



# Town of Hopkinton

Contoocook Village Precinct Commissioners

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## CONTOOCCOOK VILLAGE PRECINCT COMMISSIONERS PUBLIC MEETING MINUTES MAY 14, 2019 – 6:00 PM PRECINCT BUILDING

### I. CALL TO ORDER

Commissioner Chapin called this regular meeting of the Contoocook Village Precinct Commissioners to order at 6:00 p.m. on Tuesday, May 24, 2019, at the Stephen F. Clough Memorial Precinct building.

**Commissioners Present:** William Chapin, Chair; Chris Boudette, Tom Yestramski

**Absent:**

**Public Present:** Kathy Donohoe, Don Houston, Charlie from WSO

### II. APPROVAL OF MINUTES

- a. The board reviewed the Meeting Minutes of Thursday, April 2, 2019.
- b. Commissioner Boudette made a motion, seconded by Commissioner Yestramski, to approve the minutes.
- c. VOTE: Boudette, Yestramski and Chapin voting in favor of the motion; no votes against
- d. MOTION APPROVED 3-0

### III. FINANCIAL REPORT

- a. The board reviewed the Financial Report as presented by Kathy Donohoe.
- b. Commissioner Chapin made a motion, seconded by Commissioner Boudette, to approve the financial report.
- c. VOTE: Chapin, Boudette and Yestramski voting in favor of the motion; no votes against
- d. MOTION APPROVED 3-0

### IV. OPERATIONS

- a. Charlie from WSO provided the operations report. Discussion ensued regarding a bi-pass that was removed, as well as additional filter removal. Discussion ensued regarding the soda ash scale expense of \$400.
- b. Commissioner Boudette made a motion, seconded by Commissioner Chapin, to approve the \$400 expense for soda ash scaling.
- c. VOTE: Boudette, Chapin and Yestramski voting in favor of the motion;
- d. MOTION APPROVED 3-0; Charlie will order
- e. Discussion ensued regarding a chlorine vendor. Expense would be \$550 per pallet of 5qt pales.
- f. Discussion ensued regarding flushing and valve exercising.
- g. Discussion ensued regarding new standards for back-flow prevention.

### V. OTHER

- a. Commissioner Boudette presented the idea of having Steve Lux work per-diem for the precinct on clerical work and technical assistance. Discussion ensued regarding duties and compensation.
- b. Commissioner Boudette made a motion, seconded by Commissioner Yestramski, to approve hiring Steve Lux.

- c. VOTE: Boudette, Yestramski and Chapin voting in favor of the motion; no votes against
- d. MOTION APPROVED 3-0

**VI. ADJOURNMENT**

- a. Commissioner Boudette made a motion, seconded by Commissioner Yestramsi, to adjourn the meeting.
- b. VOTE: Boudette, Yestramski and Chapin voting in favor of the motion; no votes against
- c. MOTION APPROVED 3-0; meeting adjourned at 6:45pm

Respectfully submitted,  
Steve Lux Jr.