



# Town of Hopkinton

Contoocook Village Precinct Commissioners

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## CONTOOCCOOK VILLAGE PRECINCT COMMISSIONERS PUBLIC MEETING MINUTES OCTOBER 2, 2018 – 6:00 PM SLUSSER CENTER

### I. CALL TO ORDER

Commissioner Chapin called this regular meeting of the Contoocook Village Precinct Commissioners to order at 6:00 p.m. on Tuesday, October 2, 2018, at the Slusser Center.

**Commissioners Present:** William Chapin, Chris Boudette, Tom Yestramski

**Absent:**

**Public Present:** Kathy Donohoe, Kent Barton

### II. FINANCIAL REPORT

- a. The board reviewed the Financial Report as presented by Kathy Donohoe.
- b. Discussion ensued regarding the format of the report which Kathy agreed to adjust.
- c. Commissioner Boudette made a motion, seconded by Commissioner Chapin, to approve the financial report.
- d. VOTE: Boudette, Chapin and Yestramski voting in favor of the motion; no votes against
- e. MOTION APPROVED 3-0

### III. OPERATIONS

- a. Discussion ensued regarding the quotes received for the Kimball drain project.
- b. Don Houston is requesting to relocate his water line. Discussion ensued regarding the costs to the property owner and the ability to make those changes as necessary.
- c. BMT Construction property water hookup needs a meter for 300 Bound Tree Road.
- d. The new software for Prescott metering is working great so far.
- e. Kent presented updates on the operations of the plant. All seems to be going well with exception of a few minor problems to a meter and valve which were repaired.
- f. The second half of a repair on Maple Street has been scheduled out.
- g. Discussion ensued regarding the upgrades to fiber optic internet at the plant.
- h. Commissioner Boudette made a motion, seconded by Commissioner Chapin, to approve the fiber optic upgrades.
- i. VOTE: Boudette, Chapin and Yestramski voting in favor of the motion; no votes against
- j. MOTION APPROVED 3-0
- k. Discussion ensued regarding the spare pump rebuild. The work should be completed and pump returned soon.
- l. Kent expressed the need for a part-time person for the Precinct. Discussion ensued and everyone agreed this will be looked into too.

### IV. NEW PRECINCT PROPERTY

- a. LOT #17 on Bound Tree Road, across from 1057, has requested to be added to the Precinct.
- b. Commissioner Boudette made a motion, seconded by Commissioner Chapin, to approve the new member of LOT #17.
- c. VOTE: Boudette, Chapin and Yestramski voting in favor of the motion; no votes against
- d. MOTION APPROVED 3-0

**V. ADJOURNMENT**

- a. Commissioner Yestramski made a motion, seconded by Commissioner Boudette, to adjourn the meeting.
- b. VOTE: Yestramski, Boudette and Chapin voting in favor of the motion; no votes against
- c. MOTION APPROVED 3-0; meeting adjourned at 7:35pm

Respectfully submitted,  
Steve Lux Jr.