



Town of Hopkinton

Contoocook Village Precinct Commissioners

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CONTOOCCOOK VILLAGE PRECINCT COMMISSIONERS PUBLIC MEETING MINUTES JUNE 11, 2019 – 6:00 PM PRECINCT BUILDING

I. CALL TO ORDER

Commissioner Boudette called this regular meeting of the Contoocook Village Precinct Commissioners to order at 6:00pm on Tuesday, June 11, 2019, at the Stephen F. Clough Memorial Precinct Building.

Commissioners Present: Chris Boudette, Tom Yestramski

Absent: William Chapin, Chair

Public Present: Steve Lux Jr, Charlie from WSO

II. APPROVAL OF MINUTES

- a. The board reviewed the Precinct Annual Meeting Minutes of Thursday, March 21, 2019 and the regular meeting minutes of May 14, 2019.
- b. Commissioner Boudette made a motion, seconded by Commissioner Yestramski, to approve both sets of minutes.
- c. VOTE: Boudette and Yestramski voting in favor of the motion; no votes against
- d. MOTION APPROVED 2-0

III. FINANCIAL REPORT

- a. No financial report available

IV. OPERATIONS

- a. Discussion ensued regarding the shutoff and traffic control work coming up. Needs to be scheduled on a Friday. Pete and Seth Holmes for Patch and Kimball.
- b. Discussion ensued regarding bills needing signatures. Commissioner Boudette will work on circulating these once obtained from Kathy.
- c. Consumer confidence reports are being printed and set out Monday.
- d. Water bills have been sent out.
- e. Discussion ensued regarding invoices from New England Back-Flow per Charlie. Discussion ensued regarding billing the customer for both the testing and repairs.
- f. Charlie is working on getting the soda ash and chlorine. Discussion ensued regarding the cost of chlorine and the discount for buying in bulk.
- g. Discussion ensued regarding services from EJ Prescott for census support. Determined the services are not worth the cost annually.
- h. Commissioner Boudette proposed to opt-out of the annual services provided by EJ Prescott. Commissioner Yestramski agreed.
- i. Discussion ensued regarding adding telephone service to the Precinct Building. Commissioner Boudette will work on getting this set up with remote answering line ability.
- j. Discussion ensued regarding the perimeter inspection of Bear Pond. This will need to be done soon. Commissioner Boudette will obtain a new battery for the UTV and coordinate the inspection.
- k. Discussion ensued regarding getting Jake Schoch to perform repairs to the Bound Tree facility.
- l. New construction property on Amesbury Rd is being added to the system. The lot is already added to the precinct, no further action needed other than collect the connection fee.

V. ABATEMENT

- a. The commissioners discussed a request for abatement for 117 Maple Street.
- b. Commissioner Boudette made a motion, seconded by Commissioner Yestramski, to approve the abatement.
- c. VOTE: Boudette and Yestramski voting in favor of the motion; no votes against
- d. MOTION APPROVED 2-0

VI. OTHER

- a. No other business

VII. ADJOURNMENT

- a. Commissioner Boudette made a motion, seconded by Commissioner Yestramski, to adjourn the meeting.
- b. VOTE: Boudette and Yestramski voting in favor of the motion; no votes against
- c. MOTION APPROVED 2-0; meeting adjourned at 6:38pm

Respectfully submitted,
Steve Lux Jr.