



Town of Hopkinton

Contoocook Village Precinct Commissioners

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CONTOOCCOOK VILLAGE PRECINCT COMMISSIONERS PUBLIC MEETING MINUTES JUNE 19, 2023 – 6:08 PM WASTEWATER TREATMENT FACILITY

I. CALL TO ORDER

Commissioner Boudette called this regular meeting of the Contoocook Village Precinct Commissioners to order at 6:08 pm on Monday June 19, 2023.

Commissioners Present: Chris Boudette, Mike Metcalf, Tom Yestramski

Absent:

Staff Present: Superintendent Sam Currier, Treasurer Kerry Perry, Secretary Melissa Hughes

Absent: Bookkeeper Kathy Donohoe, Don Houston (Moderator)

Public Present:

II. APPROVAL OF MINUTES

- a. The board reviewed the Precinct Meeting Minutes of May 15, 2023.
- b. Commissioner Mike Metcalf made a motion, seconded by Commissioner Boudette, to approve the regular meeting minutes of May 15, 2023.
- c. VOTE: Commissioners Boudette, Metcalf, Yestramski voting in favor of the motion; no votes against
- d. MOTION APPROVED 3-0

III. ECONOMIC DEVELOPMENT COMMITTEE

- a. Hazen will do a study regarding expanding water up to rt89 (TIFF District). Hazen will provide updates regarding findings of the study.
- b. Discussion ensued regarding study that Hazen will conduct.

IV. FINANCIAL

- a. Treasurer Kerry Perry presented the financial report.
- b. Discussion ensued regarding the financial report and budget.
- c. Commissioner Metcalf made a motion to accept the financial report, seconded by Commissioner Boudette
- d. VOTE: Boudette, Metcalf, Yestramski voting in favor of the motion; no votes against
- e. MOTION APPROVED 3-0

V. OPERATIONS REPORT

- a. Superintendent Sam Currier presented an operations report and discussed the month of June. Water audit was funded by NHDES and completed by their consultant. The results showed that 20 million gallons of water produced was not accounted for in 2022. Discussion ensued regarding unaccounted for water as to whether this was actual leakage, meter error, or both. Commissioners will review water audit report. Quotes are being given for the Maple Street project from different paving companies.
- b. Commissioner Boudette made a motion to accept Operations Report seconded by Commissioner Metcalf.
- c. VOTE: Commissioners Boudette, Metcalf, Yestramski voting in favor of the motion; no vote against
- d. MOTION APPROVED 3-0

VI. WATER ABATEMENT

- a. The Smithfield association believes that their meter bill is incorrect. There are 9 meters, and they receive one bill for all 9 meters. One of these meters recorded no flow for two billing cycles, and then a much higher flow than the other meters. The Association stated that the system was not in use and that there is no leak, but that some water does go to a soaker hose.
- b. Discussion ensued regarding if meter could be incorrect, if there could be a leak, and what can be done as far as abatement and possibly replacing the meter.
- c. Vote: Commissioners Metcalf, Yestramski voted to remove interest, split current bill with Smithfield Association, and replace the meter. Commissioner Boudette abstained from voting.
- d. MOTION APPROVED 2-0

VII. OTHER BUSINESS

- a. Superintendent Sam Currier gave his resignation to the Town of Hopkinton and the Precinct.
- b. Commissioner Boudette made a motion to move to non-public session, seconded by Commissioner Metcalf.
- c. VOTE: Commissioners Boudette, Metcalf, Yestramski voted to move to non-public session, no votes against
- d. MOTION APPROVED 3-0

VIII. ADJOURNMENT

- a. Commissioner Boudette made a motion, seconded by Commissioner Metcalf, to adjourn the meeting.
- b. VOTE: Commissioners Boudette, Metcalf, Yestramski voting in favor of the motion; no votes against
- c. MOTION APPROVED 3-0; meeting adjourned at 7:05 PM.

Respectfully submitted,
Melissa Hughes