazmat Team represents 58 Capital Area and Lakes Region area communities and is ready to assist or respond to hazardous materials incidents in our combined areas. Hazardous Materials Team Chief Bill Weinhold encourages all communities to participate in the Regional Emergency Planning Committee (REPC) planning programs and to take advantage of hazardous materials training for local departments.

2016 was the second consecutive year of significant brush fires throughout the Compact and all of the State. The ongoing drought continues to elevate the wildfire threat. The importance of mutual aid was highlighted by these large scale incidents as Compact departments travelled far outside their normal response areas to provide help to other communities and some received assistance from multiple departments. The dispatch center was busy coordinating Compact responses and fulfilling their role as the primary contact for the Statewide Mobilization Plan.

All departments are encouraged to send representation to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities and active participation is a necessity to ensure the needs of all are being met.

I invite anyone with questions or comments to contact me. I thank all departments for their cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Keith Gilbert, Chief Coordinator
CAPITAL AREA FIRE COMPACT

Capital Area Mutual Aid Fire Compact

<i>2015 Incidents vs. 2016 Incidents</i>				
ID #	Town	2015 Incidents	2016 Incidents	% Change
50	Allenstown	620	645	4.0%
51	Boscawen	200	194	-3.0%
52	Bow	1066	1037	-2.7%
53	Canterbury	305	312	2.3%
54	Chichester	437	440	0.7%
55	Concord	8096	8303	2.6%
56	Epsom	803	842	4.9%
57	Dunbarton	186	207	11.3%
58	Henniker	958	904	-5.6%
59	Hillsboro	930	1027	10.4%
60	Hopkinton	1092	1119	2.5%
61	Loudon	987	1083	9.7%
62	Pembroke	302	296	-2.0%
63	Hooksett	2068	2281	10.3%
64	Penacook RSQ	836	840	0.5%
65	Webster	158	185	17.1%
66	CNH Haz Mat	8	6	-25.0%
71	Northwood	612	647	5.7%
72	Pittsfield	726	822	13.2%
74	Salisbury	120	152	26.7%
79	Tri-Town Ambulance	1032	1046	1.4%
80	Warner	392	397	1.3%
82	Bradford	177	161	-9.0%
84	Deering	237	200	-15.6%
		22348	23146	3.6%

Capital Improvement Program (CIP) 2017-2022

Establishment of CIP Committee

The current CIP Committee was authorized by Town Meeting vote in March, 2015 by the following Warrant Article:

To see if the town will vote to modify its vote at the 1979 Town Meeting establishing a Capital Improvement Program Committee to make it compliant with NH RSA 674:5, and authorize the Select Board to appoint a Capital Improvement Program Committee consisting of 5 members, at least one of which shall be a member of the Planning Board, to prepare and amend a recommended program of capital improvement projects projected over a period of at least 6 years. The Capital Improvements Program may encompass major projects being currently undertaken or future projects to be undertaken with federal, state, county and other public funds. The purpose and effect of the Capital

Improvements Program shall be to aid the Select Board and Budget Committee in their consideration of the annual budget.

Background

Hopkinton's CIP identifies the capital needs of the town and indicates how these needs might be funded over a six-year period. It describes long-term capital needs for all town departments, the Hopkinton School District, Hopkinton Village Precinct, and the Contoocook Village Precinct.

The CIP is a planning document and as such, it is updated annually and subject to change as the needs of the town change. Adjustments are made for new regulations, growth in population, transportation alternatives, changes of priorities, available funding, or other needs. The CIP provides for advance project identification, public discussion, project design and definition of scope, cost estimating, and financial planning.

Process

The CIP Committee asked Department Heads for their recommendation for specific capital projects to be undertaken over the next 6 years. It was determined that capital projects would be defined as those projects outside normal operations and maintenance and having the following characteristics:

1. A gross cost of at least \$10,000; and
2. A useful life of at least 5 years; and
3. Is non-recurring (not an annual budget item); OR
4. Any project requiring bond financing

The Committee met with the Department Heads for departments where changes were requested, the School Superintendent, and the Town Administrator to review requested projects. The CIP Committee then determined its recommendations which are included in this report. Those recommendations are then provided to the Select Board, School Board, and Budget Committee. For this year, the CIP Committee used the School recommendations as part of their overall review of the impact, but did not make recommendations concerning their proposals. The Select Board and School Board determine the final list of items to be presented to their respective annual meetings. Voters at the Town and School Meetings have the final say on all projects through their votes?

Purpose

The goal of the CIP is to establish a system of procedures and priorities by which to evaluate public improvement projects in terms of public safety, public need, project continuity, financial resources, and the strategic goals for the Town. The CIP allows town departments to establish a methodology and priority system to provide efficient and effective services. It also provides an opportunity for citizens and interested parties to voice their requests for community improvement projects.

Recommendations

The next three pages of this report summarize the recommendations of the committee. Following those pages is a project summary outlining each project reviewed with a specific recommendation.

Project Description	2017 Requests NOT Funded by CIP	Balance in Trust/ CRF	Planned Year of Expenditure	2017	2018	2019	2020	2021	2022	Total Project Cost
General Government										
Revaluation CRF Appropriation		9,035		22,000	30,000	32,000	21,000	21,000	21,000	Ongoing
Residential/Commercial Revaluation			2019			(60,000)				
Utility Revaluation			2019			(33,000)				
Town Hall Renovation		5,056		50,000	130,000					
Parking/Accessibility Improvements			2017	(50,000)						
Office Renovation			2018		(150,000)					
Public Safety										
Police Cruiser/Accessories Appropriation		37,436			30,000	30,000	32,000	40,000	40,000	Ongoing
Cruiser Replacement			Yearly	(33,000)	(33,000)	(34,000)	(35,000)	(36,000)	(37,000)	Ongoing
Motorcycle Replacement			2020				(18,000)			Ongoing
SUV Replacement			2027							Ongoing
Police/Fire Radio Replacement Appropriation		37,529		5,000	8,000	12,000	12,000	12,000	10,000	Ongoing
Radio Replacement			As Needed							Ongoing
Ambulance Replacement Appropriation		140,194		75,000	75,000	75,000	75,000	75,000	75,000	Ongoing
Ambulance (2010)			2018		(290,965)					Ongoing
Ambulance (2015)			2023							Ongoing
Fire Vehicle/Equipment Appropriation		83,841		50,000	75,000	100,000	176,000	200,000	200,000	Ongoing
Breathing Apparatus				(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	Ongoing
Protective Gear								(16,250)	(16,250)	Ongoing
Engine 2 (1995)			2021					(600,000)		600,000
Forestry Truck #1			2022						(55,000)	55,000
Staff Car			2023							52,500
Tank 1 (1994)			2024							175,000
Forestry Truck #2			2026							75,000
Ladder Truck (1997)			2029							1,500,000
Tank 3 (2001)			2031							200,000
Public Works										
DPW Vehicle and Equipment Appropriation		108,572		200,000	225,000	235,000	245,000	250,000	255,000	Ongoing
Road Grader (2002)			2018	(300,000)						300,000
3500 Sm Dump Truck (2008)			2018		(75,000)					75,000
6 Wheel Dump Truck (2008)			2018		(145,000)					145,000
Vibratory Roller			2019			(145,000)				145,000
Sidewalk Maintainer			2019			(60,000)				60,000
Maintenance Van (2008)			2019			(40,000)				40,000
Loader (2010)			2020				(240,000)			240,000
Backhoe (2011)			2021					(140,000)		140,000
550 Sm Dump Truck (2011)			2021					(100,000)		100,000
4x4 Mower/Snowblower			2022						(35,000)	35,000
F-550 Sm Dump Truck (2013)			2022						(103,000)	103,000
6-Wheel Dump Truck (2013)			2023							170,000
F-550 Sm Dump Truck (2013)			2024						46,900	110,000
F-550 Sm Dump Truck (2014)			2024							28,000
Torro 72" Mower B&G			2024							250,000
10-Wheel Dump Truck (2015)			2025			50,000	50,000	50,000	50,000	Ongoing
Yearly Road Project								70,000		70,000
Rowell Bridge Decking			2021							

Project Description	2017 Requests NOT Funded by CIP	Balance in Trust/ CRF	Planned Year of Expenditure	2017	2018	2019	2020	2021	2022	Total Project Cost
Transfer Station										
Transfer Station Capital Appropriation		59,462		35,000	37,000	37,000	37,000	37,000	37,000	Ongoing
Loader			2017	(90,000)						90,000
Vertical Bailer 2			2017			(15,000)				15,000
Trailer Replacement (have 3)			Ongoing				(52,500)	(52,500)		Ongoing
Vertical Bailer 1			2022						(18,750)	Ongoing
10 Yard Packer			2023							60,000
Sewer Department										
Sludge/Sewer Equipment Appropriation		441		30,000	75,000	75,000	75,000	30,000	30,000	Ongoing
Manhole Cover Replacement			2017	(15,000)						Ongoing
Equipment Replacement			Ongoing	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	Ongoing
Sludge Removal			2027				(200,000)			200,000
Recreation										
Skatepark Fencing	17,000									
Park Avenue Field Irrigation	50,000				50,000					50,000
Well/Pump/Irrigation - Houston Field						35,000				35,000
Repair Field #1 - Houston Park	100,000									
Replace Blood Field Lights	100,000									
Library										
Library Systems Appropriation		36,684		10,000	10,000	10,000	10,000	10,000	10,000	Ongoing
Generator for Sprinkler System			2017	(11,000)						11,000
Automatic Temperature Control			2018		(30,000)					30,000
Replace Air Conditioning Units			2020-2021				(10,000)	(25,000)		35,000
Municipal Bond Payments										
Landfill Bond				139,446						1,859,384
Community Well				39,480	38,360	37,240	36,120			350,000
Highway Garage				65,680	64,330	62,981	61,631	60,282	58,932	530,566
Fire Station				269,501	269,501	269,501	269,501	269,501	269,501	2,995,041
Road Bond				249,279	249,279	249,279	249,279	249,279	249,279	2,200,000
Open Space - Beyer/Carson/Rollins				58,263	56,263	54,200	52,125			761,500
Open Space - Myron				27,544	27,544	27,544	33,219			279,836
Open Space - Rice				33,506	32,256	31,231	25,200	24,360	23,510	467,900
Open space - Ramsmeier				26,496	25,687	24,879	24,071	23,262	22,454	368,250
Municipal Totals										
Proposed Appropriations				477,000	745,000	656,000	733,000	795,000	728,000	
Bond Payments				909,195	763,220	756,855	751,146	626,684	623,676	
Total - Municipal				1,386,195	1,508,220	1,412,855	1,484,146	1,421,684	1,351,676	

Report of the Community Action Program



Community Action Program Belknap—Merrimack Counties, Inc.



P.O. Box 1016 ♦ 2 Industrial Park Drive ♦ Concord, NH 03302-1016
Phone (603) 225-3295 ♦ Toll Free (800) 856-5525 ♦ Fax (603) 228-1898 ♦ Web www.bm-cap.org

October 11, 2016

Neal Cass, Town Administrator
Town of Hopkinton
330 Main Street
Hopkinton, New Hampshire 03229

Dear Mr. Cass:

Funds for the Concord Area Center are primarily generated from three main sources. The sources for the operation of the Center are funded by local tax dollars in conjunction with funding from the Electric Assistance Program (Utility Companies) and the Low Income Energy Assistance Program (Federal). The Center is the local service delivery network for Agency programs in your community. The local support of our Center is vital for us to continue intake and referral, outreach and contact with residents of your community.

The attached budget reflects the minimum costs of maintaining the Center. We will continue to work closely with your welfare officer to ensure the maximum availability of resources from our programs, as well as continue to mobilize any resources other than local tax dollars that become available to help serve residents of your community.

Included is a brief description of Agency programs accessed by Hopkinton residents through the Center. This includes the number of residents served and the dollar amount of assistance provided by the Center staff. As always, we will be available to answer any questions that you may have.

Therefore, on behalf of the Concord Area Center and the \$74,454.00 worth of service dollars provided to residents of the Town of Hopkinton utilizing Federal, State and local funds, we respectfully request consideration of our services and submit the following recommendation to the Budget Committee: "To see if the Town will vote to raise and appropriate the sum of \$5,900.00 for the continuation of services to the low income residents of Hopkinton through the Concord Area Center of the Community Action Program Belknap-Merrimack Counties, Inc."

Thank you for your continued interest and support of our programs. I can be reached at 225-6880 or bchellis@bm-cap.org.

Sincerely,

Barbara Chellis

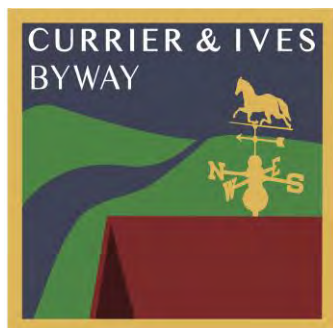
Barbara Chellis, Director ss
Concord Area Center

Community Action Program-Hopkinton Services Provided

**SUMMARY OF SERVICES 2016
PROVIDED TO
HOPKINTON RESIDENTS
BY THE CONCORD AREA CENTER
COMMUNITY ACTION PROGRAM
BELKNAP-MERRIMACK COUNTIES, INC.**

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
EMERGENCY FOOD PANTRIES provide up to five days of food for people facing temporary food crisis. Value \$5.00 per meal.	MEALS--20	PERSONS--2	\$ 100.00
USDA COMMODITY SURPLUS foods are now distributed directly to local food pantries and kitchens on a quarterly basis. These pantries and soup kitchens service all in need, not just town residents.	CASES--300		\$ 4,822.69
FUEL ASSISTANCE is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled.	APPLICATIONS--50	PERSONS--120	\$ 40,710.00
ELECTRIC ASSISTANCE program is a statewide program funded by all electric rate payers which provides a specific tier of discount from 9% to 77% on electric bills for income eligible households.	HOUSEHOLDS--62		\$ 28,822.03
WEATHERIZATION improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Value includes average material and labor.	HOMES--0	PERSONS--0	
GRAND TOTAL			\$ 74,454.72
INFORMATION AND REFERRAL --CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.			

Report of the Currier & Ives Scenic Byway



The Currier and Ives Scenic Byway is a 30-mile long state-designated route that passes through the Towns of Salisbury, Webster, Warner, Hopkinton, and Henniker. It is part of the New Hampshire Scenic & Cultural Byways Program administered by the NH Department of Transportation (NHDOT). The Currier & Ives Scenic Byway Council is a volunteer organization with representatives from each of the five Byway towns. Byway Council members are appointed by their Select Board.

In 2016, the Scenic Byway Council continued its efforts in public outreach and promoting awareness and appreciation of the Currier & Ives Scenic Byway among residents and visitors alike. The Council continues to build organizational capacity and is thankful of its dedicated volunteers who participate as Council members in the quarterly meetings, annual Byway event, and other projects.

The third annual Currier & Ives Byway Open House was held in November 2016 at Main Street Book Ends of Warner. The successful event was attended by many area businesses, local Chamber of Commerce representatives, Select Board members, and residents who gathered to celebrate and show support for the Byway. The Currier & Ives Byway is a local resource for attracting visitors and area residents to travel the byway and enjoy its many small businesses, recreation opportunities, and scenic landscapes.

The Byway Council is currently seeking designation of an extension that would follow Route 103 into downtown Warner and up Kearsarge Mountain Road to the Rollins State Park toll gate. This extension would incorporate Warner's downtown shops and businesses and recreational opportunities at Rollins State Park. A public hearing regarding the nomination application will be held in spring 2017.

The Currier & Ives Byway Council meets quarterly on a rotating basis among the five Byway towns. Meetings are open to the public, and all interested parties are welcome. Information is available on the Byway website at www.currierandivesbyway.org.

Please contact your Byway Council representatives if you are interested in learning more at the Central NH Regional Planning Commission, who provide administrative support to the Byway Council and can be reached at cnhrpc@cnhrpc.org.

The Town of Hopkinton Byway Council Representative is currently vacant.

Report of the Cemetery Trustees

Hopkinton's three Cemetery Trustees are entrusted with caring for the Town's cemeteries. Responsibilities include selling plots, helping families arrange for burials and managing the upkeep of the cemeteries and cemetery records.

In addition to five active cemeteries: the Contoocook Village Cemetery at the intersection of Main Street and Penacook Road, the Old Hopkinton Cemetery next to the Town Hall, the New Hopkinton Cemetery by Exit 4 off I-89, the Stumpfield Cemetery in the back corner of the Contoocook Village Cemetery, and the Blackwater Cemetery on Dustin Road, the Trustees also oversee the inactive Putney Hill and Clement Hill Cemeteries, as well as three private family burial grounds.

The cemeteries are officially open for burials from May 1 to Veterans' Day in November. During this time, care and upkeep includes ensuring that lawns are mowed; shrubs are clipped; Memorial Garden flowers are planted, weeded and watered; trees and branches are cut; fences and stone walls are maintained; monuments are repaired and trash is removed.

Norman Miner continued to serve as Cemetery Sexton and provided invaluable assistance with much of the maintenance work. The Trustees are also grateful for services received from Ken Soucy of Pinnacle Landscape Services, Dick Schoch Plumbing Heating and Air Conditioning, Keith Racine of Cornerstone Cemetery Services and Theresa Pearson of The Yard Fixer. Needless to say, we continue to enjoy the yeoman service that Gerry Courser, our contract gravedigger, has provided us, year after year. He embodies all of the trust and wisdom that those of who operate as volunteers must depend on.

Christine Hamm directed a Cemetery Walk this year, at the Blackwater Cemetery. Dozens of town residents worked together to bring the cemetery to life for an audience of more than 100 people. Such events, presented by the Hopkinton Historical Society, serve as a dramatic reminder of the shared history between today's residents and the approximately 6,000 souls who have preceded us in calling Hopkinton home.

Respectfully submitted,
Donald Lane, Chair and Trustee
Judy Hampe, Trustee
Robert Gerseny, Trustee

Report of the Conservation Commission

The Conservation Commission worked on a variety of projects over the last year, several in combination with the Trails Committee and the Open Space Committee. A new loop trail was constructed along the Blackwater and Contoocook River on the Horne Town Forest that connects with the Bohanan Farm trails. A Grand Opening hike was held in October and was attended by 80 people. A potential hiking trail route to connect Contoocook Village with Hopkinton Village continues to be investigated. The Commission would like to thank the landowners who have agreed to allow the trail to cross through their property. Members of the Warner Conservation Commission met with the Commission to discuss creating a formal rail trail on the old Concord-Claremont line that runs through Hopkinton and Warner. A short trail and a wildlife viewing blind were constructed on the Brockway Preserve, as part of an Eagle Scout project. Doggie refuse bags were made available at several hiking trailheads through the generosity of a local business. The local snowmobile club relocated part of their trail through the Rollins Town Forest. A donated gate was erected on the Greenway Trail at Kimball Lake, to prevent the misuse that was occurring in a remote section of the property. The sledding slope on the Hawthorne Forest was brushed and mowed and has been receiving increased use thanks to publicity from the Recreation Department. Members also co-sponsored with the Recreation Department to set up the "First Day Hike" activities at the Kimball Cabins.

Boundary lines were blazed and painted on the Beyers and Rollins Town Forests. The boundary lines on the Shelton Family conservation easement were investigated by Commission members. Timber harvests were set up on the Gould Forest and Rollins Forest, with the logging to occur in 2017.

The Conservation Commission participated with other Conservation Commissions throughout the State to oppose the reintroduction of a bobcat hunting season. The proposed hunting season was eventually withdrawn by the Fish and Game Department.

Members updated the Conservation chapter of the Hopkinton Master Plan and attended meetings regarding the nomination of the Warner River for the River Management and Protection Program. Members did the annual monitoring on several conservation easements held by the Town and discussed possible conservation easement projects on several privately owned tracts.

A meeting was held with the Selectmen's representative on the Economic Development Committee to discuss the proposed economic development zones and the potential impact on conservation lands.

Commission members attended several educational workshops and the Commission again sponsored a student to the Barry Conservation Camp.

Respectfully submitted,

Lee Wilder, Chair

Bob LaPree

Ron Klemarczyk

Jed Merrow, Treasurer

Cleve Kapala

Rob Knight

Doug Giles

Alternates:

James Newsom

Melissa Jones

Jonathan Bradstreet

Report of Central NH Regional Planning Commission

28 Commercial Street Suite 3 ❖ Concord, New Hampshire 03301

❖ phone: (603) 226-6020 ❖ fax: (603) 226-6023 ❖ internet: www.cnhrpc.org

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Hopkinton is a member in good standing of the Commission. Clarke Kidder is the Town's representative to the Commission.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC also evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2016, the Central New Hampshire Regional Planning Commission undertook the following local and region-wide activities:

- Provided technical assistance services for member communities, including zoning ordinance development, grant writing assistance, plan review services, local master plan development, capital improvements program (CIP) development and guidance, and Planning Board process training. In Hopkinton, CNHRPC staff assisted the Planning Board in the preparation of the draft Population and Economics Chapter of the Hopkinton Master Plan Update.
- Provided Hazard Mitigation Plan update development assistance to eight (8) community Hazard Mitigation Committees and provided information to inquiring communities about future update opportunities. In Hopkinton, CNHRPC staff facilitated the update of Hopkinton's 2011 Hazard Mitigation Plan with the Hazard Mitigation Committee through funding from the NH Homeland Security and Emergency Management (NH HSEM) and the Federal Emergency Management Agency (FEMA).
- Assisted the Currier and Ives Byway with its member towns of Henniker, Hopkinton, Webster, Warner, and Salisbury. In 2016, the Council initiated work to extend the byway in Warner and continued to meet quarterly to support its efforts in public outreach to promote the Byway.
- Provided continued assistance to the Warner River Nomination Committee, including representatives from Bradford, Warner, Sutton, Webster, and Hopkinton, related to the possible future nomination of the Warner River into the NH Rivers Management and Protection Program.
- Continued the support of the CNHRPC Regional Brownfields Program through funding from the United States Environmental Protection Agency. In 2016, site assessments were initiated in four communities and additional sites were identified for future assessments. For more information on brownfields and the CNHRPC Brownfields Program please go to www.cnhrpc.org/cnhrpc-brownfields-program.
- Initiated the update of the 2014 Central/Southern New Hampshire Comprehensive Economic Development Strategy (CEDS). The CEDS is a comprehensive economic

development strategy for the 20-community CNHRPC region, plus six communities within the Southern New Hampshire Regional Planning Commission region (Bedford, Goffstown, Hooksett, New Boston, Manchester and Weare). Its purpose is to present various economic and demographic data and to identify common strengths and weaknesses, as well as projects and strategies to strengthen the local economy.

- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In 2016, CNHRPC held seven TAC meetings, ranked the region's Transportation Alternative Program projects and initiated the Transportation Improvement Program Update.
- Completed over 250 traffic counts in the region as part of its annual Transportation Data Collection Program. In Hopkinton, CNHRPC conducted 6 traffic counts along state and local roads.
- Assisted five communities with the preparation of Transportation Alternatives Program (TAP) grant applications for pedestrian and bicycle improvement projects.
- Continued to support an enhanced volunteer driver program (VDP) in our region that was established in November 2011 through CNHRPC's 2010 Coordinated Transportation Plan efforts. In 2016, the VDP provided over 5,000 rides to seniors and people with disabilities for essential medical appointments and vital services that help the residents of our region remain independent. The goal of the planning effort was to reduce transportation costs for those in need while increasing coordination between existing transportation providers.
- CNHRPC provided assistance to the Regional Trails Coordinating Council, a coalition of local rail trail and shared-use path groups in the Salem-Manchester-Concord corridor. In 2016, the group worked on further engaging communities that have made less progress in advancing their trails, and has begun to work on updates to the 2012 Regional Trails Plan. It has also continued implementing tasks recommended in the Regional Trails Plan. CNHRPC also assisted with awareness and outreach activities such as distributing trail marker signs, developing and maintaining interactive maps for the public, developing a Granite State Rail Trail Facebook page and other activities to promote the use and development of rail trails in the region.
- Provided assistance to the NH Department of Transportation's (NHDOT) Bicycle and Pedestrian Transportation Advisory Committee (BPTAC), advising NHDOT on bicycle and pedestrian related matters. BPTAC activities included various projects such as level of traffic stress analysis, lane striping policies, and the development of a statewide bicycle and pedestrian traffic counting program.

For additional information, please contact the CNHRPC staff or visit us at www.cnhrpc.org. CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.

Report of the Economic Development Committee

Mission Statement

The mission of the Town of Hopkinton's Economic Development Committee is to enhance the many attributes that the Town of Hopkinton has to offer. We are dedicated to help create opportunities for economic development through desirable business growth, expansion, retention and attraction in working as partners to develop a climate conducive in maintaining the quality of life in this great Town of Hopkinton, County of Merrimack, State of New Hampshire.

We are dedicated to creating a more vibrant and cultivated community by:

- Serving as a conduit between the commercial economic interests in Town of Hopkinton, the municipal government and the Town's population;
- Encouraging the economic well-being and expansion of the existing commercial businesses located within the Town;
- Responsibly assisting in developing properties within the Town of Hopkinton in an effort to improve the aesthetics of the town while providing additional revenue; and,
- Reviewing Town ordinances, policies, and practices to determine their impact on existing and proposed commercial businesses.

In 2016 the EDC accomplished the following:

- We looked beyond Burnham Intervale and determined Exit 6 in Contoocook and the 202/127 Intersection are key focal points for enhancement
- We've continued to build upon the good work accomplished by past Committees', and expanded the scope
- We've successfully initiated and engineered the new Town of Hopkinton website, and encourage everyone to take advantage of the site's resources
- We've established relationships and begun to collaborate with:
 - Department of Resources and Economic Development for NH
 - Hopkinton Planning Board
 - Hopkinton Residents
 - NH Regional Planning Commission
 - Stuart Arnett of Arnett Development Group
 - Lee Wilder and the Hopkinton Conservation Commission
 - Hopkinton Business Owners
- We've sponsored the establishment of the Contoocook Chamber of Commerce
- We were present at the Hopkinton State Fair, with an information booth and a survey
- We've drafted zoning proposals, and they have been approved by the Hopkinton Planning Committee
- The Committee met monthly

In 2017 we are working on the following:

- Small group meetings to inform Hopkinton residents of our zoning proposals
- Kick-off the Contoocook Chamber of Commerce, and continue to nurture current business in town
- Obtain professional consulting services for market analysis

- Drafting proposals for specific transactions that would create development opportunities for Hopkinton

Lessons we've learned:

- The need for talented committee members is paramount to the success of our group
- Recruitment is an on-going priority

Respectfully submitted,
Meredith Astles, Chair
LeeAnn Vance
Byron Carr

Anthony Quinn
Bob Gerseny, Select Board Representative
Jim Fredyma, Planning Board Representative

Report of the Hopkinton Rescue Squad

In 2016, we were proud to be able to continue the tradition of operating the Hopkinton Rescue Squad on a 100% volunteer basis. Our volunteers have responded to numerous emergency calls this year, some quite serious in nature, putting our skills and equipment to the test.

As always, we continued to maintain our building and equipment to insure everything is up to date and ready to perform when it is needed. We made substantial updates to our Hurst (Jaws of Life) tools this year.

Our membership has been strong and consistent this year with no changes. This consistency will allow us to move forward with more training for our veteran members.

We gave back to our community in other ways as well. We participated in the annual PTA Fun Fair where we demonstrated our vehicle extrication skills. We also assisted with the Contoocook Carry and participated in the annual Fourth of July parade.

In addition to the man hours spent responding to calls, participating in training programs, helping with community programs and the day to day operations of the squad, the members have also spent hundreds of hours organizing and running their annual fundraiser in order to be able to continue to bring the community of Hopkinton, as well as surrounding towns, the heavy rescue services that the Hopkinton Rescue Squad has been providing for over 50 years. We feel confident that we have built an organization that has become one of the best equipped heavy rescue teams in the state.

Anyone that is interested in joining us is welcome to attend one of our monthly meetings held in our building on the third Tuesday of every month at 6:00pm. We provide all necessary training to any interested volunteer members.

Respectfully submitted,
Mike Chalfant, Captain

Report of the Fire Department

This year was very busy for the Hopkinton Fire Department due to an increase in calls, and a year of change as well. Chief Doug Mumford retired in April and was replaced on an interim basis by Chief Shawn Murray, brought in from Municipal Resources Inc. (MRI), until the beginning of December. On behalf of myself and the Department, we extend our gratitude to both of them for their service to the community and leadership within the Department and wish them the best on their future endeavors.

We have been in the newly renovated station for nearly two years now. We continually work on ways to be more efficient, from the newly installed solar panels on the south side of the building, to the many hours of training that vary in nature or our monthly business meetings. We've had the privilege of hosting many residents during the last couple of years at our open houses or through other events held at the station. If you have not yet been in the new station, we welcome you to come visit us and we would love to give you a tour.

Calls in 2016 totaled 1119, up from 1090 calls in 2015. The calls ranged from 769 medical aid including motor vehicle accidents, 13 building fires, 198 service calls/public assist, and 47 alarm activations, to name a few.

If I may add as a reminder, please remember to change the batteries in your smoke and carbon monoxide detectors and be sure that your residence is properly numbered so that we can expedite our services to you.

I would also like to thank the brave members of the Hopkinton Fire Department for their service and dedication to the community of which we are all proud to be a part of and to the residents of Hopkinton for your continued support.

Respectfully submitted,
Jeffrey R. Yale, Fire Chief

Report of the Forest Fire Warden

It was another busy year for Forestry related calls. Hopkinton Fire responded to 16 incidents in 2016 involving brush. We assisted in Mutual Aid fires in Stoddard, Hooksett, Henniker and Bow. We also had many arson and accidental fires in the Mast Yard State Forest. Our largest fire in town was over 10 acres located in the Mast Yard, and many are still under investigation. Almost 14 acres burned in town this year. We started and finished the year with incidents involving improper disposal of wood stove ashes, the first on March 30 and the last on November 14. Please be mindful of all ashes, homes could be lost. Hopkinton Fire assisted Stoddard Fire in suppressing a fire where over 200 acres burned with evacuations and an arsonist arrested. Hopkinton Fire assisted Henniker Fire for days on their largest fire in history located on Shaker Hill, where over 14 acres burned.

The Forestry Unit was acquired from the State and put into service and went right to work this season without any issues. We now have Forestry Units located at both stations, thereby improving our response time and manpower capabilities for safety.

Our State Forest Rangers and I continue to promote Safe Burning Practices by Education. A permit to kindle **MUST** be obtained even when raining, unless there is a 100 foot diameter of frozen precipitation around the brush you wish to burn. A phone call to the Station at 746-3181 would be appreciated **BEFORE** you burn. Permits are issued on Class 1 (low), and Class 2 (moderate) Fire Danger Days. Daily classification is posted by 10 a.m. on the sign next to the carved image of Smokey Bear, at the Contoocook Station. Also, residents can sign up for free daily information at www.nixle.com for time sensitive details about burning, weather and other community safety interests.

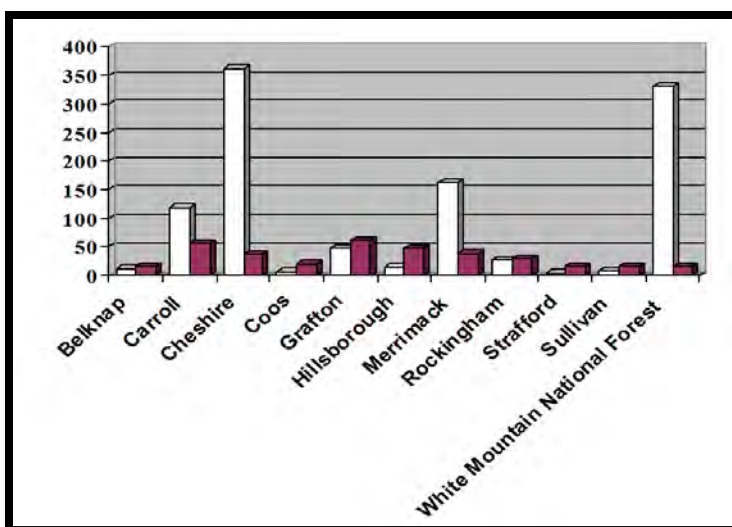
The NH Dept. of Resources and Economic Development (DRED) provides an informational pamphlet, which explains in detail: hours, what is, and what is NOT, permitted to be burned. Landowners should **ATTEND** to and have **ADAQUATE** means to suppress the fire; you are responsible for damages and suppression costs, if your fire gets out of control.

Have a Fire Safe Year!

Respectfully submitted,
Captain/Warden Sean Weldon

Report of the State Forest Ranger

Over the past two years, New Hampshire has experienced its busiest fire seasons since 1989. 1,090 acres burned during the 2016 season. The White Mountain National Forest experienced its largest fire since becoming a National Forest, burning 330 acres in the Town of Albany in November. Fires falling under state jurisdiction burned 759 acres, with the largest fire of 199 acres occurring in Stoddard. The extremely dry summer led to a busy fall fire season with large fires occurring into mid-November. Drought conditions hampered fire suppression efforts and extended the time needed to extinguish fires. Your local fire departments and the Division of Forests & Lands worked tirelessly throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers fire detection efforts were supplemented by the NH Civil Air Patrol, when the fire danger was especially high.



Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2016 season threatened structures, and a few structures were burned, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

As we prepare for the 2017 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com.

The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdf.org.

HISTORICAL DATA		
YEAR	NUMBER of FIRES	ACRES BURNED
2016	351	1090
2015	124	635
2014	112	72
2013	182	144
2012	318	206

CAUSES OF FIRES REPORTED								
(These numbers do not include the WMNF)								
Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.*
15	85	35	10	12	2	18	9	148

REMEMBER, ONLY YOU CAN PREVENT WILDFIRES!

Report of the Human Services Department

This office operates as mandated by state law RSA 165:1. Pursuant to law, citizens of our community are assisted and served or as law states "relieved and maintained." The method of service is governed by the need presented. Each need and family situation reveals its unique problems and difficulties. Whether it is direct financial assistance to meet a basic need, or providing help with understanding and navigating the fragmented social services of New Hampshire, it is the responsibility of this office to perform these duties.

The mission of this office is to enable individuals and families who find themselves in difficult situations to return to functioning as vital members of our society without relinquishing their

dignity. The ultimate goal is to render assistance in a professional manner at the lowest cost to the town's tax payers. Financial assistance is rendered in accordance with the guidelines adopted by the Select Board and governed by State law. By law there is no limit to the amount of assistance that may be granted to any one household, nor is there any stipulation controlling the type of assistance that may need to be expended. Ultimately, assistance may vary from one time food or prescription assistance to many months of shelter costs, depending on the need presented and the requirements of the guidelines. Reimbursement is requested and clients sign an agreement to do so if they become financially able.

The issue of homelessness still looms as one of our most important social issues. Very little progress has been made to solve this concern. Many in our Town are one step away from losing their housing. This office has been able to intervene in many situations and the result is reflected in the high housing costs in 2016

One hundred and four households received direct assistance, while an additional one hundred and fifteen households were assisted by other means. Support, education and guidance regarding Medicare and Medicaid issues were provided to over eighty individuals.

The Hopkinton Food Pantry, which continues to thrive with the support of the community under the supervision of Tamara Saltmarsh and all our wonderful volunteers. Thanks to all our contributors. We are supporting 55 to 60 families on a weekly basis.

Hopkinton Operation Christmas was again a great success. Many community members and organizations came forward and were most generous. On behalf of the many recipients, thank you all for your wonderful Christmas spirit. Eighty two households were assisted in 2016.

Also, the generosity of our Community allows this office to offer additional programs such as Back-to-School Backpack Program and special holiday programs, including Easter and Thanksgiving, Summer Camp Scholarship Program, and the Got Lunch Program.

I am thankful to have the opportunity to serve my Community in a way that I believe makes a difference. I am thankful for the immense support I have received over the years. This Community continues to be caring and generous beyond all expectations.

No person should be without food, shelter or medical attention in our Community. Please do not hesitate to make referrals or inquiries. All information is confidential.

Respectfully submitted,
Marilyn Cериello-Bresaw

2016 Expenditure Breakdown		
Food	1,296.61	*
Housing	43,246.55	
Fuel	1,742.46	**
Medical	826.85	
Electric	782.50	
Other	2,046.20	
TOTAL	49,941.17	
*-Food Vouchers beyond Food Pantry. ** - Does not reflect \$40,000 in federal fuel assistance and \$28,000 in electric assistance. It also does not reflect fuel assistance donated dollars collected through the Contoocook Carry Fund and the Human Services Office.		

Report of the Hopkinton Town Library



Community Building: Building Community

Library Mission: The Hopkinton Town Library provides community members of all ages free resources that support their educational, practical and recreational interests through a wide range of traditional and online resources. The library serves as a commons that provides a meeting place and resource center for the community.

Much of 2016 was dedicated to information gathering through surveys and focus groups that reached hundreds of community members. Thanks to our long-range planning committee (Neal Cass, Lish Cross, Susan Feltus, Christine Hamm, Sara Persechino, Eric Schleppehorst, Nancy Skarmeas and Janet Ward), who have been helping to fine-tune a set of long-term goals for the library. The committee is focused on defining the Library's role in the community, assessing the physical plant, and carefully considering the state of our collection. In 2017, the revised plan will be presented to the community.

In the past year, we offered concerts for kids and adults from Irish music to ragtime and folk, movies were shown and speakers presented on a range of topics including opioid abuse, gardening, the Supreme Court and poetry. Our Summer Reading Program reached 208 young people, with the assistance of 27 teen volunteers. We also offered our first "Cookies with Cass" program, through which members of the community were invited to come and talk with Town Administrator Neal Cass. We will be doing that again in 2017. Our online program offerings now include "Universal Classroom" (over 500 online continuing education courses) and "Transparent Language" (foreign language learning), in addition to Zinio magazines, Consumer Reports and Morningstar among others.

Staff and Volunteers: We couldn't do any of this without our extraordinary staff including Reference Librarian Karen Dixon, with part-time librarians Elissa Barr, Charlotte DeBell, Kevin French and Catherine Ryan. Leigh Maynard heads up Children's and Youth Services and the Circulation Department is managed by Laura Mackenzie and Barb Diaz assisted by Nancy Raymond. We are also so fortunate to have a group of dedicated adult and teen volunteers. Our Friends of the Library group, led by Charlene Betz, runs our annual book sale, supports the beautification of our garden and purchases passes to more than ten area museums for the use of the community. We are thankful for all of them and to the Town of Hopkinton, which we are here to serve.

Statistics	2011	2012	2013	2014	2015	2016
Items Circulated	67,717	67,476	67,928	70,661	70,937	75,910
Ebook and EAudiobook Downloads	2,241	3,556	5,030	5,822	7,379	9,019
Programs	334	324	312	318	334	363
Collection: Items added	2,562	2,695	2,657	2,616	2,757	3,087
Collection: Items deleted	1,847	2,369	2,409	1,569	2,634	2,048
Community Use of Public Spaces	636	609	606	653	632	710
Gallons of Fuel Used: (from 2006-08 an average of 7658 gallons of fuel were used per year.)	4011	4241	4544	4823	5378	4920

Respectfully submitted,
Elaine Loft, Board Chair
John Greabe

Emilie Burack
Nancy Skarmas

Peter Gagnon
Donna V. Dunlop, Library Director

Report of the Kimball Lake Cabin Support Committee

2016 was a very productive year. Thanks to numerous cash donations, donations of materials and labor, Cabin #1 (AKA The Big Cabin) is nearly complete. Signage and landscaping was also completed. The original Horseshoe Trail Camps sign was located and two wooden signs advertising trout fishing were donated.

The Hopkinton Recreation Department has begun scheduling programs and skating events at the Cabins and at Kimball Lake. As the trailhead for the Hopkinton Village Greenway Trail, it is a busy spot.

The Hopkinton Conservation Commission and the Hopkinton Lions Club have held some of their monthly meetings in the Big Cabin. School groups, Boy Scouts and even a Revolutionary War Reenactment Group have used the area. Town residents wishing to use the facilities may sign up with the Recreation Director. Work continues on preserving the other cabins, an important part of our Town's history.

If you are interested in volunteering, making monetary donations or have memorabilia that you would like to give, please contact a committee member.

Respectfully submitted,

Lousie Carr
Heather Mitchell
Paula Simpkins
Chris Boudette
Bob LaPree

Carl Goodman
Ed Kerr
Chris Lawless
Charles Hadden
Mark Parsons

Ricardo Rodriguez
Glen Smart
Edward Fairfield
Barb Jenkins
Lee Wilder

Report of the Open Space Committee

The Open Space Committee was created in 2003 to advise the Board of Selectmen about projects that are worth considering for town funding, through an open space bond passed by voters the same year. The committee works in close collaboration with the Conservation Commission and its Trails Subcommittee.

The Open Space Committee was pleased to participate in the October opening of the Horne Town Forest and the Contoocook Overlook Trail. This 2.2 mile loop trail provides access to a 14-acre newly acquired town forest located at the confluence of the Blackwater and Contoocook Rivers.

The parcel is surrounded by conservation land owned by Bohanan Farm which was protected with Open Space funds in 2009. The Horne parcel had been identified by the Open Space Committee as a high priority for protection. It was acquired through the effort and



funding of the Conservation Commission and generosity of the landowner. This trail opening was cosponsored with the Conservation Commission and its Trails Committee.

We encourage community members to enjoy the wonderful variety of conservation lands protected to date through the open space bond, as well as other means. The Town's Conservation Lands website offers great information on the many protected properties in town and the trails available to enjoy these properties. Very special thanks to Kathy Barnes for her wonderful donated services to manage this website at <http://hopkintonconservationland.org/>.

The Open Space Committee provided input to the Conservation Commission on edits to the *Conservation, Preservation, and Open Space* chapter of the revised Hopkinton Master Plan. This included updating the list of conservation properties with their methods of protection.

The Open Space Committee reviewed several potential conservation projects during the year, yet found that none met our criteria sufficiently enough to bring to voters for consideration. The committee relies on detailed selection criteria to provide an objective evaluation of prospective properties and their suitability to meet the Town's priorities for open space protection. A copy of these selection criteria is available at the Town Office. Among the primary reasons for not bringing projects forward this year are proposed lands do not provide enough conservation value, landowners are not yet ready to conserve their land, and an inability to reach agreement on a

reasonable price with landowners. We will continue to review potential projects in the coming year, with a keen focus on opportunities to provide the best conservation value and investment possible.

We would like to especially thank Rob Knight for his engaged role as a liaison to our committee, representing the Conservation Commission and its Trails Subcommittee.

Open Space Committee Members 2016

Dijit Taylor, Chair

Esther Cowles

Lucia Kittredge

Ron Klemarczyk

Bob LaPree

Steve Lux, for the Select Board

Report of the Planning Department

This year was another year of increased construction activity that not only included an increase in permits and inspections, but also an increase in revenue from both residential and commercial activities. A total of 348 applications were processed, 485 inspections were conducted, with \$47,970 in revenue received. The most notably applications processed were the 16 applications for new residential construction, and 24 applications for installation of solar.

The Zoning Board of Adjustment is made up of 5 regular members and 3 alternates appointed by the Select Board. The Board acts in a quasi-judicial capacity, ruling on the merits of each case to ensure that the Zoning Ordinance is applied fairly and equitable to all property and property owners. Calendar year 2016 continued to be relatively consistent with previous years with the Board reviewing 7 commercial related applications for Special Exception, 3 residential related applications for a Variance and 1 residential request for an Equitable Waiver.

The Planning Board is made up of 7 regular members and 3 alternates, who serve staggered 3 year terms, appointed by the Select Board. During the calendar year 2016, the number of applications reviewed by the Planning Board was up slightly, as economic conditions have improved. Applications included: 5 Lot Line Adjustments, 1 new Telecommunications Tower, 1 request to trim/remove trees along scenic roads, 1 application for a voluntary merger, 1 request to revise the location and design of a business sign, and 7 applications for Site Plan/Architectural Design Review, involving commercial activities.

In addition, the Planning Board met with the Economic Development Committee and representatives of the Central New Hampshire Regional Planning Commission to discuss local and regional demographic changes, the impact of the previous economic downturn, strategies in improving economic growth, and revisions to the Master Plan.

The year also included the adoption of several zoning amendments by Voters in March 2016, and the Board's work in proposing 6 new zoning amendments, with the support of the Economic Development Committee, that will be voted on by residents in March 2017. Amendments proposed are as follows:

- 1) Re-adopt the Growth Management and Innovative Land Use Control Ordinance for an additional five (5) years. The re-adoption includes updated statistical data utilizing the 2010 decennial Census, and other local, regional and state resources. This amendment will allow the Planning Board to continue to monitor, evaluate and establish a temporary mechanism, when municipal services are strained, to reduce the rate of residential growth.
- 2) Amend the Ordinance to permit one attached Accessory Dwelling Unit in all zoning districts that allow single-family detached units, subject to compliance with certain standards. This amendment is intended to bring the Town's Ordinance into compliance with NH RSA 674: 71-73.
- 3) Amend the Ordinance to permit Farming, including dairying, livestock, animal and poultry raising, and crop production, including customary accessory structures and uses in the R-2 (Medium Density Residential) district, rather than requiring a Special Exception. This amendment is intended to provide continuity in the Ordinance when establishing agricultural and farming uses. These uses will both be permitted in the R-2 district.
- 4) Amend the Zoning Map by rezoning from R-2 (Medium Density Residential) to M-1 (Industrial) 3 parcels of land comprising of approximately 28.21 acres, located as follows: 554 Maple Street, shown on Tax Map 227 as Lot 4, 633 Maple Street, shown on Tax Map 227 as Lot 44, and 25 Dolly Road, shown on Tax Map 227 as Lot 45. The 3 parcels, with buildings, are currently being used for commercial or industrial purposes; however, the parcels are now partially zoned R-2 (Medium Density Residential). This amendment will correctly zone the parcels according to their uses, M-1 (Industrial).
- 5) Amend the Zoning Map by rezoning from R-2 (Medium Density Residential) to M-1 (Industrial) 5 adjoining parcels of land comprising of approximately 16 acres, located on the West side of Maple Street, shown on Tax Map 227 as Lots 6, 40, 41, 42 and 43.
Explanation: The 5 parcels, with buildings, abut or are across the street from property used for commercial or industrial purposes that is zoned M-1 (Industrial). This amendment will expand the uses allowed to include industrial and limited commercial. Allowing commercial or industrial uses will contribute to Hopkinton's commercial/industrial tax base.
- 6) Amend the Zoning Map by rezoning from R-3 (Low Density Residential) to M-1 (Industrial) 2 parcels of land comprising of approximately 67.9 acres, and rezoning from R-4 (Residential/Agricultural) to M-1 (Industrial) 3 parcels of land comprising of approximately 18.6 acres. All parcels are located near the Henniker/Hopkinton Town Line, along Maple Street (Route 127) or Route 202/9, shown on Tax Map 210 as Lot 3 and Tax Map 211 as Lot 7, 8, 9 and 9.01. This amendment will expand the uses allowed to include industrial and limited commercial. Allowing commercial or industrial uses will contribute to Hopkinton's commercial/industrial tax base.

The Department is always available to assist residents and business owners to understand the Town's ordinances/regulations and how they relate to their property. Information/applications may be obtained at the Town Hall, from the Town's website www.hopkinton-nh.gov or by contacting the Planning Department at (603) 746-8243 or planzone@hopkinton-nh.gov.

Planning Board

Bruce Ellsworth, Chairman
Michael Wilkey, Vice Chairman
James O'Brien, Ex-Officio
Cettie Connolly
Celeste Hemingson
Jane Bradstreet
Richard Steele
Timothy Britain, Alternate
James Fredyma, Alternate
Clarke Kidder, Alternate

Zoning Board of Adjustment

Daniel Rinden, Chairman
Charles Koontz
Toni Gray
Gregory McLeod
Jessica Scheinman
David Brock, Alternate
Seth Greenblott, Alternate
Jonathan Eck, Alternate

Karen Robertson, Planning Director
John Pianka, Code Enforcement Officer

Report of the Police Department

To the Select Board and the Citizens of Hopkinton, I submit the annual report of the Hopkinton Police Department.

Throughout the year we continued with several initiatives to keep the community safe while providing quality and effective police services. Programs were introduced to assist with a variety of matters including fraud prevention, the opioid crises, educational forums involving the safe use of electronic technology by our students, and improved driving behaviors among many other topics. However, the biggest challenge was a result of incidents that have occurred outside of Hopkinton, that questioned traditional opinions and perceptions of the law enforcement profession. The members of the Hopkinton Police Department will continue to answer any calls with the highest level of professionalism, based on the trust and confidence the public has bestowed upon us.

The Department actively responded to requests for additional patrols in different areas of the community to address traffic issues as well as unsolicited activity in neighborhoods. I would like to remind the public that the Department operates 24-hours a day throughout the year to protect the community and provide assistance. There were over 2,900 calls for service during the past year and more than 100 arrests made for offenses that included suspended operators continuing to drive on the roadways, theft, burglary, illegal drugs, assault and criminal mischief among the many violations. The Department also investigated 90 motor vehicle accidents during that time.

There were a number of equipment upgrades made during the past year as well. The Department applied for and received several thousands of dollars in grant funding to help us continue to improve and enhance the safety of our community. Radio improvements were completed that will assist in communication interoperability during emergencies. The phone system was updated to improve the network and communications with the public. Additionally, a new computer server was purchased to provide better efficiency with various software programs and the tracking of thousands of police reports. The investment in the new equipment will help support the Department's response to better serve the changing needs of the community and will be more cost effective to maintain.

I am extremely grateful to the members of the Hopkinton Police Department who have committed themselves to support and protect our community. I would also like to thank the community for their continued support and efforts to keep Hopkinton safe.

Respectfully submitted,
Stephen S. Pecora
Chief of Police

Report of the Recreation Department

The goal of the Hopkinton Recreation Department is to provide quality programming and special events to all our residents and to increase the quality of life in Hopkinton. The community has been incredibly supportive over the years and we appreciate and value our residents as our success can only be achieved through this community support!

The Hopkinton Recreation Department also acknowledges and thanks the many volunteers who gave of their time to the numerous community programs and special events during 2016. We have a very strong volunteer base, especially within the Recreation Committee, Senior Recreation Council and Kimball Cabins Committee. These volunteers give of their time, so that our community can enjoy the recreational opportunities in our Town. Volunteers, you are most appreciated!

The Recreation Committee and Recreation Director work hard to provide the community with family friendly special events throughout the year. In 2016, the Recreation Department organized 'Winter Fun' at Kimball Cabins, a trip to Pats Peak, an Easter Egg Hunt, the 4th of July 'Family Fun Day', a Movie in the Park, the Halloween Holler, Santa Calling, two Craft Sales, a Gingerbread House Workshop, and Breakfast with Santa, which resulted in a \$500 donation to the Human Services Department for Operation Christmas!

The Recreation Department also offered many community programs including Tai Chi, Community Scrapbooking, Community Knitting and Spinning, Women's Softball, Granite State Track and Field, Nature Babes Hiking, British Soccer Camp, April Vacation Camp, Red Cross Babysitting Class, Recreation Soccer Camp, Science Camp, Archery, Paddleboard Lessons, Women's Basketball, Field Hockey Camp and Team, Lacrosse Camp, Adult Field Hockey and also offered Discount Verizon Tickets.

Once again, the Recreation Department provided Summer Day Camp, which gives many families an affordable, safe and fun-filled experience for their children throughout the summer months. Participants enjoyed time at Kimball Pond and Elm Brook Park, field trips to places such as Odiorne State Park, Water Country and Canobie Lake Park, as well as many activities and games at HMS. Thank you Camp Staff for another very successful and safe summer of smiles!

Thanks also to our Pond staff, as the 2016 season was a safe and a very enjoyable experience for our beach visitors at Kimball Pond. Swimming lessons were once again offered and many children participated in the Red Cross Swim Program.

The Recreation Department has also been enjoying the use of Kimball Lake Cabins, currently being renovated by the volunteer Kimball Cabins Committee. In 2016, the Recreation Department held ice skating events at the Cabins in January and February. We also held a Cabins Open House with the Kimball Cabins Committee, to dedicate the first completed cabin to the many volunteers and financial contributors who made the renovations possible.

The Recreation Department also oversees the daytime senior activities at the Slusser Center, which provides a place of community and social and physical wellness for our seniors. Its continued growth and success is attributed to the many hours of dedicated service (over 3,500 volunteer hours for the year) that are given freely by a large team of amazing senior volunteers! In April of 2016, Marian Richard and Judy Sanborn were acknowledged for their outstanding volunteer efforts at the Center. During 2016, many established senior programs at the Slusser Center continued their success including line dancing, bingo, Friday movies, quilting, card making, dominoes, scrabble, ping pong, memoirs, knitting, billiards, and several exercise programs. Seniors continued to enjoy the Senior to Senior Program with the Hopkinton High School and the Pen-Pal Program with the Harold Martin School 3rd graders. Lunch continues to be served every Wednesday with the support and generosity of businesses, community members, and non-profit groups in the area.

The Recreation Department is excited for the upcoming year. We look forward to serving the community, so that all may enjoy the recreational opportunities that Hopkinton has to offer!

Respectfully submitted,
Paula Simpkins, Hopkinton Recreation Director

Report for the Department of Public Works Highways-Buildings and Grounds

Highway Department:

After a mild start for the first part of winter in 2016 the Department was able to get a jump on the numerous projects that were completed. These projects included, but were not limited to:

The removal of underbrush, sand, and fill at the Park Ave. field for the construction of a parking lot.

The stumping and excavation of a section of the "West Hop Pit" to extract 4,000 yards of bank run gravel, which was processed into 1½" gravel.

The rebuilding of Penacook Road with a safer intersection at Rt. 103, underground drainage throughout the entire length, and a new sidewalk installed. The work performed

on this road was completed by Weaver Brothers Construction and they have done an excellent job!

The rebuilding of Kearsarge Avenue from Rt. 103 to the High School. This project included underground drainage the entire length and a new sidewalk as well. The work performed on this road was accomplished by the Highway Dept. and also have done an excellent job!

Other paving completed in town were as follows:

Hatfield Road - Drag and shim

Barton's Corner Road - 2" top coat

East Penacook Road - shim and overlay

Buildings and Grounds:

The Building and Grounds personnel continue to fix issues with the Town buildings, along with the many required monthly checks of safety equipment in those buildings, emergency lights, AED devices, fire extinguishers, etc. Along with the buildings throughout the town the personnel are also responsible for the upkeep of the numerous playing fields, Town lawns, Spirit Skate Park, playground and traffic islands. The crew has managed to keep the playing fields in better condition than other fields within the State. This is a daunting task due to the numerous organizations and teams that utilize all the fields.

At this time, I would like to thank the entire Department for the long days that were put in this past summer to ensure that all these projects were completed: Robert McCabe, Greg Roberts, Kent Barton, Brian Cayer, Mike Henley, Garrett Hoyt, Adam Pearson, John Poole, Tom Geer, Chris Bentley, and Dave White.

Respectfully submitted,
Dan Blanchette,
Director of Public Works

Report of the Hopkinton Wastewater Department

The Hopkinton Wastewater Department treated millions of gallons of water from Contoocook's homes, businesses, and schools in 2016. The village continues to be a great place for concerts, farmers' markets, parades, and a variety of other events. The wastewater system's aging piping did have significant rupture last summer, but repairs were made immediately without any disruption to the village routine.

The Fountain Square Pumping Station, which serves the entire collection system, operated smoothly after several years of pump, monitoring, and electronic upgrades. The manholes on Kearsarge Avenue and Cedar Street were rebuilt in 2016 and the manholes on Main Street and Maple Street are scheduled to be rebuilt in 2017, in anticipation of New Hampshire Department of Transportation paving later in the year.

The Hopkinton Wastewater Department has an Environmental Protection Agency approved collection system maintenance plan and reports current planning and progress annually. The GPS based map developed in 2015 with EPA technical assistance has been a benefit to operation and maintenance activities. The facility also hosted a tour and participated in an electricity audit program in 2016. The program was sponsored by the EPA, the New Hampshire Department of Environmental Services, and Eversource, Inc. and was based on years of prior plant operational reports, as well as years of electrical consumption records. All of the latest electrical conservation measures were discussed.

The village wastewater system, which is extensively regulated and monitored by the EPA and NHDES, is due for a periodic discharge permit renewal. The National Pollution Discharge Elimination System permit sets parameters for potential contaminants and specifies operational procedures and policies. Information will be updated and the permit will be rewritten to insure that all current environmental standards are adhered to by the facility.

The Hopkinton Wastewater Department has provided the Contoocook Village area with reliable & environmentally friendly wastewater treatment services since 1985 and will continue to do so.

Respectfully submitted,
Steve Clough, Superintendent of Environmental Services

Report of the Hopkinton/Webster Municipal Solid Waste Facilities

The Hopkinton/Webster Municipal Solid Waste Facilities encompass about 150 acres of jointly owned property and have a long history of providing a wide range of environmental services. Quantities of materials received for recycling and proper disposal were up a little across the board in 2016, which is usually a pretty good economic indicator. Hopefully, the increase in shingles, construction debris, old furniture, source-separated wood, etc. translates from more home and business improvements in both towns. A few more recyclables are always good for the bottom line.

The Transfer Station and Landfill Closure Bonds are all paid off. The combined supportive budgets, Transfer Station, Solid Waste, and Community Well System, are less than the total budgeting 10 years ago. Several forms of revenue including fees and recycling income continue to keep taxpayer contributions to a minimum.

The new Swap Shop was up and running in 2016. There is plenty of shelf space and plenty of parking. What are the open hours? That depends on how many volunteers we have. Please consider signing up for a shift. You'll see a lot of interesting items and will also be helping to provide a valuable environmental service. Reuse is the highest form of recycling.

The employees have a lot to do and are a great asset. The Transfer Station, Recycling Center, all related programs, the closed landfill cap, the Community Water System (which supplies the neighborhood), and the entire property are under their purview. Thousands of residents and

scores of businesses depend on the facilities' services. Jolene, Christina, Tammy, Kathy, and Shanda all do a great job serving the public while handling a heavy workload.

The success of the Environmental programs and services offered at the facilities really depend upon the owners and they're stepping up more than ever. Residents and businesses separate their recyclable items, which keeps labor costs down, and generates revenue. It takes a little extra effort to take advantage of all of the proper disposal programs but they all enjoy high participation rates. There are peak traffic times on occasion but with a little bit of patience everything goes smoothly. The support that residents give the facilities and the employees is greatly appreciated.

Respectfully submitted,
Steve Clough, Superintendent of Environmental Services

Report of the Road Committee

The Road Committee met several times this year to discuss and make recommendations to the Board of Selectmen, concerning our roads. As was reported last year, we have several very large culverts which are failing, and in danger of collapsing. After several options were discussed, this committee and the Budget Committee decided the best way to fund these projects was to bond \$2.2 million dollars over a period of ten years. This was overwhelmingly approved at Town Meeting in March 2016.

The two projects completed this year were Penacook Road from Route 103 to Indian Ridge and Kearsarge Avenue from the Fire Station to the rear entrance to George's Park. An outside contractor completed Penacook Road, and the Kearsarge Avenue project was done by our DPW. Sidewalks were installed according to ADA specifications on both of these streets. Several roads were overlaid with asphalt, taking advantage of lower asphalt prices. This is only the beginning of what needs to be done, but it is a good start to rebuilding our road infrastructure. Engineering for the culverts is in the works, and hopefully work can be started on some of these in the near future.

We also met with a concerned citizen and advocate group about adopting a "COMPLETE STREET" policy. This is to ensure when we rebuild or build a new street or road, we would make it user friendly for all traffic, including: trucks, cars, bicycles, and pedestrians, whenever feasible. After a few discussions, the group decided it would be best to wait on this, as the State DOT is thinking of adopting such a policy, and we should have one agreeing with theirs for possible help with funding.

Hopkinton Road Committee

Lester Cressy, Chair
Jeff Yale

John Chandler
David White

Chris Boudette
Ken Traum, For the Select Board

Report of the UNH Cooperative Extension

UNH Cooperative Extension serves residents in each of Merrimack County's 27 towns with diverse programming through 4-H, Nutrition Connections, Food & Agriculture, Community & Economic Development, Natural Resources, and Youth & Family. Extension is the public outreach arm of the University of New Hampshire, bringing information and education into NH's towns, helping to make individuals, businesses, and communities more successful and keeping NH's natural resources healthy and productive.

Our Mission

UNH Cooperative Extension strengthens people and communities in New Hampshire by providing trusted knowledge, practical education and cooperative solutions.

Our work for Merrimack County

Merrimack County Extension staff brings the research and knowledge of the university to county residents through hands-on workshops, site visits, conferences, phone consultations, printed materials, online resources, a statewide toll-free info line, and through strategic partnerships.


- Food & Agriculture:** We support the county's agricultural industries, including producers of fruits, vegetables, ornamental plants, and livestock, through workshops and trainings, diagnostic services, applied research, and one-on-one consultations. This year, at least 3,146 Merrimack County citizens attended training in livestock management, crop production, safe food handling, pest management, agricultural marketing, pollinator protection, farm business management, landscaping for water quality protection, and more. Our team of specialists and volunteers also provide education and technical assistance to home gardeners and citizens through seminars, publications, and through our Education Center Info Line. This year, Education Center volunteers answered 295 inquiries from Merrimack County residents, and the county's Master Gardeners contributed 668 volunteer hours through garden-focused projects, displays, and presentations.
- Natural Resources:** Managing and protecting New Hampshire's natural resources is critical to our environment, quality of life, and tourism industry, as well as for current and future economic opportunities. Our natural resources team provides research, education, and stewardship throughout the state with a "boots on



the ground” approach, extending state-wide programs in forestry and wildlife, natural resource development, land and water conservation, and marine fisheries. This year, over 606 Merrimack County residents received one-on-one education from woodlot visits, telephone calls, and e-mail correspondence.

Approximately 1,147 County residents participated in many educational events: emerald ash borer educational workshops, geospatial technology training (GIS), N.H. Maple, N.H. Land Trust Coalition work, Saving Special Places Land Conservation conference, Speaking for Wildlife talks, Stewardship Network, woodlot visits, and forest management services. Volunteers from the N.H. Coverts project and the Natural Resource Stewards program contributed nearly 4,511 hours conserving and managing natural resources in Merrimack County.




- Community & Economic Development:** Our Community and Economic Development team (CED) provides research-based education and assistance to individuals, families, businesses, and communities to help identify opportunities to enhance their competitive advantage, build upon their assets, and create conditions that foster local and regional economic growth. Over the last two years, Extension's facilitated engagement efforts in the Merrimack County town of Franklin helped lead to the creation of four *new* businesses (employing five people) and enabled the city to leverage \$1,336,000 in grants and tax credits to build 45 new units of affordable housing for working families and seniors utilizing a vacant mill building. Other Merrimack County towns have participated in Extension facilitated Community Visioning, Business Retention and Expansion programs, and training for community-based volunteers.
- 4-H/Youth & Family:** Preparing youth to become caring and productive citizens is critical to New Hampshire’s future. The research-based education and information we provide enhances the leadership and decision-making skills of New Hampshire’s youth and strengthens families. We provide educational resources for parents, families, and community serving volunteers and professionals through innovative programs such as Youth Mental Health First Aid Training, as well as, through creative delivery methods, including web-based outreach, e-newsletters and train-the-trainer programs. Merrimack County youth and volunteers participated in many 4-H youth development




The Education Center and Information Line


Provides practical solutions to everyday questions.
Staffed by professionals and trained volunteers.

We have **answers** to your **questions**


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  CALL
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Trees & Shrubs




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Lawns/Landscapes






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Backyard Livestock



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UNH, U.S. Dept. of Agriculture, and New Hampshire counties cooperating

programs, including State and County Activities Days, Eastern States Exposition activities and competition, Teen Conference, county and state animal science shows, Barry Conservation Camp, Hopkinton State Fair, volunteer screening and training, and youth leadership/youth voice workshops. Merrimack County residents also participated in afterschool professional workshops, farm to school days, military family events and camps, and the Nutrition Connections programs for limited resource adults, families, refugees, and youth.

This year, UNH Cooperative Extension trained and supported 403 volunteers in Merrimack County. These volunteers contributed 26,434 hours of their time extending the reach of our programs as 4-H leaders, master gardeners, wildlife coverts, community tree stewards, water quality monitors, marine docents, and others.

We would like to take this opportunity to thank the 13 community members from all over Merrimack County who served on our Advisory Council during the past year:

Commissioner Bronwyn Asplund-Walsh, Boscawen
 Larry Ballin, New London
 Lorrie Carey, Boscawen
 Mark Cowdrey, Andover
 Bill Doherty, Franklin
 Elaine Forst, Pittsfield
 State Rep. George Saunderson, Loudon

Ken Koerber, Dunbarton
 Lisa Mason, Franklin
 Paul Mercier, Canterbury
 Judy Palfrey, Epsom
 Mike Trojano, Contoocook
 Patrick Gilmartin, Concord

Connect with us:

UNH Cooperative Extension
 315 Daniel Webster Highway, Boscawen, NH 03303

Phone: 603-796-2151 Fax: 603-796-2271

extension.unh.edu/About/Merrimack-County

A wide range of information is also available at extension.unh.edu.

Report of the Town Clerk/Tax Collector

To look back and summarize the year 2016, an election was continually looming on the horizon (until November 8th). From our “first in the nation” tradition of the New Hampshire Presidential Primary on February 9th, through the March school and town elections, to the state primary on September 13th, and then the emotional Presidential election in November, this was a memorable year! A step into the Hopkinton High School Gym at any of these events would indicate that an important event was being undertaken – what isn’t so well observed is the amount of preparation that is needed to ensure that an acceptable and legal election is being correctly accounted for. The level of responsibility is not to be understated – the Supervisors of the Checklist must maintain a totally correct list of legally registered voters in our town. The ballot counter has to be properly tested to make sure it tabulates each ballot correctly by an optical reader. An able-bodied number of ballot clerks, must be assembled to correctly tabulate how many ballots are given out, what party ballot they have requested, etc. Absentee ballot requests must be processed, requiring multiple entries into the state database, which allows each voter to follow, whether their requests have been received, ballots distributed, and then accounted for properly

once returned. Then each and every voter's ballots are counted and accounted for, reported properly to the Secretary of State's Office within two days of each election, and also results are distributed to the news media on the night of each election. All of this is just minutes after the poll results are tabulated, and write-in results are added to ballots read by the optical reader. The point to be made is, that at best, this is a daunting task. The responsibility is taken very seriously; and I would add that New Hampshire has been fortunate to have an extremely capable Secretary of State - Bill Gardner, overseeing the entire electoral process. He is the longest serving Secretary of State in the country; in office since 1976.

Change is inevitable – our Deputy Town Clerk/Tax Collector, Kathryn Keith, moved on this year for a position elsewhere. We miss her personality and presence in this office, but know she'll be successful in her future endeavors. The value, energy and professionalism that Carol Harless brings to us each day is immeasurable – in her fourteen years in this office, she has been a great contribution to our town. It has been a joy to have Tina Hoyt assisting us with multiple tasks this past year – her help is invaluable!

We encourage each and every member of the community to be a participant in town government! Attendance at both the School Board Meeting and Town Meeting has averaged less than 7.5% over the past five years. Please consider spending a few hours attending one or both of those Saturday meetings observing and perhaps participating in our local governmental process.

All dogs must be licensed by April 30th each year. This is a State of NH statute and has to be enforced by every locality. Your dog's rabies vaccination has to be up to date, which is the information we require in order to provide the license. Note that owners sixty-five years and older are eligible for one discounted dog license at \$2.00.

Have you noticed that we offer payment of taxes online? This can be accessed through the town website - <http://www.hopkinton-nh.gov/> - and is called "Tax Kiosk." Payment can be made by ACH (bank checking account), or debit/credit card. Note that the ACH charge is currently \$0.95 and debit/credit fee is 2.95% of the payment. That fee is considered the current industry standard for those type of transactions. There is also the ability to convert your property tax billing to electronic means.

Please note – quite some time ago, we changed our office hours. We're open, like Town Hall, 8:00 a.m. until 5:30 p.m., Monday through Thursday, and 8:00 a.m. until 12:00 noon on Friday.

Respectfully submitted,
Charles Gangel
Town Clerk/Tax Collector

Notes



2017
Town Meeting
Warrant
and
Narrative Warrant



Town of Hopkinton New Hampshire Warrant and Budget 2017

To the inhabitants of the TOWN OF HOPKINTON in the county of Merrimack in the state of New Hampshire qualified to vote in town affairs are hereby notified and warned of the Annual Town Meeting will be held as follows:

BALLOT VOTING: You are hereby notified to meet at the Hopkinton Middle/High School Gymnasium, 297 Park Avenue, Contoocook, on Tuesday, March 14, 2017, beginning at 7:00 a.m. to act on Articles 1 and 2.

The polls will be open from 7:00 a.m. to 7:00 p.m.

DELIBERATIVE (DISCUSSION) MEETING: You are hereby notified to meet at the Hopkinton Middle/High School Gymnasium, 297 Park Avenue, Contoocook, on Saturday, March 18, 2017, at 9:00 a.m. to act upon Articles 3 to 11.

Article 1: Election of Officers

To choose all necessary town officers by ballot and majority vote for the ensuing year as enumerated:

2 Select Board Members	3 Year Term
1 Town Treasurer	3 Year Term
2 Budget Committee Members	3 Year Term
2 Library Trustees	3 Year Term
1 Cemetery Trustee	3 Year Term
1 Trustee of Trust Funds	3 Year Term

Article 2: Zoning Amendments

To see what action the town will take with respect to the following proposed amendments to the Hopkinton Zoning Ordinance by ballot vote upon the following questions:

1. *Are you in favor of the adoption of **Amendment No. 1** as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Re-adopt Section XIII Growth Management and Innovative Land Use Control Ordinance for an additional five (5) years. The re-adoption includes updated statistical data as reported in subsection 13.3, utilizing the 2010 decennial Census, and other local, regional and state resources. Amendment is to allow the Planning Board to continue to monitor, evaluate and establish a temporary mechanism, when municipal services are strained, to reduce the rate residential growth.

Yes ☐ No ☐

2. *Are you in favor of the adoption of **Amendment No. 2** as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend Section III Establishment of Districts and Uses by inserting 3.6.H.19 Accessory Dwelling Unit and 3.12 Accessory Dwelling Unit. Permitting one attached accessory dwelling unit in all zoning districts that allow single-family detached units, subject to compliance with standards outlined in new 3.12, which also outlines the authority, purpose, and definition. Amendment is to bring the Town's ordinance into compliance with recently adopted statute RSA 674: 71-73.

Yes ☐ No ☐

3. *Are you in favor of the adoption of **Amendment No. 3** as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend Section III, 3.6.D.2 Farming, including dairying, livestock, animal and poultry raising, and crop production, including customary accessory structures and uses by permitting the use in the R-2 (Medium Density Residential) district, rather than requiring a Special Exception. Amendment is to provide continuity in the Ordinance when establishing agricultural and farming uses. Both uses will be permitted in the R-2 district.

Yes ☐ No ☐

4. *Are you in favor of the adoption of **Amendment No. 4** as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend the Zoning Map of the Town of Hopkinton, New Hampshire by rezoning from R-2 (Medium Density Residential) to M-1 (Industrial) three (3) parcels of land comprising of approximately 28.21 acres, located as follows: 554 Maple Street, shown on Tax Map 227 as Lot 4, 633 Maple Street, shown on Tax Map 227 as Lot 44, and 25 Dolly Road, shown on Tax Map 227 as Lot 45. The three (3) parcels, with buildings, that are being used for commercial or industrial purposes are presently partially zoned R-2 (Medium Density Residential). Amendment is to correctly zone the parcels according to their uses, M-1 (Industrial).

Yes ☐ No ☐

5. *Are you in favor of the adoption of **Amendment No. 5** as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend the Zoning Map of the Town of Hopkinton, New Hampshire by rezoning from R-2 (Medium Density Residential) to M-1 (Industrial) five (5) adjoining parcels of land comprising of approximately 16 acres, located on the West side of Maple Street, shown on Tax Map 227 as Lots 6, 40, 41, 42 and 43. The five (5) parcels, with buildings, abut or are across the street from property used for commercial or industrial purposes that is presently zoned M-1 (Industrial). Amendment will expand the uses allowed on these parcels to include industrial and limited commercial. Allowing commercial or industrial use of these parcels will contribute to Hopkinton's commercial/industrial tax base.

Yes ☐ No ☐

6. *Are you in favor of the adoption of **Amendment No. 6** as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend the Zoning Map of the Town of Hopkinton, New Hampshire by rezoning from R-3 (Low Density Residential) to M-1 (Industrial) two (2) parcels of land comprising of approximately 67.9 acres, and rezoning from R-4 (Residential/Agricultural) to M-1

(Industrial) three (3) parcels of land compromising of approximately 18.6 acres. All parcels are located near the Henniker/Hopkinton Town Line, along Maple Street (Route 127) or Route 202/9, shown on Tax Map 210 as Lot 3 and Tax Map 211 as Lot 7, 8 9 and 9.01. Amendment will expand the uses allowed on these parcels to include industrial and limited commercial. Allowing commercial or industrial use of these parcels will contribute to Hopkinton's commercial/industrial tax base.

Yes ☐ No ☐

Article 3: Operating Budget

To see if the town will vote to raise and appropriate the Budget Committee recommended sum of \$ 6,990,096 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately.

(Majority vote required).

(The Select Board recommends this article (5-0)).

(The Budget Committee recommends this article (10-0)).

Article 4: Appropriation to Capital Reserve Funds

To see if the town will vote to raise and appropriate the sum of \$487,000 to be added to previously established Capital Reserve Funds as follows:

New & Replacement Equip. & Vehicles for Public Works & Highway Dept.	\$ 200,000
Replacement & Equipping of Ambulance	75,000
Police and Fire Radio and Related Equipment Replacement	5,000
Fire Department Vehicle and Equipment Acquisitions	50,000
Transfer Station Equipment & Facilities	35,000
Library Replacement Building	10,000
Dam Maintenance and Construction	10,000
Sewer System Equipment and Sludge Removal	30,000
Renovations to the Town Hall	50,000
Revaluation of Property	22,000
TOTAL	\$ 487,000

(Majority vote required).

(The Select Board recommends this article (5-0)).

(The Budget Committee recommends this article (10-0)).

Article 5: Appropriation to Expendable Trust Funds

To see if the town will vote to raise and appropriate the sum of \$49,000 to be added to previously established General Trust Funds as follows:

Town Facilities Maintenance	\$ 30,000
Recreational Facilities Maintenance	7,000
Hopkinton Library Technology	5,000
Library Building Maintenance	7,000
TOTAL	\$ 49,000

(Majority vote required).

(The Select Board recommends this article (5-0)).

(The Budget Committee recommends this article (10-0)).

Article 6: Digitalization of Town Records

To see if the town will vote to raise and appropriate the sum of \$15,000 for the purpose of digitalizing town assessing and property records.

(Majority vote required).

(The Select Board recommends this article (5-0)).

(The Budget Committee recommends this article (10-0)).

Article 7: Authorization to Expend from Pay-by-Bag Special Revenue Fund

To see if the town will vote to raise and appropriate the sum of \$102,710 for the purpose of offsetting the cost of collection and disposal of residential solid waste and such other direct costs as budgeted annually, with said funds to come from the Pay-by-Bag Special Revenue Fund. No funds to be raised by taxation.

(Majority vote required).

(The Select Board recommends this article (5-0)).

(The Budget Committee recommends this article (10-0)).

Article 8: Rescind Pay-by-Bag

To see if the town will vote to rescind Article 19 as amended that was approved at the March 2010 Hopkinton Town Meeting. Passage of this new 2017 Warrant Article will end the so called "Pay by Bag" trash disposal program in its entirety. Cancellation of "Pay by Bag" will become effective on April 21, 2017.

(By Petition).

(Majority vote required).

(The Select Board does not recommend this article (4-1)).

Article 9: Authorization to Expend from Senior Center Rental Special Revenue Fund

To see if the town will vote to raise and appropriate the sum of \$2,227 for the purpose of offsetting operational and maintenance costs of the Slusser Senior Center with said funds to come from the Senior Center Rental Special Revenue Fund. No Funds to be raised by taxation.

(Majority vote required).

(The Select Board recommends this article (5-0)).

(The Budget Committee recommends this article (10-0)).

Article 10: Adoption of All Veteran Tax Credit

Shall the Town of Hopkinton vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1 served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500.00, the same amount as the standard or optional veterans' tax credit voted by the Town of Hopkinton under RSA 72:28.

(By Petition).

(Majority vote required).

(The Select Board does not recommend this article (3-1)).

Article 11: Discontinue the Expansion of the Highway Garage Capital Reserve Fund

To see if the town will vote to discontinue the Expansion of the Highway Garage Capital Reserve Fund created in 2010. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund.

(Majority vote required).


(The Select Board recommends this article (5-0)).

Article 12: Other Legal Business

To transact any other business that may legally come before said meeting.

Given under our hands and seal this 8th day of February, 2017,

We certify and attest that on or before February 27, 2017, a true and attested copy of the within Warrant will be posted at the place of meeting, and like copies at the Town Hall, the Bates Building, on the town website, and delivered the original to the Town Clerk/Tax Collector.



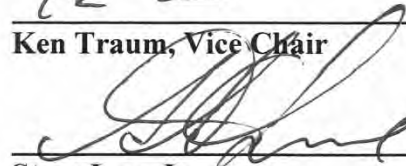
Jim O'Brien, Chair



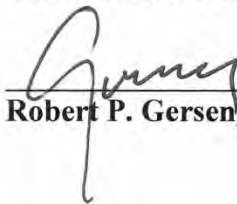
Ken Traum, Vice Chair



Sue B. Strickford



Steve Lux, Jr.



Robert P. Gerseny

Select Board, Hopkinton, New Hampshire

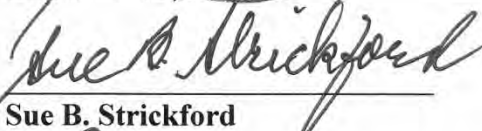
Attest:



Jim O'Brien, Chair



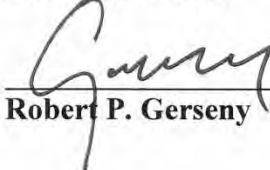
Ken Traum, Vice Chair



Sue B. Strickford



Steve Lux, Jr.



Robert P. Gerseny

Select Board, Hopkinton, New Hampshire

Town Meeting Warrant Narrative The Warrant Articles with Explanations

Each year we prepare this “Narrative Warrant” as a companion to the Town Meeting Warrant to provide details on each Warrant Article that will be voted on and discussed. The hope is that this section will provide you, the voter, with a better understanding of what you are being asked to vote on at Town Meeting. Also, please feel free to contact the Town Hall if you have any other questions, and additional information is available at the Town website: www.hopkinton-nh.gov. We hope you find this information useful, as you prepare for Town Meeting.

Ballot Articles:

Articles 1 and 2 are voted by ballot either in-person or by absentee ballot. If you cannot be there in person, you should contact the Town Clerk’s Office at 746-8247, in order to obtain an absentee ballot.

Voting will take place:

Where: Hopkinton Middle/High School Gymnasium, 297 Park Avenue, Contoocook

When: Tuesday, March 14, 2017 - Polls are open from 7:00 a.m. to 7:00 p.m.

Voter Registration: If you are not registered to vote, you may do so on the day of voting, March 14, 2017. Please bring a photo ID and identification denoting your physical address. You cannot register to vote on Saturday, March 18, 2017.

Article 1: To choose all necessary Town Officers by ballot and majority vote for the ensuing year as enumerated: (Candidates who filed for an open office are listed here alphabetically.)

Select Board – Two for a 3 year term

Lester M. Cressy

Sabrina Dunlap

Jim O’Brien

Town Treasurer – One for a 3 year term

Bonita A. Cressy

Budget Committee – Two for a 3 year term

Arnold C. Coda

Richard C. Houston

Debbie Norris

Library Trustee - Two for a 3 year term

Emilie Burack

Elaine Loft

Cemetery Trustee – One for a 3 year term

Robert P. Gerseny

Trustee of the Trust Funds – One for a 3 year term

No candidate on ballot

Article 2: To see what action the Town will take with respect to the following proposed amendments to the Hopkinton Zoning Ordinance by ballot vote upon the following question:

*(Proposed language shown in **BOLD** text, deleted text shown with ~~strikethrough~~.)*

AMENDMENT 1.

Re-adopt Section XIII Growth Management and Innovative Land Use Control Ordinance for an additional five (5) years. The re-adoption includes updated statistical data as reported in subsection 13.3, utilizing the 2010 decennial Census, and other local, regional and state resources. Amendment is to allow the Planning Board to continue to monitor, evaluate and establish a temporary mechanism, when municipal services are strained, to reduce the rate residential growth.

13.3 FINDINGS The Town hereby finds that:

- (a) Between 1970 and 2010, the Town's population increased between ~~3.5~~ **4.68** and 28.4 percent a decade, a rate significantly higher than Merrimack County.
- (b) Hopkinton's share of Merrimack County's population increased 3.72 percent in 1970 to 3.82 percent in 2010.
- (c) From 2000 to 2010, Hopkinton's population increased by 4.7 percent. In the same period, ~~Hopkinton and its seven abutting towns~~ increased their population by 7.1 percent, Merrimack County grew by 7.5 percent and the State grew by 6.5 percent.
- ~~(d) From 2000 to 2010, the seven abutting towns grew by 26.9 percent and Hopkinton grew by 24.5 percent.~~
- (e) The 2010 US Census reported 2,381 year-round housing units **in Hopkinton**, an increase of 7.74 percent from 2000.
- (f) From 2000 to 2010, Hopkinton and its seven abutting towns added 14.1 percent more housing units. Merrimack County and the State experienced a slightly lower percentage increase in housing units **with Merrimack County adding 12.97 percent and the State 12.48 percent.**
- (g) In 2000, Hopkinton's **median** population per housing unit was ~~2.7~~ **2.31** percent. In 2010, it was ~~2.0~~ **2.32** percent. In Merrimack County, in 2000 the population per housing unit was ~~2.7~~ **2.39** percent; it was ~~2.9~~ **2.35** percent in 2010.
- (h) Based on building permits, the total housing units in Hopkinton in ~~2000~~ **2010** was ~~2,210~~ **2,381** an increase of 7.7 percent since ~~2010~~ **2000**. During the same time, Merrimack County experienced a ~~11.2~~ **12.97** percent growth.
- ~~(i) From 1978 through the writing of the 1987 Master Plan, the Town had a series of growth management ordinances which limited the amount of residential permits in order to plan and provide for the increased municipal services to accommodate the growth which occurred. In 1988, Hopkinton adopted a Growth Management and Innovative Land Use Control Ordinance.~~

- (~~fi~~) Hopkinton's population for 2010 was 5,589. The NH Office of Energy and Planning projects Hopkinton's population for 2020 to be ~~6,460~~ **5,528**. For the year 2030, it is projected to be ~~6,970~~ **5,779**.
- (~~k~~) ~~The projected population increase between 2010 and 2020 is 9.5 percent and between 2020 and 2030 an increase of 7.9 percent.~~
- (~~lj~~) The NH Office of Energy and Planning estimates Hopkinton's population in 2020 as ~~6,460~~ **5,528** a ~~9.5~~ **1.09** percent ~~increase~~ **decrease** from 2010. From 2010 to 2020, Hopkinton and the seven abutting towns ~~is~~ **are** estimated to grow by 9.8 percent, the County by 9.7 percent and the State by 6.0 percent.
- (~~q~~) ~~The Maple Street School had needs for better library space, a music classroom, cafeteria, two additional classrooms, a computer lab, an art classroom and administrative space, as many of the student services for guidance, health and special education had consumed all available space. The entire facility also needed its heating and venting upgraded as well as a sprinkler system installed.~~
- (~~r~~) ~~The Hopkinton Middle/High School also needed a complete upgrade of its heating and ventilation system and a sprinkler system installed. There was also need for a new gymnasium, as the current space was no longer adequate, a new kitchen and cafeteria, a better entrance to the site and the facility, the library/media center needed to be expanded to accommodate emerging technologies, better administrative areas, additional classrooms and an upgrade of public access to meeting space.~~
- (j) Hopkinton's school enrollment for the 2003/2004 school year was 1,042. For the 2010/2011 school year, it was 975. The enrollment has fluctuated decreasing 6.4 percent or 67 students over eight years.
- (k) In 2003/2004, the Harold Martin Elementary School had an enrollment of 271 students in grades K-3. In 2010/2011 the enrollment was 289. The total increase of 18 students represents a 4.1 percent increase in student population. In 1988 the Harold Martin School had an addition to accommodate any previous class size or space concerns for the primary grade students.
- (l) In 2003/2004, the Maple Street Elementary School had an enrollment of 238 students in grades 4-6. In 2010/2011 the enrollment was 202. The enrollment has fluctuated decreasing 15.1 percent or 36 students over eight years.
- (m) In 2003/2004, the Hopkinton Middle/High School had an enrollment of 533 in grades 7-12. In 2010/2011 the enrollment was 484. The enrollment increased to 538 in 2006/2007. Each of the other eight years of enrollment decreased. The total decrease of 49 students represents a 9.4 percent decrease in population.
- (~~sn~~) In 1997/**1998**, the Town approved a \$6.9 million school construction bond for renovations and additions to the Maple Street Elementary and Hopkinton Middle/High schools. As a result, the 7-8 grades have been separated from the 9-12 grades through redesign of the facility. **Payment of the bond began in 1998 with the final payment anticipated in 2018.**
- (~~to~~) Between 2000 and 2010, the school share of the property tax ranged between 68.9 and 75.5 percent.

- (p) Between 2000 and 2010, Hopkinton's full value tax rate ranged between \$20.84 and \$25.95 according to the Department of Revenue Administration.
- (q) The full value tax rate of Hopkinton was 16 percent higher than the County and 30 percent higher than the State in 2010.
- (~~r~~) In 1990, the Town authorized an \$800,000 bond for the construction of the transfer station. The last payment occurred in 2009.
- (~~s~~) In 1996, the Town authorized a \$1,980,000 bond for the closure of the landfill. Payment of the bond began in 1998 with the final payment in 2018.
- (~~t~~) In 1997, the Town authorized a bond of \$388,000 for the construction of an access road and site preparation for playing fields on Town-owned land (former Houston property). Payment of the bond began in 1998 with the final payment in 2003.
- (~~uu~~) In 1997, the Town authorized a bond of \$1.6 million for the construction of the library, and authorized a \$850,000 bond to be paid beginning in 1998. The final payment occurred in 2007.
- (~~vv~~) In 2003, the Contoocook Village Precinct made its last annual payment on a \$1.1 million bond for the construction of a water filtration plant/pipeline replacement.
- (~~ab~~) ~~In 2012, the Town will be asked to appropriate funds for a study to evaluate the need for an addition to or replacement of the Contoocook Fire Station and the Town may incur future expenses with respect thereto.~~
- (~~aw~~) **In June 2012, the Highway Garage was totally destroyed by fire. In 2013, the Town authorized a bond of \$1.3 million for the planning, design, construction and equipping of a new Highway Garage and authorized the expenditure of \$769,434 of insurance settlement proceeds. The Town authorized not more than \$530,566 of bonds to be paid beginning in 2014. The final payment is anticipated in 2023. The new building is more efficient and should serve the needs of the Town for 20 or 30 years.**
- (~~ax~~) **In 2014, the Town authorized a bond of \$2,995,041 million for planning, design, construction and equipment of a renovation to the Contoocook Fire Station. Payment of the bond began in 2015 with the final payment anticipated in 2029. The Fire Station was originally constructed in 1974. The number of personnel, size of equipment, rules and regulations and onsite medical care for residents warranted the need for renovations and additions. The population, number of fire calls, number of EMS calls have greatly increased since 1974. It is estimated that the Contoocook Fire Station will serve the needs of the Town for 40 years.**
- (~~ay~~) **In 2016, the Town authorized a bond of \$2.2 million for the planning, design, rehabilitation, and construction of existing town roads, bridges and culverts. Payment of the bond will begin in 2017 with the final payment anticipated in 2026. The plan called for engineering and rehabilitation of six (6) culverts, two (2) bridges and reconstruction of several roads.**

13.9 SUNSET This Ordinance shall expires at the Annual Town Meeting in ~~2017~~ **2022** unless re-adopted at that meeting. The Planning Board shall make recommendations as to the necessity and desirability of re-adopting this Ordinance prior to said Annual Town Meeting.

AMENDMENT 2.

- 7) **Amend Section III Establishment of Districts and Uses by inserting 3.6.H.19 Accessory Dwelling Unit and 3.12 Accessory Dwelling Unit. Permitting one attached accessory dwelling unit in all zoning districts that allow single-family detached units, subject to compliance with standards outlined in new 3.12, which also outlines the authority, purpose, and definition.**
Amendment is to bring the Town's ordinance into compliance with recently adopted statute RSA 674:71-73.

3.6 TABLE OF USES	R-4	R-3	R-2	R-1	B-1	M-1	VR-1	VB-1	VM-1	W-1
H. Accessory Uses										
4. Home Occupation in accordance with Section III, paragraph 3.7.5.	P	P	P	P	P	P	P	P	P	Section XII Wetlands Conservation District (Overlay)
5. Telecommuting in accordance with Section III, paragraph 3.7.5.	P	P	P	P	P	P	P	P	P	
6. Accessory Dwelling Unit in accordance with Section III, paragraph 3.12.	P	P	P	P	X	P	P	P	P	

3.12 ACCESSORY DWELLING UNIT

3.12.1 Authority: This Ordinance is adopted by the Town of Hopkinton on June 1, 2017, in accordance with the authority granted in New Hampshire Revised Statutes Annotated 674:21 and 674:71 – 73.

3.12.2 Purpose: These regulations have been enacted in order to establish guidelines for Accessory Dwelling Units, in an effort to maintain neighborhood aesthetics while fulfilling the following goals:

- (a) Increase the supply of affordable housing and workforce housing without the need for more infrastructure or further land development.
- (b) Provide flexible housing options for residents and their families.
- (c) Integrate affordable housing and workforce housing into the community with minimal negative impact.
- (d) Provide aging residents with the opportunity to retain their homes and age in place.

3.12.3 Definitions:

- (a) **Accessory Dwelling Unit:** A residential living unit that is subordinate and within or attached to a single-family dwelling, and that provides independent living facilities for one or more persons, including provisions for sleeping, eating, cooking, and sanitation on the same parcel of land as the principal dwelling unit it accompanies. Every accessory dwelling residence shall be deemed a residence of workforce housing for purposes of satisfying the obligations under NH RSA 674:59.

3.12.4 Standards: Applicant proposing an Accessory Dwelling Unit, as defined in Section III, 3.12.3 (a), must agree to and demonstrate compliance with the following conditions in order to receive a building/use permit:

- (a) A maximum of one (1) Accessory Dwelling Unit shall be permitted.
- (b) The Accessory Dwelling Unit shall be located within or attached to the principal single-family dwelling.
- (c) New construction for an accessory dwelling unit shall comply with all standards for a single-family detached dwelling including, but not limited to, setbacks, height limits and lot coverage, and shall not increase any non-conforming aspect of any existing structure. The architecture of the Accessory Dwelling Unit shall be the same as the principal dwelling unit so to match provide aesthetic continuity as a single-family dwelling. This includes appearance, design, colors, and materials.
- (d) The accessory dwelling and principal dwelling units shall comply with all applicable State Building Codes and Fire Codes for construction.
- (e) The Accessory Dwelling Unit shall consist of not more than 750 square feet of living area with the total area not to exceed 850 square feet and include no more than two (2) bedrooms.
- (f) The Accessory Dwelling Unit shall contain fully self-sufficient living quarters, consisting of adequate sleeping, bathing, and eating accommodations.
- (g) An Accessory Dwelling Unit shall not be considered an additional dwelling unit for purposes of determining minimum lot size or development density of the property.
- (h) An interior door shall be provided between the principal dwelling unit and the Accessory Dwelling Unit. There is no requirement that the interior door remain unlocked.
- (i) An independent exterior means of ingress and egress shall be provided. The ingress and egress shall not be on the same side of the building as the principal dwelling unit.
- (j) Either the principal dwelling unit or the accessory dwelling unit must be owner-occupied. The owner must demonstrate that one of the units is their principal place of residence and legal domicile. Both the principal and accessory dwelling units must remain in common ownership.
- (k) There shall be a minimum of two (2) parking spaces for each dwelling unit with no additional curb cut from that which is for the principal dwelling unit.
- (l) The applicant for a permit to construct an accessory dwelling unit shall make adequate provisions for water supply and sewage disposal for the accessory dwelling unit in accordance with RSA 485-A:38, but separate systems shall not be required for the principal and accessory dwelling units.

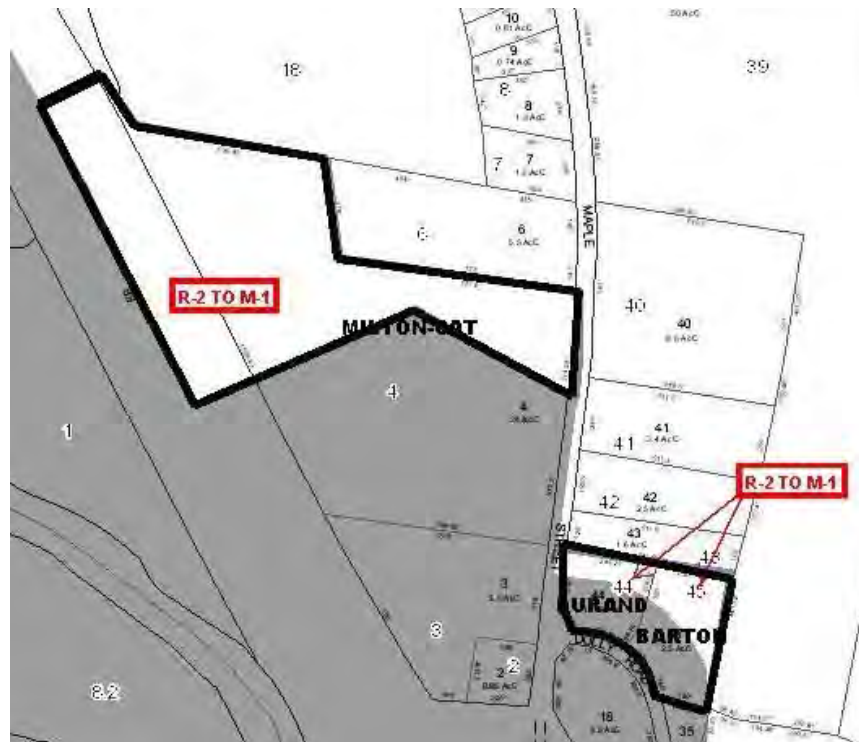
AMENDMENT 3.

Amend Section III, 3.6.D.2 Farming, including dairying, livestock, animal and poultry raising, and crop production, including customary accessory structures and uses by permitting the use in the R-2 (Medium Density Residential) district, rather than requiring a Special Exception. Amendment is to provide continuity in the Ordinance when establishing agricultural and farming uses. Both uses will be permitted in the R-2 district.

3.6 TABLE OF USES	R-4	R-3	R-2	R-1	B-1	M-1	VR-1	VB-1	VM-1	W-1
D. Accessory Uses										
1. Agriculture, horticulture and floriculture, except a greenhouse or stand for retail sale, including customary accessory structures and uses.	P	P	P	S	S	P	S	S	P	Section XII Wetlands Conservation District (Overlay)
2. Farming, including dairying, livestock, animal and poultry raising, and crop production, including customary accessory structures and uses.	P	P	S P	S	S	P	S	S	P	
3. Year-round greenhouse or farm stand.	S	S	S	S	S	P	S	P	P	

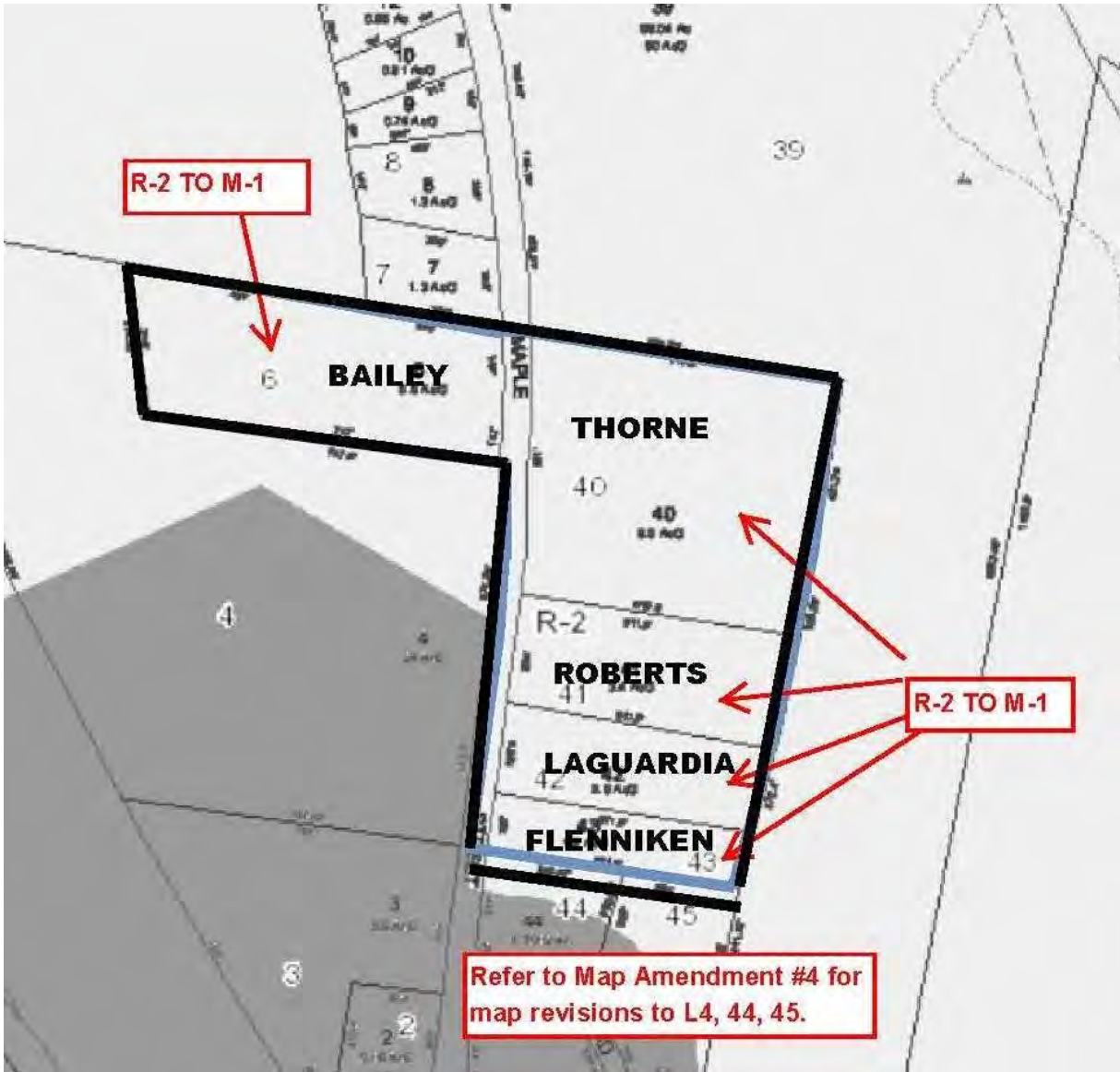
AMENDMENT 4.

Amend the Zoning Map of the Town of Hopkinton, New Hampshire by rezoning from R-2 (Medium Density Residential) to M-1 (Industrial) three (3) parcels of land comprising of approximately 28.21 acres, located as follows: 554 Maple Street, shown on Tax Map 227 as Lot 4, 633 Maple Street, shown on Tax Map 227 as Lot 44, and 25 Dolly Road, shown on Tax Map 227 as Lot 45. The three (3) parcels, with buildings, that are being used for commercial or industrial purposes are presently partially zoned R-2 (Medium Density Residential). Amendment is to correctly zone the parcels according to their uses, M-1 (Industrial).



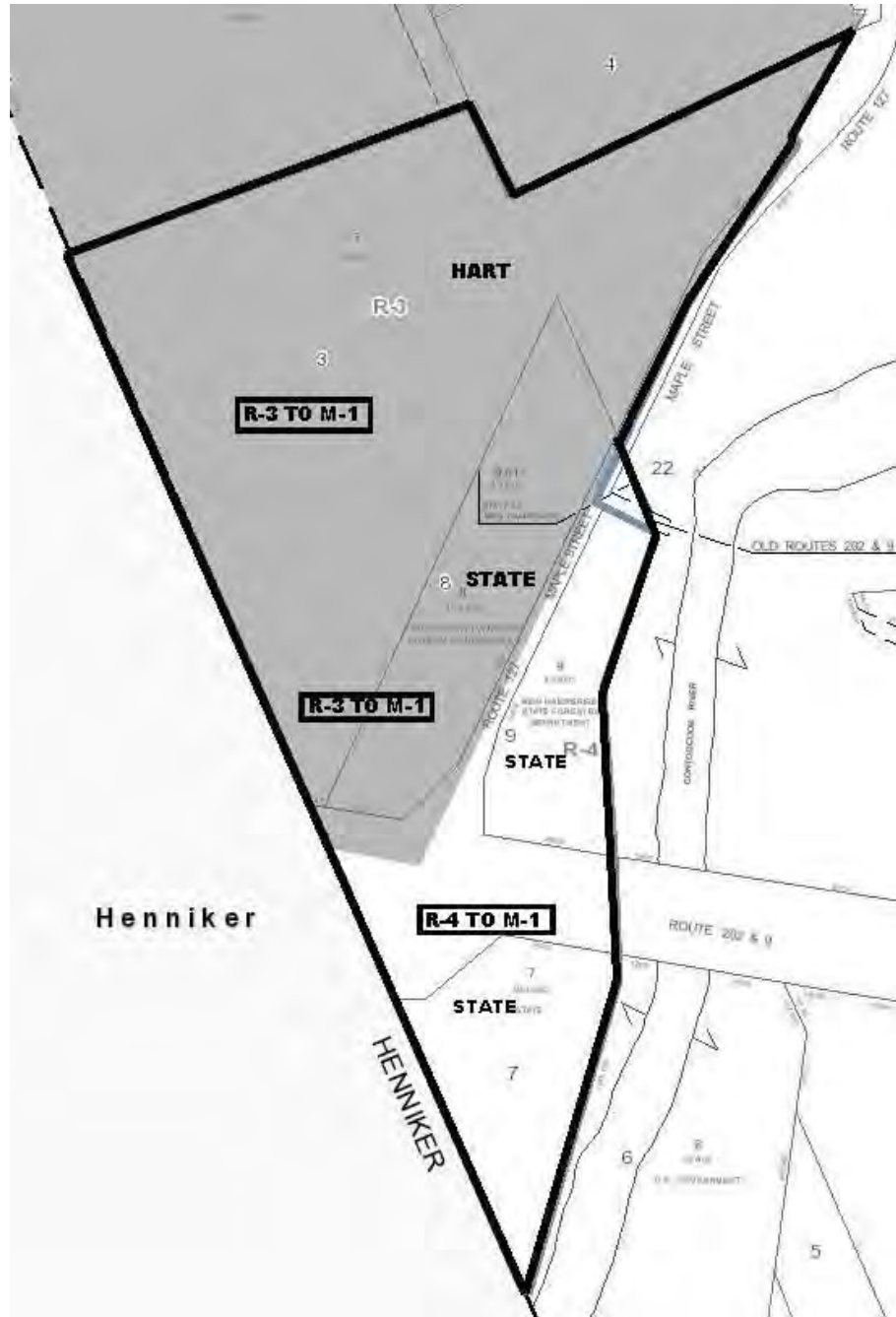
AMENDMENT 5.

4. Amend the Zoning Map of the Town of Hopkinton, New Hampshire by rezoning from R-2 (Medium Density Residential) to M-1 (Industrial) five (5) adjoining parcels of land comprising of approximately 16 acres, located on the West side of Maple Street, shown on Tax Map 227 as Lots 6, 40, 41, 42 and 43. The five (5) parcels, with buildings, abut or are across the street from property used for commercial or industrial purposes that is presently zoned M-1 (Industrial). Amendment will expand the uses allowed on these parcels to include industrial and limited commercial. Allowing commercial or industrial use of these parcels will contribute to Hopkinton's commercial/industrial tax base.



AMENDMENT 6.

Amend the Zoning Map of the Town of Hopkinton, New Hampshire by rezoning from R-3 (Low Density Residential) to M-1 (Industrial) two (2) parcels of land comprising of approximately 67.9 acres, and rezoning from R-4 (Residential/Agricultural) to M-1 (Industrial) three (3) parcels of land compromising of approximately 18.6 acres. All parcels are located near the Henniker/Hopkinton Town Line, along Maple Street (Route 127) or Route 202/9, shown on Tax Map 210 as Lot 3 and Tax Map 211 as Lots 7, 8, 9 and 9.01. Amendment will expand the uses allowed on these parcels to include industrial and limited commercial. Allowing commercial or industrial use of these parcels will contribute to Hopkinton's commercial/industrial tax base.



Town Meeting Gathering – Deliberative Session**This meeting will take place:**

Where: Hopkinton Middle/High School Gymnasium, 297 Park Avenue, Contoocook
When: Saturday, March 18, 2017
Hours: Beginning at 9:00 a.m.

Summary of Tax Rate Impact

The Budget Committee has unanimously voted to present the Select Board's operating budget to the Town Meeting. The Committee is also recommending unanimously the money related Warrant Articles being proposed. With the Select Board's recommended use of a portion of the Unassigned Fund Balance, the estimated 2017 Town portion of the tax rate is \$7.09 per thousand which is the same as the 2016 rate. So, passage of all Warrant Articles proposed will result in a level Town portion of the tax rate in 2017.

Article 3: Operating Budget

To see if the town will vote to raise and appropriate the Budget Committee recommended sum of \$ 6,990,096 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately.

(Majority vote required).

(The Select Board recommends this article (5-0)).

(The Budget Committee recommends this article (10-0)).

This article is the funding for the operating budget for the Town, not including any other warrant articles. The proposed amount of \$6,990,096 is an increase of \$573,505 over last year, which is an 8.94% increase. There are 6 major drivers to this increase. The first \$249,279 payment for the road bond is new in 2017. This increase is offset compared to last year, by the \$250,000 that was appropriated to do road work. This year there is no additional amount beyond the bond payment. \$87,562 equivalent to a 4% wage increase, is added to the budget for employee merit pay increases and the corresponding benefit changes. All increases are based on merit so this is the entire amount to be allocated to all employees. There is a \$67,394 increase in the Workers' Compensation line, not because of an increase in rates, but due to a substantial credit last year. The health insurance increase is \$66,682 despite a plan to increase the employee share of the costs. We presently are working to see if there are more cost effective plans available. New Hampshire Retirement is also increasing by \$21,172.

Proposed Budget Detail

<i>Account</i>	Approved Budget 2016	Actual Expense 2016	Budget Committee & Select Board Proposed Budget 2017	\$ Change 2016 vs 2017 Budget	% Change 2016 vs 2017 Budget
Executive	\$216,788	\$210,466	\$216,809	\$21	0.01%
IT Services	41,000	39,608	41,000	-	0.00%
Town Clerk/Tax Collector	217,990	208,452	203,751	(14,239)	-6.53%
Election Administration	-	-	4,210		
Financial Administration	114,666	111,070	117,855	3,189	2.78%
Assessing	70,200	66,179	70,100	(100)	-0.14%
Legal	25,000	19,634	25,000	-	0.00%
Personnel Administration	613,452	592,545	835,585	222,133	36.21%
Planning and Zoning	108,350	105,538	108,791	441	0.41%
Cemeteries	16,397	10,348	15,056	(1,341)	-8.18%
Property/Liability Insurance	73,364	73,364	69,404	(3,960)	-5.40%
Police	674,743	630,034	692,705	17,962	2.66%
Ambulance	607,681	610,838	603,146	(4,535)	-0.75%
Fire	261,061	329,897	304,020	42,959	16.46%
Emergency Management	1	11,840	1	-	0.00%
Highway Administration	563,734	583,811	719,955	156,221	27.71%
Highway & Streets	743,500	724,593	712,500	(31,000)	-4.17%
Street Lighting	2,341	2,320	2,101	(240)	-10.25%
Transfer Station	544,430	541,085	548,858	4,428	0.81%
Solid Waste-Landfill	31,800	23,847	40,500	8,700	27.36%
Solid Waste-Community Well	13,071	7,494	12,000	(1,071)	-8.19%
Animal Control	7,084	6,288	6,834	(250)	-3.53%
Community Health	14,675	14,675	15,675	1,000	6.81%
Human Services Administration	60,983	60,231	61,180	197	0.32%
Welfare Vendors	50,000	49,941	50,000	-	0.00%
Recreation	110,105	105,566	112,181	2,076	1.89%
Buildings & Grounds	195,892	201,532	82,080	(113,812)	-58.10%
Library	281,095	281,059	286,066	4,971	1.77%
Patriotic Purposes	3,250	2,904	3,250	-	0.00%
Conservation Committee	1	-	1	-	0.00%
Economic Development	500	247	31,500	31,000	6200.00%
Principal on Bonds/Notes	505,920	497,503	722,801	216,881	42.87%
Interest on Bonds/Notes	145,989	153,112	170,778	24,789	16.98%
TAN	2,000	-	2,000	-	0.00%
OPERATING BUDGET TOTAL	\$6,317,063	\$6,276,021	\$6,887,693	\$566,420	8.97%
Sewer Disposal	\$99,528	\$116,645	\$102,403	\$2,875	2.89%
TOTAL	\$6,416,591	\$6,392,666	\$6,990,096	\$573,505	8.94%

Article 4: Appropriation to Capital Reserve Funds

To see if the town will vote to raise and appropriate the sum of \$487,000 to be added to previously established Capital Reserve Funds as follows:

New & Replacement Equip. & Vehicles for Public Works & Highway Dept.	\$ 200,000
Replacement & Equipping of Ambulance	75,000
Police and Fire Radio and Related Equipment Replacement	5,000
Fire Department Vehicle and Equipment Acquisitions	50,000
Transfer Station Equipment & Facilities	35,000
Library Replacement Building	10,000
Dam Maintenance and Construction	10,000
Sewer System Equipment and Sludge Removal	30,000
Renovations to the Town Hall	50,000
Revaluation of Property	22,000
TOTAL	\$ 487,000

(Majority vote required).

(The Select Board recommends this article (5-0)).

(The Budget Committee recommends this article (10-0)).

For many years, the Town has maintained Capital Reserve Fund (CRF) accounts to help to level the impact of major expenditures by putting funds aside annually. Replacement equipment for the next 20 years has been estimated and reviewed to create a spreadsheet indicating the required amount to be put in each fund each year in order to maintain as constant an expenditure level as possible. \$ 487,000 is requested this year, an amount that is \$ 92,000 lower than last year.

New and Replacement Equipment and Vehicles for the Public Works and Highway Department
– established to purchase vehicles and equipment used by the Public Works Department. The big expense in 2017 from this fund is the replacement of the grader at about \$300,000.

Replacement and Equipping of Ambulance

– established by Town Meeting in 2011 to replace and equip ambulances when required. We are scheduled to purchase a new ambulance in 2018 replacing the 2010 ambulance. Both Warner and Webster contribute towards the purchase of a new ambulance.

Police and Fire Radio and Related Equipment Replacement

– this fund begins to cover costs for the replacement of radios received six years ago through a federal grant. Life expectancy is 10-12 years and the estimated replacement cost is \$ 80,000.

Fire Department Vehicle and Equipment Acquisitions

– Fire Department vehicles and equipment are purchased through this fund. The 1995 pumper is due to be replaced in 2020 at an estimated cost of \$600,000. This Fund was not funded last year.

Transfer Station Equipment and Facilities

– established to purchase equipment used at the Transfer Station and amended to also include facility upgrades. The loader used at the facility is scheduled to be replaced in 2017.

Library Replacement Building Systems

– established to replace building systems, such as the heating system at the library.

Dam Maintenance and Construction

– established to fund required work on Town owned dams. The Town owns several dams. The State Dam Bureau is requiring the Town to bring the dam on Main Street, by Tavern No. 5 Restaurant into compliance. It is expected that the engineering work will cost around \$ 40,000 and then there will be some additional structural work performed to the dam itself.

Sewer System Equipment and Sludge Removal

– established to pay for the removal of sludge from the system and to upgrade equipment. This year, the project scheduled is to complete the replacement of manhole covers.

Renovation to the Town Hall

– established to renovate the Town Hall. Improvement to the parking and accessibility to the building is the scheduled project for this year. Funds are being used to gradually update the offices and make the building fully handicapped accessible.

Revaluation of Property

– the NH Department of Revenue mandates that each town in the State be reassessed every five years. 20% of the properties in town are reviewed each year to assure that the assessing data is correct. In the fifth year, a complete statistical update is performed using the recent sales of property. This fund was established to cover the fifth year costs of approximately \$99,000.

Article 5: Appropriation to Expendable Trust Funds

To see if the town will vote to raise and appropriate the sum of \$49,000 to be added to previously established General Trust Funds as follows:

Town Facilities Maintenance	\$ 30,000
Recreational Facilities Maintenance	7,000
Hopkinton Library Technology	5,000
Library Building Maintenance	<u>7,000</u>
TOTAL	\$ 49,000

(Majority vote required).

(The Select Board recommends this article (5-0)).

(The Budget Committee recommends this article (10-0)).

Town Facilities Maintenance

– established to cover the cost of large maintenance items on town owned buildings. Over the last five years, the fund has been used to replace roofs on the Town Hall, and Horseshoe Tavern and for the new well at George's Park, which has taken a substantial burden off the Contoocook Precinct water system and saved the Town substantially in water costs. The roof on the Sewer Department building is due to be replaced this year.

Recreational Facilities Maintenance

– established to help pay for the cost of maintaining our recreational facilities. Examples are the docks at Kimball Pond, Spirit Skateboard Park, and various nets used at the fields.

Hopkinton Library Technology Fund

– established to purchase computers for both public and staff at the library.

Library Building Maintenance

– established to be used for building maintenance and window painting at the library.

Article 6: Digitalization of Town Records

To see if the town will vote to raise and appropriate the sum of \$15,000 for the purpose of digitalizing town assessing and property records.

(Majority vote required).

(The Select Board recommends this article (5-0)).

(The Budget Committee recommends this article (10-0)).

This individual Warrant Article is to cover costs to convert the 16 file cabinets of town property records into digital format. In 2016, state requirements changed to make the PDF-A format an acceptable form to store documents. Prior to this change, only paper copies and microfiche were allowable formats for record storage. Digitalizing these documents will save substantial staff time and allow greater public access to these public records.

Article 7: Authorization to Expend from Pay-by-Bag Special Revenue Fund

To see if the town will vote to raise and appropriate the sum of \$102,710 for the purpose of offsetting the cost of collection and disposal of residential solid waste and such other direct costs as budgeted annually, with said funds to come from the Pay-by-Bag Special Revenue Fund. No funds to be raised by taxation.

(Majority vote required).

(The Select Board recommends this article (5-0))

(The Budget Committee recommends this article (10-0)).

When the Pay-by-Bag program was started by Town Meeting in 2010, the warrant article required that all revenue from the sale of bags go into the Pay-by Bag Special Revenue fund. Monies in this fund can only be expended to offset the cost of solid waste collection and disposal, and can only be expended with Town Meeting approval. This article will allow the funds collected in 2016 to be used to offset Hopkinton costs at the Transfer Station.

Article 8: Rescind Pay-by-Bag

To see if the town will vote to rescind Article 19 as amended that was approved at the March 2010 Hopkinton Town Meeting. Passage of this new 2017 Warrant Article will end the so called "Pay by Bag" trash disposal program in its entirety. Cancellation of "Pay by Bag" will become effective on April 21, 2017.

(By Petition).

(Majority vote required).

(The Select Board does not recommend this article (4-1)).

This petition warrant article, if passed, would end the Pay-by-Bag program adopted by the Town Meeting in 2010. The article includes an effective date of April 21, 2017.

Article 9: Authorization to Expend from Senior Center Rental Special Revenue Fund

To see if the town will vote to raise and appropriate the sum of \$2,227 for the purpose of offsetting operational and maintenance costs of the Slusser Senior Center with said funds to come from the Senior Center Rental Special Revenue Fund No Funds to be raised by taxation.

(Majority vote required).

(The Select Board recommends this article (5-0)).

(The Budget Committee recommends this article (10-0)).

At Town Meeting in 2009, the Town established the Senior Center Rental Special Revenue Fund requiring all revenues from the rental of the senior center to go into this fund. Monies in a Special Revenue Fund cannot be expended without Town Meeting approval, so this article authorizes the Select Board to expend from this fund, to offset operational and maintenance costs of the Slusser Senior Center.

Article 10: Adoption of All Veteran Tax Credit

Shall the Town of Hopkinton vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500.00, the same amount as the standard or optional veterans' tax credit voted by the Town of Hopkinton under RSA 72:28.

(By Petition).

(Majority vote required).

(The Select Board does not recommend this article (3-1)).

This Warrant Article appears by petition and comes about because of the change in the NH statutes. Up until this year, only veterans serving during specific times of war were eligible for the \$500 Veteran's Tax Credit. The new law allows towns to vote to extend this credit to all veterans meeting the requirements as outlined in the Warrant Article. The potential cost to the Town is estimated at \$85,000.

Article 11: Discontinue the Expansion of the Highway Garage Capital Reserve Fund

To see if the town will vote to discontinue the Expansion of the Highway Garage Capital Reserve Fund created in 2010. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund.

(Majority vote required).

(The Select Board recommends this article (5-0)).

This article is basically a "housekeeping" item. In 2010, Town Meeting established this fund to pay for the expansion of the highway garage. The expansion happened, but then the fire destroyed the entire building. At this time, there is no money remaining in the fund and it needs to be officially discontinued.

Notes



2017 Proposed Town Budget



Proposed Budget of the Town of Hopkinton - 2017

State of New Hampshire Form MS-737

New Hampshire
Department of
Revenue Administration



2017
MS-737

Budget of the Town of Hopkinton

Form Due Date: 20 Days after the Town Meeting

THIS BUDGET SHALL BE POSTED WITH THE WARRANT

This form was posted with the warrant on: 02/22/2017

For assistance please contact the NH DRA Municipal and Property Division
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Members	
Printed Name	Signature
Janet Krzyzaniak, Chair	<i>Janet Krzyzaniak</i>
Richard Houston, Vice Chair	<i>Richard E. Houston</i>
Debbie Norris	<i>Debbie Norris</i>
Amy Bogart	<i>Amy E. Bogart</i>
Virginia Haines	<i>Virginia Haines</i>
Mark Zankel	<i>Mark Zankel</i>
Ken Traum, For the Select Board	<i>Ken Traum</i>
Bill Chapin, Jr., For the School Board	<i>Bill Chapin Jr.</i>
Donald Houston, For the Contoocook Village Precinct	<i>Donald Houston</i>
John Wullenweber, For the Hopkinton Village Precinct	<i>John Wullenweber</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

Appropriations

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	03	\$252,909	\$250,074	\$257,810	\$0	\$257,810	\$0
4140-4149	Election, Registration, and Vital Statistics	03	\$214,712	\$208,452	\$207,961	\$0	\$207,961	\$0
4150-4151	Financial Administration	03	\$112,440	\$111,070	\$117,855	\$0	\$117,855	\$0
4152	Revaluation of Property	03	\$70,200	\$66,179	\$70,100	\$0	\$70,100	\$0
4153	Legal Expense	03	\$25,000	\$19,634	\$25,000	\$0	\$25,000	\$0
4155-4159	Personnel Administration	03	\$671,152	\$592,545	\$835,585	\$0	\$835,585	\$0
4191-4193	Planning and Zoning	03	\$106,680	\$105,538	\$108,791	\$0	\$108,791	\$0
4194	General Government Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4195	Cemeteries	03	\$16,397	\$10,348	\$15,056	\$0	\$15,056	\$0
4196	Insurance	03	\$73,364	\$73,364	\$69,404	\$0	\$69,404	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety								
4210-4214	Police	03	\$661,876	\$630,034	\$692,705	\$0	\$692,705	\$0
4215-4219	Ambulance	03	\$600,652	\$610,838	\$603,146	\$0	\$603,146	\$0
4220-4229	Fire	03	\$261,061	\$329,897	\$304,020	\$0	\$304,020	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management	03	\$1	\$11,840	\$1	\$0	\$1	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Administration	03	\$529,978	\$583,811	\$719,955	\$0	\$719,955	\$0
4312	Highways and Streets	03	\$2,943,500	\$724,593	\$712,500	\$0	\$712,500	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	03	\$2,340	\$2,320	\$2,100	\$0	\$2,100	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Sanitation								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	03	\$608,517	\$541,085	\$548,858	\$0	\$548,858	\$0
4325	Solid Waste Cleanup	03	\$44,871	\$31,341	\$52,500	\$0	\$52,500	\$0
4326-4329	Sewage Collection, Disposal and Other	03	\$98,689	\$116,645	\$102,403	\$0	\$102,403	\$0
Water Distribution and Treatment								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
Health								
4411	Administration	03	\$7,084	\$6,288	\$6,834	\$0	\$6,834	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	03	\$14,675	\$14,675	\$15,675	\$0	\$15,675	\$0
Welfare								
4441-4442	Administration and Direct Assistance	03	\$59,691	\$60,230	\$61,180	\$0	\$61,180	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	03	\$50,000	\$49,941	\$50,000	\$0	\$50,000	\$0
Culture and Recreation								
4520-4529	Parks and Recreation	03	\$328,320	\$307,098	\$194,261	\$0	\$194,261	\$0
4550-4559	Library	03	\$276,467	\$281,059	\$286,066	\$0	\$286,066	\$0
4583	Patriotic Purposes	03	\$3,250	\$2,904	\$3,250	\$0	\$3,250	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	03	\$1	\$0	\$1	\$0	\$1	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	03	\$500	\$247	\$31,500	\$0	\$31,500	\$0
Debt Service								
4711	Long Term Bonds and Notes - Principal	03	\$505,920	\$497,503	\$722,801	\$0	\$722,801	\$0
4721	Long Term Bonds and Notes - Interest	03	\$145,989	\$153,112	\$170,778	\$0	\$170,778	\$0
4723	Tax Anticipation Notes - Interest	03	\$2,000	\$0	\$2,000	\$0	\$2,000	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$8,688,236	\$6,392,665	\$6,990,096	\$0	\$6,990,096	\$0

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	07	\$0	\$0	\$102,710	\$0	\$102,710	\$0
	Purpose: Authorization to Expend from Pay-by-Bag Special Re							
4520-4529	Parks and Recreation	09	\$0	\$0	\$2,227	\$0	\$2,227	\$0
	Purpose: Authorization to Expend from the Senior Center Ren							
4915	To Capital Reserve Fund	04	\$579,000	\$579,000	\$487,000	\$0	\$487,000	\$0
	Purpose: Appropriation to Capital Reserve Funds							
4916	To Expendable Trusts/Fiduciary Funds	05	\$32,500	\$32,500	\$49,000	\$0	\$49,000	\$0
	Purpose: Appropriation to Expendable Trust Funds							
Special Articles Recommended			\$611,500	\$611,500	\$640,937	\$0	\$640,937	\$0

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4152	Revaluation of Property	06	\$0	\$0	\$15,000	\$0	\$15,000	\$0
	Purpose: Digitalization of Town Records							
Individual Articles Recommended			\$0	\$0	\$15,000	\$0	\$15,000	\$0

Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes					
3120	Land Use Change Tax - General Fund	03	\$14,346	\$15,000	\$15,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	03	\$24,279	\$20,000	\$20,000
3186	Payment in Lieu of Taxes	03	\$103,494	\$107,400	\$107,400
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	03	\$133,594	\$115,000	\$115,000
9991	Inventory Penalties		\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	03	\$676	\$1,000	\$1,000
3220	Motor Vehicle Permit Fees	03	\$1,132,106	\$1,100,000	\$1,100,000
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees	03	\$26,435	\$24,500	\$24,500
3311-3319	From Federal Government	03	\$0	\$1	\$1
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	03	\$289,625	\$289,625	\$289,625
3353	Highway Block Grant	03	\$190,630	\$190,630	\$190,630
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	03	\$400	\$400	\$400
3357	Flood Control Reimbursement	03	\$215,715	\$222,646	\$222,646
3359	Other (Including Railroad Tax)	03	\$34,046	\$33,000	\$33,000
3379	From Other Governments		\$0	\$0	\$0
Charges for Services					
3401-3406	Income from Departments	03	\$905,019	\$863,503	\$863,503
3409	Other Charges		\$0	\$0	\$0
Miscellaneous Revenues					
3501	Sale of Municipal Property	03	\$7,945	\$3,500	\$3,500
3502	Interest on Investments	03	\$7,659	\$3,500	\$3,500

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
3503-3509	Other	03	\$52,246	\$36,900	\$36,900
Interfund Operating Transfers In					
3912	From Special Revenue Funds	07, 09	\$0	\$104,937	\$104,937
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes	03	\$0	\$418,091	\$418,091
Total Estimated Revenues and Credits			\$3,138,215	\$3,549,633	\$3,549,633

Budget Summary

Item	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	\$6,416,591	\$6,990,096	\$6,990,096
Special Warrant Articles Recommended	\$2,883,145	\$640,937	\$640,937
Individual Warrant Articles Recommended	\$0	\$15,000	\$15,000
TOTAL Appropriations Recommended	\$9,299,736	\$7,646,033	\$7,646,033
Less: Amount of Estimated Revenues & Credits	\$5,233,551	\$3,549,633	\$3,549,633
Estimated Amount of Taxes to be Raised	\$4,066,185	\$4,096,400	\$4,096,400

Budget Committee Supplemental Schedule

1. Total Recommended by Budget Committee			\$7,646,033
Less Exclusions:			
2. Principal: Long-Term Bonds & Notes	4711	\$722,801	\$722,801
3. Interest: Long-Term Bonds & Notes	4721	\$170,778	\$170,778
4. Capital outlays funded from Long-Term Bonds & Notes			\$0
5. Mandatory Assessments			\$0
6. Total Exclusions <i>(Sum of Lines 2 through 5 above)</i>			\$893,579
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)			\$6,752,454
8. 10% of Amount Recommended, Less Exclusions <i>(Line 7 x 10%)</i>			\$675,245
Collective Bargaining Cost Items:			
9. Recommended Cost Items (Prior to Meeting)			\$0
10. Voted Cost Items (Voted at Meeting)			\$0
11. Amount voted over recommended amount <i>(Difference of Lines 9 and 10)</i>			\$0
Mandatory Water & Waste Treatment Facilities (RSA 32:21):			
12. Amount Recommended (Prior to Meeting)			\$0
13. Amount Voted (Voted at Meeting)			\$0
14. Amount voted over recommended amount <i>(Difference of Lines 12 and 13)</i>			\$0
15. Bond Override (RSA 32:18-a), Amount Voted			\$0
Maximum Allowable Appropriations Voted At Meeting: (Line 1 + Line 8 + Line 11 + Line 15)			\$8,321,278

Notes



Financial Information

Report of the Treasurer

Report of the Town Clerk/Tax Collector

Library Trustee Financial Report

Conservation Commission Financial Report

Report of the Trustee of Trust Funds

Report of the Assessing Department

Schedule of Town Property

Schedule of School and Precinct Property

Tax Rate Calculation - 2016

Statement of Debt



Report of the Treasurer

Bonita A. Cressy, Treasurer, in Account with the Town of Hopkinton, NH		
	Balance at the time of settlement - December 31, 2015	\$ 7,728,491.26
RECEIPTS:		
	State Highway Block Grant	\$ 190,630.20
	State Reimbursement Forest Fires	1,870.73
	State Flood Control	215,714.60
	State Grants-Other	44,618.54
	State Rooms & Meals Tax	289,624.87
	State Revenue	2,433.53
	Town Departments Income	605,971.81
	Ella Tarr Trust Income	13,333.21
	Ambulance Income	363,553.29
	Landfill Income	336,142.50
	Payment in Lieu of Taxes	103,493.93
	Rental of Town Property	9,084.50
	Sale of Town Property	
	Other Financial Sources	2,677,266.62
	Town Clerk Fees	1,160,956.40
	Property Taxes	21,319,441.94
	Interest on Deposits-MCSB	<u>7,683.27</u>
TOTAL RECEIPTS:		<u>\$ 27,341,819.94</u>
GRAND TOTAL:		\$ 35,070,311.20
TOTAL SELECT BOARD ORDERS PAID		<u>\$ 25,160,147.30</u>
BALANCE AS OF DECEMBER 31, 2016		\$ 9,910,163.90

TREASURER'S REPORT OF TOWN SUB ACCOUNTS								
(Accounts held by the Town Treasurer designated for a specific purpose)								
January 1, 2016 to December 31, 2016								
ACCOUNT NAME	BEGINNING BALANCE	INCOME	EXPENDED	INTEREST EARNED	ENDING BALANCE			
MCKERCHER POLICE FUND	\$ 25,192.77	\$ -	\$ 798.13	\$ 12.52	\$ 24,407.16			
POLICE/DRUG FORFEIT	4,635.95	-	-	2.35	4,638.30			
POLICE/DRUG STATE	3,379.79	-	-	1.70	3,381.49			
SEWER FUND	10,273.24	110,764.35	106,940.80	2.24	14,099.03			
HOP STATE FOREST	28,735.56		535.00	14.48	28,215.04			
HOP CONSERVATION COM	46,885.88	9,067.81	6,854.17	23.29	49,122.81			
RECREATION REV FUND	34,616.12	76,844.14	76,693.27	5.88	34,772.87			
RECYCLING REV FUND	26,939.43		4,500.00	11.32	22,450.75			
PUBLIC SAFETY DET REV FD	58,828.71	74,318.97	64,790.02	33.37	68,391.03			
HUMAN SERV DON ACCT	9,067.44	8,195.00	5,961.05	5.34	11,306.73			
SPIRIT SKATEBOARD FUND	713.31	19,112.62	19,694.35	2.72	134.30			
HUM SER-ENERGY DON ACCT	24,192.89	4,690.00	6,759.42	10.93	22,134.40			
SLUSSER SR CTR RENT REV	2,868.91	1,400.00	1,736.34	1.47	2,534.04			
COMMUNITY GARDEN FUND	997.88		-	0.49	998.37			
PAY BY BAG SPEC REV FD	54,776.31	102,669.00	68,776.00	40.95	88,710.26			
LUCAS MACHINE DON ACCT	1,577.67		-	0.81	1,578.48			
HOP FIRE DEPT AUX ACCT	9,971.58	2,617.00	2,962.66	5.03	9,630.95			
250TH FUND RAISING	5,235.18	583.00	5,818.42	0.24	0.00			
KIMBALL LAKE CABINS	2,153.93	7,982.42	2,245.70	4.00	7,894.65			
FIRE STATION RENO	3,575.79		1,952.96	1.49	1,624.32			
SLUSSER CENTER-DONATION	-	25,000.00	1,433.90	7.36	23,573.46			
TOTALS	\$ 354,618.34	\$ 443,244.31	\$ 378,452.19	\$ 187.98	\$ 419,598.44			
Respectfully submitted,								
Bonita A. Cressy,								
Treasurer								

STATEMENT OF REVENUES - 2016					
Account Code	Account Description	UNAUDITED 2016 Revenues	2016 Actual Revenues	Over/(Under) Collected	% Received
TAXES					
3120	Land Use Change Tax	15,000	14,346	\$ (654)	95.64%
3185	Timber Tax	20,000	24,279	4,279	121.40%
3186	Paymnt in lieu of Taxes	106,700	103,494	(3,206)	97.00%
3190	Interest & Penalties on Taxes	105,000	133,593	28,593	127.23%
		\$ 246,700	\$ 275,712	\$ 29,012	111.76%
LICENSES, PERMITS & FEES					
3210	UCC Fees	\$ 1,200	\$ 676	\$ (524)	56.33%
3220	Motor Vehicle Permits	1,050,000	1,132,106	82,106	107.82%
3290	Other Licenses, Permits & Fees	23,700	26,435	2,735	111.54%
		\$ 1,074,900	\$ 1,159,217	\$ 84,317	107.84%
FROM FEDERAL GOVERNMENT					
3319	FEMA	\$ 1	\$ -	\$ (1)	100.00%
		\$ 1	\$ -	\$ (1)	100.00%
FROM STATE OF NEW HAMPSHIRE					
3352	Room & Meals Tax	\$ 269,500	\$ 289,625	\$ 20,125	107.47%
3353	Highway Block Grant	183,500	190,630	7,130	103.89%
3356	Fed/State Forest Land	400	400	-	100.00%
3357	Flood Control Reimbursement	263,916	215,715	(48,201)	
3359	Grants	30,500	34,046	3,546	111.63%
		\$ 747,816	\$ 730,416	\$ (17,400)	97.67%
CHARGES FOR SERVICE					
3401 1&2	Planning/Zoning	\$ 4,000	\$ 3,098	\$ (902)	77.45%
3401-3	Copy Revenue	600	476	(124)	79.33%
3401-4	Building Permits	32,000	44,396	12,396	138.74%
3401-6	Ambulance Revenue	317,000	356,451	39,451	112.45%
3401-7&8	Report Fees	1,300	1,871	571	143.92%
3404	Transfer Station	389,000	387,951	(1,049)	99.73%
		\$ 743,900	\$ 794,243	\$ 50,343	106.77%
MISCELLANEOUS REVENUES					
3501	Sale of Town Property	\$ 1,000	\$ 7,945	\$ 6,945	794.50%
3502	Interest on Investments	-	7,659	7,659	100.00%
3503	Rental of Town Property	7,000	9,017	2,017	128.81%
3504	Fines	600	220	(380)	36.67%
3506	Insurance Reimbursements	15,000	1,785	(13,215)	11.90%
3508	Donations/Refunds	500	1,005	505	201.00%

Account Code	Account Description	2016 Revenues	2016 Actual Revenues	Over/(Under) Collected	% Received
3509	Other	<u>25,000</u>	<u>40,220</u>	<u>15,220</u>	<u>160.88%</u>
		\$ 49,100	\$ 67,851	\$ 18,751	138.19%
OPERATING TRANSFERS IN					
3914	From Sewer Fund	<u>\$ 99,489</u>	<u>\$ 110,776</u>	<u>\$ 11,287</u>	<u>111.34%</u>
		\$ 99,489	\$ 110,776	\$ 11,287	111.34%
SubTotal		\$ 2,961,906	\$ 3,138,215	\$ 176,309	105.95%
OTHER FINANCING SOURCES					
3934	Proceed from LT Bond/Notes	\$ 2,200,000	\$ 2,200,000	\$ -	100.00%
	Amount Vote from Fund Bal.	-	-	-	0.00%
	Fund Balance to Reduce Taxes			<u>-</u>	<u>0.00%</u>
		\$ 2,200,000	\$ 2,200,000	\$ -	100.00%
TOTALS		\$ 5,161,906	\$ 5,338,215	\$ 176,309	103.42%

STATEMENT OF EXPENDITURES - 2016					
		UNAUDITED			
Account Code	Account Description	2016 Appropriation	2016 Actual Expenditures	Remaining	% Used
GENERAL GOVERNMENT					
4130	Executive	\$ 216,788	\$ 210,466	\$ 6,322	97.08%
4135	IT Services	41,000	39,610	1,390	96.61%
4140	Town Clerk/Tax Collector	217,990	208,452	9,538	95.62%
4150	Financial Administration	114,665	111,070	3,595	96.86%
4152	Assessing of Property	70,200	66,179	4,021	94.27%
4153	Legal Expense	25,000	19,634	5,366	78.54%
4155	Personnel Administration	613,452	592,545	20,907	96.59%
4191	Planning and Zoning	108,350	105,538	2,812	97.40%
4195	Cemeteries	16,397	10,348	6,049	63.11%
4196	Insurance	73,364	73,364	-	100.00%
		\$ 1,497,206	\$ 1,437,206	\$ 60,000	95.99%
PUBLIC SAFETY					
4210	Police	\$ 674,743	\$ 630,034	\$ 44,709	93.37%
4215	Ambulance	607,682	610,838	(3,156)	100.52%
4220	Fire	261,061	329,897	(68,836)	126.37%
4290	Emergency Management	1	11,840	(11,839)	1184000%
		\$ 1,543,487	\$ 1,582,609	\$ (39,122)	102.53%
HIGHWAYS & STREETS					
4311	Highway Administration	\$ 564,274	\$ 583,811	\$ (19,537)	103.46%
4312	Highways & Streets	743,500	724,592	18,908	97.46%
4316	Streetlighting	2,340	2,320	20	99.15%
		\$ 1,310,114	\$ 1,310,723	\$ (609)	100.05%
SANITATION					
4324	Transfer Station	\$ 544,430	\$ 541,085	\$ 3,345	99.39%
4325	Solid Waste-Landfill	31,800	23,847	7,953	74.99%
4327	Solid Waste-Com. Well	13,070	7,494	555	57.34%
		\$ 589,300	\$ 572,426	\$ 11,853	97.14%
HEALTH/WELFARE					
4411	Animal Control	\$ 7,084	\$ 6,288	796	88.76%
4415	Community/Health Programs	14,675	14,675	-	100.00%
4441	Human Service Admin.	60,984	60,230	754	98.76%
4445	Human Service Vendor Pymt.	50,000	49,941	59	99.88%
		\$ 132,743	\$ 131,134	\$ 1,609	98.79%

Account Code	Account Description	2016 Appropriation	2016 Actual Expenditures	Remaining	% Used
CULTURE & RECREATION					
4520	Recreation	\$ 110,105	\$ 105,566	\$ 4,539	95.88%
4521	Buildings & Grounds	195,893	201,532	(5,639)	102.88%
4550	Library	281,095	281,059	36	99.99%
4583	Patriotic Purposes	3,250	2,904	346	89.35%
		\$ 590,343	\$ 591,061	\$ (718)	100.12%
CONSERVATION					
4611	Conservation Commission	\$ 1	\$ -	\$ 1	0.00%
		\$ 1	\$ -	\$ 1	0.00%
ECONOMIC DEVELOPMENT					
4652	Economic Development	\$ 500	\$ 247	\$ 253	49.40%
		\$ 500	\$ 247	\$ 253	49.40%
DEBT SERVICE					
4711	Principal-LT Bonds & Notes	\$ 505,920	\$ 497,503	\$ 8,417	98.34%
4721	Int.-LT Bonds & Notes	145,989	153,112	(7,123)	104.88%
4723	Int.-Tax Anticipation Notes	2,000	-	2,000	0.00%
		\$ 653,909	\$ 650,615	\$ 3,294	99.50%
SUB TOTAL		\$ 6,317,603	\$ 6,276,021	\$ 36,561	99.34%
CAPITAL OUTLAY					
4901	Land	\$ -	\$ -	\$ -	0.00%
4902	Machinery	-	-	-	0.00%
4903	Buildings-Fire Station	-	-	-	0.00%
4909	Bridges-E Penacook Rd. Bridge	-	-	-	0.00%
4909	Roads/Culverts	\$2,200,000	441,025	1,758,975	0.200465909
		\$ 2,200,000	\$ 441,025	\$ 1,758,975	20.05%
OPERATING TRANSFERS OUT					
4914	To Sewer Fund	\$ 99,528	\$ 116,645	\$ (17,117)	117.20%
4915	To Capital Reserve Fund	579,000	579,000	-	100.00%
4916	To Expendable Trust Fund	32,500	32,500	-	100.00%
		\$ 711,028	\$ 728,145	\$ (17,117)	102.41%
TOTALS		\$ 9,228,631	\$ 7,445,191	\$ 1,783,440	80.67%

Report of the Tax Collector



New Hampshire
Department of
Revenue Administration

2017
MS-61

Tax Collector's Report

Form Due Date: **March 1 (Calendar Year), September 1 (Fiscal Year)**

Instructions

Cover Page

- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION ?

Municipality: HOPKINTON

County:

MERRIMACK

Report Year:

2016

PREPARER'S INFORMATION ?

First Name

Charles

Last Name

Gangel

Street No.

846

Street Name

Main St.

Phone Number

(603) 746-3179

Email (optional)

clerkcollector@hopkinton-nh.gov



New Hampshire
Department of
Revenue Administration

2017
MS-61

Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
			Year: 2015	Year: 2014	Year: 2013	
Property Taxes	3110		\$859,187.14			
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185		\$9,088.31			\$272.53
Excavation Tax	3187					
Other Taxes	3189		\$26,611.53			
Property Tax Credit Balance ?						
Other Tax or Charges Credit Balance ?						

Taxes Committed This Year	Account	Levy for Year of this Report	2015	Prior Levies
Property Taxes	3110	\$20,646,034.00		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$35,918.86		
Yield Taxes	3185	\$24,555.61		
Excavation Tax	3187			
Other Taxes	3189	\$343,487.21	\$218.00	
Add Line				

Overpayment Refunds	Account	Levy for Year of this Report	2015	2014	2013
Property Taxes	3110	\$16,927.28	\$5,090.17	\$3,491.50	
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Add Line					
Interest and Penalties on Delinquent Taxes	3190	\$14,701.64	\$46,284.37		
Interest and Penalties on Resident Taxes	3190				

Total Debits	\$21,081,624.60	\$946,479.52	\$3,491.50	\$272.53
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New Hampshire
Department of
Revenue Administration

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Credits				
Remitted to Treasurer	Levy for Year of this Report	2015	Prior Levies 2014	2013
Property Taxes	\$19,910,983.25	\$569,809.00		
Resident Taxes				
Land Use Change Taxes	\$22,070.86			
Yield Taxes	\$21,490.08	\$1,018.27		
Interest (Include Lien Conversion)	\$14,627.64	\$41,531.37		
Penalties	\$74.00	\$4,753.00		
Excavation Tax				
Other Taxes	\$306,692.63	\$14,104.22		
Conversion to Lien (Principal Only)		\$300,227.19		
<input type="text"/>				
<input type="button" value="Add Line"/>				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2015	Prior Levies 2014	2013
Property Taxes	\$5,881.91	\$8,436.92	\$3,491.50	
Resident Taxes				
Land Use Change Taxes	\$6,698.00			
Yield Taxes	\$2,086.98	\$6,299.21		
Excavation Tax				
Other Taxes	\$423.57	\$300.34		
<input type="text"/>				
<input type="button" value="Add Line"/>				
Current Levy Deeded	\$670.00			



New Hampshire
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Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2015	2014	2013
Property Taxes	\$751,603.72			
Resident Taxes				
Land Use Change Taxes	\$7,150.00			
Yield Taxes	\$978.55			\$272.53
Excavation Tax				
Other Taxes	\$36,371.01			
Property Tax Credit Balance ?	(\$6,177.60)			
Other Tax or Charges Credit Balance ?				
Total Credits		\$21,081,624.60	\$946,479.52	\$3,491.50
				\$272.53



New Hampshire
Department of
Revenue Administration

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Summary of Debits				
Last Year's Levy	Prior Levies (Please Specify Years)			
	Year: 2015	Year: 2014	Year: 2013	
Unredeemed Liens Balance - Beginning of Year		\$183,120.63	\$171,016.26	
Liens Executed During Fiscal Year	\$323,365.48			
Interest & Costs Collected (After Lien Execution)	\$10,742.00	\$22,658.41	\$44,064.20	
<input type="text"/>				
<input type="button" value="Add Line"/>				
Total Debits		\$334,107.48	\$205,779.04	\$215,080.46
Summary of Credits				
Last Year's Levy	Prior Levies			
	2015	2014	2013	
Redemptions	\$165,777.62	\$121,554.75	\$84,885.58	
<input type="text"/>				
<input type="button" value="Add Line"/>				
Interest & Costs Collected (After Lien Execution) #3190	\$10,742.00	\$22,658.41	\$44,064.20	
<input type="text"/>				
<input type="button" value="Add Line"/>				
Abatements of Unredeemed Liens	\$14,524.25	\$8,875.57	\$35,966.77	
Liens Deeded to Municipality	\$1,277.99	\$1,529.52	\$3,356.34	
Unredeemed Liens Balance - End of Year #1110	\$141,785.62	\$51,160.79	\$46,807.57	
Total Credits		\$334,107.48	\$205,779.04	\$215,080.46



New Hampshire
Department of
Revenue Administration

2017
MS-61

HOPKINTON (227)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

CHARLES

GANGEL

JAN 5, 2017

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

 TOWN CLERK/TAX COLLECTOR
Preparer's Signature and Title

Report of the Town Clerk

January 1, 2016 through December 31, 2016

RECEIPTS:		TOWN	STATE
Auto/Boat:			
Permits:		\$ 1,110,086.90	\$ 385,991.99
Clerk Agent Fee:		24,316.00	
Dog Licenses:			
Fees:		8,296.50	2,984.00
Town Vital Records:			
Certified Copies:		1,251.00	1,407.00
Marriages:		168.00	989.00
UCC's:		676.25	
Miscellaneous:		366.00	
Pay by Bag:		3,088.75	
State Fish & Game Fees:			
Fish Licenses:			1,619.00
OHRV:			5,708.00
TOTAL:		\$ 1,148,249.40	\$ 398,698.99
PAID OUT:			
Town Treasurer		\$ 1,148,249.40	
State of New Hampshire		398,698.99	
TOTAL		\$ 1,546,948.39	

Hopkinton Town Library-2016 Financial Report

BEGINNING BALANCE (General and Fines Accts) **\$13,031.41**

REVENUES

Trust Funds	\$ 14,781.61	
Gifts/memorials	\$ 4,605.00	
Interest	\$ 12.88	
Misc. (Fines, copier, used book sales etc.)	\$ 5,895.49	
<i>Subtotal</i>	<u>\$ 25,294.98</u>	
Subtotal		\$38,326.39

EXPENDITURES

Revenue to Town of Hopkinton	\$ 15,000.00	
Programs	<u>\$ 421.40</u>	
Subtotal		<u>(\$15,421.40)</u>

ENDING BALANCE **\$ 22,904.99**

Trust Funds

Starting Balance	\$66,924
Ending Balance	\$67,059

Conservation Commission Financial Report

2016 ANNUAL ACCOUNTS SUMMARY

	CHECKING ACCOUNT	CONSERVATION COMMISSION SAVINGS ACCT	TOWN FOREST ACCOUNT	TOTALS
Beginning Balance	\$673.06	\$46,212.82	\$28,735.56	\$75,621.44
Income (Interest)	\$0.09	\$23.20	\$14.48	\$37.77
Income (Change of Use Tax)		\$5,099.81		\$5,099.81
Income (Timber Sale)			\$0.00	\$0.00
Transferred to Checking to Pay Expenses	\$3,968.00	(\$3,433.00)	(\$535.00)	\$0.00
Expenses Paid	(\$3,421.17)	\$0.00	\$0.00	(\$3,421.17)
Ending Balance	\$1,219.98	\$47,902.83	\$28,215.04	\$77,337.85

EXPENSE DETAILS

Miscellaneous - website hosting fee	\$135.35 CC account
Youth conservation camper	\$370.00 CC account
NH Assn. of Cons. Commissions dues - (2 years dues)	\$666.00 CC account
Conferences attended by CC members	\$60.00 CC account
Town conservation land/trail mgmt (signs, trail maps, gates, veg mgmt)	\$1,448.82 CC account
Town Forest survey*	\$535.00 Town Forest*
Miscellaneous land preservation costs	\$741.00 CC account
(Appraisals, surveys, mylars, title research, stewardship fees, legal fees, etc.)	

TOTAL EXPENSES

\$3,956.17

INCOME DETAILS

Interest	\$37.77 All accounts
Change of use tax	\$5,099.81 CC account
Temporary transfer to checking for survey payment in 2017*	\$535.00 Checking*

TOTAL INCOME

\$5,672.58

* \$535.00 was transferred from the Town Forest account to the checking account for payment to the contractor as of 12/31/2016, so it is temporarily shown as income in the checking account

Report of the Trustees of Trust Funds

STATEMENT OF CAPITAL RESERVE FUNDS						
January 1, 2016 to December 31, 2016						
ACCOUNT NAME	BEGINNING BALANCE	TRANSFERS		INTEREST	ENDING BALANCE	
		IN	OUT			
Police Cruiser & Accessory Equipment	\$ 35,300.17	\$ 30,000.00	\$ 27,953.70	\$ 162.51	\$ 37,508.98	
Sewer System Equip/Sludge Removal	9,404.04	12,000.00	21,000.00	38.23	442.27	
Transfer Station Equipment & Facilities	24,355.04	35,000.00		223.65	59,578.69	
Fire Dept Vehicles & Equipment	100,983.85	3,431.72	20,868.13	457.19	84,004.63	
Ambulance Replacement & Equipment	78,037.88	70,000.00	8,136.50	566.90	140,468.28	
Contoocook Village Revitalization	3.65	-	-	-	3.65	
PW/HWY Dept Vehicles & Equipment	114,407.41	155,000.00	99,622.96	678.25	170,462.70	
Library Replacement Bldg Systems	26,589.43	10,000.00	-	166.32	36,755.75	
Cemetery Maintenance	13,831.28	-	-	72.16	13,903.44	
Town Hall Renovations	51.56	5,000.00	669.50	13.92	4,395.98	
Police/Fire Radios & Equip Replacement	41,201.67	2,000.00	5,800.72	201.26	37,602.21	
Dam Maintenance & Construction	16,290.53	10,000.00		112.57	26,403.10	
Contoocook Village Precinct	33,553.99	23,624.73	50,000.00	60.10	7,238.82	
Hopkinton Village Precinct	127.87	-	-	0.66	128.53	
Hopkinton School District Vehicles	45,881.09	10,000.00	-	253.99	56,135.08	
Hopkinton School Dist Main/ Reno	192,446.76	50,000.00	14,880.00	1,043.11	228,609.87	
Road/Bridge Rehabilitation		250,000.00	247,037.77	433.96	3,396.19	
Revaluation	<u>9,006.08</u>	<u>-</u>	<u>-</u>	<u>46.98</u>	<u>9,053.06</u>	
TOTALS	\$ 741,472.30	\$ 666,056.45	\$ 495,969.28	\$4,531.76	\$ 916,091.23	
Respectfully submitted,						
Bonita A Cressy,						
Clerk						

TOWN OF HOPKINTON TRUST FUNDS AND EXPENDABLE FUNDS
Year Ended 12/31/2016

MS-9 Summary 12/31/2016		Principal Book Value*					Income Book Value*				Total Principal & Income Book Value*	Total Principal & Income Market Value**
		11/12/16 Book Value*	New Funds	Expended Funds	Realized Gain/Loss	12/31/2016 Book Value*	1/1/2016 Book Value*	Income Earned YTD	Expended Income YTD	12/31/2016 Book Value*	Total Principal & Income Book Value*	Total Principal & Income Market Value**
Cemetery and Trust Funds	Date	Purpose										
Hopkinton Cemetery	Lot Care	960.00			3,021.48	202,984.31	59,030.58	5,917.66	15,548.50	49,399.74	252,384.05	259,921.27
Cotococok Cemetery	Lot Care	290,762.74	1,800.00		4,420.68	296,983.42	195,470.94	8,665.05	15,187.50	188,941.49	485,924.91	500,436.61
Stumpfield Cemetery	Lot Care	6,923.34			89.50	6,012.84	112.18	175.29		287.47	6,300.31	6,488.46
Blackwater Cemetery	Lot Care	14,093.12			212.95	14,306.07	3,329.68	417.07	180.00	3,566.75	17,872.82	18,405.58
Misc. Cemeteries	Lot Care	4,471.77			67.57	4,539.34	2,707.87	132.34	180.00	2,660.21	7,199.55	7,411.56
Larned, Dr Ebenezer	1834 Community Outreach	1,116.60			16.87	1,133.47	2,519.03	33.04		2,552.07	3,686.54	3,795.61
Larned, Hannah Brook	1906 Community Outreach	1,092.62			16.51	1,109.13	1,655.53	32.33		1,687.86	2,796.99	2,850.52
Anderson, Hon Lars	1938 Community Outreach	2,142.09		1,000.00	17.26	1,159.35	53.95	33.80		87.75	1,247.10	1,284.34
Anderson, Isabel	1949 Community Outreach	1,996.57		1,000.00	15.09	1,013.66	51.23	29.55		80.78	1,094.44	1,127.12
Helping Hand Fund	1955 Community Outreach	17,116.28			258.53	17,374.91	15,406.57	505.54		15,913.21	33,288.12	34,282.24
Flanders, Mary L.	1990 Community Outreach	102,391.15			1,547.15	103,938.30	114,968.31	3,030.14		117,998.45	221,936.75	228,364.69
Chase, Ruth G	1984 Community Outreach	3,842.24			58.06	3,900.30	6,132.34	113.71		6,246.05	10,146.35	10,449.36
Babson, John	1961 Scholarship	21,369.31			323.20	21,712.51	710.21	632.99	650.00	693.20	22,405.71	23,074.84
Kimball, Marion Memorial	1961 Scholarship	6,738.84			101.83	6,840.67	347.41	199.43	200.00	346.84	7,187.51	7,402.16
Gould, Jessie	1969 Scholarship	47.88			0.72	48.60	33.37	1.42		34.79	83.39	85.88
Rice, Earl & Evelyn Memorial	1973 Scholarship	4,420.81			66.80	4,487.61	168.69	130.83	125.00	174.52	4,662.13	4,801.36
Martin, Harold M. Memorial	1973 Scholarship	14,107.09			213.16	14,320.25	488.16	417.48	425.00	480.84	14,800.89	15,242.91
Regal, Barry	1977 Scholarship	3,118.61			47.12	3,165.73	122.45	92.29	100.00	114.74	3,280.47	3,378.44
Carroll, Andrew J. Memorial	1981 Scholarship	8,875.15			134.11	9,009.26	327.26	262.65	300.00	289.91	9,299.17	9,576.88
Sterling, W & D Memorial	1982 Scholarship	22,425.38			338.85	22,764.23	787.84	663.65	700.00	751.49	23,515.72	24,218.00
Sterling, W C & MJB	1988 Scholarship	21,686.23			327.88	22,013.91	781.95	641.78	700.00	723.74	22,737.65	23,416.69
Sullivan, J & A Memorial	1985 Scholarship	10,854.15			164.01	11,018.16	342.35	321.22	300.00	363.57	11,381.73	11,721.63
Blanchard, Brooke Memorial	1986 Scholarship	11,711.04			176.96	11,888.00	281.91	346.57	250.00	378.48	12,266.48	12,632.81
Griscorn, Stacey Memorial	1986 Scholarship	12,634.43			190.91	12,825.34	399.60	373.90	350.00	423.50	13,248.84	13,644.50
McAuliffe, Christa Mem Scholarship	2003 Scholarship	4,482.81			67.74	4,550.55	147.64	132.66	125.00	155.30	4,705.85	4,845.39
Houghton, Gertrude Memorial	2010 Scholarship	228,921.69			3,459.05	232,380.74	5,814.68	6,774.66	5,700.00	6,889.34	239,270.08	246,415.66
Aubry, Travis Memorial	2011 Scholarship	5,702.86		341.32	81.17	5,442.71	0.00	168.68			5,442.71	5,605.25
Burns, Richard	1929 Books for Children	1,084.30			16.38	1,100.68	21.45	32.09	21.45	32.09	1,132.77	1,165.60
Kimball, Sarah U	1943 Hopkinton Library	216.86			3.28	220.14	4.29	6.42	4.29	6.42	226.56	233.33
Richardson, Eliza	1943 Hopkinton Library	1,978.23			29.89	2,008.12	39.14	66.54	39.14	58.54	2,066.66	2,128.38
Larned, Lucy	1943 Hopkinton Library	321.50			4.86	326.36	6.36	9.51	6.36	9.51	335.87	345.90
Richardson, Eliza	1943 Hopkinton Library	1,409.67			21.30	1,430.97	27.89	41.72	27.89	41.72	1,472.69	1,516.67
Kimball, John P	1962 Cotococok Library	433.70			6.55	440.25	8.68	12.83	8.58	12.83	453.08	466.61
Young, William P	1961 Books for Children	1,186.78			18.11	1,204.89	23.72	35.48	23.72	35.48	1,239.37	1,289.77
Hazleton, Glenn M. Mem	1968 Child Bks Cotococok	11,516.73			174.02	11,690.75	227.88	340.82	227.88	340.82	12,031.57	12,390.88
Houston, Ty Memorial	1978 Child Pgrms Cotococok	650.59			9.93	660.42	12.87	19.25	12.87	19.25	679.67	699.97
Sample, Katherine E.	1978 Child Bks Cotococok	6,589.98			99.58	6,689.56	130.39	195.02	130.39	195.02	6,884.58	7,090.18
Brown, Jessie H. Memorial	1982 Libraries	1,126.54			17.02	1,143.56	22.29	33.34	22.29	33.34	1,176.90	1,212.05
Wright, C. Louise Memorial	1983 Child Bks Cotococok	3,873.30			58.53	3,931.83	76.64	114.63	76.64	114.63	4,046.46	4,167.30
Kelly, G Everett	1990 Libraries	42,800.65			646.73	43,447.38	845.89	1,266.63	845.89	1,266.63	44,714.01	46,045.35
Billy, Helen Young	1988 General School use	226.50			3.42	229.92	210.50	266.63	6.70	217.20	447.12	460.47
Gould, Jessie	1982 School Libraries	10,040.32			151.71	10,192.03	4,619.47	297.13	282.59	4,634.01	14,826.04	15,268.81
Project Graduation	1990 Graduation	148,159.03	3,000.00		2,283.88	153,442.91	7,565.04	4,473.39	2,882.31	9,176.12	162,619.03	167,475.50
Slusser Sr. Center	2010 Senior Center	17,866.64			259.95	18,126.49	2,766.07	528.50		3,294.57	21,423.06	22,062.85
Totals		\$1,261,914.95	\$14,400.00	\$2,341.32	\$19,250.00	\$1,293,223.63	\$428,801.31	\$37,701.73	\$45,772.97	\$420,730.07	\$1,713,953.70	\$1,765,139.37

*Book Value: Original deposit

**Market Value: Current value of original deposit as determined by Interactive Data Services Inc., an independent pricing service.

MSS Summary 12/31/2015			Principal Book Value*						Income Book Value*				Total Principal & Income Market Value**
		Date	Purpose	1/1/2016 Book Value*	New Funds	Expended Funds	Realized Gain/Loss	12/31/2016 Book Value*	1/1/2016 Book Value*	Income Earned YTD	Expended Income YTD	12/31/2016 Book Value*	12/31/2016 Market Value**
			Expendable:										
		2003	Library Tech Fund	16,241.70	5,000.00	510.00	-	20,731.70	1,230.18	17.68	-	1,247.86	21,979.56
		2002	Town Facilities	14,920.80	15,000.00	19,880.96	-	10,039.84	3,243.02	8.56	-	3,251.58	13,291.42
		2002	Recreation Facilities		7,500.00	7,431.56	-	68.44	1,560.54	0.06	-	1,560.60	1,629.04
		2004	Library Building	13,556.56	5,000.00	10,823.00	-	7,733.56	744.13	6.59	-	750.72	8,484.28
		2004	Human Services	26,324.44	-	-	-	26,324.44	2,152.75	22.45	-	2,175.20	28,499.64
			Sub total	71,043.50	32,500.00	38,645.52	-	64,891.98	8,930.62	55.34	-	8,985.96	73,863.94
		2005	Educating Disabled Children	157,435.51			-	157,435.51	12,026.29	135.94	-	12,162.23	169,597.74
		2010	HSD Health Insurance Fund	75,000.00			-	75,000.00	336.32	45.32	-	381.64	75,381.64
			Totals	303,479.01	32,500.00	38,645.52	-	297,333.49	21,293.23	236.60	-	21,529.83	318,863.32

*Book Value: Original deposit

**Market Value: Current value of original deposit as determined by Interactive Data Services Inc., an independent pricing service.

Statement of Assets

TOWN OF HOPKINTON TRUST FUNDS
MS-10 Summary as of 12/31/2016

SHS/FACE	Asset Description	Maturity Date	Beginning Book Value*	Purchases	Bond Amortization	Proceeds from Sale	Adjust to Book Value	Gains or (Losses)	Ending Balance Book Value*	Market Value** 12/31/2016	Income Earned
25,000	Country Wide Financial 6.25% 5/15/2016	5/15/2016	18,861.80			20,000.00			-	-	625.00
25,000	Kimberly Clark Corp. 6.125% 8/1/2017	8/1/2017	24,572.75					1,138.20	24,572.75	25,721.20	1,531.26
25,000	Eaton Vance Corp. 6.50% 10/2/2017	10/2/2017	22,634.00						22,634.00	25,940.78	1,625.00
20,000	American Express 7.00% 3/19/2018	3/19/2018	19,424.00						19,424.00	21,253.84	1,400.00
15,000	Avon Products Inc. 4.2% 7/15/2018	7/15/2018	26,455.75			26,181.25		(274.50)	-	-	1,443.75
30,000	Goldman Sachs Group 2.900% 7/19/2018	7/19/2018	-	15,225.15					15,225.15	16,207.16	(177.63)
30,000	Wal-Mart Stores 4.125% 2/1/2019	2/1/2019	30,054.60						30,054.60	31,512.00	1,237.50
65,000	NASDAQ OMX Group Inc. 5.550% 1/15/2020	1/15/2020	56,425.05						56,425.05	59,437.57	3,052.50
25,000	Boston Properties LP 4.125% 5/15/2021	5/15/2021	24,744.50						24,744.50	26,413.63	1,031.26
15,000	Verizon Communications 3.500% 11/01/2021	11/1/2021	15,180.15						15,180.15	15,482.61	525.00
20,000	JP Morgan Chase & Co. 4.500% 01/24/2022	1/24/2022	21,237.60						21,237.60	21,568.82	900.00
45,000	Morgan Stanley Sub 4.875% 11/1/2022	11/1/2022	46,732.05						46,732.05	48,228.26	2,193.76
15,000	General Elec Cap Corp 3.100% 1/9/2023	1/9/2023	14,059.80						14,059.80	15,202.16	465.00
20,000	GE Capital Internotes Condit 5.100% 05/15/2023	5/15/2023	21,783.80						21,783.80	22,134.30	1,020.00
20,000	Blackrock Inc. 3.500% 3/18/2024	3/18/2024	20,787.00						20,787.00	20,713.88	700.00
20,000	Pepsico Inc Sr NT 2.7500 4/30/2025	4/30/2025	-	20,570.00					20,570.00	19,595.86	213.89
10,000	Apple Inc. Sr. Global 3.250% 2/23/2026	2/23/2026	-	9,993.40					9,993.40	10,005.31	(102.01)
	Freddie Mac 1.000% 11/23/2018	11/23/2018	34,965.00			35,000.00		35.00	-	-	-
30,000	Freddie Mac 1.050% 11/28/2018	11/28/2018	-	30,000.00					30,000.00	29,762.76	175.00
	Fannie Mae 1.1250% 5/24/2019	5/24/2019	-	25,000.00		25,000.00		-	-	-	171.10
35,000	Freddie Mac 1.000% 5/24/2019	5/24/2019	-	35,000.00					35,000.00	34,862.56	182.36
	Freddie Mac 1.000% 1/29/2020	1/29/2020	-	35,000.00		35,000.00		-	-	-	172.08
	Freddie Mac 1.000% 7/29/2020	7/29/2020	35,000.00			35,000.00		-	-	-	175.00
40,000	Fannie Mae 1.480% 12/29/2020	12/29/2020	-	40,000.00					40,000.00	38,883.04	148.00
	Freddie Mac 1.500% 1/29/2021	1/29/2021	-	30,000.00		30,000.00		-	-	-	112.50
	Freddie Mac 1.000% 10/29/2021	10/29/2021	30,000.00			30,000.00		-	-	-	300.00
30,000	Federal Home Loan Bank 2.000% 11/4/2022	11/4/2022	-	30,000.00					30,000.00	29,892.51	296.67
	Fannie Mae 2.500% 3/20/2023	3/20/2023	40,000.00			40,000.00		-	-	-	500.00
45,000	Fed Farm Credit Bank 1.820% 9/12/2023	9/12/2023	-	45,000.00					45,000.00	42,956.60	-
	Freddie Mac 1.500% 10/27/2023	10/27/2023	25,000.00			25,000.00		-	-	-	281.25
	Federal Farm Credit Bank 3.040% 6/17/2024	6/17/2024	39,900.00			40,000.00		100.00	-	-	608.00
40,000	Freddie Mac 1.500% 12/30/2024	12/30/2024	-	40,000.00					40,000.00	38,412.76	-
	Freddie Mac 2.000% 2/12/2025	2/12/2025	40,000.00			40,000.00		-	-	-	400.00
40,000	Fannie Mae 2.000% 3/30/2026	3/30/2026	-	40,000.00					40,000.00	39,462.28	400.00
40,000	Fannie Mae 1.500% 4/28/2026	4/28/2026	-	40,000.00					40,000.00	39,557.76	300.00
	Abbvie Inc		-	14,315.13					14,315.13	15,655.00	413.25
250.00	ACE Ltd		-						-	-	-
	Affiliated Managers Group		7,926.70			7,222.79		(703.91)	-	-	-
	Alphabet Inc. Class A - formerly Google		5,501.49			15,192.86		9,691.37	-	-	-
	Alphabet Inc. Class C		3,757.30			3,704.76		(52.54)	-	-	-

SHS/FACE	Asset Description	Maturity Date	Beginning Book Value ^a	Purchases	Bond Amortization	Proceeds from Sale	Adjust to Book Value	Gains or (Losses)	Ending Balance Book Value ^a	Market Value ^{aa} 12/31/2016	Income Earned
90	Ameriprise Financial Inc.		11,664.44						11,664.44	9,984.60	262.80
	Apple Inc.		5,987.86			14,413.90		8,426.04	-	-	70.20
375	AT&T Inc		-	14,880.50			(9,273.75)		14,880.50	15,948.75	492.00
	Avago Technologies LTD		9,273.75						-	-	-
	Berkshire Hathaway		9,423.67			9,274.00		(149.67)	-	-	-
36	Blackrock Inc.		-	12,023.65					12,023.65	13,318.90	229.00
	Boeing Co.		5,624.10			5,505.72		(118.38)	-	-	49.05
	Broadcom Ltd.		-	9,421.13		21,867.62	9,273.75	3,172.74	-	-	106.10
	Celgene Corp		9,727.20			9,280.41		(446.79)	-	-	-
	Cerner Corp		7,283.77			6,225.06		(1,058.71)	-	-	-
165	Chevron Corporation		9,180.57	7,612.95		7,037.54		(3,119.35)	16,793.52	19,420.50	574.10
	Chipotle Mexican Grill		7,511.99	2,644.90		10,180.80		2,029.04	-	-	-
	Chubb Corp		8,151.76			5,809.07	5,348.72	460.35	-	-	45.60
	Chubb Ltd Ord		-						-	-	-
380	Cisco Systems Inc		-	10,809.67					10,809.67	11,463.60	275.60
	Citigroup Inc.		8,307.47	2,774.53		9,983.16		(1,098.84)	-	-	21.59
100	CMS Energy		-	4,127.83					4,127.83	4,162.00	93.00
	Costco Wholesale Corp. New		7,572.86			8,412.07		839.21	-	-	22.00
145	Crown Castle Int Corp		-	12,676.63					12,676.63	12,581.65	238.96
	Danaher Corporation		2,861.38			7,694.70		4,733.32	-	-	23.60
	Dentsply Sirona Inc.		-	8,846.14		8,723.35		(122.79)	-	-	11.24
140	Digital Realty Trust Inc		-	12,498.86					12,498.86	13,756.40	233.20
	Disney (Walt)		7,177.44			7,853.43		675.99	-	-	56.80
140	Dominion Resources Inc.		7,425.55	2,950.40					10,375.95	10,722.60	336.00
205	Dow Chemical Co		-	10,598.80					10,598.80	11,730.10	269.10
120	Duke Energy Corp New		-	9,576.20					9,576.20	9,314.40	287.70
1,138,952	Eaton Vance Floating Rate		-	10,000.00					10,000.00	10,193.62	97.08
	EcoLab Inc.		8,660.25			8,335.31		(324.94)	-	-	52.50
	Eog Resources		11,985.19			9,601.89		(2,483.30)	-	-	20.94
400	Enbridge Inc		-	15,886.21					15,886.21	16,848.00	323.96
	Express Scripts Holding Co.		8,190.76			7,113.71		(1,077.05)	-	-	-
	Exxon Mobile Corp.		12,348.69			10,945.24		(1,403.45)	-	-	94.90
	Facebook Inc.		9,052.90			12,310.82		3,247.92	-	-	-
	Fedex Corp.		8,684.90			8,159.32		(425.58)	-	-	25.00
1,005	Ford Motor Co		-	13,736.23					13,736.23	12,190.65	429.00
535	General Electric Co.		9,736.85	2,803.41					12,540.26	16,906.00	430.10
	Gilead Sciences Inc.		8,564.72			7,148.74		(1,415.98)	-	-	-
382,848	Goldman Sachs High Yield Instl		36,000.00			33,096.81		(2,903.19)	10,000.00	10,095.70	1,957.43
	Guggenheim Macro Opport Instl		10,000.00						-	-	539.54
115	Hasbro Inc.		-	8,976.67					8,976.67	8,945.85	175.95
435	Intel Corp		-	14,131.59					14,131.59	15,777.45	310.70
250	International Paper Co		-	10,413.33					10,413.33	13,265.00	320.23
6,212,172	Ivy International Core Equity		250,950.00			118,000.00		(20,469.01)	112,480.99	103,929.64	1,960.28
245	J.P. Morgan Chase & Company		7,137.46	4,901.37					12,038.83	21,141.05	406.80
1,000	J.P. Morgan 5.45% Perpetual PFD		25,000.00						25,000.00	24,650.00	1,362.48
140	Johnson & Johnson		-	15,209.68					15,209.68	16,129.40	320.00
185	Kohls Corp		-	12,827.62		4,782.09		(429.52)	7,616.01	9,136.30	330.00
	Kroger Co.		9,602.72			9,632.72		(70.00)	-	-	26.25

SHS/FACE	Asset Description	Maturity Date	Beginning Book Value*	Purchases	Bond Amortization	Proceeds from Sale	Adjust to Book Value	Gains or (Losses)	Ending Balance Book Value*	Market Value** 12/31/2016	Income Earned
7,231.405	Lazard US Corp Income Instl		-	35,000.00					35,000.00	35,216.94	124.73
	Lowe's Companies Inc.		8,377.95			9,896.12		1,517.17	-	-	39.20
85	McDonalds Corp		-	10,503.64					10,503.64	10,346.20	222.30
	Medtronic Holding LTD		8,776.66			8,549.60		(227.06)	-	-	69.92
235	Merck & Co Inc New		-	12,686.32					12,686.32	13,834.45	200.10
215	Microsoft Corp.		11,460.65	2,330.96		3,771.52		342.35	10,382.44	13,360.10	308.85
	Nextera Energy 5.125% PFD		10,000.00			9,939.78		(60.22)	-	-	384.36
	Nike Inc.		6,176.82			8,417.33		2,240.51	-	-	41.60
	Northrop Grumman Corp.		-	7,494.80		7,775.43		280.63	-	-	-
235	Novartis AG ADR		-	17,734.92					17,734.92	17,117.40	-
1,001.276	Oppenheimer Developing Markets		44,484.44			4,900.00		(919.98)	38,664.46	32,010.79	166.66
	Oracle Corp.		7,088.94			7,274.61		185.67	-	-	26.25
1,500	Parthene LTD 5.875% PFD		37,500.00						37,500.00	36,512.25	4,078.16
160	Pepsico Inc.		9,208.16	6,653.21					15,861.37	16,740.80	351.71
460	Pfizer Inc		-	14,278.14					14,278.14	14,940.80	396.00
165	Philip Morris Intl Inc		-	16,167.55					16,167.55	15,096.85	299.10
	PNC Finl Svcs Group		8,416.76			8,175.84		(240.92)	-	-	48.45
	Priceline Group Inc.		5,598.90			6,451.41		852.51	-	-	-
1,472.031	Principal Preferred Securities Instl		15,000.00						15,000.00	14,558.39	795.20
165	Procter & Gamble		-	13,727.60					13,727.60	13,873.20	304.63
1,800	Protective Life 6.25% PFD		55,000.00			10,248.17		248.17	45,000.00	45,738.00	3,437.44
165	Prudential Financial Inc		-	11,485.50					11,485.50	16,129.30	325.50
	Raytheon Co.		-	7,427.60		7,439.24		11.64	-	-	-
205	Reynolds American Inc. New		-	10,331.41					10,331.41	11,488.20	163.60
570	RLJ Lodging Trust		-	12,714.66					12,714.66	13,959.30	508.20
125	Rogers Communications Inc.		-	5,242.38					5,242.38	4,822.50	-
	Salesforce.com Inc.		8,287.15			9,086.44		798.29	-	-	-
135	Scana Corp		-	9,263.03					9,263.03	9,892.80	140.88
	Schlumberger Ltd		9,792.24			7,430.03		(2,362.21)	-	-	100.00
	Seagate Technology		-	6,544.81		4,266.42		(2,278.39)	-	-	88.20
515	SPDR S & P 600 SmallCap Value		52,112.19	3,059.01					55,171.20	61,290.15	1,314.29
	Starbucks Corp.		7,895.77			8,882.20		986.43	-	-	30.00
235	Target Corp		-	17,564.89					17,564.89	16,974.05	290.00
	The Home Depot		-	8,818.40		9,150.91		332.51	-	-	48.30
	Thermo Fisher Scientific Inc.		8,171.76			9,725.59		1,553.83	-	-	21.00
	TJX Companies		8,622.18			10,489.50		1,867.32	-	-	28.35
320	TransCanada Corp		-	12,714.68					12,714.68	14,448.00	280.97
215	Qualcomm Inc.		-	11,403.59					11,403.59	14,018.00	307.40
95	Union Pacific Corp.		9,069.77	1,768.60					10,828.37	9,849.60	192.23
	United Health Group Inc.		3,460.22			12,027.35		8,577.13	-	-	37.50
675	Vanguard Mid Cap ETF		51,035.88	34,805.79					85,841.67	88,850.25	1,285.68
600	Vanguard REIT ETF		53,868.10			8,118.14		753.86	46,493.82	49,518.00	2,545.49
240	Veritas Inc		-	15,048.41					15,048.41	15,004.80	321.20
350	Verizon Communications Inc.		7,102.97	18,783.90		7,302.41		199.44	18,783.90	18,683.00	620.23
	VISA Inc.		2,910.33			9,629.57		6,619.24	-	-	18.20
	Walgreen Boots Alliance Inc.		7,126.14			8,696.54		1,570.40	-	-	37.80
160	Wells Fargo & Company		4,310.08						4,310.08	8,817.60	242.40
90	Williams Companies Inc		-	2,752.19					2,752.19	2,802.60	18.00

SHS/FACE	Asset Description	Maturity Date	Beginning Book Value ^a	Purchases	Bond Amortization	Proceeds from Sale	Adjust to Book Value	Gains or (Losses)	Ending Balance Book Value ^a	Market Value ^{**} 12/31/2016	Income Earned
36,972.85	Northern Trust Prime Obligations Fund		71,870.57			71,870.57		-	-	-	172.08
	Northern Trust US Government Fund		-	36,972.65					36,972.65	36,972.65	5.78
	Bank Assistance Fees										
	Cash- distributions posted in January 2017								(7,250.00)	(7,250.00)	(17,932.23)
			1,690,716.22	1,043,690.62	-	1,037,801.86	5,348.72	19,250.00	1,713,953.70	1,765,139.37	37,701.73
	Total										

SHS	Asset Description	Maturity Date	Beginning Book Value ^a	Additions	Withdrawals	Income	Adjust to Book Value ^a	Gains or (Losses)	Ending Balance Book Value ^a	Market Value ^{**} 12/31/2016	Income Earned
	MCSB/EXPENDABLE/ Account #3000715858		79,974.12	32,500.00	38,645.52	55.34		-	73,883.94	73,883.94	55.34
	MCSB/ED DIS CHILDREN/Account #3000751465		169,461.80			135.94			169,597.74	169,597.74	135.94
	MCSB/HSD HEALTH INS/Account #3000763312		75,336.32			45.32			75,381.64	75,381.64	45.32
	Total		324,772.24	32,500.00	38,645.52	236.60	-	-	318,863.32	318,863.32	236.60

^aBook Value: Original deposit^{**}Market Value: Current value of original deposit as determined by Interactive Data Services Inc., an independent pricing service.

Report of the Assessing Department

	Town	Contoocook Village Precinct	Hopkinton Village Precinct
Value of Land			
Current use	\$1,860,661	\$103,816	\$18,115
Conservation restriction	\$0	\$0	\$0
Discretionary easement	\$16,112	\$0	\$0
Discretionary preservation easement	\$21,030	\$1,400	\$1,080
Residential	\$130,165,900	\$24,697,600	\$8,560,600
Commercial/Industrial	\$7,159,800	\$3,044,800	\$338,300
Total Taxable Land	\$139,223,503	\$27,847,616	\$8,918,095
Value of Buildings			
Residential	\$401,933,406	\$88,605,522	\$28,358,235
Manufactured housing	\$9,467,700	\$116,700	\$0
Commercial/Industrial	\$42,629,000	\$15,586,400	\$1,767,700
Discretionary Preservation easement	\$119,294	\$18,078	\$28,565
Total Taxable Buildings	\$454,210,500	\$104,326,700	\$30,154,500
Public Utility Companies	\$27,318,800		
Total Valuation Before Exemptions	\$620,752,803	\$132,174,316	\$39,072,595
Less Exemptions			
Assist Persons with Disabilities (Vet)	\$326,782	\$5,182	\$0
Blind	\$210,000	\$120,000	\$0
Elderly	\$6,148,000	\$1,620,000	\$500,000
Solar/Wind Power	\$138,100	\$24,050	\$0
Total Amount of Exemptions	\$6,822,882	\$1,764,050	\$500,000
Net value, which tax rate for Municipal, County & Local Education Tax is computed	\$613,929,921	\$130,405,084	\$38,572,595
Less Public Utilities	\$27,318,800	\$0	\$0
Net value, less public utilities on which tax rate for State Education Tax is computed	\$586,611,121	\$130,405,084	\$38,572,595

UTILITY SUMMARY

Name of Public Utility Company	
UNITIL Energy Systems	\$406,700
New –England Hydro-Transmission Corp.	\$9,593,500
New England Power Company	\$3,752,500
Eversource	\$12,738,000
Consolidated Hydro of NH	\$828,100
Total Value	\$27,318,800

Current Use Report

Current Use Classification	Acres Receiving Current Use Assessment
Farm Land	1,870.39
Forest Land	8,457.78
Forest Land with Documented Stewardship	3,464.98
Unproductive	67.66
Wet Land	881.65
Total Acreage	14,742.46
Other Current Use Statistics	
Acres Receiving a 20% Recreational Adjustment	1,061.02
Acres Removed From Current Use During the Year	19.02

Discretionary Easements

Acres	Owners	Description
38.78	1	Golf course

Tax Credits

Type of Tax Credits	Amount of Credit	Number of Individuals	Total of Tax Credits
Totally & Permanently Disabled Veterans, Spouses or Widows	\$2,000	8	\$16,000
Other War Service Credits	\$500	326	\$163,000
Total		334	\$179,000

HOPKINTON TAX RATES

	2011	2012	2013	2014	2015	2016
Municipal -Town	5.06	5.10	5.10	5.94	6.92	\$7.09
County Tax	2.88	2.80	2.67	2.99	3.04	\$2.87
Local Education Tax	17.17	17.77	18.53	21.09	21.15	\$21.07
State Education Tax	2.43	2.52	2.44	2.54	2.51	\$2.52
Combined Tax	27.54	28.19	28.74	32.56	33.62	\$33.55
Contoocook Village Precinct	.77	1.17	1.22	1.37	1.99	\$2.11
Hopkinton Village	.44	.37	.48	.41	.46	\$0.40

Schedule of Town Property

Map/Lot	Location	Total	Map/Lot	Location	Total
210/014	BAILEY RD	\$36,900	206/020	KEARSARGE AVE	\$88,400
217/041	BARTON CORNER RD	45,200	222/067-2	KEARSARGE AVE	525,500
231/008	BASSETT MILL RD	85,900	222/107	KEARSARGE AVE	14,000
259/024	BEECH HILL & CURRIER	4,500	230/003	LITTLE FROST RD	13,800
225/083	BLUEBIRD LN	400	101/085	MAIN ST	261,500
207/016	BOUND TREE & CLEMENT	63,100	102/064	MAIN ST	87,300
207/017	BOUND TREE & CLEMENT	150,400	103/009	MAIN ST	50,600
204/015	BOUND TREE RD	12,900	104/060-1	MAIN ST	1,800
207/038	BOUND TREE RD	11,700	106/003	MAIN ST	374,300
239/038-1	BRIAR HILL RD	172,100	106/003-1	MAIN ST	241,000
250/067	BRIAR HILL RD	72,200	106/023	MAIN ST	488,500
256/27-1	BROCKWAY RD	4,000	106/024	MAIN ST	63,500
202/007	CAMP MERRIMAC RD	3,800	106/049	MAIN ST	294,000
102/022-1	CARRIAGE LN	22,100	251/007	MAIN ST	67,300
101/017	CEDAR ST	64,100	102/085	MAPLE ST	23,200
102/038	CEDAR ST & MAPLE ST	1,700	219/012	MAPLE ST	202,300
207/007	CLEMENT HILL RD	29,700	105/012	OLD HENNIKER RD	5,200
208/001	CLEMENT HILL RD	40,600	105/017	OLD HENNIKER RD	61,000
208/099-22	CLEMENT HILL RD	14,000	238/080	OLD HENNIKER RD	73,500
209/58	CLEMENT HILL RD	4,400			
210-99	ROWELL BRIDGE	720,000			
259/020	CURRIER RD	5,400	105/024-1	OLD PUTNEY HILL RD	1,600
224/046	DUSTIN RD	53,000	239/056	OLD PUTNEY HILL RD	128,600
244/06	E PENACOOK RD	284,900			
244/011	E PENACOOK RD	191,300	222/078	PARK AVE	64,400
224/012	E PENACOOK RD	80,000	101/052	PARK AVE & KEARSARGE	2,800
246/006	E PENACOOK RD	210,800	249/013	PATCH RD	128,500
233/002	EUGENE FOOTE RD	112,500	249/021	PATCH RD	3,800
265/002	FARRINGTON CORNER RD	11,800	103/017	PENACOOK & GOULD HIL	4,000
266/044-1	FARRINGTON CORNER RD	211,400	103/022	PENACOOK & GOULD HIL	3,600
251/061	FIELDSTONE RD	31,100	103/016	PENACOOK RD	115,700
229/001	GAGE HILL RD	5,000	243/044	PENACOOK RD	10,300
238/049	GAGE HILL RD	7,700	101/020	PINE ST	1,033,600
251/056	GARRISON LN	13,100	101/021	PINE ST	369,200
223/003	GRANITE VALLEY	0	220/035	PINE ST	24,000
214/001	HATFIELD RD	142,500	221/044	PINE ST	133,600
251/010	HAWTHORNE HILL RD	212,900			
105/031	HOPKINTON & OLD HENN	27,500	102/009	PUBLIC WORKS RD	5,995,900
239/037	HOPKINTON RD	681,600	239/062	PUTNEY HILL RD	36,200
221/083	HOUSTON DR (41&171)	3,025,100			
237/038	IRISH HILL RD	2,600	250/061	ROLLINS RD	206,600
256/002	JEWETT RD	9,400	250/065	ROLLINS RD	164,500
256/003	JEWETT RD	6,100	221/104	SPRING ST	2,100
256/005	JEWETT RD	86,200	221/126-1	SPRING ST	12,900
210/010	KAST HILL RD	184,100	222/126-2	SPRING ST	9,700
210/027-1	KAST HILL RD	8,900	222/021	SPRING ST	14,200
101/039-1	KEARSARGE AVE	51,500	237/039	SUGAR HILL RD	11,600
206/-19	KEARSARGE AVE	80,200	265/27	UPPER STRAW RD	4,000

Schedule of School and Precinct Property

School

Map/Lot	Location	Total
106/007	MAIN ST	4,872,900
102/003	MAPLE ST	200,800
102/004	MAPLE ST	4,200,100
251/001	NEW RD	7,800
222/067-1	PARK AVE	8,574,600

Contoocook Village Precinct

Map/Lot	Location	Total
204/013-1	BOUND TREE RD	1,466,300
204/024	BOUND TREE RD	30,700
204/025	BOUND TREE RD	62,700
104/095-1	HOPKINTON RD	791,600
204/021	PLEASANT POND RD	116,900

Hopkinton Village Precinct

Map/Lot	Location	Total
250/006	BRIAR HILL RD	78,300
105/049	MAIN ST	62,000
105/022	OLD PUTNEY HILL RD	71,300
239/064-1	PUTNEY HILL RD	42,100

2016 Tax Rate Calculation



*New Hampshire
Department of
Revenue
Administration*

**2016
\$33.55**

Tax Rate Breakdown Hopkinton

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$4,355,400	\$613,929,921	\$7.09
County	\$1,759,755	\$613,929,921	\$2.87
Local Education	\$12,937,683	\$613,929,921	\$21.07
State Education	\$1,475,667	\$586,611,121	\$2.52
Total	\$20,528,505		\$33.55

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Contoocook Village	\$275,155	\$130,405,084	\$2.11
Hopkinton Village	\$15,429	\$38,572,595	\$0.40
Total	\$290,584		\$2.51

Tax Commitment Calculation	
Total Municipal Tax Effort	\$20,528,505
War Service Credits	(\$179,000)
Village District Tax Effort	\$290,584
Total Property Tax Commitment	\$20,640,089

Stephan Hamilton
Director of Municipal and Property Division
New Hampshire Department of Revenue Administration

10/3/2016

Appropriations and Revenues

Municipal Accounting Overview		
Description	Appropriation	Revenue
Total Appropriation	\$9,299,736	
Net Revenues (Not Including Fund Balance)		(\$5,219,536)
Fund Balance Voted Surplus		\$0
Fund Balance to Reduce Taxes		\$0
War Service Credits	\$179,000	
Special Adjustment	\$0	
Actual Overlay Used	\$96,200	
Net Required Local Tax Effort	\$4,355,400	

County Apportionment		
Description	Appropriation	Revenue
Net County Apportionment	\$1,759,755	
Net Required County Tax Effort	\$1,759,755	

Education		
Description	Appropriation	Revenue
Net Local School Appropriations	\$16,392,526	
Net Cooperative School Appropriations	\$0	
Net Education Grant		(\$1,979,176)
Locally Retained State Education Tax		(\$1,475,667)
Net Required Local Education Tax Effort	\$12,937,683	
State Education Tax	\$1,475,667	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$1,475,667	

Valuation

Municipal (MS-1)		
Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$613,929,921	\$609,908,585
Total Assessment Valuation without Utilities	\$586,611,121	\$582,589,785
Village (MS-1V)		
Description	Current Year	
Contoocook Village	\$130,405,084	
Hopkinton Village	\$38,572,595	

Statement of Debt

TOWN OF HOPKINTON STATEMENT OF DEBT- 2016 ANNUAL MATURITIES OF OUTSTANDING BONDS AND LONG TERM NOTES																				
	Landfill	Open Space #1 Beyer/Carson/Rollins	Open Space #2 Rice	Open Space #3 Myron	Open Space #4 Ransmeier	Community Well	Highway Garage	Fire Station	Road Bond-2016	Total Debt										
				</																

2015 Independent Auditor's Report



**TOWN OF HOPKINTON, NEW HAMPSHIRE
FINANCIAL REPORT
AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2015**

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Roberts & Greene, PLLC

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Hopkinton
330 Main Street
Hopkinton, New Hampshire 03229

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hopkinton, as of and for the year ended December 31, 2015, which collectively comprise the Town's basic financial statements as listed in the table of contents, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America. This includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hopkinton, as of December 31, 2015, and the respective changes in financial position thereof and budget to actual comparison for the General Fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Town of Hopkinton
Independent Auditor's Report

Emphasis of Matter

As discussed in Note I.B.5. to the financial statements, in 2015, the Town adopted new accounting guidance regarding the accounting and reporting for pensions. Our opinion is not modified with respect to this matter.

Other Matters***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the pension related schedules and the schedule of funding progress for other postemployment benefits on pages 33 – 36 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of Hopkinton has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary to supplement, but is not required to be part of, the basic financial statements.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements of the Town of Hopkinton. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

July 20, 2016

Roberts & Greene, PLLC

EXHIBIT 1
TOWN OF HOPKINTON, NEW HAMPSHIRE
Statement of Net Position
December 31, 2015

	Governmental Activities
ASSETS	
Cash and cash equivalents	\$ 8,313,067
Investments	1,570,549
Intergovernmental receivable	18,886
Other receivables, net of allowance for uncollectibles	1,492,498
Prepaid items	96,838
Tax deeded property held for resale	2,015
Capital assets, not being depreciated:	
Land	8,410,469
Construction in progress	371,854
Intangible assets	323,900
Capital assets, net of accumulated depreciation:	
Land improvements	355,600
Buildings and building improvements	6,863,980
Machinery, vehicles and equipment	1,221,779
Infrastructure	6,103,039
Total assets	<u>35,144,474</u>
DEFERRED OUTFLOWS OF RESOURCES	
Deferred amounts related to pensions (see Note IV.B.)	<u>481,995</u>
LIABILITIES	
Accounts payable	62,828
Accrued payroll and benefits	45,270
Accrued interest payable	57,396
Intergovernmental payable	7,133,884
Escrow and performance deposits	200
Noncurrent obligations:	
Due within one year:	
Bonds and notes payable	505,920
Capital lease payable	18,600
Accrued landfill postclosure care costs	23,000
Due in more than one year:	
Bonds and notes payable	3,971,597
Compensated absences	194,227
Other postemployment benefits payable	143,426
Accrued landfill postclosure care costs	253,000
Net pension liability	3,626,825
Total liabilities	<u>16,036,173</u>
DEFERRED INFLOWS OF RESOURCES	
Deferred amounts related to pensions (see Note IV.B.)	<u>506,427</u>
NET POSITION	
Net investment in capital assets	19,154,504
Restricted for:	
Perpetual care:	
Nonexpendable	505,614
Expendable	270,522
Other purposes	450,239
Unrestricted	(1,297,010)
Total net position	<u><u>\$ 19,083,869</u></u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT 2
TOWN OF HOPKINTON, NEW HAMPSHIRE
Statement of Activities
For the Year Ended December 31, 2015

		Program Revenues			Net (Expense) Revenue and Changes in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental activities:					
General government	\$ 1,480,838	\$ 4,630	\$ 8,401	\$ -	\$ (1,467,807)
Public safety	1,733,118	449,998	264,507	-	(1,018,613)
Highways and streets	2,734,686	-	-	177,277	(2,557,409)
Sanitation	756,736	540,318	24,603	-	(191,815)
Health	20,652	-	-	-	(20,652)
Welfare	124,209	-	-	8,218	(115,991)
Culture and recreation	780,127	90,739	-	-	(689,388)
Conservation	3,818	-	-	-	(3,818)
Economic development	500	-	-	-	(500)
Interest on long-term debt	150,660	-	-	-	(150,660)
Capital outlay	73,474	-	-	-	(73,474)
Total governmental activities	<u>\$ 7,858,818</u>	<u>\$ 1,085,685</u>	<u>\$ 297,511</u>	<u>\$ 185,495</u>	<u>(6,290,127)</u>
General revenues:					
Property taxes					3,939,699
Other taxes					279,645
Licenses and permits					1,145,370
Grants and contributions not restricted to specific programs					269,790
Miscellaneous					232,593
Total general revenues					<u>5,867,097</u>
Change in net position					(423,030)
Net position, beginning, as restated, see Note III.D.					<u>19,506,899</u>
Net position, ending					<u>\$ 19,083,869</u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT 3
TOWN OF HOPKINTON, NEW HAMPSHIRE
Balance Sheet
Governmental Funds
December 31, 2015

	General	Permanent	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 7,728,835	\$ 43,884	\$ 540,348	\$ 8,313,067
Investments	-	1,098,479	472,070	1,570,549
Receivables, net of allowance for uncollectibles:				
Taxes	1,097,684	-	-	1,097,684
Accounts	132,154	-	51,479	183,633
Intergovernmental	18,886	-	-	18,886
Interfund receivable	12,086	-	1,448	13,534
Prepaid items	96,838	-	-	96,838
Tax deeded property held for resale	2,015	-	-	2,015
Total assets	<u>\$ 9,088,498</u>	<u>\$ 1,142,363</u>	<u>\$ 1,065,345</u>	<u>\$ 11,296,206</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 50,511	\$ -	\$ 12,317	\$ 62,828
Accrued salaries and benefits	45,270	-	-	45,270
Intergovernmental payable	7,133,884	-	-	7,133,884
Interfund payable	-	1,448	12,086	13,534
Escrow and performance deposits	-	-	200	200
Total liabilities	<u>7,229,665</u>	<u>1,448</u>	<u>24,603</u>	<u>7,255,716</u>
Deferred inflows of resources:				
Deferred revenue	<u>863,346</u>	<u>-</u>	<u>7,436</u>	<u>870,782</u>
Fund balances:				
Nonspendable	98,853	722,234	-	821,087
Restricted	-	418,681	84,012	502,693
Committed	-	-	949,294	949,294
Unassigned	896,634	-	-	896,634
Total fund balances	<u>995,487</u>	<u>1,140,915</u>	<u>1,033,306</u>	<u>3,169,708</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 9,088,498</u>	<u>\$ 1,142,363</u>	<u>\$ 1,065,345</u>	<u>\$ 11,296,206</u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT 4
TOWN OF HOPKINTON, NEW HAMPSHIRE
Reconciliation of Total Fund Balances of Governmental Funds to the Statement of Net Position
December 31, 2015

Total fund balances of governmental funds (Exhibit 3)		\$ 3,169,708
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		
Cost	\$ 63,301,401	
Less accumulated depreciation	<u>(39,650,780)</u>	23,650,621
Interfund receivables and payables between governmental funds are eliminated on the statement of net position.		
Receivables	\$ (13,534)	
Payables	<u>13,534</u>	-
Revenues that are not available to pay for current period expenditures are deferred in the funds.		
Deferred tax revenue	\$ 762,336	
Deferred ambulance revenue	29,426	
Deferred grant revenue	8,218	
Deferred payments in lieu of taxes	63,366	
Deferred sewer charges	7,436	
Unavailable elderly and welfare liens	<u>211,181</u>	1,081,963
Interest on long-term debt is not accrued in governmental funds.		
Accrued interest payable		(57,396)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.		
Bonds and notes outstanding	\$ 4,477,517	
Capital leases outstanding	18,600	
Compensated absences payable	194,227	
Other postemployment benefits payable	143,426	
Accrued landfill postclosure care costs	276,000	
Net pension liability	<u>3,626,825</u>	(8,736,595)
Deferred outflows and inflows of resources related to pension are applicable to future periods and, therefore, are not reported in the funds.		
Deferred outflows of resources related to pensions	\$ 481,995	
Deferred inflows of resources related to pensions	<u>(506,427)</u>	(24,432)
Total net position of governmental activities (Exhibit 1)		<u>\$ 19,083,869</u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT 5
TOWN OF HOPKINTON, NEW HAMPSHIRE
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended December 31, 2015

	General	Permanent	Other Governmental Funds	Total Governmental Funds
Revenues:				
Taxes	\$ 4,285,922	\$ -	\$ 8,799	\$ 4,294,721
Licenses, permits and fees	1,145,370	-	-	1,145,370
Intergovernmental	737,001	-	-	737,001
Charges for services	725,049	-	358,457	1,083,506
Miscellaneous	138,467	8,401	72,202	219,070
Total revenues	<u>7,031,809</u>	<u>8,401</u>	<u>439,458</u>	<u>7,479,668</u>
Expenditures:				
Current:				
General government	1,443,779	27,225	1,522	1,472,526
Public safety	1,527,681	-	79,836	1,607,517
Highways and streets	1,250,846	-	1,975	1,252,821
Sanitation	599,780	-	119,764	719,544
Health	20,652	-	-	20,652
Welfare	103,534	-	20,767	124,301
Culture and recreation	605,281	1,400	116,533	723,214
Conservation	-	-	3,818	3,818
Economic development	500	-	-	500
Debt service:				
Principal	366,083	-	17,773	383,856
Interest	121,012	-	1,690	122,702
Capital outlay	<u>1,324,468</u>	<u>-</u>	<u>585,448</u>	<u>1,909,916</u>
Total expenditures	<u>7,363,616</u>	<u>28,625</u>	<u>949,126</u>	<u>8,341,367</u>
Deficiency of revenues under expenditures	<u>(331,807)</u>	<u>(20,224)</u>	<u>(509,668)</u>	<u>(861,699)</u>
Other financing sources (uses):				
Transfers in	117,741	-	452,696	570,437
Transfers out	(448,000)	(4,696)	(117,741)	(570,437)
Long-term debt issued	<u>1,494,553</u>	<u>-</u>	<u>-</u>	<u>1,494,553</u>
Total other financing sources and uses	<u>1,164,294</u>	<u>(4,696)</u>	<u>334,955</u>	<u>1,494,553</u>
Net change in fund balances	832,487	(24,920)	(174,713)	632,854
Fund balances, beginning, as restated, see Note III.D.	<u>163,000</u>	<u>1,165,835</u>	<u>1,208,019</u>	<u>2,536,854</u>
Fund balances, ending	<u>\$ 995,487</u>	<u>\$ 1,140,915</u>	<u>\$ 1,033,306</u>	<u>\$ 3,169,708</u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT 6
TOWN OF HOPKINTON, NEW HAMPSHIRE
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund
Balances of Governmental Funds to the Statement of Activities
For the Year Ended December 31, 2015

Net change in fund balances of governmental funds (Exhibit 5)		\$ 632,854
Governmental funds report capital outlays as expenditures. In the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capitalized capital outlay exceeded depreciation expense in the current period.		
Capitalized capital outlay	\$ 1,873,144	
Depreciation expense	<u>(1,817,362)</u>	
		55,782
The net effect of various miscellaneous transactions involving capital asset disposals is to increase net position.		18,124
Transfers in and out between governmental funds are eliminated on the operating statement.		
Transfers in	\$ (570,437)	
Transfers out	<u>570,437</u>	
		-
Revenue in the statement of activities that does not provide current financial resources is not reported as revenue in governmental funds.		
Change in deferred tax revenue	\$ (70,345)	
Change in deferred ambulance fees	3,833	
Change in deferred landfill charges	(12,507)	
Change in deferred sewer charges	(2,197)	
Change in deferred payments in lieu of taxes	(12,253)	
Change in deferred grant revenue	8,218	
Change in allowance for unavailable liens	<u>7,221</u>	
		(78,030)
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction however, has any effect on net position.		
Issuance of debt	\$ (1,494,553)	
Repayment of bond and note principal	366,083	
Repayment of capital lease principal	<u>17,773</u>	
		(1,110,697)
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		
Increase in accrued interest expense	\$ (27,958)	
Increase in compensated absences payable	(10,784)	
Increase in other postemployment benefits payable	(10,999)	
Decrease in accrued landfill postclosure care costs	<u>23,000</u>	
		(26,741)
Governmental funds report pension contributions as expenditures. However, in the Statement of Activities, the cost of pension benefits earned, net of employee contributions, is reported as pension expense.		
Town pension contributions	\$ 350,050	
Cost of benefits earned, net of employee contributions	<u>(264,372)</u>	
		85,678
Change in net position of governmental activities (Exhibit 2)		<u>\$ (423,030)</u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT 7
TOWN OF HOPKINTON, NEW HAMPSHIRE
General Fund
Statement of Revenues, Expenditures and Changes in Unassigned Fund Balance
Budget and Actual (Non-GAAP Budgetary Basis)
For the Year Ended December 31, 2015

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
REVENUES				
Taxes	\$ 4,099,889	\$ 4,099,889	\$ 4,215,577	\$ 115,688
Licenses, permits and fees	1,029,100	1,029,100	1,145,370	116,270
Intergovernmental	734,116	742,334	737,001	(5,333)
Charges for services	787,800	785,942	725,049	(60,893)
Miscellaneous	49,800	49,800	138,467	88,667
Total revenues	6,700,705	6,707,065	6,961,464	254,399
EXPENDITURES				
Current:				
General government	1,515,063	1,477,875	1,443,779	34,096
Public safety	1,503,670	1,524,818	1,527,681	(2,863)
Highways and streets	1,220,690	1,231,111	1,165,151	65,960
Sanitation	712,580	718,074	599,780	118,294
Health	21,411	21,411	20,652	759
Welfare	113,307	114,553	103,534	11,019
Culture and recreation	597,457	602,696	605,281	(2,585)
Conservation	1	1	-	1
Economic development	500	500	500	-
Debt service:				
Principal	339,950	339,950	366,083	(26,133)
Interest on long-term debt	122,123	122,123	121,012	1,111
Interest on tax anticipation note	2,000	2,000	-	2,000
Capital outlay	1,720,016	1,720,016	1,324,468	395,548
Total expenditures	7,868,768	7,875,128	7,277,921	597,207
Deficiency of revenues under expenditures	(1,168,063)	(1,168,063)	(316,457)	851,606
Other financing sources (uses):				
Transfers in	121,047	121,047	117,741	(3,306)
Transfers out	(448,000)	(448,000)	(448,000)	-
Long-term debt issued	1,495,016	1,495,016	1,494,553	(463)
Total other financing sources and uses	1,168,063	1,168,063	1,164,294	(3,769)
Net change in fund balance	\$ -	\$ -	847,837	\$ 847,837
Increase in nonspendable fund balance			(45,713)	
Unassigned fund balance, beginning			856,846	
Unassigned fund balance, ending			\$ 1,658,970	

The notes to the financial statements are an integral part of this statement.

EXHIBIT 8
TOWN OF HOPKINTON, NEW HAMPSHIRE
Statement of Fiduciary Net Position
Fiduciary Funds
December 31, 2015

	Private Purpose Trust	Agency
Assets:		
Cash and cash equivalents	\$ 23,741	\$ 244,798
Investments	542,147	272,010
Total assets	565,888	516,808
Liabilities:		
Due to other governmental units	-	516,808
Net position:		
Held in trust for specific purposes	\$ 565,888	\$ -

EXHIBIT 9
TOWN OF HOPKINTON, NEW HAMPSHIRE
Statement of Changes in Fiduciary Net Position
Fiduciary Funds
For the Year Ended December 31, 2015

	Private Purpose Trust
Additions:	
New funds	\$ 9,065
Investment earnings:	
Interest and dividends	10,647
Net change in fair value of investments	(7,792)
Total additions	11,920
Deductions:	
Trust distributions	22,970
Change in net position	(11,050)
Net position, beginning	576,938
Net position, ending	\$ 565,888

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2015**

I. Summary of Significant Accounting Principles

I.A. Introduction

The accounting and reporting framework and the more significant accounting principles and practices of the Town of Hopkinton (the Town) are discussed in subsequent sections of this note. The remainder of the notes is organized to provide explanations, including required disclosures, of the Town's financial activities for the fiscal year ended December 31, 2015.

I.B. Financial Reporting Entity – Basis of Presentation

I.B.1. Entity Defined

The Town of Hopkinton is a municipal corporation governed by a board of selectmen consisting of five members elected by the voters. These financial statements present the financial position and activity of the primary government. Component units are organizations for which the primary government is financially accountable, or other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the financial reporting entity's financial statements to be misleading or incomplete. Based on the stated criteria, the Town's financial statements do not include any component units.

I.B.2. Government-Wide and Fund Financial Statements

Government-Wide Financial Statements

The government-wide financial statements include the statement of net position and the statement of activities. These statements report financial information for the Town as a whole, excluding fiduciary activities. Individual funds are not displayed.

The statement of activities reports the direct expenses of a given function offset by program revenues directly connected with the functional program. Direct expenses are those that are clearly identifiable with a specific function. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services which report fees, fines and forfeitures, and other charges for the Town's services; (2) operating grants and contributions, which finance annual operating activities including restricted investment income; and (3) capital grants and contributions, which finance the acquisition, construction, or rehabilitation of capital assets. These revenues are subject to externally imposed restrictions to these program uses. Taxes and revenue from other sources not properly included with program revenues are reported as general revenues.

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2015**

Fund Financial Statements

Fund financial statements are provided for governmental and fiduciary funds, even though the latter are excluded from the government-wide financial statements. The major individual, governmental funds are reported in separate columns in the basic fund financial statements with composite columns for nonmajor funds.

I.B.3. *Measurement Focus, Basis of Accounting and Financial Statement Presentation*

The financial statements of the Town are prepared in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP). The Town's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) pronouncements.

The government-wide statements report using the economic resources measurement focus and the accrual basis of accounting generally including the reclassification or elimination of internal activity (between or within funds). Reimbursements are reported as reductions to expenses. Fiduciary fund financial statements also report using this same basis of accounting, although internal activity is not eliminated in these statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Property tax revenues are recognized in the year for which they are levied, while grants are recognized when grantor eligibility requirements are met.

The agency funds are custodial in nature and do not measure results of operations.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The Town considers revenues to be available if they are collected within sixty days of the end of the fiscal year. However, on the budgetary basis, tax revenue is not so deferred in accordance with the instructions of the State of New Hampshire Department of Revenue Administration. Expenditures are recorded when the related fund liability is incurred, except for general obligation bond and note principal and interest, which are reported as expenditures in the year due.

Major revenues susceptible to accrual are property taxes, intergovernmental amounts and investment income. In general, other revenues are recognized when cash is received.

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources as needed. Restricted assets and liabilities payable from restricted assets current in nature are reported with current assets and current liabilities in the financial statements.

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2015**

I.B.4. *Fund Types and Major Funds*

Governmental Funds

The Town reports the following major governmental funds:

General Fund – Reports as the primary fund of the Town. This fund is used to account for all financial resources not reported in other funds.

Permanent Fund – This fund is used to report those amounts held by the trustees of trust funds in which principal must be retained intact, while income is used to support Town programs.

The Town also reports eleven nonmajor governmental funds.

Fiduciary Funds

The Town reports the following fiduciary funds:

Private Purpose Trust Funds – Account for financial resources of the Town used only for the benefit of other entities or individuals.

Agency Funds – Account for fiduciary assets held by the Town in a custodial capacity as an agent on behalf of others. The Town's agency funds are used to account for the various capital reserve accounts held by the trustees of trust funds on behalf of the local school district and village precincts; and escrow accounts held for developers.

I.B.5. *Change in Accounting Principle*

The Town adopted the provisions of GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*, for the year ended December 31, 2015. This resulted in the inclusion of pension related liability and deferred inflows and outflows of resources in governmental activities. The prior year's net position was restated as shown in Note III.D. This change also results in a negative unrestricted net position for the governmentl activities due to the size of the net pension liability.

I.C. *Assets, Liabilities, and Net Position or Fund Equity*

I.C.1. *Cash and Investments*

The laws of the State of New Hampshire require that the Town's treasurer have custody of all monies belonging to the Town, other than those held by the trustees of trust funds and library trustees, and pay out the same only upon orders of the Board of Selectmen. The treasurer shall

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deposit all monies in participation units in the public deposit investment pool established pursuant to N.H. RSA 383:22 or in solvent banks in the state. Funds may be deposited in banks outside the state if such banks pledge or deliver to a third party custodial bank or the Federal Reserve Bank, collateral security for such deposits, United States government or government agency obligations, or obligations of the State of New Hampshire in value at least equal to the amount of the deposit in each case.

Investments are stated at fair value based on quoted market prices.

New Hampshire law authorizes the Town to invest in obligations of the United States government; the public deposit investment pool established pursuant to RSA 383:22; savings bank deposits; prime bankers' acceptances; or certificates of deposit and repurchase agreements of banks incorporated under the laws of the State of New Hampshire or in banks recognized by the state treasurer.

Any person who directly or indirectly receives any such funds or monies for deposit or for investment in securities of any kind shall, prior to acceptance of such funds, make available at the time of such deposit or investment an option to have such funds secured by collateral having a value at least equal to the amount of such funds. Such collateral shall be segregated for the exclusive benefit of the Town. Only securities defined by the bank commissioner as provided by rules adopted pursuant to RSA 386:57 shall be eligible to be pledged as collateral.

I.C.2. *Capital Assets and Depreciation*

Generally, the Town's property, plant and equipment with useful lives of more than two years are stated at historical cost and reported in the government-wide financial statements. Donated assets are stated at fair value on the date donated. The Town generally capitalizes assets with cost of \$5,000 or more as purchase and construction outlays occur. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed of, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in operations.

Estimated useful lives, in years, for depreciable assets are as follow:

	<u>Years</u>
Land improvements	20
Buildings and building improvements	50
Machinery, vehicles and equipment	8-15
Infrastructure	7-20

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I.C.3. *Long-Term Liabilities*

In the government-wide financial statements, outstanding debt is reported as liabilities. Other long-term liabilities include capital leases, compensated absences, other postemployment benefits, accrued landfill postclosure care costs, and the net pension liability. These are not reported in the governmental funds.

I.C.4. *Equity*

The government-wide statement of net position reports net position in the following components:

- Net investment in capital assets, which is computed as the total capital assets less accumulated depreciation, net of outstanding debt used to acquire those assets.
- Restricted for perpetual care, which consists of the balance of the permanent funds that is allowed to be used only for cemetery care. This balance is segregated between nonexpendable, representing the principal balance that must be invested to generate income and cannot be expended, and expendable, representing income earned that can be used for cemetery care.
- Restricted for other purposes, which consists of the library fund; and the rest of the permanent funds that is to be used for library and other purposes.
- Unrestricted, which consists of the remaining balance of net position.

The governmental funds report the following components of fund balance:

- Nonspendable, representing the principal balance of the permanent funds that cannot be spent, and the balances of tax deeded property and prepaid expenditures.
- Restricted, representing the income portion of the permanent funds and the balance of the library fund that can only be used for specific purposes per terms of endowments or State law.
- Committed, representing the balance of expendable trust funds, and positive balances of special revenue funds.
- Unassigned, representing the remaining balance of the General Fund.

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I.C.5. *Use of Estimates*

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

II. Stewardship, Compliance and Accountability

Budgetary Information

An annual budget was adopted on a basis consistent with generally accepted accounting principles for the General Fund, as well as some of the nonmajor funds. Unless encumbered, all governmental fund appropriations lapse at year-end. The Town is allowed to use beginning fund balance to balance the budget. In 2015, none of the fund balance from 2014 was so used.

Encumbrance accounting is employed by the governmental funds. Encumbrances (e.g., purchase orders and contracts) outstanding at year-end are reported as commitments or assignments of fund balances and do not constitute expenditures or liabilities because they will be added to the appropriations voted in the subsequent year.

Revenues are budgeted by source. Expenditures in the General Fund are budgeted by functions as follow: general government, public safety, highways and streets, sanitation, health, welfare, culture and recreation, conservation, economic development, debt service and capital outlay. Management can transfer appropriations among budget line items as necessary, but the total expenditures cannot legally exceed the total appropriations unless permission is received from the Commissioner of Revenue Administration.

Reconciliation of General Fund Budgetary Basis to GAAP

The following reconciles the budgetary basis to the GAAP basis for the General Fund. The Permanent Fund does not have a formal budget.

Revenues and other financing sources:	
Per Exhibit 7 (budgetary basis)	\$ 8,573,758
Adjustments:	
Basis difference:	
Tax revenue deferred in the prior year	832,681
Tax revenue deferred in the current year	(762,336)
Per Exhibit 5 (GAAP basis)	<u>\$ 8,644,103</u>

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Expenditures and other financing uses:	
Per Exhibit 7 (budgetary basis)	\$ 7,725,921
Adjustment:	
Basis difference:	
Encumbrances, beginning	85,695
Per Exhibit 5 (GAAP basis)	<u>\$ 7,811,616</u>
Unassigned fund balance:	
Per Exhibit 7 (budgetary basis)	\$ 1,658,970
Adjustment:	
Basis difference:	
Deferred tax revenue, GAAP basis	(762,336)
Per Exhibit 3 (GAAP basis)	<u>\$ 896,634</u>

III. Detailed Notes on Funds and Government-Wide Statements

III.A. Assets

III.A.1. Investments

As of December 31, 2015, the Town had the following investments:

U.S. Government Agency Bonds	\$ 244,016
Exchange Traded Funds	148,498
Mutual Funds	313,615
Preferred Stock	131,970
Common Stock	425,304
Corporate Bonds	377,224
New Hampshire Public Deposit Investment Pool	744,079
	<u>\$ 2,384,706</u>

The investments appear in the financial statements as follow:

Fund reporting level:	
Governmental funds - balance sheet (Exhibit 3)	\$ 1,570,549
Fiduciary funds - statement of fiduciary net position (Exhibit 8)	814,157
Total	<u>\$ 2,384,706</u>

Investment Policies

Credit Risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. New Hampshire law limits investments to those described in Note I.C.1. The Town's investment policy does not place any further restrictions on its investment choices.

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Interest Rate Risk is the risk that changes in interest rates will adversely affect the fair value of an investment. Investments held for longer periods are subject to increased risk of adverse interest rate changes. The Town's investment policy limits concentration of investments with a specific maturity.

III.A.2. *Receivables, Uncollectible Accounts and Deferred Revenue*

Property Taxes Receivable and Property Tax Calendar

Property taxes are levied and collected by the Town on a semi-annual basis. Tax bills are due on or around July 1 and December 1, with interest of 12% per annum on all taxes not received by the due date. The first billing is an estimate only based on half of the previous year's billing. The final billing is levied based on an inventory taken in April of each year (the tax year runs from April 1 to March 31), and is assessed after the tax rate has been calculated and set by the New Hampshire Department of Revenue Administration. A lien should be executed on any unpaid property taxes in the following year and this lien takes priority over any others. Interest of 18% per annum is charged upon redemption of lien taxes. Properties not redeemed within two years of the date of the tax lien should be deeded to the Town. The tax collector executed a tax lien for uncollected 2014 property taxes on April 22.

The property taxes levied and collected by the Town include amounts for the State of New Hampshire, the Hopkinton School District, Merrimack County, and the Contoocook Village and Hopkinton Village Precincts. The Town is responsible for the collection of all these taxes. During the annual tax rate setting process, the Town sets an amount for potential abatements and tax deedings, known as overlay. Overlay is raised through taxation and is reported as a reduction in tax revenue.

The net assessed valuation as of April 1, 2015, upon which the 2015 property tax levy was based was:

For the New Hampshire education tax	\$ 582,589,795
For all other taxes	\$ 609,908,585

This note continues on the following page.

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The tax rates and amounts assessed for the year ended December 31, 2015 were as follow:

	Per \$1,000 of Assessed Valuation	
Municipal portion	\$6.92	\$ 4,214,458
School portion:		
State of New Hampshire	\$2.51	1,463,055
Local	\$21.15	12,901,915
County portion	\$3.04	1,857,128
Precinct portion:		
Contocook Village	\$1.99	258,385
Hopkinton Village	\$0.46	17,555
Total property taxes assessed		<u>\$ 20,712,496</u>

The following details the taxes receivable at year-end:

Property:	
Levy of 2015	\$ 859,187
Unredeemed (under tax lien):	
Levy of 2014	183,121
Levy of 2013	94,856
Levy of 2012	34,818
Levy of 2011	8,722
Levy of 2010	21,101
Levy of 2009	7,069
Levy of 2008	1,895
Levy of 2007	1,786
Levy of 2006	1,041
Timber	9,088
Less: allowance for estimated uncollectible taxes	(125,000)
Net taxes receivable	<u>\$ 1,097,684</u>

Other Receivables and Uncollectible/Unavailable Accounts

Significant receivables include amounts due from customers primarily for sewer, ambulance, landfill and other services. The fund financial statements report accounts receivable net of any allowance for uncollectible/unavailable accounts and revenues net of uncollectibles. The allowance amounts consist of all of the elderly and welfare liens, and an amount for potential adjustments to ambulance receivables.

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Related amounts are as follow:

Accounts	\$ 230,340
Intergovernmental	18,886
Liens	211,181
Less: allowance for uncollectible amounts	<u>(257,888)</u>
Net total receivables	<u><u>\$ 202,519</u></u>

Deferred Revenue

Deferred revenue in the governmental funds consists of \$762,336 of taxes, 7,436 of sewer charges, \$63,366 of payments in lieu of taxes, \$29,426 of ambulance related fees, and \$8,218 of grant revenue deferred because they were not received within sixty days of year-end.

III.A.3. Capital Assets

Changes in Capital Assets

The following table provides a summary of changes in capital assets of the governmental activities:

	Balance, beginning	Additions	Deletions	Balance, ending
Governmental activities:				
At cost:				
Not being depreciated:				
Land	\$ 8,410,469	\$ -	\$ -	\$ 8,410,469
Construction in progress	1,865,165	371,854	(1,865,165)	371,854
Intangible assets	323,900	-	-	323,900
Total capital assets not being depreciated	<u>10,599,534</u>	<u>371,854</u>	<u>(1,865,165)</u>	<u>9,106,223</u>
Being depreciated:				
Land improvements	1,202,903	-	(55,575)	1,147,328
Buildings and building improvements	5,636,224	3,112,102	73,663	8,821,989
Machinery, vehicles and equipment	4,012,111	117,685	(374,954)	3,754,842
Infrastructure	40,278,776	136,668	55,575	40,471,019
Total capital assets being depreciated	<u>51,130,014</u>	<u>3,366,455</u>	<u>(301,291)</u>	<u>54,195,178</u>
Total all capital assets	<u>61,729,548</u>	<u>3,738,309</u>	<u>(2,166,456)</u>	<u>63,301,401</u>
Less accumulated depreciation:				
Land improvements	(762,135)	(37,929)	8,336	(791,728)
Buildings and building improvements	(1,766,885)	(189,810)	(1,314)	(1,958,009)
Machinery, vehicles and equipment	(2,588,589)	(263,815)	319,341	(2,533,063)
Infrastructure	(33,035,224)	(1,325,808)	(6,948)	(34,367,980)
Total accumulated depreciation	<u>(38,152,833)</u>	<u>(1,817,362)</u>	<u>319,415</u>	<u>(39,650,780)</u>
Net book value, capital assets being depreciated	<u>12,977,181</u>	<u>1,549,093</u>	<u>18,124</u>	<u>14,544,398</u>
Net book value, all capital assets	<u><u>\$ 23,576,715</u></u>	<u><u>\$ 1,920,947</u></u>	<u><u>\$ (1,847,041)</u></u>	<u><u>\$ 23,650,621</u></u>

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Depreciation expense was charged to functions of the Town as follows:

Governmental activities:	
General government	\$ 2,894
Public safety	182,514
Highways and streets	1,514,395
Sanitation	53,633
Culture and recreation	63,926
Total depreciation expense	<u>\$ 1,817,362</u>

III.A.4. *Restricted Net Position*

The government-wide statement of net position includes restricted net position of \$776,136 for perpetual care, and \$366,227 for library and welfare representing public trust funds reported as restricted to reflect purpose restrictions in trust indentures, and library funds restricted in accordance with State law.

III.B. *Liabilities*

III.B.1 *Intergovernmental Payable*

The amount due to other governments at December 31, 2015 consists of the balance of the 2015-2016 district assessment due to the Hopkinton School District in the amount of \$7,133,884.

III.B.2 *Long-Term Liabilities*

General obligation bonds and notes are approved by the voters and repaid with general revenues (property taxes). These liabilities are backed by the full faith and credit of the Town. Long-term liabilities also include compensated absences, the OPEB liability, accrued landfill postclosure care costs, and the net pension liability.

This note continues on the following page.

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Long-term liabilities currently outstanding are as follow:

	Original Amount	Issue Date	Maturity Date	Interest Rate %	Outstanding at 12/31/2015	Current Portion
General obligation bonds payable:						
Landfill closure	\$ 1,859,384	1998	2017	4.21	\$ 262,197	\$ 128,392
Open space (Beyer/Carson/Rollins)	\$ 761,500	2004	2020	4.31	250,000	50,000
Open space (Rice)	\$ 467,900	2005	2025	4.00	220,000	25,000
Open space (Ransmeier)	\$ 368,250	2006	2019	4.39	62,287	18,412
Open space (Myron)	\$ 279,837	2007	2020	3.97	129,053	22,327
Community well	\$ 350,000	2010	2020	3.20	175,000	35,000
Highway garage	\$ 530,566	2013	2023	2.21	424,453	53,057
Fire station renovation	\$ 2,994,578	2015	2029	3.27-2.69	2,954,527	173,732
					<u>4,477,517</u>	<u>505,920</u>
Capital lease payable:						
Loader/backhoe	\$ 85,096	2011	2016	4.55	18,600	18,600
Compensated absences payable					194,227	-
Other postemployment benefits payable					143,426	-
Accrued landfill postclosure care costs					276,000	23,000
Net pension liability					<u>3,626,825</u>	<u>-</u>
					<u>\$ 8,736,595</u>	<u>\$ 547,520</u>

Changes in Long-Term Liabilities

The following is a summary of changes in governmental activities' long-term liabilities for the year ended December 31, 2015:

	General Obligation Bonds and Notes Payable	Capital Leases Payable	Compensated Absences Payable	OPEB Liability	Accrued Landfill Postclosure Care Costs	Net Pension Liability	Total
Balance, beginning	\$ 3,349,047	\$ 36,373	\$ 183,443	\$ 132,427	\$ 299,000	\$ 3,542,092	\$ 7,542,382
Amortizations	1,494,553	-	10,784	23,384	-	84,723	1,613,444
Revolutions	(366,083)	(17,773)	-	(12,385)	(23,000)	-	(419,241)
Balance, ending	<u>\$ 4,477,517</u>	<u>\$ 18,600</u>	<u>\$ 194,227</u>	<u>\$ 143,426</u>	<u>\$ 276,000</u>	<u>\$ 3,626,815</u>	<u>\$ 8,736,585</u>

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Debt Service Requirements to Maturity

The annual debt service requirements to maturity for bonds and notes as of year-end are as follow:

Year Ending December 31,	Principal	Interest	Total
2016	\$ 505,920	\$ 144,738	\$ 650,658
2017	519,455	124,845	644,300
2018	393,808	107,595	501,403
2019	390,642	93,205	483,847
2020	394,851	79,308	474,159
2021-2025	1,380,511	242,804	1,623,315
2026-2029	892,330	50,535	942,865
Totals	<u>\$ 4,477,517</u>	<u>\$ 843,030</u>	<u>\$ 5,320,547</u>

The final payments on the capital lease are due in 2016, and consist of \$18,600 principal and \$863 interest for a total of \$19,463.

Unissued, Authorized Debt

At the March 12, 2003 Town Meeting, \$5,000,000 of bonds were approved for the purpose of acquiring land for open space. As of December 31, 2015, five bonds totaling \$2,037,486 have been issued of this authorization, leaving \$2,962,514 still unissued.

Accrued Landfill Postclosure Care Costs

State and federal laws and regulations require that the Town continue to perform certain monitoring and maintenance functions at the landfill site for thirty years after closure. The amount recorded as the postclosure care liability represents the estimate of what it will cost for this monitoring and maintenance costs over the next twelve years, the length of time monitoring is expected to continue. The actual cost of postclosure care could be higher or lower.

III.C. Balances and Transfers – Payments Within the Reporting Entity

III.C.1. Receivables and Payables

Generally, outstanding balances between funds reported as “interfund receivables/payables” include outstanding charges by one fund to another for goods or services, subsidy commitments outstanding at year-end, or other miscellaneous amounts. Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is also reported as “interfund receivables/payables.”

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The following reports the interfund receivables and payables at year-end:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General	Nonmajor	\$ 12,086
Nonmajor	Permanent	1,448
		<u>\$ 13,534</u>

The amount due to the General Fund represents reimbursements for expenditures paid on behalf of other funds. The amount due to the Nonmajor Funds represents Permanent Fund interest due to the Library.

III.C.2. *Transfers*

Transfers within the reporting entity are substantially for the purposes of distributing taxes to the fund for which the appropriation was made, funding capital projects, and making additions to and using capital reserve accounts. The government-wide statement of activities eliminates transfers reported within the activities columns.

The following reports transfers within the reporting entity:

	<u>Transfers In:</u>		
	<u>General Fund</u>	<u>Nonmajor Funds</u>	<u>Total</u>
Transfers out:			
General Fund	\$ -	\$ 448,000	\$ 448,000
Permanent Fund	-	4,696	4,696
Nonmajor Funds	117,741	-	117,741
	<u>\$ 117,741</u>	<u>\$ 452,696</u>	<u>\$ 570,437</u>

The transfers from the General Fund represent \$448,000 to the Expendable Trust Fund as voted by Town Meeting. The transfers from the Nonmajor Funds to the General Fund represent \$15,000 from the Library Fund for interest, and \$102,741 from the Pay-by-Bag Fund as voted. The transfer from the Permanent Fund of \$4,696 represents earnings on library trust funds paid to the Library Fund.

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III.D. Restatement of Beginning Equity Balances

The beginning equity balances were restated as follow:

	Governmental Activities	General Fund	Permanent Fund	Nonmajor Funds
To record prepaid insurance	\$ 35,544	\$ 35,544	\$ -	\$ -
To remove grant receivable repaid	(14,464)	(10,738)	-	-
To record year-end sewer revenue	25,055	-	-	25,055
To reclassify fund	-	-	(4,246)	4,246
To record net pension liability and related deferrals	(3,736,935)	-	-	-
Net position/fund balance, as previously reported	23,197,699	138,194	1,170,081	1,178,718
Net position/fund balance, as restated	<u>\$ 19,506,899</u>	<u>\$ 163,000</u>	<u>\$ 1,165,835</u>	<u>\$ 1,208,019</u>

III.E. Components of Fund Balance

Fund balance is categorized in the following components as described in Note I.C.4.:

	General Fund	Permanent Fund	Nonmajor Funds
Nonspendable:			
Endowments	\$ -	\$ 722,234	\$ -
Prepaid items	96,838	-	-
Tax deeded property	2,015	-	-
Total nonspendable	<u>98,853</u>	<u>722,234</u>	<u>-</u>
Restricted:			
General government	-	270,522	-
Culture and recreation	-	148,159	84,012
Total restricted	<u>-</u>	<u>418,681</u>	<u>84,012</u>
Committed:			
Public safety	-	-	95,134
Sanitation	-	-	148,360
Welfare	-	-	35,338
Culture and recreation	-	-	50,155
Conservation	-	-	75,609
Capital outlay	-	-	544,608
Total committed	<u>-</u>	<u>-</u>	<u>949,204</u>
Unassigned	<u>896,634</u>	<u>-</u>	<u>-</u>
Total fund balance	<u>\$ 995,487</u>	<u>\$ 1,140,915</u>	<u>\$ 1,033,216</u>

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IV. Other Information

IV.A. Risk Management

The Town's risk management activities are reported with governmental activities and recorded in the General Fund. During the fiscal year, the Town was a member of the NH Public Risk Management Exchange (Primex), which is considered a public entity risk pool, currently operating as a common risk management and insurance program for member governmental entities.

Primex's Workers' Compensation and Property/Liability Programs are pooled risk management programs under RSA 5-B and RSA 281-A. Coverage is provided for the calendar year. Primex provided statutory workers' compensation coverage, \$2,000,000 for each liability loss and various amounts of coverage for property losses. Contributions billed for 2015 to be recorded as an insurance expenditure/expense totaled \$74,830 for property/liability and \$65,770 for workers' compensation. In addition, a premium holiday was given to the Town for worker's compensation in the amount of \$71,207. There is a refund due to the Town in the amount of \$58,659 that is being applied to the 2016 premiums due, and is reported as a prepaid item in the financial statements. The member agreement permits Primex to make additional assessments to members should there be a deficiency in trust assets to meet its liabilities. At this time, Primex foresees no likelihood of any additional assessments for past years.

IV.B. Retirement Pensions

The New Hampshire Retirement System (NHRS) is a multiple-employer, cost-sharing, contributory public employee defined benefit plan qualified under section 401(a) of the Internal Revenue Code, and funded through a trust which is exempt from tax under Internal Revenue Code section 501(a). The NHRS provides service, disability, death and vested retirement benefits for the Town's police officers, fire personnel and other employees, and their beneficiaries. The New Hampshire Legislature establishes the provisions for benefits and contributions. The NHRS issues a separate financial report that is available at www.nhrs.org or by contacting the NHRS at 54 Regional Drive, Concord, NH 03301.

Both the members and the Town make contributions to the NHRS. Member rates of contribution are set by the Legislature. Employer rates are determined by the NHRS trustees based on an actuarial valuation. The rates of contribution for police officers, firefighters and other employees were 11.55%, 11.80% and 7.0%, respectively. During the first six months of 2015, the rates of contribution from the Town were 25.30% for police, 27.74% for fire personnel, and 10.77% for other employees, increasing effective July 1 to 26.38%, 29.16%, and 11.17%, respectively, which are actuarially determined to generate an amount, that when combined with employee contributions, is expected to finance the cost of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. Employer contributions

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from the Town during the years 2013, 2014, and 2015 were, \$303,542, \$356,384 and \$350,050 respectively. The amounts are paid on a monthly basis as due.

Pension Liabilities, Pension Expense, and Deferred Outflows and Inflows of Resources Related to Pensions

At December 31, 2015, the Town reported a liability of \$3,626,825 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2015, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating municipalities and school districts, actuarially determined. As of June 30, 2015, the Town's proportion was 0.0916%, which was a decrease of 0.0028% from its proportion measured as of June 30, 2014.

For the year 2015, the Town recognized pension expense of \$264,372. At year-end, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes in proportion and differences between employer contributions and proportionate share of contributions	\$ 56,362	\$ 97,067
Differences between expected and actual experience	-	79,587
Net difference between projected and actual earnings on pension plan investments	232,841	329,773
Town contributions subsequent to the measurement date	192,792	-
	<u>\$ 481,995</u>	<u>\$ 506,427</u>

The Town reported \$192,792 as deferred outflows of resources related to pensions resulting from Town contributions subsequent to the measurement date, which will be recognized as a reduction of the net pension liability in the year 2016.

**TOWN OF HOPKINTON, NEW HAMPSHIRE
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AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2015**

Other amounts reported as deferred inflows of resources related to pensions will be recognized in pension expense as follow:

Year	
2016	\$ (76,293)
2017	(76,293)
2018	(76,293)
2019	27,501
2020	(15,846)
	<u>\$ (217,224)</u>

Actuarial Assumptions

The total pension liability in the June 30, 2015 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.75%
Salary increases	5.8% average, including inflation
Investment rate of return	7.75% per year

Mortality rates were based on the RP-2000 Mortality Table, projected to 2020 with Scale AA. The table includes a margin of 15% for men and 17% for women for mortality improvements.

Sensitivity of the Town's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 7.75%, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.75%) or one percentage point higher (8.75%) than the current rate.

	1% Decrease (6.75%)	Current Discount Rate (7.75%)	1% Increase (8.75%)
Town's proportionate share of net pension liability	\$ 4,774,243	\$ 3,626,825	\$ 2,648,644

Other actuarial assumptions, as well as detailed information about the pension plan's fiduciary net position, is available in the separately issued NHRS report.

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2015**

IV.C. Contingent Liabilities

Amounts received from grantor agencies are subject to audit and adjustments by such agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures that may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

IV.D. Other Postemployment Benefits

Plan Description

As required by NH RSA 100-A:50, *New Hampshire Retirement System: Medical Benefits*, the Town provides its eligible retirees including certain beneficiaries, the ability to purchase health, dental and prescription drug coverage at the Town's group rates. The Town does not supplement the cost of these plans directly, but recognizes the liability for the inclusion of implicit rate subsidies to the retirees. The subsidy occurs because when a blended rate is used for a group of individuals that includes younger and presumably healthier people along with older, retired people, implicitly, the active employees are subsidizing the retirees. As of December 31, 2015, there were ten retirees with eight spouses, and thirty active employees with twenty-seven spouses participating in the plan.

Benefits Provided

The Town provides medical, dental and prescription drug coverage to retirees and their eligible spouses and dependents. All active employees who retire from the Town and meet the eligibility requirements will receive these benefits.

Funding Policy

Retirees contribute all of the premiums as determined by the Town, but the remainder of the costs as derived from the implicit subsidy are paid by the Town on a pay-as-you-go basis.

Annual OPEB Costs and Net OPEB Obligation

The Town's annual OPEB expense for the year 2015 was calculated based on the annual required contribution of the Town (ARC). The Town has elected to calculate the ARC and related information using the alternative measurement method permitted by GASB Statement No. 45 for employers in plans with fewer than one hundred total plan members. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost each year and amortize the unfunded actuarial liability over a period not to exceed thirty years.

TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2015

The Town's annual OPEB cost for the year ended December 31, 2015 including the amount actually contributed to the plan and the change in the Town's net OPEB obligation is as follows:

Annual Required Contribution (ARC)	\$ 23,384
Interest on Net OPEB Obligation (NOO)	-
Adjustment to ARC	-
Annual OPEB Cost (Expense)	<u>23,384</u>
Age Adjusted Contributions Made	<u>(12,385)</u>
Change in Net OPEB Obligation (NOO)	10,999
Net OPEB Obligation (NOO), beginning	<u>132,427</u>
Net OPEB Obligation (NOO), ending	<u><u>\$ 143,426</u></u>

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for the year 2015 and the preceding six years (the first years of recording) were as follow:

Fiscal Year Ended	Annual OPEB Cost	Age Adjusted Contribution	Percentage of Annual Cost Contributed	Net OPEB Obligation
12/31/2009	\$ 42,584	\$14,743	34.62%	\$27,841
12/31/2010	\$ 29,581	\$10,969	37.08%	\$18,612
12/31/2011	\$ 29,050	\$6,197	21.33%	\$22,853
12/31/2012	\$ 29,050	\$6,072	20.90%	\$22,978
12/31/2013	\$ 28,646	\$6,257	21.84%	\$22,389
12/31/2014	\$ 30,412	\$12,658	41.62%	\$17,754
12/31/2015	\$ 23,384	\$12,385	52.96%	\$10,999

Funded Status and Funding Progress

The funded status of the plan as of December 31, 2015, is as follows:

Accrued Liability (AL)	\$ 156,301
Value of Plan Assets	-
Unfunded Accrued Liability (UAL)	<u>\$ 156,301</u>
Funded Ratio (Value of Plan Assets / AL)	0.00%
Covered Payroll of Active Plan Members	\$ 1,962,243
UAL as a Percentage of Covered Payroll	7.97%

The projection of future benefit payments for an ongoing plan involves estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2015**

are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information after the notes to the financial statements, presents multi-year trend information about whether the value of plan assets is increasing or decreasing over time relative to the accrued liability for benefits.

Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in accrued liabilities and the value of assets, consistent with the long-term perspective of the calculations.

The following simplifying assumptions were made:

Retirement age for active employees – Based on the historical average retirement age for the covered group, active plan members were assumed to retire at age 62, or at the first subsequent year in which the member would qualify for benefits.

Marital status – Marital status of members at the calculation date was assumed to continue throughout retirement.

Health insurance premiums – The health insurance premiums for retirees in 2015 were used as the basis for calculation of the present value of total benefits to be paid.

EXHIBIT 10
TOWN OF HOPKINTON, NEW HAMPSHIRE
Schedule of the Town's Proportionate Share of the Net Pension Liability
New Hampshire Retirement System

	2015	2014
Town's proportion of net pension liability	0.0916%	0.0944%
Town's proportionate share of the net pension liability	\$ 3,626,825	\$ 3,542,092
Town's covered-employee payroll	\$ 1,962,243	\$ 2,053,126
Town's proportionate share of the net pension liability as a percentage of covered-employee payroll	184.83%	172.52%
Plan fiduciary net position as a percentage of the total pension liability	65.5%	66.3%

EXHIBIT 11
TOWN OF HOPKINTON, NEW HAMPSHIRE
Schedule of Town Contributions
New Hampshire Retirement System

	2015	2014
Contractually required contribution	\$ 350,050	\$ 356,384
Contribution in relation to the contractually required contribution	350,050	356,384
Contribution deficiency	<u>\$ 700,100</u>	<u>\$ 712,768</u>
Town's covered-employee payroll	\$1,962,243	\$ 2,053,126
Contributions as a percentage of covered-employee payroll	17.84%	17.36%

EXHIBIT 12
TOWN OF HOPKINTON, NEW HAMPSHIRE
Other Postemployment Benefits
Schedule of Funding Progress

Valuation Date	Value of Assets	Accrued Liability	Unfunded Accrued Liability	Funded Ratio	Covered Payroll	UAL as a Percentage of Covered Payroll
12/31/2009	\$ -	\$ 404,661	\$ 404,661	0.00%	\$ 1,727,557	23.42%
12/31/2010	\$ -	\$ 286,916	\$ 286,916	0.00%	\$ 1,815,431	15.80%
12/31/2011	\$ -	\$ 275,930	\$ 275,930	0.00%	\$ 1,847,376	14.94%
12/31/2012	\$ -	\$ 278,391	\$ 278,391	0.00%	\$ 1,849,035	15.06%
12/31/2013	\$ -	\$ 274,514	\$ 274,514	0.00%	\$ 1,938,595	14.16%
12/31/2014	\$ -	\$ 294,145	\$ 294,145	0.00%	\$ 2,053,126	14.33%
12/31/2015	\$ -	\$ 156,301	\$ 156,301	0.00%	\$ 1,962,243	7.97%

TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTE TO THE REQUIRED SUPPLEMENTARY INFORMATION
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2015

The Schedule of the Town's Proportionate Share of the Net Pension Liability, the Schedule of Town Pension Contributions, and the Schedule of Funding Progress for the Other Postemployment Benefits are meant to present related information for ten years. Because this is the first year that the Town has adopted GASB Statement No. 68 and presented the pension schedules, and the seventh year that the Town has presented its OPEB information, only two and seven years, respectively, are presented. An additional year's information will be added each year until there are ten years shown.

EXHIBIT 13
TOWN OF HOPKINTON, NEW HAMPSHIRE
Nonmajor Governmental Funds
Combining Balance Sheet
December 31, 2015

	Special Revenue Funds										Capital Projects Fund Expendable Trust	Total
	Library	Recreation Revolving	Recycling Revolving	Conservation Commission	Pay-by-Bag	Sewer	Senior Center Rental	Drug Forfeiture and Seizure	Public Safety Revolving	Other		
ASSETS												
Cash and cash equivalents	\$ 79,957	\$ 34,616	\$ 26,939	\$ 75,621	\$ 75,829	\$ 10,273	\$ 2,869	\$ 33,209	\$ 58,829	\$ 57,986	\$ 84,220	\$ 540,348
Investments	2,607	-	-	-	-	-	-	-	-	-	469,463	472,070
Receivables, net of allowance for uncollectibles:												
Accounts	-	-	-	-	15,018	36,256	-	-	205	-	-	51,479
Interfund receivable	1,448	-	-	-	-	-	-	-	-	-	-	1,448
Total assets	<u>\$ 84,012</u>	<u>\$ 34,616</u>	<u>\$ 26,939</u>	<u>\$ 75,621</u>	<u>\$ 90,847</u>	<u>\$ 46,529</u>	<u>\$ 2,869</u>	<u>\$ 33,209</u>	<u>\$ 59,034</u>	<u>\$ 57,986</u>	<u>\$ 553,683</u>	<u>\$ 1,065,345</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES												
Liabilities:												
Accounts payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,992	\$ -	\$ -	\$ -	\$ -	\$ 8,325	\$ 12,317
Interfund payable	-	5,541	4,500	12	-	27	400	-	595	261	750	12,086
Escrow and performance deposits	-	-	-	-	-	-	200	-	-	-	-	200
Total liabilities	<u>-</u>	<u>5,541</u>	<u>4,500</u>	<u>12</u>	<u>-</u>	<u>4,019</u>	<u>600</u>	<u>-</u>	<u>595</u>	<u>261</u>	<u>9,075</u>	<u>24,603</u>
Deferred inflows of resources:												
Deferred sewer charges	-	-	-	-	-	7,436	-	-	-	-	-	7,436
Fund balances:												
Restricted	84,012	-	-	-	-	-	-	-	-	-	-	84,012
Committed	-	29,075	22,439	75,609	90,847	35,074	2,269	33,209	58,439	57,725	544,608	949,294
Total fund balances	<u>84,012</u>	<u>29,075</u>	<u>22,439</u>	<u>75,609</u>	<u>90,847</u>	<u>35,074</u>	<u>2,269</u>	<u>33,209</u>	<u>58,439</u>	<u>57,725</u>	<u>544,608</u>	<u>1,033,306</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 84,012</u>	<u>\$ 34,616</u>	<u>\$ 26,939</u>	<u>\$ 75,621</u>	<u>\$ 90,847</u>	<u>\$ 46,529</u>	<u>\$ 2,869</u>	<u>\$ 33,209</u>	<u>\$ 59,034</u>	<u>\$ 57,986</u>	<u>\$ 553,683</u>	<u>\$ 1,065,345</u>

EXHIBIT 14
TOWN OF HOPKINTON, NEW HAMPSHIRE
Nonmajor Governmental Funds
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended December 31, 2015

	Special Revenue Funds										Capital Projects Funds Expendable Trust	Total
	Library	Recreation Revolving	Recycling Revolving	Conservation Commission	Pay-by-Bag	Sewer	Senior Center Rental	Drug Forfeiture and Seizure	Public Safety Revolving	Other		
REVENUES												
Taxes	\$ -	\$ -	\$ -	\$ 8,799	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,799
Charges for services	7,900	71,986	-	-	98,377	113,380	-	-	66,814	-	-	358,457
Miscellaneous	13,198	-	13	36	44	1	1,041	17	28	57,353	471	72,202
Total revenues	21,098	71,986	13	8,835	98,421	113,381	1,041	17	66,842	57,353	471	439,458
EXPENDITURES												
Current:												
General government	-	1,522	-	-	-	-	-	-	-	-	-	1,522
Public safety	-	-	-	-	-	-	-	-	62,822	7,939	-	79,836
Highways and streets	-	-	-	-	-	-	-	-	-	-	-	1,975
Sanitation	-	-	4,500	-	17,259	92,937	-	-	-	-	-	119,764
Welfare	-	-	-	-	-	-	-	-	-	20,767	-	20,767
Culture and recreation	3,627	79,389	-	-	-	-	300	-	-	33,217	-	116,533
Conservation	-	-	-	3,818	-	-	-	-	-	-	-	3,818
Debt service:												
Principal	-	-	-	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-	-	-	-	-
Capital outlay	-	-	-	-	-	-	-	-	-	-	-	-
Total expenditures	3,627	80,911	4,500	3,818	17,259	92,937	300	-	62,822	61,923	621,029	585,448
Excess (deficiency) of revenues over (under) expenditures	17,471	(8,925)	(4,487)	5,017	81,162	20,444	741	17	4,020	(4,570)	(620,558)	(509,688)
Other financing sources (uses):												
Transfers in	4,696	-	-	-	-	-	-	-	-	-	448,000	452,696
Transfers out	(15,000)	-	-	-	(102,741)	-	-	-	-	-	-	(117,741)
Total other financing sources and uses	(10,304)	-	-	-	(102,741)	-	-	-	-	-	448,000	334,955
Net change in fund balances	7,167	(8,925)	(4,487)	5,017	(21,579)	20,444	741	17	4,020	(4,570)	(172,558)	(174,713)
Fund balances, beginning, as restated, see Note III.D.	76,895	38,000	26,926	70,592	112,426	14,630	1,528	33,192	54,419	62,295	717,166	1,208,019
Fund balances, ending	\$ 84,012	\$ 29,075	\$ 22,439	\$ 75,609	\$ 90,847	\$ 35,074	\$ 2,269	\$ 33,209	\$ 58,439	\$ 57,725	\$ 544,608	\$ 1,033,306

EXHIBIT 15
TOWN OF HOPKINTON, NEW HAMPSHIRE
General Fund
Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)
For the Year Ended December 31, 2015

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	\$ 3,888,764	\$ 3,932,478	\$ 43,714
Land use change	16,000	13,640	(2,360)
Timber	20,000	28,863	8,863
Payments in lieu of taxes	75,125	131,675	56,550
Interest and penalties on delinquent taxes	100,000	108,921	8,921
Total taxes	<u>4,099,889</u>	<u>4,215,577</u>	<u>115,688</u>
Licenses, permits and fees:			
Business licenses and permits	1,500	977	(523)
Motor vehicle permits	1,005,000	1,120,688	115,688
Other	22,600	23,705	1,105
Total licenses, permits and fees	<u>1,029,100</u>	<u>1,145,370</u>	<u>116,270</u>
Intergovernmental:			
State sources:			
Meals and rooms distributions	269,394	269,394	-
Highway block grant	175,761	177,277	1,516
State and federal forest land	396	396	-
Flood control reimbursement	263,962	257,854	(6,108)
Landfill grant	24,603	24,603	-
Witness fees	-	824	824
Curtain restoration grant	8,218	-	(8,218)
Federal sources:			
Police grants	-	6,653	6,653
Total intergovernmental	<u>742,334</u>	<u>737,001</u>	<u>(5,333)</u>
Charges for services:			
Income from departments	<u>785,942</u>	<u>725,049</u>	<u>(60,893)</u>
Miscellaneous:			
Sale of property	1,000	4,386	3,386
Interest on investments	-	2,915	2,915
Rent	7,000	8,860	1,860
Fines and forfeits	300	570	270
Insurance dividends and reimbursements	15,000	107,679	92,679
Contributions and donations	1,500	4,280	2,780
Other	25,000	9,777	(15,223)
Total miscellaneous	<u>49,800</u>	<u>138,467</u>	<u>88,667</u>
Other financing sources:			
Transfers in:			
Nonmajor funds	121,047	117,741	(3,306)
Long-term debt issued	1,495,016	1,494,553	(463)
Total other financing sources	<u>1,616,063</u>	<u>1,612,294</u>	<u>(3,769)</u>
Total revenues and other financing sources	<u>\$ 8,323,128</u>	<u>\$ 8,573,758</u>	<u>\$ 250,630</u>

EXHIBIT 16
TOWN OF HOPKINTON, NEW HAMPSHIRE
General Fund
Schedule of Appropriations, Expenditures and Encumbrances (Non-GAAP Budgetary Basis)
For the Year Ended December 31, 2015

	Encumbered from Prior Year	Appropriations	Expenditures	Variance Positive (Negative)
Current:				
General government:				
Executive	\$ -	\$ 249,172	\$ 272,825	\$ (23,653)
Election and registration	-	207,701	201,863	5,838
Financial administration	-	112,047	110,265	1,782
Revaluation of property	-	78,241	67,123	11,118
Legal	-	25,000	22,792	2,208
Personnel administration	-	601,270	567,790	33,480
Planning and zoning	-	105,024	103,468	1,556
Cemeteries	-	16,372	16,476	(104)
Insurance, not otherwise allocated	-	74,830	72,959	1,871
Other	-	8,218	8,218	-
Total general government	-	1,477,875	1,443,779	34,096
Public safety:				
Police	-	700,941	627,955	72,986
Ambulance	-	573,659	612,998	(39,339)
Fire	-	250,217	286,728	(36,511)
Emergency management	-	1	-	1
Total public safety	-	1,524,818	1,527,681	(2,863)
Highways and streets:				
Public works	-	538,771	515,219	23,552
Highways and streets	85,695	690,000	733,450	42,245
Street lighting	-	2,340	2,177	163
Total highways and streets	85,695	1,231,111	1,250,846	65,960
Sanitation:				
Transfer station	-	659,534	545,957	113,577
Solid waste clean-up	-	43,300	39,138	4,162
Community wells	-	15,240	14,685	555
Total sanitation	-	718,074	599,780	118,294
Health:				
Animal control	-	7,084	6,325	759
Health and welfare agencies	-	14,327	14,327	-
Total health	-	21,411	20,652	759
Welfare:				
Administration	-	59,553	58,363	1,190
Vendor payments	-	55,000	45,171	9,829
Total welfare	-	114,553	103,534	11,019

(continued)

EXHIBIT 16 (continued)
TOWN OF HOPKINTON, NEW HAMPSHIRE
General Fund

Schedule of Appropriations, Expenditures and Encumbrances (Non-GAAP Budgetary Basis)
For the Year Ended December 31, 2015

	Encumbered from Prior Year	Appropriations	Expenditures	Variance Positive (Negative)
Culture and recreation:				
Parks and recreation	-	318,696	318,924	(228)
Public library	-	280,749	283,257	(2,508)
Patriotic purposes	-	3,251	3,100	151
Total culture and recreation	-	602,696	605,281	(2,585)
Conservation	-	1	-	1
Economic development	-	500	500	-
Debt service:				
Principal	-	339,950	366,083	(26,133)
Interest on long-term debt	-	122,123	121,012	1,111
Interest on tax anticipation note	-	2,000	-	2,000
Total debt service	-	464,073	487,095	(23,022)
Capital outlay:				
Fire station renovation	-	1,495,016	1,167,204	327,812
Improvements other than buildings	-	225,000	157,264	67,736
Total capital outlay	-	1,720,016	1,324,468	395,548
Other financing uses:				
Transfers out:				
Nonmajor funds	-	448,000	448,000	-
Total encumbrances, appropriations, expenditures and other financing uses	\$ 85,695	\$ 8,323,128	\$ 7,811,616	\$ 597,207

EXHIBIT 17
TOWN OF HOPKINTON, NEW HAMPSHIRE
General Fund
Schedule of Changes in Unassigned Fund Balance (Non-GAAP Budgetary Basis)
For the Year Ended December 31, 2015

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Unassigned fund balance, beginning		\$ 856,846
Budget summary:		
Revenue surplus (Exhibit 15)	\$ 250,630	
Unexpended balance of appropriations (Exhibit 16)	<u>597,207</u>	
Budget surplus		847,837
Increase in nonspendable fund balance		<u>(45,713)</u>
Unassigned fund balance, ending		<u><u>\$ 1,658,970</u></u>



Roberts & Greene, PLLC

LETTER TO MANAGEMENT

To the Members of the Board of Selectmen
Town of Hopkinton
330 Main Street
Hopkinton, NH 03229

Dear Members of the Board:

In planning and performing our audit of the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hopkinton as of and for the year ended December 31, 2015, in accordance with auditing standards generally accepted in the United States of America, we considered the Town's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Hopkinton's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph above and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified. However, we did not identify any deficiencies in internal control that we consider to be material weaknesses.

We do want to report on the status of the following previous comments:

Sewer Fund Reporting

We are pleased to see that the Town has addressed the situation of rates not covering costs, and that the Sewer Fund is no longer reporting a deficit.

Ambulance Billing and Receivables

We noted that the Town has changed outside billing services to one that is providing more detailed reporting, including monthly reconciliations.

This communication is intended solely for the information and use of the Board of Selectmen and others within the organization, and is not intended to be, and should not be, used by anyone other than these specified parties.

July 20, 2016

Roberts & Greene, PLLC

2016 Vital Statistics



Resident Births

January 1, 2016 – December 31, 2016

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
COHEN, SIMON ARTHUR	01/17/16	CONCORD, NH	COHEN, JONATHAN	COHEN, KARIN
LASPESA, MICHAEL ANTHONY	01/29/16	CONCORD, NH	LASPESA JR, BRUCE	LASPESA, KATHLEEN
JONES, SOFIA ROSE	02/03/16	CONCORD, NH	JONES, ALEXANDER	BIBEAU, JULIE
SLATER, THEODORE EDWIN THOMAS	02/08/16	LEBANON, NH	SLATER, NATHANIEL	SLATER, ARIEL
AMIN-PAUL, JAXON MICHAEL	02/25/16	CONCORD, NH	PAUL, MICHAEL	AMIN, AJITA
JONES, ALICE AMINA MAVIS	02/27/16	CONCORD, NH	JONES, AARON	JONES, ANNA
JOSEPH, BENJAMIN PAUL	03/17/16	CONCORD, NH	JOSEPH, BRENT	JOSEPH, KATHRYN
EKSTROM, ADDISON ROSE	03/24/16	MANCHESTER, NH	CLICK III, PERRY	EKSTROM, JAMIE
SALYER, KAYDEN MICHAEL	04/05/16	CONCORD, NH	SALYER, CHRISTOPHER	GREENE, KIRSTEN
BEAUDOIN, TRUE MORRIS	04/22/16	CONCORD, NH	BEAUDOIN, MARK	BEAUDOIN, LAURA
BOHANAN, CHARLES DONALD	04/23/16	CONCORD, NH	BOHANAN, SEAN	BOHANAN, CAITLYN
MOYER, RILEY EDWARD	05/05/16	CONCORD, NH	MOYER, JOEL	KETAINECK, BETH
KEITH, ADDILYN MARIE	05/16/16	MANCHESTER, NH	KEITH JR, DAVID	KEITH, KATHRYN
VINCENT, KATHERINE JOY	05/23/16	CONCORD, NH	VINCENT, ADAM	VINCENT, LINDSEY
SIDES, CATHERINE PORTER	06/07/16	CONCORD, NH	SIDES, COREY	SIDES, ELIZABETH
GILDERSLEEVE, ABIGAIL ROSE	06/23/16	MANCHESTER, NH	GILDERSLEEVE, MICHAEL	MANDH, DARLENE
CARDIN, BENTLEIGH AVERY	07/08/16	LEBANON, NH	CARDIN, WILLIAM	CARDIN, CAREEN
BOTELHO III, JOSE JACINTO	08/08/16	CONCORD, NH	BOTELHO JR, JOSE	JONES, LAURA
DONNELLY, LIAM ALEXANDER	08/24/16	LEBANON, NH	DONNELLY, DAVID	DONNELLY, LISA
DUBOIS, HUNTER FRANKLIN	08/30/16	HOPKINTON, NH	DUBOIS, ROGER	DUBOIS, AMBER
KILRAIN, RUBY DIXON	09/01/16	CONCORD, NH	KILRAIN, DANIEL	KILRAIN, ABIGAIL
PERSECHINO, LUCCA LYNN	09/16/16	CONCORD, NH	PERSECHINO, MATTHEW	PERSECHINO, SARA
CASOLARO, FREYA HELEN	11/11/16	CONCORD, NH	CASOLARO, NICHOLAS	CASOLARO, GEORGIA
SHEEHY, LEON LEONARD	12/15/16	CONCORD, NH	SHEEHY, ALLAN	BRAM, VICTORIA
TOLER, INGRID ELISABETH	12/18/16	HOPKINTON, NH	TOLER, THERON	TOLER, LORIANNE
Total number of records 25				

Resident Deaths

January 1, 2016 – December 31, 2016

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union
MANUS. MICHAEL	01/02/16	CONTOOCOOK	MANUS, PETER	TAGIS, MARY
PURINGTON, CHARLOTTE	01/06/16	HOPKINTON	PALMER, ARTHUR	HUTCHINS, MYRTLE
BACON, TIMOTHY	01/26/16	CONTOOCOOK	BACON. RICHARD	JOYCE, NEALE
MITCHELL, RICHARD	01/30/16	CONTOOCOOK	MITCHELL, HENRY	BROADBENT, EMILY
WORTMAN. NELLIE	02/08/16	CONCORD	WORTMAN. GEORGE	MEYER, BEAULA
KIMBALL, DONNA	02/14/16	HOPKINTON	ASHFORD, NORMAN	WATSON. MADELINE
WEBB, PHYLLIS	03/06/16	CONCORD	HENRY.CHAPMAN	JONES, HATTIE
MLCUCH, JOHN	03/21/16	CONCORD	MLCUCH, JOHN	KOMARKOBAREK, EMILY
SEAVEY. SHIRLEY	03/23/16	CONCORD	RUSSELL, MALCOLM	HANRIGHT, DOROTHY
JOHNSON, FERNE	03/27/16	CONCORD	BENNETT, CURTIS	WILLARD, MERLE
GROVES, ELEANOR	03/31/16	CONCORD	ROY, RAYMOND	SPRING, EUNICE
MILLER, VERNON	04/05/16	CONTOOCOOK	MILLER, PAUL	MANION, LAURA
MOORE, JOHN	04/08/16	CONCORD	MOORE SR, JOHN	YOUNG,ALICE
GEWEHR, PHILIP	04/13/16	CONCORD	GEWEHR, ARTHUR	MONTGOMERY.FRANCES
SMITH, EDWARD	04/17/16	MANCHESTER	SMITH, WILLIAM	TRAVERS.MARGARET
SMITH JR, EARL	04/21/16	CONCORD	SMITH, EARL	EVANS, FAYETTA
RILEY, HARRY	04/23/16	CONCORD	RILEY, JEREMIAH	LEGARD, ODILE
STRITTMATTER, PHILIP	05/01/16	CONTOOCOOK	STRITTMATTER, XAUIER	WALKER, ELIZA
CHANDLER, MARILYN	05/18/16	CONCORD	LECLAIR, EDWARD	HILL, BERTHA
BAKER, GARY	05/23/16	CONTOOCOOK	BAKER.HAROLD	RICH, SYBIL
STRICKFORD JR, RICHARD	06/09/16	CONTOOCOOK	STRICKFORD SR, RICHARD	WILSON. FLORENCE
WALLACE, RENA	06/20/16	CONCORD	CAPPELLUZZO, LIBERTO	BONA, IDA
WRIGHT-GOLEC, MARJORIE	06/25/16	CONCORD	WRIGHT, LESLIE	BURCHSTEAD, LILLA
GIBBS, BETSY	07/01/16	CONCORD	COMFORT, ARAM	SIMONDS, ESTHER
LANGWASSER, ROBERTA	07/02/16	CONCORD	SANBORN.ROBERT	BLACKKEY, ETHEL
WINDHURST, JOHN	07/16/16	KEENE	WINDHURST, JOHN	DAUL, EVELYN
HOWE, BEVERLY	07/18/16	CONCORD	FLOREA, GEORGE	HARRIS, KATE
ORLEANS, MARCEL	08/23/16	NASHUA	ORLEANS JR, MARCEL	MCGUIRL, ROSE
SAUSE, RICHARD	09/12/16	CONCORD	SAUSE, RICHARD	LINDENMAIER, ADELE
CORSON, MARTHA	10/19/16	CONTOOCOOK	CLARK, HERMAN	MURDOCH, NORAH
GRENERT, WILLIAM	11/02/16	CONCORD	GRENERT, HAROLD	WALTON, ELSIE
PARADISE, PAUL	12/01/16	CONTOOCOOK	PARADIS, PAUL	GLIDDEN, BERTHA
TRENCH, WILLIAM	12/04/16	HOPKINTON	TRENCH.GEORGE	TAYLOR, ANNA
DRESCHER.SUSAN	12/12/16	CONCORD	MORTON.RICHARD	DOLE, MILDRED
ENGLAND, WALTER	12/19/16	HOPKINTON	ENGLAND. ROBERT	EMERSON.DORATHY
Total number of records 35				

Resident Marriages

January 1, 2016 – December 31, 2016

<u>Person A's Name and Residence</u>	<u>Person B's Name and Residence</u>	<u>Town of Issuance</u>	<u>Place of Marriage</u>	<u>Date of Marriage</u>
SCIBETTA, GABRIELLE HOPKINTON, NH	CALLAHAN, MATTHEW A PEMBROKE, MA	DURHAM	CONCORD	01/02/16
QUINN, ROBERT F HOPKINTON, NH	HUMPHREY, HILAIRE HOPKINTON, NH	HOPKINTON	NORTH CONWAY	01/26/16
WAYLAND, ANN M CONTOOCOOK, NH	MILLER, VERNON A CONTOOCOOK, NH	HOPKINTON	CONCORD	02/14/16
HABERSKI, LOREN E HOPKINTON, NH	GEBO, NICHOLAS E NORTHBORO, MA	HOPKINTON	HOPKINTON	04/29/16
RITZ, PAUL D CONTOOCOOK, NH	DESJARDINS, MELISSA S CONTOOCOOK, NH	WARNER	CONTOOCOOK	05/07/16
KING, DONALD E CONTOOCOOK, NH	STAFFORD, TERRI L CONTOOCOOK, NH	HOPKINTON	CANTERBURY	05/14/16
HEGNAUER, AMANDA K HOPKINTON, NH	BERRY, NATHAN T HOPKINTON, NH	HOPKINTON	HOPKINTON	05/25/16
SADROZINSKE, CAROL A CONTOOCOOK, NH	HAGER, CHRISTOPHER J CONTOOCOOK, NH	HOPKINTON	CONTOOCOOK	07/06/16
TAM, EMILYN BOW, NH	BURNS IV, JOHN T CONTOOCOOK, NH	HOPKINTON	JACKSON	07/09/16
GRAY, REBECCA M WARNER, NH	POWELL, MATTHEW J CONTOOCOOK, NH	WARNER	WARNER	07/30/16
SANFORD JR, FRANCIS E HOPKINTON, NH	DU SOULIER, ALIX P BERWICK, ME	HOPKINTON	CONCORD	08/06/16
PALIZZOLO, MICHAEL J CONTOOCOOK, NH	CASTILLO FERNANDEZ, ANTONIO BOSTON, MA	CONCORD	CONCORD	08/19/16
SYMONDS, MICHAEL R CONTOOCOOK, NH	MOSCONI, MARIA E CONTOOCOOK, NH	HOPKINTON	PITTSBURG	08/21/16
VIGARS, RAVEN E STRATHAM, NH	GRADY, SAMUEL R HOPKINTON, NH	STRATHAM	WOLFEBORO	08/27/16
SPORE, EMILY M CONTOOCOOK, NH	AUSTIN JR, DENNIS T CONTOOCOOK, NH	HOPKINTON	CANTERBURY	09/24/16
BARREN, EMMA V HOPKINTON, NH	LUX JR, STEPHEN L HOPKINTON, NH	HOPKINTON	TILTON	10/01/16
SMITH, DEAN L CONTOOCOOK, NH	PARLIMAN, ALANA E CONTOOCOOK, NH	HOPKINTON	CONTOOCOOK	10/09/16
ROBICHAUD, EMILY E HOPKINTON, NH	BOUCHARD, JOSEPH R HOPKINTON, NH	HOPKINTON	CHICHESTER	10/09/16
FEUDNER JR, CARL W CONTOOCOOK, NH	PAQUETTE, AMELIA L CONTOOCOOK, NH	HOPKINTON	HOPKINTON	10/15/16
BREAULT, ALAIN R HOPKINTON, NH	BREAULT, BRENDA K HOPKINTON, NH	CONCORD	CONCORD	10/31/16
ENMAN, AMANDA L ANTRIM, NH	BEAMAN, ANDREW T CONTOOCOOK, NH	ANTRIM	WEARE	10/23/16

Contoocook Village Precinct

Precinct Commissioners (Elected by the Precinct)

William Chapin
Thomas Yestramski
Chris Boudette

Term Expires 2017
Term Expires 2018
Term Expires 2019

Regular Meeting Schedule

1st Tuesday of the Month, 6:00 p.m. at
The Slusser Senior Center, 41 Houston Drive, Contoocook

Report of Contoocook Village Precinct

This Annual Report begins on a sad note acknowledging the passing of Commissioner Richard Strickford. His many years of service to the Contoocook Village Precinct, his skill, insight, hard work, and comradery are truly irreplaceable and he will be sorely missed. We thank Dick for so many jobs done so well.

There were several memorable accomplishments during 2016 and, unfortunately, one notable disappointment. The 300,000 gallon in-ground concrete storage tank constructed in 1958 on upper Main Street was converted into a Pressure Boosting Pumping Station and brought back on line. This new facility improves the already substantial fire protection capabilities of the water system and extends drinking water availability during summer droughts.

There were three major water main leaks during the year that were repaired with a minimal disruption of service. An effort is being made to catalog and define the operations which have been built over the last 118 years by the Contoocook Village Precinct. Progress is being made on record preservation, system mapping, and documentation of regulatory compliance.

Progress is also being made on long term facility planning. Current and potential water sources are being evaluated, water filtration plant maintenance and improvements are ongoing, and the future pipe replacement needs of the water distribution system are being explored.

Gratefully, we have appointed a younger enthusiastic Commissioner, Chris Boudette. We have also hired a young part-time Assistant Superintendent, Kent Barton, to work with Superintendent Steve Clough and become familiar with all Precinct operations. Kent works full-time with the Hopkinton Public Works Department. Don Houston continues to do a great job as the Precinct's representative on the Town of Hopkinton Budget Committee.

Finally, we are chagrined to announce the finalization of a legal agreement with the abutter of the Main Street in-ground tank/ Booster Pumping Station. This agreement confirms the continued legitimacy of the Precinct's 58 years of site and tank ownership with new well defined boundary markers. It also allows for the continued ability to maintain and operate the facilities via a 20 foot access road and to maintain a drainage right-of-way across the field below Main Street. The Precinct will retain all three of the easements established by the abutter in 1958 in perpetuity.

The cost of this agreement may exceed \$100,000 including a \$29,000 cash payment in 2016 and another \$29,000 cash payment in July of 2017 (these payments also cover any and all landscaping costs). As attempted in the past, the Commissioners all hope for cordial future relations in all locations.

The Precinct's original 1895 goals of providing clean drinking water and adequate fire protection to Contoocook Village, which has prospered to over 600 commercial and residential services, remain unabated.

Respectfully submitted,
William Chapin, Precinct Commissioner, Chairman
Tom Yestranski, Precinct Commissioner
Chris Boudette, Precinct Commissioner

Contoocook Village Precinct Annual Meeting Warrant

CONTOOCCOOK VILLAGE PRECINCT TOWN OF HOPKINTON STATE OF NEW HAMPSHIRE

ANNUAL MEETING WARRANT 2017

To the Inhabitants of the CONTOOCCOOK VILLAGE PRECINCT in the Town of HOPKINTON, County of MERRIMACK, in said STATE, who are qualified to vote in Precinct affairs:

You are hereby notified to convene at the Annual Meeting of the Contoocook Village Precinct at the History Room in the Hopkinton Library in said Precinct on Thursday, the 16th day of March, 2017 at 7:00 PM (local time) to act upon the following subjects:

Article I: To hear and act on reports of the Precinct Officers.

Article II: To elect a MODERATOR for the ensuing year.

Article III: To elect a CLERK for the ensuing year.

Article IV: To elect a COMMISSIONER for the ensuing term. (3 year term)

Article V: To select an AUDITOR for the ensuing year.

Article VI: To see if the Precinct will vote to raise and appropriate the sum of \$116,150 for General Government expenses:

• Precinct Wages	\$ 63,800
• Financial Administration	\$ 8,750
• Legal Expenses	\$ 33,000
• Personnel Administration (FICA)	\$ 3,800
• Advertising Expense	\$ 500
• Insurance	\$ 5,350
• General Government	\$ 950


Article VII: To see if the Precinct will vote to raise and appropriate the sum of \$23,000 for Street Lighting.

Article VIII: To see if the Precinct will vote to raise and appropriate the sum of \$104,600 for Water Distribution and Treatment.

Article IX: To see if the Precinct will vote to authorize the Commissioners to raise and appropriate the sum of \$250,000, to be added to the Capital Reserve Fund for Repair, Replacement, and Improvements. This Article is Recommended by the Commissioners.

Article X: To transact any other business that may legally come before the Meeting.

Given under our hands and seal, this th day of February, in the year of our Lord,
Two Thousand and Seventeen.



William D. Chapin, Chair



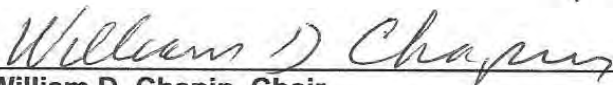
Chris Boudette



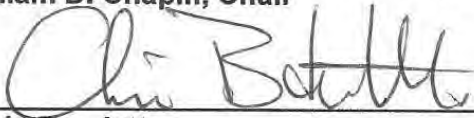
Tom Yestramski

PRECINCT COMMISSIONERS

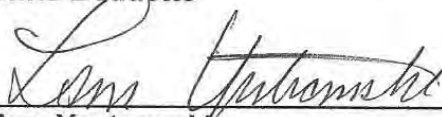
A true copy of Warrant-Attest:



William D. Chapin, Chair



Chris Boudette



Tom Yestramski

PRECINCT COMMISSIONERS

Contoocook Village Precinct 2017 Proposed Budget

2017
MS-737

New Hampshire
Department of
Revenue Administration



Budget of the Village District of Contoocook Village

Form Due Date: 20 Days after the Village Meeting

THIS BUDGET SHALL BE POSTED WITH THE WARRANT

This form was posted with the warrant on: _____

For assistance please contact the NH DRA Municipal and Property Division
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Members	
Printed Name	Signature
Kenneth E. Trautman	
William D. Cusack Jr.	
Mark Zanni	
Don Houston	
JANET KRIZANIAN	
Richard C. Hershman	
Deborah Harris	
Virginia L. Haines	
Amy K. Bogart	
John Wueland	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	06	\$54,300	\$45,636	\$63,800	\$0	\$63,800	\$0
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0	\$0	\$0	\$0
4150-4151	Financial Administration	06	\$8,750	\$8,326	\$8,750	\$0	\$8,750	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense	06	\$25,000	\$42,525	\$33,000	\$0	\$33,000	\$0
4155-4159	Personnel Administration	06	\$3,800	\$7,326	\$3,800	\$0	\$3,800	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0	\$0	\$0	\$0
4194	General Government Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0	\$0	\$0
4196	Insurance	06	\$5,350	\$5,505	\$5,350	\$0	\$5,350	\$0
4197	Advertising and Regional Association	06	\$500	\$0	\$500	\$0	\$500	\$0
4199	Other General Government	06	\$950	\$889	\$950	\$0	\$950	\$0
Public Safety								
4210-4214	Police		\$0	\$0	\$0	\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0	\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets		\$0	\$0	\$0	\$0	\$0	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	07	\$23,000	\$23,716	\$23,000	\$0	\$23,000	\$0

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Comissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4319	Other		\$0		\$0	\$0	\$0	\$0
Sanitation								
4321	Administration		\$0		\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$0		\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0		\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0		\$0	\$0	\$0	\$0
Water Distribution and Treatment								
4331	Administration		\$0		\$0	\$0	\$0	\$0
4332	Water Services	08	\$51,300	\$45,674	\$45,500	\$0	\$45,500	\$0
4335-4339	Water Treatment, Conservation and Other	08	\$66,100	\$59,177	\$59,100	\$0	\$59,100	\$0
Electric								
4351-4352	Administration and Generation		\$0		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0		\$0	\$0	\$0	\$0
Health								
4411	Administration		\$0		\$0	\$0	\$0	\$0
4414	Pest Control		\$0		\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0		\$0	\$0	\$0	\$0
Welfare								
4441-4442	Administration and Direct Assistance		\$0		\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0		\$0	\$0	\$0	\$0
Culture and Recreation								
4520-4529	Parks and Recreation		\$0		\$0	\$0	\$0	\$0
4550-4559	Library		\$0		\$0	\$0	\$0	\$0
4583	Patriotic Purposes		\$0		\$0	\$0	\$0	\$0
4589	Other Culture and Recreation		\$0		\$0	\$0	\$0	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources		\$0		\$0	\$0	\$0	\$0

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
Debt Service								
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$239,050	\$238,774	\$243,750	\$0	\$243,750	\$0

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	09	\$0	\$0	\$250,000	\$0	\$250,000	\$0
Purpose: Add to Capital Reserve Fund								
Special Articles Recommended			\$0	\$0	\$250,000	\$0	\$250,000	\$0

Individual Warrant Articles

No data exists for this item

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Commissioner's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$0	\$0	\$0

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Commissioner's Estimated Revenues	Budget Committee's Estimated Revenues
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
3311-3319	From Federal Government		\$0	\$0	\$0
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$0	\$0	\$0
3353	Highway Block Grant		\$0	\$0	\$0
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
Charges for Services					
3401-3406	Income from Departments	06	\$0	\$215,000	\$215,000
3409	Other Charges	06	\$0	\$4,000	\$4,000
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	06	\$0	\$50	\$50
3503-3509	Other		\$0	\$0	\$0
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Commissioner's Estimated Revenues	Budget Committee's Estimated Revenues
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Total Estimated Revenues and Credits			\$0	\$219,050	\$219,050

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Item	Prior Year Adopted Budget	Commissioner's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	\$239,050	\$243,750	\$243,750
Special Warrant Articles Recommended	\$250,000	\$250,000	\$250,000
Individual Warrant Articles Recommended	\$0	\$0	\$0
TOTAL Appropriations Recommended	\$489,050	\$493,750	\$493,750
Less: Amount of Estimated Revenues & Credits	\$214,050	\$219,050	\$219,050
Estimated Amount of Taxes to be Raised	\$275,000	\$274,700	\$274,700

Budget Committee Supplemental Schedule

1. Total Recommended by Budget Committee			\$493,750
Less Exclusions:			
2. Principal: Long-Term Bonds & Notes	4711	\$0	\$0
3. Interest: Long-Term Bonds & Notes	4721	\$0	\$0
4. Capital outlays funded from Long-Term Bonds & Notes			\$0
5. Mandatory Assessments			\$0
6. Total Exclusions <i>(Sum of Lines 2 through 5 above)</i>			\$0
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)			\$493,750
8. 10% of Amount Recommended, Less Exclusions <i>(Line 7 x 10%)</i>			\$49,375
Collective Bargaining Cost Items:			
9. Recommended Cost Items (Prior to Meeting)			\$0
10. Voted Cost Items (Voted at Meeting)			\$0
11. Amount voted over recommended amount <i>(Difference of Lines 9 and 10)</i>			\$0
Mandatory Water & Waste Treatment Facilities (RSA 32:21):			
12. Amount Recommended (Prior to Meeting)			\$0
13. Amount Voted (Voted at Meeting)			\$0
14. Amount voted over recommended amount <i>(Difference of Lines 12 and 13)</i>			\$0
15. Bond Override (RSA 32:18-a), Amount Voted			\$0
Maximum Allowable Appropriations Voted At Meeting: (Line 1 + Line 8 + Line 11 + Line 15)			\$543,125

Hopkinton Village Precinct

Precinct Commissioners (Elected by the Precinct)

Diana Wieland

Term Expires 2017

John Wuellenweber

Term Expires 2018

Tim Landry

Term Expires 2019

Regular Meeting Schedule

3rd Thursday of the Month, 7:30 p.m. at
Hopkinton Town Hall, 330 Main Street, Hopkinton

Report of Hopkinton Village Precinct

The Hopkinton Village Precinct (HVP) supports several systems within its boundaries. The taxes from HVP residents pay for electricity for precinct lights and lights at the memorial and for some costs related to the clock in the bell tower of the First Congregational Church.

In addition, HVP has a water system, which provides water to most HVP homes and commercial sites. The Water Board of the HVP supervises the operation of the well and water system. Andrew Ashton, Rich Armstrong and Sandy Bender comprise the Board. In 2016, it replaced the generator to assure residents have water during an electrical outage. The Water Board members donate extensive time to assure residents have good quality drinking water: one member visits the well daily; the Board works with water and engineering professionals to plan and apply updates on the system; the Board deals with the generator during electrical outages; and the Board supervises the business operations of the system. Thanks go out to the Water Board members for their time, efforts and dedication.

The clock which chimes on the hour is a special landmark for HVP. Thanks go out to Lee Wilder for his wisdom and assistance in dealing with the maintenance and upkeep of the clock. Also, thanks to Matt Angell for making sure the clock chimes accurately.

HVP has its own Zoning Ordinances and a Zoning Board of Appeals (ZBA). Bill Davis has been a member and Chair of the ZBA for nearly 40 years, until his resignation at the end of 2016. Peter Afflerbach will take over as Chair of the ZBA and plans a review of the ordinances to insure it is current. If there is business, the ZBA meetings are scheduled for the 3rd Thursday of each month at 8 p.m. at the Hopkinton Town Hall. If you are interested in becoming a member of the ZBA, please contact Peter or any HVP Commissioner.

Finally, congratulations and thanks to the town and all those volunteers who helped renovate several of the Kimball Cabins, an on-going effort. This work is a labor of love and results in a terrific place for skating parties, picnics and other town, organization and individual events. Kimball Lake and the cabins are points of pride for the residents of the precinct and all of Hopkinton.

Respectfully submitted,

Commissioners
John Wuellenweber
Diana Wieland
Tim Landry



New Hampshire
Department of
Revenue Administration

2017
MS-737

Budget of the Village District of Hopkinton Village

Form Due Date: 20 Days after the Village Meeting

THIS BUDGET SHALL BE POSTED WITH THE WARRANT

This form was posted with the warrant on: _____

For assistance please contact the NH DRA Municipal and Property Division
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Members	
Printed Name	Signature
John Wuelenweber	
Amy K. Bogart	<i>Amy K. Bogart</i>
Virginia Adams	<i>Virginia Adams</i>
Robert Morris	<i>Robert Morris</i>
Richard C. Haskins	<i>Richard C. Haskins</i>
ANNE K. HAZARD	<i>Anne K. Hazard</i>
Don Houston	<i>Don Houston</i>
Mark Zarve	<i>Mark Zarve</i>
WILLIAM D. CHAPIN JR.	<i>William D. Chapin Jr.</i>
Kenneth E. Tramm	<i>Kenneth E. Tramm</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

Appropriations								
Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0		\$0	\$0
4130-4139	Executive	04	\$2,150	\$2,150	\$2,750		\$0	\$0
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0		\$0	\$0
4150-4151	Financial Administration	04	\$1,650	\$1,516	\$1,510		\$0	\$0
4152	Revaluation of Property		\$0	\$0	\$0		\$0	\$0
4153	Legal Expense	04	\$2,500	\$0	\$2,500		\$0	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0		\$0	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0		\$0	\$0
4194	General Government Buildings	04	\$5,000	\$300	\$5,000		\$0	\$0
4195	Cemeteries		\$0	\$0	\$0		\$0	\$0
4196	Insurance	04	\$1,575	\$1,280	\$1,900		\$0	\$0
4197	Advertising and Regional Association	04	\$515	\$515	\$565		\$0	\$0
4199	Other General Government	04	\$2,378	\$1,949	\$1,450		\$0	\$0
Public Safety								
4210-4214	Police		\$0	\$0	\$0		\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0		\$0	\$0
4220-4229	Fire		\$0	\$0	\$0		\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0		\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0		\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0		\$0	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0		\$0	\$0
Highways and Streets								
4311	Administration		\$0	\$0	\$0		\$0	\$0
4312	Highways and Streets		\$0	\$0	\$0		\$0	\$0
4313	Bridges		\$0	\$0	\$0		\$0	\$0
4316	Street Lighting	04	\$9,500	\$9,528	\$10,150		\$0	\$0
4319	Other		\$0	\$0	\$0		\$0	\$0
Sanitation								

4321	Administration			\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection			\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal			\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup			\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other			\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment									
4331	Administration	03		\$6,000	\$2,170	\$6,000	\$0	\$0	\$0
4332	Water Services	03		\$70,000	\$58,784	\$70,500	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other			\$0	\$0	\$0	\$0	\$0	\$0
Electric									
4351-4352	Administration and Generation			\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs			\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance			\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs			\$0	\$0	\$0	\$0	\$0	\$0
Health									
4411	Administration			\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control			\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other			\$0	\$0	\$0	\$0	\$0	\$0
Welfare									
4441-4442	Administration and Direct Assistance			\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments			\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other			\$0	\$0	\$0	\$0	\$0	\$0
Culture and Recreation									
4520-4529	Parks and Recreation			\$0	\$0	\$0	\$0	\$0	\$0
4550-4559	Library			\$0	\$0	\$0	\$0	\$0	\$0
4583	Patriotic Purposes			\$0	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation			\$0	\$0	\$0	\$0	\$0	\$0
Conservation and Development									
4611-4612	Administration and Purchasing of Natural Resources			\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation			\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing			\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development			\$0	\$0	\$0	\$0	\$0	\$0
Debt Service									
4711	Long Term Bonds and Notes - Principal	03		\$5,172	\$5,172	\$5,172	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest	03		\$848	\$847	\$723	\$0	\$0	\$0

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4915	To Capital Reserve Fund		\$0		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0		\$0	\$0	\$0	\$0
Special Articles Recommended								

Individual Warrant Articles

No data exists for this item

Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Commissioner's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$0	\$0	\$0
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
3311-3319	From Federal Government		\$0	\$0	\$0
State Sources					

3351	Shared Revenues			\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution			\$0	\$0	\$0
3353	Highway Block Grant			\$0	\$0	\$0
3354	Water Pollution Grant			\$0	\$0	\$0
3355	Housing and Community Development			\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement			\$0	\$0	\$0
3357	Flood Control Reimbursement			\$0	\$0	\$0
3359	Other (Including Railroad Tax)			\$0	\$0	\$0
3379	From Other Governments			\$0	\$0	\$0
Charges for Services						
3401-3406	Income from Departments	03		\$51,353	\$52,380	\$0
3409	Other Charges			\$0	\$0	\$0
Miscellaneous Revenues						
3501	Sale of Municipal Property			\$0	\$0	\$0
3502	Interest on Investments			\$45	\$0	\$0
3503-3509	Other			\$21,463	\$0	\$0
Interfund Operating Transfers In						
3912	From Special Revenue Funds			\$0	\$0	\$0
3913	From Capital Projects Funds			\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)			\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)			\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)			\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)			\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)			\$0	\$0	\$0
3915	From Capital Reserve Funds			\$0	\$0	\$0
3916	From Trust and Fiduciary Funds			\$0	\$0	\$0
3917	From Conservation Funds			\$0	\$0	\$0
Other Financing Sources						
3934	Proceeds from Long Term Bonds and Notes			\$0	\$0	\$0
9998	Amount Voted from Fund Balance	03,04		\$0	\$38,145	\$0
9999	Fund Balance to Reduce Taxes			\$0	\$0	\$0
Total Estimated Revenues and Credits					\$72,861	\$90,525

Budget Summary

Item	Prior Year Adopted Budget	Commissioner's Recommended	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	\$206,288	\$108,220	\$0
Special Warrant Articles Recommended	\$0	\$0	\$0
Individual Warrant Articles Recommended	\$0	\$0	\$0
TOTAL Appropriations Recommended	\$107,288	\$108,220	\$0
Less: Amount of Estimated Revenues & Credits	\$91,939	\$90,525	\$0
Estimated Amount of Taxes to be Raised	\$15,349	\$17,695	\$0

Budget Committee Supplemental Schedule

1. Total Recommended by Budget Committee	\$0
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	4711 \$0
3. Interest: Long-Term Bonds & Notes	4721 \$0
4. Capital outlays funded from Long-Term Bonds & Notes	
5. Mandatory Assessments	
6. Total Exclusions (Sum of Lines 2 through 5 above)	
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$0
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$0
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
Mandatory Water & Waste Treatment Facilities (RSA 32:21):	
12. Amount Recommended (Prior to Meeting)	\$0
13. Amount Voted (Voted at Meeting)	\$0
14. Amount voted over recommended amount (Difference of Lines 12 and 13)	\$0
15. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted At Meeting:	\$0

Hopkinton School District Report



Above All, Care

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Hopkinton School District Organization

MODERATOR Edward Kaplan

CLERK

TREASURER David MacKenzie

AUDITORS Plodzik & Sanderson

SUPERINTENDENT OF SCHOOLS Steven M. Chamberlin

BUSINESS ADMINISTRATOR..... Michelle R. Clark, RSBO

DIRECTOR OF STUDENT SERVICES Meghan F. Bamford

DIRECTOR OF TECHNOLOGY Matthew Stone

PRINCIPALS

William Carozza Harold Martin and Maple Street School

Amy Doyle, Assistant Principal..... Harold Martin and Maple Street School

Christopher Kelley Hopkinton Middle/High School

Rebecca Gagnon, Assistant Principal Hopkinton Middle/High School

SCHOOL BOARD

R. Matthew Cairns, Chairperson..... Term Expires 2018

Elizabeth T. Durant, Vice Chairperson..... Term Expires 2017

David J. Luneau Term Expires 2019

William Chapin Jr. Term Expires 2018

William A. Jones..... Term Expires 2017

Nick Mayo, Student Representative

Henry Yianakopolos, Student Representative

Report of the Hopkinton School Board

Greetings from the Hopkinton School Board -- Liz Durant, Vice-Chair, Bill Chapin, Budget Committee Representative, Dave Luneau and Bill Jones, Facilities Committee Representatives, and Matt Cairns, Chair, and our outstanding Student Representatives, Nick Mayo and Henry Yianakopolos. It has been our honor and privilege to have served this community for the past year.

The past year has been one of transition on the Board as Dave Luneau gave up the Chair's gavel after 8 years of service in that position. His leadership on the Board and in the community was not lost, however, as he continued to bring his experience and insight to both the Board and the Legislature in Concord. This District meeting will also mark the end of a 7-year run on the Board for Bill Jones. His experience and leadership on the Board and in negotiations will be deeply missed.

Much has been accomplished since the 2016 District Meeting and much remains to be done. We sincerely appreciate the support of the community, staff, and students as we work to maintain the educational excellence that is a hallmark of our community.

Our Schools

The elementary schools have seen a change in leadership this year. We continue to have two buildings – Harold Martin and Maple Street – but we now have one principal, the venerable Bill Carozza, and a new assistant principal, Amy Doyle, leading the schools. Not only did this save some money, but it also brought new vigor to our leadership team and is already paying dividends in increased performance and function.

For the third year in a row, US News and World Reports has declared Hopkinton High School as the **Best High School in New Hampshire**. This is a credit to the community, administration and faculty. Were it not for the outstanding teachers and programs, supported by the community with time, talent and treasure, we would not have the educational successes that allow us to rise to the top. Thank you. Other districts are nipping at our heels and if we want to maintain this ranking we cannot stand still with flat or negative budgets. We cannot be spendthrifts, but strategic spending on existing and needed resources will be necessary.

Shortly after the last District Meeting, the Middle-High School underwent its decennial evaluation by the New England Association of Schools and Colleges (NEASC). This evaluation was the culmination of an extraordinary amount of work led by High School Principal Chris Kelley and in many ways reaffirmed what we already knew. We were commended for, among other things, our core values, beliefs and learning expectations, the broad course offerings, the expertise of our teachers, the willingness of the community to provide financial support for education, and the culture of pride and safety the students felt for their school.

Still, the commission found areas that continue to cause concern. The absence of a coordinated approach to curriculum is an ongoing issue. While we have addressed it for English Language Arts, we continue to struggle with the time and resources to address other areas of programming.

A curriculum coordinator would help solve this noted deficiency. The Middle-High School continues to suffer from physical plant issues including lack of sufficient technology, lack of a secure and safe path for visitors to travel into the building and the fact that visitors can enter directly into a large student gathering place, the cafeteria, and the lack of appropriate meeting locations. These issues with curriculum and resources/facilities for learning have caused NEASC to leave the Middle-High School on “warning” in these areas. Many of these deficiencies, and others, are a focus of our facilities committee and are being addressed by the Administration. These are the types of areas where strategic investment will be necessary.

The Facilities Project

Last year we indicated that we hoped to present a new facilities plan for voter approval at the March 2017 meeting. We will not be doing so. Since the last District Meeting, we have seen increased enrollment in kindergarten and the elementary schools which likely make the planned 1 elementary school configuration untenable. The estimated cost of the original concept has turned out to be more than we expected and Steering committee under the leadership of Jay Burgess has been working very hard with our engineering firm to address a new reality. It is the hope of the Board to present a proposal for voters to consider in March 2018.

Enrollment and Student Body

Included within the Annual Report are enrollment figures. You will note that the trough of student enrollment is moving through the District with higher enrollment in the Elementary schools than in years past. Over 70 Kindergarteners is a new record for us and demonstrates that full day kindergarten really is something that draws young families to our community. These trends demonstrate that it is unlikely that we will have a class of 56 (with only 20% females!) graduate after 2017.

In 2016, 93% of our graduates went on to a 2 or 4 year academic program, two students went into the military and four students went into post high school training programs. In all, 100% of our students left with plans for achieving “High School Plus.”

Our students remain engaged inside and outside our school walls. We have multiple Honor Societies for our students, clubs of all shapes and sizes and opportunities for our students to perform on the field, the stage and the podium. Academic teams like the Math Team and our Robotics Team continue to travel the state competing and defeating schools that are both bigger and have more resources than Hopkinton. Talented musicians and vocalists regularly participate in statewide programs. One need only sit in the stands at an interscholastic sporting event or in the audience at one of our fantastic musical programs to see the breadth of student participation and community support for these vital extracurricular aspects of the educational experience in Hopkinton. These activities create leadership opportunities, build self-confidence and help students find their passions. We thank the community for supporting such opportunities for all our students.

The Budget

The Board is always mindful of the cost of education and its impact on our community. In developing a budget, we endeavor to balance what is necessary to provide the best possible educational program for students (both classroom and extra-curricular) with the impact such programs have on the Town's tax rate. Unfortunately, some expenses are mandated by others and we need to adapt. Each year we have 4 categories of expenses that are "fixed" or mandated by others – salary increases approved by prior meetings, special education expenses, retirement system payments and healthcare. This year, salary increases, retirement system payments and healthcare increases totaled over \$900,000 before we even got to buying new pencils or heating the buildings. Of that, over \$600,000 was attributable to increased health insurance expenses alone.

With these facts in mind, the Board charged the Administration to first design a budget that included everything that, in good conscience, would provide the excellent education our community expects. We then went through the process of whittling down the budget mindful of the handcuffs put on us by the mandated expenses. Parallel with that process, the Board and the Hopkinton Education Association entered into negotiations for a new contract that would replace the last year of the current contract and address the health insurance issue. Through hard work by the Board's negotiation team and the teachers' team led by Rob Nadeau, we came to an agreement that, by changing the health insurance program and reducing the 2017-2018 raises from 2.5% to 2.0% saves the District \$274,000 in the 2017-2018 budget year. The Board, and we hope the community, thanks the Teachers for their cooperation and sacrifice to help address the budget issue we faced.

The budget that will be put before the District represents a net increase of \$351,021 over the current year and a \$.57 increase on the tax rate. It fully funds the mandated expenses and appropriately addresses our expected changes in enrollment and important needs such as technology for students and services necessary for the District to meet its goals. Tax dollars are not being wasted in this budget.

Community Support and Support of the Community

The Board and Schools do not sit in ivory towers isolated from our neighbors. We are actively supported by the community and are actively involved in the community. Parents and Grandparents and folks who just want to be involved can regularly be found reading to children, tutoring, manning concession stands, taking tickets or painting sets in all our schools. The Board regularly accepts very generous donations from the PTA, individuals or local businesses to help fund specific projects or activities. The valuable support the District and students receive from local service clubs cannot be understated. In turn, the District, its staff and its students support Hopkinton in myriad ways. Hopkinton Cares Day finds staff and students doing projects all over town. Families and students support those in need with regular food drives and the "Got Lunch" program. Celebration of the Arts gives back to the community by providing a free evening of art, music and theater for all to enjoy.

Farewells and Remembrances

As this Town Report was getting ready to go to press, our school family lost the wonderful Bonnie Wilson. Bonnie was an instructional assistant at Maple Street School and more importantly a friend, teacher and mentor to innumerable students, families and colleagues. She left us too soon, but she will be with us and her students forever.

We wish to also thank and say goodbye to retiring staff members

Teachers: Susan McClellan, Holly Patterson, and Scott Semmens.

Support Staff: Susie Brown and Sue Garlow.

Custodial Staff : Fred Case.

These folks were dedicated to the propositions that every student can learn, that a well-functioning facility is important to education, and that Hopkinton is a place for excellent teachers and staff to succeed.

Finally, the Board extends its heartfelt thanks and appreciation to all of our faculty, staff and administrators for their devotion to the care and education of our students. These servant leaders give of themselves every day to better our community.

Respectfully submitted,

Matt Cairns, Chair

Liz Durant, Vice Chair

David Luneau

Bill Jones

Bill Chapin, Jr.

Nick Mayo

Henry Yianakopolos



Above All, Care

HOPKINTON SCHOOL DISTRICT School Administrative Unit 66

204 MAPLE STREET · CONTOOCOOK, NH 03229
TEL: (603) 746-5186 FAX: (603) 746-5714

Superintendent Report for the Hopkinton, NH Annual Report Year Ending December 31, 2016

It is an honor to make this submission for the Hopkinton Annual Report. This report will be part of the historical record of an extraordinary school district and community.

This year the District implemented a new administrative structure in the elementary schools. Long time Harold Martin School Principal, Mr. William Carozza, became the principal of the elementary schools. Joining Mr. Carozza was Ms. Amy Doyle, who became the Assistant Principal of the Elementary Schools.

It is a privilege to recognize school and faculty achievements throughout the last year:

- Hopkinton High School was named the #1 high school in NH by *US News* and *World Report* (third consecutive year).
- Donna Zecha, Hopkinton Middle and High School Library Media Specialist, was named President of the NH School Library Media Association.
- Congratulations to Holly Patterson, Scott Semmens, and Susan McClellan for their retirement.
- Congratulations to the 2016 Support Staff Award Winners Sarah Wicksman (Elementary) and Donna Bernatas (Secondary).
- Congratulations to the 2016 Susan Graham Pisinski Teacher Excellence Award Winners: Trish Walton (Elementary) and Scott Semmens (Secondary).

The District continued to make progress in realizing its mission of: *Above All, Care*. Ensuring awareness of the mission, its tenets, and how it manifests in our everyday work, continue to be priorities.

The four District goals remain an important guide to district work. An update on the achievement of the four District goals is below.

1. Ensure Student Learning

Ensuring student learning is a deliberately set high bar. It is accomplished with the establishment of standards, the frequent integration of assessments, and the adjusting of instruction, based on the results of those assessments. The following activities supported the goal of *Ensuring Student Learning*:

- Continued work on curriculum development. Science, social studies, and unified art areas were the focus of the first year of curriculum development, while the English Language Arts team continued to refine their work.

Steven M. Chamberlin Superintendent schamberlin@hopkintonschools.org	Michelle R. Clark Business Administrator mclark@hopkintonschools.org	Meghan F. Bamford Director of Student Services mbamford@hopkintonschools.org	Matthew P. Stone Director of Technology mstone@hopkintonschools.org
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- Participating in a collaborative professional development event at Keene State College. Hopkinton School District staff joined teachers through the region in learning about important educational initiatives. Hopkinton's own Deb Jones presented Best Practices in Mathematics Instruction.
- Focusing on evaluation in all aspects of District work. Ensuring that honest, thoughtful, robust conversations take place.
- Participation in the New England Association of Schools and Colleges (NEAS&C) accreditation process.

2. *Ensure the Hopkinton School District Utilizes Best Practices*

Simply, the Hopkinton Community deserves best practice in all aspect of operations. The following activities supported the goal of *Ensure the Hopkinton School District Utilizes Best Practices*:

- Revising the Hopkinton School District Mission statement including the understandings that in order to care one must assume best intentions and respond to the caring act.
- Implement a systemic approach to curriculum development, including the use of a template to promote consistency.
- Supporting the development of a *Life of a Hawk* Program. The evidence based practice supports students' healthy pursuit of peak performance.
- Continued work on a facility proposal that ensures a safe, comfortable, productive work environment.

3. *Ensure High School Plus for All Graduates of the Hopkinton School District (High School Plus is defined as the ability to achieve acceptance into a post secondary academic institution or obtain a certification in a specialized area, including admittance into military service).*

Achieving a high school diploma is simply not enough. It is important that Hopkinton High School students graduate with the knowledge, skills, and understandings necessary to accomplish their goals. The following activities supported the goal of *Ensuring High School Plus*:

- The continued practice of reviewing every graduate through the *High School Plus* lens.
- Supporting personalized learning for each student. Providing unique opportunities for students to pursue their passions.
- Being purposeful and deliberate in deciding what students need to know and be able to do.

4. *Raise the Bar and Close the Gap*

This goal focuses on raising the achievement level for all students while closing the performance gap between groups of students. The following activities support the goal of *Raising the Bar and Closing the Gap*:

- Supporting the implementation of the SAT as the statewide assessment for high school students, including the participation in the writing prompt.
- Implementing regular data review, whether in departments or professional learning communities.

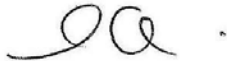
- Providing time, tools, and training for support staff to collect meaningful data on student academic, social, and emotional achievement.

Collaboration with the Town of Hopkinton continues to be an important part of School District practices. Below are examples:

The Hopkinton School District is privileged to receive support from parents/guardians, community members, and organizations. The contributions from the Rotary, Lions, and Woman's Clubs, the Hopkinton PTA, the Boy and Girl Scouts, Town of Hopkinton staff, and many individual volunteers are central to our goals. Please know that you make a difference.

The Hopkinton model for effective public schools: a devoted School Board, dedicated faculty and staff and leadership team, invested parents/guardians with high expectations, a supportive community, and extraordinary young people – is one of which we can all be proud.

Respectfully Submitted,



Steven M. Chamberlin
Superintendent of Schools

HOPKINTON'S ELEMENTARY SCHOOLS' ANNUAL REPORT

Harold Martin School and Maple Street School

Our elementary schools experienced a fundamental change in our administrative structure this year. Michael Bessette, long time Principal of Maple Street School (MSS), left to become Assistant Superintendent of the Kearsarge School District, and Harold Martin School (HMS) Principal Bill Carozza became Principal of both elementary schools. After an intensive process, the district was fortunate to hire veteran teacher Bow, New Hampshire teacher Amy Doyle of Bow to serve as Assistant Principal to both HMS and MSS. In conjunction with the administrative changes in our elementary schools, our goal is to unify HMS and MSS in many areas such as mission, vision, and our approach to curriculum, instruction, assessment, and community.

Harold Martin said farewell this year to Speech Pathologist Chris Dinan and her Assistant Wanda Hebert who both retired as did Barbara Houldsworth, our preschool teacher. Behavior Specialist Holly Patterson transferred to Maple Street School as a Special Educator and we said farewell to Instructional Assistants Karyn Rohnstock, Renee Fowler, Danielle Peasley and Patty Guay.

New to Harold Martin is Preschool Teacher Heidi Vibert, First Grade teacher Kerri Brown (who transferred from Maple Street), Behavioral Specialist Joe Montano, and Special Educator, Marie Wilson. We also welcome Instructional Assistants Andrea Kane, Jessica Gregory, and Kendra Stevens.

Maple Street School said farewell this past year to retiring Behavior Specialist Fran Burdette, Special Educator Rebecca McHugh and classroom teacher Melissa White. In addition, Kerri Brown moved to Harold Martin School and Sue Roberts transferred to the Middle High School. Also, Wellness Teacher Charlotte French and Music Teacher Mike Alberici took positions in other districts, Instructional Assistant Carol Sabol moved to the Middle School and and Library Assistant Nancy Raymond retired.

Maple Street welcomed a host of new employees. Library Media Specialist, Michele Marino, is now working half time at HMS and Crystal O'Brien was hired as the part time Library Media Specialist at MSS. We welcome new 6th grade teachers, Jennifer Robinson and Roy Moffitt as well as Band Teacher, Jamie Boccia, and Special Educator, Holly Patterson, who came to us from HMS. Our new Behavior Specialist at MSS is Joe Montano and our new Wellness Teacher is Jordan Whitaker. Now teaching general music at both elementary schools is Ben Levergood and our new Speech Pathologist is Melissa Walsh, who joins her new Assistant Nancy Earley. We also welcome new Instructional Assistants, Kenda Beckwith, Charlotte Chodosh, Francis Roy, Anne Pellissier, Sarah Barnard, and Lynne Clough.

As usual practice, our Annual Report is framed around essential questions which provide the outline for this report:

What do we want our students to learn? (Curriculum and programming)

After data showed that our students needed increased support in phonics instruction, we implemented the early literacy program, *Foundations*, this year in our 2nd grade after the

program's debut last year in grades K and 1. We also added the word study program, *Megawords*, to our 4th and 5th grade programming.

This year we increased our Preschool programming by adding afternoon sessions on Tuesdays and Thursdays. Our enrollment increased significantly this year in kindergarten, enough to require an additional classroom. We are now in our third year of Full Day Kindergarten.

Given that academic disciplines are changing so rapidly, our faculty is revising curriculum in Science and Social Studies and working in a K-12 context. This year we are implementing a new English/Language Arts curriculum and looking at revising our Writing Curriculum soon as well. In fifth and sixth grade, we have increased our opportunities for math acceleration and are working more than ever with the Middle High School to align our math programming throughout the grades.

We have grown our music opportunities at Maple Street School with the addition of 4th grade band for the first time, as well as a Grades 4-6 Chorus. Both programs are very popular with students.

How do we know if our students are learning the content? (Assessment)

As we unify our elementary schools as much as possible, we are building a tight safety net for children as they travel through the grades. Each grade level has a Professional Learning Community (PLC) made up of classroom teachers and academic specialists who meet weekly to discuss their curriculum and instruction, as well as monitor students who may be struggling or need extra challenge. Then, every six weeks, the PLC is joined by administration, guidance, and others for the grade level Data Team to look closely at academic data in the context of student performance. At that meeting we make decisions on the type of support students may need to be successful and reach grade level expectations. We are making good strides in making this process consistent from kindergarten through grade six.

What will do if our students do not learn the content or need to be challenged? (Instruction)

In addition to instruction in the academic areas, our elementary schools are committed to teaching students how to care, make good choices, and be good citizens. This year both buildings have Student Support Centers (SSC) which serve as "catcher's mitts" for children who may be having difficulty emotionally. Each SSC spends time with students to help them "plan and process" what is happening and make better choices in the future. Led by our School Counselors, we are also teaching students the "Zones of Regulation" which helps students to self-regulate their emotions and impulses, managing their sensory needs, and helping all problem-solve conflicts.

We are fortunate to have a variety of technology opportunities for students in our elementary schools. Our primary students utilize the highly successful math program, *Dreambox* on iPads, and beginning in second grade, students begin using *Google Docs* on Chromebooks and laptops through sixth grade. Students all utilize *MobyMax*, both at home and school, to hone their math facts. All elementary students beginning in kindergarten are advancing in their computer science knowledge by learning how to code. We maintain a computer lab in each building, and there is generally a digital device available for any student who needs one.

A new important instructional tool is the Maple Gardens, an outdoor classroom located at Maple Street School. Maple Gardens produces eggs for our school's kitchen from our own chickens in an expertly designed chicken coop. The site also includes a vegetable garden, including a row for the local Food Pantry. There are blueberries and raspberries growing in the Maple Gardens as well as a butterfly garden. Of course, there is also an area for students and adults to sit and work and simply enjoy the view.

How are we building partnerships with our community?

Communication continues to be a crucial link between the school and community. We now have one weekly newsletter for both elementary schools and all classrooms have a digital presence, whether it be a blog, email newsletter, or web site. The district has a new web site that is much easier to navigate and is a one-stop location for Harold Martin and Maple Street Schools.

Our Hopkinton PTA is a vibrant and crucial component of our school district. In addition to providing monthly meetings featuring speakers on important topics and PTA fund raises in many ways to support programs in our schools not supported by the operating budget.

Our schools reach out to the community in multiple methods. The elementary schools participate in the "Shed A Light on Bullying" evening, and our Sixth Grade Student Council supports the community inside and outside the schools. While Field Trips are no longer budgeted, parents have been generous in contributing to their child's experiences in trips to the Boston Tea Party Museum, the Arts and Science Day, and the Grade 6 Epic Event, including many others.

We are fortunate to have partnerships with community groups. The Hopkinton Youth Sports Association utilizes our fields and gyms and they have been generous with many donations through the years. The same is true with the Hopkinton Recreation Department by providing opportunities for our children all year. The Boys and Girls Club at MSS and the 'Tween School N' Home after school program at HMS are an integral part of many students' daily experience. The Retired and Senior Volunteer Program (RSVP) partners with our third grade every year to match third graders with seniors in a pen-pal relationship. This is but a small slice of our partnerships with the Hopkinton community.

As always, we are blessed to work in a community that greatly supports our schools.

Sincerely,
William Carozza, Principal
Amy Doyle, Assistant Principal

Hopkinton Middle High School
297 Park Avenue • Contoocook, NH 03229
Tel: 603.746.4167
Fax: 603.746.5109



Christopher M. Kelley, Principal
Rebecca Gagnon, Asst. Principal
www.hopkintonschools.org

2016 Town Report

We are now on the backside of our NEAS&C accreditation process. I am proud to report that the NEAS&C Accreditation Visitation Team that visited Hopkinton Middle High School in March of 2016 and found empowered students and a knowledgeable caring staff who are all striving for student achievement. The accreditation process is a process of continuous improvement. There is no grade attached to the outcome of the visit but I am happy to report that we have maintained our school's accreditation. The report includes commendations and recommendations: both important to validate current practice and guide future improvement.

During the visit, the Committee met with groups of students, parents, and administrators, both at the school and central office level. The Committee witnessed over 33 hours of instruction and visited the majority of classrooms in the schools. The Committee examined hundreds of school artifacts including curricular documents, student work, school handbooks, and the school self study to name a few. As a result of the visit, our school was commended on many aspects of our school, including, but not limited to, our Core Values, Beliefs and Learning Expectations, English Language Arts curriculum work, extensive course offerings, the expertise of the teaching staff, academic and behavioral expectations, the academic advisory program, the culture of pride in our school and the willingness of the community to provide financial support for education. Along with the commendations come recommendations for consideration regarding continuous school improvement.

The recommendations for improvement include items such as the continuation of curriculum development for all areas of the curriculum. In regards to a written curriculum, the staff at Hopkinton Middle High School have been devoting time to review, revise and write new curriculum based on state and national standards. The District is now utilizing a common template for the development of curriculum. In addition, recommendations addressing the need to ensure that the school provides a safe environment for learning, the need to ensure that the physical plant and facilities meet all applicable federal and state laws and are in compliance with local fire, health, and safety regulations and the significant limitations of the facility to support the delivery of high quality school programs and services were also addressed in the report. A Facility Steering Committee has been working since July of 2015 to research and investigate a means to address the school site and plant so that it may better support the implementation of the curriculum.

Overall, the report is an important part of our school improvement work. A few of the recommendations have already been addressed or were the result of incomplete information. Nonetheless, this work is important to our students, faculty and community. A copy of the complete report can be found on our school's website.

One of the things we are continuing to think about when planning for next year is the staffing needs for the 2017-2018 school year. As our school continues to experience some growth in student population we will need to be thinking about how that will affect our school. For example, our current seventh grade class with eighty-six students means class sizes are larger than they were in the previous year. Do we look at having our middle school students rotate through five different Unified Arts classes (music, art, Project Lead the Way, wood, family and consumer science) similar to what we have done in the past? This would allow us to have Unified Art classes of a more manageable size and for all middle school students to experience each UA twice while in middle school.

Another area of concern is connected to the size of our student population in the middle and high school. This year we have 270 students in the high school. Next year we anticipate having close to 290 students in the high school. This may require us to rethink our current bell schedule that we will need to go back to two high school breaks and two lunches so that we can avoid over crowding in the café during break and lunch.

We have several building goals that we will be working on over the next two years. As a school we will look to identify targeted high levels of achievement with specific measureable outcomes for all 21st Century Learning Expectations included in the academic, social and civic competencies outlined under our Core Values, Beliefs and Learning Expectations document. Once developed, the school will look to implement the use of the measureable outcomes by 2018.

It is also important for us to look for ways to ensure best educational practices are being utilized in the general classroom to support the goals of the all students including those students on an Individualized Education Plan or 504 Plan. We want to increase the independence of all students not just those that are identified and receiving Special Education Services, to ensure academic success. We have been devoting time in our faculty meetings to look at executive strengths and weaknesses of our students and discussing how the weaknesses can be addressed in the classroom setting.

Respectfully Submitted,



Christopher Kelley
Principal, HMHS



Independent Auditor's Report



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX- 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the School Board
Hopkinton School District
Hopkinton, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Hopkinton School District as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Unmodified Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, major fund, and the aggregate remaining fund information of the Hopkinton School District as of June 30, 2016, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information - Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Schedule of Funding Progress for Other Postemployment Benefit Plan, the Schedule of School District's Proportionate Share of Net Pension Liability, and the Schedule of District Contributions be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers them to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain

*Hopkinton School District
Independent Auditor's Report*

limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Hopkinton School District's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

December 2, 2016

*Plodzik & Sanderson
Professional Association*

HOPKINTON SCHOOL DISTRICT
Management's Discussion and Analysis (MD&A)
Of the Annual Financial Report for the Year Ended June 30, 2016

INTRODUCTION

The Superintendent of Schools and Business Administrator of New Hampshire School Administrative Unit (SAU) #66, as management of the Hopkinton School District (the District), offer readers of the District's annual financial statements this narrative discussion and analysis of the financial activities of the District for the fiscal year which ended June 30, 2016. We encourage readers to consider the information presented here in conjunction with additional information found within the body of the annual financial statements.

FINANCIAL HIGHLIGHTS

- Total District net position was (\$2,108,756). This was an increase of \$335,265 (13.71%) over the prior year.
- The District's total net position of (\$2,108,756) on June 30, 2016, consisted of \$8,368,893 in capital assets net of debt, and an unrestricted net position balance of (\$10,477,649).
- The District's non-current portion of long-term obligations of \$13,581,928 consisted of \$1,050,000 in general obligation bonds, \$15,972 in capital leases, \$89,961 in compensated absences, \$863,074 in other postemployment benefits and \$11,562,921 in pension liability. These liabilities are reflected as a reduction in net position.
- The District established procedures for submitting claims for reimbursement for services to students eligible through the Medicaid for Schools Program. In 2015-16, the District received \$223,250, which is \$12,193 more than what was received in 2014-15. The District expects to receive approximately \$200,000 for next year.
- During the year, the District's expenditures of \$17,640,369 for all major governmental activities were \$112,700 lower than the total revenues and other financing sources of \$17,753,069. Revenues consist of charges for services; operating grants and contributions; and general revenues (which include local and state property tax assessments and grant or contributions not restricted to specific programs). Other financing sources consist of transfers between funds as well as the inception of a capital lease.

OVERVIEW OF FINANCIAL STATEMENTS

This annual report consists of three parts – management's discussion and analysis (this section), the basic financial statements, and required supplementary information. The three sections together provide a comprehensive overview of the District. The basic financial statements are comprised of two kinds of statements that present financial information from different perspectives:

Government-wide Financial Statements. The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business, and to provide both long-term and short-term information.

The Statement of Net Position presents information on all of the District's assets and liabilities, with the difference between the two reported as net position. This statement of net position includes debt, contractual obligations and compensable absences as elements of the liabilities of the District.

The Statement of Activities presents information showing how the District's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows only in future fiscal periods. Growth in net position over time can generally be expected to reflect improving financial condition, while shrinkage would indicate declining financial condition. Other indicators of financial health might be changes in District revenues, facility condition, growth/decline in student population, and adequacy of District budgets.

The Government-wide Financial Statements show functions of the District that are principally supported by property taxes and intergovernmental revenues as "Governmental Activities". Intergovernmental revenues include local, state and federal monies. The governmental activities of the District include instruction, support services, operation and maintenance of plant, student transportation and operation of non-instructional services. Taxes and intergovernmental revenues also support fixed assets and related debt.

Fund Financial Statements. The fund financial statements provide more detailed information about the District's most significant funds – not the District as a whole. Funds are accounting devices that the District uses to keep track of specific sources of funding and spending for particular programs. Some funds are required to be established by state law and by bond covenants. The School Board establishes other funds to control and manage money for particular purposes or to show that the District is meeting legal responsibilities for using certain revenues. The District has two kinds of funds:

- Governmental funds – Most of the District's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps one to determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, additional information is provided with the governmental funds statements explaining the relationship (or differences) between them.
- Fiduciary funds – The District is the trustee, or fiduciary, for assets that belong to others; the student activities funds and the private-purpose trust funds are fiduciary funds. The District is responsible for ensuring that those to whom the assets belong use only for their intended purposes and assets reported in these funds. All of the District's fiduciary activities are reported in a separate statement of fiduciary net position and a statement of changes in fiduciary net position. These activities are excluded from the district-wide financial statements because the District cannot use the assets to finance its operations.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

NET POSITION

Net Position for the period ending June 30, 2016. The current year's net position is higher than last year's. The District combined net position was (\$2,108,756) at June 30, 2016 compared to (\$2,444,021) at June 30, 2015.

Summary of Net Position			
Governmental Activities			
	June 30,	June 30,	Increase
	2016	2015	(Decrease)
Current Assets	\$2,972,260	\$1,557,506	\$1,414,754
Noncurrent Assets	9,434,865	9,761,285	\$(326,420)
Total Assets	12,407,125	11,318,791	\$1,088,334
Deferred outflows of Resources	1,870,241	1,131,917	\$738,324
Current Liabilities	754,627	655,581	\$99,046
Noncurrent Liabilities	13,064,442	12,798,417	\$266,025
Total Liabilities	13,819,069	13,453,998	\$365,071
Deferred Inflows of Resources	2,567,053	1,440,731	\$1,126,322
Net Investment in Capital Assets	8,368,893	8,215,099	\$153,794
Unrestricted Net Position (Deficit)	(10,477,649)	(10,659,120)	\$181,471
Total Net Position	<u>\$(2,108,756)</u>	<u>\$(2,444,021)</u>	<u>\$335,265</u>

The District's negative net position is due to the following: As of June 30, 2015, the School District implemented GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*, which requires the School District to report their proportionate share of the New Hampshire Retirement System's net pension liability based upon their plan contributions for the year. The New Hampshire Retirement System has a statutory funding schedule whose goal is to reach 100% plan funding by June 30, 2039.

Changes in Net Position. The District's total revenue was \$17,736,097 and the total expenses \$17,400,832 resulting in an increase of net position of \$335,265. The largest part, 93.25% of the District's revenue came from the local tax assessment and the State of New Hampshire. The State of New Hampshire's sources include the locally raised property tax, federal aid received through the state and various state aid programs.

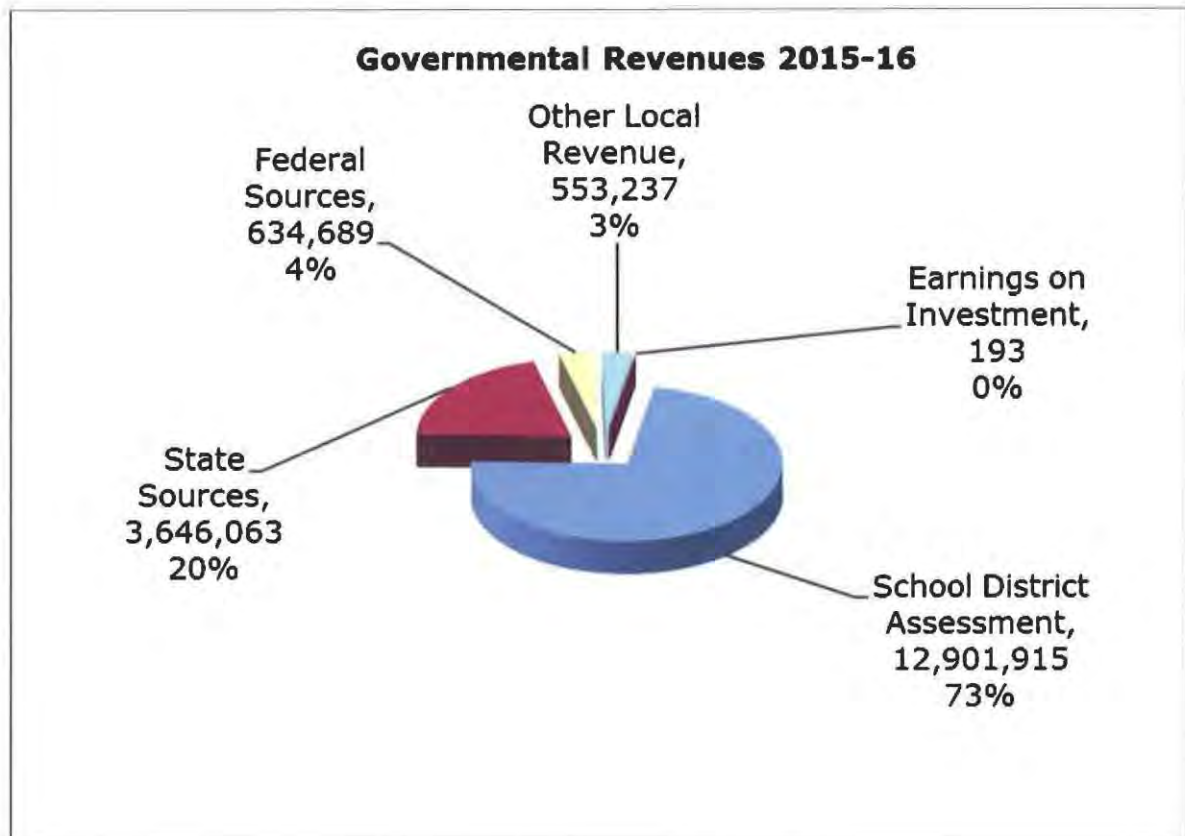
The District's expenses were largely for instruction and support services (97%) based on Exhibit B.

Summary of Changes in Net Position
Governmental Activities

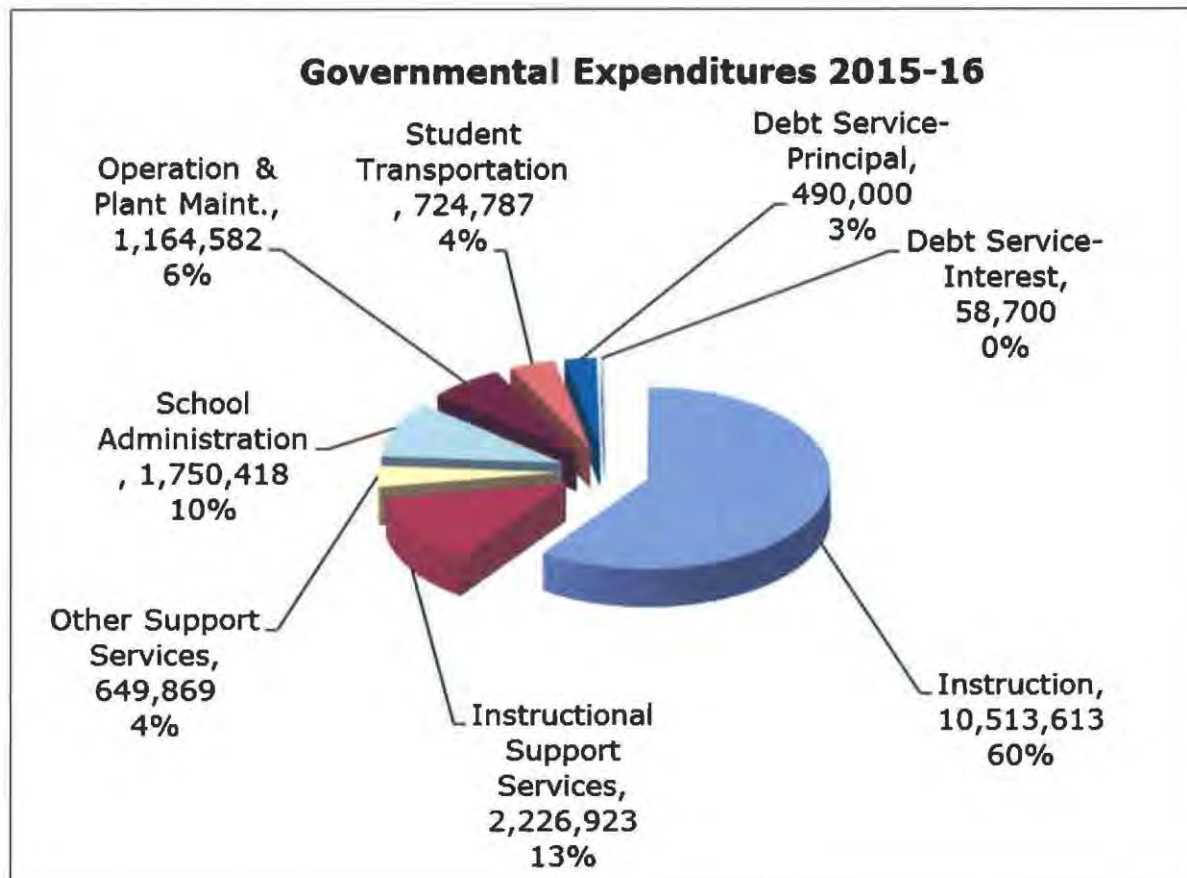
	June 30, 2016	June 30, 2015	Increase (Decrease)
Revenues:	2016	2015	
Program Revenue:			
Charges for Services	\$248,628	\$267,657	\$(19,029)
Operating Grants and Contributions	697,737	808,239	(110,502)
Capital Grants and Contributions	156,786	149,286	7,500
General Revenue:			
School District Assessment	12,901,915	12,862,749	39,166
Grants and Contributions not restricted to specific programs	3,477,099	3,426,818	50,281
Unrestricted Investment Income	1,074	465	609
Miscellaneous	252,858	201,375	51,483
Total Revenues	17,736,097	17,716,589	19,508
Expenses:			
Instruction	\$10,493,279	\$10,536,694	\$(43,415)
Support Services:			
Student	1,365,903	1,314,786	51,117
Instructional Staff	830,086	962,951	(132,865)
General Administration	51,056	29,874	21,182
Executive Administration	510,417	534,970	(24,553)
School Administration	864,742	820,631	44,111
Business	305,908	324,435	(18,527)
Operation and Maintenance of Plant	1,476,980	1,613,488	(136,508)
Student Transportation	736,351	707,380	28,971
Other	270,444		270,444
Noninstructional Services	384,582	373,382	11,200
Interest on Long-Term Debt	49,607	70,964	(21,357)
Facilities Acquisition and Construction	61,477	-	61,477
Total Expenses	17,400,832	17,289,555	111,277
Change in Net Position	335,265	427,034	(91,769)
Net Position, beginning, as restated	(2,444,021)	(2,871,055)	427,034
Net Position, ending	\$(2,108,756)	\$(2,444,021)	\$335,265

GOVERNMENTAL FUNDS SUMMARY

Summary of Revenues. The biggest share \$17,182,667 (97%) of revenue was derived from local appropriations and intergovernmental sources. The state property tax is included as part of intergovernmental revenue even though it is raised locally. This revenue statement includes revenues from local, state and federal sources.

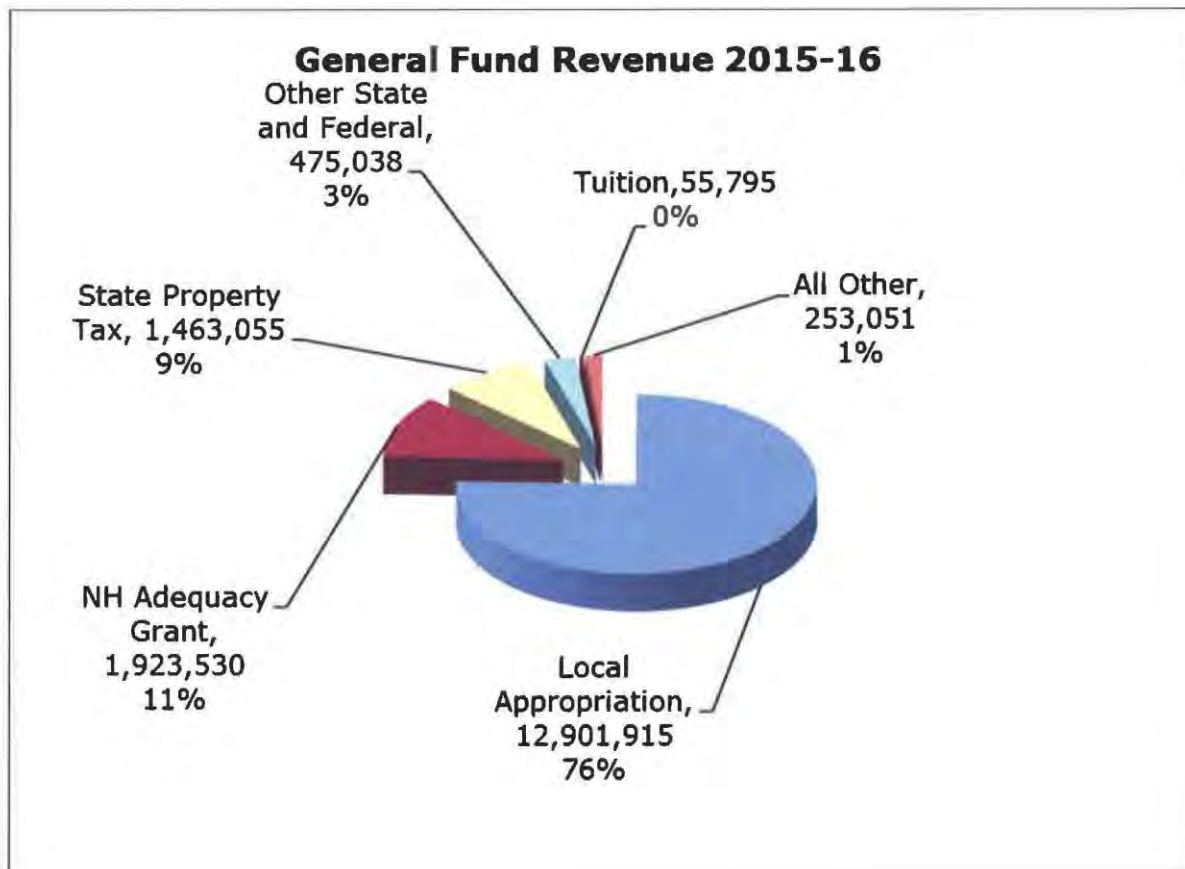


Summary of Net Expenditures. The Hopkinton School District used its budgetary resources as depicted below. 73% of all expenditures were for instruction and instructional support services. Instructional support service represents only a part of the support services indicated on Exhibit C-3. All support services total 97%. This expenditure statement includes expenditures paid from local, state and federal appropriations.

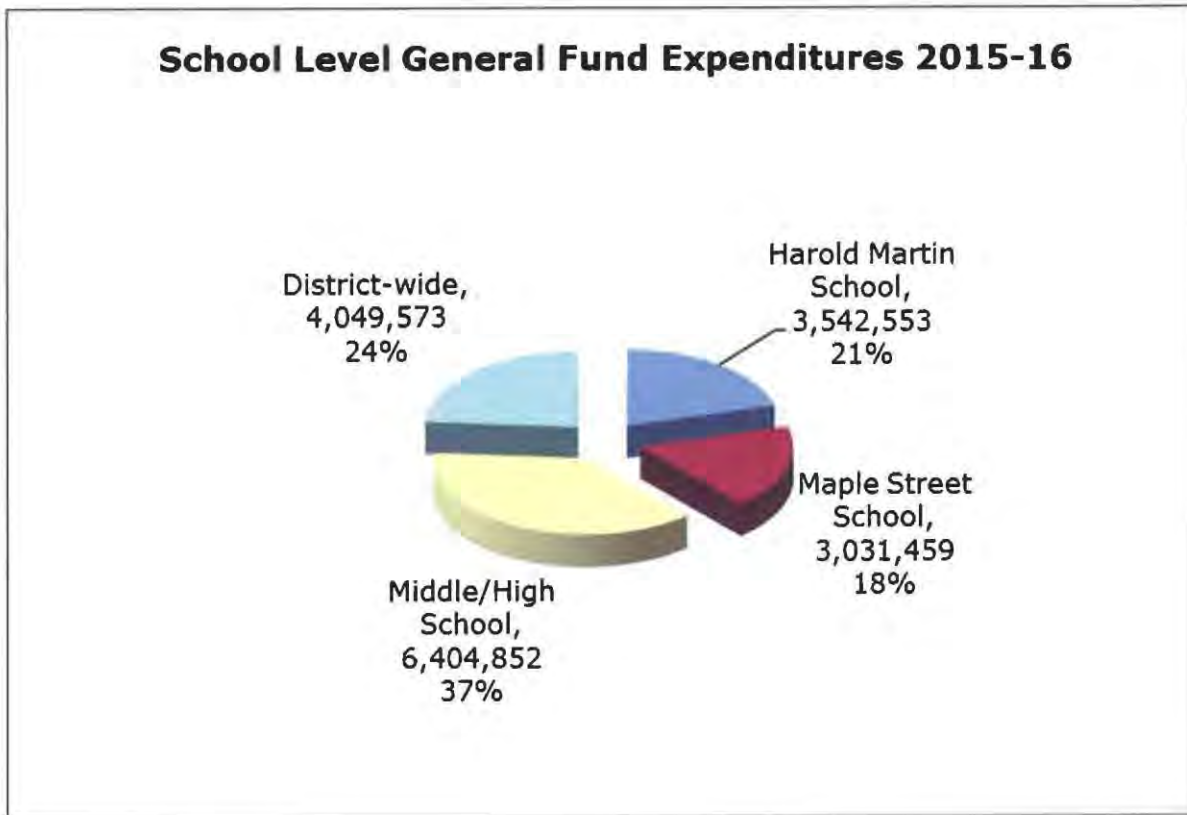


INDIVIDUAL FUND ANALYSIS**General Fund**

The General Fund is what most people think of as “the budget” since it is the focal point of the Annual Meeting and largely supported by locally raised taxes. The local appropriation and the state property tax are raised locally and make up 85% of general fund revenues. Together, the revenues raised locally and the state adequacy grant comprises over 96% of the District’s General Fund Budgetary Revenues. This graph is using the budgetary basis and is not in accordance with GAAP Budgetary Revenues (See Schedule 1).



School level expenditures constitute 76% of the total general fund (net of refunds) expenditures of \$17,028,437. This graph is using the budgetary basis and is not in accordance with GAAP (See Schedule 2).



GENERAL FUND BUDGETARY HIGHLIGHTS

Over the course of the year, the District reviews its annual budget and will sometimes make minor adjustments to reflect unexpected changes in revenues and expenditures. These adjustments over the past year did not change the bottom line but rather accommodated unanticipated needs such as increase/decreased enrollment, increased/decreased material costs and unanticipated repairs within functions and objects. A procedure is in place that when such budget adjustments are necessary, there must be at least a three-tiered approval process. The process includes District Administrator and Business Administrator signature, and in the event that the adjustment exceeds \$5,000, Superintendent and Board approval is also necessary.

FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

The strong financial performance of the District as a whole is reflected in its governmental funds as well. As the District completed the year, its governmental funds reported a combined fund balance of \$1,493,166, an increase from last year's ending fund balance of \$1,380,466. The District's sound fiscal management policies and procedures have historically resulted in positive general fund balance to ultimately offset taxes. Other factors contributing to this positive fund balance include items, which must be budgeted for but may or not be expended. The appropriate breakdowns of the 2015-2016 general fund savings are as follows:

Revenue received above anticipated	\$132,233
Early retirement, course reimbursements & professional development activities (contractual agreements)	117,106
Personnel (Benefits)	151,845
Supplies, books, reference materials, etc.	39,650
Personnel (Salaries only)	65,664
Repair and Maintenance	23,087
Telephone, postage, printing, travel, etc.	27,896
Contracted Services	30,364
Dues and Fees	4,237
Various accounts other than noted above	2,068
Additional Withholding fund balance per 2014 WA#X	(58,063)
Transfer to School Vehicle Replacement Capital Reserve	(10,000)
Transfer to School Building Repairs and Maintenance Trust Fund	(50,000)
General Fund Balance Returned to Town	\$ 476,087

CAPITAL ASSETS AND DEBT ADMINISTRATION**Capital Assets**

On June 30, 2016, the District reported capital assets of \$9,434,865, which consist of a broad range of capital assets, including land & improvements, buildings & improvements, machinery and equipment and infrastructure. More detailed information about the District's capital assets is presented in the notes to the financial statements.

	2016	Governmental Activities 2015	Total % Change 2016 over 2015
Land & Improvements	\$ 563,099	\$ 563,099	0.00%
Buildings & Improvements	16,850,806	16,850,806	0.00%
Machinery & Equipment	833,327	831,152	0.03%
Infrastructure	75,548	48,300	56.41%
Totals at Historical Cost	18,322,780	18,293,357	1.61%
Total Accumulated Depreciation	(8,887,915)	(8,532,072)	(4.17%)
NET CAPITAL ASSETS	\$ 9,434,865	\$ 9,761,285	(3.34%)

Long-Term Debt

On August 1, 1997, the District issued a series of general obligation bonds totaling in the aggregate \$6,992,000. The District added a \$548,500 bond during the 2003-04 fiscal year for repairs to the roofs at Hopkinton Middle/High School, Harold Martin and Maple Street School. During the year the School District did a capital lease for a copier. As to the Net other postemployment benefits, the District is complying with GASB and recording this long-term liability. The following table illustrates the changes and balances for all long-term debt. More detailed information on the District's debt is presented in the notes to the financial statements.

	Governmental Activities		Total % Change
	2016	2015	2016 over 2015
General Obligation Bonds	\$1,050,000	\$ 1,540,000	(31.82%)
Compensated Absences	89,961	90,572	(0.07%)
Capital Lease Payable	15,972	6,186	158.20%
Net other postemployment benefits	863,074	734,446	17.51%
Net Pension Liability	11,562,921	10,920,156	5.89%
TOTAL LONG-TERM DEBT	\$ 13,581,928	\$ 13,291,360	2.19%

SUMMARY OF FEDERAL SUPPORT OF THE DISTRICT

During the fiscal year 2016, Hopkinton School District applied for and received the following Federal grants:

Title I, Early Reading Success, was awarded for the period 9/01/15 to 8/31/16, in the amount of \$43,622.18. This grant funded reading improvement programs in Harold Martin School and impacted students whose reading proficiency was significantly below grade level.

Title 1, Priority/Focus Set Aside, was awarded for the period 9/01/15 to 8/31/16, in the amount of \$4,518.64. This grant funded training for staff and supplies to assist with students who were in the gap.

Title IIA, Class Size Reduction, was awarded for the period 12/01/15 to 9/30/17, in the amount of \$26,610.48. This grant funded professional development programs.

Special Education, IDEA, was awarded for the period 8/19/15 to 6/30/16, in the amount of \$228,380.14. This grant funded special needs services for students throughout the District.

Special Education, Preschool, was awarded for the period of 8/19/15 to 6/30/16, in the amount of \$4,807.90. This grant funded special needs services for pre-school students within the District.

Priority & Focus Title 1a 1003(a) was awarded for the period of 10/1/2015 to 8/31/2016 in the amount of \$14,476.38. This grant funded reading and numeracy improvements in Harold Martin School. The definition of Focus Schools in ESEA Flexibility is based on an equity principle, whereby schools with the largest achievement gaps between subpopulations (students with disabilities, English language learners, and economically disadvantaged students) and others will be designated. This grant supplied the District with additional staff, training and equipment to help impacted students.

Focus Monitoring 2 was awarded for the period of 8/20/15 to 6/30/16 in the amount of \$10,000.00. This grant funded additional time for a group of teachers and administrators to analyze data to work on closing the gap of students.

Math and Science Partnership was awarded for the period of 7/1/2015 to 9/30/2016 in the amount of \$79,886.51. This grant funded GIS workshops for teachers in the State of New Hampshire.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

At the time these financial statements were prepared, the District was aware of several circumstances that could affect its future financial health:

- Health Insurance rates increased by 8.40% for the 2016-17 school year. Recently a Guaranteed Maximum Rate (GMR) was provided for the 2017-18 school year at an increase of 23.6%. This is the highest GMR rate since 2003-04. It is possible for the actual rate to come in less, however the final rate will not be known until March 2017. The impact of this increase in health insurance for the 2017-18 budget is estimated to be \$450,000. The uncertainty surrounding the implementation of the Affordable Care Act and the possible application of an excise tax is of concern as well.
- Local Tax Collection Status: At the end of 2015, \$1,368,052 dollars of taxes have yet to be collected. \$307,323 of taxes has been converted to liens. The town recently passed an addition to the Fire Station. This significant project could impact the town's capacity to support the school district budget.
- State Funding: Though the economy is improving, pressure remains on the state funding mechanisms. The state seems unwilling to address the structural short falls in school funding. This situation causes a continued down shifting of costs to the local taxpayer or employee. The lack of state funding has increased pressure on the local taxpayer. The community may not be able to fund the schools it so dearly wants.
- The Hopkinton School District sought and obtained approval of an article at the Annual School District meeting that allow the school board to retain year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment, in accordance with RSA 198:4-b, II. The school board voted to retain \$359,124 in July 2016, however they used \$58,063 during the tax rate setting process to reduce the tax rate and therefore the balance as of October 31, 2016 is \$301,061.

FUTURE BUDGETARY IMPLICATIONS

Fiscal Year

In New Hampshire, the public school fiscal year is July 1 – June 30; other programs, i.e. some federal budgets, operate on a different fiscal calendar but are reflected in the District overall budget as they impact the District.

Health Insurance

As indicated above, health insurance costs are estimated to be increasing at an alarming rate for 2017-18. The District will be looking at options during the budget process and possibly, the reopening of negotiations with the District's largest union (teachers). The realized impact of the Patient Protection and Health Care Affordability Act is an unknown. The budget and staff impact are potentially significant. These increases combined with increases due to pooled claims, could have a significant impact on future budgets. The possible excise tax on "Cadillac Insurance Plans" could have an impact on future budgets and negotiations. Most municipal insurance plans are expected to trigger the excise tax.

Retirement Costs

The New Hampshire Retirement rate recently was sent for two years impacting the 2017-18 and 2018-19 school year. The increase on the employees side is .21% and on the teachers it is a 1.69% increase.

Increased Enrolment

Two enrolment related factors, a very high kindergarten class (70) and large in-migration (the net gain of 22 students in two years due families moving into the District).

Facilities

The New England Association of Schools and Colleges (NEAS&C), the high school's accrediting body, approved an accreditation report continuing to place the middle and high schools on warning. The warning was issued due to shortfalls on the Community Resources for Learning standard. Concerns included the school safety, HVAC system, and lack of space. Addressing the committees full report will be a priority.

The facilities are a major focus of district work. Priorities include safety and security, equitable access, and support effective educational programs for all schools. Due to budgetary constraints, facility issues have been delayed. The Hopkinton School District is in the review and planning stage of a facility project. A school district bond matures in FY 18. The learning profile of some of our students continues to increase in complexity. Specialized resources are necessary to meet this need. The funding for these resources will undoubtedly put pressure on the budget.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, parents, participants, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report, or need additional financial information, contact Steven M. Chamberlin, Superintendent, or Michelle R. Clark, RSBO, Business Administrator, at (603) 746-5186 or by mail at:

Hopkinton School District
ATTN: Michelle R. Clark, RSBO
204 Maple Street
Contoocook, NH 03229

EXHIBIT C-1
HOPKINTON SCHOOL DISTRICT
Governmental Funds
Balance Sheet
June 30, 2016

	General	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 2,308,847	\$ 59,712	\$ 2,368,559
Accounts receivable	16,396	84	16,480
Intergovernmental receivable	487,986	83,951	571,937
Interfund receivable	77,056	-	77,056
Prepaid items	15,284	-	15,284
Total assets	<u>\$ 2,905,569</u>	<u>\$ 143,747</u>	<u>\$ 3,049,316</u>
LIABILITIES			
Accounts payable	\$ 141,484	\$ 17,278	\$ 158,762
Accrued salaries and benefits	57,597	789	58,386
Interfund payable	-	77,056	77,056
Total liabilities	<u>199,081</u>	<u>95,123</u>	<u>294,204</u>
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenue - grants and donations	-	48,624	48,624
Unavailable revenue - funds received in advance	1,213,322	-	1,213,322
Total deferred inflows of resources	<u>1,213,322</u>	<u>48,624</u>	<u>1,261,946</u>
FUND BALANCES			
Nonspendable	15,284	-	15,284
Committed	528,907	-	528,907
Assigned	103,764	-	103,764
Unassigned	845,211	-	845,211
Total fund balances	<u>1,493,166</u>	<u>-</u>	<u>1,493,166</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 2,905,569</u>	<u>\$ 143,747</u>	<u>\$ 3,049,316</u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT C-2
HOPKINTON SCHOOL DISTRICT
Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position
June 30, 2016

Total fund balances of governmental funds (Exhibit C-1)		\$ 1,493,166
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets used in governmental activities are not financial resources, therefore, are not reported in the funds.		
Cost	\$ 18,322,780	
Less accumulated depreciation	<u>(8,887,915)</u>	
		9,434,865
Certain items are not current financial resources in the governmental funds, but instead are reported in the Statement of Net Position.		
Deferred outflows of resources related to pensions	\$ 1,870,241	
Deferred inflows of resources related to pensions	<u>(1,305,107)</u>	
		565,134
Interfund receivables and payables between governmental funds are eliminated on the Statement of Net Position.		
Receivables	\$ (77,056)	
Payables	<u>77,056</u>	
		-
Interest on long-term debt is not accrued in governmental funds.		
Accrued interest payable		(19,993)
Long-term liabilities are not due and payable in the current period, therefore, are not reported in the funds.		
Bond	\$ 1,050,000	
Capital lease	15,972	
Compensated absences	89,961	
Other postemployment benefits	863,074	
Net pension liability	<u>11,562,921</u>	
		<u>(13,581,928)</u>
Net position of governmental activities (Exhibit A)		<u>\$ (2,108,756)</u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT C-3
HOPKINTON SCHOOL DISTRICT
Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances
For the Fiscal Year Ended June 30, 2016

	General	Other Governmental Funds	Total Governmental Funds
REVENUES			
School district assessment	\$ 12,901,915	\$ -	\$ 12,901,915
Local	309,727	243,703	553,430
State	3,638,373	7,690	3,646,063
Federal	223,250	411,439	634,689
Total revenues	<u>17,073,265</u>	<u>662,832</u>	<u>17,736,097</u>
EXPENDITURES			
Current:			
Instruction	10,222,353	291,260	10,513,613
Support services:			
Student	1,381,411	2,426	1,383,837
Instructional staff	747,944	95,142	843,086
General administration	46,830	-	46,830
Executive administration	525,192	500	525,692
School administration	869,064	-	869,064
Business	308,832	-	308,832
Operation and maintenance of plant	1,164,582	-	1,164,582
Student transportation	723,465	1,322	724,787
Other	261,559	812	262,371
Noninstructional services	-	387,498	387,498
Debt service:			
Principal	490,000	-	490,000
Interest	58,700	-	58,700
Facilities acquisition and construction	61,477	-	61,477
Total expenditures	<u>16,861,409</u>	<u>778,960</u>	<u>17,640,369</u>
Excess (deficiency) of revenues over (under) expenditures	<u>211,856</u>	<u>(116,128)</u>	<u>95,728</u>
OTHER FINANCING SOURCES (USES)			
Transfers in	-	116,128	116,128
Transfers out	(116,128)	-	(116,128)
Capital lease	16,972	-	16,972
Total other financing sources (uses)	<u>(99,156)</u>	<u>116,128</u>	<u>16,972</u>
Net change in fund balances	112,700	-	112,700
Fund balances, beginning	1,380,466	-	1,380,466
Fund balances, ending	<u>\$ 1,493,166</u>	<u>\$ -</u>	<u>\$ 1,493,166</u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT C-4
HOPKINTON SCHOOL DISTRICT
Reconciliation of the Statement of Revenues, Expenditures, and
Changes in Fund Balances of Governmental Funds to the Statement of Activities
For the Fiscal Year Ended June 30, 2016

Net change in fund balances of total governmental funds (Exhibit C-3)		\$ 112,700
Amounts reported for governmental activities in the Statement of Activities are different because:		
Governmental funds report capital outlays as expenditures. In the Statement of Activities the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeded capitalized capital outlay in the current period.		
Capitalized capital outlay	\$ 44,220	
Depreciation expense	<u>(369,546)</u>	(325,326)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the governmental funds.		
Loss on sale of capital assets		(1,094)
Transfers in and out between governmental funds are eliminated on the Statement of Activities.		
Transfers in	\$ (116,128)	
Transfers out	<u>116,128</u>	-
Governmental funds report pension contributions as expenditures. However, in the Statement of Activities, the cost of pension benefits earned net of employee contributions is reported as pension expenses.		
Contributions subsequent to the measurement date	\$ 975,742	
Net pension expense	<u>(788,047)</u>	187,695
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position.		
Inception of capital leases	\$ (16,972)	
Principal repayment of bond	490,000	
Principal repayment of capital lease	<u>7,186</u>	480,214
Some expenses reported in the Statement of Activities do not require the use of current financial resources, therefore, are not reported as expenditures in governmental funds.		
Decrease in accrued interest expense	\$ 9,093	
Decrease in compensated absences payable	611	
Increase in other postemployment benefits	<u>(128,628)</u>	(118,924)
Change in net position of governmental activities (Exhibit B)		<u>\$ 335,265</u>

The notes to the basic financial statements are an integral part of this statement.

Report of Actual Special Education Expenditures for Programs and Services


Description	Function	2014-2015 Expenditures Net of Refunds	2015-2016 Expenditures Net of Refunds
Expenditures Related to Special Education:			
Special Instruction	1200	2,695,551	2,830,425
Psychological Services	2140	163,243	181,357
Speech Services	2150	273,370	279,951
Occupational Therapy Services	2160	193,870	190,346
Special Services Administration	2332	198,995	201,860
Pupil Transportation (Special Ed)	2722	186,014	206,472
Other Expenditures (Federal Projects)			
IDEA		197,080	173,916
Focus Monitoring		4,350	9,705
Preschool		4,443	4,109
Total Special Education Expenditures			3,916,916
4,078,141			
Tuition		977	-
Medicaid Reimbursement		211,057	223,250
Federal Grants		205,873	187,730
Total Special Education Revenues		417,907	410,980
Net Cost of Special Education			
		3,499,009	3,667,161

Hopkinton School District – Treasurer's Report

Hopkinton School District
Treasurer's Report
Year Ended June 30, 2016

General and Special Revenue Funds

Balance Operating & Operating Investments (TD Bank & Merrimack County) 6/30/15:	\$	1,086,483.26
Deposits in Transit 6/30/15		-
Outstanding Checks 6/30/15		(132,730.62)
General Fund Receipts		18,393,668.81
Food Service Receipts		265,984.46
Other Special Revenue Receipts		437,703.56
Interest Earned		192.80
Service Charges		(82.00)
Disbursements General Fund and Special Revenue Funds		(17,682,761.13)
Deposits in Transit 6/30/16		-
Outstanding Checks 6/30/16		<u>148,436.94</u>
Bank Balance 6/30/16	\$	2,516,896.08



David Mackenzie, Treasurer

HOPKINTON SCHOOL DISTRICT
SPECIAL EDUCATION EXPENDABLE TRUST FUND

December 31, 2016

Fund Balance as of June 30, 2010	\$168,334
2010-2011 Interest Earned	\$537
Fund Balance as of June 30, 2011	\$168,871
2011-2012 Interest Earned	\$488
Fund Balance as of June 30, 2012	\$169,359
2012-2013 Interest Earned	\$305
Fund Balance as of June 30, 2013	\$169,664
2013-2014 Interest Earned	172
2013-2014 Expenditures	(\$11,600)
Fund Balance as of June 30, 2014	\$158,236
2014-2015 Operating Transfers In	\$11,000
2014-2015 Interest Earned	158
Fund Balance as of June 30, 2015	\$169,394
2015-2016 Interest Earned	135
Fund Balance as of June 30, 2016	\$169,529
Fund Balance as of December 31, 2016*	\$169,529

* = This does not include interest accrued since June 30, 2016.

HOPKINTON SCHOOL DISTRICT
REPLACING SCHOOL DISTRICT VEHICLES CAPITAL RESERVE FUND

December 31, 2016

Fund Balance as of June 30, 2014	\$25,850
2014-2015 Operating Transfers In	\$10,000
2014-2015 Interest Earned	\$3
Fund Balance as of June 30, 2015	\$35,853
2015-2016 Operating Transfers In	\$10,000
2015-2016 Interest Earned	138
Fund Balance as of June 30, 2016	\$45,991
2016-2017 Operating Transfers In	\$10,000
Fund Balance as of December 31, 2016*	\$55,991

HOPKINTON SCHOOL DISTRICT
HEALTH INSURANCE TRUST FUND

December 31, 2016

Fund Balance as of June 30, 2013	\$75,250
2014-2015 Interest Earned	\$64
Fund Balance as of June 30, 2015	\$75,314
2015-2016 Interest Earned	\$45
Fund Balance as of June 30, 2016	\$75,359
Fund Balance as of December 31, 2016*	\$75,314

* = This does not include interest accrued after June 30, 2016.

HOPKINTON SCHOOL DISTRICT
SCHOOL BUILDING REPAIR AND MAINTENANCE TRUST FUND

December 31, 2016

Fund Balance as of June 30, 2011	\$226,179
2011-2012 Interest Earned	\$160
2011-2012 Expenditures	(\$13,735)
Fund Balance as of June 30, 2012	\$212,604
2012-2013 Operating Transfers In	\$25,000
2012-2013 Interest Earned	\$162
2012-2013 Expenditures	(\$16,991)
Fund Balance as of June 30, 2013	\$220,775
2013-2014 Operating Transfers In	\$50,000
2013-2014 Interest Earned	33
2013-2014 Expenditures	(218,384)
Fund Balance as of June 30, 2014	\$52,424
2014-2015 Operating Transfers In	\$100,000
2014-2015 Interest Earned	13
2014-2015 Expenditures	(32,843)
Fund Balance as of June 30, 2015	\$119,594
2015-2016 Operating Transfers In	\$100,000
2015-2016 Interest Earned	562
2015-2016 Expenditures	(27,248)
Fund Balance as of June 30, 2016	\$192,908
2016-2017 Operating Transfers In	\$50,000
2016-2017 Expenditures	(14,880)
Fund Balance as of December 31, 2016*	\$228,028

* = This does not include interest accrued after June 30, 2016.

**CHRONOLOGY OF HOPKINTON SCHOOL DISTRICT
FUND BALANCE RETAINED – ARTICLE X FUNDS**

At the March 2013 School District Meeting, the Community authorized the School District to hold fund balance of up to 2.5% of the District's net assessments. For the 2015-2016 year, the maximum the District could have retained was \$359,124. As you can see below, the School Board has decided each year to hold aside some of the fund balance to help with future budget impacts.

TAX YEAR	SCHOOL DISTRICT FUND BALANCE	Date School Board authorized withholding
2013	\$150,000	August 20, 2013
2014	\$250,000	July 22, 2014
2015	\$287,000	July 23, 2015
2016	\$359,124	July 25, 2016
2017	\$301,061	Used \$58,063 to reduce taxes September 20, 2016

Hopkinton School District Statement of Bonded Debt

Hopkinton School District Statement of Bonded Debt						
The District's outstanding bonded debt is from the 1997 addition and renovation projects of Maple Street School and Hopkinton Middle/High School, a project totaling \$6,992,000. The original debt was refinanced in May of 2007 and has varying interest rates of 4 to 5% and yearly maturity dates beginning August 1, 2007, and ending August 1, 2017.						
Fiscal Year	Rate	Principal	Interest	Debt Total	State Aid	Net Debt Service Cost
2018	5.00%	540,000	13,500	553,500	164,286	389,214
Totals		\$ 540,000	\$ 13,500	\$ 553,500	\$ 164,286	\$ 389,214

Hopkinton School District Meeting – Minutes

MINUTES
HOPKINTON SCHOOL DISTRICT ANNUAL MEETING
HOPKINTON HIGH SCHOOL, CONTOOCOOK, N.H.
March 5, 2016

James Newsom, School District Moderator called the annual meeting of the Hopkinton School District to order at 9:09 a.m.

The Moderator introduced the Flag Bearers.

The Flags were presented by Cub Scout Pack 77 and Boy Scout Troop 77, represented by: Seamus Quinn, Patrick Quinn, Jonah Nepveu, Steven Jutton, Cameron Burgess, Teppy Ehrmanntraut, Owen Bamford, Alex Swanson, Danny Rinden, Cooper Otis, and Nick Simpkins.

The Moderator recognized Fran Burdette and Christine Dinan, who are leaving the school district at the end of the year, to lead the Pledge of Allegiance. Mrs. Burdette and Mrs. Dinan have served the district for a total of 39 combined years.

The Moderator introduced Hopkinton Middle School 9th grader - Cassidy Donohoe to sing the National Anthem.

The Moderator introduced Elaine Loft, the School District Clerk; Carol McCann, Jean Lightfoot, Ginni Haines, Supervisors of the Checklist, with Bonnie Cressy assisting; Attorney Thomas Barry of Nixon, Riche, Vogelmann, Barry, Slawsky and Simoneau, representing the School District.

The Moderator noted childcare services were provided by Hopkinton High School National Honor Society Members.

The Moderator gave his appreciation to the members of the Hopkinton Middle and High School custodial staff for the arrangements and set up for this School District meeting and thanked Steve Lux for his assistance with the sound system.

The Moderator then introduced the Chairman of the Hopkinton School Board, Mr. David Luneau, for the purpose of introducing school administrators and members of the School Board.

David Luneau thanked everyone for coming then introduced the school administration and Board members: Steven Chamberlin, Superintendent; Michelle Clark, Business Administrator; Christopher Kelley, Principal, Hopkinton Middle High School; Rebecca Gagnon, Assistant Principal, Hopkinton Middle High School; Michael Bessette Principal, Maple Street School; William Carozza, Principal, Harold Martin School; Meghan Bamford, Director of Student Services; Matthew Stone, Director of Technology.

David Luneau then introduced members of the School Board: Liz Durant, Vice Chairman; Matthew Cairns, William Chapin, Jr. and Bill Jones.

Also recognized were the Student Representatives to the Board, seniors Lily Scammon and Felicia Gordon. Chairman Luneau thanked them for coming to meetings to share their perspectives and to keep their classmates up to date.

David Luneau thanked Superintendent Steve Chamberlin, the administration, and the teaching faculty and staff for making Hopkinton's schools among the best in the country. He thanked David Barnard and the dedicated custodial staff for preparing the school facilities every day, as well as for the Annual Meeting.

David Luneau also thanked the Board of Selectmen, Town Administrator Neal Cass, Police Chief Pecora, Fire Chief Mumford and the many town employees whom the town relies upon for everything from helping the superintendent call a snow day and maintaining fields, to helping the kids of Hopkinton to make good choices.

Board Chair Luneau thanked his colleagues in the State Legislature, Senator Dan Feltes and Representatives Mel Myler and Mary Jane Wallner for keeping the Board and administration advised of developments at the state level and for their efforts (our efforts) to ensure the State lives up to its financial responsibility and stops downshifting costs onto local municipalities and school districts.

Finally, David Luneau thanked the members of the community for supporting the schools not only with their tax dollars but with the commitment made by hundreds of community volunteers dedicating large amounts of their time, whether to chaperone a field trip, build a new playground, help in a classroom, or excite youngsters through after-school enrichment programs.

Opening Remarks: David Luneau

"Our community has always placed a priority on high performance schools. It's the reason many people move to Hopkinton, and live in Hopkinton. Our schools are central to the vibrancy and vitality of the community as witnessed during this year's musical *Oklahoma!*, the candlelight walk before Thanksgiving to Shed a Light on Bullying, and athletic events all year long.

There's science behind the fact that an active lifestyle improves academic performance. Our students are engaged in a variety of co-curricular activities from an early age, including robotics and youth sports. And their test scores are well above state averages.

During February break two weeks ago, a number of our high school students traveled to Nicaragua along with members from Hopkinton Rotary to help build schools and forge new friendships.

Our robotics club is consistently recognized for its effort during international competition. Each member takes a hands-on role in the project, whether that means designing a gearbox, writing code, or improving safety.

And a graduate from last year was recognized as one of the most skilled automotive technicians in the state, skills he developed through our partnership with Concord High School's Regional Technology Center. Spencer was invited to Detroit last summer to challenge his skills along with

peers from around the country. He's now working on his degree at White Mountain Community College.

These are just a few examples of how hands-on education is working for our students and making an impact locally, nationally and around the world.

Connecting schools to community leverages our collective resources and the tremendous interest our community has to enrich the educational experience for all of us.

And here are some things we've accomplished together. Frankly, I'm more about the effort than the award when last year *U.S. News* named Hopkinton as the best high school in the State of New Hampshire. I guess that's news but it's also just a data point. And we're fortunate to live in a state with many high performance schools. But this year, US News did it again, and Hopkinton takes the top spot for two years in a row.

And nearly every one of our students continues with their education after graduation in some form – what the Superintendent calls “high school plus”—that could mean to serve as a mentor with City Year, or to earn a trade certificate in a high-value area, or to enroll in a degree program at one of our fine community colleges like NHTI or four-year institutions such as UNH or MIT.

Despite that, we do have needs to improve energy and operational efficiencies, address security concerns, improve accessibility, and provide appropriate classroom and work spaces throughout the district. And there are community needs to consider as well. So we formed a steering committee led by community members to advise the Board.

So I'd like to introduce to you Jay Burgess who will lead this effort. Jay lives in Hopkinton, has served as the director of facilities for New England College, and presently serves as the director of facilities for the City of Concord. Jay's going to take a few moments to talk with us about the effort and how all of us can get involved.

Jay Burgess started by stating that the school district was currently on “warning” with the New England Association of Schools and Colleges (NEAS&C) due to deficiencies in the schools, specifically in the areas of energy and accessibility.

After holding listening sessions (“Facility Fridays”) in 2012-2013, the School Board formed a Facility Committee, and charged it with the responsibility to advise the School Board regarding the design, development and implementation of a two-building (P-5 and 6-12) school configuration. Mr. Burgess spoke about some of the things this change in configuration might bring to the schools, including World Languages and Unified Arts to the middle school students and more enhanced community access to the middle-high school gym and auditorium. The Facility Committee is composed of 45 community members, broken into six subcommittees. Referring to the brochure (“HSD Facility Project”) that had been distributed at the meeting, Mr. Burgess reviewed the timeline of the project to date.

At the 2017 School District Meeting, the Facility Committee will present a detailed set of plans and will propose how the project might move forward. The Committee is being assisted by Harriman & Associates, an architectural firm. Mr. Burgess urged anyone who had questions about the process to contact him or other members of the Facility Steering Committee.

After thanking Jay Burgess, Chairman Luneau continued with his opening remarks:

Our budget process begins in September and October, nearly 20 months before some dollars in the budget will ever be used.

In early December, the Superintendent presented his budget to the School Board. In a series of School Board meetings, we discussed what was necessary to meet district goals and the objectives in each of our schools. Working together, we made targeted cuts to reduce the Superintendent's proposed budget by \$155K while maintaining educational priorities.

In January, the administration, Board and budget committee worked collaboratively to reduce the budget by another \$49K and contain the tax impact with use of \$420K in anticipated surplus from this school year and \$125K from rate stabilization and capital reserve funds.

In the end however, the budget committee recommended nearly everything in the School Board's budget, minus \$7K to pay for transportation, coaches and officials for a cooperative varsity football program with Hillsboro-Deering High School.

Most districts throughout the state have experienced declines in enrollment, and Hopkinton has seen this too. We've reduced the number of teachers, we're consolidating elementary administration, and our per pupil cost is well within the average of that of all districts across the state.

Today, our enrollment is actually 24 students higher than it was a year ago. There could be a number of reasons for this... the turnaround in the economy, the state's low unemployment rate, being named the best high school in New Hampshire, our hands-on approach to education, and the variety of programs we offer, including football. These 24 students are a value to the community in terms of their individual experience and diversity they bring, and germane to a budget discussion, the state sends us nearly \$90K more in financial support.

So here's what's coming up:

The operating budget is largely driven by salaries, health insurance and retirement system costs. It also factors in staffing responsive to lower enrollment in grade four.

There are collective bargaining agreements with the support staff and custodians.

And there are appropriations to the building maintenance and vehicle capital reserve accounts from this year's surplus.

The balance of the surplus along with money from capital reserve and stabilization funds comes forward to reduce the tax burden.

All in, we're looking at a tax rate impact of \$0.26. The budget committee recommends approval of each article.

We feel the School Board's budget provides the right balance to meet the needs of our students, the priority our community places on education, and our ability to support education with local tax dollars.

And we understand that next week the Town will propose a budget with significant new costs for road and bridge repairs, on top of recent construction projects. Roads and bridges are important to us too. We are in this together and we developed these budgets together.

So as we discuss and deliberate and vote today please remember that we're delivering an excellent education for an average cost. The proposals coming forward today let us continue to do that.

We hope you will agree and look forward to answering your questions during the meeting. Thank you for your continued support.

The Moderator, James Newsom, returned to the podium. Mr. Newsom explained the parliamentary procedures for the meeting. In the interest of time, the School Board members read the Articles from their seats rather than coming to the podium.

The Moderator then recognized David Luneau for the purpose of moving Article I, seconded by Liz Durant, as follows:

ARTICLE I: To hear reports of agents, auditors, committees, and officers chosen or to take any other action in relation thereto.

Seeing no comment, the Moderator called for the vote.

Article I passed on a voice vote.

The Moderator recognized Bill Chapin for the purpose of moving Article II, seconded by Liz Durant, as follows:

ARTICLE II: To see if the School District will vote to raise and appropriate as an operating budget, the Budget Committee's recommended amount of Eighteen million, five hundred eighty thousand, one hundred and nine dollars (\$18, 580, 109) for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment of statutory obligations of the district, or to take any other action in relation thereto. The Hopkinton School Board recommends eighteen million five hundred eighty thousand, one hundred nine (\$18,587,109). This article does not include appropriations voted in other warrant articles.

After moving the Article, Bill Chapin spoke briefly about the budget process, noting that taxes were a big concern this year, especially the much needed upgrade of the roads. The School Board, under direction of the Budget Committee, worked to formulate a fair budget. Bill thanked members of the Budget Committee for their support, and stated that the Budget Committee and School Board worked closely together to form this budget.

Referring to his slide presentation, Bill said that the proposed budget of \$18,580, 109 represented a decrease of \$19,522 (-0.11%) from the previous year. He discussed the costs for programs, services and facility maintenance. The proposed budget did not include the \$7,000 request for support of the Hopkinton-Hillsboro football team. Some of the unplanned costs the Board had to

deal with this year included the following: \$129,000 for special education services; \$24,000 for transportation; \$11,000 for health insurance; \$14,000 for books and information access; \$185,000 for salaries/benefit reductions. Other non-negotiable parts of the budget included: teacher salaries; non-union salary adjustment; increase of two FTE student-specific support staff; decrease of 3.45 FTE positions and changes in the delivery of service models.

In summary, the proposed budget was \$19,522 less than the previous year, with a tax impact of \$0.12/1000. Bill noted that at the 2015 School District Meeting, the Board was estimating a tax increase of \$0.26 per thousand. In the end, the Board was able to keep the increase to only \$0.03 per thousand.

After Mr. Chapin's remarks, Mr. Luneau briefly spoke, noting that the budget number on the slide presentation was incorrect, and gave the correct amount to the audience: \$18,580,109. The correction was acknowledged by the Moderator.

The Moderator then recognized Janet Krzyzaniak, Chair, who spoke on behalf of the Budget Committee.

Janet started by briefly describing how the School Budget and the Town budget were developed, and what role the Budget Committee has in the process. She noted that two major new items in the proposed municipal budget were the funding of road construction and the proposed track and turf field. Janet talked about how the School District had significantly lowered its budget during the previous two years, which allowed the municipal budget to increase to pay for the replacement of the Public Works garage (which burned) and for the modernization of the Contoocook Fire Station. In 2016, additional funds would be needed to pay for long overdue repairs of roads and culverts. Janet said it was the job of the Budget Committee to work within a manageable tax load. She noted that Hopkinton was not as well off as some might think, and its tax base is not large enough to offset its expenses. She concluded by saying the Budget Committee had been trying to stall the rising total tax rate, but the proposed school consolidation study was likely to have a major impact on the 2019 budget.

The Moderator announced that Article II was open for discussion.

Kurt Schuster (33 White Tail Run) made a motion to amend the budget by \$7000, adding the money the School Board had subtracted for support of the Red Hawks football team. Steve Yianakopolos (36 Old Henniker Road) seconded the motion.

Steve Yianakopolos (Old Henniker Road) stated there at been a lot of discussion about the Red Hawks football program at the Budget Committee and School Board meetings. He thanked the School Board for its careful budget and he concluded by enumerating why he felt Hopkinton had been voted the number one school in the state. Finally, he disagreed with the Chair of the Budget Committee: he said did not feel there was an adversarial relationship between the Budget Committee and the citizens of the town.

Kurt Schuster again spoke in favor of the amendment to Article II. He started by giving the history of the Red Hawk football team, noting all the hard work of both the players and the

parents. He said that the football team was only asking for the same things as other teams—money for transportation and referee fees. Mr. Schuster stated that football offered another sports option to kids, and he knew of at least three families who had moved to town so their kids could participate in a football program.

Arnold Coda (400 Gould Hill Road) asked for clarification of the tax impact (shown on the slide). The slide showed the tax impact to be \$0.01. He also asked if the tax impact was going down. David Luneau said that the slide was incorrect: the correct amount was \$0.11. Arnold again stated he believed he heard Chairman Luneau state that the tax rate was going down. Mr. Luneau clarified that there was also a decrease in revenue, so the tax impact was still \$0.11.

Arnold then asked for clarification on another point—was the funding for the football program part of the proposed budget? David Luneau replied that the football program was not in the proposed budget—Mr. Schuster's amendment added the \$7,000 to the operating budget to support the football program. Responding to a point made by Mr. Schuster, Mr. Coda said that although the district receives (state) money for each new student who comes to Hopkinton, he did not think that attracting students via a football program was a valid reason to vote for the amendment—the district should strive to attract students because of academics, not athletics.

Peter Yunich (Gould Hill Road) asked what would happen if the \$7,000 wasn't approved. Would the school still support the football program? David Luneau said the School Board had discussed this issue at its meeting the previous week. He reminded the audience that any budget monies approved by the voters were allocated at the discretion of the Board, but the Board certainly noted the will of the voters, and would follow the sentiments of the town regarding funding for the football team.

Mr. Yunich stated that it appeared the School Board had not made a decision about how the football program would be funded. Mr. Luneau said that was correct, the Board would weigh the input they received at the meeting before deciding how to spend the money budgeted. However, the Board would put significant weight upon the results of the vote on the amendment.

Allyson Krzyzaniak Geary (Krzyzaniak Lane) asked how many Hopkinton students currently participate in the football program?

David Luneau said that someone from team reported that 17 Hopkinton students participated in the team.

Mike Byrne (Hopkinton Road) referred to an earlier slide that stated Hopkinton is number one in state because of academics, but in his opinion, high school is really a combination of academics and other activities, all allowing students to grow and mature. For that reason, he said he would like to see football a part of the offering: he supported the addition of \$7,000 in budget.

Janet Krzyzaniak asked to make further comments about the football program. She said she wrote an article in the paper (*Concord Monitor*) and she believed Kurt Shuster responded to her article. She is not concerned about liabilities, but concussions are a major concern. She

reiterated that she had been concerned about future costs of supporting the football team since it first came to the School Board to discuss the program.

Janet then read a prepared statement addressing the debate and split vote by the Budget Committee regarding the \$7000 request for the Red Hawks football program, stating it had more to do with potential costs down the road than the present proposed funding. She cited the example of how the lacrosse program had evolved from a junior varsity sport to a full-fledged program. Janet then gave the history of the genesis of the football program, including information about Hillsboro's proposed contributions. She concluded her statement by stating that "long range planning needs to be a part of adding new programs." Janet recommended that the football program continue as a completely volunteer funded program, similar to the Star Hawks hockey program.

Dick Drescher (Maple Street) characterized the discussion about the football program as "tip of the iceberg," saying that football is a very expensive sport. He further noted there is a lot of controversy about injuries. He concluded by stating the high school already provides plenty of choices of sports.

Larry Donohue (Gould Hill Road) said he wanted to correct a few statements made by the Board. First, although David Luneau stated the Board would take into consideration what people at the meeting felt about supporting the football team, Mr. Donohue felt the Board should not tie itself to that premise. Second, Mr. Donohue cited statistics that showed that Hopkinton had absolutely the highest school tax rate in the state. Regarding the discussion about concussions, football has a bad reputation, most of the concussions happen at the professional level. Mr. Donohue asked the Board to confirm how many concussions had occurred in the past year in football versus other sports. Mr. Chamberlin said he did not keep track of the figures. Mr. Donohue replied that there had been three concussions in basketball and one in football. He went on to describe his own sports experience with football. He concluded by talking about the per pupil costs—Hopkinton comes in about average in the cost per student, yet we are ranked number one in the state, so we really are getting good value for our money. Mr. Donohue encouraged the School Board to reinstate the \$7,000 for football, but he also asked the School Board and Budget Committee to continue to look critically at expenses.

Amy Bogart (146 Deer Path), a member of the Budget Committee, said she was one of the dissenting votes. She said she understood the idea that kids might want to play a different sport. The difference in the budget (to support the football program) was only \$0.01. Even if the \$7000 was implemented, the Board could say no to future requests, so she supported the amendment to Article II.

Ian Tewksbury (Irish Hill Road) noted the discussion wasn't really isn't about the \$7,000, because that amount had such a small tax impact, it sounded like the discussion was about what was coming down the road. Mr. Tewksbury asked Superintendent Chamberlin to explain the difference between the previous year and the current year in terms of oversight.

Steve Chamberlin replied that the Board had been presented with the football program two years earlier. At that point it was considered a pilot program, at the J.V. level. But the question at that

time was would the program be sustainable? If the football program was eventually approved, it would commit the District to salaries, transportation and refs.

Ian Tewksbury asked a follow-up question: If the coach is being paid by the School District, they are an employee? Mr. Chamberlin said that yes, the coach would be accountable to the School District, but Hillsboro-Deering is the lead school in the program, so the coach is paid by Hillsboro-Deering. Mr. Tewksbury concluded with his observations about the rate of concussions, based on his son's seven years' of experience playing tackle football.

Jayne Schoch (Pine Street) asked the Board if they could ascertain what percentage of the entire school budget was attributable to the sports programs. The Board said they would need to look into the budget numbers and answer her later in the meeting.

Lance Klingler (South Road) said that Janet Krzyzaniak brought up an outstanding point about expenses down the road. Also, why should Hopkinton make decisions that affect Hillsboro-Deering kids? If Hillsboro is unwilling to commit to upgrading their field, where will the team play? If the Board supports the football program now, but can't support the program in the future, it would be a terrible disappointment. He concluded by asking if anyone could comment on the issues with the playing field.

The Moderator then called the question. Arnold Coda disagreed, so the Moderator asked how many favored calling the question, after the last person in line for the microphone had spoken.

The majority of voters, by voice vote, were in favor of calling the question.

Kirk Shuster clarified that Hillsboro-Deering had already approved their portion--\$7,000.00—to participate in the program. The practice fields are in Hillsboro, the playing field is in Hopkinton. The team plays on a field that is already maintained. Mr. Schuster concluded by again asking for support for the football program.

In response to Jayne Schoch's earlier questions, Steve Chamberlin stated that less than 2% of the budget went to sports activities.

The Moderator announced there would be a written ballot, per petitioned request, on the amendment to Article II.

The Motion to Amend Article II by \$7,000 failed.

Yes: 163 No: 193

After the amendment to Article II failed, the Moderator again opened Article II to discussion.

Jeanne Prewitt (Peaked Hill Drive) made a motion to decrease the budget by \$153,157, which would bring the total to \$18,426,952. She stated she was at the meeting representing many of the condo owners in town. Some of them saw their taxes go up as much as \$2,000 in a year and a

half. Ms. Prewitt said she felt Hopkinton was not a wealthy town, and the town could not afford everything that everyone wanted. David Dufault seconded the motion to amend Article II.

The motion to amend the proposed budget (Article II) by \$153,157 was put to a ballot vote, by petitioned request.

The motion to amend Article II by \$153,157.00 failed.

Yes: 158 No: 200

A motion was made to call the question. The motion to call the question was approved by voice vote.

Article II, as presented in the Warrant, was put to a ballot vote.

Article II passed on a ballot vote.

Yes: 254 No: 95

Matt Cairns made a motion to restrict consideration of Article II. The motion to restrict consideration passed on a voice vote.

The Moderator recognized Bill Jones for the purpose of moving Article III, second by Bill Chapin, as follows:

ARTICLE III: To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Hopkinton School Board and the Hopkinton Educational Support Staff which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2016-2017	\$72,458
2017-2018	\$39,103
2018-2019	\$42,854

and further to raise and appropriate Seventy-two thousand, four hundred fifty-eight dollars (\$72,458) for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The School Board recommends this article. The Budget Committee recommends this article (Majority vote required)

Bill Jones started by thanking Kathy Thesing and Nancy Skarmeas for their work with the School Board on the staff contract. He then explained the support staff contract included the following staff: office support, food service, library-media assistants and instructional assistants. The contract represented an increase of 2% each year for three years. The pay scale was tired to

education and training. The health plan was limited to an HMO. The details of the contract were as follows:

Three-year term (July 1, 2016 to June 30, 2019)

Year 1: \$72,458 Year 2: \$39,103 additional Year 3: \$42,854 additional

The tax impact would be \$0.12/1000

Seeing no further comment, the Moderator brought Article III to a vote.

Article III passed on a voice vote.

Matt Cairns made a motion to restrict reconsideration; his motion was seconded by Bill Chapin and passed on a voice vote.

ARTICLE IV: Shall the town, if Warrant Article III is defeated, authorize the governing body to call one special meeting, at its option, to address Warrant Article III cost items only?

ARTICLE IV WAS MOOT, AS ARTICLE III PASSED.

The Moderator recognized Matt Cairns for the purpose of moving Article V, seconded by Bill Jones, as follows:

Article V: To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Hopkinton School Board and the Teamsters Local No. 633 of New Hampshire which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2016-2017	\$14,175
2017-2018	\$11,284

and further to raise and appropriate Fourteen thousand one hundred seventy-five (\$14,175) for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The School Board recommends this article. The Budget Committee recommends this article. (Majority vote required)

Matt Cairns first thanked the members of the negotiating team who had worked on the contract. He then discussed the specifics of the contract.

The custodial contract would cover a two-year term (July 1, 2016-June 30, 2018). There would be increases of 2.5% each year. A new maintenance position was included. This contract would create a new entry level wage progression, which meant that new hires would be coming in at a

lower pay scale. Mr. Cairns noted that the District was currently pricing itself out of the market. The first year cost would be \$14,174.

Arnold Coda (Gould Hill Road) said he was puzzled by the comment: “pricing ourselves out of the market.” He asked for clarification.

Matt Cairns replied that the Hopkinton School District had the highest paying custodial unit in the state, so the starting salary had been lowered. Arnold Coda further asked if this change would affect current employees. Matt Cairns replied that the salary change would not affect current employees. Mr. Coda asked if the tax impact was only for year one; Mr. Cairns answered in the affirmative.

Seeing no further comments, the Moderator brought Article V to a vote.

Article V passed on a voice vote.

Matt Cairns made a motion to restrict reconsideration on Article IV; his motion was seconded by Bill Jones and passed on a voice vote.

ARTICLE VI: Shall the town, if Warrant Article V is defeated, authorize the governing body to call one special meeting, at its option, to address Warrant Article V cost items only? (Majority vote)

ARTICLE VI WAS MOOT, AS ARTICLE V PASSED.

The Moderator recognized Liz Durant for the purpose of moving Article VII, seconded by Bill Chapin, as follows:

ARTICLE VII: To see if the School District will vote to raise and appropriate up to fifty thousand dollars (\$50,000) to be added to the School Building Repair and Maintenance Trust Fund, established March 6, 1993, and authorize the School Board to transfer up to fifty thousand dollars (\$50,000) from the year end undesignated fund balance (surplus) available on June 30, 2016, or to take any other action in relation thereto. (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

Liz Durant spoke about the trust fund. There were three projects in this school year: replacement of a fire tank at Harold Martin School (completed); roof safety equipment (estimated cost of \$30,000); replacement of door at Harold Martin School and Hopkinton Middle High School (estimated cost of \$30,000). The tax impact of this Article was \$0.008/\$1,000.

Seeing no comments, the Moderator brought Article VII to a vote.

Article VII passed on a voice vote.

Matt Cairns made a motion to restrict reconsideration on Article VII; his motion passed on a voice vote.

The Moderator recognized Liz Durant for the purpose of moving Article VIII, seconded by Bill Chapin, as follows:

ARTICLE VIII: To see if the School District will vote to raise and appropriate up to ten thousand dollars (\$10,000) to be added to the Replacing School District Vehicles Capital Reserve Fund, established March 6, 2010, and authorize the School Board to transfer up to ten thousand dollars (\$10,000) from the year end undesignated fund balance (surplus) available on June 30, 2016, or to take any other action in relation thereto. (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

Liz Durant outlined the Vehicles Capital Reserve Fund: the point of the fund was to replace the vehicles on a timely basis. The current fund balance was approximately \$46,000, with an expected \$10,000 to be added from a year-end surplus. The tax impact would be \$0.02/1000.

Seeing no further comments, the Moderator brought Article VIII to a vote.

Article VIII passed on a voice vote.

Matt Cairns made a motion to restrict reconsideration on Article VIII; his motion passed on a voice vote.

The Moderator recognized David Luneau for the purpose of moving Article IX, seconded by Matt Cairns, as follows:

ARTICLE IX: To transact any other Business that may legally come before said meeting.

Rich Houston (Main Street), a member of the Budget Committee, came forward to talk about the school consolidation project that would be coming before the voters next year. He noted there is a great amount of concern about what will become of Maple Street School, stating that the school is in good shape, it is paid for and it should not be discarded.

Steve Adams (Kearsarge Avenue) asked where one could find information about the upcoming town election. Steve Chamberlain replied that there was full information in the Town Report, or at the Town Clerk's office, there had also been a candidate's forum the previous week. Mr. Adams said he felt that there should be another way, other than on-line, regarding who is running for what offices.

David Luneau, Chair, thanked everyone for coming to the meeting. The Board recognized Elaine Loft for her many years of service as School District Clerk.


Arnold Coda (Gould Hill Road) asked Superintendent Chamberlin the current status of the NEAS&C evaluation. Mr. Chamberlin said that the evaluation occurs every ten years and the team of reviewers was coming the following week to visit the school, and would be interviewing

Board members and staff members about the school. There would soon be new report about the school.

Dennie Yianakopolis (Old Henniker Road) thanked everyone who voted to support the Red Hawks football team. As Chair of the Booster Club, she will continue to support the team. She encouraged everyone to come to watch the games, noting that it was heartening to see the two towns come together as one team. She hoped that others in town would support the team with their own contributions.

The Moderator asked if there was any further discussion on Article IX. Seeing no discussion the Moderator called for a motion to adjourn, the motion was made and seconded; the meeting adjourned at 11:59 a.m.

Respectfully submitted,



Elaine P. Loft, School District Clerk

School: Hopkinton Local School

New Hampshire

Warrant and Budget

2017

To the Inhabitants of the town of Hopkinton Local School in the County of Merrimack in the state of New Hampshire qualified to vote in school district affairs are hereby notified and warned of the Annual Meeting will be held as follows:

Date: March 11, 2017

Time: 9:00 a.m.

Location: Hopkinton Middle/High School, 297 Park Avenue Contoocook, NH 03229

Details: Gymnasium

Article 1: To hear reports

To hear reports of agents, auditors, committees and officers chosen or to take any other action in relation thereto.

☐ Yes ☐ No

Article 2: Hopkinton Education Association Contract

To see if the School District will vote to approve the cost items included in the collective bargaining agreement reached between the Hopkinton School Board and the Hopkinton Education Association which calls for the following changes in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2017-2018	(\$274,861)
2017-2018	\$247,124
2018-2019	\$241,093

and further to reduce the operating budget (Warrant Article 4) by Two hundred Seventy-four thousand, eight hundred sixty-one dollars (\$274,861) for the upcoming fiscal year, such sum representing the costs attributable to the decrease in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The School Board recommends this article. The Budget Committee recommends this article. (Majority vote required)

☐ Yes ☐ No

Article 3: Special Meeting if Article 3 falls

Shall the School District, if Warrant Article #2 is defeated, authorize the governing body to call one special meeting, at its option, to address Warrant Article #2 cost items only? (Majority vote required)

☐ Yes ☐ No

Article 4: Operating Budget

To see if the school district will vote to raise and appropriate the Budget Committee's recommended amount of Nineteen million six hundred twenty-two thousand nine hundred and eleven dollars (\$19,622,911) for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district, or to take any other action in relation thereto. The Hopkinton School Board recommends this article. This article does not include appropriations voted in other warrant articles. (Majority vote required)

☐ Yes ☐ No

Article 5: Contingency

To see if the School District will vote to raise and appropriate the sum of One hundred thousand dollars (\$100,000) for the purpose of a General Contingency Fund to meet the cost of unanticipated expenses that may arise during the year and to expend said funds or to take any other action in relation thereto. (Majority vote required).

☐ Yes ☐ No

Article 6: School Building Repair and Maintenance Trust Fund

To see if the School District will vote to raise and appropriate up to Fifty thousand dollars (\$50,000) to be added to the School Building Repair and Maintenance Trust Fund, established March 6, 1993, and authorize the school board to transfer up to Fifty thousand dollars (\$50,000) from the year end undesignated fund balance (surplus) available on June 30, 2016, or to take any other action in relation thereto. The Hopkinton School Board recommends this article. The Hopkinton Budget Committee recommends this article. (Majority vote required)

☐ Yes ☐ No

Article 7: School District Vehicle Capital Reserve Fund

To see if the School District will vote to raise and appropriate up to Ten thousand dollars (\$10,000) to be added to the Replacing School District Vehicles Capital Reserve Fund, established March 6, 2010, and authorize the school board to transfer up to Ten thousand dollars (\$10,000) from the year end undesignated fund balance (surplus) available on June 30, 2016, or to take any other action in relation thereto. The Hopkinton School Board recommends this article. The Hopkinton Budget Committee recommends this article. (Majority vote required)

☐ Yes ☐ No

Article 8: Transact any other business

To transact any other business that may legally come before said meeting.


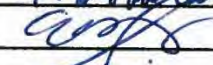


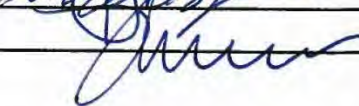
☐ Yes ☐

HOPKINTON SCHOOL DISTRICT
WARRANT TO ELECT SCHOOL DISTRICT OFFICERS

FURTHER: You are hereby notified to meet at the Hopkinton Middle/High School on Tuesday, the 14th day of March 2017, with the polls open at 7:00 a.m. and remaining open continually until 7:00 p.m. to act upon the following subjects:

To choose by nonpartisan ballot, the following School District Officers.

- | | | |
|----|------------------------|-------------|
| a. | 2 School Board Members | 3 Year Term |
| b. | 1 Moderator | 1 Year Term |
| d. | 1 Clerk | 1 Year Term |
| e. | 1 Treasurer | 1 Year Term |

Given under our hands, February 10, 2017		
We certify and attest that on or before February 17, 2017, we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at the SAU Office, 204 Maple Street, and delivered the original to the School District Clerk.		
Printed Name	Position	Signature
R. Matthew Cairns	School Board Chairperson	
Elizabeth T. Durant	School Board Vice Chairperson	
William Chapin Jr.	School Board Member	
William A. Jones	School Board Member	
David J. Luneau	School Board Member	



New Hampshire
Department of
Revenue Administration

2017
MS-27

School Budget Form: Hopkinton Local School

FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24
Appropriations and Estimates of Revenue for the Fiscal Year from July 1, 2017 to June 30, 2018
Form Due Date: 20 days after the meeting

THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

This form was posted with the warrant on: 2-16-2017

For assistance please contact the NH DRA Municipal and Property Division
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

SCHOOL BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Budget Committee Members	
Printed Name	Signature
John Wuellemeyer HUP Chair	<i>[Signature]</i>
Amy K. Bogart	<i>[Signature]</i>
Virginia L. Barnes	<i>[Signature]</i>
Deborah Morris	<i>[Signature]</i>
Richard C. Houston	<i>[Signature]</i>
JANET KRZYZANOWSKI	<i>[Signature]</i>
Don Houston	<i>[Signature]</i>
Mark Zarvel	<i>[Signature]</i>
WILLIAM DUBOIS JR	<i>[Signature]</i>
Kenneth Tramm	<i>[Signature]</i>

Appropriations									
Account Code	Description	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)	
Instruction									
1100-1199	Regular Programs	4	\$6,967,927	\$7,162,919	\$7,581,537	\$143,680	\$7,581,537	\$143,680	
1200-1299	Special Programs	4	\$2,830,425	\$3,009,551	\$3,186,274	\$64,024	\$3,186,274	\$64,024	
1300-1399	Vocational Programs	4	\$25,897	\$28,000	\$28,000	\$0	\$28,000	\$0	
1400-1499	Other Programs	4	\$381,132	\$408,166	\$423,850	\$1,519	\$423,850	\$1,519	
1500-1599	Non-Public Programs	4	\$0	\$0	\$0	\$0	\$0	\$0	
1600-1699	Adult/Continuing Education Programs	4	\$0	\$0	\$0	\$0	\$0	\$0	
1700-1799	Community/Junior College Education Programs	4	\$0	\$0	\$0	\$0	\$0	\$0	
1800-1899	Community Service Programs	4	\$0	\$0	\$0	\$0	\$0	\$0	
Support Services									
2000-2199	Student Support Services	4	\$1,381,411	\$1,424,645	\$1,542,742	\$73,955	\$1,542,742	\$73,955	
2200-2299	Instructional Staff Services	4	\$747,944	\$764,001	\$805,639	\$110,716	\$805,639	\$110,716	
General Administration									
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0	
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0	
2310-2319	Other School Board	4	\$46,830	\$49,943	\$45,535	\$0	\$45,535	\$0	
Executive Administration									
2320 (310)	SAU Management Services		\$0	\$0	\$0	\$0	\$0	\$0	
2320-2399	All Other Administration	4	\$525,192	\$651,957	\$617,967	\$67,005	\$617,967	\$67,005	
2400-2499	School Administration Service	4	\$869,064	\$853,012	\$899,703	\$25,203	\$899,703	\$25,203	
2500-2599	Business	4	\$308,832	\$303,107	\$310,032	\$7,169	\$310,032	\$7,169	
2600-2699	Plant Operations and Maintenance	4	\$1,149,702	\$1,213,774	\$1,301,446	\$28,089	\$1,301,446	\$28,089	
2700-2799	Student Transportation	4	\$723,465	\$763,794	\$814,745	\$11,192	\$814,745	\$11,192	
2800-2999	Support Service, Central and Other	4	\$261,559	\$283,827	\$309,345	\$12,069	\$309,345	\$12,069	
Non-Instructional Services									
3100	Food Service Operations	4	\$387,493	\$413,799	\$413,799	\$0	\$413,799	\$0	
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0	
Facilities Acquisition and Construction									
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0	
4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0	
4300	Architectural/Engineering	4	\$34,229	\$1	\$1	\$0	\$1	\$0	

Account Code	Description	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
Other Outlays								
5110	Debt Service - Principal	4	\$490,000	\$510,000	\$540,000	\$0	\$540,000	\$0
5120	Debt Service - Interest	4	\$58,700	\$37,450	\$13,500	\$0	\$13,500	\$0
Fund Transfers								
5220-5221	To Food Service	4	\$116,128	\$1	\$1	\$0	\$1	\$0
5222-5229	To Other Special Revenue	4	\$391,461	\$788,795	\$788,795	\$0	\$788,795	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation		\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$17,697,391	\$18,666,742	\$19,622,911	\$544,621	\$19,622,911	\$544,621

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Enacting FY (Recommended)	School Board's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	6	\$0	\$0	\$50,000	\$0	\$50,000	\$0
	Purpose: School Building Repair and Maintenance Trust Fund							
5251	To Capital Reserve Fund	7	\$0	\$0	\$10,000	\$0	\$10,000	\$0
	Purpose: School District Vehicle Capital Reserve Fund							
Special Articles Recommended					\$0	\$0	\$60,000	\$0

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Enacting FY (Recommended)	School Board's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)
1100-1199	Regular Programs	2	\$0	\$0	\$1	\$0	\$1	\$0
	Purpose: Hopkinton Education Association Contract							
2310 (840)	School Board Contingency	5	\$0	\$0	\$100,000	\$0	\$100,000	\$0
	Purpose: Contingency							
Individual Articles Recommended					\$0	\$0	\$100,001	\$0

Revenues						
Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues	
Local Sources						
1300-1349	Tuition	4	\$41,200	\$45,000	\$45,000	
1400-1449	Transportation Fees		\$0	\$0	\$0	\$0
1500-1599	Earnings on Investments	4	\$250	\$250	\$250	\$250
1600-1699	Food Service Sales	4	\$329,309	\$335,799	\$335,799	\$335,799
1700-1799	Student Activities	4	\$35,000	\$35,000	\$35,000	\$35,000
1800-1899	Community Service Activities	4	\$1,500	\$1,500	\$1,500	\$1,500
1900-1999	Other Local Sources	4	\$58,795	\$58,795	\$58,795	\$58,795
State Sources						
3210	School Building Aid	4	\$164,286	\$164,286	\$164,286	\$164,286
3215	Kindergarten Building Aid		\$0	\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0	\$0
3230	Catastrophic Aid	4	\$64,726	\$65,000	\$65,000	\$65,000
3240-3249	Vocational Aid	4	\$3,000	\$3,000	\$3,000	\$3,000
3250	Adult Education		\$0	\$0	\$0	\$0
3260	Child Nutrition	4	\$3,000	\$3,000	\$3,000	\$3,000
3270	Driver Education		\$0	\$0	\$0	\$0
3290-3299	Other State Sources	4	\$4,000	\$4,000	\$4,000	\$4,000
Federal Sources						
4100-4539	Federal Program Grants	4	\$511,000	\$511,000	\$511,000	\$511,000
4540	Vocational Education		\$0	\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0	\$0
4560	Child Nutrition	4	\$75,000	\$75,000	\$75,000	\$75,000
4570	Disabilities Programs	4	\$239,000	\$239,000	\$239,000	\$239,000
4580	Medicaid Distribution	4	\$200,000	\$200,000	\$200,000	\$200,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0	\$0
Other Financing Sources						
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0	\$0
5221	Transfer from Food Service Special Reserve Fund		\$0	\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0	\$0

Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds	4	\$0	\$75,000	\$75,000
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	6, 7	\$60,000	\$60,000	\$60,000
9999	Fund Balance to Reduce Taxes	4	\$544,150	\$685,000	\$685,000
Total Estimated Revenues and Credits			\$2,334,216	\$2,560,630	\$2,560,630

Budget Summary

Item	Current Year	School Board Ensuing Year	Budget Committee Ensuing Year
Operating Budget Appropriations Recommended	\$18,580,109	\$19,622,911	\$19,622,911
Special Warrant Articles Recommended	\$60,000	\$60,000	\$60,000
Individual Warrant Articles Recommended	\$86,633	\$100,001	\$100,001
TOTAL Appropriations Recommended	\$18,726,742	\$19,782,912	\$19,782,912
Less: Amount of Estimated Revenues & Credits	\$2,334,216	\$2,560,630	\$2,560,630
Estimated Amount of State Education Tax/Grant		\$3,659,716	\$3,659,716
Estimated Amount of Taxes to be Raised for Education		\$13,562,566	\$13,562,566

Budget Committee Supplemental Schedule

1. Total Recommended by Budget Committee	\$19,782,912
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$540,000
3. Interest: Long-Term Bonds & Notes	\$13,500
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions <i>(Sum of Lines 2 through 5 above)</i>	\$553,500
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$19,229,412
8. 10% of Amount Recommended, Less Exclusions <i>(Line 7 x 10%)</i>	\$1,922,941
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount <i>(Difference of Lines 9 and 10)</i>	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted At Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	\$21,705,853

HOPKINTON SCHOOL DISTRICT

2017 - 2018 Budget Information



Photo: Rebecca J. Beck/News

Begin With Why

Hopkinton School Board

R. Matthew Cairns, Chairperson
Elizabeth T. Durant, Vice Chairperson
William A. Jones, Board Member
David J. Luneau, Board Member
William Chapin, Jr., Board Member
Nick Mayo, Student Representative
Henry Yianakopolos, Student Representative

Administration

Steven M. Chamberlin, Superintendent of Schools
Michelle R. Clark, RSBO, Business Administrator
Meghan F. Bamford, Director of Student Services
Matthew P. Stone, Director of Technology
William V. Carozza, HMS/MSS Principal
Amy L. Doyle, HMS/MSS Assistant Principal
Christopher M. Kelley, HMHS Principal
Rebecca P. Gagnon, HMHS Assistant Principal

Final

**Including the Hopkinton Budget Committee revisions
voted at the January 25, 2017 meeting.**

**The Hopkinton School Board voted on the changes at the February 7,
2017 Hopkinton School Board meeting.**

February 1, 2017

2017:

[illegible]

Total 2016 - 2017 REVENUE	\$5,790,059
MAJOR INCREASES: 2017-2018	
* Use of Article X funds	\$141,937
* State Adequacy Aid: Adequacy Grant	\$203,873
* From Health Insurance Trust Fund	\$75,000
* Food Service Sales/Transfers into Food Service	\$6,490
* Tuition	\$3,800
 <i>Total Major Increases</i>	 <i>\$431,100</i>
MAJOR DECREASES: 2017-2018	
* Miscellaneous is not material	(\$813)
 <i>Total Major Decreases</i>	 <i>(\$813)</i>
Total Proposed 2017 - 2018 REVENUE	\$6,220,346

Hopkinton School District
Revenues

REVENUE SOURCES	2012/2013 ACTUAL	2013/2014 ACTUAL	2014/2015 ACTUAL	2015/16 ACTUAL	2016/17 MS24	2017/18 MS27	Variance
REVENUE FROM LOCAL SOURCES							
Tuition							
Interest Earnings	\$ 101,036.07	\$ 103,629.16	\$ 81,284.84	\$ 55,795.00	\$ 41,200.00	\$ 45,000.00	\$ 3,800
Food Service Sales & Transfers Into FS	431.58	157.83	226.85	193.00	250.00	250.00	-
Student Activities	293,868.45	285,364.30	293,736.32	305,481.00	329,309.00	335,799.00	\$ 6,490
Other Local Sources (rent, drivers ed etc)	38,883.67	32,756.43	30,308.39	39,556.00	55,000.00	35,000.00	-
Fund & Grants and Donations	19,779.58	14,970.95	24,111.36	38,360.00	21,500.00	21,500.00	-
Refund from Health Trust for Health, Dental and Property Liability Insurance and other	64,438.59	62,580.28	134,240.01	58,785.00	38,795.00	38,795.00	-
		280,311.67	182,747.67	174,029.00			
REVENUE FROM STATE SOURCES							
School Building Aid							
Catastrophic Aid	147,125.73	143,285.72	149,235.73	156,786.00	164,286.00	164,286.00	\$ -
Child Nutrition Food Service	3,061.24	73,659.17	64,870.10	84,868.00	64,726.00	65,000.00	\$ 274
Vocational Transportation	2,430.65	4,219.50	3,246.15	3,252.00	3,000.00	3,000.00	\$ -
Other State Aid		4,024.00	5,087.00	4,488.00	3,000.00	3,000.00	\$ -
State Adequate Education Grant		20,586.41	3,763.96	5,645.00	4,000.00	4,000.00	\$ -
State Property Tax	\$ 2,087,895.00	\$ 1,959,685.27	\$ 1,939,804.30	\$ 1,923,530.00	\$ 1,979,176.00	\$ 2,183,049.08	\$ 203,873
	1,590,949.00	1,546,201.00	1,478,183.00	1,463,055.00	1,476,667.00	1,476,667.00	\$ -
REVENUE FROM FEDERAL SOURCES							
Federal Program Grants							
Disabilities Programs (IDEA/PRESCH)	74,127.67	137,266.53	119,237.06	154,449.00	511,000.00	511,000.00	\$ -
Other Federal Sources (Child Nutrition)	204,878.99	184,625.03	201,522.92	178,225.00	239,000.00	239,000.00	\$ -
Medicaid Reimbursement	65,014.78	74,774.86	76,349.96	78,765.00	75,000.00	75,000.00	\$ -
Medicare Reimbursement	141,055.94	208,693.80	211,056.56	223,250.00	200,000.00	200,000.00	\$ -
Other	28,334.06	2,447.64	-	-	-	-	\$ -
OTHER FINANCING SOURCES							
Transfer from Expendable Trust Funds							
Transfer from Title I(A - Math and Science Grant							
Less Transfer to Expendable Trust Funds	50,000.00	70,000.00	417.42	813.00	60,000.00	75,000.00	\$ 75,000
Less Fund Balance - To Reduce Taxes	292,948.00	328,909.00	368,609.00	470,376.00	486,087.00	60,000.00	\$ -
Less amount retained from prior year for rate stabilization				0.00	58,083.00	485,000.00	\$ (1,087)
TOTAL REVENUES	\$ 5,206,010.00	\$ 5,538,617.38	\$ 5,469,068.30	\$ 5,529,905.00	\$ 5,790,059.00	\$ 6,220,346.08	\$ 430,287.08
TOTAL APPROPRIATIONS PER MS22 (APPROVED BY VOTERS)							
Appropriations minus Revenues - ESTIMATED Amount to be Raised Locally	\$ 17,302,668	\$ 17,828,494	\$ 18,664,769	\$ 18,716,631	\$ 18,726,742	\$ 19,508,060	\$ 781,308
Rate Stabilization Fund - Article X Funds	\$ 11,637,336.00	\$ 12,163,635.00	\$ 12,862,749.00	\$ 12,901,915.00	\$ 12,936,683.00	\$ 13,287,703.92	\$ 351,021
		150,000.00	250,000.00	287,000.00	301,061.00	101,061.00	
TOTAL ESTIMATE TAX RATE IMPACT							
	Actual Tax Rate 2012/2013	Actual Tax Rate 2013/2014	Actual Tax Rate 2014/2015	Actual Tax Rate 2015/2016	Actual Tax Rate 2016/2017	Estimated Tax Rate 2017/2018	Variance
Valuation	\$ 654,707,728.00	\$ 656,272,605.00	\$ 609,948,415.00	\$ 609,908,595.00	\$ 613,929,921.00	\$ 613,929,921.00	
Assessment	11,637,336.00	12,163,635.00	12,862,749.00	12,901,915.00	12,936,683.00	13,287,703.92	
Local Tax Rate	\$ 17.77	\$ 18.53	\$ 21.09	\$ 21.15	\$ 21.07	\$ 21.64	\$ 0.57
Valuation	\$ 631,831,828.00	\$ 633,688,000.00	\$ 582,065,615.00	\$ 582,589,785.00	\$ 586,611,121.00	\$ 586,611,121.00	
Assessment	1,590,949.00	1,546,201.00	1,478,183.00	1,463,055.00	1,476,667.00	1,476,667.00	
State Tax Rate	\$ 2.52	\$ 2.44	\$ 2.54	\$ 2.51	\$ 2.52	\$ 2.52	\$ -
TOTAL TAX	\$ 20.29	\$ 20.97	\$ 23.63	\$ 23.67	\$ 23.59	\$ 24.16	\$ 0.57

Total 2016- 2017 Operational Budget **\$18,666,742**

- MAJOR INCREASES -

* Health Insurance	\$401,842
* Salaries	\$263,809
* Curriculum Development Support	\$10,000
* Retirement	\$106,245
* Out of District Tuition	\$78,609
* Heating Fuel - using \$2.51/gallon and 3 year average	\$34,083
* Specialized Student Transportation	\$31,440
* Other Benefits - ie. FICA, Life, LTD, etc.	\$27,733
* HRA Contribution (Nonunion staff)	\$28,000
* Transportation Contracts	\$21,131
* Asbestos Inspection - done every 3 years	\$17,400
* Debt Service	\$6,050
* Miscellaneous That is Not Material	\$4,862
* Reno software for Facilities Oversight on Controls Remotely	\$5,208
* Dental Insurance	\$3,913
* Equipment - Facilities	\$2,950
<i>Total Major Increases</i>	<i>\$1,043,275</i>

- MAJOR DECREASES -

* Professional Services Related to Student Needs	(\$56,518)
* Electricity - due to SMART Start Program Agreements Ending	(\$30,588)
<i>Total Major Decreases</i>	<i>(\$87,106)</i>

Total Proposed 2017 - 2018 Operational Budget **\$19,622,911**

**HOPKINTON SCHOOL DISTRICT
2017-2018 PROPOSED BUDGET
SUMMARY BY BUDGET COMPONENTS**

This table provides an overview of the basic budgetary components contained within each of the department level budgets presented in this budget document, exclusive of warrant articles. Budget components include: Salaries; Benefits; Professional Services; Property Services; Other Services; Supplies and Materials; Property; Other Items.

Summary by Budget Component	Expended 2013-2014	Expended 2014-2015	Budget 2015-2016	Expended 2015-2016	Budget 2016-2017	Proposed 2017-2018	Increase/ (Decrease)	% Chg
Salaries	\$ 9,259,382	\$9,608,557	\$ 9,791,383	\$ 9,605,351	\$ 9,744,196	\$10,009,948	\$ 265,752	2.73%
Benefits	3,897,607	4,107,855	4,501,444	4,214,551	4,453,647	5,019,437	565,790	12.70%
Professional Services	260,108	326,827	348,769	424,353	489,926	452,243	(37,683)	(7.69%)
Property Services	222,681	216,520	228,180	214,062	190,385	200,974	10,589	5.56%
Other- I.e.: Transportation, Tuition, Printing	1,035,358	1,041,257	1,185,158	1,083,675	1,225,525	1,357,647	132,122	10.78%
Supplies, Books & Materials	611,728	617,786	635,735	538,620	633,369	644,388	11,019	1.74%
New/Replace Equipment	197,117	270,263	171,156	172,997	179,648	182,178	2,530	1.41%
Debt Service & GF Supplement to Food Service and Other Funds (AIR)	660,233	669,253	548,701	548,700	547,452	553,502	6,050	1.10%
Other Funds (Offset by Revenues)	748,833	951,346	1,196,105	895,082	1,202,594	1,202,594	-	-
Total	\$ 16,893,047	\$ 17,809,664	\$ 18,606,631	\$ 17,697,391	\$ 18,666,742	\$ 19,622,911	\$ 956,169	5.12%

FTE Budgeted Comparison

	2014-15	2015-16	2016-17	2017-18	Proposed Increase(Decrease)
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185.12 192.10 189.12* 185.67 186.64 0.97

* = Out of District Coordinator position that is covered in a grant for .50 was not included in last years FTE total, however was in cost.

MAJOR BUDGET COMPONENT DESCRIPTIONS

SALARIES: Staff that is Permanent, Substitute, Temporary and Summer.

BENEFITS: Health Insurance; Dental Insurance; Life/LTD Insurance; Workers Compensation; Retirements; FICA; Sick Bank; Unemployment Insurance; Tuition Reimbursement.

PROFESSIONAL SERVICES: Instructional Services; Instructional Improvement; Curriculum Development; Conferences and Conventions; Contracted Pupil Services; Contracted Evaluation Services; Contracted Pupil Health Services; General Testing; Alcohol/Drug Programs; Legal Services; and Other Professional Services.

PROPERTY SERVICES: Water; Sewer; Water Inspection; Cleaning Services; Disposal Services; General Repair and Maintenance; Repair Non-Instructional Equipment; Painting; Repairs Plumbing/Electrical; Repairs Heat and Ventilation; Repairs Building Interior and Exterior; Rent/Lease Equipment; Contracted Services; Maintenance Agreements – Buildings and Grounds.

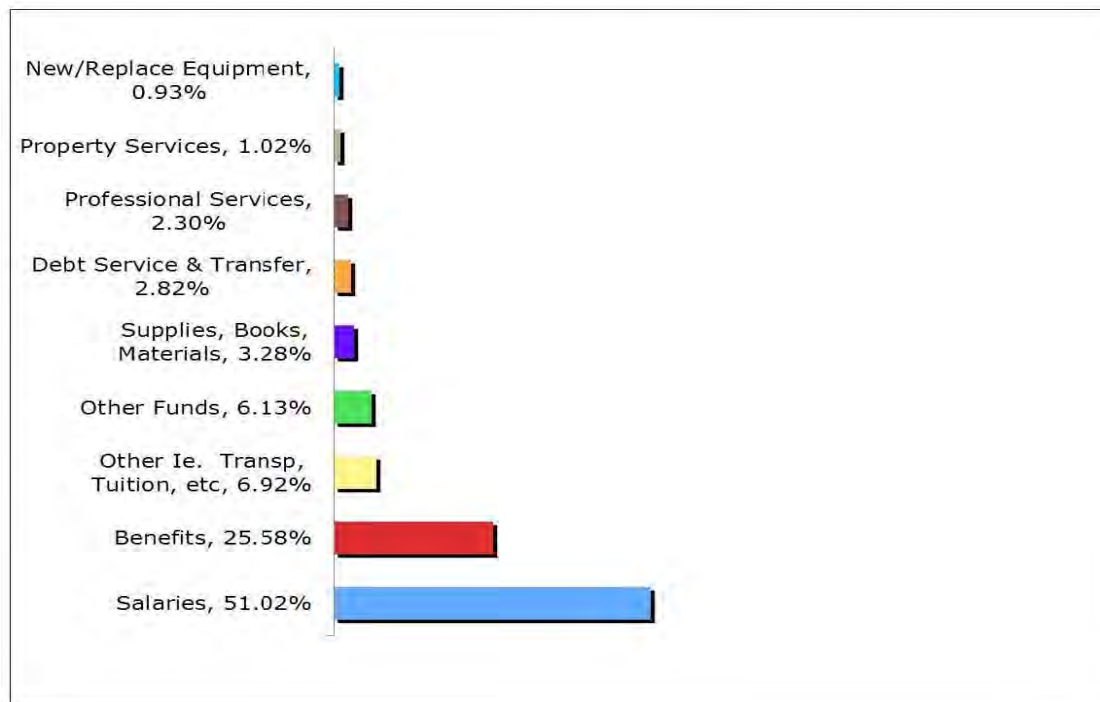
OTHER SERVICES: Transportation; Liability Insurance; Postage; Advertising; Printing; Communications; Vocational Tuition; Tuition; and Travel.

SUPPLIES & MATERIALS: Supplies; Small Tools and Hardware; AV Supplies; Books; Periodicals; Electricity; Oil Heat; Gasoline; Propane Gas; Reference Materials; and Software.

PROPERTY/EQUIPMENT: Additional/New Equipment; Replace Equipment; Additional/New Furniture; Replace Furniture; and New Vehicles.

OTHER ITEMS: Dues and Fees; Bond-Principal; Bond-Interest; Contingency; Fund Transfers; Miscellaneous; Other Uses of Funds.

This chart represents the Proposed 2017-2018 Operating Budget by Major Budget Component



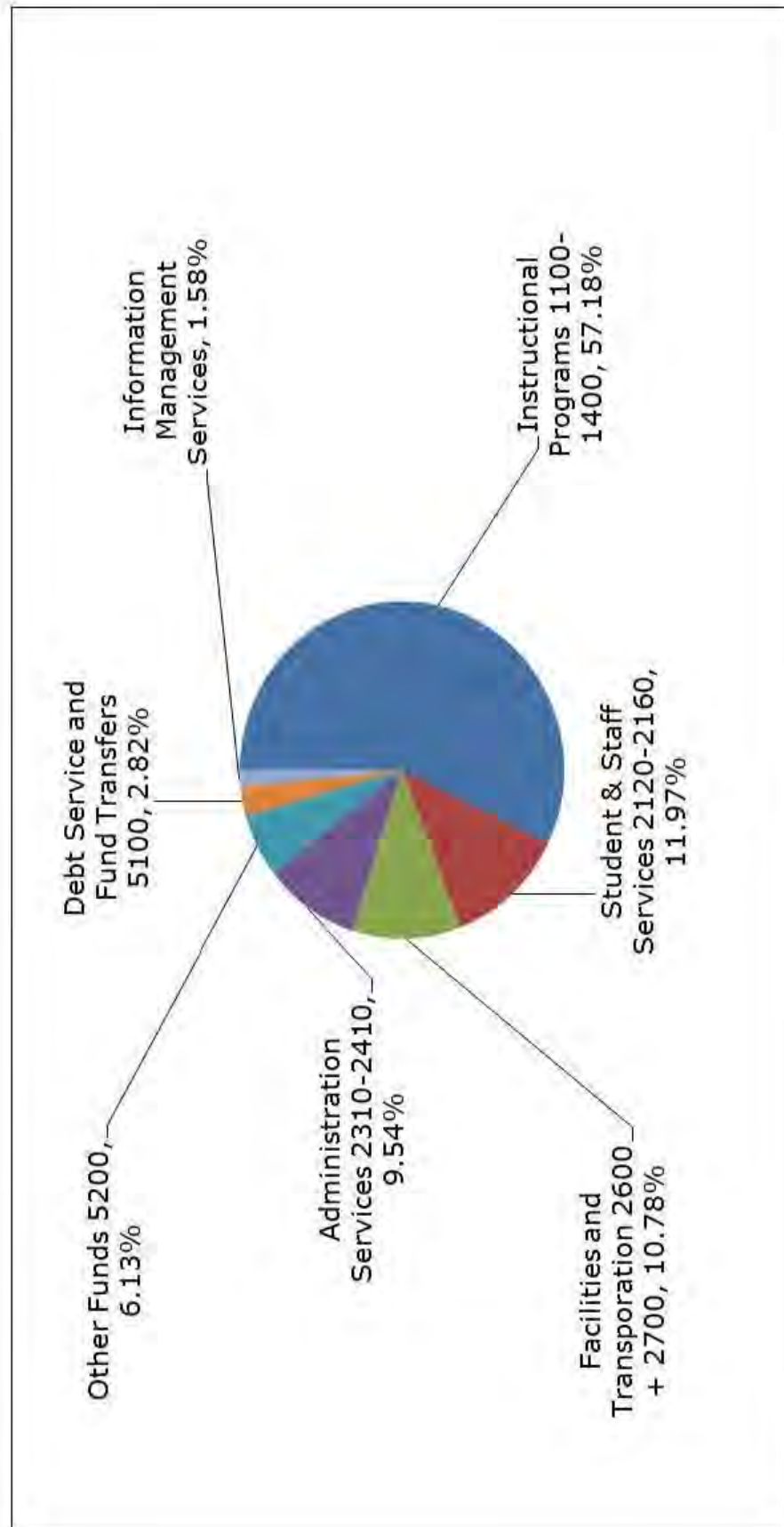
HOPKINTON SCHOOL DISTRICT 2017-2018 PROPOSED BUDGET

SUMMARY BY OPERATIONAL PROGRAMS

This table summarizes the Hopkinton School District's Operational Budget, exclusive of warrant articles, according to the five major operational programs defined within this budget document: Instructional Programs; Student and Staff Services; Administrative Services; Facilities and Transportation; and Debt Service & Fund Transfers. The aim is to provide a clear illustration of specific operational components, as well as their respective impact on the overall budget.

Summary by Operational Program	Expended 2013-2014	Expended 2014-2015	Budget 2015-2016	Expended 2015-2016	Budget 2016-2017	Proposed 2017-2018	Increase/ (Decrease)	% Chg
Instructional Programs	\$ 9,817,608	\$ 10,178,905	\$ 10,504,307	\$ 10,205,381	\$ 10,608,636	\$ 11,219,661	\$ 611,025	5.76%
Student & Staff Services	2,117,468	2,243,578	2,306,421	2,129,355	2,188,646	2,348,381	159,735	7.30%
Administrative Services	1,654,389	1,731,113	1,787,055	1,749,918	1,858,019	1,873,237	15,218	0.08%
Facilities and Transportation	1,894,516	1,982,009	1,990,827	1,873,167	1,977,568	2,116,191	138,623	7.01%
Information Management Services	-	-	273,214	261,559	283,827	309,345	25,518	8.99%
Facilities Acquisition, Debt Service & GF Supplement to Food Service and Other Funds	1,409,066	1,674,059	1,744,807	1,478,011	1,750,046	1,756,096	6,050	0.03%
Total	\$ 16,893,047	\$ 17,809,664	\$18,606,631	\$ 17,697,391	\$ 18,666,742	\$ 19,622,911	\$ 956,169	5.12%

This chart represents the majority of the Proposed 2017-2018 Operating Budget, which is dedicated directly to Instructional Programs.



HOPKINTON SCHOOL DISTRICT 2017-2018 PROPOSED BUDGET

SUMMARY BY LOCATION

This table summarizes the Hopkinton School District's Operational Budget, exclusive of warrant articles, according to the four locations. It provides a clear illustration of specific locations, as well as their respective impact on the overall budget.

Summary by Location	Expended 2013-2014	Expended 2014-2015	Budget 2015-2016	Expended 2015-2016	Budget 2016-2017	Proposed 2017-2018	Increase/ (Decrease)	% Chg
District-wide	\$ 4,325,975	\$ 4,799,857	\$ 5,147,486	\$ 4,718,527	\$ 5,341,735	\$ 5,498,138	\$ 156,403	2.93%
Harold Martin School	3,358,843	3,604,725	3,594,576	3,542,553	3,590,056	3,964,444	374,388	10.43%
Maple Street School	2,843,458	2,924,793	3,060,466	3,031,459	3,063,597	3,033,480	(30,117)	(0.98%)
Middle School	1,926,483	1,968,916	2,039,782	1,904,136	1,947,665	2,230,419	282,754	14.52%
High School	4,438,288	4,511,373	4,764,321	4,500,716	4,723,689	4,896,430	172,741	3.66%
Total	\$ 16,893,047	\$ 17,809,664	\$ 18,606,631	\$ 17,697,391	\$ 18,666,742	\$ 19,622,911	\$ 956,169	5.12%

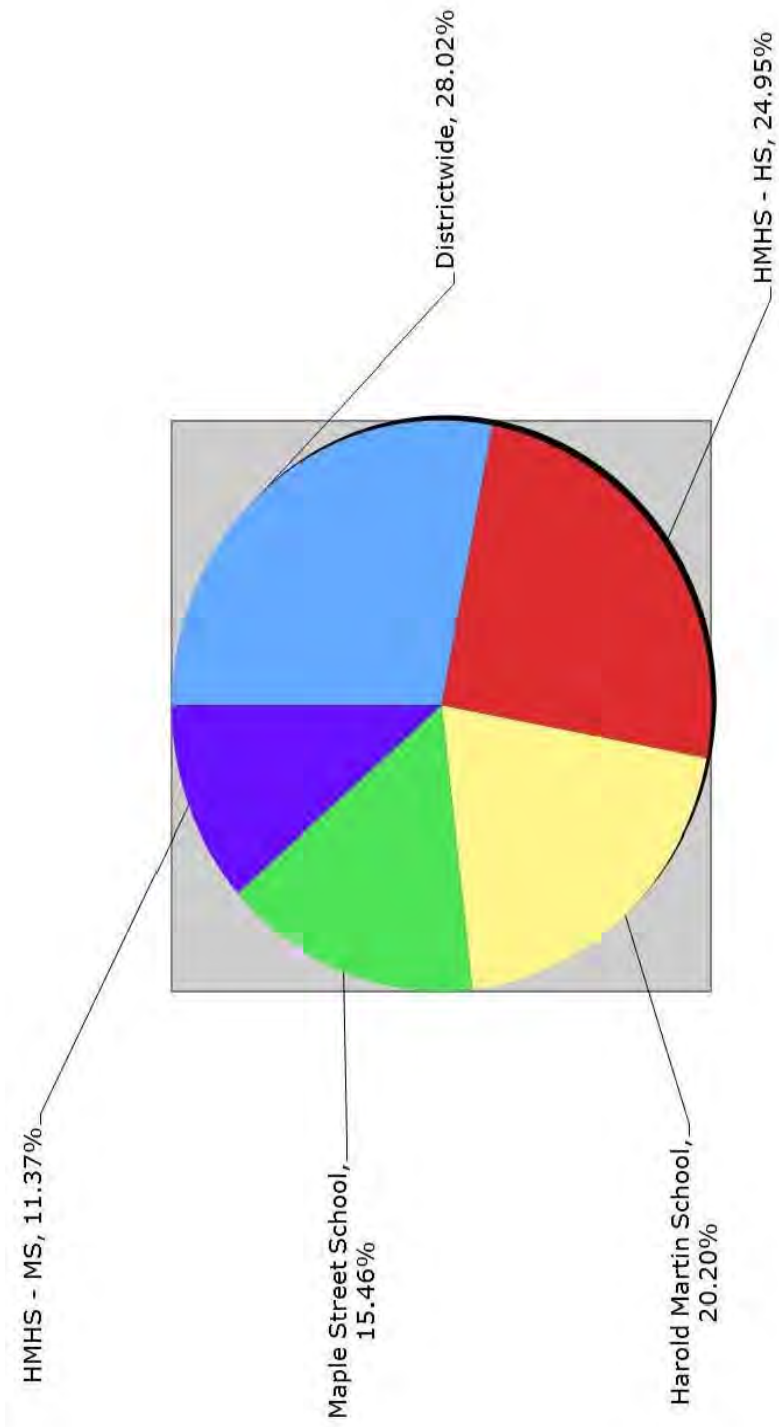
FTE Budgeted Comparison

	2013-14	2014-15	2015-16	2016-17	2017-18	Proposed Increase/(Decrease)
District-wide	17.75	19.82	21.05*	20.05	20.85	0.80
Harold Martin School	49.26	52.75	50.14	51.85	52.08	0.23
Maple Street School	40.21	42.56	41.33	40.85	40.39	(0.46)
Middle School	22.96	22.05	23.45	22.55	23.20	0.65
High School	54.94	55.25	52.82	50.37	50.12	(0.25)
Total	185.12	192.43	188.79	185.67	186.64	0.97

District-wide includes Psychologists, Occupational Therapy Department, the Technology Department, the SAU staff, the Director of Maintenance, etc.

* = Out of District Coordinator position that is covered in a grant for .50 was not included in last years FTE total, however was in cost.

This chart represents the breakdown of the Proposed 2017-2018 Operating Budget by location.



**PROPOSED BUDGET
FEBRUARY 1, 2017
HOPKINTON SCHOOL DISTRICT
2017-2018 BUDGET
TOTAL OF OPERATIONAL PROGRAMS**

The 2017-2018 Hopkinton School District Operational Budget is grouped into five basic operational programs: Instructional Programs; Student and Staff Services; Administrative Services; Facilities and Transportation; and Debt Service with Fund Transfers.

Special warrant articles can be found at the end of this document and are not included in the operational budget totals.

-INSTRUCTIONAL PROGRAMS-

The functions found within the Instructional Programs group are Regular Educational Programs, Special Educational Programs, Vocational Programs, and other Instructional Programs.

Regular Educational Programs (1100's)

The Regular Education portion of the 2017-2018 Budget contains instructional activities designed to provide all students with learning experiences that prepare them to become productive citizens and family members. All grade levels and subjects are funded in this section.

1100 Regular Education

	Expended 2013-2014	Expended 2014-2015	Budget 2015-2016	Expended 2015-2016	Budget 2016-2017	Budget 2017-2018	Increase/(Decrease)
Salaries	\$ 4,616,897	\$ 4,754,712	\$ 4,756,778	\$ 4,659,186	\$ 4,684,487	\$ 4,809,051	\$ 124,564
Benefits	2,069,266	2,157,722	2,310,929	2,140,960	2,253,325	2,570,571	317,246
Professional Services	477	2,376	2,200	752	2,628	2,200	(428)
Property Services	19,995	23,413	26,209	23,427	25,609	29,687	4,078
Other Services	-	9,388	100	1,567	100	100	-
Supplies and Materials	129,763	112,733	122,135	104,740	126,502	125,738	(764)
Property/ Equipment	25,472	31,545	41,867	31,381	61,463	35,530	(25,933)
Other Items	1,974	2,644	8,650	5,914	8,805	8,660	(145)
Totals	\$ 6,863,844	\$ 7,094,533	\$ 7,268,868	\$ 6,967,927	\$ 7,162,919	\$ 7,581,537	\$ 418,618

As of October 1, 2016, we have 929 (including special education) students enrolled in our regular education programs. New England School Development Council has predicted our enrollment to increase by 20 students over the year. Programs of instruction are offered for grades P-12 in state required academic areas, which include English, mathematics, science, social studies, health, etc. Our schools also offer many additional courses, which provide valuable enrichment to our students' education. Specific information about courses and programs are available on the school webpage's which can be accessed at the District website www.hopkintonschools.org. School Board standards require student sign-ups of twelve students for all courses. Some courses will run with less than 12 students following the production of the schedule and drop-add period. Not all courses listed in the course catalog (Program of Studies) will be available every semester.

Increase/Decrease due to the following:

Salaries and benefits change is due to the following:

- Harold Martin School:** Increase of 1.37 FTE's over 16/17 budget. 1.0 is due to the large current kindergarten class and we will need 4 sections of first grade. .20 is due to additional physical education needs (done in 16/17 with restructuring) and .17 is due to additional preschool needs (all but .02 done in 16/17).
- Maple Street School:** Decrease of (1.20) FTE's over 16/17 budget. (1.0) due to the reduction needed in 5th grade for 17/18 and (.20) is due to the decrease physical education needs (done in 16/17).
- Hopkinton Middle/High School:** Overall increase of .40 FTE's. .20 is due to the additional RTI math support (done in 16/17 with restructuring), .20 is due to additional foreign language needs next year, .20 is due to the additional math support (done in 16/17 with restructuring), .20 is due to science needs (done in 16/17), .20 is due to physical education (done in 16/17), (.20) reduction in social studies (done in 16/17), (.20) reduction in wood technology (done in 16/17) and (.20) reading support changed to special education (done in 16/17).
- Property services increase due to copier (decrease in property/equipment related to copier as well) and disposal needs.
- Property/Equipment decrease due to copier needs, reclassification of \$6,000 to SAU (2320 object 300) for data management storage system, and other reductions to assist with minimizing budget increase. One addition was the purchase of a new kiln for Harold Martin (\$3,103).

FTE Budgeted Comparison					Proposed
2013-14	2014-15	2015-16	2016-17	2017-18	Increase (Decrease)
70.84	72.12	69.57	67.61	69.18	1.57

-INSTRUCTIONAL PROGRAMS-**Special Education Programs (1200's)**

This part of the special education budget is for instructional activities designed primarily for students who require special services. These services include pre-school, kindergarten, elementary and secondary services for the students who are mentally, physically, emotionally, or learning disabled; culturally different, bilingual, or require other special services.

1200 Special Education Programs

	Expended 2013-2014	Expended 2014-2015	Budget 2015-2016	Expended 2015-2016	Budget 2016-2017	Budget 2017-2018	Increase/(Decrease)
Salaries	\$ 1,715,400	\$ 1,785,798	\$ 1,812,574	\$ 1,781,601	\$ 1,837,454	\$ 1,929,135	\$ 91,681
Benefits	623,619	666,651	724,014	701,330	749,854	830,205	80,351
Professional Services	45,123	62,450	62,975	160,308	193,966	115,490	(78,476)
Property Services	-	-	200	1,860	200	100	(100)
Other Services	207,270	157,445	175,100	164,236	194,586	274,095	79,509
Supplies and Materials	9,468	8,660	24,396	17,174	28,006	32,122	4,116
Property/ Equipment	11,048	14,017	10,311	3,097	5,485	4,207	(1,278)
Other Items	530	530	550	819	-	920	920
Totals	\$ 2,612,458	\$ 2,695,551	\$ 2,810,120	\$ 2,830,425	\$ 3,009,551	\$ 3,186,274	\$ 176,723

As of the end of November 2016, the number of students enrolled in special education programs is 173. The Hopkinton School District has students placed out of district; however, the majority of students are integrated into regular education programs. Services provided to these students are determined by their Individual Educational Programs in accordance with State and Federal requirements. Services provided include but are not limited to: academic, Instructional aide/rehabilitation assistant support and consultation with specialists. Other services as listed in separate areas (i.e. OT/PT – 2163) also impact special education.

Increase/Decrease due to the following:

- 19% of Hopkinton School District students are identified for Special Education services.
- Changes in this area are directly due to student need estimated for 2017-18.

FTE Budgeted Comparison					Proposed
2013-14	2014-15	2015-16	2016-17	2017-18	Increase (Decrease)
52.05	56.08	54.94	54.67	54.67	0.00

-INSTRUCTIONAL PROGRAMS-

Vocational Programs (1300)

- The vocational program budget is for instructional activities that provide students with the opportunity to develop the knowledge, skills, and attitudes needed for employment in an occupational area. These funds are for tuition to the Concord Regional Technical Center. Over the past 3 years the District has had an average of 12 students participate in this program.

1300 Vocational Education					
	Expended 2013-2014	Expended 2014-2015	Budget 2015-2016	Expended 2015-2016	Budget 2016-2017
Other Services	\$ 9,297	\$38,412	\$28,000	\$25,897	\$28,000
<i>Totals</i>	<i>\$ 9,297</i>	<i>\$ 38,412</i>	<i>\$ 28,000</i>	<i>\$ 25,897</i>	<i>\$ 28,000</i>
					<i>\$ -</i>

Other Instructional Programs (1400)

This part of the budget contains funds for activities commonly known as extra/co-curricular programs. Funds in this category are for the coaches, officials, equipment, and supplies for school-sponsored activities under the guidance and supervision of staff designed to provide motivation, enjoyment, and improvement of skills for students. Extra/Co-curricular programs normally supplement the regular instructional program and include such activities as band, chorus, and athletics.

1400 Other Instructional Programs

	Expended 2013-2014	Expended 2014-2015	Budget 2015-2016	Expended 2015-2016	Budget 2016-2017	Proposed 2017-2018	Increase/(Decrease)
Salaries	\$ 204,425	\$ 216,266	\$ 230,471	\$ 221,442	\$230,423	\$ 240,054	\$ 9,631
Benefits	45,793	48,755	52,813	53,566	56,938	55,716	(1,222)
Professional Services	60,997	65,250	85,575	83,883	90,075	90,700	625
Property Services	-	88	400	190	600	600	-
Other Services	-	-	-	-	-	500	500
Supplies and Materials	10,868	11,961	16,900	12,477	17,700	17,000	(700)
Property/ Equipment	6,451	4,864	7,680	5,634	8,250	8,800	550
Other Items	3,475	3,225	3,480	3,940	4,180	10,480	6,300
Totals	\$ 332,009	\$ 350,409	\$ 397,319	\$ 381,132	\$ 408,166	\$ 423,850	\$ 15,684

This area is partially funded by student athletic fees. There are 6 categories of co-curricular activities and 7 categories of athletic activities that are available to students. For further details, please reference the HEA Bargaining Agreement under Schedule B.

Increase/Decrease due to the following:

- Increase in salaries is due to the increase in rates.
- Increase in other items is mainly due to the cost for football of \$7,000. This amount is being provided to Hillsboro-Deering, and they are funding this amount as well for the program.

FTE Budgeted Comparison

	2013-14	2014-15	2015-16	2016-17	2017-18	Proposed Increase (Decrease)
	.60	.60	.60	.60	.60	0.00

-STUDENT AND STAFF SERVICES-

Student and Staff Services include Guidance Services, Health Services, Psychological Services, Speech Pathology and Auditory Services, Physical and Occupational Therapy, Improvement of Instruction Services, and Media Services.

Guidance Services (2120)

This part of the budget provides for counseling with students and parents, consultation on learning problems, evaluation of students, and assisting students as they make educational decisions and choose their career paths.

2120 Guidance Services

	Expended 2013-2014	Expended 2014-2015	Budget 2015-2016	Expended 2015-2016	Budget 2016-2017	Proposed 2017-2018	Increase/(Decrease)
Salaries	\$ 317,770	\$ 333,677	\$ 351,577	\$ 335,601	\$ 348,251	\$ 358,786	\$ 10,535
Benefits	128,336	140,428	153,853	132,653	139,644	165,920	26,276
Professional Services	2,725	-	2,000	407	2,000	5,000	3,000
Property Services	-	-	-	-	-	-	-
Other Services	-	75	-	-	-	200	200
Supplies and Materials	4,837	4,306	4,141	3,651	4,055	3,740	(315)
Property/ Equipment	-	-	-	-	113	-	(113)
Other Items	25	25	25	25	1,965	1,965	-
Totals	\$ 453,693	\$ 478,511	\$ 511,596	\$ 472,337	\$ 496,028	\$ 535,611	\$ 39,583

Increase/Decrease due to the following:

- Increase in salaries and benefits are due to changes in personnel.
- Increase in professional services is due to increased need for tutoring 504 students.

FTE Budgeted Comparison				
	2013-14	2014-15	2015-16	Proposed 2016-17
				2017-18
				Increase (Decrease)
5.70	5.80	5.80	5.80	5.80
				0.00

Health Services (2130)

Health services addresses physical and mental health services. This section is predominately for school nursing services but does include some direct instruction. We currently have 1 nurse in each school building.

2130 Health Services

	Expended 2013-2014 \$ 150,697	Expended 2014-2015 \$ 157,621	Budget 2015-2016 \$ 159,634	Expended 2015-2016 \$ 167,961	Budget 2016-2017 \$ 156,086	Proposed 2017-2018 \$ 164,416	Increase/(Decrease)
Salaries							\$ 8,330
Benefits	60,874	65,095	90,431	85,565	88,696	109,669	20,973
Professional Services		94	500	-	880	1,100	220
Property Services	29	-	365	-	365	365	-
Other Services	-	-	-	-	-	-	-
Supplies and Materials	2,476	3,113	3,765	3,031	4,055	3,855	(200)
Property/ Equipment	1,710	1,233	345	863	345	345	-
Other Items	-	-	-	-	-	-	-
Totals	\$ 215,786	\$ 227,156	\$ 255,040	\$ 257,420	\$250,427	\$ 279,750	\$ 29,323

Based on information from 2015-2016 there were over 12,000 visits to the nurses' offices in our schools, with medication administration accounting for 3,000 of these visits. The nurses complete approximately 3400 screenings for vision, hearing, height and weight. The nurses also administer flu shots to staff, conduct CPR and First Aid classes for staff, instruct staff with proper use of AED's, Epi-pens, bloodborne pathogens, diabetic care and seizures. Annual reports are filed with the state regarding immunizations and illness statistics. The nurses must follow requirements for immunizations, which includes notifying parents for needed vaccinations in all schools for current and new students in our District. All nurses must communicate with the New Hampshire Department of Health and Human services as needed for public health concerns in our schools.

Increase/Decrease due to the following:

- The changes in salaries and benefits are related to changes in personnel.

FTE Budgeted Comparison				Proposed
2013-14	2014-15	2015-16	2016-17	2017-18
3.20	3.20	3.20	3.20	3.20
				0.00
				Increase (Decrease)

-STUDENT AND STAFF SERVICES

Psychological Services (2140)

The psychological services budget includes activities concerned with administering psychological tests and interpreting the results. The gathering and interpreting of information about student behavior, working with staff members in planning school programs to meet the special needs of pupils as indicated by psychological tests, is included here. Behavioral evaluation, planning, and managing a program of psychological services, including psychological counseling for students and consultation to staff is funded in this section of the budget.

Speech Pathology Services (2150)

These funds support the identification, assessment, and treatment of children with impairments in communication, speech, hearing, and language.

Physical and Occupational Services (2163)

These funds support the assessment and treatment to assess the need for increasing the physical, gross and fine motor skills, and occupational skills of students.

Psychological, Speech & Physical/Occupational Services

	Expended 2013-2014	Expended 2014-2015	Budget 2015-2016	Expended 2015-2016	Budget 2016-2017	Proposed 2017-2018	Increase/(Decrease)
Salaries	\$ 370,167	\$ 406,722	\$ 418,137	\$ 412,388	\$ 394,972	\$ 410,832	\$ 15,860
Benefits	128,395	165,941	181,688	181,994	203,289	216,382	13,093
Professional Services	52,810	51,803	69,000	49,532	65,988	84,946	18,958
Property Services	-	-	-	-	-	-	-
Other Services	1,995	2,242	3,300	1,380	3,300	3,500	2,000
Supplies and Materials	865	2,105	4,426	3,406	4,991	4,621	(370)
Property/Equipment	1,530	1,670	3,450	2,954	5,650	7,100	1,450
Other Items	-	-	-	-	-	-	-
Totals	\$ 555,762	\$ 630,483	\$ 680,001	\$ 651,654	\$ 678,190	\$ 727,381	\$ 49,191

During the 2015 – 2016 school year the Hopkinton School District School Psychologists performed 62 evaluations/screenings, completed 17 classroom observations, 11 Lethality Risk Assessments, 33 Behavior Management Assistance, and participated in over 250 consultations with teams, parents and providers.

Our Occupational Therapist and COTA evaluated or screened 31 students and provided services for 41 students. Also updated 3 evacuation plans including revisions and getting them approved by the Fire Chief.

Our Speech Pathologists and Assistant evaluated or screened 27 students and provided therapy for 53. Also case managed 13 students.

(Some of these services are eligible for Medicaid reimbursement if the students qualify.)

Increase/Decrease due to the following:

- The changes in salaries and benefits are related to changes in personnel. The benefit amount would have been an increase of \$20,477 however, the change to nonunion health insurance reduced this amount.
- Increase in professional services is due to student need.

2013-14	2014-15	2015-16	FTE Budgeted Comparison		Proposed Increase(Decrease)
			2016-17	2017-18	
5.59	6.39	6.59	6.19	6.19	0.00

-STUDENT AND STAFF SERVICES-**Improvement of Instruction Services (2210)**

This part of the budget assists teachers, and support staff in the planning, development, and provision of enriched learning experiences for students. These activities include curriculum development, staff development, in-service training, and other training programs for instructional and support staff.

2210 Improvement of Instruction

	Expended 2013-2014	Expended 2014-2015	Budget 2015-2016	Expended 2015-2016	Budget 2016-2017	Proposed 2017-2018	Increase/(Decrease)
Salaries	\$ 5,468	\$ 5,478	\$ 7,999	\$ 4,883	\$ 7,849	\$ 11,684	\$3,835
Benefits	1,208	2,419	1,882	1,150	1,882	2,772	890
Professional Services	22,742	25,900	35,640	23,799	43,589	46,809	3,220
Property Services	-	-	-	-	-	-	-
Other Services	44,155	48,523	96,948	52,679	78,139	80,425	2,286
Supplies and Materials	-	99	600	753	430	432	2
Property/ Equipment	-	-	-	-	-	-	-
Other Items	381	275	5,115	3,475	5,116	150	(4,966)
Totals	\$ 73,954	\$ 82,694	\$ 148,184	\$ 86,739	\$ 137,005	\$ 142,272	\$ 5,267

This area includes tuition for those covered by the Hopkinton Education Association Agreement (HEA) for which the district is contractually obligated to budget a sum equal to 25% of the number of the bargaining unit times \$3,350. Further information can be obtained from the HEA collective bargaining agreement and can be located on the School District's website (www.hopkintonschools.org). There is also \$8,000 budgeted for the HESS collective bargaining employees for professional development. The contract is also located on the District website.

Increase/Decrease due to the following:

- Salaries, benefits increased. Other items have decreased due to the reclassification done during 16-17 to support curriculum development leadership.
- The increase in professional services is due to the addition of \$10,000 to support curriculum development leadership.

FTE Budgeted Comparison

	2014-15	2015-16	2016-17	2017-18	Proposed Increase (Decrease)
2013-14					
0.00	0.00	0.00	0.00	0.00	0.00

This section of the budget includes the hardware and software needs district wide. This category includes the staff that provides some educational instruction as well as support technology for students and staff.

2225 Technology Services

	Expended 2013-2014	Expended 2014-2015	Budget 2015-2016	Expended 2015-2016	Budget 2016-2017	Proposed 2017-2018	Increase/(Decrease)
Salaries	\$ 180,665	\$ 197,821	\$ 61,041	\$ 54,018	\$ 64,556	\$ 68,239	\$ 3,683
Benefits	75,886	82,645	39,034	19,714	22,631	26,351	3,720
Professional Services	5,296	555	450	255	-	-	-
Property Services	67,112	70,857	80,731	54,391	21,400	21,350	(50)
Other Services	6,217	10,687	46,870	40,020	45,650	48,650	3,000
Supplies and Materials	39,576	36,332	30,975	20,770	31,260	31,350	90
Property/ Equipment	95,727	93,592	80,200	108,709	77,750	98,375	20,625
Other Items	12,378	12,521	27,525	25,971	11,725	11,975	250
Totals	\$ 482,857	\$505,010	\$ 366,826	\$323,848	\$ 274,972	\$ 306,290	\$ 31,318

This area includes all repair and maintenance of equipment, fees for data systems and district-wide supplies. The technology department services approximately 550 desktops/laptops, 12 servers, and 8 labs of computers, with a user base of approximately 1,200. The district labs are replaced on a rotating basis in order to keep technology as current as possible.

Increases/Decreases due to the following:

- Salaries and benefits increased due to contractual obligations.
- The increase in property/equipment is mainly due to the need to replace a computer lab that was postponed two years already to assist with the budget impact.

FTE Budgeted Comparison

	2013-14	2014-15	2015-16	2016-17	2017-18	Proposed Increase (Decrease)
2013-14	3.50	4.00	1.30	1.30	1.30	0.00

-ADMINISTRATIVE SERVICES-

The administrative cost section of the 2017-2018 budget includes School Board services, Treasurer, Annual District Meeting costs, legal expenses, audit fees, the Office of the Superintendent, and the School Administrative Offices.

School Board Services (2310)

This part of the budget includes activities of the School Board according to state law and their responsibilities for the development of policy and oversight of the District. The budget covers the costs of the District Treasurer and services rendered in connection with any school system election. These include the election of officers, bond votes, budget and appropriation votes, and all district-sponsored meetings. Also included here is funding for counsel in regard to law and statutes, and independent auditor services.

2310 School Board Administration

	Expended 2013-2014	Expended 2014-2015	Budget 2015-2016	Expended 2015-2016	Budget 2016-2017	Proposed 2017-2018	Increase/(Decrease)
Salaries	\$8,474	\$ 8,841	\$ 9,025	\$ 8,845	\$ 8,950	\$ 8,758	(\$ 192)
Benefits	768	823	732	839	893	877	(16)
Professional Services	16,028	17,852	28,000	26,553	28,000	23,500	(4,500)
Property Services	-	-	-	-	-	-	-
Other Services	139	646	700	833	700	950	250
Supplies and Materials	-	-	-	-	-	-	-
Property/ Equipment	-	-	-	-	-	-	-
Other Items	9,418	9,714	11,250	9,760	11,400	11,450	50
Totals	\$ 34,827	\$ 37,876	\$ 49,707	\$ 46,830	\$ 49,943	\$ 45,535	(\$ 4,408)

*NOTE: Although the Contingency Fund is normally reported in function code 2310, it is presented in a separate warrant article and is not included in the totals above.

Increases/Decreases due to the following:

- Reduction in professional services is due to the District auditing needs. No Single Audit is anticipated for 2016-17, which the bills are paid for in the 2017-18 school year.

-ADMINISTRATIVE SERVICES-

Office of the Superintendent (2320, 2332, 2510, 2511 & 2515)

This part of the budget includes activities associated with the administration of the school district and operations of the S.A.U. office. The budget supports positions for the Superintendent, Executive Assistant to the Superintendent, Business Administrator, HR/Accounting Assistant, AP/Payroll Clerk, Director of Student Services and Administrative Assistant to the Director of Student Services are included here. This area also contains the increases for all nonunion personnel including principals, technology staff, facilities maintenance director and office staff to be distributed after the evaluation process.

2320, 2332, 2510, 2511 & 2515 Office of Superintendent

	Expended 2013-2014	Expended 2014-2015	Budget 2015-2016	Expended 2015-2016	Budget 2016-2017	Proposed 2017-2018	Increase/(Decrease)
Salaries	\$ 500,023	\$ 505,400	\$ 545,040	\$ 511,754	\$ 581,955	\$ 550,702	(\$ 31,253)
Benefits	207,035	220,578	241,407	230,376	251,161	247,688	(3,473)
Professional Services	44,396	77,006	51,000	35,892	50,000	56,000	6,000
Property Services	1,045	997	1,200	1,924	1,200	2,000	800
Other Services	22,872	27,809	25,896	19,225	26,028	25,231	(797)
Supplies and Materials	14,496	21,202	14,081	29,216	37,992	39,625	1,633
Property/Equipment	1,462	1,237	-	80	-	-	-
Other Items	6,397	5,605	6,967	5,557	6,728	6,753	25
Totals	\$797,726	\$ 859,834	\$ 885,591	\$ 834,024	\$ 955,064	\$ 927,999	(\$ 27,065)

This area includes all personnel matters, union negotiations, advertising, employment screening, fingerprinting, benefits, and payroll. The business office handles all contracts, budgeting, and accounts payable and receivable. The student services area includes all management of special education. The Office of the Superintendent is responsible for all state reporting, communication, and supporting the School Board and School District.

Increase/Decrease due to the following:

- Decrease in salaries is due to the removal of the administrative early retirement compensation, even though there is a merit pool of 2.50% for all nonunion included in this line.
- Decrease in benefits is due to the administrative early retirement compensation removal, however also due to the change in health plan.
- Professional services increases due to the data management storage system referred to on page 14.

FTE Budgeted Comparison					Proposed
2013-14	2014-15	2015-16	2016-17	2017-18	Increase (Decrease)
7.00	7.00	7.00	7.00	7.00	0.00

Office of the School Principal (2410&2490)

This part of the budget includes activities concerned with the management of our schools. It includes the duties performed by the principal and any other assistants in general oversight of the operations of the school, evaluation of the staff members in the schools, assignment of duties to staff members, supervision and maintenance of the records of the school, and coordination of school instructional activities within the district. It also includes clerical staff costs and office expenses.

2410 & 2490 Office of the School Principal

	Expended 2013-2014	Expended 2014-2015	Budget 2015-2016	Expended 2015-2016	Budget 2016-2017	Proposed 2017-2018	Increase/(Decrease)
Salaries	\$ 511,612	\$ 526,062	\$ 525,830	\$ 548,031	\$ 523,248	\$ 536,469	\$ 13,221
Benefits	247,432	253,332	265,746	266,184	272,521	307,295	34,774
Professional Services	4,949	1,309	4,978	2,336	5,350	4,368	(982)
Property Services	285	578	510	289	660	756	96
Other Services	35,288	30,829	27,989	29,820	28,723	27,920	(803)
Supplies and Materials	14,454	13,532	17,195	13,992	17,450	17,700	250
Property/Equipment	940	-	1,082	870	1,243	200	(1,043)
Other Items	6,876	7,761	8,427	7,542	3,817	4,995	1,178
Totals	\$ 821,836	\$ 833,403	\$ 851,757	\$ 869,064	\$ 853,012	\$ 899,703	\$ 46,691

Increase/Decrease due to the following:

- The increase in salaries and benefits is due to current salaries and changes to benefits. The benefit amount would have been an increase of \$57,819, however the change to nonunion health insurance reduces the increase.

FTE Budgeted Comparison			
	2014-15	2015-16	2016-17
2013-14			
8.60	8.60	8.60	8.60
			Proposed Increase (Decrease)
			0.00

BUILDINGS AND TRANSPORTATION- Maintenance of Buildings (2600)

This part of the budget includes costs associated with the maintenance and upkeep of all district buildings. This includes salaries and benefits for custodial and maintenance staff and also includes the operating costs of heating, light and venting systems, and repair of facilities. The cost of custodial supplies, rubbish removal, water, sewer, landscaping, grounds maintenance, and building liability insurance are also contained herein.

2600 Maintenance of Buildings

	Expended 2013-2014	Expended 2014-2015	Budget 2015-2016	Expended 2015-2016	Budget 2016-2017	Proposed 2017-2018	Increase/(Decrease)
Salaries	\$ 441,470	\$ 476,713	\$ 495,932	\$ 475,629	\$ 481,377	\$ 487,686	\$ 6,309
Benefits	212,644	215,424	234,376	213,352	221,604	267,269	45,665
Professional Services	4,564	22,232	5,700	6,006	6,200	20,880	14,680
Property Services	129,993	118,160	115,465	126,710	135,951	140,993	5,042
Other Services	41,721	33,898	33,173	32,219	44,651	48,418	3,767
Supplies and Materials	333,278	354,651	339,058	279,424	310,642	317,779	7,137
Property/ Equipment	46,996	65,594	23,218	16,362	13,349	18,421	5,072
Other Items	-	-	-	-	-	-	-
Totals	\$ 1,210,666	\$ 1,286,672	\$ 1,246,922	\$ 1,149,702	\$ 1,213,774	\$ 1,301,446	\$ 87,672

Increase/Decrease due to the following:

- Increase in salaries is due to contractual agreement.
- The benefits increase is mainly due to the health insurance and retirement increase for next year.
- Professional services increased mainly for a 3-year Asbestos Inspection that is mandated by State and Federal Agencies.
- The increase in property services is due to 3-year average of expenses as well as the cost to repave after removing speed bumps at Harold and Maple Street School.
- Other services increased mainly due to our Property Liability Insurance.
- Increase in supplies and materials are mainly due to the purchase of a software notification system "Reno". This will ensure that we have immediate contact when there is a building issue and staff is not working.

- The major purchases in property/equipment are below:

Item	Location	Amount	Benefit
AC unit in server room	HMS	\$442	Safety
Seasonal bolt-down speed bumps	HMS and MSS	\$2,400	Safety
Microfiber mop systems	MSS and HMHS (2)	\$1,800	Efficiency/Safety
Rug replacement	MSS	\$1,200	Safety

FTE Budgeted Comparison			
	2014-15	2015-16	2016-17
2013-14	2014-15	2015-16	2016-17
11.25	11.50	11.50	11.00
			11.00
			0.00

Proposed
Increase (Decrease)

Pupil Transportation Services (2700)

This part of the budget supports the Hopkinton School District transportation contract costs and all student transportation.

2700 Pupil Transportation

	Expended 2013-2014	Expended 2014-2015	Budget 2015-2016	Expended 2015-2016	Budget 2016-2017	Proposed 2017-2018	Increase/(Decrease)
Salaries	\$ 35,843	\$ 37,271	\$ 40,270	\$ 38,747	\$ 36,065	\$ 36,571	\$ 506
Benefits	12,258	12,682	15,685	24,657	21,100	30,620	9,520
Professional Services	-	-	-	-	-	-	-
Property Services	4,222	2,427	1,600	5,148	1,400	2,123	723
Other Services	620,159	634,178	670,318	648,861	697,577	737,875	40,298
Supplies and Materials	10,620	8,074	15,707	5,817	7,147	7,051	(96)
Property/ Equipment	74	-	-	-	-	-	-
Other Items	674	705	325	235	505	505	-
Totals	\$ 683,850	\$ 695,337	\$ 743,905	\$ 723,465	\$ 763,794	\$ 814,745	\$ 50,951

The district currently owns two school buses; one is used daily for special education students to and from school. The other bus is utilized for class field trips and athletic events.

Increase/Decrease due to the following:

- Increase in benefits is due to personnel.
- Increase in other services is due to special education student needs as well as the increase in the First Student costs. This is the final year extension on the current contract. The School District did go out to bid and received over an 8% increase and therefore decided to extend the current contract with a 4% increase.

FTE Budgeted Comparison

	2014-15	2015-16	2016-17	2017-18	Proposed Increase (Decrease)
2013-14					
1.00	0.67	1.00	1.00	1.00	0.00

Information Management Services (2840)

This part of the budget supports the technology staff that supports our systems. These staff members were included in the 2225 section in prior years.

2840 Information Management Services

	Expended 2013-2014	Expended 2014-2015	Budget 2015-2016	Expended 2015-2016	Budget 2016-2017	Proposed 2017-2018	Increase/(Decrease)
Salaries	\$ -	\$ -	\$ 173,936	\$ 181,113	\$ 176,234	\$ 182,140	\$ 5,906
Benefits	-	-	98,528	80,046	82,963	98,975	16,012
Professional Services	-	-	750	400	1,250	1,250	-
Property Services	-	-	-	-	1,500	1,500	-
Other Services	-	-	-	-	6,180	6,180	-
Supplies and Materials	-	-	-	-	-	-	-
Property/Equipment	-	-	-	-	2,500	6,000	3,500
Other Items	-	-	-	-	13,300	13,300	100
Totals	\$ -	\$ -	\$ 273,214	\$ 261,559	\$ 283,827	\$ 309,345	\$ 25,518

Increase/Decrease due to the following:

- The increase in salaries and benefits is due to current salaries and changes to benefits. The benefit amount would have been an increase of \$26,081, however the change to nonunion health insurance reduces the increase.
- Property/equipment increased due to the replacement of some administrator laptops. This is part of a cycle and not all are being replaced. These costs use to be in 2225 prior to 2016-17.

FTE Budgeted Comparison			
	2015-16	2016-17	Proposed 2017-18
2013-14			Increase (Decrease)
0.00	0.00	3.50	3.50
			0.00

**-FACILITIES ACQUISITION/CONSTRUCTION, DEBT SERVICE & SPECIAL REVENUE FUNDS -
Facilities Acquisition and Construction**

The Hopkinton School District has engaged the community in a process to understand current facility condition and needs. This work, combined with a focus on resolving safety and security issues in our buildings, has prompted the establishment of this function code. This process provides the District with the ability to transfer funds to be used for facility acquisition, construction, or the utilization of debt service, or special revenue funds.

	Expended 2013-2014	Expended 2014-2015	Budget 2015-2016	Expended 2014-2015	Budget 2016-2017	Proposed 2017-2018	Increase/(Decrease)
Professional Services	\$ -	\$ -	\$ 1	\$ 34,229	\$ 1	\$ 1	\$ -
Property/Equipment	-	53,460	-	-	-	-	-
TOTAL	\$ -	\$ 53,460	\$ 1	\$ 34,229	\$ 1	\$ 1	\$ -

Debt Service

These funds are set aside for District debt service. The debt service budget consists of one bond repayment; 20-year bond issued in 1997 and refinanced in May 2007, for construction projects at the Maple Street School and Hopkinton High School.

5100 Debt Service

	Expended 2013-2014	Expended 2014-2015	Budget 2015-2016	Expended 2015-2016	Budget 2016-2017	Proposed 2017-2018	Increase/(Decrease)
Principal	\$ 450,000	\$ 465,000	\$ 490,000	\$ 490,000	\$ 510,000	\$ 540,000	\$ 30,000
Interest	97,100	78,800	58,700	58,700	37,450	13,500	(23,950)
TOTAL	\$ 547,100	\$ 543,800	\$ 548,700	\$ 548,700	\$ 547,450	\$ 553,500	\$ 6,050

Increase/Decrease due to the following:

- The District bond schedule is included as an Appendix.

Food Service and Other Special Revenue Fund General Fund Portion

This line itemizes the Food Service program expenditures beyond the revenue generated from meal sales.

General Fund Supplement

	Expended 2013-2014	Expended 2014-2015	Budget 2015-2016	Expended 2015-2016	Budget 2016-2017	Proposed 2017-2018	Increase/(Decrease)
Food Service	\$109,351	\$ 123,169	\$ 1	\$ 112,648	\$ 1	\$ 1	\$ -
Other Funds (AIR)	3,782	2,284	-	3,480	-	-	-
TOTAL	\$ 113,133	\$ 125,453	\$ 1	\$ 116,128	\$ 1	\$ 1	\$ -

Other Funds (5200)

Funds in this budget are transferred from the General Fund to other funds, such as the Food Service Fund, and are allocations for gross budgeting, which is offset by matching revenue amounts. In this manner, the entire scope of the Hopkinton School District's operating budget can be summarized in one budget.

5200 Other Funds

	Expended 2013-2014	Expended 2014-2015	Budget 2015-2016	Expended 2015-2016	Budget 2016-2017	Proposed 2017-2018	Increase/(Decrease)
Federal & State Grants	\$321,893	\$ 443,775	\$ 750,000	\$ 332,675	\$ 750,000	\$ 750,000	\$ -
Food Service	364,358	373,332	407,310	387,493	413,799	413,799	
Fund 8 – Other	62,582	134,239	38,795	58,786	38,795	38,795	
Grants & Donations							
TOTAL	\$ 748,833	\$ 951,346	\$ 1,196,105	\$ 778,954	\$ 1,202,594	\$ 1,202,594	\$ -

FTE Budgeted Comparison

	2013-14	2014-15	2015-16	2016-17	2017-18	Proposed Increase (Decrease)
10.79	11.14	10.42*	10.20	9.60	(.60)	

Federal Projects reduced due to loss of Title I and Preschool funds at HMS shifting costs to the General Fund.

* = Out of District Coordinator position that is covered in a grant for .50 was not included in last years FTE total, however was in cost.

Hopkinton School District – Student Enrollment

[illegible]

*Based upon projections prepared by NESDEC

If you have any questions or would like to see the complete report, please contact the Superintendent's Office at schamberlin@hopkintonschools.org

How to Contact Town Officials

Main Phone: (603) 746-3170

Website: www.hopkinton-nh.gov

Facebook: <https://www.facebook.com/#!/HopkintonNH>

Town Hall

330 Main Street, Hopkinton, NH 03229

Phone: (603) 746-3170

Hours: M-R 8:00 to 5:30, Friday 8:00 to Noon

Neal Cass, Town Administrator/Health Officer

townadmin@hopkinton-nh.gov

Robin Buchanan, Admin. Assessing Assistant

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Deb Gallant, Finance Director

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Marilyn Bresaw, Human Services Coordinator

humanservices@hopkinton-nh.gov

Karen Robertson, Planning Director

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Public Works

Dan Blanchette, Director of Public Works

250 Public Works Road, Contoocook, NH
03229

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Paula Simpkins, Director

Slusser Center, 41 Houston Drive,

Contoocook, NH 03229

Phone: (603) 746-8263

Email: recreation@hopkinton-nh.gov

Slusser Center Phone: (603) 746-8265

Fire and Ambulance

Jeff Yale, Fire Chief

9 Pine Street, Contoocook, NH 03229

Emergencies: 911

Non-Emergency: (603) 746-3181

Fax: (603) 746-5134

Email: firechief@hopkinton-nh.gov

Town Clerk/Tax Collector

Charles "Chuck" Gangel, Town Clerk/Tax
Collector

Bates Building, 846 Main St. Contoocook, NH
03229

Phone: (603) 746-8247

Hours: M-R 8:00 to 5:30, Friday 8:00 to Noon

Email: ClerkCollector@hopkinton-nh.gov

Library

Donna Dunlop, Director

61 Houston Drive, Contoocook, NH 03229

Phone: (603) 746-3663

Fax: (603) 746-6799

Hours: T/W/R 10-8, F 10-5, Sat 10-3, Sun 1-5
(Sep.-May)

Email: info@hopkintontownlibrary.org

Web: www.hopkintontownlibrary.org

Transfer Station

Jolene Cochrane, Manager

491 East Penacook Rd., Contoocook, NH
03229

Phone: (603) 746-3810

Fax: (603) 746-2952

Hours: M/W/Sat 8-5, F 1-5

Email: greentowns@tds.net

Police

Stephen Pecora, Chief of Police

1696 Hopkinton Road, Hopkinton, NH 03229

Emergencies: 911

Non-Emergency: (603) 746-5151

24 Hours: (603) 746-4141

Fax: (603) 746-4166

Email: policeadmin@tds.net

Wastewater Treatment Plant

Steve Clough, Asst. Supt. Waste

210 Public Works Rd., Contoocook, NH 03229

Phone: (603) 746-8262

Email: waterworks@tds.net



*Photo by
Bob LaPree*