

Marriage Licenses

- All persons wishing to married in New Hampshire must complete a Marriage License application at any City or Town Clerk office, regardless of their place of residence (this includes out-of-state residents), and the marriage ceremony need not take place in the same town or city in which the license is issued.
- An appointment is recommended, but not required. An appointment may be scheduled by:
 - Calling the Town Clerk/Tax Collector office at (603) 746-3180
 - Emailing the Town Clerk/Tax Collector at tctc@hopkinton-nh.gov
- The application process typically takes about 30 to 45 minutes and both individuals must be present.
- Both individuals must bring proof of age/photo identification (such as a driver's license or passport).
- Any individual who has previously been married must bring a certified copy (with raised seal; photocopies are not acceptable) of:
 - Death certificate of former spouse, if widowed;
 - Final divorce decree/certificate, if divorced; or
 - Civil annulment decree, if previous marriage was annulled.
- The fee for the license is \$50.00; cash, check, and debit/credit card* are accepted
*please note that there is an additional 2.9% fee charged
by debit/credit card companies if a card is used
- The marriage license is valid for 90 days; if the license expires before the marriage takes place, you must apply for a new license.

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- After the marriage takes place (congratulations!), the officiant will complete their section of the license, and the completed license must be returned to the Town or City Clerk's office, where it will be entered into the New Hampshire Vital Records database.
 - After this step has been completed, either of the newly married individuals may request a certified copy (or copies) of the Marriage Certificate from any New Hampshire Town or City Clerk office. The person submitting the request must present photo identification (such as a driver's license or passport) and fill out an [Application for Vital Records Certificate](#).
 - The cost of the certified Marriage Certificate is \$15.00 for the first copy and \$10.00 for each additional copy requested at the same time.
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Questions are always welcome!

(603) 746-3180 or tctc@hopkinton-nh.gov

Monday through Thursday: 8:00 am to 5:00 pm and Friday: 8:00 am to 12:00 pm