

TOWN OF HOPKINTON
Budget Committee Meeting Minutes
Wednesday, October 11, 2017
DRAFT

BUDGET COMMITTEE MEMBERS IN ATTENDANCE

Janet Krzyzaniak, Don Houston, Ken Traum, Rich Houston, Deb Norris, Amy Bogart, Ginni Haines, Mark Zankel, Matt Cairns

BUDGET COMMITTEE MEMBER ABSENT

John Wuellenweber

CALL TO ORDER

Janet Krzyzaniak called the Budget Committee Meeting to order at 5:30 pm, at the Town Hall.

APPROVAL OF SEPTEMBER 13, 2017, DRAFT MINUTES

Ken Traum motioned to approve the September 13, 2017, Draft Minutes, noting that he'd be making a suggested change. Matt Cairns seconded the motion. Mr. Traum suggested that, in the second line of the Select Board Report, that "*would be*" a Public Hearing, be changed to "*had been*". A vote was taken to accept the minutes as amended and all approved.

FINANCIALS:

TOWN

Ken Traum presented the Town's financial reports through September 30, 2017. He explained that both the revenues and expenses are within budget, through ¾ of the fiscal year. He noted that they are hoping to have approximately \$100,000 in excess of the budgeted Revenues at the end of the year that would go into Surplus. The biggest excess, he explained, is coming from Motor Vehicle Permits, because of new car registrations.

SCHOOL

Matt Cairns presented the School's financial reports through August 31, 2017. He explained that this report reflects receiving Adequacy Aid from the State which, last year, they didn't receive until after August. It was also noted there was an additional payroll run expense in the 2016/17 Fiscal Year due to the pay schedule. He further reported the final lump sum payment has been made on the current Bond.

Because the kindergarten classes are increasing in numbers, Mr. Cairns was asked if he could find out how many kindergarten students there are who pay tuition.

Upcoming Facilities Project Education/Feedback/Event Schedule:

- **Faculty Friday:** Maple Street School and SAU Building
Friday, 10/13, 11:30 am
- **Saturday Excursion:** Maple Street School and SAU Building
Saturday, 10/14, 9:00 am
- **Information Session #2:** Access and Student Services, Maple Street School Library
Wednesday, 10/18, 7:00 pm
- **Twitter Chat:** Monday, October 23, 7:00 pm
- **Information Session #3:** Community Partnerships/Finance/Energy Efficiency, Maple Street School Library
Wednesday, October 25, 7:00 pm
- **Pod Cast #3:** Posted October 30
- **Faculty Friday:** Hopkinton Middle/High School
Friday, November 3, 11:30 am
- **Saturday Excursion:** Hopkinton Middle/High School
Saturday, November 4, 9:00 am
- **Information Session #4:** Secondary Education, HMHS Library
Wednesday, November 8, 7:00 pm

CONTOOCCOOK VILLAGE PRECINCT

Don Houston presented the Contoocook Village Precinct's financial report through September 30, 2017. He explained that projects were progressing, on schedule, and that the budgeted amount would be spent when these projects are completed.

- Line 4196 Insurance: Mr. Houston was asked if Contoocook Village Precinct participated in the same Primex Insurance that the Town participates in. He will get the answer.
- Line 4153 Legal Fees: He was asked why these fees are so large, for a small precinct. Mr. Houston explained that the fees are only a fraction of the cost that are from the suit against the precinct that occurred.

HOPKINTON VILLAGE PRECINCT

Mr. Wuellenweber was not present, therefore, no report was presented.

PUBLIC COMMENT

There were no public attendees.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD

There will be a joint meeting of the School Board and the Budget Committee, on Tuesday, October 24, 5:00 pm, at the Town Hall.

Suggested topics of discussion:

- Facilities Project Targeted Costs, Deadlines, and Actual Drop-dead Date
- Real Estate Agencies input on numbers regarding growth in town

It was asked if some of the Facilities Project members might be available to come to Budget Committee Meetings, for brief presentations. The concern is that the community relies on the Budget Committees recommendations; therefore, it's important for the Budget Committee Members to be fully informed.

It was recommended that a good way to get the community to be more involved in the Facilities Project discussions and meetings, is to put dollar amounts on the topics.

Concern was shared about not having numbers, for the Facilities Project, in time for the budget process.

Reminder: Public Hearing on All Budgets, Wednesday, February 7, 2018, 6:30 pm, HMHS.

MOTION TO ADJOURN

Amy Bogart motioned to adjourn at 6:30 pm. Ken Traum seconded the motion. There was no discussion. A vote was taken and all approved to adjourn.

Respectfully submitted,
Tammy Clay