



Town of Hopkinton

Contoocook Village Precinct Commissioners

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CONTOOCCOOK VILLAGE PRECINCT COMMISSIONERS PUBLIC MEETING MINUTES FEBRUARY 5, 2019 – 6:00 PM SLUSSER CENTER

I. CALL TO ORDER

Commissioner Chapin called this regular meeting of the Contoocook Village Precinct Commissioners to order at 6:00 p.m. on Tuesday, February 5, 2019, at the Slusser Center.

Commissioners Present: William Chapin, Chris Boudette, Tom Yestramski

Absent:

Public Present: Kathy Donohoe, Kent Barton, Laura Beaudoin

II. FINANCIAL REPORT

- a. The board reviewed the Financial Report as presented by Kathy Donohoe.
- b. Discussion ensued regarding one deposit not matching which was off in the Precinct's favor.
- c. Commissioner Yestramski made a motion, seconded by Commissioner Boudette, to approve the financial report.
- d. VOTE: Yestramski, Boudette and Chapin voting in favor of the motion; no votes against
- e. MOTION APPROVED 3-0

III. PUBLIC APPOINTMENT

- a. Laura Beaudoin was in to discuss her water service, TEF Tape, PFOA

IV. ANNUAL MEETING

- a. Discussion ensued regarding the upcoming annual meeting. The date was set for Thursday, March 21, 2019 at the Slusser Center.
- b. The warrant will be prepared by Kent and Chris by Wednesday morning.

V. OPERATIONS

- a. Kent present some updates regarding the plant and system. On average the system is using about 102k gallons per day.
- b. Discussion ensued regarding a leak on Maple Street at Cedar Street. Holmes brothers dug the ground, WSO made the repair. There is a fair amount of damage to the adjacent driveway which repairs will be made by the Precinct in the spring. Joyce Sullivan is very satisfied with the work.
- c. The new plant computer is hooked up and operational.
- d. The plant alarm ceased to function but has since been fixed and tested.
- e. Discussion ensued regarding generator testing. Tom will work on having Zack get the Commissioners all set up.

VI. OFFICE

- a. Discussion ensued regarding getting the office set up at the Precinct building on Kearsarge Ave. The building will need phone and internet service, desks, and cabinets for filing.

VII. ADJOURNMENT

- a. Commissioner Chapin made a motion, seconded by Commissioner Boudette, to adjourn the meeting.

- b. VOTE: Chapin, Boudette and Yestramski voting in favor of the motion; no votes against
- c. MOTION APPROVED 3-0; meeting adjourned at 7:15pm

Respectfully submitted,
Steve Lux Jr.