



Town of Hopkinton, NH

Office of the Select Board

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ECONOMIC DEVELOPMENT COMMITTEE PUBLIC MEETING MINUTES THURSDAY, NOVEMBER 15, 2018

The meeting of the Economic Development Committee (EDC) meeting was called to order by Chair Steven Whitley at 7:03 p.m. on Thursday, November 15, 2018, in the Philip S. Dunlap Room at the Town Hall.

Members Present: Byron Carr, Tom Congoran, Jim Fredyma, Steve Lux, Jr., Anna Wells, Steven Whitley

Members Absent: Erik Newman, Lester Cressy

Staff Present: Neal Cass (Town Administrator)

Others Present: Julie Voisin, Rich Houston, Open Space Committee: Lucia Kittridge, Ron Klemarczyk, Rob Knight, Dijit Taylor

Approval of Minutes

The Board reviewed the minutes of their previous meeting. Ms. Wells made a motion, seconded by Mr. Carr, to approve the Economic Development Committee Meeting Minutes of October 18, 2018. Mr. Whitley called for the vote.

VOTE: Carr, Fredyma, Lux, Wells, and Whitley voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

Discussion with the Open Space Committee

Mr. Whitley shared with the Committee that the Open Space Committee has approach the Select Board and is interested in placing a Conservation Easement on a parcel of land that is part of the Houston Farm, behind Colonial Village. Because there may be development potential on a small piece of this property, the EDC is being asked to review the plan and give comment.

Ms. Taylor, the chair of the Open Space Committee gave a brief background of her committee:

- The Committee was formed in 2003 when the as \$5.0 million standby bond was approved at Town Meeting.
- The Committee has created selection criteria that each parcel has to meet to be considered for a conservation easement.
- From 2004 to 2009, 7 parcels were purchased, or easements were acquired expending a little over \$ 2.0 million of the \$5.0 million bond authorization.

- Because of the downturn in the economy, the Open Space Committee has held off expending funds from the standby bond since 2009.

Ms. Taylor said that her committee is interested in placing an easement on a portion of the Houston Farm. The cost for the easement is \$85,000.

The EDC reviewed maps and held a discussion concerning the easement.

Mr. Lux moved that the EDC support the Open Space Committees request to obtain a conservation easement on property that is part of the Houston Farm behind Colonial Village. Mr. Carr seconded the motion. There being no further discussion, Mr. Whitley called for the vote.

VOTE: Carr, Congoran, Fredyma, Lux, Wells, and Whitley voting in favor of the motion; no votes against; MOTION APPROVED 6-0.

MTAG Grant

The EDC discussed the letters of support for the grant and reviewed the application. Suggested changes to the application were discussed.

Mr. Congoran moved to approve the MTAG Grant application as revised. Mr. Lux seconded the motion. There being no further discussion, Mr. Whitley called for the vote.

VOTE: Carr, Congoran, Fredyma, Lux, Wells, and Whitley voting in favor of the motion; no votes against; MOTION APPROVED 6-0.

Next Meeting: Thursday, December 20, 2018, 6:00 p.m. – Town Hall

The meeting adjourned at 8:15 p.m.

Respectfully submitted,
Neal Cass, Town Administrator