



Town of Hopkinton

Contoocook Village Precinct Commissioners

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CONTOOCCOOK VILLAGE PRECINCT COMMISSIONERS PUBLIC MEETING MINUTES FEBRUARY 11, 2020 – 6:00 PM PRECINCT BUILDING

I. CALL TO ORDER

Commissioner Boudette called this regular meeting of the Contoocook Village Precinct Commissioners to order at 6:00pm on Tuesday, February 11, 2020, at the Stephen F. Clough Memorial Precinct Building.

Commissioners Present: William Chapin, Chris Boudette, Tom Yestramski

Absent:

Staff Present: Sam Currier, Steve Lux Jr, Kathy Donohoe, Don Houston, Charlie-WSO

Public Present: Bonnie Christie

II. APPROVAL OF MINUTES

- a. The board reviewed the Precinct Meeting Minutes of January 14, 2020, the Precinct Non-Public Meeting Minutes of January 14, 2020, and the Precinct Special Meeting Minutes of January 29, 2020.
- b. Commissioner Boudette made a motion, seconded by Commissioner Chapin, to approve the regular meeting minutes of January 14, 2020.
- c. VOTE: Boudette, Chapin, and Yestramski voting in favor of the motion; no votes against
- d. MOTION APPROVED 3-0
- e. Commissioner Boudette made a motion, seconded by Commissioner Chapin, to approve the non-public meeting minutes of January 14, 2020.
- f. VOTE: Boudette, Chapin, and Yestramski voting in favor of the motion; no votes against
- g. MOTION APPROVED 3-0
- h. Commissioner Boudette made a motion, seconded by Commissioner Chapin, to approve the special meeting minutes of January 29, 2020.
- i. VOTE: Boudette, Chapin, and Yestramski voting in favor of the motion; no votes against
- j. MOTION APPROVED 3-0

III. FINANCIAL

- a. Discussion ensued regarding the current finances. Not a lot to update the Commissioners on as January is generally a slow month. MS-737 form has been completed and sent to town hall.
- b. Commissioner Boudette made a motion, seconded by Commissioner Yestramski, to approve the financial report.
- c. VOTE: Boudette, Yestramski and Chapin voting in favor of the motion; no votes against
- d. MOTION APPROVED 3-0
- e. Commissioner Boudette discussed two invoices received by WSO and questioned whether these invoices should have been part of the contract. Negotiated invoices were agreed upon and will be paid.

IV. OPERATIONS

- a. Discussion ensued operations at the plant. No issues are being reported and everything is up to date with maintenance. Backup generators were serviced and all is working well. Discussion ensued regarding the chlorine levels and everything is within range. Discussion ensued regarding a state concern with Maple Street School's backflow device. Discussion ensued regarding the additional backflow valve at the fairgrounds property that is being questioned

by the state. Charlie discussed the state of the backflow device and the need to have a discussion with the state. Superintendent Currier will reach out to the state about this issue regarding what they are requesting and what the desired resolution would be.

V. NEW SUPERINTENDENT SAM CARRIER

- a. Commissioner Boudette welcomed and introduced the new Superintendent, Sam Currier. Discussion ensued regarding the plan to get Superintendent Currier up to speed. Work is already being done teaming up with the Director of Public Works, Charlie with WSO, Commissioner Boudette as well as the town.
- b. Discussion ensued regarding additional equipment that would be needed to properly perform testing and other related functions by the Superintendent. The Commissioners unanimously agreed that the short list of equipment is within scope of the job and should be obtained.

VI. OTHER

- a. Bonnie Christie was present at the meeting to discuss storm water problems in the village. Discussion ensued regarding the runoff and the drainage to the river. Discussion ensued regarding who best to approach about her concerns as it appears there is no clear direction. Commissioner Yestramski recommended speaking with the private landowners where the concerns are most prevalent.

VII. ADJOURNMENT

- a. Commissioner Chapin made a motion, seconded by Commissioner Boudette, to adjourn the meeting.
- b. VOTE: Chapin, Boudette, and Yestramski voting in favor of the motion; no votes against
- c. MOTION APPROVED 3-0; meeting adjourned at 7:14pm.

Respectfully submitted,
Steve Lux Jr.