



Town of Hopkinton

Contoocook Village Precinct Commissioners

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CONTOOCCOOK VILLAGE PRECINCT COMMISSIONERS PUBLIC MEETING MINUTES APRIL 3, 2018 – 6:00 PM SLUSSER CENTER

I. CALL TO ORDER

Commissioner Boudette called this regular meeting of the Contoocook Village Precinct Commissioners to order at 6:00 p.m. on Tuesday, April 3, 2018, at the Slusser Center.

Commissioners Present: Chris Boudette, Tom Yestramski

Absent: William Chapin

Public Present: Kathy Donohoe, Kent Barton, Town Clerk Chuck Gangel

II. FINANCIAL REPORT

- a. The board reviewed the Financial Report as presented by Kathy Donohoe.
- b. Commissioner Boudette made a motion, seconded by Commissioner Yestramski, to approve the financial report.
- c. VOTE: Boudette and Yestramski voting in favor of the motion; no votes against
- d. MOTION APPROVED 2-0

III. OPERATIONS

- a. Kent presented that the new pump was installed at the treatment plant. Pressures were a concern but passed several pump tests.
- b. Plan to place the second pump scheduled for 2019.
- c. The UTV has arrived and good to go. Kent will research insurance coverage.
- d. Discussion ensued regarding precinct building on Kearsarge Avenue and to renovate to make this the home office. Will need to go through files in possession to determine what should be preserved and what needs to be discarded.
- e. Discussion ensued regarding ID cards for operators of the system and the commissioners.
- f. Office supplies and new computer to come up in the near future.

IV. OTHER

- a. Meter reading software needs an upgrade from EJ Prescott.
- b. Commissioner Boudette made a motion, seconded by Commissioner Yestramski, to approve the expense of \$2,485 for software upgrades.
- c. VOTE: Boudette and Yestramski voting in favor of the motion; no votes against
- d. MOTION APPROVED 2-0
- e. May meeting will be the second Tuesday due to commissioner availability.

V. ADJOURNMENT

- a. Commissioner Boudette made a motion, seconded by Commissioner Yestramski, to adjourn the meeting.
- b. VOTE: Boudette and Yestramski voting in favor of the motion; no votes against
- c. MOTION APPROVED 2-0; meeting adjourned at 7:30pm

Respectfully submitted,
Steve Lux Jr.