



Town of Hopkinton

Office of Select Board

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ECONOMIC DEVELOPMENT COMMITTEE PUBLIC MEETING MINUTES THURSDAY, SEPTEMBER 19, 2019

The meeting of the Economic Development Committee (EDC) was called to order by Anna Wells on Thursday, September 19, 2019, at 6:04 p.m. in the Philip S. Dunlap Room at the Town Hall.

Members Present: Andrea Folsom, Steve Lux, Jr., Erik Newman, Anna Wells

Members Absent: Byron Carr, Tom Congoran, Jim Fredyma, Steven Whitley

Staff Present: Neal Cass-Town Administrator

Others Present: Mike Tardiff (Central NH Regional Planning Commission)

Approval of Minutes

The Board reviewed the minutes of the August 15, 2019 meeting. Ms. Folsom made a motion, seconded by Ms. Wells, to approve the Economic Development Committee Meeting Minutes of August 15, 2019. Ms. Wells called for the vote.

VOTE: Folsom, Lux, Newman, and Wells voting in favor of the motion; no votes against;
MOTION APPROVED 4-0.

ERZ Districts

Mike Tardiff from Central NH Regional Planning Commission updated the committee on his tour of the proposed ERZ areas with Bridgett Beckwith, Tax Incentive Program Manager with the NH Division of Economic Development. Her response was positive to the plan. The Committee intends to have this in place by the end of the year. Mr. Tardiff will work with the Town Administrator on the application. The plan is to update the Select Board at its next meeting, then send out letter to all who are in the ERZ areas inviting them to the next EDC meeting. Ms. Beckwith will be invited to that meeting. The Select Board can then sign the application at its meeting on October 28. There was some discussion of adding additional properties to the zone so Mr. Tardiff will have the maps updated.

MTAG Update

Ms. Wells gave an update on the MTAG progress. The Citizens' Advisory Committee presented its conceptual plan to the Planning Board which was received positively. The concept calls for both Hart's Corner and the West Hopkinton area to be rezoned as B-1 and for an overlay district to be put in place at Hart's Corner. The consultants are working on language to present to the Planning Board.

202/9/Maple Street Intersection

Mr. Tardiff said that there has been a revision to the NHDOT 10-year plan leaving the high cost number and having construction start in 2025. Next summer preliminary engineering work should begin. A letter will be sent to Executive Councilor Andru Volinsky thanking them for keeping the earlier start date and adding the required fund.

Complete Streets

Ms. Wells updated the committee the progress putting a Complete Streets committee together. Ms. Folsom agreed to be the EDC member on the committee. The first step will be to create a town Complete Streets policy. Mr. Tardiff suggested inviting Craig Tufts, CNHRPC Principal Planner/GIS Planner. The hope is for the committee to have its first meeting in October.

TIF Advisory Board

The Select Board is working to put together the Exit 6 TIF Advisory Board. Mr. Newman agreed to represent the EDC on the Board. Mr. Cass is estimating that the Exit 6 TIF income will be a little over \$100,000.

Signage on Highway

Mr. Cass will work to gather more information on highway signage for the next meeting. There was discussion on placing signage on the highway letting people know that there is ATV parking on Pine Street.

Next Meeting: Thursday, October 17, 2019, 6:00 p.m. – Town Hall

The meeting adjourned at 6:54 p.m.

Respectfully submitted,
Neal Cass, Town Administrator