



Town of Hopkinton

Office of Select Board

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ECONOMIC DEVELOPMENT COMMITTEE PUBLIC MEETING AGENDA MONDAY, SEPTEMBER 20, 2021 – 5:30 PM HOPKINTON TOWN HALL

The meeting of the Economic Development Committee (EDC) was called to order by Anna Wells on Monday, September 20, 2021, at 5:34 p.m. in the large meeting room at the Town Hall.

Members Present: Andrea Folsom, Jim Fredyma (via Zoom), Greg Sagris, Anna Wells, Steven Whitley (via Zoom)

Member Absent: Meredith Lee

Staff Present: Neal Cass (Town Administrator)

APPROVAL FOR MEMBERS TO TAKE PART REMOTELY

Ms. Wells moved to allow Jim Fredyma and Steven Whitley to take part in the meeting remotely. Ms. Folsom seconded the motion.

Roll Call Vote:	Andrea Folsom	Yes
	Greg Sagris	Yes
	Anna Wells	Yes

Motion approved 3-0

APPROVAL OF MINUTES FROM AUGUST 17, 2021

Ms. Folsom moved to approve the Economic Development Committee minutes of August 17, 2021. Ms. Wells seconded the motion. There was no discussion and Ms. Wells called for the roll call vote.

Roll Call Vote:	Andrea Folsom	Yes
	Jim Fredyma	Yes
	Greg Sagris	Abstain
	Anna Wells	Yes
	Steven Whitley	Yes

Motion approved 4-0-1

FOLLOWUP TO EDC VISIONING SESSION

Major work on visioning was postponed until all members could be present. The Committee did review an outline with a process for creating an actionable action plan. Members agreed to start filling in details on certain areas as follows:

Hart's Corner	Mr. Whitley
Contoocook Village	Ms. Lee and Mr. Sagris
Hopkinton Village	Ms. Wells will reach out to the Hopkinton Village Precinct Commissioners
Exit 6/ Maple Street	Ms. Folsom
Exit 4	Ms. Wells
Burnham Intervale	Mr. Fredyma

Members will put together drafts to circulate to the entire committee next month.

ECONOMIC DEVELOPMENT CHAPTER OF THE MASTER PLAN

The Committee reviewed the draft of the Economic Development chapter of the Master Plan. Ms. Wells and Ms. Folsom will make edits to the chapter from their notes and then Mr. Cass will compare the update to his notes.

REVIEW OF EDC DIRECTOR TASK LIST

The Committee reviewed the update from Matt Monahan. Mr. Cass will send out to the entire Committee the Regulatory Review Study.

ECONOMIC DEVELOPMENT DIRECTOR POSITION

The job is posted with an October deadline for resume submission.

NEXT MEETING: WEDNESDAY OCTOBER 20, 2021, at 5:30 p.m. at the Town Hall.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:43 p.m.

Respectfully submitted,
Neal Cass, Town Administrator