



Town of Hopkinton

Contoocook Village Precinct Commissioners

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CONTOOCCOOK VILLAGE PRECINCT COMMISSIONERS PUBLIC MEETING MINUTES MARCH 10, 2020 – 6:00 PM SEWER BUILDING

I. CALL TO ORDER

Commissioner Boudette called this regular meeting of the Contoocook Village Precinct Commissioners to order at 6:00pm on Tuesday, March 10, 2020, at the Hopkinton Sewer Department Building.

Commissioners Present: Chris Boudette, Tom Yestramski

Absent: Vacancy

Staff Present: Sam Currier, Steve Lux Jr, Kathy Donohoe, Don Houston

Public Present:

II. APPROVAL OF MINUTES

- a. The board reviewed the Precinct Meeting Minutes of February 11, 2020.
- b. Commissioner Boudette made a motion, seconded by Commissioner Yestramski, to approve the regular meeting minutes of February 11, 2020.
- c. VOTE: Boudette and Yestramski voting in favor of the motion; no votes against
- d. MOTION APPROVED 2-0

III. FINANCIAL

- a. Discussion ensued regarding a couple of invoices that were received. They were paid and it was determined they may have crossed paths in the mail.
- b. Discussion ensued regarding the current budget lines for WSO moving forward, as well as clarification on other line items.
- c. Commissioner Boudette made a motion, seconded by Commissioner Yestramski, to approve the financial report.
- d. VOTE: Boudette and Yestramski voting in favor of the motion; no votes against
- e. MOTION APPROVED 2-0

IV. COMMISSIONER CHAPIN RESIGNATION

- a. Discussion ensued regarding the resignation of Commissioner Chapin. The Commissioners expressed deep gratitude for a very long tenure as a Precinct Commissioner. His time invested in the Precinct over the years will always be appreciated and he will be missed.

V. OPERATIONS

- a. Superintendent Currier discussed a conversation with New England Backflow regarding water testing. Discussion ensued regarding the contract for this service and the ongoing service for future.
- b. Discussion ensued regarding the number of backflow devices and the schedule for testing for these devices.

VI. 2020 PROJECTS

- a. Discussion ensued regarding timeline for upcoming projects in the Precinct. Superintendent Currier is continuing to work on this.

VII. WSO RETAINER

- a. Discussion ensued regarding a proposed retainer by WSO. Commissioner Boudette explained the lack of need for a retainer for WSO services as we now have a fulltime Superintendent. When a need arises to use WSO, the Precinct will call for service. Commissioners agreed not to sign into a retainer agreement with WSO.

VIII. SHARED VEHICLE WITH DPW

- a. Discussion ensued regarding the shared vehicle with the DPW to be used for Superintendent Currier. This agreement is working well.

IX. ADJOURNMENT

- a. Commissioner Yestramski made a motion, seconded by Commissioner Boudette, to adjourn the meeting.
- b. VOTE: Commissioners Yestramski and Boudette voting in favor of the motion; no votes against
- c. MOTION APPROVED 2-0; meeting adjourned at 7:25pm.

Respectfully submitted,
Steve Lux Jr.