

Minutes  
Contoocook Village Precinct  
Monthly Meeting

February 7, 2017

There was a meeting of the Contoocook Village Precinct Commissioners on Tuesday February 7, 2017. The meeting was held at the Hopkinton Wastewater Plant and began at 6:00 P.M. Bill Chapin, Chris Boudette, Tom Yestramski, Don Houston, Kathy Donohoe, Kent Barton, and Steve Clough were present.

Kathy provided payment manifests to the commissioners. She explained the current financial report accounting method. The remaining transfer from capital reserve for 2016 emergencies is being made. The DRA MS-737 has been completed and provided to the Hopkinton Budget Committee. Kathy left the meeting at 6:30 P.M.

The Commissioners discussed an offer from Shawn List and his new firm to represent the Precinct on an annual fee basis. Since the Precinct has had only one significant legal issue requiring representation that the Commissioners are aware of they declined the offer. Steve will draft a response. The Commissioners also discussed a water bill interest abatement request. The charges being referred to are not actually water fee charges but rather interest on a lien issued by the Town of Hopkinton that has been outstanding since 2012. The Commissioners decided that the Precinct doesn't really have any recourse since the Town has complete jurisdiction. Steve will draft a response.

The Annual meeting and Warrant were discussed. The meeting is scheduled for Thursday March 16, 2017 at 7 P.M. in the Library's History Room. The Annual Warrant was reviewed, approved, and signed by the Commissioners. The warrant will be posted at 3 locations 15 days before the meeting as required. The Library Community Room will be reserved as usual. Tom and Don left the meeting at 7 P.M.

Steve provided brief updates on a few operational issues. The three scheduled projects at the filtration plant are almost complete. Kent has been working on the Precinct Map with assistance from the EPA and made good progress. Hydrant flushing and gate valve exercising will be organized and hopefully scheduled soon. Chris noted that the Fire Department is willing to train some of its personnel on the hydrant operation and flushing. Upcoming classes in that area were discussed. The Precinct can use all of the manpower help that it can get. Operational issues and projects will be reviewed in more depth at the March Monthly Meeting.

The meeting adjourned at 7:20 P.M.

Steve Clough, Precinct Superintendent, drafted these minutes

