



# Town of Hopkinton

## Office of Select Board

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### CAPITAL IMPROVEMENTS PROGRAM (CIP) COMMITTEE PUBLIC MEETING MINUTES WEDNESDAY, NOVEMBER 6, 2019

Neal Cass called the Capital Improvements Program (CIP) Committee meeting to order at 5:02 p.m. on Wednesday, November 6, 2019, in the Dunlap Room at the Town Hall.

**Members Present:** Jim Fredyma, Chris Hodgdon, Don Houston, Amy Carrier O'Brien

**Members Absent:** Ed Kerr

**Staff Present:** Neal Cass (Town Administrator)

**Others Present:** Norm Goupil (School Board Member\_

Ms. O'Brien moved to elect Mr. Hodgdon as the Chair of the CIP Committee. Mr. Houston seconded the motion.

**VOTE:** Fredyma, Hodgdon, Houston, and O'Brien voting in favor of the motion; no votes against, MOTION APPROVED 4-0.

The Committee reviewed the submitted requests for capital expenditures and decided to invite the following people to the next meeting for more information and discussion:

- Dan Blanchette, DPW Director – Culverts/Paving program, Vertical Baler, Sludge Removal, George Park
- Jeff Yale, Fire Chief – Rescue Equipment, Radios, Tanker Plan
- Donna Dunlop, Library Director – Entry reconfiguration plan

Norm Goupil attended part of the meeting and said that he was interested in learning about the process. He plans to attend when the School District presents its information.

Steve Chamberlin, Superintendent of Schools will also be invited to attend to submit a capital expenditure plan for the school district.

The Committee set its next meeting for Tuesday, November 12, 2019 at 4:00 p.m. at the Town Hall.

There being no further business, the meeting adjourned at 6:58 p.m.

Respectfully submitted,  
Neal Cass, Town Administrator