



# Town of Hopkinton

Contoocook Village Precinct Commissioners

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## CONTOOCCOOK VILLAGE PRECINCT COMMISSIONERS ANNUAL MEETING MINUTES March 21, 2022 – 6:00 PM Slusser Center

### CALL TO ORDER

Moderator Houston called the annual meeting of the Contoocook Village Precinct Commissioners to order at 6:01pm on Monday, March 21, 2022, at the Slusser Center Contoocook Village, NH.

**Commissioners Present:** Chris Boudette, Tom Yestramski, Mike Metcalf

**Absent:** n/a

**Staff Present:** Superintendent Sam Currier, Moderator, Treasurer Kathy Donohoe

**Public Present:** N/A

### I. ARTICLE ONE – To hear and act on reports of the precinct officers

- a. No reports

### II. ARTICLE TWO – To elect a MODERATOR for the ensuing year

- a. Commissioner Boudette made a motion, seconded by Commissioner Yestramski, to elect Don Houston as Moderator.
- b. VOTE: Unanimously in favor
- c. MOTION APPROVED

### III. ARTICLE THREE – To elect a TREASURER for the ensuing year

- a. Commissioner Boudette made a motion, seconded by Commissioner Metcalf, to elect Kathy Donohoe as Treasurer.
- b. VOTE: Unanimously in favor
- c. MOTION APPROVED

### IV. ARTICLE FOUR – To elect a CLERK for the ensuing year

- a. Commissioner Yestramski made a motion, seconded by Commissioner Boudette, to currently leave vacant and address filling this position in the upcoming year.
- b. VOTE: Unanimously in favor
- c. MOTION APPROVED

### V. ARTICLE FIVE – To elect a COMMISSIONER for the ensuing term (3 year term)

- a. Commissioner Metcalf made a motion, seconded by Commissioner Yestramski, to elect Mike Metcalf as Commissioner.
- b. VOTE: Unanimously in favor
- c. MOTION APPROVED

### VI. ARTICLE SIX – To select an AUDITOR for the ensuing year

- a. Commissioner Yestramski made a motion, seconded by Commissioner Boudette, to select Roberts & Greene, PLLC as Auditor.
- b. VOTE: Unanimously in favor
- c. MOTION APPROVED

**VII. ARTICLE SEVEN – To see if the Precinct will vote to raise and appropriate the sum of \$118,129 for General Government Expenses:**

- Executive - \$90,150
  - Financial Administration - \$12,501
  - Legal Expenses - \$5,000
  - Personnel Administration (FICA) - \$2,100
  - Insurance - \$7,278
  - General Government - \$1,100
- a. Commissioner Metcalf made a motion, seconded by Commissioner Boudette, to approve Article Seven.
  - b. VOTE: Unanimously in favor
  - c. MOTION APPROVED

**VIII. ARTICLE EIGHT – To see if the Precinct will vote to raise and appropriate the sum of \$13,000 for Street Lighting**

- a. Commissioner Yestramski made a motion, seconded by Commissioner Metcalf, to approve Article Eight.
- b. VOTE: Unanimously in favor
- c. MOTION APPROVED

**IX. ARTICLE NINE – To see if the Precinct will vote to raise and appropriate the sum of \$107,051 for Water Distribution and Treatment**

- a. Commissioner Yestramski made a motion, seconded by Commissioner Boudette, to approve Article Nine.
- b. VOTE: Unanimously in favor
- c. MOTION APPROVED

**X. ARTICLE TEN – To see if the Precinct will vote to raise and appropriate the sum of \$250,000, to be added to the Capital Reserve Fund for Repair, Replacement, and Improvements. This Article is recommended by the Commissioners 3-0**

- a. Commissioner Metcalf made a motion, seconded by Commissioner Yestramski, to approve Article TEN.
- b. VOTE: Unanimously in favor
- c. MOTION APPROVED

**XI. ARTICLE ELEVEN – To see if the Precinct will vote to raise and appropriate the sum of \$6,000, to be added to the Precinct Vehicle Replacement Capital Reserve Fund. This Article is recommended by the Commissioners 3-0**

- a. Commissioner Yestramski made a motion, seconded by Commissioner Metcalf, to approve Article Eight.
- b. VOTE: Unanimously in favor.
- c. MOTION APPROVED

**XII. ARTICLE TWELVE - Shall the Contoocook Village Precinct accept the provisions of RSA 31:95-b providing that any village district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the commissioners to apply for, accept and expend, without further action by the village district meeting, unanticipated money from a state, federal, or other governmental unit or a private source which becomes available during the fiscal year? (Majority vote required.)**

- a. Commissioner Boudette made a motion, seconded by Commissioner Metcalf, to Approve article twelve.
- b. VOTE: Unanimously in favor
- c. MOTION APPROVED

**XIII. ARTICLE THIRTEEN - To transact any other business that may legally come before the Meeting.**

- a. Commissioner Boudette made a motion, seconded by Commissioner Metcalf, to adjourn the meeting.
- b. VOTE: Unanimously in favor
- c. MOTION APPROVED; meeting adjourned at 6:08pm.

Respectfully submitted,  
Samuel Currier.