



Town of Hopkinton

Contoocook Village Precinct Commissioners

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CONTOOCCOOK VILLAGE PRECINCT COMMISSIONERS PUBLIC MEETING MINUTES JUNE 9, 2021 – 6:00 PM WASTEWATER TREATMENT FACILITY

I. CALL TO ORDER

Commissioner Boudette called this regular meeting of the Contoocook Village Precinct Commissioners to order at 6:00pm on Wednesday, June 9, 2021.

Commissioners Present: Chris Boudette, Tom Yestramski, Mike Metcalf

Absent: n/a

Staff Present: Superintendent Sam Currier, Clerk Steve Lux Jr

Public Present: n/a

II. APPROVAL OF MINUTES

- a. The board reviewed the Precinct Meeting Minutes of May 12, 2021.
- b. Commissioner Yestramski made a motion, seconded by Commissioner Metcalf, to approve the regular meeting minutes of May 12, 2021.
- c. VOTE: Yestramski, Metcalf, and Boudette voting in favor of the motion; no votes against
- d. MOTION APPROVED 3-0

III. FINANCIAL

- a. Discussion ensued regarding the financial report as provided by Kathy prior to the meeting.
- b. Commissioner Metcalf made a motion, seconded by Commissioner Boudette, to approve the financial report.
- c. VOTE: Metcalf, Boudette, and Yestramski voting in favor of the motion; no votes against
- d. MOTION APPROVED 3-0
- e. Discussion ensued regarding the withdrawal from the capital reserve fund for the Kimball project.
- f. Commissioner Boudette made a motion, seconded by Commissioner Metcalf, to approve the disbursement request of \$42,777.69 from the CVP Capital Reserve Fund.
- g. VOTE: Boudette, Metcalf, and Yestramski voting in favor of the motion; no votes against
- h. MOTION APPROVED 3-0

IV. OPERATIONS

- a. Discussion ensued regarding plant operations. Jar testing and other testing being completed this week. All going to Eastern Analytical.
- b. Typical finished water production is around 5.7m or so gallons. The plant is working smoothly without issue. This has been a great test of the full system in a very dry and hot season so far.
- c. Soda ash introduction has been adjusted per recommendations.
- d. Hydrant flushing will take place throughout this week.
- e. Discussion ensued regarding the metering issue and this is being worked on with EJP and the new computer and tablet.
- f. Final agreement signed and invoice sent to 56 Maple Street.
- g. An additional condo facility is being developed on Cedar Street. Superintendent Currier is working with the developer on proper water service and metering.

V. ENGINEERING UPDATE

- a. Discussion ensued regarding the engineering and the progress with the firm. Final testing is taking place and report should be sent to the Precinct likely in July.

VI. OTHER

- a. Discussion ensued regarding a rate study which should take place in the near future.

VII. ADJOURNMENT

- a. Commissioner Boudette made a motion, seconded by Commissioner Yestramski, to adjourn the meeting.
- b. VOTE: Commissioners Boudette, Yestramski, and Metcalf voting in favor of the motion; no votes against
- c. MOTION APPROVED 3-0; meeting adjourned at 6:54pm.

Respectfully submitted,
Steve Lux Jr.