



**CONTOOCCOOK VILLAGE PRECINCT COMMISSIONERS
PUBLIC MEETING MINUTES
AUGUST 13, 2019 - 6:00 PM
PRECINCT BUILDING**

I. CALL TO ORDER

Commissioner Boudette called this regular meeting of the Contoocook Village Precinct Commissioners to order at 6:00pm on Tuesday, August 13, 2019, at the Stephen F. Clough Memorial Precinct Building.

Commissioners Present: William Chapin, Chris Boudette, Tom Yestramski

Absent:

Public Present: Kathy Donahoe, Steve Lux Jr, Charlie from WSO, Jeff Donahoe, Bill Chapin Jr

II. APPROVAL OF MINUTES

- a. The board reviewed the Precinct Meeting Minutes of July 7, 2019.
- b. Commissioner Boudette made a motion, seconded by Commissioner Yestramski, to approve the minutes.
- c. VOTE: Boudette, Yestramski, and Chapin voting in favor of the motion; no votes against
- d. MOTION APPROVED 3-0

III. FINANCIAL REPORT

- a. Kathy presented the current financials for the Precinct.
- b. Discussion ensued around how the town processes the deposits for the Precinct. A new line item is now on the financial reports which states the monthly transaction from the town.
- c. Commissioner Boudette made a motion, seconded by Commissioner Yestramski, to approve the financial report.
- d. VOTE: Boudette, Yestramski, and Chapin voting in favor of the motion; no votes against
- e. MOTION APPROVED 3-0

IV. OPERATIONS - Charlie

- a. Discussion ensued regarding the water issue on Carriage Lane. Charlie completed a flush of a hydrant which has corrected the issue.
- b. Charlie completed an air sparge at the plant which will need to be completed again in the near future as the process is complex. The process did lower the turbidity successfully.
- c. It was requested that selective hydrant flushing be completed this year by Charlie.
- d. The DPW hydrant needs to be repaired. Charlie has received the tool to take the hydrant apart and will work on the hydrant soon.
- e. Charlie is working with EJ Prescott regarding the meter readers as they are in need of repair. The next read is going to be in October so the readers need to be fixed with enough time to perform the reads.
- f. Commissioner Chapin asked about the HP Fairfield building to see how their transition went with water. No problems reported.
- g. Discussion ensued regarding the upcoming state fair. Water should not be an issue and the system can handle the increase.
- h. The grinding and repaving of the patch on Maple Street is upcoming. The lawn area will be fixed at the time as well.
- i. Discussion ensued regarding the Maple Street School lead issue. Commissioners agreed that lead free water has been, and continues to be, furnished to the school by the Precinct.

V. PUBLIC APPOINTMENT – 6:45PM - Men’s Softball League - Lighting

- a. Jeff Donahoe and Bill Chapin Jr were in to discuss the lighting at the softball field at George Park.
- b. Mr. Donahoe and Mr. Chapin discussed the previous lighting that was at the softball field. The original lighting was paid for and installed by the league approximately 50 years ago. The town had removed the lights and poles about 4 years ago due to safety reasons of the electrical.
- c. The league is planning to propose to the Select Board a donation of about \$60-80k to re-install lighting at the softball field. The leagues hope is that the town will approve the work and that the league, town sports, and school sports alike, will all be able to utilize the lighting.
- d. Discussion ensued regarding the legal ownership of the park and who has the final authority to approve or deny such a plan.
- e. The Commissioners unanimously agreed to support the plan.

VI. OTHER

- a. Discussion ensued regarding the water main leak at 98 Carriage Lane. About 45,000 gallons of water was lost due to the 8 inch leak. The fix took about 4-5 hours of work and a new coupling was put in place.
- b. There is an abutting landowner who has a bait site for hunting that is on the Precinct property. The state Fish and Game requires landowner permission to keep the bait site approved.
 - i. Commissioner Yestramski made a motion, seconded by Commissioner Boudette, to permit the bait site on the property.
 - ii. VOTE: Yestramski, Boudette, and Chapin voting in favor of the motion; no votes against
 - iii. MOTION APPROVED 3-0
- c. Discussion ensued regarding final water readings and charging a fee for the final read. The Precinct should be charging a fee.
 - i. Commissioner Chapin made a motion, seconded by Commissioner Yestramski, to charge a final read fee of \$40 effective September 1, 2019.
 - ii. VOTE: Chapin, Yestramski, and Boudette voting in favor of the motion; no votes against
 - iii. MOTION APPROVED 3-0
- d. Discussion ensued regarding purchasing chlorine in bulk with the town to save money. The Commissioners all agreed this would be the most cost effective way and will move forward with buying with the town.

VII. ADJOURNMENT

- a. Commissioner Yestramski made a motion, seconded by Commissioner Boudette, to adjourn the meeting.
- b. VOTE: Yestramski, Boudette, and Chapin voting in favor of the motion; no votes against
- c. MOTION APPROVED 3-0; meeting adjourned at 7:05pm.

Respectfully submitted,
Steve Lux Jr.