



# Town of Hopkinton

Contoocook Village Precinct Commissioners

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## CONTOOCCOOK VILLAGE PRECINCT COMMISSIONERS PUBLIC MEETING MINUTES SEPTEMBER 13, 2021 – 6:00 PM WASTEWATER TREATMENT FACILITY

### I. CALL TO ORDER

Commissioner Yestramski called this regular meeting of the Contoocook Village Precinct Commissioners to order at 6:17pm on Monday, September 13, 2021.

**Commissioners Present:** Tom Yestramski, Mike Metcalf

**Absent:** Chris Boudette

**Staff Present:** Superintendent Sam Currier, Treasurer Kathy Donohoe

**Public Present:** n/a

### II. APPROVAL OF MINUTES

- a. The board reviewed the Precinct Meeting Minutes of August 18, 2021.
- b. Commissioner Yestramski made a motion, seconded by Commissioner Metcalf, to approve the regular meeting minutes of August 18, 2021.
- c. VOTE: Yestramski and Metcalf voting in favor of the motion; no votes against
- d. MOTION APPROVED 2-0

### III. FINANCIAL

- a. Discussion ensued regarding the financial report as provided by Kathy.
- b. Commissioner Metcalf made a motion, seconded by Commissioner Yestramski, to approve the financial report.
- c. VOTE: Metcalf and Yestramski voting in favor of the motion; no votes against
- d. MOTION APPROVED 2-0

### IV. OPERATIONS

- a. Discussion ensued regarding plant operations.
- b. The commissioners reviewed the flow data from Labor Day weekend, specific to the fair, as well as the month of August.
- c. Discussion ensued regarding the need to add a valve on Bound Tree Road in the newly paved section. Discussion regarding the type of valve took place.
- d. Commissioner Metcalf made a motion, seconded by Commissioner Yestramski, to approve installation of a valve on upper Bound Tree Road in the new paved section.
- e. VOTE: Metcalf and Yestramski voting in favor of the motion; no votes against
- f. MOTION APPROVED 2-0
- g. Superintendent Currier will continue hydrant flushing throughout the next month or so. Meter reading will take place in about a month for the upcoming billing cycle.

### V. ENGINEERING UPDATE

- a. Discussion ensued regarding the engineering and the progress with the firm. Superintendent Currier will work to obtain an updated report from the firm.

### VI. OTHER

- a. n/a

## **VII. ADJOURNMENT**

- a. Commissioner Metcalf made a motion, seconded by Commissioner Yestramski, to adjourn the meeting.
- b. VOTE: Commissioners Metcalf and Yestramski voting in favor of the motion; no votes against
- c. MOTION APPROVED 2-0; meeting adjourned at 7:22pm.

Respectfully submitted,  
Steve Lux Jr.