



Town of Hopkinton

Contoocook Village Precinct Commissioners

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CONTOOCCOOK VILLAGE PRECINCT COMMISSIONERS ANNUAL MEETING MINUTES March 20, 2023 – 6:00 PM Slusser Center

CALL TO ORDER

Moderator Houston called the annual meeting of the Contoocook Village Precinct Commissioners to order at 6:00pm on Monday, March 20, 2023, at the Slusser Center Contoocook Village, NH.

Commissioners Present: Chris Boudette, Tom Yestramski, Mike Metcalf

Absent: n/a

Staff Present: Superintendent Sam Currier, Moderator Don Houston, Treasurer Kathy Donohoe

Public Present:

- I. ARTICLE ONE – To hear and act on reports of the precinct officers.**
 - a. No reports
- II. ARTICLE TWO – To elect a MODERATOR for the ensuing year**
 - a. Commissioner Boudette made a motion, seconded by Commissioner Yestramski, to elect Don Houston as Moderator.
 - b. VOTE: Unanimously in favor
 - c. MOTION APPROVED
- III. ARTICLE THREE – To elect a TREASURER for the ensuing year**
 - a. Commissioner Boudette made a motion, seconded by Commissioner Metcalf, to elect Kerry Fuller as Treasurer.
 - b. VOTE: Unanimously in favor
 - c. MOTION APPROVED
- IV. ARTICLE FOUR – To elect a CLERK for the ensuing year**
 - a. Commissioner Yestramski made a motion, seconded by Commissioner Boudette, to fill this position as soon as possible in the upcoming year.
 - b. VOTE: Unanimously in favor
 - c. MOTION APPROVED
- V. ARTICLE FIVE – To elect a COMMISSIONER for the ensuing term (3 year term)**
 - a. Commissioner Yestramski made a motion, seconded by Commissioner Boudette, to elect Tom Michael Metcalf as Commissioner.
 - b. VOTE: Unanimously in favor
 - c. MOTION APPROVED
- VI. ARTICLE SIX – To select an AUDITOR for the ensuing year**
 - a. Commissioner Yestramski made a motion, seconded by Commissioner Boudette, to select Roberts & Greene, PLLC as Auditor.
 - b. VOTE: Unanimously in favor
 - c. MOTION APPROVED

VII. ARTICLE SEVEN – To see if the Precinct will vote to raise and appropriate the sum of \$123,733 for General Government Expenses:

- Executive - \$95,400
 - Financial Administration - \$13,150
 - Legal Expenses - \$5,000
 - Personnel Administration (FICA) - \$1,800
 - Insurance - \$7,632
 - General Government - \$751
- a. Commissioner Yestramski made a motion, seconded by Commissioner Boudette, to approve Article Seven.
 - b. VOTE: Unanimously in favor
 - c. MOTION APPROVED

VIII. ARTICLE EIGHT – To see if the Precinct will vote to raise and appropriate the sum of \$16,000 for Street Lighting

- a. Commissioner Boudette made a motion, seconded by Commissioner Metcalf, to approve Article Eight.
- b. VOTE: Unanimously in favor
- c. MOTION APPROVED

IX. ARTICLE NINE – To see if the Precinct will vote to raise and appropriate the sum of \$126,801 for Water Distribution and Treatment

- a. Commissioner Metcalf made a motion, seconded by Commissioner Boudette, to approve Article Nine.
- b. VOTE: Unanimously in favor
- c. MOTION APPROVED

X. ARTICLE TEN – To see if the Precinct will vote to raise and appropriate the sum of \$250,000, to be added to the Capital Reserve Fund for Repair, Replacement, and Improvements. This Article is recommended by the Commissioners 3-0

- a. Commissioner Yestramski made a motion, seconded by Commissioner Boudette, to approve Article TEN.
- b. Discussion ensued about total funds in the reserve.
- c. VOTE: Unanimously in favor
- d. MOTION APPROVED

XI. ARTICLE ELEVEN – To see if the Precinct will vote to raise and appropriate the sum of \$6,000, to be added to the Precinct Vehicle Replacement Capital Reserve Fund. This Article is recommended by the Commissioners 3-0

- a. Commissioner Boudette made a motion, seconded by Commissioner Metcalf, to approve Article Eight.
- b. Discussion ensued about the relationship with the town and how funds for truck can be as low as it is.
- c. VOTE: Unanimously in favor.
- d. MOTION APPROVED

XII. ARTICLE TWELVE - Shall the Contoocook Village Precinct accept the provisions of RSA 31:95-b providing that any village district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the commissioners to apply for, accept and expend, without further action by the village district meeting, unanticipated money from a state, federal, or other governmental unit or a private source which becomes available during the fiscal year? (Majority vote required.)

- a. Commissioner Metcalf made a motion, seconded by Commissioner Boudette, to Approve article twelve.
- b. VOTE: Unanimously in favor
- c. MOTION APPROVED

XIII. ARTICLE THIRTEEN - To transact any other business that may legally come before the Meeting.

- a. Discussions were brought up about where the postings for annual meeting was, and if it was posted online and in the annual report. Meeting minutes to be posted online.
- b.
- c. Commissioner Boudette made a motion, seconded by Commissioner Metcalf, to adjourn the meeting.
- d. VOTE: Unanimously in favor
- e. MOTION APPROVED; meeting adjourned at 6:24pm.

Respectfully submitted,
Samuel Carrier.