



Town of Hopkinton

Contoocook Village Precinct Commissioners

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CONTOOCCOOK VILLAGE PRECINCT COMMISSIONERS PUBLIC MEETING MINUTES MAY 12, 2021 – 6:00 PM CONTOOCCOOK RAILROAD MUSEUM

I. CALL TO ORDER

Commissioner Boudette called this regular meeting of the Contoocook Village Precinct Commissioners to order at 6:00pm on Wednesday, May 12, 2021.

Commissioners Present: Chris Boudette, Tom Yestramski, Mike Metcalf

Absent: n/a

Staff Present: Superintendent Sam Currier, Moderator Don Houston, Treasurer Kathy Donahoe, Clerk Steve Lux Jr

Public Present: Hopkinton Village Water Precinct Commissioner Rick Desmarais

II. APPROVAL OF MINUTES

- a. The board reviewed the Precinct Meeting Minutes of April 14, 2021.
- b. Commissioner Yestramski made a motion, seconded by Commissioner Metcalf, to approve the regular meeting minutes of April 14, 2021.
- c. VOTE: Yestramski, Metcalf, and Boudette voting in favor of the motion; no votes against
- d. MOTION APPROVED 3-0

III. FINANCIAL

- a. Discussion ensued regarding the financial report. Not much activity this past month. Partial project request from the CIP from the Kimball project last fall.
- b. Commissioner Metcalf made a motion, seconded by Commissioner Boudette, to approve the financial report.
- c. VOTE: Metcalf, Boudette, and Yestramski voting in favor of the motion; no votes against
- d. MOTION APPROVED 3-0

IV. OPERATIONS

- a. Discussion ensued regarding plant operations. Flushing and sample testing coming soon in proper sequence will occur.
- b. There has been one water complaint on Kearsarge Ave just prior to the Fairgrounds. Superintendent Currier investigated the complaint, testing completed with Eastern Analytical, and no issues were found in the sample. The results have been shared with the property owner.
- c. The computer at the town hall for billing is now setup and operational. The new tablet has been ordered for metering.

V. ENGINEERING UPDATE

- a. Discussion ensued regarding the engineering and the progress with the firm. Additional testing starting the second week of June. The entire report should be received shortly thereafter and provided to DES. Additional discussion will be needed to decide on any actionable items needed to satisfy the DES requirements.

VI. APPOINTMENT 6:30pm – Hopkinton Village Water Precinct

- a. Commissioner Desmarais began discussion regarding the HVP water system and the current status of projects ongoing. Discussion ensued regarding the ability to share some resources between the two Precincts in order to help handle the workload for the HVP water system.

VII. ADJOURNMENT

- a. Commissioner Boudette made a motion, seconded by Commissioner Yestramski, to adjourn the meeting.
- b. VOTE: Commissioners Boudette, Yestramski, and Metcalf voting in favor of the motion; no votes against
- c. MOTION APPROVED 3-0; meeting adjourned at 7:23pm.

Respectfully submitted,
Steve Lux Jr.