

Minutes
Contoocook Village Precinct
Monthly Meeting

April 4, 2017

There was a meeting of the Contoocook Village Precinct Commissioners on Tuesday April 4, 2017. The meeting was held at the Hopkinton Wastewater Plant and began at 6:00 P.M. Bill Chapin, Chris Boudette, Tom Yestramski, Kathy Donohoe, Kent Barton, and Steve Clough were present. Mike Metcalf joined the meeting at 6:30.

Kathy provided the commissioners with bills. She will complete the monthly reports and email them. Changing electrical suppliers was discussed. Chris made a motion to change the Precinct's electrical supplier to E-Power, Bill seconded the motion, and it was approved unanimously (3-0). Kathy will initiate the change. She left the meeting at 6:20 P.M. The March 2017 Minutes were approved unanimously (3-0).

The 2017 Underwood Task schedule was discussed and the Commissioners expressed their concern about timely execution. Mike committed to completing the Booster Pump Station Operation & Maintenance Manual by the end of the month and will also try to provide the Record drawing by the end of April. He also agreed that he would expect to be held accountable if the 2017 Projects aren't complete on schedule. Chris made a motion to accept the 2017 Underwood proposal, Bill seconded the motion, and it was approved unanimously (3-0). The Contract was signed (the Woodwell's Garrison project proposal, that the commissioners signed at their March meeting, has been signed by Scott Burnside of Landsite Corp.) Mike left the meeting at 7 P.M.

Steve went over operational and regulatory issues. The camera security system has been completed. Pat Lamora will be notified to do spring cleanup and landscaping maintenance in 2017. Phil Wise will be notified that he can complete the plantings when appropriate. The voluntary PO4 testing won't be done until there is more guidance from NHDES. Chuck does have space in the town vault for Precinct Documents. The upcoming 2017 Bear Pond Dam inspection was discussed and the 2011 report was reviewed. EPA Testing of the pond is scheduled for 2018 and the 1999 results from the EPA's last testing were reviewed. An updated Precinct History (up to 1978) was provided which fills in most of the gaps from the previous history. The 2016 Backflow device and first quarter DBP reports have been submitted. The CCR will be done next month.

Hydrant flushing and flow measurement is tentatively scheduled at the beginning of May. Steve will try to firm that up when the necessary personnel have committed. A connection fee revision will be put on the May Agenda.

The meeting adjourned at 7:40 P.M.

Steve Clough, Precinct Superintendent, drafted these minutes.

