

Minutes
Contoocook Village Precinct
Monthly Meeting

October 3, 2017

There was a meeting of the Contoocook Village Precinct Commissioners on Tuesday October 3, 2017. The meeting was held at the Hopkinton Wastewater Plant and began at 6:00 P.M. Bill Chapin, Chris Boudette, Tom Yestramski, Kent Barton, Steve Clough and Kathy Donohoe were present.

Kathy went over financial reports and the commissioners signed bills. The 2016 audit has been completed and was provided. The annual billing line in the budget was discussed briefly. After some review Bill made a motion to increase this payment from \$3,000 to \$4,000 effective in 2017, Chris seconded the motion, and it passed unanimously (3-0). Steve will put together a draft budget for 2018 for the November Monthly Meeting. Kathy left the meeting at 6:20.

Mike Metcalf joined the meeting at 6:30. He went over the status of the four Underwood tasks for 2017. The field project should be able to proceed now that the landowner has granted access, the Upper Main Street project will precede now that NHDOT has approved of the approach, the well report has been presented, and Mike presented the Pipe Inventory report which is complete.

Putting together an Assets Management Plan in 2018 was discussed. Some of the necessary work, on the distribution system piping in particular, has already been done so the cost should be modest. The water filtration facility will be the critical focus. Mike also informed the commissioners that the State of New Hampshire has funds from a large settlement that will be used for water system improvements in part as soon as the legislature establishes the criteria. Mike left the meeting at 7 P.M.

The Precinct has completed its third quarter testing for 2017. Steve informed the Board that the required surfaced water testing (every two weeks for the next year) has begun and that he and Kent are looking into associated issues. They will also be doing the fall meter reading this week.

Steve went over the plans for upgrading the disinfection system. The improvements will not only allow for tighter control of chlorine residuals but will also make it possible to save a lot of time due to the elimination of daily on-site tasks.

The meeting adjourned at 8:00 P.M.

Steve Clough, Precinct Superintendent, drafted these minutes.

