



Town of Hopkinton

Contoocook Village Precinct Commissioners

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CONTOOCCOOK VILLAGE PRECINCT COMMISSIONERS PUBLIC MEETING MINUTES OCTOBER 11, 2021 – 6:00 PM WASTEWATER TREATMENT FACILITY

I. CALL TO ORDER

Commissioner Boudette called this regular meeting of the Contoocook Village Precinct Commissioners to order at 6:00pm on Monday, October 11, 2021.

Commissioners Present: Chris Boudette, Tom Yestramski, Mike Metcalf

Absent: n/a

Staff Present: Superintendent Sam Currier, Treasurer Kathy Donohoe, Clerk Steve Lux Jr

Public Present: n/a

II. APPROVAL OF MINUTES

- a. The board reviewed the Precinct Meeting Minutes of September 13, 2021.
- b. Commissioner Yestramski made a motion, seconded by Commissioner Metcalf, to approve the regular meeting minutes of September 13, 2021.
- c. VOTE: Yestramski and Metcalf voting in favor of the motion; no votes against, Boudette abstaining
- d. MOTION APPROVED 2-0, 1 Abstain

III. FINANCIAL

- a. Discussion ensued regarding the financial report as provided by Kathy.
- b. The 2022 budget season is approaching. The next meeting will focus heavily on preparing the budget for FY22.
- c. Commissioner Metcalf made a motion, seconded by Commissioner Yestramski, to approve the financial report.
- d. VOTE: Metcalf, Yestramski, and Boudette voting in favor of the motion; no votes against
- e. MOTION APPROVED 3-0

IV. OPERATIONS

- a. Discussion ensued regarding the increasing propane prices. Superintendent Currier will reach out to various providers to negotiate contract pricing estimates.
- b. New media has been ordered and will be delivered soon.
- c. Hydrant flushing is continuing to take place to ensure proper water quality.
- d. We are just under 5million gallons for the month of September. The approximate average during the fair was 203,000 gallons.
- e. Meter reading took place and bills have been sent out.
- f. Cedar Street is in the planning stages of being rebuilt. Discussion ensued regarding the Precinct infrastructure and what should be replaced during this project.

V. ENGINEERING UPDATE

- a. Discussion ensued regarding the engineering and the progress with the firm.
- b. Received a communication from DES regarding a status update. The Precinct is currently waiting for the media replacement to take place and work with the engineering firm for the next step on further testing.

- c. Additional communications are taking place with DES regarding the matter.

VI. OTHER

- a. n/a

VII. ADJOURNMENT

- a. Commissioner Boudette made a motion, seconded by Commissioner Yestramski, to adjourn the meeting.
- b. VOTE: Commissioners Boudette, Yestramski, and Metcalf voting in favor of the motion; no votes against
- c. MOTION APPROVED 3-0; meeting adjourned at 7:02pm.

Respectfully submitted,
Steve Lux Jr.