



Town of Hopkinton

Contoocook Village Precinct Commissioners

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CONTOOCCOOK VILLAGE PRECINCT COMMISSIONERS PUBLIC MEETING MINUTES May 15, 2022 – 6:05 PM WASTEWATER TREATMENT FACILITY

I. CALL TO ORDER

Commissioner Boudette called this regular meeting of the Contoocook Village Precinct Commissioners to order at 6:05pm on Monday May 15, 2023.

Commissioners Present: Chris Boudette, Mike Metcalf

Absent: Tom Yestranski

Staff Present: Superintendent Sam Currier, Bookkeeper, Kathy Donohoe

Absent: Treasurer Kerry Perry

Public Present: Don Houston (Moderator) Anna Wells (Economic Development Director (EDD) Town of Hopkinton), Melissa Hughes.

II. APPROVAL OF MINUTES

- a. The board reviewed the Precinct Meeting Minutes of March 20, 2023.
- b. Commissioner Mike Metcalf made a motion, seconded by Commissioner Boudette, to approve the regular meeting minutes of March 20, 2023.
- c. VOTE: Commissioners Boudette, Metcalf voting in favor of the motion; no votes against
- d. MOTION APPROVED 2-0

III. Economic Development Committee

- a. Anna Wells from the Town of Hopkinton (EDD) presented to the commissioners about the 2018 water sewer expansion project phase 1 and 2 at exit 6 off Rt 89 (TIFF District). Discussion Ensued about how the TIFF is set up and the impacts it would have on this district if developed.

IV. FINANCIAL

- a. Kathy Donohoe presented the financial report.
- b. Discussion ensued regarding the financial report and budget.
- c. Commissioner Metcalf made a motion to accept the financial report. Second by Commissioner Boudette
- d. VOTE: Boudette, Metcalf voting in favor of the motion; no votes against,
- e. MOTION APPROVED 2-0

V. Operations Report

- a. Superintendent Sam Currier presented an operations report and discussed the months of April and May. Discussion ensued about future water projects and upcoming future issues. Talks about Primex claim for burst water pipe in the domestic line. Discussion ensued about raw water main management and grounds keeping at both water tanks and the water plant.
- b. Commissioner Boudette made a motion to accept Operations Report second by Metcalf.
 - a. Vote: Commissioners Boudette, Metcalf Voting in favor of the motion; no vote against
 - b. MOTION APPROVED 2-0

VI. Secretary

- a. Melissa Hughes presented to be the new secretary.
- b. Commissioner Boudette motioned for Melissa Hughes to be the new secretary to the CVP, motion second by Commissioner Metcalf
- c. Vote: Commissioners Boudette, Metcalf Voting in favor of the motion; no vote against
- d. MOTION APPROVED 2-0

VII. Other Business

- a. Flow meter at Contoocook Fire Station
- b. Water billing was in April
- c. Flushing did happen in April

VIII. ADJOURNMENT

- a. Commissioner Boudette made a motion, seconded by Commissioner Metcalf, to adjourn the meeting.
- b. VOTE: Commissioners Boudette, and Metcalf voting in favor of the motion; no votes against
- c. MOTION APPROVED 2-0; meeting adjourned at 7:55 PM.

respectfully submitted,

Samuel Currier

