

Minutes
Contoocook Village Precinct
Monthly Meeting

May 9, 2017

There was a meeting of the Contoocook Village Precinct Commissioners on Tuesday May 9, 2017. The meeting was not held on the first Tuesday of the month due to other commitments and this meeting was duly posted on the Town of Hopkinton website. The meeting was held at the Hopkinton Wastewater Plant and began at 6:00 P.M. Bill Chapin, Chris Boudette, Tom Yestramski, Kent Barton, and Steve Clough were present.

Kathy could not attend the meeting due to a last minute emergency. She will email the monthly reports and see the commissioners to get any necessary pay manifest signatures. The Minutes for March and April were approved electronically with no changes and duly noted and posted.

Updating the Precinct's current connection fee was discussed. It has not been increased since 1987. Basing the fee on line size, residential/commercial, or flow criteria is possible but without further information it was decided that the fee would be increased based on the same method used since 1987 but with updated Precinct Asset figures. A change to another method can be reviewed when more guidance is available. Bill made a motion to increase the Connection fee per water service from \$700 to \$1,425 to become effective immediately, Chris seconded the motion, and the motion was approved unanimously (3-0).

Steve went over hydrant flushing and flow measurement. This should be completed within another week at the most and virtually all hydrants will be flow tested. The testing will not only determine the flow at any given hydrant but also the total GPM available at each location for fire protection which ISO ratings are based on. A complete tabulation and report will be developed for the Fire Department and the Insurance rating agency. The fire flows are higher than they have ever been in the Precinct. So far there is approximately between 3,000 and 4,000 GPM available at each location.

Steve went over operational and regulatory issues. Recent leaks, yard-care, new programs, and summer initiatives were mentioned briefly. The Engineering tasks have been started and the O&M Manuals and As-built drawings for the Booster Pumping Station have been delivered. The other projects are ready to go.

Long term record and map preservation was discussed. The organization is coming along slowly and hopefully there will be time to continue to chip away on this issue. There are a lot of demands on the Precinct currently.

The meeting adjourned at 8:00 P.M.

Steve Clough, Precinct Superintendent, drafted these minutes.

