

Hopkinton Conservation Commission  
October 8, 2019 Meeting  
Held at the Kimball Lake Cabins

**10/08/19 Minutes – Approved 11/19/19**

Present: James Newsom, Ron Klemarczyk, Rob Knight, Cleve Kapala, Melissa Jones and Bob Lapree

Alternatives present: none. As the senior alternate, James Newsom has been sworn in as a regular member of the HCC to replace Lee Wilder, who has resigned.

Visitor: Bonnie Christy

Meeting was called to order at 7:04 PM by James Newsom

**OLD BUSINESS**

1. HCC minutes for 9/24/19 meeting accepted as amended; minutes for 9/24/19 non-public meeting: accepted as presented.
2. Treasurer's report: Melissa Jones presented a draft budget based on prior year expenses. After discussion budget was reduced to \$4,410.  
Discussed increasing the HCC share of the change of use tax. Bob Lapree has talked to Neal Cass, and any change needs to be part of the budget process. James Newsom will check on how and when we need to make a presentation on changing the HCC share.
3. Election of officers: Cleve Kapala nominated James Newsom as chair to replace Lee Wilder. James was elected by unanimous vote. It was agreed to hold the election for all HCC officers at the regular time in the spring.
4. Trails subcommittee update: Cleve Kapala reported that the Trails Subcommittee is scheduled to meet 10/16. A hike opening the Little Tooky Trail is planned for 10/27. Bob Lapree will order ten metal signs for the trail for about \$80. Bob will also stencil hiker icons on the sidewalk between the bandstand and the cemetery.
5. Stevens Rail Trail: Bob Lapree reported that the Select Board has agreed to restore the abutter's property where it was damaged by the trail work. Bob reported a different abutter wants to access the trail with his ATV's. That use is not permitted. Information concerning motorized use should be on the website. Discussed the desirability of having a handicap parking spot at the pullout on Spring Street.
6. Cross Road: No new information.
7. Beyer Lot NH Audubon conservation easement: Rob Knight reported that the revised conservation easement deed is being reviewed by NH Audubon.
8. Ransmeier parking lot: Cleve has nothing to report. Ron Klemarczyk reported that the Public Works department will be locating the property bounds at the police station.
9. HCC summer camper 2019: James Newsom will arrange for the camper to give a report at a future HCC meeting.
10. Right-to-Know training: Bob Lapree attended the training and the HCC appears to be following the regulations. Ideally all HCC members would have town email addresses, but as long as Neal Cass is copied on HCC emails, the town has a record of our emails. Replies to HCC emails should be sent to the chair only, rather than "Reply All" which could be construed as a meeting.

Rob Knight will review past HCC sealed minutes for minutes that could be unsealed, and at the next HCC meeting will present a list of minutes that could be unsealed.

Bob Lapree said that HCC meeting agendas should be posted 24 hours prior to the meeting.

#### NEW BUSINESS

1. Letter of Appreciation for Lee Wilder: Ron Klemarczyk will prepare a letter.
2. Trail signs: Authorized Bob Lapree to spend up to \$90 for trail signs.
3. Trash on Lawn day at Maple Street school: Bonnie Christie reported that an educational day is planned at the school at which one day's school trash will be sorted for recyclables and compostables. Bonnie also gave an update on the recycling committee.

At 8:26 Bob Lapree made a motion, seconded by Rob Knight to adjourn to non-public meeting per RSA 91 A:3 II (d) Acquisition of real estate. Vote unanimous in favor. The Committee adjourned to non-public session at 8:12 PM. The Committee returned from non-public session at 8:45 PM. Bob Lapree made a motion, seconded by Cleve Kapala to seal the minutes until the project is able to go public or removed from consideration. Vote unanimous in favor.

Meeting adjourned at 8:46 PM.

Minutes submitted by Rob Knight, Secretary.

Next HCC meeting is scheduled for Tuesday, November 19, 2019 at 7:00 PM at Town Hall. It was agreed that there would be no host.