



Town of Hopkinton

Office of Select Board

330 Main Street, Hopkinton NH 03229-2627 - (603) 746-3170 – www.hopkinton-nh.gov

ECONOMIC DEVELOPMENT COMMITTEE PUBLIC MEETING AGENDA MONDAY, MAY 4, 2021 – 6:00 PM VIA ZOOM

The meeting of the Economic Development Committee (EDC) was called to order by Anna Wells on Monday, April 5, 2021 at 6:01p.m. via Zoom.

Members Present: Andrea Folsom, Jim Fredyma, Anna Wells, Steven Whitley

Members Absent: Meredith Lee, Greg Sagris

Staff Present: Matt Monahan (Economic Development Director)

DECLARATION OF CHAIR: Ms. Wells read the Right to Know Law Meeting Checklist as follows:
As Chair of the Hopkinton Economic Development Committee, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12, pursuant to Executive Order 2020-04, this Committee is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:

a. Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means.

We are utilizing the Zoom platform for this electronic meeting. All members of the Committee have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1 (646) 558 8656 and meeting ID: 845 4293 1647, or by clicking on the following website address: <https://us02web.zoom.us/j/84542931647>

b) Providing public notice of the necessary information for accessing the meeting.

We previously gave notice to the public of how to access the meeting using Zoom, and instructions are provided on Town of Hopkinton's website: www.hopkinton-nh.gov and on the Town of Hopkinton's Facebook page.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access.

If anyone has a problem, call (603) 746-8256 or email: townadmin@hopkinton-nh.gov.

d) Adjourning the meeting if the public is unable to access the meeting.

In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Let us start the meeting by taking a Roll Call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Steven Whitley, alone

Andrea Folsom, alone

Jim Fredyma, alone

Anna Wells, alone

APPROVAL OF MINUTES FROM APRIL 5, 2021

Mr Fredyma moved to approve the Economic Development Committee minutes of April 5, 2021. Ms Folsom seconded the motion. There was no discussion and Mr. Whitley called for the roll call vote.

Mr. Whitley Yes

Ms. Folsom Yes

Mr. Fredyma Yes

Ms. Wells Yes

Motion carried 4-0

FOLLOWUP TO EDC VISIONING SESSION

This has been tabled until a future meeting with more members present.

ECONOMIC DIRECTOR UPDATES

Reached out to engineer re: water and sewer study, awaiting response.

- Will receive SEO information to update the website to help drive web traffic.
- Mr. Whitley suggested Mr. Monahan connect with Mr Sagris or Ms Lee as connections with the Chamber of Commerce, Mr Whitley suggested Ken Traum and Billy Chapin as connections to the Rotary.
- Has had a new map built out of the villages and town as a whole to show potential build-outs and opportunities for growth. This map will be sent to the DOT for the Interstate 202 road changes/development.
- Looking at grant or bill funding opportunities regarding a potential federal-level infrastructure project that align with the strategic plan. Mr. Whitley suggested looking at bridge (specifically Tyler Bridge) and culvert repair and replacement. Mr. Fredyma suggested the high need for road rehab projects. All of these infrastructure items would support future economic development. Mr. Fredyma also suggested looking at Route 202/9 rotary intersection or overpass option - we could also include Henniker in this option. Mr. Monahan also suggested including the intersection of 202 and 103. After looking at these options, members present agreed that:
 - The route 202/9 intersection is the most important project due to volume of use and safety concerns.
 - The second priority would be the roads rehab of Contoocook Village including drainage, paving, culverts, bridges, etc.

- After further discussion, members present decided to pass this to the Select Board for further input as to infrastructure priorities. Mr Whitley will also connect Mr Monahan with Dan Blanchette of the Hopkinton Roads Dept.

MASTER PLAN EDC CHAPTER UPDATE

- Presented to the Planning Board with the EDC chapter of the strategic plan (transportation and economic development). Mr Monahan reports this presentation went well. Ms Wells estimates that by end of summer or early fall the chapters will go to public presentation and the Master Plan update will be completed.
- TIFF District Board Update: Mr. Monahan will continue to reach out to businesses within the district to increase this Board.

UPDATES FROM THE COMMITTEE

- The land swap in West Hopkinton is complete.
- Ms Wells brought up the possibility of an opportunity for the Economic Development Committee to be in support of or connected with the End of Summer Concert Series as a way to publicize the ongoing work - and existence of - this committee. This will be discussed again at a future meeting.
- Mr. Whitley suggested this committee look to add committee members.

OTHER

The next EDC meeting will be held on Tuesday, June 1, 2021 at 6pm.

ADJOURNMENT

Ms Wells moved that the meeting be adjourned. Ms Folsom seconded the motion. Mr. Whitley called for the roll call vote.

Mr. Whitley Yes
Ms. Folsom Yes
Mr. Fredyma Yes
Ms. Wells Yes

Motion carried 4-0

The meeting adjourned at 6:55p.m.

Respectfully submitted,

Andrea Folsom, Economic Development Committee Member