



Town of Hopkinton

Office of Select Board

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ECONOMIC DEVELOPMENT COMMITTEE PUBLIC MEETING AGENDA TUESDAY, AUGUST 17, 2021 – 5:00 PM FORMER HORSESHOE TAVERN BUILDING

The meeting of the Economic Development Committee (EDC) was called to order by Steven Whitley on Tuesday, August 17, 2021, at 5:04 p.m. at the former Horseshoe Tavern Building (185 Main Street).

Members Present: Andrea Folsom, Jim Fredyma, Meredith Lee, Anna Wells, Steven Whitley

Member Absent: Greg Sagris

Staff Present: Neal Cass (Town Administrator)

APPROVAL OF MINUTES FROM JULY 12, 2021

Ms. Folsom moved to approve the Economic Development Committee minutes of July 12, 2021. Ms. Lee seconded the motion. There was no discussion and Mr. Whitley called for the roll call vote.

VOTE: Folsom, Fredyma, Lee, Wells, and Whitley voting in favor of the motion; no votes against;
MOTION APPROVED 5-0.

FOLLOWUP TO EDC VISIONING SESSION

It was decided to postpone the discussion on visioning until the next meeting.

REVIEW OF EDC DIRECTOR TASK LIST

The Committee reviewed the update from Matt Monahan.

- The Committee wants to hold off on the signage for the ERZ until some further design work is done in order for there to be consistency.
- The updated maps will be reviewed.

ECONOMIC DEVELOPMENT DIRECTOR JOB DESCRIPTION

The job description will go to the Select Board for review.

OTHER ITEMS

The business listing on the Town website has been updated. Committee members should review the listing and provide any updates to the Town Administrator.

Mr. Fredyma moved that the EDC be a sponsor of the End of Summer Concerts and spend the funds out of the EDC budget. Ms. Folsom seconded the motion.

VOTE: Folsom, Fredyma, Wells, and Whitley voting in favor of the motion; no votes against; MOTION APPROVED 4-0.

NEXT MEETING: MONDAY, SEPTEMBER 20, 2021, at 5:30 p.m. at the Town Hall.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:32 p.m.

Respectfully submitted,
Neal Cass, Town Administrator