



Town of Hopkinton

Contoocook Village Precinct Commissioners

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CONTOOCCOOK VILLAGE PRECINCT COMMISSIONERS PUBLIC MEETING MINUTES NOVEMBER 11, 2020 – 6:00 PM WASTEWATER TREATMENT FACILITY

I. CALL TO ORDER

Commissioner Boudette called this regular meeting of the Contoocook Village Precinct Commissioners to order at 6:00pm on Wednesday, November 11, 2020, at the Wastewater Treatment Facility.

Commissioners Present: Chris Boudette, Tom Yestramski, Mike Metcalf

Absent:

Staff Present: Superintendent Sam Currier, Moderator Don Houston, Treasurer Kathy Donahoe, Clerk Steve Lux Jr

Public Present:

II. APPROVAL OF MINUTES

- a. The board reviewed the Precinct Meeting Minutes of October 14, 2020.
- b. Commissioner Yestramski made a motion, seconded by Commissioner Boudette, to approve the regular meeting minutes of October 14, 2020.
- c. VOTE: Yestramski, Boudette, and Metcalf voting in favor of the motion; no votes against
- d. MOTION APPROVED 3-0

III. FINANCIAL

- a. Discussion ensued regarding the financial report.
- b. Commissioner Yestramski made a motion, seconded by Commissioner Boudette, to approve the financial report.
- c. VOTE: Yestramski, Boudette, and Metcalf voting in favor of the motion; no votes against
- d. MOTION APPROVED 3-0
- e. Moderator Houston discussed the upcoming budget review with the town budget committee. Would like to schedule a budget review this coming week. Discussion ensued and the Commissioners agreed to meet in a week to work on the budget to be presented.

IV. OPERATIONS

- a. Discussion ensued regarding water usage in the past month. All is looking good for reserves and typical usage.
- b. Flushing of the hydrants is completed. Standard testing is ongoing and all test results are within range. A few of the hydrants on the system are in need to repair or replacement.
- c. Repaving project for the Park Avenue line break has been completed.

V. CEDAR STREET PROJECT REPORT

- a. Discussion ensued regarding the completed valve replacements done at Cedar Street and Carriage Lane intersection.

VI. MAIN STREET DRAINAGE LINE PROJECT

- a. Discussion ensued regarding the permit approvals needed to move forward with the project. Some permits are not needed per the state due to the scope of the project. The final approvals should be completed within a couple weeks in order to begin the project.

VII. OTHER

- a. Clerk Lux began discussion regarding the village center Christmas tree on the property in front of the fire station. There is a need to remove the tree and plant a new tree as a replacement.
- b. The property is owned by the Precinct and authorization is needed from the commissioners in order for the town highway department to perform the work.
- c. Commissioner Boudette made a motion, seconded by Commissioner Yestramski, to approve the Christmas tree replacement by the Town of Hopkinton Highway Department.
- d. VOTE: Boudette, Yestramski, and Metcalf voting in favor of the motion; no votes against
- e. MOTION APPROVED 3-0

VIII. ADJOURNMENT

- a. Commissioner Yestramski made a motion, seconded by Commissioner Boudette, to adjourn the meeting.
- b. VOTE: Commissioners Yestramski, Boudette, and Metcalf voting in favor of the motion; no votes against
- c. MOTION APPROVED 3-0; meeting adjourned at 7:15pm.

Respectfully submitted,
Steve Lux Jr.