

Hopkinton Cemetery Trustees
Nullus Vivere Relinquit
Meeting of February 14, 2020
Minutes

Present: Chair Lynn Clark, Judy Hampe, Gayle Kimball, and Sexton Joe Tristaino

Chair Clark called the meeting to order at 10:00 a.m.

The Minutes of the November 21, 2019 meeting were approved as circulated.

After a brief discussion about the renewal of the lawn mowing contract, Judy Hampe agreed to inquire as to a one-year extension with the principal of Pinnacle Landscaping.

It was agreed to contact the Trustees of the Trust Funds after Town Meeting and the appointment of their new Clerk to arrange for a meeting to discuss an income projection for this year and related matters, such as the comingling of funds, and apportionment of expenses and fees. It was also agreed that, with a new Clerk being appointed, it would be appropriate to ask that an independent audit be conducted.

Sexton Tristaino reported that the cemeteries will open on May 1 and that his goal is to have them ready for operation and cleaned-up from the winter a week before Memorial Day.

Chair Clark reported on her plans to arrange for a volunteer grave marker rehabilitation day in the spring for the New Hopkinton Cemetery with an additional day in the fall for the Old Hopkinton Cemetery. A discussion about needed materials ensued.

There was some additional discussion about projects and work for the year. Judy Hampe is working on new sales forms, Chair Clark is to contact Perry Monuments about the Old Hopkinton mapping project, and there is a need for some additional volunteer office work on record-keeping and updates to the website.

The next meeting was scheduled for March 20 at 10:00 a.m.

The meeting was adjourned at 11:30 a.m.

Respectfully submitted,

Gayle Kimball